

Town of Monroe
Town Board Minutes
Monday, May 4, 2026
www.townofmonroeny.gov

Generated by Valerie Bitzer

Members Present

Maureen Richardson, Bethany Stephens, Juan Luis Rivera, Mary Bingham
Town Counsel - Mat Dudley

Call to Order

1.1. Pledge to the Flag

The Supervisor led the room in the Pledge of Allegiance.

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

Motion to Open Town Board Meeting

2.1. Motion to Open Town Board Meeting of May 4, 2026

2026-#194

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of May 4, 2026, at 7:02 PM.

On a motion by Supervisor Richardson, seconded by Town Council Member Rivera

Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham

Nays: None

Abstain: None

Community Announcements

3.1. Mobile DMV at Town Hall May 29, 2026

Orange County Clerk Kelly Eskew invites you to the Orange County Mobile DMV Unit. Transactions Offered: All Registration Transactions, all License Transactions including Real/Enhanced, Enforcement Transactions. Friday, May 29, 2026, 10:00AM-12 p.m., closed 12-1pm, 1-3:30pm. Monroe Town Hall, 1465 Orange Tpke., Monroe, NY 10950. Please visit dmv.ny.gov for all necessary original documents needed before your visit to the Mobile DMV. Expect some delays due to the high volume of customers applying for the REAL or Enhanced ID.

3.2. If You Weren't Able to Make It To Clean Sweep

You can still be part of the effort to keep our community clean! If you're unavailable May 2nd and would still like to help — or if you know of a street or area that may not receive

attention during the event, you're encouraged to head out on your own time, collect litter, and fill your own bags.

We'll be organizing additional pickups on Monday, May 4th to collect what you've gathered. Once your bags are ready, please call 845-782-8583 to coordinate a pickup. Be sure to provide the location where you will be leaving the bags so they can be collected. Every effort makes a difference — thank you for helping keep our community clean!

3.3. Clean Sweep Recap

- 88 residents signed up
- Thank you to Maintenance, Dial-A-Ride, Highway, Village of Harriman Mayor Wayne Mitchell, Village of Monroe Highway Department, Jen Carillo, Angelina Olsen and PD.
- Proceeds were used from the prior year to plant a tree in the Angel Section of St. Anastasia's in honor of Fr. Mike and Sr. Mary Rose.
- 141 electronics were recycled

3.4. Free Movie for Seniors

Orange County Office for the Aging presents "Free Movie for Seniors."
Friday, May 8th. Sugar Loaf Performing Arts Center, 231 Creamery Pond Rd., Chester, NY.
FREE admission with RSVP. Doors open at 12:00pm, the movie begins at 1:00pm. Seating is limited, RSVP required.

3.5. Hazardous Waste Collection Event

Hazardous Waste Collection Events

- May 9th, 9am-3pm
- O.C. Transfer Station #1, Maintenance Garage, New Hampton

- June 13th, 9am-3pm
- Port Jervis HS, Building and Grounds Parking Lot, Port Jervis

*Orange County Residents Only, Photo ID Required, No businesses Allowed

3.6. Annual Orange County Spring Job Fair

Orange County Employment and Training Administration (ETA) will host its annual Spring Job Fair on May 21st at the Galleria at Crystal Run in Middletown from 1:00 PM - 3:00 PM. The event is designed to connect local employers with job seekers and help residents take the next step in their careers.

3.7. Court Night Security Procedure

Town Board meeting attendees and all visitors during court hours who are not staff must go through security protocols as originally directed by the Supervisor's office and Mel, our Court Attendant Supervisor. This was strongly recommended to us by each of our court security officers.

Public Hearing

4.1. Motion to Open the Continuation of the Public Hearing RE: Road Improvement Petition, Seven Springs Road Realignment

2026-#195

BE IT RESOLVED that the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing RE: Road Improvement Petition, Seven Springs Road Realignment.

On a motion by Supervisor Richardson, seconded by Town Council Member Rivera

Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham

Nays: None

Abstain: None

The following signed up for Public Comment RE: the Continuation of the Public Hearing RE: Road Improvement Petition, Seven Springs Road Realignment.

*NO PUBLIC COMMENT AT THIS TIME

- Town clerk Valerie Bitzer: No public comment.

- Supervisor Richardson: Okay, Matt, I have a question for you because basically this is the hold over. The original prior administration opened conversation. It was covered that the procedure for like. - Town Counsel Mat Dudley: Noticing.

