

**Town of Monroe**  
**Town Board Minutes**  
**Wednesday, May 27, 2026**  
[www.townofmonroeny.gov](http://www.townofmonroeny.gov)

Generated by Valerie Bitzer

**Members Present**

Maureen Richardson, Sal Scancarello, Bethany Stephens, Juan Luis Rivera, Mary Bingham  
Town Counsel - Darius Chafizadeh

**Call to Order**

1.1. Pledge to the Flag

The Supervisor led the room in the Pledge of Allegiance.

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

**Motion to Open Town Board Meeting**

2.1. Motion to Open Town Board Special Meeting of May 27, 2026

**2026-#223**

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Special Town Board Meeting of May 27, 2026, at 7:01 PM.

**On a motion by Supervisor Richardson, seconded by Town Councilmember Bingham**

**Ayes: Supervisor Richardson, Town Councilmember Scancarello, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

**Possible motion to adjourn to Executive and or/ Attorney Client Session**

3.1. Enter into Executive Session

**2026-#224**

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to enter into an Executive Session to discuss Personnel at 7:01 PM.

**On a motion by Supervisor Richardson, seconded by Town Councilmember Bingham**

**Ayes: Supervisor Richardson, Town Councilmember Scancarello, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

## **Return to Regular Meeting**

### 4.1. Return to Regular Meeting

#### **2026-#225**

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Return to Regular Meeting at 7:46 PM.

**On a motion by Supervisor Richardson, seconded by Town Councilmember Bingham**

**Ayes: Supervisor Richardson, Town Councilmember Scancarello, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

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## **Motion From the Floor**

### 5.1. Accept Resignation of Katherine O'Boyle as Head of Maintenance (Laborer I at \$28.00/hr) and Field Coordinator (seasonal stipend of \$4,000)

#### **2026-#226**

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Accept the Resignation of Katherine O'Boyle as Head of Maintenance (Laborer I at \$28.00/hr) and Field Coordinator (seasonal stipend of \$4,000).

**On a motion by Supervisor Richardson, seconded by Town Council Member Rivera**

**Ayes: Supervisor Richardson, Town Councilmember Scancarello, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

## **Community Announcements**

### 6.1. Mobile DMV at Town Hall May 29, 2026

Orange County Clerk Kelly Eskew invites you to the Orange County Mobile DMV Unit. Transactions Offered: All Registration Transactions, all License Transactions including Real/Enhanced, Enforcement Transactions. Friday, May 29, 2026, 10:00AM-12PM, closed 12-1pm, 1-3:30pm. Monroe Town Hall, 1465 Orange Tpke., Monroe, NY 10950. Please visit [dmv.ny.gov](http://dmv.ny.gov) for all necessary original documents needed before your visit to the Mobile DMV. Expect some delays due to the high volume of customers applying for the REAL or Enhanced ID.

### 6.2. Spring Paint Nite, May 29th

Friday, May 29th, 6:30pm - 8:30pm

St. Paul Lutheran Church - 21 Still Rd., Monroe, NY

Scan the QR Code on the flyer to register

12 years and older — \$40

Kids under 12 MUST be accompanied by an adult and will pay a combined fee of \$65.

### 6.3. St. Paul Blood Drive, May 30th

Donate on Saturday, May 30th and receive a free Red Cross beach towel. 9:00am-2:00pm

St. Paul Lutheran Church 21 Still Rd., Monroe, NY

Register with the QR Code on the flyer or walk in.

[redcrossblood.org](http://redcrossblood.org)

Sponsor Code: STPAULLUTHERAN

## New Business

### 7.1. Renewal Proposal – Millennium Strategies

Supervisor Richardson opened up the floor for discussion on Grants (Two Motions RE: Renewal Proposal & to Open an RFP for Grant Writing Services). Supervisor Richardson didn't want to go through the procedural vote without first opening the floor for discussion.

#### **2026-#227**

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Floor for discussion RE Grants.

**On a motion by Town Councilmember Bingham, seconded by Supervisor Richardson**

**Ayes: Supervisor Richardson, Town Councilmember Scancarello, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

This was a previous Agenda item on 5-18-2026. The motion failed as Councilman Scancarello was absent, and the vote was 2/2. Was hoping that he had a chance to review the emails going back and forth about the Grants. It did disrupt the busiest season for Grants. Supervisor Richardson indicated that they received a number of concerning emails from Department Heads (Councilwoman Stevens begs to differ). Stated that it disrupted the busiest season for Grants. Certain studies need to be done. Projects require pre-planning with engineers and other specialists. Some examples of grants are WIIA, Drinking Water Improvement, I&I, and Highway. Had a two-hour scoping session with Millennium RE, all the concerns brought by Department Heads, and hearing all the concerns from residents. Supervisor Richardson was surprised that Councilwoman Bingham voted no because she wanted to hear more information, and she had some information that she wanted to share

