



**Tuesday, June 9, 2026  
Monroe Town Board Meeting Agenda**

**Town of Monroe, New York  
Town Hall  
1465 Orange Turnpike  
Monroe, New York**

**1. Call to Order**

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1.1. Pledge to the Flag

**2. Motion to Open Town Board Meeting**

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2.1. Motion to Open Town Board Meeting of June 9, 2026

**3. Community Announcements**

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3.1. 2026 Orange County Household Hazardous Waste & Operation Safe Scripts  
Pharmaceutical Collection Event

3.2. Mobile DMV at Town Hall June 25, 2026

3.3. Summer Hours Reminder

3.4. Upcoming Construction on Orange Turnpike

3.5. 2026 Village of Monroe Farmers Market

3.6. 2026 Village of Monroe Summer Concert Series

3.7. Traffic Update RE: Mapes Place and Spring Street

3.8. Early Voting for 2026 Primary

3.9. Bicycle Rodeo

3.10. Food Truck Festival

3.11. Dog Shelter IMA

3.12. PFK O'Connor Davies Town of Monroe Audit

3.13. Monroe Historical Society

3.14. Monroe Senior Center Club Memberships

3.15. Dial A Ride

#### **4. Public Hearing**

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4.1. Motion to Open the Public Hearing RE the Consideration of Highway Improvements to Seven Springs Road Pursuant to NYS Town Law 200

4.2. Possible Motion to Keep Open the Public Hearing RE the Consideration of Highway Improvements to Seven Springs Road Pursuant to NYS Town Law 200

#### **5. Acceptance of Minutes**

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5.1. Acceptance of May 18, 2026 Minutes

5.2. Acceptance of May 27, 2026 Minutes

#### **6. Audit of Claims**

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6.1. Abstract of Audited Vouchers General Fund

6.2. Abstract of Audited Vouchers General Fund

6.3. Abstract of Audited Vouchers Escrow Fund

#### **7. New Business**

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7.1. Standard Workday Reporting Resolution

7.2. Motion to approve STERLING ENVIRONMENTAL ENGINEERING, P.C to perform the 2026 Annual Post-Closure Monitoring (PCM) services for the Town of Monroe Landfill

7.3. Motion to Approve General Code eCode, 360 Annual Maintenance

7.4. Motion to Approve the 2026 System Safety Program for Dial - A - Ride

7.5. Approval of Amendment to Bus Operator Service Contract

7.6. Approval of Alyssa Kezek as Planning Board/Zoning Board Secretary

7.7. Smith's Clove Park, Recreation Aides, Youth Activity Camp

7.8. 2026 Independence Day Fireworks

7.9. Motion to Accept the Resignation of Water Administrator, John Mulligan, Jr.

7.10. Apply to the Community Development Block Grant (CDBG)

## **8. Public Comment**

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8.1. Rules for Public Comment

8.2. Public Comment

## **9. Motion From The Floor**

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9.1. Motion to extend the 2025 Employee Vacation Carry-Over time through December 31, 2026.

## **10. Motion to adjourn to Executive and or/ Attorney Client Session**

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10.1. Enter into Executive Session

## **11. Return to Regular Meeting**

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11.1. Return to Regular Meeting

11.2. Motion Made in Executive Session RE: Personnel Issues

## **12. Adjournment**

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12.1. Adjournment of Meeting

**1. Call to Order**

**Subject**

**1.1. Pledge to the Flag**

Meeting

June 9, 2026 - Monroe Town Board Meeting Agenda

Type

## 1. Motion to Open Town Board Meeting

**Subject**                                **2.1. Motion to Open Town Board Meeting of June 9, 2026**

Meeting                                June 9, 2026 - Monroe Town Board Meeting Agenda

Type                                      Action (Resolution)

Motion to Open Town Board Meeting of June 9, 2026

2026-# 230

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of June 9, 2026, at 7:06pm.

2026-# 230

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of June 9, 2026, at 7:06pm.

## 1. Community Announcements

**Subject**                               **3.1. 2026 Orange County Household Hazardous Waste & Operation Safe Scripts Pharmaceutical Collection Event**

Meeting                               June 9, 2026 - Monroe Town Board Meeting Agenda

Type                                       Information

2026 Orange County Household Hazardous Waste & Operation Safe Scripts  
Pharmaceutical Collection Event Saturday, June 13, 2026 9AM-3PM (Rain or Shine)  
PJ High School, 10 Route 209, Port Jervis, NY  
Entrance across from the Mid-Hudson Psychiatric Center.  
Please see Flyer for details of what is/not accepted.

1. 6-13-2026 Hazardous Waste Event

# 2026 Orange County Household Hazardous Waste & Operation Safe Scripts Pharmaceutical Collection Events

**Saturday, June 13, 2026 – PJ High School, 10 Route 209, Port Jervis, NY**

**9AM to 3PM – RAIN OR SHINE!**

**\*\*This Not a Paper Shredding Event\*\***

Sponsored by Orange County DPW Division of EF&S., O.C. Sheriff's Office, PaintCare, and County Executive Steven M. Neuhaus, Co-Sponsored by NYSDEC

Wet Latex, Acrylic, and Water Based Paint

**NOW ACCEPTED!**



## What to Bring

- **Oil and now Wet Latex/Water Based Paints**
- Stains and Varnishes
- Paint Thinners & Strippers
- Wood Preservatives
- Resins, Rosins & Adhesives
- Polishes for Furniture, Floor & Metal
- Cleaners for Rug & Upholstery
- Cleaners for Oven, Toilet Bowl & Drain
- Swimming Pool Chemicals
- Pesticides, Herbicides, Insecticides  
(Including Lawn Care Products)
- **Fluorescent Bulbs**
- Spot Removers
- Dry Cleaning Solvents
- Lighter Fluids, Camp size propane tanks
- Septic Tank Degreasers
- Full or Partially Full Aerosol Cans
- Rubber Cement, Airplane Glue
- Photo Chemicals, Chemistry Sets
- Engine Degreasers
- Carburetor Cleaners, Car Waxes
- Kerosene, Gasoline, Gas/Oil Mixes
- Fire Extinguishers
- Mercury Thermostats, Thermometers
- **Pharmaceutical Drugs**
- Rechargeable (Ni-Cd) Batteries
- Auto and Tractor Batteries
- Transmission Fluids, Brake Fluids
- Motor Oil & Antifreeze

Also accepted at Orange County Transfer Stations 1, 2, & 3.  
(Located at: New Hampton, Newburgh, Port Jervis)

## What NOT to Bring

- Electronics, Computers, VCR's
  - Home Appliances
  - Tires of any kind
  - BBQ Propane Tanks
- } Take to your local Transfer Station
- Household Batteries
  - **Dried Latex Paint**
  - **Smoke Detectors**
  - Ammunition
  - Fireworks
  - Explosives
  - **Medical Sharps**
- } Bag and throw in Trash  
} Contact company on back of unit  
} Call the Police Department  
} Take back to the hospital
- Radioactive Materials
  - Unknown Gases
  - Controlled Substances
  - Pathological Material
- } Call (845) 291-2640

<http://www.orangecountygov.com/efs>  
[esiljkovic@orangecountygov.org](mailto:esiljkovic@orangecountygov.org)

- COVID-19 safety protocols may apply.
- Please load your materials in the rear of your vehicle.
- For your safety, please remain in your vehicle.
- Event staff will unload your materials.
- No smoking on site.
- Valid ID showing Orange County residency.



**ORANGE COUNTY CLERK KELLY A. ESKEW**

INVITES YOU TO THE

# **ORANGE COUNTY MOBILE DMV OFFICE**

## Thursday June 25, 2026

Town of Monroe  
1465 Orange TPKE  
Monroe NY 10950

Hours:

10:00am - 12:00pm

(Closed 12:00pm - 1:00pm)

1:00pm - 3:30pm



### **Transactions Offered at the Mobile DMV Office:**

All Registration transactions

All License transactions including REAL/Enhanced ID

Enforcement transactions

Please visit [dmv.ny.gov](http://dmv.ny.gov) for all necessary original documents needed before your visit to the Mobile DMV.

Expect some delay due to the high volume of customers applying for the REAL or Enhanced ID.





## TOWN HALL SUMMER HOURS

Please be advised that the Town Board recently approved the following Town Hall Summer schedule effective beginning the week of June 8, 2026:

**Monday–Wednesday:** 7:30 a.m. - 5:00 p.m.

**Thursday:** 8 a.m. - 5 p.m.

**Friday:** Town Hall Closed

**\*Week of June 15th and June 29th (Modified Schedule for Juneteenth and Independence Day Holiday):** Monday, Tuesday: 7:30 a.m. - 5:30 p.m., Wednesday: 7:30 a.m. - 5 p.m., Thursday & Friday: Town Hall Closed

Normal business hours of Monday–Friday, 8 a.m. - 4 p.m., will resume on Tuesday, October 13, 2026 (All Town Offices are closed Monday, October 12th in observance of Columbus Day).

**4. Community Announcements**

**Subject**                                **3.4. Upcoming Construction on Orange Turnpike**

Meeting                                June 9, 2026 - Monroe Town Board Meeting Agenda

Type                                        Information

Upcoming Construction at the intersection of Still Rd., Orange Tpke., Pine Tree Rd., and Stage Rd.

The Village of Monroe is making improvements to the intersection with the goal to enhance safety, improve traffic flow, and create a more effective intersection for our community.

Anticipated start date, last week in June. Project expected to be complete within 60 days.

STAY INFORMED - follow us on Facebook @VillageofMonroeNY and visit our website [www.villageofmonroe.org](http://www.villageofmonroe.org) for updates.

THANK YOU - we appreciate your patience and cooperation during this important project.

- 1. Orange Turnpike Upcoming Construction Village of Monroe



# UPCOMING CONSTRUCTION

AT THE INTERSECTION OF

STILL ROAD, ORANGE TURNPIKE,  
PINE TREE ROAD, AND STAGE ROAD



The Village of Monroe is making improvements to the intersection with the goal to **enhance safety, improve traffic flow, and create a more effective intersection** for our community.



**ANTICIPATED  
START DATE**

**LAST WEEK IN JUNE**

PROJECT EXPECTED  
**BE COMPLETED**  
WITHIN **60** DAYS



**STAY INFORMED** - follow us on Facebook @VillageofMonroeNY and visit our website [www.villageofmonroe.org](http://www.villageofmonroe.org) for updates.



**THANK YOU** - we appreciate your patience and cooperation during this important project.

**5. Community Announcements**

<b>Subject</b>	<b>3.5. 2026 Village of Monroe Farmers Market</b>
Meeting	June 9, 2026 - Monroe Town Board Meeting Agenda
Type	Information

The Village of Monroe Farmers Market will continue for the 2026 season. The Village of Monroe is pleased to announce that Jeremiah Lacsina, owner of Elijo's Natural Soap and a longtime Monroe Farmers Market vendor, has volunteered to serve as Market Manager for the 2026 season. The Village is currently working with Jeremiah to organize and move forward with plans for this year's Farmers Market. More information regarding vendor applications, schedules, and market details will be shared in the coming weeks. We would like to thank the many vendors, residents, and community members who reached out in support of continuing the Farmers Market. Your enthusiasm and community spirit are greatly appreciated. We look forward to working together toward another successful season in Monroe. a Contact Jeremiah at [W.Elijosnaturalsoap@gmail.com](mailto:W.Elijosnaturalsoap@gmail.com)  
 ~ Looking for Vendors!

- 1. 2026 Farmers' Market Revised



Shop Local  
SUPPORT OUR  
COMMUNITY!

# FARMERS' MARKET

## SUNDAYS



Wide variety of vendors,  
every Sunday,  
**JUNE 7 THRU  
OCTOBER 25,  
9AM-1PM**



Millpond Parkway  
Commuter Lot



Plenty of  
**free parking**,  
wheel chair accessible,  
paved lot.



Mayor  
**Alex Melchiorre**

*Proudly Supporting Our Community*

*Good Food* *Strong Community* *Bright Future*

**VillageOfMonroe.org**

FOLLOW US!



**6. Community Announcements**

**Subject**                                **3.6. 2026 Village of Monroe Summer Concert Series**

Meeting                                June 9, 2026 - Monroe Town Board Meeting Agenda

Type                                        Discussion

Between the Millponds from 7:00PM-9:00PM

- Saturday, June 13th - Ladies of the 80's - BO's Pop / Rock
- Saturday, June 27th - Flirtin With Disaster - Classic Rock
- Friday, July 3rd - Mighty Spectrum Band -Classic Rock \*\*Independence Day Celebration (rain date Friday, July 10th)
- Saturday, July 11th - Tonebenders - Pop / Rock/ Jazz
- Saturday, July 25th - Route 66 - Vintage Rock
- Saturday, August 8th - Art Lillard - Light Jazz/ Latin
- Saturday, August 15th - Slam Allen - Rock / Blues
- Saturday, August 22nd - Billy 6 - Billy Joel Tribute Band

\*The rain date for the Saturday concerts is Sunday, same time.

1. Summer Concerts4



# Summer CONCERTS SCHEDULE

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**Saturday, June 13th - Ladies of the 80's - 80's Pop / Rock** **7-9PM**

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- 
**Saturday, June 27th - Flirtin With Disaster - Classic Rock** **7-9PM**

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- 
**Friday, July 3rd - Mighty Spectrum Band - Classic Rock -** **7-9PM**  
 Independence Day Celebration (*rain date Friday, July 10th*)

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- 
**Saturday, July 11th - Tonebenders - Pop / Rock / Jazz** **7-9PM**

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- 
**Saturday, July 25th - Route 66 - Vintage Rock** **7-9PM**

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- 
**Saturday, August 8th - Art Lillard - Light Jazz / Latin** **7-9PM**

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- 
**Saturday, August 15th - Slam Allen - Rock / Blues** **7-9PM**

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- 
**Saturday, August 22nd - Billy 6 - Billy Joel Tribute Band** **7-9PM**



The rain date for the Saturday concerts is Sunday, same time.



Between the Millponds on Lake Street



**7. Community Announcements**

**Subject**                                **3.7. Traffic Update RE: Mapes Place and Spring Street**

Meeting                                June 9, 2026 - Monroe Town Board Meeting Agenda

Type

The traffic light at Mapes Place and Spring Street will be getting improvements to include a left-turn arrow for traffic on Spring Street turning onto Mapes Place, as well as a "No Turn on Red" sign when turning onto Mapes Place.

This installation and implementation is in hope of lessening delays in traffic along Spring Street.

- 1.    Mapes Place and Spring Street



# **TRAFFIC UPDATE**

The traffic light at **Mapes Place and Spring Street** will be getting improvements to include a left-turn arrow for traffic traveling on Spring Street turning onto Mapes Place, as well as a “No Turn on Red” sign when turning right onto Mapes Place.

.....  
This installation and implementation is in hopes of lessening delays in traffic along Spring Street.



## THIS UPGRADE WILL HELP:



Reduce delays and backups



Improve traffic flow and efficiency



Support safer intersections



**AS ALWAYS,  
COMMUNITY SAFETY IS OUR TOP PRIORITY.**



..... **MAYOR ALEX MELCHIORRE** .....

**8. Community Announcements**

**Subject** 3.8. Early Voting for 2026 Primary

**Meeting** June 9, 2026 - Monroe Town Board Meeting Agenda

**Type** Information

**Early Voting Sites for Primary Election**

Orange County will have eight sites available for Early Voting and sites are open to all eligible enrolled voters throughout the County. The early voting sites are accessible to voters with physical disabilities.

**City of Middletown** - Middletown Senior Center - 62-80 W Main St., Middletown, NY

**City of Newburgh** - Newburgh Activity Center - 401 Washington St, Newburgh, NY

**City of Port Jervis** – Howard Wheat Engine Co – 31 Owen St, Port Jervis, NY

**Town of Goshen** - Caroline Building, 23 Hatfield Lane, Goshen, NY

**Town of Montgomery** - Village of Montgomery Senior Center – 36 Bridge St., Montgomery, NY

**Town of Monroe** - Monroe Town Hall - 1465 Orange Tpke., Monroe, NY

**Town of New Windsor** – New Windsor Community Center – 555 Union Ave, New Windsor, NY

**Town of Warwick** - Warwick Senior Center - 132 Kings Hwy, Warwick, NY

**Dates and Hours of Voting during Early Voting for June Election only**

The dates and hours for early voting are uniform for the eight sites during the Primary Election:

Saturday, June 13, 2026	9am to 5pm
Sunday, June 14, 2026	9am to 5pm
Monday, June 15, 2026	12 noon to 8pm
Tuesday, June 16, 2026	12 noon to 8pm
Wednesday, June 17, 2026	8am to 4pm

Thursday, June 18, 2026	7am to 3pm
Friday, June 19, 2026	9am to 5pm
Saturday, June 20, 2026	9am to 5pm
Sunday, June 21, 2026	9am to 5pm

1. 2026 Early Voting Flyer



# ORANGE COUNTY

## ★ BOARD OF ELECTIONS ★

# 2026 EARLY VOTING

# — INFORMATION —

★ YOUR VOTE. YOUR VOICE. OUR COMMUNITY. ★

### PRIMARY ELECTION

#### ★ EARLY VOTING SITES ★

Orange County will have eight sites available for Early Voting and sites are open to all eligible enrolled voters throughout the County. All early voting sites are accessible to voters with physical disabilities.

- 📍 City of Middletown - Middletown Senior Center  
62-80 W Main St., Middletown, NY
- 📍 City of Newburgh - Newburgh Activity Center  
401 Washington St, Newburgh, NY
- 📍 City of Port Jervis – Howard Wheat Engine Co  
34 Owen St, Port Jervis, NY
- 📍 Town of Goshen - Caroline Building  
23 Hatfield Lane, Goshen, NY
- 📍 Town of Montgomery - Village of Montgomery Senior Center – 36 Bridge St., Montgomery, NY
- 📍 Town of Monroe - Monroe Town Hall  
1465 Orange Tpke., Monroe, NY
- 📍 Town of New Windsor – New Windsor Community Center – 555 Union Ave, New Windsor, NY
- 📍 Town of Warwick - Warwick Senior Center  
132 Kings Hwy, Warwick, NY

#### ★ DATES AND HOURS OF VOTING DURING EARLY VOTING FOR JUNE ELECTION ONLY ★

The dates and hours for early voting are uniform for all eight sites during the Primary Election:

📅	SATURDAY, JUNE 13, 2026	9am to 5pm
	SUNDAY, JUNE 14, 2026	9am to 5pm
	MONDAY, JUNE 15, 2026	12 noon to 8pm
	TUESDAY, JUNE 16, 2026	12 noon to 8pm
	WEDNESDAY, JUNE 17, 2026	8am to 4pm
	THURSDAY, JUNE 18, 2026	7am to 3pm
	FRIDAY, JUNE 19, 2026	9am to 5pm
	SATURDAY, JUNE 20, 2026	9am to 5pm
	SUNDAY, JUNE 21, 2026	9am to 5pm

### GENERAL ELECTION

#### ★ EARLY VOTING SITES ★

Orange County will have eight sites available for Early Voting and sites are open to all eligible enrolled voters throughout the County. All early voting sites are accessible to voters with physical disabilities.

- 📍 City of Middletown - Middletown Senior Center  
62-80 W Main St., Middletown, NY
- 📍 City of Newburgh - Newburgh Activity Center  
401 Washington St, Newburgh, NY
- 📍 City of Port Jervis – Howard Wheat Engine Co  
34 Owen St, Port Jervis, NY
- 📍 Town of Goshen - Caroline Building  
23 Hatfield Lane, Goshen, NY
- 📍 Town of Montgomery - Village of Montgomery Senior Center – 36 Bridge St., Montgomery, NY
- 📍 Town of Monroe - Monroe Town Hall  
1465 Orange Tpke., Monroe, NY
- 📍 Town of New Windsor – New Windsor Community Center – 555 Union Ave, New Windsor, NY
- 📍 Town of Warwick - Warwick Senior Center  
132 Kings Hwy, Warwick, NY

#### ★ DATES AND HOURS OF VOTING DURING EARLY VOTING ★

The dates and hours for early voting are uniform for all eight sites during the General Election:

📅	SATURDAY, OCTOBER 24, 2026	9am to 5pm
	SUNDAY, OCTOBER 25, 2026	9am to 5pm
	MONDAY, OCTOBER 26, 2026	12 noon to 8pm
	TUESDAY, OCTOBER 27, 2026	12 noon to 8pm
	WEDNESDAY, OCTOBER 28, 2026	8am to 4pm
	THURSDAY, OCTOBER 29, 2026	8am to 4pm
	FRIDAY, OCTOBER 30, 2026	7am to 3pm
	SATURDAY, OCTOBER 31, 2026	9am to 5pm
	SUNDAY, NOVEMBER 1, 2026	9am to 5pm

★ ★ ★ BE INFORMED. BE PREPARED. BE HEARD. ★ ★ ★

EARLY VOTING IS CONVENIENT • SAFE • SECURE

★ ★ ★ EVERY VOTE COUNTS! ★ ★ ★

## 9. Community Announcements

### **Subject**                      **3.9. Bicycle Rodeo**

Meeting                      June 9, 2026 - Monroe Town Board Meeting Agenda

Type                          Information

Presented by: The Monroe Police Department

Sunday, June 14, 2026

10:00AM-1:00PM

Millpond Parkway Commuter Parking Lot

Free fun for the whole family!

- Bicycle Safety
- Bicycle Registration
- Bike Inspections
- Obstacle Course
- Prizes
- Car Seat Safety (learn how to keep your child safe)

Helmets Required

Parent/Guardian Supervision

Questions: 845-782-8644

1.     Bicycle Rodeo



# Bicycle Rodeo

Presented by: The Monroe Police Department

## Sunday, June 14, 2026

➤ 10:00 AM—1:00 PM ➤

📍 Millpond Parkway Commuter Parking Lot

**FREE**  
FUN FOR THE  
WHOLE FAMILY!



**Bicycle Safety**



**Bicycle Registration**



**Bike Inspections**

*Bring your bike!*



**Obstacle Course**



**Prizes**



**Car Seat Safety**

*Learn how to keep your child safe!*

**Bike Safety Rodeo**



### HELMETS REQUIRED

*Helmets must be worn by all riders. Helmets available while supplies last.*



### PARENT/GUARDIAN SUPERVISION

*Children must be accompanied by a parent or guardian.*



### BIKE SAFETY MATTERS

*Learn important skills, stay safe, and have fun on your bike!*



### QUESTIONS?

845-782-8644

STAY CONNECTED



@MonroePDNY



@Monroe\_PD

**10. Community Announcements**

**Subject**                      **3.10. Food Truck Festival**

Meeting                      June 9, 2026 - Monroe Town Board Meeting Agenda

Type                          Information

Food Truck Festival

**11. Community Announcements**

**Subject**                    **3.11. Dog Shelter IMA**  
Meeting                    June 9, 2026 - Monroe Town Board Meeting Agenda  
Type                        Information  
Dog Shelter IMA

## 12. Community Announcements

**Subject**                      **3.12. PFK O'Connor Davies Town of Monroe Audit**

Meeting                      June 9, 2026 - Monroe Town Board Meeting Agenda

Type                          Information

PFK O'Connor Davies Town of Monroe Audit

### 13. Community Announcements

**Subject**                                **3.13. Monroe Historical Society**

Meeting                                June 9, 2026 - Monroe Town Board Meeting Agenda

Type                                        Information

1776 - 2026

250th Anniversary of America

July 11th, 2026 at 10:00am

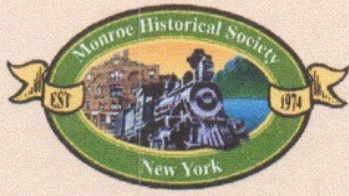
The Monroe Historical Society will be hosting an event Reflections on America's Greatest Promise, "the Declaration of Independence, with guest speaker Paul Ellis-Graham Monroe's Village Historian.