- Supervisor Richardson: Noticing and adopting something in the public interest and, and more, it was not followed appropriately. So, should we make the motion to close this public hearing and then adopt, open at one of our subsequent meetings the appropriate public hearing notice? Because I think Darius prepared something.

- Town Counsel Mat Dudley: Right. Under, under the New Business Matters, 6.1 there's a Resolution to consider Seven Springs Road Roadway improvements under town law 200. And that Resolution calls for the opening of a Public Hearing on June 1st following the among other things, the, the noticing both in the newspaper and the signs to be posted.

- Supervisor Richardson: That was the issue.

- Town Counsel Mat Dudley: Along the road.

- Supervisor Richardson: Yeah.

- Town Counsel Mat Dudley: So, I think we closed this Public Hearing, and, and the next Resolution 6.1 will anticipate the opening of a Public Hearing on June 1st.

- Supervisor Richardson: Okay.

4.2. Motion to Close the Continuation of the Public Hearing RE: Road Improvement Petition, Seven Springs Road Realignment

2026-#196

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Close the Continuation of the Public Hearing RE: Road Improvement Petition, Seven Springs Road Realignment with no further action on that particular Notice due to procedural defect.

On a motion by Supervisor Richardson, seconded by Town Council Member Rivera

Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham
Nays: None
Abstain: None

Acceptance of Minutes

5.1. Acceptance of April 20, 2026 Minutes

2026-#197

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the Minutes of April 20, 2026.

On a motion by Supervisor Richardson, seconded by Town Councilmember Bingham

Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham
Nays: None
Abstain: None

Audit of Claims

6.1. Abstract of Audited Vouchers General Fund

2026-#198

BE IT RESOLVED that the Town Board of the Town of Monroe approves Abstract of Audited Vouchers General Fund #26-08, check #38216-38269 totaling \$94,022.39.

On a motion by Supervisor Richardson, seconded by Town Council Member Rivera

Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham
Nays: None
Abstain: None

6.2. Abstract of Audited Vouchers Escrow

2026-#199

BE IT RESOLVED that the Town Board of the Town of Monroe approves Abstract of Audited Vouchers Escrow #26-05, check #2280-2281 totaling \$1,090.49.

On a motion by Supervisor Richardson, seconded by Town Councilmember Bingham

Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham
Nays: None
Abstain: None

New Business

7.1. Resolution to Consider Seven Springs Road Improvements Under Town Law §200

2026-#200

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Supervisor Richardson and seconded by Councilwoman Bingham:

A RESOLUTION AND ORDER TO CONSIDER HIGHWAY IMPROVEMENTS TO SEVEN SPRINGS ROAD PURSUANT TO NEW YORK STATE TOWN LAW § 200At a regular meeting of the Town Board of the Town of Monroe, held at the Town of Monroe Town Hall, 1465 Orange Turnpike, Monroe, New York 10950 on the 4th day of May 2026, the following resolution and order was adopted.

WHEREAS, the Town Board of the Town of Monroe has determined that the public interest and convenience require the improvement of certain streets or highways within the Town; and

WHEREAS, on September 30, 2025, the Petitioner filed a Verified Petition for Road Improvements, where the proposed road improvements are to the section of Seven Springs Road between the intersection of Seven Springs Mountain Road and the area north of Lanzut Court starting at "G" Road, a distance of approximately 1,950 feet ("Subject Location") including improvements to both the horizontal and vertical alignment of the Subject Section of Seven Springs Road, as depicted in the Preliminary Roadway Realignment Plan attached as Appendix C to the Colliers Letter ("Preliminary Road Improvement Plan") in the Petition; and

WHEREAS, the Petition filed includes maps, plans, and report describing the proposed improvements and the area benefited are on file in the office of the Town Clerk at 1465 Orange Turnpike, Monroe, New York 10950 and are available for public inspection during normal business hours; and

WHEREAS, the estimated maximum cost of said improvements, including all preliminary costs and costs incidental thereto, is approximately \$4,665,468.36; and

WHEREAS, the Town of Monroe shall not be required to finance the improvements which shall be paid for by the Petitioner and at no cost to the Town residents; and

NOW, THEREFORE, BE IT RESOLVED AND ORDERED, that the Town Board of the Town of Monroe shall hold a public hearing, at which time all interested persons will be given an opportunity to be heard, pursuant to New York State Town Law Section 200(7), for the adoption of an order, which shall be entered in the minutes of the Town Board's proceedings, reciting in general terms the filing of the Petition, the proposed Road Improvements, the maximum cost of said Improvements and the area benefited as stated in the Petition, and specifying the time and place where the Town Board will meet to consider the Petition and to hear all persons interested in the subject thereof concerning

the same; and

BE IT FURTHER RESOLVED AND ORDERED, the Town Board shall also cause a copy of such order, certified by the Town Clerk, to be published at least once in the official paper, the first publication thereof to be not less than ten nor more than twenty days before the day set therein for the hearing as aforesaid, and shall cause a copy thereof to be posted on the sign-board of the Town and conspicuously posted in five public places along the street to be improved not less than ten nor more than twenty days before the day designated for the hearing; and