with the board as well. Supervisor Richardson indicated, "That information can just be proposed or the request to find more information can be proposed to me, so that when I'm crafting the agenda, it's informed by the board's directives overall. So those concerns have to be routed, so that we can craft an effective agenda. Otherwise, it doesn't have to go on the agenda as a vote." Supervisor Richardson stated that "specialists were routed only through the Supervisor's Office by way of express policy, and now that that does not exist, we have literally paal of our Department Heads able and willing to use the service". Councilwoman Bingham added that she "thinks we need to make a motion that now allows all Town Board Members and all Department Heads to speak directly to consultants and vendors as needed for their understanding of topics." Councilwoman Bingham also commented that the current Resolution states that only the Supervisor can speak to Millennium. Supervisor Richardson and Councilwoman Bingham argued back and forth on the topic. Supervisor Richardson said, "That nobody has even emailed me regarding a concern, a question or an opportunity for a grant." No one approached her about any concerns or problems relating to Millennium before this was proposed. They voted, and it was a tie. 2 / 2. Services were cut in the Budget across the Board in every department. Supervisor Richardson stated that we can do an RFP. We are riding out on a budget that we didn't create. Supervisor Richardson opened up the floor for comment from the other Board Members, beginning with Councilman Rivera, who stated Grant Writing is essential to the Town. This topic was on the prior meeting and was shot down which was shocking to him. We need Grants. Councilwoman Bingham spoke to Dave Jenkins who has legal concerns that the Resolution is still out there saying that only the Town Supervisor has the right. Councilwoman Bingham did not contact Dave. He contacted her. Supervisor Richardson stated that she sent him to contact Councilwoman Bingham. She does not feel comfortable if a Resolution is not passed indicating that Town Board Members as well as Department Heads have a right to talk to consultants and vendors as needed. Councilwoman Bingham stated that the Supervisor keeps talking about how the budget is underfunded, and questioned where is the money coming from to fund the Grant Writer? The oil remediation? Councilwoman Bingham stated that what Millennium sent was a little misleading. What they sent included the Village of Monroe and the Village of Harriman received. Supervisor Richardson called Councilwoman Bingham a liar. Councilwoman Bingham read the overall sheet from Dave Jenkins and Taryn Pronko which listed the amounts from both Villages. The grand total for the Village of Harriman was \$851,904. The grand total for the Village of Monroe was \$1,062,345.50, leaving the balance for the Town of Monroe \$4,683,900.45. Questioned where are we going to get funds to pay for Grants if we get them? A lot of these grants have matching. Supervisor Richardson indicated that overall, we have been able to secure 6.5 million in funding, averaging \$942,500 annually, for the town. Councilwoman Bingham argued that it included the villages as well. Supervisor Richardson indicated that "We are not struggling to pay our bills as they existed last year. We're struggling to pay our bills as they have progressed into this year." People quit and departments were underfunded. She also stated that if we didn't have money budget, we would not apply for a matching grant. Councilwoman Stephens commented that she also spoke with David Jenkins. He is uncomfortable with the Resolution. She agreed with

Councilwoman Bingham that that should be remedied. She believes there is an opportunity for them to do more for the Town than they have done in the past. That would require them getting together with the Town and doing a strategic plan. It was discussed about keeping them on for a period of time to allow them to present the Town with that strategic plan so that the Board can make a more informed decision. Supervisor Richardson stated that she would still like to put out an RFP for grants. Supervisor Richardson argued that this has not been part of the discussion so far. Councilwoman Bingham clarified that, that was not this Agenda item. It is the second item. It was the second Agenda item. Supervisor Richardson stated that we opened up the floor to discuss both at once. She then questioned Town Clerk Valerie Bitzer to repeat the first half of what she explained as Valerie is the one taking the Minutes. Supervisor Richardson states that she expressly asked that we don't go procedurally because she wanted to discuss opening an RFP and get the temperature of the Board. Town Clerk Valerie Bitzer stated that she recalled there were two Agenda items. Supervisor Richardson then stated that the Town Clerk is not taking Minutes. Town Counsel Chafizadeh suggested a Motion for proposal to approve Millennium Strategies again, and see what happens. If it fails, then authorize the RFP for Grant Writing Services to see if that passes. Supervisor Richardson would like both to pass since we're considering that Millennium may not be up to par. There was discussion regarding the contract which was not available for Town Counsel to view. He had not memorized it. There was further arguing regarding this vote.

**2026-#227A**

BE IT RESOLVED, that the Town Board of the Town of Monroe hereby authorizes the renewal of the contract with Millennium Services for continued grant writing services for the Town; and

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized to execute all documents necessary to effectuate said renewal on behalf of the Town of Monroe.

**On a motion by Supervisor Richardson, seconded by Town Council Member Rivera**

**Ayes: Supervisor Richardson, Town Council Member Rivera**

**Nays: Town Councilmember Scancarello, Town Councilmember Stephens, Town Councilmember Bingham**

**Abstain: None**

7.2. Authorize the Supervisor to prepare an RFP for Grant Writing Services

**2026-#228**

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion Authorizing the Supervisor to prepare an RFP for Grant Writing Services to open the Bid process essentially to see if there are better price comparisons in the County who would be willing

to do our Grant Writing at a comparable rate to Millennium Strategies.

**On a motion by Supervisor Richardson, seconded by Town Council Member Rivera**

**Ayes: Supervisor Richardson, Town Councilmember Scancarello, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

## **Adjournment**

### 8.1. Adjournment of Meeting

#### **2026-#229**

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to adjourn the meeting of May 27, 2026, at 8:22 PM.

**On a motion by Supervisor Richardson, seconded by Town Council Member Rivera**

**Ayes: Supervisor Richardson, Town Councilmember Scancarello, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**