Paul Ellis-Graham a retired social studies teacher from the Monroe-Woodbury Central School District. He taught history for 36 years.

This event will be held at the Monroe Historical Society house located at 150 Franklin Ave, Monroe, NY.

Parking:There is a gravel area just before the houses you come up Franklin Ave. The area will be marked.

1. Historical Society



# Monroe Historical Society



1776 - 2026

## 250th Anniversary of America

*July 11th, 2026 at 10:00am*

*The Monroe Historical Society will be hosting an event Reflections on America's Greatest Promise "the Declaration of Independence" with guest speaker Paul Ellis-Graham Monroe's Village Historian.*

*Paul Ellis-Graham a retired social studies teacher from the Monroe Woodbury Central School District. He taught history for 36 years.*

*This event will be held at the Monroe Historical Society house located at 150 Franklin Ave., Monroe, NY.*

*Parking: There is a gravel parking area just before the house as you come up Franklin Ave. The area will be marked.*

## 14. Community Announcements

**Subject**                      **3.14. Monroe Senior Center Club Memberships**  
Meeting                      June 9, 2026 - Monroe Town Board Meeting Agenda  
Type                              Information

Town of Monroe Senior Center  
Active \* Engaging \* Welcoming  
Are you 55 or Older?  
Come discover everything the Town of Monroe Senior Center has to offer!  
Senior Center Hours  
Monday - Thursday 8:00am - 4:00pm  
Friday 8:00am - 2:30 pm  
\*Exercise & Wellness Classes  
\*Daily Social Gatherings  
\*Game Clubs  
\*Cooking Classes  
\*Crocheting & Knitting  
\*Arts & Painting programs  
\*Bingo  
\*Day Trips & Special Events  
\*Educational Workshops  
\*Holiday Celebrations....And So Much More!  
Visit us!  
Town of Monroe Senior Center  
101 Mine Road  
Monroe, NY 10950  
For More Information Call (845) 783-9486  
Stop by and speak with Senior Center Coordinator, Ed Morales  
Call to Reserve a Ride  
Seniors & Disabled PAY HALF FARE  
Make New Friends \* Stay Active \* Stay Connected  
We look forward to welcoming you to the Town of Monroe Senior Center!

1. Flyer\_page-0001



# TOWN OF MONROE SENIOR CENTER

ACTIVE • ENGAGING • WELCOMING



## Are You 55 or Older?

Come discover everything the  
Town of Monroe Senior Center has to offer!

Join friends and neighbors for a variety of  
fun, educational, and social activities including:

- ✓ Exercise & Wellness Classes
- ✓ Daily Social Gatherings
- ✓ Game Clubs
- ✓ Cooking Classes
- ✓ Crocheting & Knitting
- ✓ Arts & Painting Programs
- ✓ Bingo
- ✓ Day Trips & Special Events
- ✓ Educational Workshops
- ✓ Holiday Celebrations

*And Much More!*



### SENIOR CENTER HOURS

Monday – Thursday  
8:00 AM – 4:00 PM

Friday  
8:00 AM – 2:30 PM

### Transportation Available!

Need a ride? Transportation to and  
from the Senior Center may be available  
through the Town of Monroe  
Dial-A-Ride Service.



#### VISIT US!

Town of Monroe Senior Center  
101 Mine Road  
Monroe, NY 10950



#### FOR MORE INFORMATION

Call: (845) 783-9486

Stop by and speak with  
Senior Center Coordinator  
*Ed Morales*



*Call to Reserve a Ride*

Seniors and Disable  
**PAY HALF FARE**

MAKE NEW FRIENDS ★ STAY ACTIVE ★ STAY CONNECTED



*We look forward to welcoming you to the  
Town of Monroe Senior Center!*



## 15. Community Announcements

### **Subject**                      **3.15. Dial A Ride**

Meeting                      June 9, 2026 - Monroe Town Board Meeting Agenda

Type                          Information

Town of Monroe Dial A Ride

Reliable. Convenient. Here For You.

Transportation Services For Residents of Moroe & Harriman

Safe, dependable transportation to help you get where you need to go -- on time, every time.

Service Hours:

Monday - Friday 6:30am - 6:00pm

Saturdays 8:00am - 4:00pm

We provide transportation to: Doctor Appointments, Work, Shopping (within the Town of Monroe).

Book Your Rides At Least Two Days In Advance!

Advance servations help us serve you better.

Call to Book Your Ride (845) 783-6222 Monday - Friday | 6:30am - 6:00pm; Saturday | 8:00am - 4:00pm

Seniors and Disabled Pay Half Fare

Providing affordable transportation for our community.

We're here to help!

Your Ride. Your Way. Your Community.

1. Dial-A-Ride Flyer 2026\_page-0001 (1)



# TOWN OF MONROE DIAL-A-RIDE

Reliable. Convenient. Here for You.



## TRANSPORTATION SERVICES FOR RESIDENTS OF MONROE & HARRIMAN

Safe, dependable transportation  
to help you get where you need  
to go – on time, every time.

### WE PROVIDE TRANSPORTATION TO:



DOCTORS  
APPOINTMENTS



WORK



SHOPPING  
(WITHIN THE TOWN  
OF MONROE)

### SERVICE HOURS



MONDAY – FRIDAY  
6:30 AM – 6:00 PM



SATURDAYS  
8:00 AM – 4:00 PM



## BOOK YOUR RIDES AT LEAST TWO DAYS IN ADVANCE!

*Advance reservations help us serve you better.*



Call to Book Your Ride  
**845-783-6222**

Monday – Friday | 6:30 AM – 6:00 PM  
Saturday | 8:00 AM – 4:00 PM



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Providing affordable transportation  
for our community.

*We're here to help!*

♥ *Your Ride. Your Way. Your Community.* ♥

Town of Monroe Dial-A-Ride ★ ★ ★ Proudly Serving Our Community

## 1. Public Hearing

**Subject**                                **4.1. Motion to Open the Public Hearing RE the Consideration of Highway Improvements to Seven Springs Road Pursuant to NYS Town Law 200**

Meeting                                June 9, 2026 - Monroe Town Board Meeting Agenda

Type                                      Action (Resolution)

Motion to Open the Public Hearing RE the Consideration of Highway Improvements to Seven Springs Road Pursuant to NYS Town Law 200

2026-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing RE the Consideration of Highway Improvements to Seven Springs Road Pursuant to NYS Town Law 200

1. Notice of Public Hearing(1) 1 (002)
2. 12329981 Proof of Publication RE Seven Springs Rd. Improvements\_Redacted
3. Seven Springs Rd. 05182026\_AFFIDAVIT OF POSTING signed 1
4. Affidavit of Posting RE Seven Springs Rd. Hwy. Improvements

**ORDER AND PUBLIC HEARING NOTICE**

**CONSIDERATION OF HIGHWAY IMPROVEMENTS TO SEVEN SPRINGS ROAD  
PURSUANT TO NEW YORK STATE TOWN LAW § 200**

**PLEASE TAKE NOTICE**, a Petition has been filed by Bakertown Road II Holding LLC (“Petitioner”) for improvements to the section of Seven Springs Road between the intersection of Seven Springs Mountain Road and the area north of Lanzut Court starting at “G” Road, a distance of approximately 1,950 feet, to benefit the area in and around the road. The maximum estimated cost of said improvements, including all preliminary costs and costs incidental thereto, is approximately \$4,665,468.36, which shall be paid for by the Petitioner.

**PLEASE TAKE FURTHER NOTICE**, that the Town Board of the Town of Monroe shall hold a public hearing, to hear all interested parties on this matter, at a regular meeting of the Town Board of the Town of Monroe, held at the Town of Monroe Town Hall, 1465 Orange Turnpike, Monroe, New York 10950 on June 1, 2026, at 7:00 p.m.

**PLEASE TAKE FURTHER NOTICE**, that additional information on the Petition may be obtained from the Town Clerk of the Town of Monroe at Town of Monroe Town Hall, 1465 Orange Turnpike, Monroe, New York 10950 during regular business hours.

By Order of the Town Board dated May 19, 2026

Valerie Bitzer – Town Clerk



<b>Account Number:</b>	██████████
<b>Customer Name:</b>	Monroe Town Of, Town Of
<b>Customer Address:</b>	Town of Monroe 1465 Orange TPKE Monroe NY 10950-3718
<b>Contact Name:</b>	Carla Mary McNamara
<b>Contact Phone:</b>	
<b>Contact Email:</b>	cmcnamara@townofmonroeny.gov
<b>PO Number:</b>	

<b>Date:</b>	05/12/2026
<b>Order Number:</b>	██████████
<b>Prepayment Amount:</b>	\$ 0.00

<b>Column Count:</b>	1.0000
<b>Line Count:</b>	6.3648
<b>Height in Inches:</b>	6.3600

**Print**

Product	#Insertions	Start - End	Category
MDL Times Herald-Record	1	05/19/2026 - 05/19/2026	Public Notices
MDL recordonline.com	1	05/19/2026 - 05/19/2026	Public Notices

As an incentive for customers, we provide a discount off the total order cost equal to the 3.99% service fee if you pay with Cash/Check/ACH. Pay by Cash/Check/ACH and save!

Total Cash Order Confirmation Amount Due	\$50.86
Tax Amount	\$0.00
Service Fee 3.99%	\$2.03
Cash/Check/ACH Discount	-\$2.03
Payment Amount by Cash/Check/ACH	\$50.86
Payment Amount by Credit Card	\$52.89

<b>Order Confirmation Amount</b>	<b>\$50.86</b>
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## Ad Preview

**ORDER AND PUBLIC  
HEARING NOTICE  
CONSIDERATION OF  
HIGHWAY**

**IMPROVEMENTS TO  
SEVEN SPRINGS ROAD  
PURSUANT TO NEW YORK  
STATE TOWN LAW § 200**

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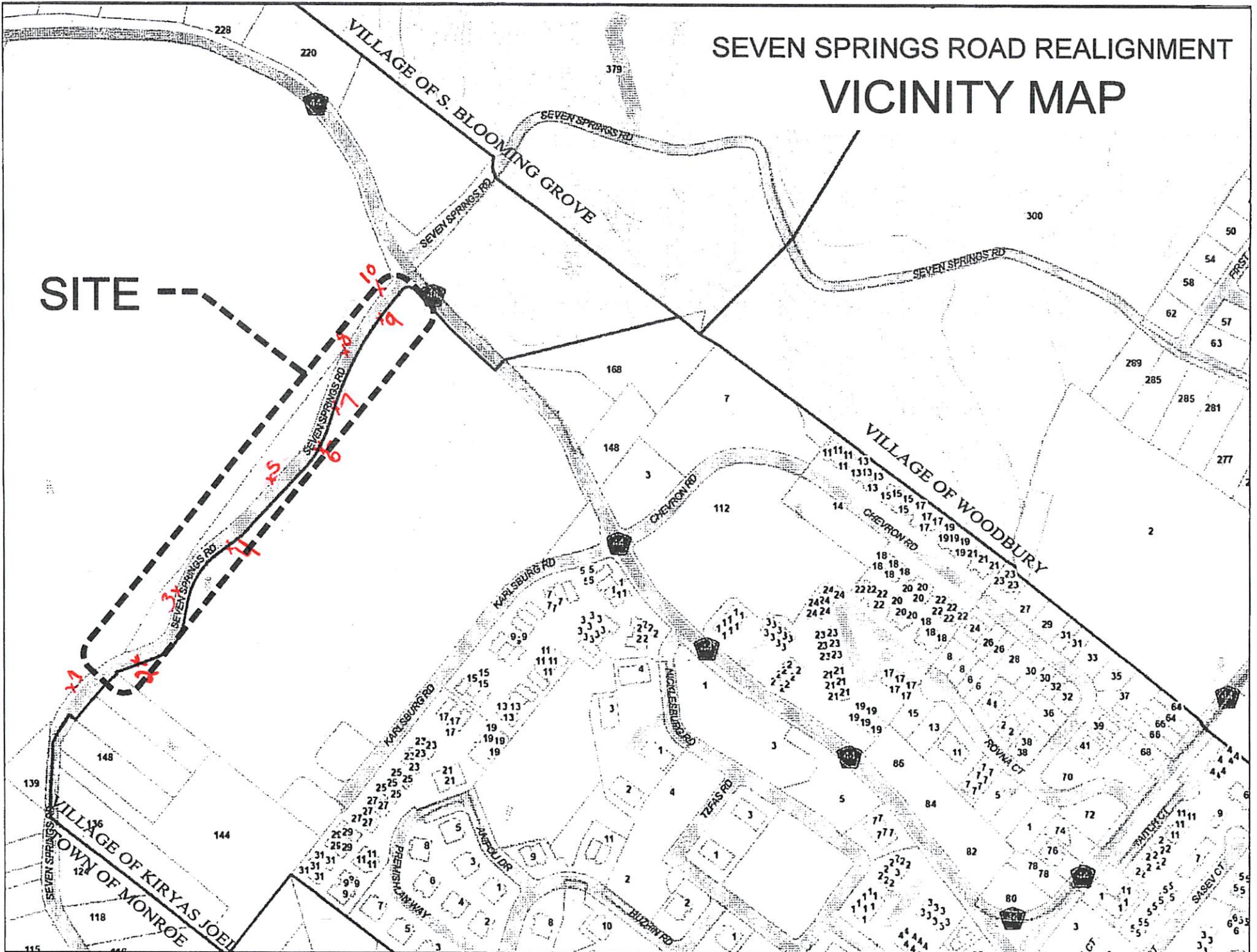
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By Order of the Town Board dated May 19, 2026  
Valerie Bitzer – Town Clerk



# SEVEN SPRINGS ROAD REALIGNMENT VICINITY MAP





54141

49206

**ORDER AND PUBLIC HEARING NOTICE**  
**CONSIDERATION OF HIGHWAY**  
**IMPROVEMENTS TO SEVEN SPRINGS ROAD**  
**PURSUANT TO NEW YORK STATE TOWN LAW §**  
**200**

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72 in x 50 in  
1.82 m x 1.27 m

**ORDER AND PUBLIC HEARING NOTICE**  
**CONSIDERATION OF HIGHWAY**  
**IMPROVEMENTS TO SEVEN SPRINGS ROAD**  
**PURSUANT TO NEW YORK STATE TOWN LAW §**  
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# USA TODAY CO.



PO Box 631202 Cincinnati, OH 45263-1202

## **AFFIDAVIT OF PUBLICATION**

Valerie Bitzer  
Town of Monroe  
1465 Orange TPKE  
Monroe NY 10950-3718

STATE OF NEW YORK, COUNTY OF ORANGE

The Times Herald-Record, a daily newspaper distributed in the Orange, Ulster, Pike, PA and Sullivan Counties, published in the English language in the City of Middletown, County of Orange, State of New York printed and published and personal knowledge of the facts herein state and that the notice hereto annexed was Published in said newspapers in the issues dated on:

05/19/2026

and that the fees charged are legal.  
Sworn to and subscribed before on 05/19/2026

Legal Clerk

Notary, State of WI, County of Brown

8.25.26

My commission expires

Publication Cost:	\$50.86	
Tax Amount:	\$0.00	
Payment Cost:	\$50.86	
Order No:	12329981	# of Copies:
Customer No:	684497	1
PO #:		

**THIS IS NOT AN INVOICE!**

*Please do not use this form for payment remittance.*

**ORDER AND PUBLIC HEARING NOTICE CONSIDERATION OF HIGHWAY IMPROVEMENTS TO SEVEN SPRINGS ROAD PURSUANT TO NEW YORK STATE TOWN LAW § 200 PLEASE TAKE NOTICE,** a Petition has been filed by Bakertown Road II Holding LLC ("Petitioner") for improvements to the section of Seven Springs Road between the intersection of Seven Springs Mountain Road and the area north of Lanzut Court starting at "G" Road, a distance of approximately 1,950 feet, to benefit the area in and around the road. The maximum estimated cost of said improvements, including all preliminary costs and costs incidental thereto, is approximately \$4,665,468.36, which shall be paid for by the Petitioner.

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**PLEASE TAKE FURTHER NOTICE,** that additional information on the Petition may be obtained from the Town Clerk of the Town of Monroe at Town of Monroe Town Hall, 1465 Orange Turnpike, Monroe, New York 10950 during regular business hours.  
By Order of the Town Board dated May 19, 2026  
Valerie Bitzer – Town Clerk

MARIAH VERHAGEN  
Notary Public  
State of Wisconsin



**2. Public Hearing**

**Subject**                                    **4.2. Possible Motion to Keep Open the Public Hearing RE the Consideration of Highway Improvements to Seven Springs Road Pursuant to NYS Town Law 200**

**Meeting**                                    June 9, 2026 - Monroe Town Board Meeting Agenda

**Type**                                        Action (Resolution)

Possible Motion to Keep Open the Public Hearing RE the Consideration of Highway Improvements to Seven Springs Road Pursuant to NYS Town Law 200

2026-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Public Hearing RE the Consideration of Highway Improvements to Seven Springs Road Pursuant to NYS Town Law 200 until June 15, 2026, at \_\_\_\_\_.

## 1. Acceptance of Minutes

**Subject**                      **5.1. Acceptance of May 18, 2026 Minutes**

Meeting                      June 9, 2026 - Monroe Town Board Meeting Agenda

Type                              Action (Resolution)

Acceptance of May 18, 2026 Minutes

2026-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the Minutes of May 18, 2026.

1. 5-18-2026 TB DRAFT Meeting Minutes

# DRAFT

**Town of Monroe  
Town Board Minutes  
Monday, May 18, 2026  
([www.townofmonroeny.gov](http://www.townofmonroeny.gov))**

Generated by Valerie Bitzer

## Members Present

Maureen Richardson, Bethany Stephens, Juan Luis Rivera, Mary Bingham  
Town Counsel - Darius Chafizadah

## Call to Order

### 1.1. Pledge to the Flag

The Supervisor led the room in the Pledge of Allegiance.

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

## Motion to Open Town Board Meeting

### 2.1. Motion to Open Town Board Meeting of May 18, 2026

#### **2026-#210**

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of May 18, 2026, at 7:06 PM.

**On a motion by Supervisor Richardson, seconded by Town Council Member Rivera**

**Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

## Community Announcements

### 3.1. Mobile DMV at Town Hall May 29, 2026

Orange County Clerk Kelly Eskew invites you to the Orange County Mobile DMV Unit. Transactions Offered: All Registration Transactions, all License Transactions including Real/Enhanced, Enforcement Transactions. Friday, May 29, 2026, 10:00AM-12PM, closed 12-1pm, 1-3:30pm. Monroe Town Hall, 1465 Orange Tpke., Monroe, NY 10950. Please visit [dmv.ny.gov](http://dmv.ny.gov) for all necessary original documents needed before your visit to the Mobile DMV.

Expect some delays due to the high volume of customers applying for the REAL or Enhanced ID.

### 3.2. 2026 Memorial Day Parade

Sunday, May 24, 2026

Formation will start at Smith's Clove Park beginning at 12:15 PM with step off at 1:30 PM. The parade will proceed onto Spring St. turning left onto Mapes Place through the underpass to the Monroe Volunteer Ambulance Corps Memorial.

The Color Guard will present arms, and wreaths shall be placed.

The parade will make a right turn at Carpenter Place through downtown Lakes Street.

From there, the parade will turn left onto Route 17M, and proceed to Veterans Memorial Park.

From there proceed to the Monroe Cemetery for formal dedication and disbanding.

Thank you for honoring our heroes.

### 3.3. Annual Orange County Spring Job Fair

Orange County Employment and Training Administration (ETA) will host its annual Spring Job Fair on May 21st at the Galleria at Crystal Run in Middletown from 1:00 PM - 3:00 PM.

The event is designed to connect local employers with job seekers and help residents take the next step in their careers.

### 3.4. 2026 Village of Monroe Farmers Market

The Village of Monroe Farmers Market will continue for the 2026 season.

The Village of Monroe is pleased to announce that Jeremiah Lacsina, owner of Elijo's Natural Soap and a longtime Monroe Farmers Market vendor, has volunteered to serve as Market Manager for the 2026 season.

The Village is currently working with Jeremiah to organize and move forward with plans for this year's Farmers Market.

More information regarding vendor applications, schedules, and market details will be shared in the coming weeks.

We would like to thank the many vendors, residents, and community members who reached out in support of continuing the Farmers Market. Your enthusiasm and community spirit are greatly appreciated.

We look forward to working together toward another successful season in Monroe. a

Contact Jeremiah at [W.Elijosnaturalsoap@gmail.com](mailto:W.Elijosnaturalsoap@gmail.com)

~ Looking for Vendors!

### 3.5. Memorial Day Refuse

In honor of Memorial Day, there will be **NO refuse pick-up on Monday, May 25**. Due to the holiday, the **entire weekly schedule will shift by one day**, including recycling. Please see the updated schedule below:

Monday, May 25 - **NO** Service

Tuesday, May 26 - Village Refuse

Wednesday, May 27 - Town Refuse

Thursday, May 28 - Recycling (both Town and Village)

Friday, May 29 - Village Refuse  
Saturday, May 30 - Town Refuse

Please continue to place your receptacles curbside the night before the scheduled pick-up. **The regular pick-up schedule will resume on Monday, June 1.** You can also view the updated pick-up schedule on the Recycle Coach app. For any questions or concerns, please call the Highway Department at 845-782-8583.

We appreciate your cooperation and understanding. Have a safe and enjoyable Memorial Day.