BE IT FURTHER RESOLVED AND ORDERED, that such public hearing, where all persons interested in the subject thereof concerning the same shall be heard, shall be held on the 1st day of June 2026, at 7:00 p.m. at the Town of Monroe Town Hall meeting room at 1465 Orange Turnpike, Monroe, New York 10950; and

BE IT FURTHER RESOLVED AND ORDERED, that the Town Clerk is hereby authorized and directed to publish the certified order and notice of such public hearing in the Town's official newspaper, the Times-Herald Record, no less than ten days and no more than twenty days before the date set for the aforesaid hearing, and to post a certified copy of the Order and public hearing notice on the sign-board of the Town maintained pursuant to Section 30 of the New York State Town Law and to conspicuously post in five public places along Seven Springs Road or portion proposed to be improved no less than ten days and no more than twenty days before the day designated for the hearing; and

BE IT FURTHER RESOLVED AND ORDERED, that at the aforesaid hearing the Town Board of the Town of Monroe shall also consider compliance with New York State Town Law Section 200(8) for the adoption of an order, if the Town Board shall determine after such aforesaid hearing and upon the evidence given thereat, that it is in the public interest to approve the Verified Petition for Road Improvements and to direct the engineer to prepare definite plans and specifications and to make a careful estimate of the expense, and with the assistance of the Town Attorney, to prepare a proposed contract for the execution of the work; and

BE IT FURTHER RESOLVED AND ORDERED, that at the aforesaid hearing the Town Board of the Town of Monroe shall also consider, as Lead Agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), whether the proposed Roadway Improvements ("Proposed Action"), as described in the Petition and supporting documentation, including specifically the Short Environmental Assessment Form, would have a potential for significant adverse impact(s) on the environment pursuant to SEQRA
On a motion by Supervisor Richardson, seconded by Town Councilmember Bingham

Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham

Nays: None

Abstain: None

7.2. 81 Raywood, Lot Line Change

2026-#201

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the Bond Resolution amount of \$73,050.00 RE: 81 Raywood Drive Lot Line Change. MHE has reviewed the estimate and take no exception to the amount proposed to be bonded. This is for the required roadway improvements to the right of way.

On a motion by Supervisor Richardson, seconded by Town Councilmember Bingham

Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham

Nays: None

Abstain: None

7.3. Round Lake Treatment

2026-#202

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion authorizing the Supervisor to sign the 2026 authorization permitting Solitude Lake Management to conduct aquatic pesticide treatments in Round Lake, Orange County, New York, in accordance with all stipulations of the NYSDEC Aquatic Pest Control Permits, contingent on the Town Attorney's final approval of all permit-related documentation and contract terms.

On a motion by Town Councilmember Bingham, seconded by Town Councilmember Stephens

Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham

Nays: None

Abstain: None

7.4. Reclassification of Nancy Hawxhurst as PT Driver (D.A.R.)

2026-#203

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Supervisor Richardson and seconded by Councilmember Bingham:

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Monroe hereby authorizes the reclassification of Nancy Hawxhurst as Part-Time Driver at the applicable part-time hourly rate, effective 05/18/26.

On a motion by Supervisor Richardson, seconded by Town Councilmember Bingham

Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham

Nays: None

Abstain: None

7.5. May 2026 Town of Finance and Personnel School

2026-#204

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Approve the request submitted by Francisca Tapia-Santos and Steven Majano to attend the May 2026 Town of Finance and Personnel School — Albany from May 6th through 7th. They will be staying until May 7th. Combined hotel cost for both is \$535.86 for two nights, which includes meals. Conference Registration TOTAL \$500.00. *Amount not to exceed \$1,400.

On a motion by Supervisor Richardson, seconded by Town Councilmember Bingham

Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham

Nays: None

Abstain: None

7.6. Authorization for Supervisor to Utilize Funds for Millponds Oil Spill Response

2026-#205

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion authorizing the Supervisor to utilize funds as necessary relating to the hydraulic oil spill impacting the Village of Monroe Millponds, resulting from a broken piston in the elevator system that caused hydraulic fluid to leak into the elevator shaft and discharge through a sump pump pit connected to a stormwater drain flowing directly into the Millponds, contingent on attorney's final approval of any required contracts, remediation agreements, or related documentation. (Hydraulic Oil cost \$6,000 and additional costs will be associated).