3.6. 2026 Village of Monroe Summer Concert Series  
Between the Millponds from 7:00PM-9:00PM

- Saturday, June 13th - Ladies of the 80's - BO's Pop / Rock
- Saturday, June 27th - Flirtin With Disaster - Classic Rock
- Friday, July 3rd - Mighty Spectrum Band -Classic Rock **\*\*Independence Day Celebration**  
(rain date Friday, July 10th)
- Saturday, July 11th - Tonebenders - Pop / Rock/ Jazz
- Saturday, July 25th - Route 66 - Vintage Rock
- Saturday, August 8th - Art Lillard - Light Jazz/ Latin
- Saturday, August 15th - Slam Allen - Rock / Blues
- Saturday, August 22nd - Billy 6 - Billy Joel Tribute Band

\*The rain date for the Saturday concerts is Sunday, same time.

3.7. Upcoming Construction on Orange Turnpike

Upcoming Construction at the intersection of Still Rd., Orange Tpke., Pine Tree Rd., and Stage Rd.

The Village of Monroe is making improvements to the intersection with the goal to enhance safety, improve traffic flow, and create a more effective intersection for our community. Anticipated start date, last week in June. Project expected to be complete within 60 days. **STAY INFORMED** - follow us on Facebook @VillageofMonroeNY and visit our website [www.villageofmonroe.org](http://www.villageofmonroe.org) for updates.

**THANK YOU** - we appreciate your patience and cooperation during this important project.

3.8. Flagship Cinema Elevator

The cost to repair the elevator was quoted a minimum of \$6,000. Aside from remediation costs, the cost of actual repairs and upgrades is \$26,000.

3.9. Audience Attendance

The Supervisor disagrees with inflammatory posts and misinformation on Social Media.

### 3.10. Liaison Appointment

Shlomie Landau was a Supervisor Appointment. He is a volunteer and a friendly face. He was the only person who applied to the Board of Assessment Review. The Board of Assessment Review researches grievances. It is a board of three people.

### Acceptance of Minutes

#### 4.1. Acceptance of May 4, 2026 Minutes

##### **2026-#211**

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the Minutes of May 4, 2026.

**On a motion by Supervisor Richardson, seconded by Town Councilmember Bingham**

**Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

### Audit of Claims

#### 5.1. Abstract of Audited Vouchers General Fund

##### **2026-#212**

BE IT RESOLVED that the Town Board of the Town of Monroe approves Abstract of Audited Vouchers General Fund #26-09, check #38270-38324 totaling \$629,075.17.

**On a motion by Supervisor Richardson, seconded by Town Councilmember Bingham**

**Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

#### 5.2. Abstract of Audited Vouchers Escrow

##### **2026-#213**

BE IT RESOLVED that the Town Board of the Town of Monroe approves Abstract of Audited Vouchers Escrow #26-06, check #2282 totaling \$177.77.

**On a motion by Supervisor Richardson, seconded by Town Council Member Rivera**

**Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

**Possible motion to adjourn to Executive and or/ Attorney Client Session**

6.1. Enter into Executive Session

**2026-#214**

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to enter into an Executive Session to discuss Personnel.

**On a motion by Supervisor Richardson, seconded by Town Councilmember Bingham**

**Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

**Return to Regular Meeting**

7.1. Return to Regular Meeting

**2026-#215**

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Return to Regular Meeting.

**On a motion by Supervisor Richardson, seconded by Town Council Member Rivera**

**Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

**New Business**

8.1. Schedule Special Meeting, May 27th

**2026-#216**

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to schedule a Special Meeting for Wednesday, May 27, 2026, at 7:00 PM.

**On a motion by Supervisor Richardson, seconded by Town Council Member Rivera**

**Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

8.2. Town Hall Summer Hours

**2026-#217**

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve the 2026 Employee Summer Hours for Town Hall:

Monday–Wednesday: 7:30 a.m. - 5:00 p.m., 30-minute lunch

Thursday: 8 a.m. - 5 p.m., 1-hour lunch

Friday: Town Hall Closed

Effective beginning the week of June 8, 2026, with normal business hours of Monday–Friday, 8 a.m. - 4 p.m., resuming Tuesday, October 13, 2026. (All Town Offices are closed Monday, October 12th in observance of Columbus Day). **\*Week of June 15th and June 29th (Modified Schedule for Juneteenth and Independence Day Holiday): Monday, Tuesday: 7:30 a.m. - 5:30 p.m., Wednesday: 7:30 a.m. - 5 p.m., Thursday & Friday: Town Hall Closed**

**On a motion by Supervisor Richardson, seconded by Town Council Member Rivera**

**Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

8.3. Music for Humanity Gaming Application

**2026-#218**

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve the 2026 Music for Humanity Gaming License for the Town of Monroe.

**On a motion by Supervisor Richardson, seconded by Town Council Member Rivera**

**Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

8.4. Conservation Commission Resignation RE: Lauren Kelly

**2026-#219**

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the resignation of Lauren Kelly from the Conservation Commission effective May 6, 2026.

**On a motion by Supervisor Richardson, seconded by Town Councilmember Bingham**

**Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

8.5. Renewal Proposal – Millennium Strategies

**2026-#220**

BE IT RESOLVED, that the Town Board of the Town of Monroe hereby authorizes the renewal of the contract with Millennium Services for continued grant writing services for the Town; and

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized to execute all documents necessary to effectuate said renewal on behalf of the Town of Monroe.

**On a motion by Town Council Member Rivera, seconded by Town Councilmember Bingham**

**Ayes: Supervisor Richardson, Town Council Member Rivera**

**Nays: Town Councilmember Stephens, Town Councilmember Bingham**

**Abstain: None**

8.6. FTA FY 2026 Certifications & Assurances

**2026-#221**

BE IT RESOLVED, that the Town Board of the Town of Monroe hereby authorizes the adoption and execution of the Federal Transit Administration (FTA) FY 2026 Certifications & Assurances as required for participation in federally funded transit programs; and

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized to execute all documents and certifications necessary to effectuate said Certifications & Assurances on behalf of the Town of Monroe.

**On a motion by Town Councilmember Bingham, seconded by Town Councilmember Stephens**

**Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

**Public Comment**

9.1. Rules for Public Comment

9.2. Public Comment

The following signed up for Public Comment:

- Iris Conques
- Tom Lapolla
- Carol Scully
- Kevin Scully

- Dorey Houle
- Mike Egan
- Dan Burke
- Ely Schwartz
- Carol Hawxhurst
- Abraham Floor
- Jacob Bickel
- Rick Colon

- Iris Conques: Spoke on Woodbury IMA. Would like cats to be included.

- Tom Lapolla: Spoke RE Liaison position. Believes it was created for political reasons.

- Carol Scully: Spoke RE Liaison/B.A.R. Appointment and streetlights on Seven Springs Rd. Wants to know if any other backroom promises were made. Believes an assessment should have been made RE lights on 7 Springs Rd. Need to find a way to stop the unsustainable building.

- Kevin Scully: Spoke RE B.A.R./Liaison Appointment and streetlights. A perception of corruption was created. Feels as though this was not transparent. Also, spoke on the firing of former ZBA Attorney Dave McCartney.

Dorey Houle: Spoke RE Rye Hill Parkland Dedication. Spoke RE vacancies on Ethics Board, [rior B.A.R. applications and how she is blocked on posts by Town Supervisor on Social Media.

- Mike Egan: Spoke RE Jewish Liaison. It's a violation of the 1st Amendment and Code of Ethics. Residents of Round Lake Park are concerned about the turn of events. Told the Supervisor to be viligiant and active.

- Dan Burke: Spoke RE Round Lake. Mixed population. They pay school taxes too.

- Ely Schwartz: Spoke RE B.A.R. Appointment. He's a hard working person, loving dad, always there to help others. Doesn't understand the uproar. Has had a lot of conversation with his non-Jewish neighbors. Not here with any Agendas/Motives.

- Carol Hawxhirst: Questioned Comprehensive Plan. Hasn't heard any additional talk of it (Zoning Laws). Additional \$500,000 left in fund. Questioned appointing a Treasurer. Believes in equity for all.

- Abraham Floor: Congratulated Board. Thanked Supervisor Cardone for doing the job he did. Resident of the Town for over 50 years. Paramedic for over 30 years. Covers 20-30 call/week for outside Town community.

- Jacob Bickel: Loves Monroe. Congratulated Town Board. Glad they picked Shlomie for B.A.R. He's always available. He's a volunteer for everyone. Spoke RE lights on Old County Rd.

- Rick Colon: Prior Board Member. Community has grown very rapidly in the last 40 years. We all work together. We should all try to work together. Doesn't believe in transparency but clarity.

## **Adjournment**

### 10.1. Adjournment of Meeting

#### **2026-#222**

BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of May 18, 2026, at 9:22 PM.

**On a motion by Supervisor Richardson, seconded by Town Council Member Rivera**

**Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**





# DRAFT

Town of Monroe  
Town Board Minutes  
Wednesday, May 27, 2026  
([www.townofmonroeny.gov](http://www.townofmonroeny.gov))

Generated by Valerie Bitzer

## Members Present

Maureen Richardson, Sal Scancarello, Bethany Stephens, Juan Luis Rivera, Mary Bingham  
Town Counsel - Darius Chafizadeh

## Call to Order

### 1.1. Pledge to the Flag

The Supervisor led the room in the Pledge of Allegiance.

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

## Motion to Open Town Board Meeting

### 2.1. Motion to Open Town Board Special Meeting of May 27, 2026

#### **2026-#223**

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Special Town Board Meeting of May 27, 2026, at 7:01 PM.

**On a motion by Supervisor Richardson, seconded by Town Councilmember Bingham**

**Ayes: Supervisor Richardson, Town Councilmember Scancarello, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

## Possible motion to adjourn to Executive and or/ Attorney Client Session

### 3.1. Enter into Executive Session

#### **2026-#224**

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to enter into an Executive Session to discuss Personnel at 7:01 PM.

**On a motion by Supervisor Richardson, seconded by Town Councilmember Bingham**

**Ayes: Supervisor Richardson, Town Councilmember Scancarello, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

## **Return to Regular Meeting**

### 4.1. Return to Regular Meeting

#### **2026-#225**

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Return to Regular Meeting at 7:46 PM.

**On a motion by Supervisor Richardson, seconded by Town Councilmember Bingham**

**Ayes: Supervisor Richardson, Town Councilmember Scancarello, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

## **Motion From the Floor**

### 5.1. Accept Resignation of Katherine O'Boyle as Head of Maintenance (Laborer I at \$28.00/hr) and Field Coordinator (seasonal stipend of \$4,000)

#### **2026-#226**

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Accept the Resignation of Katherine O'Boyle as Head of Maintenance (Laborer I at \$28.00/hr) and Field Coordinator (seasonal stipend of \$4,000).

**On a motion by Supervisor Richardson, seconded by Town Council Member Rivera**

**Ayes: Supervisor Richardson, Town Councilmember Scancarello, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

## **Community Announcements**

### 6.1. Mobile DMV at Town Hall May 29, 2026

Orange County Clerk Kelly Eskew invites you to the Orange County Mobile DMV Unit. Transactions Offered: All Registration Transactions, all License Transactions including Real/Enhanced, Enforcement Transactions. Friday, May 29, 2026, 10:00AM-12PM, closed 12-1pm, 1-3:30pm. Monroe Town Hall, 1465 Orange Tpke., Monroe, NY 10950. Please visit [dmv.ny.gov](http://dmv.ny.gov) for all necessary original documents needed before your visit to the Mobile DMV. Expect some delays due to the high volume of customers applying for the REAL or Enhanced ID.

6.2. Spring Paint Nite, May 29th

Friday, May 29th, 6:30pm - 8:30pm

St. Paul Lutheran Church - 21 Still Rd., Monroe, NY

Scan the QR Code on the flyer to register

12 years and older — \$40

Kids under 12 MUST be accompanied by an adult and will pay a combined fee of \$65.

6.3. St. Paul Blood Drive, May 30th

Donate on Saturday, May 30th and receive a free Red Cross beach towel. 9:00am-2:00pm

St. Paul Lutheran Church 21 Still Rd., Monroe, NY

Register with the QR Code on the flyer or walk in.

redcrossblood.org

Sponsor Code: STPAULLUTHERAN

## **New Business**

7.1. Renewal Proposal – Millennium Strategies

Supervisor Richardson opened up the floor for discussion on Grants (Two Motions RE: Renewal Proposal & to Open an RFP for Grant Writing Services). Supervisor Richardson didn't want to go through the procedural vote without first opening the floor for discussion.

### **2026-#227**

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Floor for discussion RE Grants.

**On a motion by Town Councilmember Bingham, seconded by Supervisor Richardson**

**Ayes: Supervisor Richardson, Town Councilmember Scancarello, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

This was a previous Agenda item on 5-18-2026. The motion failed as Councilman Scancarello was absent, and the vote was 2/2. Was hoping that he had a chance to review the emails going back and forth about the Grants. It did disrupt the busiest season for Grants. Supervisor Richardson indicated that they received a number of concerning emails from Department Heads (Councilwoman Stevens begs to differ). Stated that it disrupted the busiest season for Grants. Certain studies need to be done. Projects require pre-planning with engineers and other specialists. Some examples of grants are WIIA, Drinking Water Improvement, I&I, and Highway. Had a two-hour scoping session with Millennium RE, all the concerns brought by Department Heads, and hearing all the concerns from residents.

Supervisor Richardson was surprised that Councilwoman Bingham voted no because she wanted to hear more information, and she had some information that she wanted to share with the board as well. Supervisor Richardson indicated, "That information can just be proposed or the request to find more information can be proposed to me, so that when I'm crafting the agenda, it's informed by the board's directives overall. So those concerns have to be routed, so that we can craft an effective agenda. Otherwise, it doesn't have to go on the agenda as a vote." Supervisor Richardson stated that "specialists were routed only through the Supervisor's Office by way of express policy, and now that that does not exist, we have literally paal of our Department Heads able and willing to use the service". Councilwoman Bingham added that she "thinks we need to make a motion that now allows all Town Board Members and all Department Heads to speak directly to consultants and vendors as needed for their understanding of topics." Councilwoman Bingham also commented that the current Resolution states that only the Supervisor can speak to Millennium. Supervisor Richardson and Councilwoman Bingham argued back and forth on the topic. Supervisor Richardson said, "That nobody has even emailed me regarding a concern, a question or an opportunity for a grant." No one approached her about any concerns or problems relating to Millennium before this was proposed. They voted, and it was a tie. 2 / 2. Services were cut in the Budget across the Board in every department. Supervisor Richardson stated that we can do an RFP. We are riding out on a budget that we didn't create. Supervisor Richardson opened up the floor for comment from the other Board Members, beginning with Councilman Rivera, who stated Grant Writing is essential to the Town. This topic was on the prior meeting and was shot down which was shocking to him. We need Grants. Councilwoman Bingham spoke to Dave Jenkins who has legal concerns that the Resolution is still out there saying that only the Town Supervisor has the right. Councilwoman Bingham did not contact Dave. He contacted her. Supervisor Richardson stated that she sent him to contact Councilwoman Bingham. She does not feel comfortable if a Resolution is not passed indicating that Town Board Members as well as Department Heads have a right to talk to consultants and vendors as needed. Councilwoman Bingham stated that the Supervisor keeps talking about how the budget is underfunded, and questioned where is the money coming from to fund the Grant Writer? The oil remediation? Councilwoman Bingham stated that what Millennium sent was a little misleading. What they sent included the Village of Monroe and the Village of Harriman received. Supervisor Richardson called Councilwoman Bingham a liar. Councilwoman Bingham read the overall sheet from Dave Jenkins and Taryn Pronko which listed the amounts from both Villages. The grand total for the Village of Harriman was \$851,904. The grand total for the Village of Monroe was \$1,062,345.50, leaving the balance for the Town of Monroe \$4,683,900.45. Questioned where are we going to get funds to pay for Grants if we get them? A lot of these grants have matching. Supervisor Richardson indicated that overall, we have been able to secure 6.5 million in funding, averaging \$942,500 annually, for the town. Councilwoman Bingham argued that it included the villages as well. Supervisor Richardson indicated that "We are not struggling to pay our bills as they existed last year. We're struggling to pay our bills as they have progressed into this year." People quit and departments were underfunded. She also stated that if we didn't have money budget, we

would not apply for a matching grant. Councilwoman Stephens commented that she also spoke with David Jenkins. He is uncomfortable with the Resolution. She agreed with Councilwoman Bingham that that should be remedied. She believes there is an opportunity for them to do more for the Town than they have done in the past. That would require them getting together with the Town and doing a strategic plan. It was discussed about keeping them on for a period of time to allow them to present the Town with that strategic plan so that the Board can make a more informed decision. Supervisor Richardson stated that she would still like to put out an RFP for grants. Supervisor Richardson argued that this has not been part of the discussion so far. Councilwoman Bingham clarified that, that was not this Agenda item. It is the second item. It was the second Agenda item. Supervisor Richardson stated that we opened up the floor to discuss both at once. She then questioned Town Clerk Valerie Bitzer to repeat the first half of what she explained as Valerie is the one taking the Minutes. Supervisor Richardson states that she expressly asked that we don't go procedurally because she wanted to discuss opening an RFP and get the temperature of the Board. Town Clerk Valerie Bitzer stated that she recalled there were two Agenda items. Supervisor Richardson then stated that the Town Clerk is not taking Minutes. Town Counsel Chafizadeh suggested a Motion for proposal to approve Millennium Strategies again, and see what happens. If it fails, then authorize the RFP for Grant Writing Services to see if that passes. Supervisor Richardson would like both to pass since we're considering that Millennium may not be up to par. There was discussion regarding the contract which was not available for Town Counsel to view. He had not memorized it. There was further arguing regarding this vote.

**2026-#227A**

BE IT RESOLVED, that the Town Board of the Town of Monroe hereby authorizes the renewal of the contract with Millennium Services for continued grant writing services for the Town; and

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized to execute all documents necessary to effectuate said renewal on behalf of the Town of Monroe.

**On a motion by Supervisor Richardson, seconded by Town Council Member Rivera**

**Ayes: Supervisor Richardson, Town Council Member Rivera**

**Nays: Town Councilmember Scancarello, Town Councilmember Stephens, Town Councilmember Bingham**

**Abstain: None**

7.2. Authorize the Supervisor to prepare an RFP for Grant Writing Services

**2026-#228**

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion Authorizing

the Supervisor to prepare an RFP for Grant Writing Services to open the Bid process essentially to see if there are better price comparisons in the County who would be willing to do our Grant Writing at a comparable rate to Millennium Strategies.

**On a motion by Supervisor Richardson, seconded by Town Council Member Rivera**

**Ayes: Supervisor Richardson, Town Councilmember Scancarello, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

## **Adjournment**

### 8.1. Adjournment of Meeting

#### **2026-#229**

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to adjourn the meeting of May 27, 2026, at 8:22 PM.

**On a motion by Supervisor Richardson, seconded by Town Council Member Rivera**

**Ayes: Supervisor Richardson, Town Councilmember Scancarello, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

## 1. Audit of Claims

### Subject

### 6.1. Abstract of Audited Vouchers General Fund

### Meeting

June 9, 2026 - Monroe Town Board Meeting Agenda

### Type

Action (Resolution)

Abstract of Audited Vouchers General Fund

2026-#

BE IT RESOLVED that the Town Board of the Town of Monroe approves Abstract of Audited Vouchers General Fund #26-10, check #38325-38367 totaling \$209,339.81.

1. 26-10 GEN



# ABSTRACT OF AUDITED VOUCHERS

TOWN OF MONROE

General Fund

DATE OF AUDIT: June 9, 2026

Abstract #26-10 Gen

TOTAL

\$209,339.81

Vendor	PO #	Description	Amount	Check Id	Check Date
ADVANCE AUTO PARTS	26-00880	AUTOMOTIVE RELAY	432.54	38325	5/27/2026
ADVANCE AUTO PARTS	26-00880	CORE RETURNS	-136.00	38325	5/27/2026
ADVANCE AUTO PARTS	26-00887	WINDOW TINT	38.66	38325	5/27/2026
ALI BROTHERS CONSTRUCTION LLC	26-00886	RUN CABLE & RPLC CEILING TILES	450.00	38326	5/27/2026
BECKS HOME & GARDEN CORP	26-00858	BLADES, BATTERIES, HILLMAN	18.49	38327	5/27/2026
BECKS HOME & GARDEN CORP	26-00858	BLADES, BATTERIES, HILLMAN	102.95	38327	5/27/2026
BECKS HOME & GARDEN CORP	26-00858	REPAIR KIT CUP HOOKS HILLMAN	55.93	38327	5/27/2026
BECKS HOME & GARDEN CORP	26-00858	LOCK STORERM LEVR	107.97	38327	5/27/2026
BECKS HOME & GARDEN CORP	26-00858	CABLE TIES PADLOCK HILLMAN	103.56	38327	5/27/2026
BECKS HOME & GARDEN CORP	26-00858	CABLE TIES LIQ NAILS	46.47	38327	5/27/2026
BECKS HOME & GARDEN CORP	26-00858	LOCKSET SFTY GLASSES HILLMAN	151.80	38327	5/27/2026
BECKS HOME & GARDEN CORP	26-00858	DEADBOLT WASP SPRAY TRAP	75.92	38327	5/27/2026
CALLAHAN & NANNINI QUARRY, INC	26-00879	SHALE FOR ROADS	1,120.20	38328	5/27/2026
CALLAHAN & NANNINI QUARRY, INC	26-00879	STONE FOR CHIP SEAL ROADS	7,069.44	38328	5/27/2026
CALLAHAN & NANNINI QUARRY, INC	26-00879	STONE FOR CHIP SEAL ROADS	3,205.26	38328	5/27/2026
cb20 Inc	26-00890	APR 2026 MONTHLY AZURE SERVICE	160.96	38329	5/27/2026
NYS COMPENSATION ALLIANCE	26-00393	2026 EST ANNUAL ASSESSMNT INV	1,757.66	38330	5/27/2026
NYS COMPENSATION ALLIANCE	26-00393	2026 EST ANNUAL ASSESSMNT INV	472.42	38330	5/27/2026
NYS COMPENSATION ALLIANCE	26-00393	2026 EST ANNUAL ASSESSMNT INV	574.37	38330	5/27/2026
NYS COMPENSATION ALLIANCE	26-00393	2026 EST ANNUAL ASSESSMNT INV	2,769.26	38330	5/27/2026
NYS COMPENSATION ALLIANCE	26-00393	2025 EST ANNUAL ASSESSMNT INV	280.49	38330	5/27/2026
NYS COMPENSATION ALLIANCE	26-00394	Q1 2026 ANNUAL WC ASSESSMENT	7,373.80	38330	5/27/2026
NYS COMPENSATION ALLIANCE	26-00394	Q1 2026 ANNUAL WC ASSESSMENT	1,981.93	38330	5/27/2026
NYS COMPENSATION ALLIANCE	26-00394	Q1 2026 ANNUAL WC ASSESSMENT	2,409.61	38330	5/27/2026
NYS COMPENSATION ALLIANCE	26-00394	Q1 2026 ANNUAL WC ASSESSMENT	11,617.68	38330	5/27/2026
NYS COMPENSATION ALLIANCE	26-00394	Q1 2026 ANNUAL WC ASSESSMENT	1,176.71	38330	5/27/2026
DELTA DENTAL	26-00852	MAY 2026 PREMIUM	2,157.99	38331	5/27/2026
DELTA DENTAL	26-00852	PREMIUM REIMBURSEMENT- MCBRIDE	-103.84	38331	5/27/2026
DELTA DENTAL	26-00852	PREMIUM REIMBURSEMENT- KASCH	-47.43	38331	5/27/2026
DELTA DENTAL	26-00852	RETRO COVERAGE 4/26-RICHARDSON	47.43	38331	5/27/2026
DELTA DENTAL	26-00852	MAY 2026 PREMIUM	255.33	38331	5/27/2026
DELTA DENTAL	26-00852	PREMIUM REIMBURSEMENT- MCSWEEN	-47.43	38331	5/27/2026
DELTA DENTAL	26-00852	MAY 2026 PREMIUM	666.63	38331	5/27/2026



# ABSTRACT OF AUDITED VOUCHERS

TOWN OF MONROE

General Fund

DATE OF AUDIT: June 9, 2026

Abstract #26-10 Gen

TOTAL

\$209,339.81

Vendor	PO #	Description	Amount	Check Id	Check Date
DELTA DENTAL	26-00852	MAY 2026 PREMIUM	297.84	38331	5/27/2026
DELTA DENTAL	26-00852	MAY 2026 PREMIUM	151.49	38331	5/27/2026
DELTA DENTAL	26-00852	JUNE 2026 PREMIUM	2,205.42	38331	5/27/2026
DELTA DENTAL	26-00852	RETRO COVERAGE 5/26	47.43	38331	5/27/2026
DELTA DENTAL	26-00852	JUNE 2026 PREMIUM	255.33	38331	5/27/2026
DELTA DENTAL	26-00852	JUNE 2026 PREMIUM	666.63	38331	5/27/2026
DELTA DENTAL	26-00852	JUNE 2026 PREMIUM	297.84	38331	5/27/2026
DELTA DENTAL	26-00852	JUNE 2026 PREMIUM	151.49	38331	5/27/2026
RENTOKIL NORTH AMERICA, INC.	26-00920	PEST CONTROL STATE POLICE 5/18	271.48	38332	5/27/2026
EM BENEFITS	26-00855	JUNE 2026 PREMIUM	99.75	38333	5/27/2026
EM BENEFITS	26-00855	JUNE 2026 PREMIUM	9.50	38333	5/27/2026
EM BENEFITS	26-00855	JUNE 2026 PREMIUM	30.88	38333	5/27/2026
EM BENEFITS	26-00855	JUNE 2026 PREMIUM	16.63	38333	5/27/2026
EM BENEFITS	26-00855	JUNE 2026 PREMIUM	4.75	38333	5/27/2026
ENVIRO-CLEAN	26-00889	PORTABLE TOILETS 6/3-6/16/26	82.50	38334	5/27/2026
ENVIRO-CLEAN	26-00889	HANDICAP UNIT 5/20-6/16/26	240.00	38334	5/27/2026
ENVIRO-CLEAN	26-00889	HANDICAP UNIT 5/20-6/16/26	240.00	38334	5/27/2026
FOX LEDGE, INC.	26-00848	3/5/26 WATER	36.43	38335	5/27/2026
FOX LEDGE, INC.	26-00848	3/19/26 WATER	50.77	38335	5/27/2026
FOX LEDGE, INC.	26-00848	3/5/26 WATER	7.75	38335	5/27/2026
FOX LEDGE, INC.	26-00848	3/19/26 WATER	7.75	38335	5/27/2026
FOX LEDGE, INC.	26-00848	3/5/26 WATER	25.00	38335	5/27/2026
FOX LEDGE, INC.	26-00848	3/19/26 WATER	30.75	38335	5/27/2026
FOX LEDGE, INC.	26-00881	HIGHWAY GARAGE WATER	54.19	38335	5/27/2026
MARTIN FREDERICKS	26-00919	OSTEO/AEROBICS MAY 2026	396.00	38336	5/27/2026
FRONTIER	26-00862	PHONE SIP TRUNKS 5/8-6/7/26	29.50	38337	5/27/2026
GLENCO SUPPLY	26-00878	EXTRUDED CAPS & CROSS PIECES	189.00	38338	5/27/2026
HARRIMAN ARMY-NAVY, INC.	26-00877	CLOTHING ALLOWANCE-G. FRAIOLI	420.92	38339	5/27/2026
HOFFMAN SERVICES, INC.	26-00875	POSHA LIFT INSPECTION	550.00	38340	5/27/2026
HOFFMAN INTERNATIONAL INC	26-00876	MOUNTING PADS & AUGER SECTIONS	3,172.66	38341	5/27/2026
HOFFMAN INTERNATIONAL INC	26-00876	MOUNTING PADS & AUGER SECTIONS	-3,172.66	38341	5/27/2026
HOFFMAN INTERNATIONAL INC	26-00876	MOUNTING PADS	656.12	38341	5/27/2026
HOFFMAN INTERNATIONAL INC	26-00876	HYDRAULIC OIL & FILTERS	1,372.25	38341	5/27/2026



# ABSTRACT OF AUDITED VOUCHERS

TOWN OF MONROE

General Fund

DATE OF AUDIT: June 9, 2026

Abstract #26-10 Gen

TOTAL

\$209,339.81

Vendor	PO #	Description	Amount	Check Id	Check Date
DIANE JANSSENS	26-00885	SENIOR CENTER EXERCISE MAY26	96.00	38342	5/27/2026
KNOW HOW AUTO SUPPLY, LLC	26-00873	ENGINE OIL & AIR FILTERS-SHOP	44.16	38343	5/27/2026
KNOW HOW AUTO SUPPLY, LLC	26-00873	ENGINE OIL & AIR FILTERS-TRK22	222.85	38343	5/27/2026
KONICA MINOLTA BUSINESS	26-00384	BIZHUB C250I 12/01/25-2/28/26	165.29	38344	5/27/2026
KONICA MINOLTA BUSINESS	26-00384	BIZHUB C250I FEB 2026	33.50	38344	5/27/2026
KONICA MINOLTA BUSINESS	26-00384	BIZHUB 301  DF-714 2/1-2/28-26	142.30	38344	5/27/2026
KONICA MINOLTA BUSINESS	26-00384	BIZHUB C651I 2/1/26 -2/28-26	350.74	38344	5/27/2026
KONICA MINOLTA BUSINESS	26-00850	BIZHUB 301 DF-714 1/1-1/31/26	142.30	38344	5/27/2026
MHE ENGINEERING	26-00872	10-10.90 MS4 ANNUAL PERMIT	3,267.25	38345	5/27/2026
MHE ENGINEERING	26-00872	E MOMBASHA CULVERT RPLCMNT	2,689.00	38345	5/27/2026
MHE ENGINEERING	26-00872	GENERAL ENGINEERING	1,425.00	38345	5/27/2026
MILLENNIUM STRATEGIES	26-00882	MAY 2026 GRANT WRITING	3,300.00	38346	5/27/2026
MONTAGUE TOOL & SUPPLY CO, INC	26-00871	3.5 GAL CONCERTE TRI POXY	369.98	38347	5/27/2026
MONTAGUE TOOL & SUPPLY CO, INC	26-00871	3.5 GAL CONCERTE TRI POXY	126.53	38347	5/27/2026
MONROE-WOODBURY CENTRAL SCHOO	26-00851	FUEL DAR APRIL 2026	1,090.88	38348	5/27/2026
MONROE-WOODBURY CENTRAL SCHOO	26-00851	FUEL HWY FOR DAR MAR 2026 CHG	2,842.33	38348	5/27/2026
MONROE-WOODBURY CENTRAL SCHOO	26-00851	FUEL HWY APRIL 2026	354.99	38348	5/27/2026
MONROE-WOODBURY CENTRAL SCHOO	26-00851	FUEL WATER APRIL 2026	539.44	38348	5/27/2026
MONROE-WOODBURY CENTRAL SCHOO	26-00851	FUEL MAINTENANCE APRIL 2026	174.50	38348	5/27/2026
MONROE-WOODBURY CENTRAL SCHOO	26-00851	FUEL BLDG APRIL 2026	83.64	38348	5/27/2026
MONROE-WOODBURY CENTRAL SCHOO	26-00851	FUEL BLDG FEB 2026	39.93	38348	5/27/2026
MONROE-WOODBURY CENTRAL SCHOO	26-00851	FUEL BLDG NOV 2025 PAST DUE	55.26	38348	5/27/2026
NEWBURGH POWER EQUIPMENT	26-00888	LAWN MOWER MAINTENANCE	650.00	38349	5/27/2026
NEWBURGH POWER EQUIPMENT	26-00888	LAWN MOWER MAINTENANCE	439.99	38349	5/27/2026
NYS THRUWAY AUTHORITY	26-00864	75 E-Z PASS TAGS @\$21 EA	1,575.00	38350	5/27/2026
NYS EMPLOYEES HEALTH INSURANCE	26-00921	JUNE 2026 PREMIUM	72,038.21	38351	5/27/2026
NYS EMPLOYEES HEALTH INSURANCE	26-00921	JUNE 2026 PREMIUM CREDIT -MCBR	-7,327.58	38351	5/27/2026
NYS EMPLOYEES HEALTH INSURANCE	26-00921	JUNE 2026 PREMIUM	3,710.60	38351	5/27/2026
NYS EMPLOYEES HEALTH INSURANCE	26-00921	JUNE 2026 PREMIUM	22,307.50	38351	5/27/2026
NYS EMPLOYEES HEALTH INSURANCE	26-00921	JUNE 2026 PREMIUM	15,859.23	38351	5/27/2026
NYS EMPLOYEES HEALTH INSURANCE	26-00921	JUNE 2026 PREMIUM	3,224.14	38351	5/27/2026
ON SITE CONFIDENTIAL LLC	26-00883	2026 CLEAN SWEEP SHREDDING	900.00	38352	5/27/2026
OPTIMUM	26-00860	INTERNET 5/16-6/15/26	275.95	38353	5/27/2026



# ABSTRACT OF AUDITED VOUCHERS

TOWN OF MONROE

General Fund

DATE OF AUDIT: June 9, 2026

Abstract #26-10 Gen

TOTAL

\$209,339.81

Vendor	PO #	Description	Amount	Check Id	Check Date
OPTIMUM	26-00917	CABLE TWN HALL 5/23/26-6/22/26	27.30	38353	5/27/2026
PECKHAM INDUSTRIES INC.	26-00870	SUPERPAVE/ESCALATION	757.50	38354	5/27/2026
PECKHAM INDUSTRIES INC.	26-00870	SUPERPAVE/ESCALATION	1,440.12	38354	5/27/2026
PECKHAM INDUSTRIES INC.	26-00870	SUPERPAVE/ESCALATION	792.58	38354	5/27/2026
PITNEY BOWES GLOBAL FINANCIAL	26-00908	METER REFILL 4/13/26-7/12/26	887.31	38355	5/27/2026
YURMARIS J RENELT	26-00884	SPANISH INTERPRETING SERVICES	300.00	38356	5/27/2026
ROGO FASTENER CO, INC.	26-00869	COPPER BATTERY CBL LUGS	105.24	38357	5/27/2026
ROGO FASTENER CO, INC.	26-00869	4/0 GAUGE SOLDER SLUG	97.77	38357	5/27/2026
STAPLES BUSINESS ADVANTAGE	26-00918	BROTHER TN433	622.96	38358	5/27/2026
STAPLES BUSINESS ADVANTAGE	26-00918	POST ITS, HP148X, LABELS	249.09	38358	5/27/2026
STEVEN MAJANO	26-00849	220.4 MILES TO NYAOT ALBANY	159.80	38359	5/27/2026
STEVEN MAJANO	26-00849	MEAL REIMBURSEMENT - 5/5/26	34.00	38359	5/27/2026
STEVEN MAJANO	26-00849	MEAL REIMBURSEMENT - 5/6/26	34.00	38359	5/27/2026
SUMMIT HANDLING SYSTEMS, INC	26-00868	BRISTLE POLY & LATCH	938.26	38360	5/27/2026
THE ANIMAL RIGHTS ALLIANCE INC	26-00861	SPAY/NEUTER SURGERIES APR26	900.00	38361	5/27/2026
TIFCO INDUSTRIES, INC.	26-00867	DISPOSABLE EAR PLUGS	143.85	38362	5/27/2026
TILCON NEW YORK INC.	26-00866	VARIOUS ASPHALT IRENE DRIVE	483.31	38363	5/27/2026
TILCON NEW YORK INC.	26-00866	ASPHALT DARA CT/ALLISON DR	735.91	38363	5/27/2026
TILCON NEW YORK INC.	26-00866	ASPHALT WALTON TERRACE	706.44	38363	5/27/2026
TILCON NEW YORK INC.	26-00866	ASPHALT RYE HILL RD	69.20	38363	5/27/2026
VERIZON WIRELESS	26-00907	TWN COUNCIL CELL 3/11-4/10/26	126.00	38364	5/27/2026
VERIZON WIRELESS	26-00907	SUPERVISOR CELL 3/11-4/10/26	31.50	38364	5/27/2026
VERIZON WIRELESS	26-00907	HWY CELL PHONE 3/11-4/10/26	114.52	38364	5/27/2026
VERIZON WIRELESS	26-00907	BLDG CELL PHONE 3/11-4/10/26	134.54	38364	5/27/2026
VERIZON WIRELESS	26-00907	TWN COUNCIL CELL 4/11-5/10/26	126.00	38364	5/27/2026
VERIZON WIRELESS	26-00907	SUPERVISOR CELL 4/11-5/10/26	31.50	38364	5/27/2026
VERIZON WIRELESS	26-00907	HWY CELL PHONE 4/11-5/10/26	114.52	38364	5/27/2026
VERIZON WIRELESS	26-00907	BLDG CELL PHONE 4/11-5/10/26	134.54	38364	5/27/2026
KIRK VILLACRES	26-00874	VILLACRES LICENSE RENEWAL	210.50	38365	5/27/2026
W.E. TIMMERMAN CO., INC.	26-00865	RPR ELGIN WHIRLWIND ST SWEEPER	11,850.68	38366	5/27/2026
W.E. TIMMERMAN CO., INC.	26-00865	CR ELGIN WHIRLWIND ST SWEEPER	-11,725.68	38366	5/27/2026
W.E. TIMMERMAN CO., INC.	26-00865	CR ELGIN WHIRLWIND ST SWEEPER	8,125.68	38366	5/27/2026
GEORGE CARNEY ENTERTAINMENT	26-00003	JUNE 2026 CONSULTING	4,129.81	38367	5/27/2026



# ABSTRACT OF AUDITED VOUCHERS

TOWN OF MONROE

General Fund

DATE OF AUDIT: June 9, 2026

Abstract #26-10 Gen

TOTAL

\$209,339.81

Vendor	PO #	Description	Amount	Check Id	Check Date
			<u>209,339.81</u>		

**2. Audit of Claims**

**Subject**                                    **6.2. Abstract of Audited Vouchers General Fund**  
Meeting                                      June 9, 2026 - Monroe Town Board Meeting Agenda  
Type

- 1.    26-11 GEN



# ABSTRACT OF AUDITED VOUCHERS

TOWN OF MONROE

General Fund

DATE OF AUDIT: June 9, 2026

Abstract #26-11 Gen

TOTAL

\$442,604.32

Vendor	PO #	Description	Amount	Check Id	Check Date
ADVANCE AUTO PARTS	26-00980	SPARK PLUG PACKS	13.86	38368	6/5/2026
ADVANCE AUTO PARTS	26-00980	SHOP SUPPLIES	237.48	38368	6/5/2026
AGL WELDING SUPPLY, INC.	26-00953	WELDING MATERIALS	92.31	38369	6/5/2026
AIRGAS USA, LLC	26-00968	WELDING MATERIALS	113.55	38370	6/5/2026
ALC PROPERTY MANAGEMENT	26-00954	CAT LOADER JIB	2,500.00	38371	6/5/2026
ALL STATE CONSTRUCTION, INC.	26-00985	CHIPSEAL-ESCALATION/OPERATORS	79,887.30	38372	6/5/2026
AMAZON CAPITAL SERVICES	26-00943	3 RING BINDERS	19.99	38373	6/5/2026
AMAZON CAPITAL SERVICES	26-00967	CASE FOR IPAD	37.99	38373	6/5/2026
AMAZON CAPITAL SERVICES	26-00967	MESH LOCK OUT TAG	47.85	38373	6/5/2026
AMAZON CAPITAL SERVICES	26-00967	OFFICE CHAIR MAT	51.99	38373	6/5/2026
AMAZON CAPITAL SERVICES	26-00967	OFFICE CHAIR WHEELS	28.99	38373	6/5/2026
AMAZON CAPITAL SERVICES	26-00967	OFFICE DESK CHAIR	199.98	38373	6/5/2026
AMAZON CAPITAL SERVICES	26-00967	VACUUM CLEANER	69.99	38373	6/5/2026
AMAZON CAPITAL SERVICES	26-00967	SPRINKLER TOOL KIT	15.90	38373	6/5/2026
AMAZON CAPITAL SERVICES	26-00967	WELCOME POCKET FOLDERS	224.75	38373	6/5/2026
AMAZON CAPITAL SERVICES	26-00967	RUBBER WALKER TIPS	14.70	38373	6/5/2026
AMAZON CAPITAL SERVICES	26-00967	CANE TIPS FOR WALKERS	8.98	38373	6/5/2026
AMAZON CAPITAL SERVICES	26-00967	SPIRAL NOTEBOOK	9.99	38373	6/5/2026
AMAZON CAPITAL SERVICES	26-00967	CORDLESS DRILL	33.99	38373	6/5/2026
AMAZON CAPITAL SERVICES	26-00967	SCREEN PROTECTOR FOR IPAD	7.96	38373	6/5/2026
AMERICAN DREAM CAR WASH & QUIC	26-00926	BUS WASH 3/10-4/24/26	450.00	38374	6/5/2026
ARKEL MOTORS INC	26-00981	CHELSEA INSTALL KIT	216.30	38375	6/5/2026
ARKEL MOTORS INC	26-00981	BRAKE DRUMS, SEALS	2,289.64	38375	6/5/2026
ARKEL MOTORS INC	26-00981	OVERHAUL KIT, MAJOR, BRAKE	4,292.00	38375	6/5/2026
BADGER METER	26-00944	MAY 2026 SOFTWARE SERVICES	382.20	38376	6/5/2026
WILLIAM BROWN	26-00984	W. BROWN 2026 EYEGLASS REIMB	232.00	38377	6/5/2026
WILLIAM BROWN	26-00984	W. BROWN 2026 EYEGLASS REIMB	168.00	38377	6/5/2026
CALLAHAN & NANNINI QUARRY, INC	26-00956	51.85 TON TYPE 2	829.60	38378	6/5/2026
CHEMUNG SUPPLY CORP	26-00957	CURB BACK HARDWARE SETS	550.00	38379	6/5/2026
Giovanni Cioffi	26-00970	PUBLIC INFO SERV 6HRS	120.00	38380	6/5/2026
CIVICPLUS, LLC	26-00951	DOC MGMT SFTWR 6/1/26-5/31/27	20,462.40	38381	6/5/2026
JOSEPH DEROSE	26-00960	CLOTHING ALLOWANCE-BOOT BARN	256.49	38382	6/5/2026
DOC PROFESSIONAL CLEANING SERV	26-00949	CLEANING SERVICE FOR MAY 26	4,590.00	38383	6/5/2026



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TOWN OF MONROE

General Fund

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EMERY & WEBB, INC.	26-00986	1/29/2026-1/29/2027 POLICY ADJ	1,318.00	38384	6/5/2026
FASTENAL COMPANY	26-00958	VARIOUS CAP SCREWS	15.08	38385	6/5/2026
FLEET PRIDE	26-00959	AIR CONTROL VALVE TRUCK #4	167.99	38386	6/5/2026
FRONTIER	26-00973	PHONE SERVICE 5/24-6/23/26	2,174.67	38387	6/5/2026
GENERAL CODE	26-00972	ECODE360 ANNL MNT JUN26-MAY27	1,295.00	38388	6/5/2026
GLENCO SUPPLY	26-00978	12x12 address sign lower level	28.00	38389	6/5/2026
HARRIMAN ARMY-NAVY, INC.	26-00982	CLOTHING ALLOWANCE G. KYDON	175.96	38390	6/5/2026
HOME DEPOT CREDIT SERVICES	26-00933	2X12-16FT GC	83.36	38391	6/5/2026
HOME DEPOT CREDIT SERVICES	26-00933	1X2 8FT STRIP & BATTERIES	60.97	38391	6/5/2026
INDUSTRIAL APPRAISAL COMPANY	26-00930	PROPERTY RECORD REPORT 1/1/26	425.00	38392	6/5/2026
INDUSTRIAL APPRAISAL COMPANY	26-00930	INSURABLE VALUES	760.00	38392	6/5/2026
INTERSTATE WASTE SERVICES, INC	26-00969	SINGLE STREAM OCT 2024	14,940.00	38393	6/5/2026
INTERSTATE WASTE SERVICES, INC	26-00989	MAIN TRASH RESIDENTIAL MAY 26	204,504.72	38393	6/5/2026
INTERSTATE WASTE SERVICES, INC	26-00989	HWY TRASH MAY 26	115.00	38393	6/5/2026
INTERSTATE WASTE SERVICES, INC	26-00989	SR CNTR TRASH MAY 26	38.33	38393	6/5/2026
INTERSTATE WASTE SERVICES, INC	26-00989	MNT TRASH MAY 26	38.33	38393	6/5/2026
INTERSTATE WASTE SERVICES, INC	26-00989	DAB TRASH MAY 26	38.34	38393	6/5/2026
INTERSTATE WASTE SERVICES, INC	26-00989	WALTON LK TRASH MAY 26	511.30	38393	6/5/2026
INTERSTATE WASTE SERVICES, INC	26-00989	SINGLE STREAM MAY 26	13,494.05	38393	6/5/2026
INTERSTATE WASTE SERVICES, INC	26-00989	1465 TRASH MAY 26	103.86	38393	6/5/2026
INTERSTATE WASTE SERVICES, INC	26-00989	HWY ROLL OFF MAY 26	1,001.24	38393	6/5/2026
INTERSTATE WASTE SERVICES, INC	26-00989	CLEAN SWEEP 21 N MAIN MAY 26	511.30	38393	6/5/2026
John E. Bach, JR Esq	26-00945	TWN PROSECUTOR FEES 5/4	500.00	38394	6/5/2026
John E. Bach, JR Esq	26-00945	TWN PROSECUTOR FEES 5/21	500.00	38394	6/5/2026
JOLLY SENIORS OF MONROE	26-00991	BUS CHARTER-CTY ISLAND 7/14/26	1,650.00	38395	6/5/2026
HELEN W. KNICKERBOCKER	26-00990	MAY 2026 FINANCIAL SERVICES	270.00	38396	6/5/2026
KONICA MINOLTA BUSINESS	26-00988	BIZHUB 301 DF-714 5/1-5/31/26	142.30	38397	6/5/2026
LITTLE ITALY	26-00947	DAR STAFF MEETING	85.00	38398	6/5/2026
MHE ENGINEERING	26-00979	MS4 ANNUAL PERMIT	1,847.75	38399	6/5/2026
MHE ENGINEERING	26-00979	E MOMBASHA CULVERT RPLCMNT	5,112.50	38399	6/5/2026
MHE ENGINEERING	26-00979	E MOMBASHA CULVERT RPLCMNT	6,000.00	38399	6/5/2026
MHE ENGINEERING	26-00979	GENERAL ENGINEERING	113.50	38399	6/5/2026
MHE ENGINEERING	26-00979	LEAD SERVICE LINE INVENTORY	181.50	38399	6/5/2026