On a motion by Town Council Member Rivera, seconded by Town Councilmember Stephens

Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham

Nays: None

Abstain: None

7.7. Appointment of Solomon Landau to the Board of Assessment Review

2026-#206

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to appoint Solomon Landau to the Board of Assessment Review with a term to expire 12/31/2026. *Contingent upon attending pre-requisite training.

On a motion by Supervisor Richardson, seconded by Town Council Member Rivera

Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham

Nays: None

Abstain: None

7.8. NYS Home Rule Request: Hotel/Motel/Short Term Rental Occupancy Tax

2026-#207

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Supervisor Richardson and seconded by Councilmember Stephens:

WHEREAS, the Town of Monroe desires to authorize an occupancy tax on any room for hire within the Town; and

WHEREAS, the rate of such tax shall not exceed five percent (5%) of the per diem rental rate for each room; and

WHEREAS, NYS Senator James Skoufis has introduced legislation to the Senate with bill number S.6047-A, and NYS Assemblymember Brabenec has introduced legislation to the Assembly with bill number A.11115A; and

WHEREAS, this legislation requires the passage of a Home Rule Request to the New York State Senate and Assembly by the Town of Monroe.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Monroe hereby approves the submission of a Home Rule Request to the New York State Senate and Assembly for bill numbers S.6047-A and A.11115A that would not exceed a five percent (5%) daily room tax for a hotel, motel, or similar place of public accommodation; and

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized to submit the Home Rule Request and to execute and deliver all necessary documents to New York State.
On a motion by Supervisor Richardson, seconded by Town Councilmember Stephens

Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham

Nays: None

Abstain: None

Motion From the Floor

8.1. Building Department Training RE: Phil Valenza

2026-#208

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept all expenses related to Phil Valenza (Building Department) to attend the May 5th-May 7th training. Training is \$300. Amount not to exceed \$500. *Amount subject to amendment if needed.

On a motion by Town Councilmember Bingham, seconded by Town Council Member

Rivera

Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham

Nays: None

Abstain: None

8.2. Sales Tax Distribution Issue

It was discovered this quarter that what we thought was the County allowed 3.75% Sales Tax, the County discovered that they are not allowed to share 3.75%. They can only share 3%. Could cost municipalities twenty million if not corrected. Orange County has been distributing funds incorrectly. We were supposed to receive about \$469,345.18. What we did receive this quarter was \$375,476.14. Concerns were made to Assembly Members in Orange County. They will be collaborating to walk that legislation and to authorize the Home Rule Request that should have been made back in 2004. The County was flagged by the State Comptroller. The Supervisor will reach out to Orange County Legislator Pete Tuohy in regard to speaking at the next Town Board Meeting for an update.

Public Comment

9.1. Rules for Public Comment

9.2. Public Comment

The following residents signed up to speak during Public Comment:

- Tom Lawrence

- Tom Lawrence: Spoke RE Front Street property on Round Lake (putting up fence). Tom indicated that it was OK. He walked through 70 acres of beautiful property. Feels as though we're on the path to making Monroe look like Long Island. He encouraged the Town to acquire a Real Estate Transfer Tax.

Possible motion to adjourn to Executive and or/ Attorney Client Session

10.1. Enter into Executive Session

*NO ACTION AT THIS TIME

Return to Regular Meeting

11.1. Return to Regular Meeting

*NO ACTION AT THIS TIME

Adjournment

12.1. Adjournment of Meeting

2026-#209

BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of May 4, 2026, at 8:10PM.

On a motion by Supervisor Richardson, seconded by Town Councilmember Bingham

Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham

Nays: None

Abstain: None

DRAFT

**Town of Monroe
Town Board Minutes
Monday, April 20, 2026
(www.townofmonroeny.gov)**

Generated by Valerie Bitzer

Members Present

Maureen Richardson, Bethany Stephens, Juan Luis Rivera, Mary Bingham
Town Counsel - Darius Chafizadeh

Call to Order

1.1. Pledge to the Flag

The Supervisor led the room in the Pledge of Allegiance.

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

Moment of Silence

2.1. Moment of Silence RE Ninal Petito, Conservation Commission

Moment of Silence RE Ninal Petito, Conservation Commission.