# ABSTRACT OF AUDITED VOUCHERS

TOWN OF MONROE

General Fund

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MHE ENGINEERING	26-00987	GENERAL ENGINEERING SVC APR 26	156.00	38399	6/5/2026
MHE ENGINEERING	26-00987	GENERAL ENGINEERING SVC APR 26	826.00	38399	6/5/2026
MHE ENGINEERING	26-00987	GENERAL ENGINEERING SVC APR 26	324.00	38399	6/5/2026
MHE ENGINEERING	26-00987	GENERAL ENGINEERING SVC APR 26	56.50	38399	6/5/2026
MHE ENGINEERING	26-00987	GENERAL ENGINEERING SVC APR 26	113.00	38399	6/5/2026
MONROE JOINT FIRE DISTRICT	26-00931	2026 CONTRACT	1,835.00	38400	6/5/2026
MONROE LANDSCAPING	26-00929	MOW CEMETERY 5/14	975.00	38401	6/5/2026
MONROE LANDSCAPING	26-00929	MOW CEMETERY 5/22	975.00	38401	6/5/2026
MONTGOMERY OVERALL	26-00946	DAR RUGS FOR MAY 26	21.00	38402	6/5/2026
MONTGOMERY OVERALL	26-00946	DAR RUGS FOR MAY 26	21.00	38402	6/5/2026
MONTGOMERY OVERALL	26-00946	DAR RUGS FOR MAY 26	21.00	38402	6/5/2026
MONTGOMERY OVERALL	26-00946	DAR RUGS FOR MAY 26	21.00	38402	6/5/2026
MONTGOMERY OVERALL	26-00946	DAR RUGS FOR MAY 26	21.00	38402	6/5/2026
MONTGOMERY OVERALL	26-00983	MECHANICS OVERALLS	20.70	38402	6/5/2026
MONTGOMERY OVERALL	26-00983	MECHANICS OVERALLS	20.70	38402	6/5/2026
MONTGOMERY OVERALL	26-00983	MECHANICS OVERALLS	20.70	38402	6/5/2026
MONTGOMERY OVERALL	26-00983	MECHANICS OVERALLS	20.70	38402	6/5/2026
NEWBURGH POWER EQUIPMENT	26-00977	MOWER BELT	79.00	38403	6/5/2026
OC COMMISSIONER OF FINANCE	26-00952	Q1 2026 LOCAL SHARE DAR	2,102.40	38404	6/5/2026
ANGELINA OLSEN	26-00955	EYE CARE REIMBURSEMENT 2026	165.99	38405	6/5/2026
OPTIMUM	26-00950	6/1-6/30/26 INTERNET & MODEM	92.76	38406	6/5/2026
ORANGE & ROCKLAND UTILITIES	26-00996	MAR 26 GAS USAGE	1,370.43	38407	6/5/2026
ORANGE & ROCKLAND UTILITIES	26-00996	MAR 26 GAS USAGE	299.21	38407	6/5/2026
ORANGE & ROCKLAND UTILITIES	26-00996	MAR 26 GAS USAGE	378.62	38407	6/5/2026
ORANGE & ROCKLAND UTILITIES	26-00996	MAR 26 GAS USAGE	2,313.02	38407	6/5/2026
ORANGE & ROCKLAND UTILITIES	26-00997	FEB 2026 GAS USAGE	2,637.39	38408	6/5/2026
ORANGE & ROCKLAND UTILITIES	26-00997	FEB 2026 GAS USAGE	414.91	38408	6/5/2026
ORANGE & ROCKLAND UTILITIES	26-00997	FEB 2026 GAS USAGE	620.86	38408	6/5/2026
ORANGE & ROCKLAND UTILITIES	26-00997	FEB 2026 GAS USAGE	4,827.09	38408	6/5/2026
OFFICE OF THE STATE COMPTROLLE	26-00971	APRIL 2026 COURT FEES	5,991.00	38409	6/5/2026
PECKHAM INDUSTRIES INC.	26-00961	SUPERPAVE 8.16 TONS 9.5MM	783.43	38410	6/5/2026
PITNEY BOWES	26-00976	E-Z SEAL BOTTLES	193.34	38411	6/5/2026
DAWN POSTIGLIONE	26-00928	CHAIR YOGA MAY 26	272.00	38412	6/5/2026



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PRESTIGE GRAPHIC SERVICES, INC	26-00962	CLOTHING FOR GREG BEGENDORF	385.50	38413	6/5/2026
PRESTIGE GRAPHIC SERVICES, INC	26-00962	HIGHWAY DEPT DECALS 4 TRUCKS	340.00	38413	6/5/2026
PRESTIGE GRAPHIC SERVICES, INC	26-00962	BUSINESS CARDS HWY SUPER'S	207.00	38413	6/5/2026
PRO TOOL, INC. MONROE	26-00927	PAINT FOR SENIOR CENTER OFFICE	133.79	38414	6/5/2026
SEPTIC SOLUTIONS	26-00975	RPLC URINALS, SNAKE LINES	1,050.00	38415	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00994	MAR 2026 SOLAR ELECTRICITY	171.12	38416	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00994	MAR 2026 SOLAR ELECTRICITY	2,164.30	38416	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00994	MAR 2026 SOLAR ELECTRICITY	6,734.98	38416	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00994	MAR 2026 SOLAR ELECTRICITY	160.15	38416	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00994	MAR 2026 SOLAR ELECTRICITY	179.10	38416	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00994	MAR 2026 SOLAR ELECTRICITY	2,887.50	38416	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00994	MAR 2026 SOLAR ELECTRICITY	46.65	38416	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00994	MAR 2026 SOLAR ELECTRICITY	57.99	38416	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00994	MAR 2026 SOLAR ELECTRICITY	659.74	38416	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00994	MAR 2026 SOLAR ELECTRICITY	712.10	38416	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00994	MAR 2026 SOLAR ELECTRICITY	238.20	38416	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00994	MAR 2026 SOLAR ELECTRICITY	116.73	38416	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00994	MAR 2026 SOLAR ELECTRICITY	1,161.78	38416	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00994	MAR 2026 SOLAR ELECTRICITY	1,467.11	38416	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00994	MAR 2026 SOLAR ELECTRICITY	1,554.62	38416	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00994	MAR 2026 SOLAR ELECTRICITY	103.40	38416	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00994	MAR 2026 SOLAR ELECTRICITY	38.99	38416	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00994	MAR 2026 SOLAR ELECTRICITY	1,066.60	38416	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00994	MAR 2026 SOLAR ELECTRICITY	1,300.51	38416	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00995	FEB 2026 SOLAR ELECTRICTY	45.44	38416	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00995	FEB 2026 SOLAR ELECTRICTY	580.33	38416	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00995	FEB 2026 SOLAR ELECTRICTY	1,510.67	38416	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00995	FEB 2026 SOLAR ELECTRICTY	42.19	38416	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00995	FEB 2026 SOLAR ELECTRICTY	39.69	38416	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00995	FEB 2026 SOLAR ELECTRICTY	700.56	38416	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00995	FEB 2026 SOLAR ELECTRICTY	10.60	38416	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00995	FEB 2026 SOLAR ELECTRICTY	13.11	38416	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00995	FEB 2026 SOLAR ELECTRICTY	180.69	38416	6/5/2026



# ABSTRACT OF AUDITED VOUCHERS

TOWN OF MONROE

General Fund

DATE OF AUDIT: June 9, 2026

Abstract #26-11 Gen

TOTAL

\$442,604.32

Vendor	PO #	Description	Amount	Check Id	Check Date
TOWN OF MONROE SOLAR FARM LLC	26-00995	FEB 2026 SOLAR ELECTRICTY	380.10	38416	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00995	FEB 2026 SOLAR ELECTRICTY	55.29	38416	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00995	FEB 2026 SOLAR ELECTRICTY	38.16	38416	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00995	FEB 2026 SOLAR ELECTRICTY	309.20	38416	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00995	FEB 2026 SOLAR ELECTRICTY	455.91	38416	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00995	FEB 2026 SOLAR ELECTRICTY	429.26	38416	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00995	FEB 2026 SOLAR ELECTRICTY	24.61	38416	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00995	FEB 2026 SOLAR ELECTRICTY	8.78	38416	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00995	FEB 2026 SOLAR ELECTRICTY	211.15	38416	6/5/2026
TOWN OF MONROE SOLAR FARM LLC	26-00995	FEB 2026 SOLAR ELECTRICTY	355.88	38416	6/5/2026
TILCON NEW YORK INC.	26-00963	2.02 TON 7F & LIQUID ASPHALT	103.05	38417	6/5/2026
TOSHIBA BUSINESS SOLUTIONS-NY	26-00993	ESTUDIO330AC 6/5/26-7/4/26	23.71	38418	6/5/2026
TRAFFIC SAFETY & EQUIPMENT CO.	26-00964	4 SIGN STANDS	436.00	38419	6/5/2026
VILLAGE OF MONROE	26-00948	2026/2027 VILLAGE TAX BILL	8,374.47	38420	6/5/2026
WESTCHESTER WASTE OIL	26-00992	RMOVL OF WASTE OIL 340 GAL	125.00	38421	6/5/2026
TAMARA WRENN	26-00932	EXERCISE CLASS MAY 2026	374.00	38422	6/5/2026
ZEP SALES & SERVICE	26-00965	ULTRA WIPES	189.63	38423	6/5/2026
			<b>442,604.32</b>		

### **3. Audit of Claims**

**Subject**

**6.3. Abstract of Audited Vouchers Escrow Fund**

Meeting

June 9, 2026 - Monroe Town Board Meeting Agenda

Type

2026-#

BE IT RESOLVED that the Town Board of the Town of Monroe approves Abstract of Audited Vouchers Escrow Fund #26-07, check #2284-2286 totaling \$12679.75.

## 1. New Business

**Subject**                                **7.1. Standard Workday Reporting Resolution**

Meeting                                June 9, 2026 - Monroe Town Board Meeting Agenda

Type                                        Action (Resolution)

Standard Workday Reporting Resolution

2026-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the Standard Workday Reporting Resolution RE: Bethany Stevens, Audra Schwarta and Maureen Richardson.

1. 2026 Standard Workday Reporting Resolution

Received Date

**Standard Work Day and  
 Reporting Resolution for  
 Elected and Appointed Officials**

Employer Location Code

3 0 1 2 1

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

**RS 2417-A**

(Rev.12/23)

BE IT RESOLVED, that the Town of Monroe / 30121 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

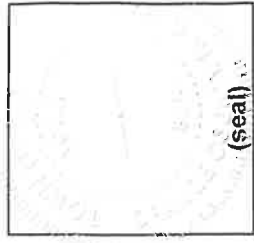
Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
<b>Elected Officials:</b>									
Bethany Stephens			Town Council	01/01/2026-12/31/2028	7	5.05	<input type="checkbox"/>	Bi-Weekly	<input type="checkbox"/>
Audra Schwartz			Town Justice	01/01/2026-12/31/2029	7	9.82	<input type="checkbox"/>	Bi-Weekly	<input type="checkbox"/>
Maureen Richardson			Town Supervisor	01/01/2026-12/31/2028	7	19.85	<input type="checkbox"/>	Bi-Weekly	<input type="checkbox"/>
<b>Appointed Officials:</b>									
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>

I, Valerie Bitzer (Name of Secretary or Clerk) secretary/clerk of the governing board of the Town of Monroe (Name of Employer) of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 9th day of June, 2026 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Monroe on this 9th day of June, 2026

*Valerie Bitzer*  
 (Signature of Secretary or Clerk)

(Name of Employer)



**Affidavit of Posting:** I, Valerie Bitzer (Name of Secretary or Clerk) being duly sworn, deposes and says that the posting of the Resolution began on June 10, 2026 and continued for at least 30 days. That the Resolution was available to the public on the:

- Employer's website at: www.townofmonroeny.gov
- Official sign board at: 1465 Orange Tpke., Monroe, NY 10950
- Main entrance Secretary or Clerk's office at: \_\_\_\_\_





February 16, 2026

Supervisor Maureen Richardson  
Town of Monroe  
Town Hall  
1465 Orange Turnpike  
Monroe, New York 10950-3718

Via Email ([MRichardson@townofmonroeny.gov](mailto:MRichardson@townofmonroeny.gov))

Subject: 2026 Post-Closure Monitoring (PCM) Scope of Services  
Town of Monroe Landfill  
STERLING File #24085 (Task 200)

Dear Supervisor Richardson,

Sterling Environmental Engineering, P.C. (STERLING) is pleased to submit this proposal to conduct the annual Post-Closure Monitoring (PCM) at the Town of Monroe Landfill. The PCM Program consists of sampling six (6) monitoring wells (MW-1, MW-2, MW-3, MW-4, MW-5S, and MW-5D), two (2) surface water locations (SW-U and SW-D), and one (1) residential well (845 Lakes Road).

By letters dated August 30, 2021 and September 1, 2022, the New York State Department of Environmental Conservation (NYSDEC) approved a reduction of the monitoring parameters from Annual Baseline to Annual Routine, with continued monitoring of volatile organic compounds (VOC) at the 845 Lakes Road residential drinking water supply well. One trip blank quality assurance/quality control (QA/QC) sample is required for VOCs. Laboratory analyses will be performed by an Environmental Laboratory Approval Program (ELAP) certified laboratory.

In conjunction with the water sampling, the annual explosive gas survey will measure subsurface gas concentrations around the perimeter of the Landfill, at the two (2) gas vent locations, and within the interior air space of buildings on the Landfill property. Perimeter monitoring will consist of temporary probe holes that are 12 to 18-inches deep at a perimeter interval of approximately 100-feet. All explosive gas measurements will be conducted with a Q-RAE Multi-Gas Monitor.

STERLING proposes to conduct the 2026 PCM annual event during the second quarter.

*“Serving our clients and the environment since 1993”*

---

24 Wade Road ♦ Latham, New York 12110 ♦ Tel: 518-456-4900 ♦ Fax: 518-456-3532  
E-mail: [sterling@sterlingenvironmental.com](mailto:sterling@sterlingenvironmental.com) ♦ Website: [www.sterlingenvironmental.com](http://www.sterlingenvironmental.com)

---

The estimated cost for the 2026 PCM Program is provided below:

<b>Task</b>	<b>Cost</b>
1. Water Quality Monitoring	\$4,000
2. Explosive Gas Survey	\$625
3. Laboratory Analyses (9 samples and 1 trip blank)	\$3,290
4. Data Evaluation, Prepare Letter Report and NYSDEC Region 3 Annual Report Form	\$2,000
<b>TOTAL COST ESTIMATE:</b>	<b>\$9,915</b>

This cost estimate is limited to the described scope of work. If additional services are deemed appropriate, STERLING can provide these at additional cost, with your prior approval. Costs will be billed in accordance with the cost table.

If this proposal is acceptable, please sign the authorization below and initial each page of the Standard Terms and Conditions and return a copy to STERLING.

STERLING appreciates the continued opportunity to provide the Town of Monroe with these professional services.

Please contact me should you have any questions or comments.

Very truly yours,  
STERLING ENVIRONMENTAL ENGINEERING, P.C.



Andrew M. Millspaugh, P.E.  
President

[andrew.millspaugh@sterlingenvironmental.com](mailto:andrew.millspaugh@sterlingenvironmental.com)

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Purchase Order Number

Email  
Enclosure (Standard Terms & Conditions)

S:\Sterling\Projects\2004 Projects\Monroe (Monitoring) - 24085\Project Administration\Proposals\2026\2026-02-16\_PCM Proposal\_Monroe LF.docx

**STERLING ENVIRONMENTAL ENGINEERING, P.C.  
STANDARD TERMS AND CONDITIONS**

**1. STANDARD OF CARE.**

Services shall be performed in accordance with the standard of professional practice ordinarily exercised by the applicable profession at the time and within the locality where the Services are performed. Professional services are not subject to, and ENGINEER cannot provide, any warranty or guarantee, express or implied, including warranties or guarantees contained in any uniform commercial code. Any such warranties or guarantees contained in any purchase orders, requisitions or notices to proceed issued by CLIENT are specifically objected to.

**2. CHANGE OF SCOPE.**

The scope of Services set forth in this Agreement is based on facts known at the time of execution of this Agreement, including, if applicable, information supplied by CLIENT. For some projects involving conceptual or process development services, scope may not be fully definable during initial phases. As the Project progresses, facts discovered may indicate that scope must be redefined.

**3. SAFETY.**

ENGINEER has established and maintains corporate programs and procedures for the safety of its employees. Unless specifically included as a service to be provided under this Agreement, ENGINEER specifically disclaims any authority or responsibility for general job site safety and safety of persons other than ENGINEER employees.

**4. DELAYS.**

If events beyond the control of CLIENT or ENGINEER, including, but not limited to, fire, flood, explosion, riot, strike, war, process shutdown, act of God or the public enemy, and act or regulation of any government agency, result in delay to any schedule established in this Agreement, such schedule shall be amended to the extent necessary to compensate for such delay. In the event such delay exceeds 60 days, ENGINEER shall be entitled to an equitable adjustment in compensation.

**5. TERMINATION/SUSPENSION.**

Either party may terminate this Agreement upon 30 days written notice to the other party. CLIENT shall pay ENGINEER for all Services, including profit relating thereto, rendered prior to termination, plus any expenses of termination.

In the event either party defaults in its obligations under this Agreement (including CLIENT'S obligation to make the payments required hereunder), the non-defaulting party may, after seven (7) days written notice stating its intention to suspend performance under the Agreement if cure of such default is not commenced and diligently continued, and failure of the defaulting party to commence cure within such time limit and diligently continue, suspend performance under this Agreement.

CLIENT agrees that ENGINEER'S liability to CLIENT for any and all injuries, claims, losses, expenses or damages whatsoever arising out of or in any way related to the project or this Agreement from any causes including, but not limited to, ENGINEER'S negligence, errors, omissions, strict liability, or breach of contract and whether claimed directly or by way of contribution shall not exceed the total compensation received by ENGINEER under this Agreement.

**6. OPINIONS OF CONSTRUCTION COST.**

Any opinion of construction costs prepared by ENGINEER is supplied for the general guidance of the CLIENT only. Since ENGINEER has no control over competitive bidding or market conditions, ENGINEER cannot guarantee the accuracy of such opinions as compared to contract bids or actual costs to CLIENT.

**7. RELATIONSHIP WITH CONTRACTORS.**

ENGINEER shall serve as CLIENT'S professional representative for the Services, and may make recommendations to CLIENT concerning actions relating to CLIENT'S contractors, but ENGINEER specifically disclaims any authority to

direct or supervise the means, methods, techniques, sequences or procedures of construction selected by CLIENT'S contractors.

CLIENT agrees that if ENGINEER is not retained for construction phase of project that such constitutes termination as provided by Paragraph 5 above.

**8. JOBSITE SAFETY.**

Neither the professional activities of the ENGINEER, nor the presence of the ENGINEER or his or her employees and subconsultants at a construction site, shall relieve the General Contractor and any other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the Work of construction in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. The ENGINEER and his or her personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health and safety precautions. The CLIENT agrees that the General Contractor is solely responsible for the jobsite safety, and warrants that this intent shall be made evident in the CLIENT'S agreement with the General Contractor.

The CLIENT also agrees that the CLIENT, the ENGINEER and the ENGINEER'S consultants shall be indemnified and shall be made additional insureds under the General Contractor's general liability insurance policy.

**9. CONSTRUCTION REVIEW.**

For projects involving construction, CLIENT acknowledges that under generally accepted professional practice, interpretations of construction documents in the field are normally required, and that performance of construction-related services by the ENGINEER for the project permits errors or omissions to be identified and corrected at comparatively low cost. CLIENT agrees to hold ENGINEER harmless from any claims resulting from performance of construction related services by persons other than ENGINEER.

**10. INSURANCE.**

ENGINEER will maintain insurance coverage for Professional, Comprehensive General, Automobile, Worker's Compensation, and Employer's Liability in amounts in accordance with legal, and ENGINEER'S business requirements. Certificates evidencing such coverage will be provided to CLIENT upon request. For projects involving construction, CLIENT agrees to require its construction contractor, if any, to include ENGINEER as an additional insured on its policies relating to the Project. ENGINEER'S coverage referenced above shall, in such case, be excess over contractor's primary coverage.

**11. HAZARDOUS MATERIAL.**

Hazardous materials may exist at a site where there is no reason to believe they could or should be present. ENGINEER and CLIENT agree that the discovery of unanticipated hazardous materials constitutes a changed condition mandating a renegotiation of the scope of work. ENGINEER agrees to notify CLIENT as soon as practically possible should unanticipated hazardous materials or suspected hazardous materials be encountered. CLIENT acknowledges and agrees that it retains title to all hazardous material existing on the site and shall report to the appropriate Federal, State or local public agencies, as required, any conditions at the site that may present a potential danger to the public health, safety or the environment. CLIENT shall execute any manifests or forms in connection with transportation, storage and disposal of hazardous materials resulting from the site or work on the site or shall authorize ENGINEER to execute such documents as CLIENT'S agent. CLIENT waives any claim against ENGINEER and agrees to defend, indemnify, and save ENGINEER harmless from any claim or liability for injury or loss arising from ENGINEER'S discovery of unanticipated hazardous materials or suspected hazardous materials.

**12. RULES, REGULATIONS, STATUTES AND PERMITS.**

CLIENT agrees to abide by all applicable rules, regulations, statutes and permits. CLIENT recognizes that ENGINEER cannot control the actions of other parties,

\_\_\_\_\_ : Please initial to acknowledge receipt.