Motion to Open Town Board Meeting

3.1. Motion to Open Town Board Meeting of April 20, 2026

2026-#174

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of April 20, 2026, at 7:02 PM.

On a motion by Supervisor Richardson, seconded by Town Councilmember Bingham

Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham

Nays: None

Abstain: None

Community Announcements

4.1. Round Lake Park Activity Update

- Putting in driveway
- Need to file curb cut permit with Highway
- No violations at this time
- Has been extremely cooperative
- 1 acre, 1 lot

- No playground going in
- Anticipating 1 home on 1 acre down line
- No current projects being accepted at this time
- Building Inspector is keeping an eye out for any issues
- Town is mitigating any impact. Currently, there is no impact at this time.

4.2. Mobile DMV at Town Hall April 27, 2026

Orange County Clerk Kelly Eskew invites you to the Orange County Mobile DMV Unit. Transactions Offered: All Registration Transactions, all License Transactions including Real/Enhanced, Enforcement Transactions. Monday, April 27, 2026, 10:00AM-12PM, closed 12-1pm, 1-3:30pm. Monroe Town Hall, 1465 Orange Tpke., Monroe, NY 10950. Please visit dmv.ny.gov for all necessary original documents needed before your visit to the Mobile DMV.

Expect some delays due to the high volume of customers applying for the REAL or Enhanced ID.

4.3. Community Art Exhibition

Selected artwork will be displayed on the walls of Monroe Town Hall. Artists whose work is chosen will be notified after the submission deadline and provided with instructions for delivering their artwork. The community art display will be formally recognized during a Town Board meeting in June, where participating artists will be invited to attend a public showcase of the artwork. Deadline to submit is May 4th. Additional Notes: The Town reserves the right to determine the final selection and placement of artwork.

4.4. Monroe Clean Sweep

The 2026 Monroe Clean Sweep event will take place on Saturday, May 2nd, beginning at 8 a.m. in the St. Anastasia Church parking lot located on Route 17M in Harriman. (21 No. Main Street, Harriman). Registration is free at townofmonroeny.gov. Click on Community / Clean Sweep. Shredding, Electronic Recycling, Textile Recycling, Tire Recycling (no rims accepted), oil recycling (Freeman's). Bags and gloves will be provided for all volunteers. Shuttles will be available to/from St. Anastasia's. T-shirts are still available for sponsorship through March 28th for a donation. Monroe Conservation Committee will be presenting environmental information. Available to any resident of the Town/Village of Monroe/Harriman only.

4.5. Community Garden Educational Opportunity

Join us at the Town of Monroe Community Garden! 30-Minute Gardening Lessons

Wednesday, April 22 @ 6:00 P.M. / Planning your Vegetable Garden

Wednesday, May 20 @ 6:00 P.M. / Direct Seeding & Transplanting

Wednesday, June 17 @ 6:00 P.M. / Garden Maintenance

Wednesday, July 15 @ 6:00 P.M. / Pest Management

Wednesday, August 19 @ 6:00 P.M. / Harvesting & Cooking

Wednesday, Sept. 16 @ 6:00 P.M. / Fall Gardening Practices

Cost: Free!

Location: 1465 Orange Turnpike, Monroe, NY

Contact: Barbara Singer, bsinger@townofmonroeny.gov / 845-783-1900 x100

Master Gardener Volunteer Program

Cornell Cooperative Extension | Orange County

4.6. 2026 Orange County Household Hazardous Waste & Operation Safe Scripts Pharmaceutical Collection Event

2026 Orange County Household Hazardous Waste & Operation Safe Scripts Pharmaceutical Collection Event Saturday, May 9, 2026 9AM-3PM (Rain or Shine)OCTS #1 Maintenance Garage, 21 Training Center Lane, New Hampton, NY. Entrance across from the Mid-Hudson Psychiatric Center. Please see Flyer for details of what is/not accepted.

4.7. 14th Annual Orange County Senior Health & Fitness Day

“Move a Little... Live a Lot” Wednesday, May 27, 2026

10:00a.m. to 2:00p.m.

Thomas Bull Memorial Park—Day Camp Area

211 NY-416, Montgomery, NY 12540

Bringing Orange County seniors together for a Free day of health, fitness and fun!

- Health Information & Screenings
- Fitness & Dance Demonstrations
- Group Walk in the Park
- Nutritious Lunch
- Raffles & Prizes
- Prescription Drug Take Back Program
- Financial Health & Wellness
- Healthy Orange Mobile Unit
- DMV Mobile Unit
- EMS Mobile Unit

REGISTRATION IS REQUIRED

For more information and to sign up, please contact Melanie Tanner no later than May 20th
845-615-3736

Steven M. Neuhaus County Executive

Danielle Diana-Smith Director of Office for the Aging

Travis B. Ewald, P.E. Commissioner of Parks and Recreation

Dr. Jennifer Roman, Acting Commissioner for the Department of Health

www.orangecountygov.

4.8. 2026 Spring Compost Schedule

GET READY FOR YARD CLEAN UP! Spring is here, and warmer days are ahead! Just a reminder — yard waste is not accepted with garbage pickup. Good news! There are convenient yard waste drop-off locations right here in Monroe.

Yard Waste Drop-Off Locations:

- Town of Monroe Highway Department - 87 Mine Road
- Town of Monroe Compost Facility — Solar Farm, 813 Lakes Road

GUIDELINES:

- * Sign in at the office before dropping off (Highway Department only).
- * Brush must be under 4 feet in length.
- * Branches must be no larger than 5 inches in diameter.
- * No logs or wood accepted.
- * No commercial or business waste permitted.

Compost Facility - Special Spring Hours

Operating hours: 8:00 AM - 2:00 PM. Open rain or shine!

- SATURDAY, APRIL 25
- SATURDAY, MAY 2
- SATURDAY, MAY 9
- SATURDAY, MAY 16

PLEASE NOTE — THE COMPOST FACILITY WILL CLOSE FOLLOWING THESE DATES & REOPEN IN THE FALL.

FOR ANY QUESTIONS, PLEASE CONTACT THE TOWN OF MONROE HIGHWAY DEPARTMENT AT 845-782-8583.

4.9. St. Paul Lutheran Church Blood Drive

Donate on Saturday, April 25th and receive a \$15 e-gift card to a merchant of your choice.

9:00 am-2:00 pm

St. Paul Lutheran Church 21 Still Rd., Monroe, NY

Scan the QR Code on the flyer to register or walk in.

REDCROSSBLOOD.ORG

SPONSOR CODE: STPAULLUTHERAN

4.10. Orange County's 250th: Individuals and Artifacts of the American Revolution

Individuals and Artifacts of the American Revolution

Sunday, April 26, 2026 12:00 PM-4:00 PM

Woodbury Senior Center, 16 County Route 105, Highland Mills, NY

Join the Woodbury Historical Society, Orange County Historian's Office, and twenty historical groups as well as historians to see, experience, and learn about artifacts and people who shaped the American Revolution here at home.

Acceptance of Minutes

5.1. Acceptance of April 6, 2026 Minutes

2026-#175

BE IT RESOLVED that the Town Board of the Town of Monroe accepts the Minutes of April 6, 2026.

On a motion by Supervisor Richardson, seconded by Town Council Member Rivera

Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham

Nays: None

Abstain: None

Audit of Claims

6.1. General Fund Abstract

2026-#176

BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #26-07 General Fund containing Check # 38168-37829 totaling \$447,137.50.

On a motion by Supervisor Richardson, seconded by Town Councilmember Bingham

Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham

Nays: None

Abstain: None

Budget Transfer

7.1. Budget Transfer Abstract

2026-#177

BE IT RESOLVED, that the Town Board of the Town of Monroe hereby approves Budget Transfer Abstract #2026-1 totaling \$6,900.00 for 2025 Expenditure Adjustments.

ABSTRACT OF BUDGET TRANSFERS

TOWN OF MONROE

DATE OF AUDIT: April 20, 2026

ABSTRACT 2026-1

2025 EXPENDITURE ADJUSTMENTS

DATE GL NO. DESCRIPTION Account Trans In Trans Out

2/17/2026 Highway Admin Deputy Highway Superintendent A000-5010-1010-00
6,500.00
Highway Garage Engineering A000-5132-4020-00 6,500.00
Highway Working Leader Stipend A000-5010-1030-00 400.00
Highway Admin Equipment A000-5010-2000-00 400.00
6,900.00 6,900.00

On a motion by Supervisor Richardson, seconded by Town Councilmember Bingham

Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham

Nays: None

Abstain: None

7.2. Budget Transfer Abstract

2026-#178

BE IT RESOLVED, that the Town Board of the Town of Monroe hereby approves Budget Transfer Abstract #2026-02 totaling \$1,500.00 for 2025 Expenditure Adjustments.