**STERLING ENVIRONMENTAL ENGINEERING, P.C.  
STANDARD TERMS AND CONDITIONS**

including CLIENT, to compel compliance with all applicable rules, regulations, statutes and permits and CLIENT shall indemnify and hold ENGINEER harmless from any loss or claim arising out of non-compliance by CLIENT or others.

**13. INDEMNITIES.**

To the fullest extent permitted by law, ENGINEER shall indemnify and save harmless CLIENT from and against loss, liability, and damages sustained by CLIENT, its agents, employees, and representatives by reason of injury or death to persons or damage to tangible property to the extent caused directly by the willful misconduct or failure to adhere to the standard of care described in Paragraph 1 above of ENGINEER, its agents or employees.

To the fullest extent permitted by law, CLIENT shall defend, indemnify, and save harmless ENGINEER from and against loss, liability, and damages sustained by ENGINEER, its agents, employees, and representatives by reason of claims for injury or death to persons, damages to tangible property, to the extent caused directly by any of the following: (a) any substance, condition, element, or material or any combination of the foregoing (I) produced, emitted or released from the Project or tested by ENGINEER under this Agreement, or (b) operation or management of the Project. CLIENT also agrees to require its construction contractor, if any, to include ENGINEER as an indemnitee under any indemnification obligation to CLIENT.

**14. LIMITATIONS OF LIABILITY.**

No employee or agent of ENGINEER shall have individual liability to CLIENT.

CLIENT agrees that, to the fullest extent permitted by law, ENGINEER's total liability to CLIENT for any and all injuries, claims, losses, expenses or damages whatsoever arising out of or in any way related to the Project or this Agreement from any causes including, but not limited to, ENGINEER's negligence, errors, omissions, strict liability, or breach of contract and whether claimed directly or by way of contribution shall not exceed the total compensation received by ENGINEER under this Agreement exclusive of any subcontractor fees and expenses.

IN NO EVENT AND UNDER NO CIRCUMSTANCES SHALL ENGINEER BE LIABLE TO CLIENT FOR CONSEQUENTIAL, INCIDENTAL, INDIRECT, SPECIAL, OR PUNITIVE DAMAGES.

**15. ACCESS.**

CLIENT shall provide ENGINEER safe access to any premises necessary for ENGINEER to provide the Services.

**16. REUSE OF PROJECT DELIVERABLES.**

Reuse of any documents or other deliverables, including electronic media, pertaining to the Project by CLIENT for any purpose other than that for which such documents or deliverables were originally prepared, or alteration of such documents or deliverables without written verification or adaptation by ENGINEER for the specific purpose intended, shall be at the CLIENT's risk. Further, all title blocks and the ENGINEER's seal, if applicable, shall be removed if and when CLIENT provides deliverables in electronic media to another entity. CLIENT agrees that relevant analyses, findings and reports provided in electronic media shall also be provided in "hard copy" and that the hard copy shall govern in the case of a discrepancy between the two versions, and shall be held as the official set of drawings, as signed and sealed. CLIENT shall be afforded a period of 30 days in which to check the hard copy against the electronic media. In the event that any error or inconsistency is found as a result of this process, ENGINEER shall be advised and the inconsistency shall be corrected at no additional cost to CLIENT. Following the expiration of this 30-day period, CLIENT shall bear all responsibility for the care, custody and control of the electronic media. In addition, CLIENT represents that it shall retain the necessary mechanisms to read the electronic media, which CLIENT acknowledges to be of only limited duration. CLIENT agrees to defend, indemnify, and hold harmless ENGINEER from all claims, damages, and expenses, (including reasonable litigation costs), arising out of such reuse or alteration by CLIENT or others acting through CLIENT.

**17. AMENDMENT.**

This Agreement, upon execution by both parties hereto, can be amended only by a written instrument signed by both parties.

**18. ASSIGNMENT.**

Except for assignments (a) to entities which control, or are controlled by, the parties hereto or (b) resulting from operation of law, the rights and obligations of this Agreement cannot be assigned by either party without written permission of the other party. This Agreement shall be binding upon and inure to the benefit of any permitted assigns.

**19. STATUTES OF LIMITATION.**

To the fullest extent permitted by law, parties agree that, except for claims for indemnification, the time period for bringing claims under this Agreement shall expire one year after Project completion.

**20. DISPUTE RESOLUTION.**

Parties shall attempt to settle disputes arising under this Agreement by discussion between the parties senior representatives of management. If *any* dispute cannot be resolved in this manner, within a reasonable length of time, parties agree to attempt non-binding mediation or any other method of alternative dispute resolution prior to filing any legal proceedings. In the event any actions are brought to enforce this Agreement, the prevailing party shall be entitled to collect its litigation costs from the other party.

In the event of any litigation arising from or related to the services provided under the Agreement, the prevailing party will be entitled to recovery of all reasonable costs incurred, including staff time, court costs, attorney's fees and other related expenses.

**21. NO WAIVER.**

No waiver by either party of any default by the other party in the performance of any particular section of this Agreement shall invalidate any other section of this Agreement or operate as a waiver of any future default.

**22. NO THIRD-PARTY BENEFICIARY.**

Nothing contained in this Agreement, nor the performance of the parties hereunder, is intended to benefit, nor shall inure to the benefit of, any third party, including CLIENT's contractors, if any.

**23. SEVERABILITY.**

The various terms, provisions and covenants herein contained shall be deemed to be separate and severable, and the invalidity or enforceability of any of them shall not affect or impair the validity or enforceability of the remainder.

**24. AUTHORITY.**

The persons signing this Agreement warrant that they have the authority to sign as, or on behalf of, the party for whom they are signing.

**25. PAYMENTS**

Itemized third party services, equipment, and expenses will be invoiced at cost plus 15%. Invoices are due upon receipt. Invoices remaining unpaid after 60 days will be assessed a late charge of 1.0% per month and will be subjected to collection. In such case, the undersigned client is responsible for all reasonable court and attorney fees.

**26. TAXES**

Non professional services and subcontractors may be subject to state and local tax. Client agrees to reimburse STERLING and STERLING's subcontractors for all applicable NYS and local taxes.

\_\_\_\_\_: Please initial to acknowledge receipt.

**3. New Business**

**Subject**                                **7.3. Motion to Approve General Code eCode, 360 Annual Maintenance**

Meeting                                June 9, 2026 - Monroe Town Board Meeting Agenda

Type                                        Action (Resolution)

Motion to Approve General Code eCode, 360 Annual Maintenance

2026-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Approve General Code, eCode 360 Annual Maintenance Invoice totaling \$1,295.00.

- 1. GC00135467\_Redacted



A Member of the ICC Family of Solutions

New Remit Address  
P.O. Box 772512  
Detroit, MI 48277-2512

Invoice No: [Redacted]  
Invoice Date: 6/1/2026  
Due Date: 7/1/2026  
Terms: Net 30  
Customer No: [Redacted]  
PO: [Redacted]

Maintenance Ends: 5/31/2027

Bill To:  
Town of Monroe  
Valerie Bitzer  
1465 Orange Turnpike  
Lower Level  
Monroe NY 10950

Qty	Description: eCode360 Annual Maintenance	Amount
1	eCode360 Annual Maintenance	\$1,295.00

Subtotal	\$1,295.00
S&H Charges	\$0.00
Tax EXEMPT	\$0.00
Payment/Credit:	
Total Due	\$1,295.00

This order is subject to General Code's Term and Conditions:  
<https://www.generalcode.com/terms-and-conditions-documents/>

Invoice Questions: (800)836-8834 x212 \* Fax(585)328-8189 [accounting@generalcode.com](mailto:accounting@generalcode.com)

We appreciate your business.

**Claimant's Certification**

I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any persons within knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

6/1/2026

Senior Accountant

**4. New Business**

**Subject**                                **7.4. Motion to Approve the 2026 System Safety Program for Dial - A - Ride**

Meeting                                June 9, 2026 - Monroe Town Board Meeting Agenda

Type                                        Action (Resolution)

Motion to Approve the 2026 System Safety Program for Dial - A - Ride

2026-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve the 2026 System Safety Program for the Town of Monroe Dial-A-Ride transportation service and to authorize the Town Supervisor and other appropriate Town officials to take all actions necessary to implement and maintain the program in accordance with applicable federal, state, and local requirements.

- 1. Dial - A- Ride - safety contract 2026

# TOWN OF MONROE

## DIAL-A-RIDE

### SYSTEM SAFETY PROGRAM PLAN

For Small- Medium Systems

*Prepared by the Town Board of Monroe and  
Management of Monroe Dial-A-Ride*

*Adopted By Resolution: April 2026*

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## **SECTION 1**

### **EXECUTIVE STATEMENT**

#### Policy Statement

The management of the Town of Monroe Dial-A-Ride has established and enforces a System Safety Program Plan and Policy to ensure the safety of the public, the employees and the citizens of the State who use public transportation, as well as others on the roadway. We are committed to providing safe, reliable and affordable transportation to the general public. We maintain our equipment and facilities to provide the safest environment to our employees and the public.

---

Signed by Town Supervisor Maureen Richardson

---

Signed by Dial A Ride Sup. of Transportation- Edwin Morales

#### Authority

The authority for implementing the System Safety Program Plan (SSPP) resides with the Town of Monroe Dial-A-Ride Supervisor of Transportation, its employees and the Town Board of Monroe. The Head Bus Driver oversees the administration and daily operations of the Dial-A-Ride program for the Town of Monroe.

This System Safety Program Plan (SSPP) has been developed in cooperation with the Federal Transit Administration (FTA) and New York State Department of Transportation (NYSDOT). This Program supports our efforts to improve public transportation safety by reducing bus accidents and to improve the overall safety of the roadways.

- 1.1 Our safety policy is signed by the Town Supervisor
- 1.2 Our philosophy for the Town of Monroe is to use all available resources in the implementation of all operations for our transit system. We work diligently with FTA, DOT, ADA, and the County of Orange Department of Planning to acquire resources, keep informed and to provide the most up-to-date information so we can promote and maintain a reliable transit system.
- 1.3 The Town Supervisor along with the Town Board oversees the Program and designates the Supervisor of Transportation of the Town of Monroe Dial-A-Ride to carry out all responsibilities and procedures of the System Safety Program. The Supervisor of Transportation also designates the Head Bus Driver carry out day-to-day responsibilities of the operation.

- 1.4 The Supervisor of transportation has the responsibility of day to day operations and monitors all bus and driver performances. Each driver is given a Driver Vehicle Inspection Report (DVIR) checklist to inspect their vehicle before leaving the office. These checklists are given to the Head Bus Driver or designee, and if any defects are found, they are scheduled for repair. If the defect is a safety violation, the vehicle is removed from service. The Head Bus Driver/Head Bus Driver or Head Bus Driver monitor bus maintenance. Our drivers are safe and regularly trained in safe driving practices. They have clean driving records and have medical examinations (DOT physicals) to ensure they are healthy enough to drive passengers. Drivers attend an annual safety training seminar to be informed on safety practices and dealing with passengers. We transport the general public including senior citizens and disabled passengers. Drivers are trained to deal with these passengers as well as securement of mobility devices and defensive driving principles. Our drivers are expected to treat passengers with understanding, kindness and courtesy. Drivers are trained on measures to take if involved in an accident. Someone is always available during hours of operations for the purpose of emergency help. This is done by two-way radio or cell phone. Emergency numbers and procedures are written and secured on every vehicle in our fleet. All drivers are expected to be cooperative towards the Head Bus Driver of the Dial A Bus, Head Bus Driver, Head Bus Drivers, mechanics and other employees so that a good working relationship is developed.

## **SECTION 2**

### **GOALS AND PRACTICES**

- 2.1 The system's policy is to use all available resources to implement the most recent technical and Head Bus Driver techniques available to reduce hazards. The goal of this plan is a "zero accident rate".
- 2.2 Responsibility for management of the Town of Monroe Dial-A-Ride rests with the Supervisor of transportation. On a day to day basis this responsibility is delegated to the Head Bus Driver/ office staff
- 2.3 The systems goals for training, operations, and maintenance are to familiarize and instruct drivers, mechanics, and other employees on the responsibilities outlined in section 1.4.
- 2.4 The plan effectively defines and conveys the intent of the systems goals and policies.
- 2.5 Safety goals and practices are reviewed regularly and updated annually.

## **SECTION 3**

### **HISTORY AND BACKGROUND**

When the need for local, inexpensive public transportation was noticed, the Town of Monroe, working with the Orange County Department of Planning, started a local Dial-A-Ride service. In 1988, the Dial-A-Ride started with one bus. We currently have 6 buses in our fleet.

The Town Supervisor at the time executed a New York Statewide Mass Transportation Operating Assistance Program contract between the Town of Monroe and the County of Orange. A third-party lease agreement was executed for Capital Equipment to acquire the buses needed to start the program.

The need for this local transportation has increased over the years. The Monroe Dial-A-Ride receives funding through the NY Statewide Mass Transportation Operating Assistance Program (STOA) and Federal section 5307. Funding is secured and collected by the Orange County Department of Planning Commissioner of Finance and distributed either quarterly or annually, accordingly.

In September 2018, the Town of Monroe, in order to work towards consolidating services and improving administration, contracted with the Town of Warwick for consulting of administration for their Dial-A-Program. The Supervisor of Transportation for the Town of Warwick Dial A Bus performs essential administrative functions and consulting of the program for the Town of Monroe Dial-A-Ride. This agreement opens a way to improve overall transit around Orange County.

## **SECTION 4**

### **SCOPE OF OPERATION**

4.1 The Town of Monroe Dial-A-Ride provides demand responsive service through-out the Town of Monroe, in Orange County, NY.

4.2 The system operates by reservations, which clients call in according to their needs and wants. We require a minimum of 24 hours' notice for reservations and a maximum of one week's notice. Calling hours for reservations are Monday- Friday 8:00am - 4:30pm. The calling hours are informed to clients with the greeting on the phone and also in our materials we distribute.

Our hours of operation are Monday- Friday 6am- 6:00pm, and Saturday 8:00am- 4:00pm. Our maximum bus fleet during the week is 7 buses, Saturday's 1 bus. We are closed major holidays.

On our Reservation Service the fares required for each trip are \$2.00. We offer decreased half-fare of \$1.00 each trip for senior citizens ages 55 and over and also for disabled riders. A fare is required each time a person boards the bus. Riders 4 and under are not required to pay a fare and a

rider must be at least 13 years of age to ride alone. Verification for half fare is required.

The Town of Monroe fleet consists of (2) 16 Passenger, and (7) 12 Passenger (2) which are spare vehicles all Ford Phoenix buses. All buses are wheelchair accessible. In 2025 the buses travelled 107,466 revenue miles a transported 26,369 revenue riders. Our current fleet is outlined under fleet inventory in appendices 1.1.

4.3 Operating and maintenance rules and procedures include employee training, maintenance training, preventative maintenance schedule, maintenance plans and emergency procedures.

4.4 Training requirements for vehicle operators and mechanics are:

4.4.1 Vehicle operator training, testing and regular observations

4.4.2 Annual training seminars and refresher courses

4.4.3 New employee training/ orientation

Detailed safety training explained in Section 15

## **SECTION 5**

### **ORGANIZATION**

The organizational chart for Monroe Dial-A-Ride is as follows:

1. Town Supervisor/ Town Board- responsible for the oversight of the department, final decision making of hiring, firing, financial approvals, acquiring vehicles. Etc.
2. Supervisor of transportation- Performs administrative tasks, supervises personnel, performs reporting to County and State, ensures safety and security of employees, responds to accidents, and performs safety training to employees. The Supervisor of transportation oversees all aspects of the transportation department, supervises mechanics, ensures maintenance is performed according to manufacturer regulations, inventory of parts, all roadway safety issues, etc. The Supervisor of transportation has training and qualifications for Drug and Alcohol Program Management, BAITFISH, Reasonable Suspicion Training, and is a NYS Article 19A Certified Examiner.
3. Head Bus Driver- office Head Bus Driver, schedules clients ride requests into a schedule that drivers can complete, gathers daily driving records of passengers and fares. Reviews driver's pre/ post trip inspections, schedules bus maintenance and keeps record. Performs day-to-day responsibilities of the department including but not limited to payroll, billing, dispatching, safety, and driver reporting.
4. Drivers- responsible for ensuring safety of vehicle, passengers, assisting in mobility devices that passengers may have, maintaining schedule, reporting

incidents, complete Driver Vehicle Inspection Report and to ensure communications between themselves, passengers, the Head Bus Driver and Supervisor of transportation.

5. Mechanic- ensures that the vehicles are in safe driving condition. If a safety defect is given to the mechanic, the defect is corrected. All maintenance is documented, logged, and a report is given to the Head Bus Driver. Mechanics are responsible for knowing the manufacturers regulations, having manuals for all parts and systems on vehicles, performing service according to a preventative maintenance plan and letting the Head Bus Driver know when service is due.

## **SECTION 6**

### **EQUIPMENT AND FACILITIES**

- 5.1 Since we are a demand response system, we do not have bus stops, shelters, etc.
  - 5.2 Our maintenance is done by our Highway Department which has a garage on our premises. The maintenance facilities are equipped with lifts, bumper jacks and necessary equipment to perform maintenance on our buses. Hazardous materials are labeled appropriately and there is a "Right to Know" section set up for employees. Emergency procedures are written and detailed on the wall for employees to refer to.
  - 5.3 Our buses are equipped with safety equipment such as two- way radios, camera systems, safety restraints, emergency equipment, first aid kits
- 6.4.1 All buses are purchased by the Orange County Department of Planning off New York State Bid. All vehicles comply with State and Federal requirements.
  - 6.4.2 All buses meet crash worthiness, flammability standards and conform to industry standards.
  - 6.4.3 All buses have fire extinguishers, communication systems, emergency doors, windows, and exits.
  - 6.4.4 All buses have safety features on the lifts to prevent mobility devices from moving while on the lift.

## **SECTION 7**

### **SYSTEM MODIFICATION**

7.1 Any changes and/ or modifications to the transportation system shall be approved by the Town Board of Monroe and the Orange County Department of Planning. This would include changes to bus fleet, facilities, and equipment.

7.2 Procedures to evaluate the effects of modifications shall be according to the procedures set forth by the Orange County Department of Planning. This would include fare changes, changes in hours of services and demand of service.

## **SECTION 8**

### **SYSTEM SAFETY ORGANIZATION**

8.1 Responsibility of the system safety is a joint effort with the Town Board of Monroe and the Supervisor of transportation. In the absence of the Supervisor of transportation the responsibility lies with the Head Bus Driver. Responsibility for vehicle safety lies with all employees, the Supervisor of transportation, the Head Bus Driver and the mechanics. The safety of passengers and driving safety is with the drivers.

8.2 The Supervisor of transportation is responsible for the overall safety plan revisions and recommendations. Additionally, acting as a liaison between the employees, mechanics and the Town Board, the Supervisor of transportation is responsible for:

1. Ensuring a positive line of communication between drivers, mechanics and all staff responsible for ensuring safety of vehicles.
2. Handling issues with passengers to ensure their safety
3. Ensuring all vehicles are in safe operating condition and holding mechanics responsible for proper maintenance of all vehicles.
4. Ensuring all employees are trained in accident prevention and safe driving practices. Drivers are trained as to what to do if an accident occurs.
5. Ensuring safety and security of the work environment including the offices and breakroom.
6. Ensuring that someone is always available during all hours of operation for the drivers to contact in an emergency.
7. Ensuring that someone is qualified and responsible for responding to accidents, handling complaints and the safety and security of all aspects of the operation.

8.3 The Highway Superintendent is responsible for ensuring that mechanics hold the proper qualifications to maintain vehicles in safe driving condition.

8.4 The mechanics are responsible for performing maintenance on vehicles according to our maintenance plan, manufacturer standards and for handling maintenance issues that the drivers bring to their attention.

8.5 The drivers are responsible for ensuring passenger safety, assisting with wheelchair securements and mobility devices, and relaying pertinent information to the Head Bus Driver or Head Bus Driver. The drivers are safety conscious people who are in good health, have clean driving records, and are relied upon to always consider what is best for the passengers and the general public. They are responsible for the safe operation of their vehicle, documenting mechanical issues and for relaying that information via DVIR Report to the mechanics or office clerk.

## **SECTION 9**

### **PARTICIPATION ON SAFETY COMMITTEES**

9.1 The Safety Committee for the Monroe Dial-A-Ride consists of:

1. The Supervisor of transportation
2. The Office Head Bus Driver / Call Taker
3. Town Supervisor/ Town Board members

The safety committee meets regularly to ensure safety and security of facilities.

9.2 The Accident/ Investigation team for Monroe Dial-A-Ride consists of:

1. The Supervisor of transportation
2. Head Bus Driver
3. Head mechanic or Highway Superintendent, if circumstance

requires

The Accident Investigation Team meets after all accidents or incidents to review critical information associated with the accident and to give evaluations and recommendations. The Supervisor of transportation is qualified in BAITFISH- bus accident investigation training.

## **SECTION 10**

### **MAINTAIN SYSTEM SAFETY PROGRAM PLAN**

10.1 The System Safety Plan is reviewed biennially by the Supervisor of transportation and Town Supervisor. If any revisions are necessary, the revisions are then sent to PTSB. Biennial updates, which are required, are sent to PTSB and these include any plan revisions, an updated executive policy statement, employee manifest, fleet inventory, accident registry, and certification statement.

10.2 Any changes to the SSPP are approved by the Supervisor of transportation and the Town Supervisor. The Supervisor of transportation is responsible for ensuring information on changes and revisions are given out appropriately.

10.3 It shall be the responsibility of the Supervisor of transportation and the Head Bus Driver to review and enforce all revisions with drivers and mechanics.

10.4 Maintenance personnel may participate in related review and revisions of SSPP.

## **SECTION 11**

### **SAFETY RESPONSIBILITIES**

11.1 Safety qualifications are incorporated into the job requirements and applicant's safety history is reviewed prior to hiring.

11.2 Minimum qualifications for bus driver and Head Bus Driver positions are defined by the Department of Civil Service and Under Article 19A. Additional requirements for bus drivers:

1. Required knowledge, skills and abilities:
  - a. Good knowledge of the operation of commercial buses, safety practices and vehicle traffic laws and regulations
  - b. Must be 21 years of age or older
  - c. Must be able to understand and follow simple oral and/ or written directions
2. All candidates must possess a New York State Commercial Driver's License (CDL), minimum class C with Passenger endorsement for size vehicle operating
3. All operators are required to pass a Federal DOT Physical/ Medical Exam

4. All candidates for a civil service position must complete an employment application and all information is verified by our personnel department.

5. All candidates must submit a copy of their driver's license, from NY and any other state which a driver's license was held, and an abstract is obtained from each state.

6. All bus drivers are tested in accordance with Article 19A of the Vehicle and Traffic law, by a 19A Certified Examiner.