ABSTRACT OF BUDGET TRANSFERS

TOWN OF MONROE

DATE OF AUDIT: April 20, 2026

ABSTRACT 2026-02

2025 EXPENDITURE ADJUSTMENTS

DATE GL NO. DESCRIPTION Account Trans In Trans Out

4/15/2026 Water Admin Equipment SW00-8310-2000-00 1,500.00

Water Admin Miscellaneous SW00-8340-4109-00 1,500.00

1,500.00 1,500.00

On a motion by Supervisor Richardson, seconded by Town Councilmember Bingham

Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham

Nays: None

Abstain: None

New Business

8.1. 1st Deputy Town Clerk Appointment

2026-#179

BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints Barbara Singer as 1st Deputy Town Clerk, term to expire 12/31/27. Barbara is currently in the 2nd Deputy position.

Barbara is moving into the 1st Deputy Town Clerk position as Patricia Kasch retired on March 31, 2026. Barbara will be assuming the remainder of Budget Line Item No. A000-

1410-1010-00 with an annual salary of \$53,782.28. This will be retroactive as of April 1, 2026.

Terms of Office to be Coterminous with the term of office of Town Clerk.

OFFICE	TERM EXPIRES
1st Deputy Town Clerk, Barbara Singer	12/31/2027
2nd Deputy Town Clerk, Mildred Torres	12/31/2027

On a motion by Supervisor Richardson, seconded by Town Councilmember Bingham

Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham

Nays: None

Abstain: None

8.2. 2nd Deputy Town Clerk Appointment

2026-#180

BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints Mildred Torres as 2nd Deputy Town Clerk, term to expire 12/31/27.

Mildred will be assuming the remainder of Budget Line Item No. A000-1410-1020-00 with an annual salary of \$45,540.78. Start date of April 21, 2026.

Terms of Office to be Coterminous with the term of office of Town Clerk.

OFFICE	TERM EXPIRES
1st Deputy Town Clerk, Barbara Singer	12/31/2027
2nd Deputy Town Clerk, Mildred Torres	12/31/2027

On a motion by Supervisor Richardson, seconded by Town Councilmember Bingham

Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham

Nays: None

Abstain: None

8.3. Authorization of Water Department Vehicle Purchase

2026-#181

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve the purchase of the specialized Water Department utility vehicle at the purchase price of \$101,467.50 to Healy Brothers and authorizes the Supervisor to sign for the purchase of the vehicle.

On a motion by Town Councilmember Bingham, seconded by Town Council Member Rivera

Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham

Nays: None

Abstain: None

8.4. Ratification of Smith Clove Park Seasonal Hiring

2026-#182

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to ratify the seasonal hiring of Michael Jacoby, Robert Nenna, and Richard Strenkopff for Smith Clove Park, effective 4/2/2026, as previously initiated by the Smith Clove Park Commission, at an hourly rate of \$20/hr, \$17/hr, and \$16/hr respectively.

On a motion by Supervisor Richardson, seconded by Town Council Member Rivera

Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham

Nays: None

Abstain: None

8.5. Appointment of Climate Smart Community Members

2026-#183

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to appoint the following to the Climate Smart Community with a term to expire 12/31/2026.

- Rich Faigle

- Fred Schuepfer

- Rick Colon

On a motion by Supervisor Richardson, seconded by Town Councilmember Bingham

Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham

Nays: None

Abstain: None

8.6. Approval of Employment Status Change for Susan Ciriello

2026-#184

BE IT RESOLVED that the Town Board of the Town of Monroe hereby authorizes the change in status for Susan Ciriello from Part-Time Account Clerk to Full-Time Account Clerk. Sue is now pre-approved under the HELPS Program effective 4/16/26 after fulfilling Orange County's criteria. She has been assigned to position #14419H which has been reclassified to the Non-competitive class pursuant to the HELPS Program. This appointment shall become effective **April 21, 2026**, at an annual salary of \$45,500. This appointment is contingent upon County Civil Service / HELPS stipulations.

On a motion by Supervisor Richardson, seconded by Town Council Member Rivera

Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham
Nays: None
Abstain: None

8.7. Approval of Pedro Arroyo as Seasonal Laborer

2026-#185

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Supervisor Richardson and seconded by Councilperson Bingham:

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Monroe hereby authorizes the hiring of Pedro Arroyo as Seasonal Laborer at a rate of \$20/hr effective 4/21/26.

On a motion by Supervisor Richardson, seconded by Town Councilmember Bingham

Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham
Nays: None
Abstain: None

8.8. June 2026 NYALGRO Town Clerk Conference

2026-#186

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve request submitted by Town Clerk Valerie Bitzer to attend the June 2026 NYALGRO Conference in Lake Placid, NY from June 7th-9th. Valerie will be staying until June 10th. Hotel cost is \$704.20 for three nights, which includes meals. Conference Registration \$30. Amount not to exceed \$1,000.00.