11.3 All drivers and new hires receive safety training and safety policy descriptions during the hiring process.

11.4 Employees receive an annual performance review and records of preventable accidents, incidents and safety violations are reviewed to see if re-training needs to be initiated.

11.5 Bus drivers are required to have a current driver's license on them and show it upon request as well as their DOT physical medical examiners card.

11.6 The Town of Monroe Dial-A-Ride conforms to all applicable Federal and State laws and regulations in accordance to the Safety Act of 1986 and Article 19A of the Vehicle and Traffic Law.

11.7 The Monroe Dial-A-Ride has a current, adopted Drug and Alcohol Testing Policy and the Supervisor of transportation ensures that the policy is adhered to by all safety-sensitive employees. We are committed to safety and ensure a drug and alcohol-free workplace.

11.8 All bus drivers receive training on ADA Requirements and refresher training is given annually.

## **SECTION 12**

### **HAZARD IDENTIFICATION, ANALYSIS, AND RESOLUTION**

The Town of Monroe has a Safety Committee that meets regularly. The purpose of this committee is to review Town facilities and vulnerabilities to prevent incidents and to provide safety and security for our employees, our facilities and for the public.

The Town of Monroe has an Emergency Preparedness Plan. This plan is approved the Town Board.

The Town of Monroe has a Natural Hazard Mitigation Plan.

Hazard Assessment Policy- Hazard analysis is an analysis performed to identify hazardous conditions for the purpose of their elimination or control. This is a systematic approach to identify hazards that start with basic parts and subsystems and interprets the possible hazards or failures which would occur. Once hazards are identified, they should be assessed to determine their impact on the total system. This is whether to accept the hazard or to determine the extent of corrective measures to eliminate the hazards or reduce its severity. The Hazard Assessment shall be used in conjunction with the following:

A. Categorize level of severity:

1. Catastrophic- may cause death
2. Critical- may cause severe illness, severe injury or major system damage
3. Marginal- may cause minor injury, illness or loss
4. Negligible- will not result in injury, illness or system damage

B. Categorize the likelihood of occurrences:

1. Highly likely- frequent occurrence
2. Likely- expected occurrence
3. Unlikely- not expected to occur

- 12.1 The Supervisor of transportation, Highway Superintendent, Head Bus Driver, and the drivers continuously monitor and report all safety problems. It shall be the responsibility of the Highway Superintendent and/ or the Supervisor of transportation, or designee, to review the report, safety problem hazard and categorize the level of severity and likelihood of occurrence.
- 12.2 Equipment inspected/ analyzed for potential safety problems while conducting pre/ post trip vehicle inspections of the bus they will be using in service. This is documented on a Driver Vehicle Inspection Report (DVIR) form each day/ time a driver has to use a bus in service. (see attached form in appendices)
- 12.3 Town Highway mechanics/ maintenance personnel shall be responsible for inspecting/ analyzing the vehicle during routine maintenance procedures and maintenance related reports.
  - 12.3.1 Roadway hazards are reported to the Highway Superintendent who then categorizes the issue and responds appropriately.
- 12.4 The Town Supervisor and Highway Superintendent are responsible for reviewing and completing all hazard assessment forms.

It shall be the responsibility of the Safety Committee to review all hazard assessments on a regular basis and recommend to the Town Supervisor a resolution or alternative to minimize the hazard. The Safety Committee shall also follow-up on implemented resolutions to ensure work is completed and the hazard has been minimized.

## **SECTION 13**

### **SECURITY AND EMERGENCY PREPAREDNESS**

- 13.1 The Supervisor of transportation performs assessments of the security for the transit system, along with the Highway Superintendent, office staff and the Town Board.
- 13.2 Our agency considers our front- line employees and passengers the “eyes and ears” of the transit system. They are in the best position to notice things that may be abnormal, including activities, people, vehicles, or items that raise suspicion. All drivers will receive training on the detection and deterrence of security and safety issues. Drivers are instructed “If you see something, say something”.
- 13.3 Accident/ Incident Investigation reports, Accident registers, Federal Drug and Alcohol Results, Personnel Records and reports, and other safety- sensitive documents that are part of the Monroe Safety Plan, are kept locked in files at the Supervisors office.

The Town of Monroe Dial-A-Ride buses and facility will be used for emergency evacuation. Town Hall or Department of Public Works are central locations and would have a command center.

Money that is received is secured in a safe until deposited in the bank. Buses have security cameras to assist in the deterrence or detection of security or safety issues that could arise on the bus.

- 13.4 The Supervisor of transportation receives security alerts from FTA as well as DOT and local agencies. This information is then passed on appropriately.
- 13.5 The Town Board, Safety Committee and the Highway Superintendent are

involved with all local agency's preparedness plans and emergency plans and meets with transit personnel with information pertaining to all emergency plans.

## **SECTION 14**

### **ACCIDENT/INVESTIGATION**

- 14.1 Town of Monroe has a certified BAITFISH person to investigate all accidents. That person is the Supervisor of transportation.

14.1.1 Accident reporting procedure:

In the event of an accident, the driver is instructed to stop immediately to check for injuries to the passengers and to assist all passengers off the bus. The next step is to enlist whatever aid there is available to assist other injured parties and to place warning devices.

- 14.2 Accident notification procedure for drivers and supervisors:

The police are to be contacted by cell phone and respond. The main office is given a full report of the incident, including the identification of all passengers, identification of the adverse operator and the names of the police officers at the scene. Once the driver returns to the garage or main office, he/she is required to fill out a motor vehicle accident report.

- 14.3 Accident Notification to Safety Board:

The following accidents shall be reported immediately to the PTSB: all fatal accidents; any accident which results in five or more injuries to persons involved in the accident; and all accidents caused by mechanical failure, including but not limited to all fires that occur in revenue service that require passenger evacuation and response by a fire department regardless of whether or not injuries were incurred.

- 14.4 Notification of Emergency Response Personnel:

The driver/Head Bus Driver notifies the police by cell phone, who in turn notifies the appropriate emergency response agencies. Then the Supervisor of transportation is notified. A town service is then called to take the bus to either the Transit Center or an independent garage, depending on the seriousness of the damage.

Drivers have been instructed to always protect the scene of the accident until the arrival of the police if they are needed.

14.5 Supervisory accident investigation:

If it's a serious accident, the staff person in the main office will immediately notify the Supervisor of transportation who will decide whether to investigate in person or whether other investigating methods are warranted.

14.6 Driver's role in data collection and recording of accident events and related pertinent information:

It is the driver's responsibility to get as much information as possible in regard to the information needed to complete the accident report. He/she is responsible for including the names, addresses and telephone numbers of the passengers aboard the bus at the time of the accident.

14.7 Accident review process by safety or appropriate personnel:

Each accident report is submitted to our insurance carrier for their review and recommendations. The Supervisor of transportation also decides what safety measures need to be taken towards the driver or other staff that may have responsibility.

14.8 Recommendations:

Since the Town of Monroe Dial-A-Ride is a small transit operation, most safety recommendations are discussed verbally with all drivers. When safety recommendations are received from the State or from other sources, they are discussed thoroughly and notice is distributed.

14.9 Disciplinary Program:

If a driver has a preventable accident, he is interviewed to show how the accident could have been prevented. There are re-training procedures that the driver goes through, and defensive driving performance test is performed according to Article 19A of the Vehicle and Traffic Law. According to DMV regulations, if a driver has 3 preventable accidents with- in 18 months, as described in Article 19A of the Vehicle and Traffic Law, the driver is suspended from driving and must be given re- training according to regulations.

14.10 Retraining Program:

The Town of Monroe Dial-A-Ride has a 19A Examiner who administers re-training to any employee who has had preventable accidents, has failed an examination under Article 19A, has had confirmed complaints about unsafe driving practices, or has received convictions for driving refractions. The re-training is classroom training of the Commercial Drivers Manual, review of Article 19A regulations, review of incidents that happened, and actual driving training on the road. This is done by a qualified, Article 19A Examiner.

#### 14.11 Accident Repeater Program:

See Section 14.10

#### 14.12 Emergency Response Procedure:

In the event of an accident, the drivers are instructed to stop immediately to check for injuries to the passengers and to assist all passengers off the bus. The next step is to enlist whatever aid there is available to assist other injured parties and to place warning devices. The police are to then be contacted by radio and asked to report to the scene. In Monroe, we have the Supervisor of transportation respond, or send the Head Bus Driver. The Head Bus Driver is given a full report of the incident, including the identification of all passengers, identification of the adverse operator(s) and the names of the police officers at the scene. Once the driver returns to the garage or main office, he is required to fill out a motor vehicle accident report.

## SECTION 15

### SAFETY TRAINING

15.1 Description of the training program and review process: The safety program is summarized in Section 15.2

15.2 Integration of safety into overall training program: Safety is indeed part of overall training as described below.

Orientation: New hires are thoroughly familiarized with the operation

Performance: This is conducted by the Supervisor of transportation who orientates new drivers to requirements.

Route Training: The Town of Monroe has no established route, but the locations of customers with hard-to-find addresses are pointed out during orientation.

Safe Equipment Operation Training: Training is done on site with drivers, mechanic, and highway superintendent. Use of webinar information will be used in training programs.

Passenger Safety Training: New drivers are taken on a bus and taught to safely load, unload, and prepare a bus for the road.

Accident Repeater Training on Defensive Training: If a driver has a preventable accident, he/she is interviewed to discuss how the accident could have been prevented.

If there are too many preventable accidents, the driver would be put on probationary status, and if the bad accident record continues, he/she would be dismissed.

Evacuation Training: The drivers are taught the various escape routes.

Rules and Regulations Pertaining to use of Drugs and Alcohol by Drivers: The rules and regulations on drug and alcohol use are those found in Article 19A of the Department of Motor Vehicles-Vehicle and Traffic Law. The Town of Monroe enforces an adopted Drug and Alcohol Testing Policy and all employees have received mandatory training on this policy as well as the effects of drugs and alcohol in the workplace.

15.2.1 Experienced drivers provide the route and job training for the new hires.

15.3 Safety training is a vital part of our transit system. The Town of Monroe Dial-A-Bus employees have an annual training session which includes the following:

1. Review driving incidents and accidents
2. Review procedures for accidents and hazard assessment
3. Safety procedures for passengers
4. Wheelchair and Mobility Device securement
5. Defensive Driving Procedures and Principles
6. Review hazardous roadways and give information to the Highway Superintendent
7. Drug/ Alcohol Policy updates
8. Pre/ Post Trip inspections of vehicles

15.3.1 During Safety Training, employees are provided with all materials discussed and are given the opportunity to discuss anything they learned. Updated rules and regulations are distributed and any new DOT updates or Drug/ Alcohol Policy updates are distributed and signed for.

15.3.2 Students must demonstrate familiarity with all safety rules discussed, NYS Department of Motor Vehicles Article 19A, and understand the procedures.

15.3.3 Students must demonstrate familiarity with the procedures to identify, assess, and report hazards.

15.4 The training process for drivers includes:

1. A general orientation of the area we service.
2. Defining the scope of the program, including what is covered in the classroom and the road.
3. An explanation of management policies, including management's attitude towards safety.
4. State and any specific local safety rules and regulations, also Federal if they apply.
5. Familiarization with property's facilities and the local zone.
6. Thorough coverage of the role of safety in the overall organization in the operations.

7. Route training, map reading and the location of local medical, police and fire facilities.
8. Instruction on the operation of safety equipment, including doors, door locks, wheelchair lifts and locking device, brakes, mirrors, wipers, and 2-way radio.
9. Training on passenger safety, including on-board causes of accidents and Injuries, safe acceleration and deceleration rates, and physical limitations of elderly and disabled persons.

15.4.1 Operators receive training in the emergency/standard operating procedures to include, but not limited to the following:

1. Traffic accidents.
2. Collision with a fixed object.
3. On-board fire or smoke.
4. Passenger injury or illness.
5. On-board theft, fight or improper conduct
6. Flooding route, snow and other types of severe weather.
7. Odor of raw fuel fumes.

15.4.2 Operator training includes formal defensive driving techniques.

15.4.3 Frequent safety discussions held with operators and safety bulletins are posted.

15.4.4 New hires/new assigned bus operators receive safety training prior to performing the job.

15.4.5 Retraining procedures are in place for operators.

15.5 All maintenance on the bus is done in-house by our Highway Dept. mechanics or at an outside vendor for major issues.

15.6 Bus maintenance training program covers the forms and procedures used by the maintenance department, their purpose and how to complete them.

15.7 Training manuals provided for each type of bus and system equipment maintained on the property.

15.7.1 Maintenance documentation provided in training is complete and current.

15.7.2 Manufacturers participate in maintenance training for new equipment.

We receive training for maintenance by the manufacturer and keep materials and manuals.

## **SECTION 16**

### **OPERATOR SAFETY RELATED ACTIVITIES**

16.1 The SSPP provides policy guidance to all employees and management of the system.

16.2 Emergency response procedures:

16.2.1 For fire and smoke, procedures are the same as for accident. We have established communication with our local police and fire department for training procedures for emergencies.

16.2.2 In case of inclement weather, the bus operation is closed for the day by the Supervisor of transportation. This is relayed to residents by greeting on our phone line and advertised on local radio stations.

16.2.3 For Construction areas, the Highway Superintendent notifies the Supervisor of transportation of any areas that will be under construction or have detours. Detour signs are followed. If a passenger lives in an area where access is closed, the driver will call dispatch via 2- way radio and passenger will be notified

## **SECTION 17**

### **MAINTENANCE SAFETY RELATED ACTIVITIES**

The Town of Monroe Dial-A-Ride ensures the safety of passengers and the public by performing inspections on equipment on a regular basis. Buses are inspected before they leave for service, mid- way during the trip, and at the end of the run. The drivers use a Driver Vehicle Inspection Report form (DVIR) to document any safety issues and immediately bring any safety issues to the mechanic. Drivers are trained to perform pre/ post trip inspections of their bus according to the Commercial Drivers manual and DOT Regulations. They are random reviews to ensure they are thoroughly inspecting their vehicle.

Operations and maintenance affect safety in that well-maintained equipment and facilities will result in a reduction of potential hazards. Poor maintenance and poor routine safety checks lead to the increased chance of more accidents or unsafe equipment.

17.1 Maintenance employee orientation: The Highway Superintendent tells newly employed mechanics what procedures are for bus maintenance and our preventative maintenance plan, and where the policy books and vehicle manual

is located. The buses are serviced every 5,000 miles according to a preventive maintenance schedule. Repairs contracted to outside firms are handled on an individual basis. Town of Monroe Dial-A-Ride vehicles are purchased new by Orange County Dept. of Planning, with the bus being leased to the Town of Monroe.

17.2 The Town of Monroe follows a documented maintenance program plan. This plan is provided to all mechanics. This plan discusses a preventative maintenance schedule and procedures. Preventive maintenance procedure covers the following:

- Engine oil, belts, hoses, fluids, gauges
- Brakes- service and emergency
- Door System
- Exterior/interior body, lights and reflectors
- Tires and lug nuts
- Steering assembly and suspension system
- Windshield wipers, mirrors, horn, and seat belts
- Bus exterior/interior and steps
- On board fire extinguisher, first aid kit, and triangle reflectors
- Wheelchair lift and securement system
- On board communication system
- Emergency windows, hatch
- All mirrors, heaters, defrosters and air conditioning

17.3 Corrective maintenance procedures: The Supervisor of transportation monitors all corrective maintenance work.

17.3.1 Defect reports from driver are used to plan work that was found during pre- trip inspections.

17.4 The mechanic makes a physical inspection of the bus after an accident.

17.5 Maintenance of wheelchair lifts, securements, hand- rails and other items are performed and training is received by mechanics and drivers to conform to the Americans with Disabilities Act (ADA) regulations.

## **SECTION 18**

### **INTERNAL REVIEW**

The Town of Monroe does its own internal audits to help ensure that all elements within

the property are in compliance with the SSPP.

- 18.1 The Supervisor of transportation shall review that the operators are following procedures on an annual basis.
- 18.2 Article 19A of the Vehicle and traffic law reviews are in place regarding training procedures.
- 18.3 The results of the written reviews and recommendations are distributed, with action assigned.
- 18.4 The Town Comptroller audits expenses
- 18.5 Safety Committee reviews all documentation regarding SSPP

## **SECTION 19 EXTERNAL REVIEW**

- 19.1 External review is conducted by the following:
  - New York State Public Transportation Safety Board (PTSB)
  - NYSDOT
  - National Transportation Board (NTSB)
  - Department of Motor Vehicles (19A files, license abstracts)
  - Orange County Dept. of Planning
- 19.2 The Supervisor of transportation shall review and implement, as applicable, any recommendations made by the external auditing agency.
- 19.3 Comments/recommendations are filed with a rationale for action.

## **SECTION 20**

### **COLLECT AND MAINTAIN DATA**

All reports and data are filed and maintained in the Dial-A-Ride office at Town of Monroe Dial A Bus, 91 Mine Road, Monroe, NY 10950. Such reports include the following:

- Accident Reports
- Personnel Records
- B.A.I.T.F.I.S.H Certification
- 19-A Compliance on all drivers Certification
- Daily Trip Sheets
- Driver Vehicle Inspection Sheets (Pre & Post Inspection)
- Monthly, quarterly, and annual summaries
- Preventative Maintenance records
- Drug and Alcohol Testing Program Policy and results

## **SECTION 21**

### **PROFESSIONAL DEVELOPMENT**

- 21.1 New codes and regulations are brought to driver's attention promptly.
- 21.2 Staff is encouraged to participate in Webinar classes and free on line sources. Drivers have used online videos and DVD to refresh in wheelchair securement, drug/ alcohol policies, and other passenger safety issues.
- 21.3 Refresher Training is given annually. Drivers and employees receive training on "Driver Sensitivity, Awareness and Communication". This focuses on dealing with passengers, especially elderly and disabled passengers.

## **SECTION 22**

### **Appendices**

See appendices maintained separately from this document

**SECTION 23**

**CERTIFICATION**

**System Safety Program Plan- updated April 2026  
Certification Statement**

I, Maureen Richardson - Town Supervisor, certify that the System Safety Program Plan  
*(Name, title)*

For the Town of Monroe Dial-A-Ride has been properly distributed, is currently in effect, and  
functioning as stated, and will be fully enforced by company management.

4/20/26

*Date*



*Signature- Maureen Richardson- Town Supervisor*

\_\_\_\_\_

*Date*

\_\_\_\_\_

*Signature- Edwin Morales – Supervisor of Transportation*



**5. New Business**

**Subject**                                **7.5. Approval of Amendment to Bus Operator Service Contract**

Meeting                                June 9, 2026 - Monroe Town Board Meeting Agenda

Type                                        Action (Resolution)

Approval of Amendment to Bus Operator Service Contract

2026-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve the amendment to the Bus Operator Service Contract, originally effective April 1, 2025, between the County of Orange and the Town of Monroe ("Carrier"), and to authorize the Town Supervisor to execute the amendment and any related documents on behalf of the Town, subject to review and approval by the Town Attorney as to form and content.

- 1.    IR2026 - 000792 -Town Monroe Agreement Amendment #1  
      (exec. version 5-29-26)



ORANGE COUNTY  
AMENDMENT

NO: 1

EFFECTIVE DATE: May \_\_, 2026

CARRIER: Town of Monroe

AGREEMENT FOR: Bus Operator Service Contract between County and the Town of Monroe

The Bus Operator Service Contract, effective as of April 1, 2025, between the COUNTY OF ORANGE (“County”) and TOWN OF MONROE (“Carrier”) (“Agreement”) is hereby amended as follows:

- 1) **EXTENSION OF TERM.** The term remains unchanged as a result of this Amendment No. 1.
- 2) **NOT-TO-EXCEED COST.** The not-to-exceed cost set forth in Article 3 of the Agreement is increased by \$1,315,313.00 to \$ 1,776,563.00 as more particularly set forth below and in the annexed hereto **Appendix F-1** which supersedes and replaces **Appendix F** annexed to the Agreement in its entirety, and in **Appendix D** both of which are hereby incorporated in and made a part of the Agreement.
- 3) **SEXUAL HARASSMENT CERTIFICATION.** Pursuant to the New York State Finance Law §139-1, by execution of this Amendment No. 1, the Carrier and the individual signing this Amendment No. 1 on behalf of the Carrier certifies, under penalty of perjury, that the Carrier has and has implemented a written policy addressing sexual harassment prevention in the workplace and provides annual sexual harassment prevention training to all of its employees. Such policy shall, at a minimum, meet the requirements of Section 201-g of the New York State Labor Law. A model policy and training has been created by the New York State Department of Labor and can be found on its website at:

<https://www.ny.gov/programs/combating-sexual-harassment-workplace>

The County’s policy against sexual harassment and other unlawful discrimination and harassment in the workplace can be found on the County’s website at:

<https://www.orangecountygov.com/1137/Human-Resources>

- 4) **INTEGRATION.** Except as modified by this Amendment No. 1, the Agreement shall remain unchanged and in full force and effect. The terms used in this Amendment No. 1, unless otherwise defined in this Amendment No. 1, shall have the meanings as set forth in the Agreement. If there shall be any conflict or inconsistency between the terms and conditions of this Amendment No. 1 and the Agreement, the terms and conditions of this Amendment No. 1 shall control.

- 5). **SIGNATURES.** A manually signed copy of this Amendment No. 1 delivered by facsimile, email, or other means of electronic transmission shall be deemed to have the same legal force and effect as delivery of an original signed copy of this Amendment No.1.

The foregoing changes result in the following adjustment of Agreement not-to-exceed cost and term as follows:

Agreement Not-to-Exceed Cost Prior to this Change Order	\$ 461,250.00
Net Increase resulting from this Change Order	\$ 1,315,313.00
Agreement Not-to- Exceed Cost including this Change Order	\$ 1,776,563.00

Agreement Term Prior to this Change Order	04/01/2025 -03/31/2030
Agreement Term including this Change Order	04/01/2025 -03/31/2030

**COUNTY**

**CARRIER**

\_\_\_\_\_  
 By: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

\_\_\_\_\_  
 By: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

**APPENDIX D**  
**5307 FEDERAL FUNDING**

The 5307 Federal Funding awarded under the Agreement includes the following:

Federal Award Identification Number (FAIN)	NY-2019-046-00
Federal Awarding Agency	Federal Transit Administration
Date of Federal Award <sup>1</sup>	August 15, 2019
Federal Assistance Listing Number	20.507
5307 Federal Funding Project Description	X Urbanized Area Formula Grant - 5307 Operating Assistance (50% Federal / 50% Carrier)
Research and Development Project	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Indirect Costs	N/A
Indirect Cost Rate Over De Minimis Rate	N/A
Period of Availability of 5307 Federal Funding	08/15/2019 - 12/31/2026
5307 Federal Funding Awarded to the Carrier	\$440,313.00
County Share Match Amount	\$ 0.00
Carrier's Required Share Match Amount	\$440,313.00
Total 5307 Federal Funding Amount	\$440,313.00

<sup>1</sup>Pursuant to 2 C.F.R. 200.1 the federal award date is the date on which the award was signed by the authorized official of the FTA.

**APPENDIX F-1  
STATE OPERATING ASSISTANCE (STOA) FUNDING**

The State Operating Assistance (STOA) awarded under the Agreement includes the following:

Awarding Agency	New York State Department of Transportation
Period of Availability of STOA Funding	CY 2025, 2026, 2027, 2028, 2029
Previously Awarded STOA Funding	\$ 461,250.00
Anticipated Additional STOA Funding	\$ 875,000.00
Total STOA Funding Amount Awarded to the Carrier	\$1,336,250.00

**6. New Business**

**Subject**                                **7.6. Approval of Alyssa Kezek as Planning Board/Zoning Board Secretary**

Meeting                                June 9, 2026 - Monroe Town Board Meeting Agenda

Type                                        Action (Resolution)

Approval of Alyssa Kezek as Planning Board/Zoning Board Secretary

**2026-#**

**BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by \_\_\_\_\_ and seconded by \_\_\_\_\_:**

**NOW, THEREFORE, BE IT RESOLVED,** that the Town Board of the Town of Monroe hereby authorizes the hiring of Alyssa Kezek as Planning Board/Zoning Board Secretary at an annual salary of \$58,000.00 with a start date of 06/10/2026.

**7. New Business**

**Subject**                                **7.7. Smith's Clove Park, Recreation Aides, Youth Activity Camp**

Meeting                                    June 9, 2026 - Monroe Town Board Meeting Agenda

Type                                        Action (Resolution)

Smith's Clove Park, Recreation Aides, Youth Activity Camp

2026-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion approving the following Recreation Aides and their hourly rate for the 2026 Smith's Clove Park Youth Activity Camp (YAC) for the seasonal employment period of July 6, 2026–August 14, 2026 with the exception of Valerie Campbell, Michael Jacoby, and Jacqueline Sikoryak as their seasonal period began on May 18, 2026 with an expected end date of August 14, 2026. The Monroe Joint Parks and Recreation Commission has approved these hires. These hires are pending the approval of Orange County Human Resources.

- Baxter Reese Recreation Aide \$16.50
- Baxter Will Recreation Aide \$16.00
- Bloss Isabella Recreation Aide \$16.50
- Bonilla Mya Recreation Aide \$16.00
- Braunagel Emma Recreation Aide \$17.50
- Braunagel Anthony Recreation Aide \$16.50
- Campbell Tyler Recreation Aide \$17.50
- Campbell Valerie Recreation Aide \$19.50
- Campbell Kathleen Recreation Aide \$30.00
- Capen Kacey Recreation Aide \$35.00
- Capen Ashton Recreation Aide \$16.50
- Esposito Victoria Recreation Aide \$17.50
- Gutierrez Cynthia Recreation Aide \$16.50
- Gutierrez Cyrus Recreation Aide \$16.00
- Hicks Sean Recreation Aide \$16.50
- Jacoby Michael Recreation Aide \$19.50
- Mcknight Madison Recreation Aide \$16.00
- Paige Morales Recreation Aide \$16.00
- Murphy Deeana Recreation Aide \$16.50

Osborne Keith Recreation Aide \$16.50  
Pantazopoulos Kristina Recreation Aide \$17.50  
Pena Shirle Recreation Aide \$19.50  
Perez Sebastian Recreation Aide \$16.00  
Portnoy Sam Recreation Aide \$16.50  
Riad Nathalie Recreation Aide \$16.50  
Rivera Angel Recreation Aide \$16.00  
Rivera Julissa Recreation Aide \$16.50  
Rojas Matthew Recreation Aide \$17.50  
Rosado Maximus Recreation Aide \$17.50  
Ross Elisheva Recreation Aide \$17.50  
Ross Mendy Recreation Aide \$17.50  
Schudde Matt Recreation Aide \$16.00  
Shah Tanay Recreation Aide \$20.00  
Sikoryak Jacqueline Recreation Aid \$19.50  
Termini Brian Recreation Aide \$17.50  
Whitmore Katie Recreation Aide \$17.50  
Wolownik Maggie Recreation Aide \$16.50

1. 2026 YAC for Fran

<b>L. Name</b>	<b>F. Name</b>	<b>Dates</b>	<b>CampTitle</b>	<b>Salary</b>
Baxter	Reese	July 6, 2026 to August 14, 2026	Counselor	\$16.50
Baxter	Will	July 6, 2026 to August 14, 2026	Counselor	\$16.00
Bloss	Isabella	July 6, 2026 to August 14, 2026	Counselor	\$16.50
Bonilla	Mya	July 6, 2026 to August 14, 2026	Counselor	\$16.00
Braunagel	Emma	July 6, 2026 to August 14, 2026	Counselor	\$17.50
Braunagel	Anthony	July 6, 2026 to August 14, 2026	Counselor	\$16.50
Camarena	Jocelyn	July 6, 2026 to August 14, 2026	Counselor	\$16.00
Campbell	Tyler	July 6, 2026 to August 14, 2026	Counselor	\$17.50
Campbell	Valerie	May 18, 2026 to August 14, 2026	Assistant Director	\$19.50
Campbell	Kathleen	July 6, 2026 to August 14, 2026	Transp. Director/ Office Manager	\$30.00
Capen	Kacey	July 6, 2026 to August 14, 2026	Camp Director	\$35.00
Capen	Ashton	July 6, 2026 to August 14, 2026	Counselor	\$16.50
Espisito	Victoria	July 6, 2026 to August 14, 2026	Counselor	\$17.50
Guitierrez	Cynthia	July 6, 2026 to August 14, 2026	Counselor	\$16.50
Guitierrez	Cyrus	July 6, 2026 to August 14, 2026	Counselor	\$16.00
Hicks	Sean	July 6, 2026 to August 14, 2026	Counselor	\$16.50
Jacoby	Michael	May 18, 2026 to August 14, 2026	Assistant Director	\$19.50
McNight	Madison	July 6, 2026 to August 14, 2026	Counselor	\$16.00
Morales	Paige	July 6, 2026 to August 14, 2026	Counselor	\$16.00
Murphy	Deeana	July 6, 2026 to August 14, 2026	Counselor	\$16.50
Osborne	Keith	July 6, 2026 to August 14, 2026	Counselor	\$16.50
Pantazopulos	Kristina	July 6, 2026 to August 14, 2026	Counselor	\$17.50
Pena	Shirle	July 6, 2026 to August 14, 2026	Security Director	\$19.50
Perez	Sebastian	July 6, 2026 to August 14, 2026	Counselor	\$16.00
Portnoy	Sam	July 6, 2026 to August 14, 2026	Counselor	\$16.50
Riad	Nathalie	July 6, 2026 to August 14, 2026	Counselor	\$16.50
Rivera	Angel	July 6, 2026 to August 14, 2026	Counselor	\$16.00
Rivera	Julissa	July 6, 2026 to August 14, 2026	Counselor	\$16.50
Rojas	Matthew	July 6, 2026 to August 14, 2026	Counselor	\$17.50
Rosado	Maximus	July 6, 2026 to August 14, 2026	Counselor	\$17.50
Ross	Elisheva	July 6, 2026 to August 14, 2026	Counselor	\$17.50
Ross	Mendy	July 6, 2026 to August 14, 2026	Counselor	\$17.50
Schudde	Matt	July 6, 2026 to August 14, 2026	Counselor	\$16.00
Shah	Tanay	July 6, 2026 to August 14, 2026	Counselor	\$20.00
Sikoryak	Jacqueline	May 18, 2026 to August 14, 2026	Extended Day Director	\$19.50
Termini	Brian	July 6, 2026 to August 14, 2026	Counselor	\$17.50
Whitmore	Katie	July 6, 2026 to August 14, 2026	Counselor	\$17.50
Wolownik	Maggie	July 6, 2026 to August 14, 2026	Counselor	\$16.50

Highlighted are new hires









# Village of Monroe

7 Stage Road, Monroe, NY 10950

Tel: (845) 782-8341 · Fax: (845) 782-3006

**Mayor**

Neil S. Dwyer

**Trustees**

Debra Behringer  
Andrew Ferraro  
John Karl, III  
Martin O'Connor

**Clerk**

Kimberly Zahra

**Treasurer**

Anthony Feliz

**Attorney**

Alyse D. Terhune

**Building Department**

845-782-8341 x128

**Code Enforcement**

845-782-8341 x134

**Police Department**

Darwin Guzman, Chief  
845-782-8644

**Department of Public Works**

845-782-8341

**Planning Board**

Jeff Boucher, Ch.

**Zoning Board of Appeals**

Paul S. Baum, Ch.

**Village Historian**

Paul Ellis-Graham

February 4, 2026

**Neil S. Dwyer, Mayor  
Village of Monroe  
7 Stage Road  
Monroe, NY 10950**

**Re: Independence Day Celebration  
Crane Park, Lake Street and Millpond Parkway  
Friday, July 3<sup>rd</sup> from 4pm to 11pm  
Rain Date Friday, July 10<sup>th</sup>**

**Dear Mayor Dwyer,**

**This letter will confirm the Board of Trustees approval of the Village of Monroe Independence Day Celebration as referenced above.**

**By copy of this letter Marshall & Sterling Insurance will be notified as well as the Monroe Volunteer Ambulance Corp, the Monroe Fire District and Monroe Police Department.**

**Sincerely,**

**Kimberly Zahra  
Village Clerk**

**cc: Monroe Police Department  
Monroe Joint Fire District  
Monroe Volunteer Ambulance  
Marshall & Sterling Insurance**

**Village of Monroe Board of Trustees Meeting – Tuesday, February 3, 2026**

**EVENT APPLICATION – INDEPENDENCE DAY 2026:**

**RESOLVED**, the Board of Trustees approves the event application submitted by Mayor Dwyer to host the Village’s annual Independence Day celebration on Friday, July 3, 2026 from 4PM to 11PM, with a rain date scheduled for Friday, July 10, 2026. Emergency Services along with Marshall & Sterling, the Village’s insurance carrier will be notified. Sign-off on the event application has been made by the DPW, Building Department, and Police Department. The Police Department will provide police officers to shut down roadways, assist with traffic control points, and crowd control.

**On a motion by Trustee Karl, seconded by Trustee Ferraro**

**Ayes: Trustees Behringer, Ferraro, Karl and O’Connor**

**Nays: None**

**9. New Business**

**Subject**                                **7.9. Motion to Accept the Resignation of Water Administrator, John Mulligan, Jr.**

Meeting                                June 9, 2026 - Monroe Town Board Meeting Agenda

Type                                        Action (Resolution)

Motion to Accept the Resignation of Water Administrator, John Mulligan, Jr.

- 1. Letter of Resignation RE John Mulligan\_Redacted

JUN 2 2026

June 2, 2026

TOWN OF MONROE  
TOWN CLERK'S OFFICE

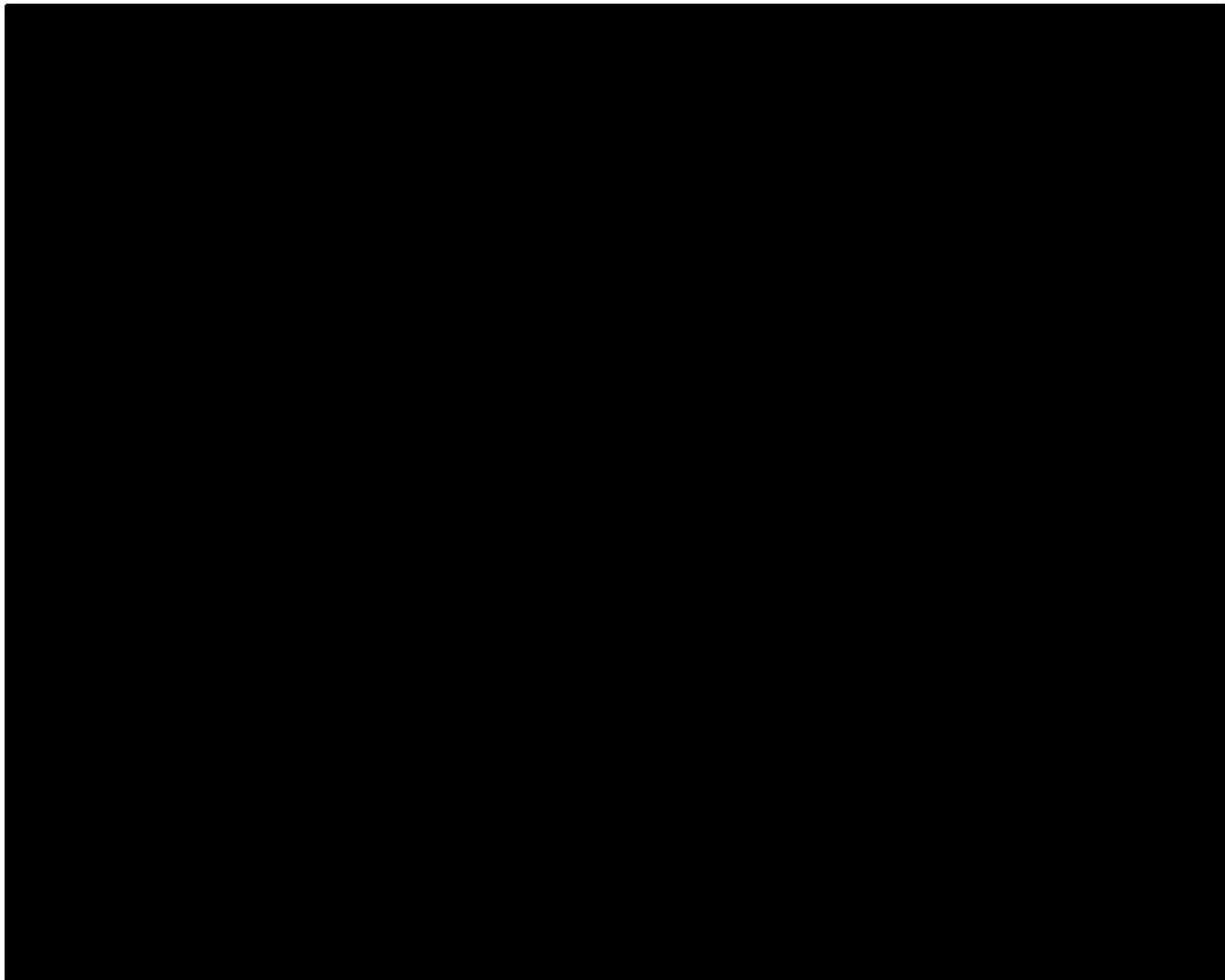
Town Supervisor and Members of the Town Board/Town of Monroe and William Brown, Jr.  
Highway Superintendent

Re: Resignation and Retirement

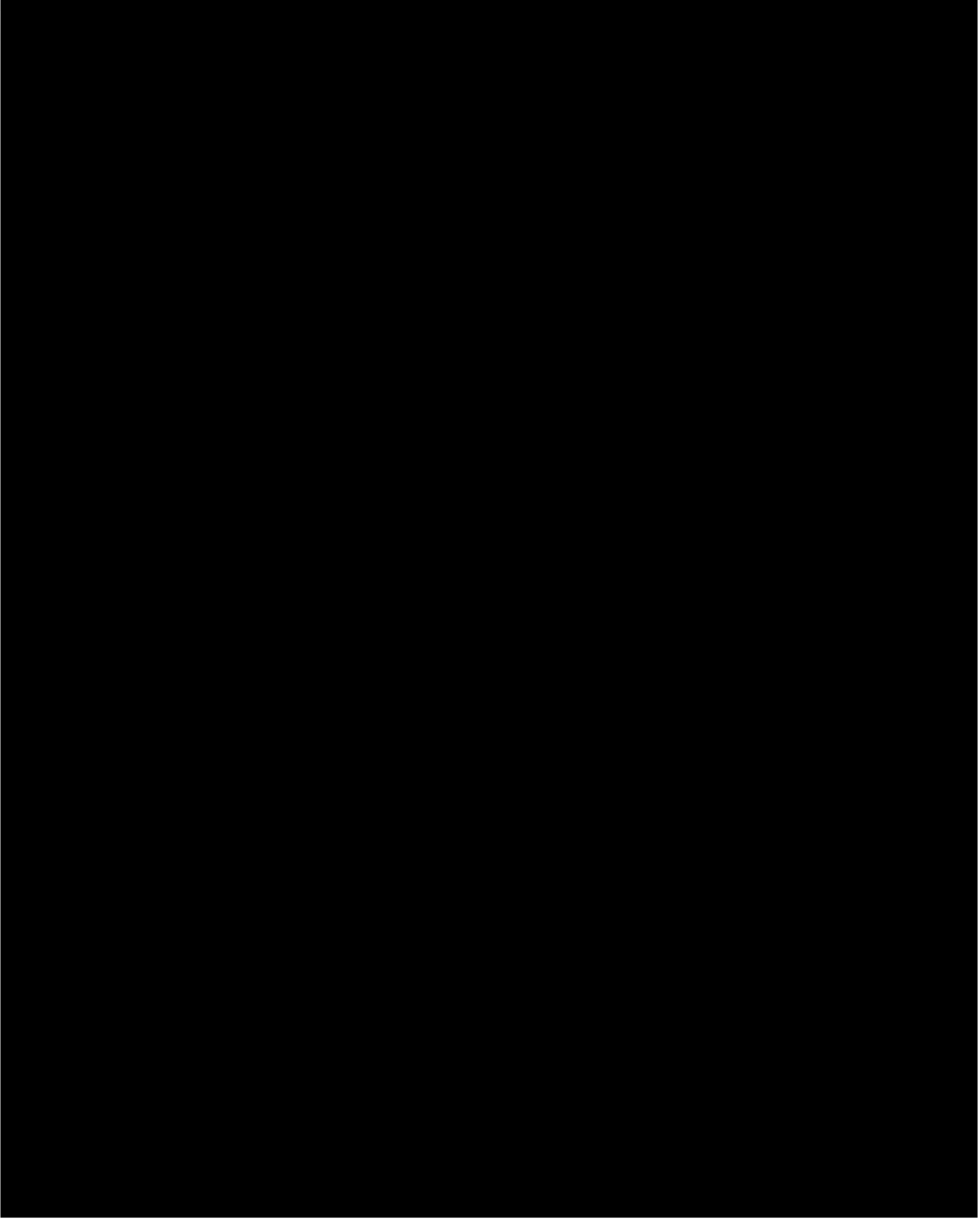
Dear Town Supervisor and Members of the Town Board

It is with considerable reflection and disappointment that I submit my resignation and retirement from my position with the Town of Monroe, with my last day being Tuesday July 6, 2026.

This decision has not been made lightly. I have dedicated myself to serving the Town and its residents, always striving to act in the Town's best interests and to fulfill my responsibilities with professionalism, integrity, and accountability. However, recent events have created a hostile work environment that has made it impossible for me to continue serving in my role.



10  
20



I have always taken my responsibilities seriously and have consistently acted in what I believe to be the best interests of the Town of Monroe and its residents. I am proud of the work that has been accomplished during my tenure and grateful for the opportunity to have served this community.

I thank those employees, board members, and residents who have supported me throughout my service. It is my sincere hope that this letter will ensure the facts surrounding these events are fully understood and that future employees are treated with the professionalism and respect they deserve.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "John Mulligan, Jr.", written in dark ink.

John Mulligan, Jr.

Water Administrator, Town of Monroe



**10. New Business**

**Subject**                      **7.10. Apply to the Community Development Block Grant (CDBG)**

Meeting                      June 9, 2026 - Monroe Town Board Meeting Agenda

Type

**1. Public Comment**

**Subject**

**8.1. Rules for Public Comment**

Meeting

June 9, 2026 - Monroe Town Board Meeting Agenda

Type

**2. Public Comment**

<b>Subject</b>	<b>8.2. Public Comment</b>
Meeting	June 9, 2026 - Monroe Town Board Meeting Agenda
Type	Procedural

The following residents signed up for Public Comment:

- Dorey Houle
- Allison Priest
- Nedda Tichi
- Rhonda Avla
- Iris Conques
- Jonathan Roselli
- Tom Lapolla
- Rebecca Mynio
- Paul Phelan
- Ellen Devlin
- Mike Sommer
- Sean Howarth
- Rick Colon
- Carol Hawxhurst

- Dorey Houle spoke RE: Board of Ethics vacancies, Rye Hill parkland, abstracts, budgetary lines, Food Truck Festival.
- Rhonda Avla spoke RE: Buses making a right on red at the intersection of Larkin Dr and Co Rte 105; Animal shelter.
- Iris Conques spoke RE: The need for a facility to help with the growing cat population.
- Jonathan Roselli spoke RE: Negativity, acting together and respect.
- Tom Lapolla spoke RE: liaisons
- Rebecca Mynio spoke RE: the need for a partnership to help dog/cat population issues.
- Paul Phelan spoke RE: Water District #1 concerns, water liaison concerns.
- Ellen Devlin spoke RE: Thank you to Ed and Tiffany in their efforts at the Senior Center, concerns about Senior Center boards.
- Mike Sommer spoke RE: Water District #1 water clarity, pressure, aeration, cancer.
- Sean Howarth spoke RE: Ordering the custom Ford truck, finalizing the sale, lack of communication.

Rick Colon spoke RE: Cat population.

Carol Hawxhurst spoke RE: Negativity, Food Truck cancelation, Dial A Ride IMA with Woodbury, the need for a comprehensive plan, moment of silence for the passing of Marie Haffenecker.

## 1. Motion From The Floor

**Subject**                      **9.1. Motion to extend the 2025 Employee Vacation Carry-Over time through December 31, 2026.**

Meeting                        June 9, 2026 - Monroe Town Board Meeting Agenda

Type                            Action (Resolution)

Motion to extend the 2025 Employee Vacation Carry-Over time through December 31, 2026.

**1. Motion to adjourn to Executive and or/ Attorney Client Session**

**Subject**                                **10.1. Enter into Executive Session**

Meeting                                June 9, 2026 - Monroe Town Board Meeting Agenda

Type

**1. Return to Regular Meeting**

**Subject**                      **11.1. Return to Regular Meeting**  
Meeting                        June 9, 2026 - Monroe Town Board Meeting Agenda  
Type

**2. Return to Regular Meeting**

**Subject**                      **11.2. Motion Made in Executive Session RE: Personnel Issues**

Meeting                      June 9, 2026 - Monroe Town Board Meeting Agenda

Type

**1. Adjournment**

**Subject**                                    **12.1. Adjournment of Meeting**

Meeting                                    June 9, 2026 - Monroe Town Board Meeting Agenda

Type                                        Action (Resolution)

Adjournment of Meeting

2026-#  
BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of June 15, 2026, at \_\_\_\_\_.