On a motion by Supervisor Richardson, seconded by Town Councilmember Bingham

Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham
Nays: None
Abstain: None

8.9. IBEW363 Highway Department Dial-A-Ride Mechanic MOU & Bi-Annual Safety Plan Update

2026-#187

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Councilmember Bingham and seconded by Councilmember Rivera:

WHEREAS, the Town of Monroe operates a Dial-A-Ride program through Orange County and is responsible for the maintenance of the vehicles used in said program; and

WHEREAS, the Town of Monroe currently employs two full-time Highway Department Mechanics who possess the necessary skills to maintain these vehicles; and

WHEREAS, a Memorandum of Understanding (MOU) has been drafted between the **Town of Monroe** and **IBEW Local Union 363** to establish the updated terms of this maintenance arrangement, including scheduling protocols, drug testing requirements, and a temporary wage increase for the mechanics involved in advance of our mandatory Safety Plan filed with Orange County; and

WHEREAS, the Town Board finds it in the best interest of the Town to utilize internal resources and union labor for the maintenance of Dial-A-Ride vehicles to ensure safety, efficiency, and equitable terms;

NOW, THEREFORE, BE IT RESOLVED THAT:

The Town Board of the Town of Monroe hereby approves the Memorandum of Understanding between the Town of Monroe and IBEW Local Union 363 as presented.

The Town Board hereby authorizes **Supervisor Maureen Richardson** to execute the MOU and any other necessary documents to finalize this agreement.

1. The terms of this MOU, including the temporary \$2.00 hourly wage increase for the two Town Mechanics, shall remain in effect until the Town hires a full-time mechanic to split duties between Highway and Dial-A-Ride, or until the expiration of the agreement as specified therein.
2. The Town Board authorizes the Supervisor to sign the updated Dial-A-Ride Bi-Annual Safety Plan as required for filing with Orange County and NYSDOT.
3. This resolution shall take effect immediately.

On a motion by Town Councilmember Bingham, seconded by Town Council Member Rivera

Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham

Nays: None

Abstain: None

8.10. Authorization for the Supervisor to sign Dial-A-Ride Woodbury IMA

2026-#188

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion authorizing the Supervisor to sign the 2026 Dial-A-Ride Woodbury IMA at a renewal rate of \$18,500 paid

to Monroe contingent on attorney's final approval of contract terms.

On a motion by Town Councilmember Bingham, seconded by Town Council Member Rivera

Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham

Nays: None

Abstain: None

8.11. Authorization for the Supervisor to sign Woodbury Animal Shelter IMA

2026-#189

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion authorizing the Supervisor to sign the Woodbury Animal Shelter IMA renewing the contract terms at a cost not to exceed \$33,000 and any outstanding terms contingent upon Supervisor and attorney's final approval.

On a motion by Town Council Member Rivera, seconded by Town Councilmember Bingham

Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham

Nays: None

Abstain: None

8.12. Raffle Consent Form - Access: Supports for Living Foundation

2026-#190

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion approving the Raffle Consent Form - Access: Supports for Living Foundation.

On a motion by Supervisor Richardson, seconded by Town Councilmember Bingham

Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham

Nays: None

Abstain: None

8.13. Release of Bond RE: 24 Raywood Dr.

2026-#191

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to release the Bond RE: 24 Raywood Dr. (Bond amount \$16,500).

On a motion by Supervisor Richardson, seconded by Town Council Member Rivera

Ayes: Supervisor Richardson, Town Council Member Rivera, Town Councilmember Bingham

Nays: Town Councilmember Stephens

Abstain: None

8.14. Appointment of Signee Planning/Zoning

2026-#192

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to appoint Valerie Bitzer to sign on behalf of Norinne McSweeney.

On a motion by Supervisor Richardson, seconded by Town Council Member Rivera

Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham

Nays: None

Abstain: None

Public Comment

9.1. Rules for Public Comment

9.2. Public Comment

The following signed up for Public Comment:

- Carol Sotiropoulos
- Nora Staffwell
- Heather Siani
- Ellen Devlin
- Rick Colon

- Carol Sotiropoulos: Commented again RE Melt Act and NY For All Act. Requests Board reconsideration.

- Nora Staffwell: Spoke on municipalities that have passed resolutions RE: Melt Act, and NY For All. Asking for reconsideration by the Board.

- Heather Siani: Thanked the Board for appointing three new members to the Climate Smart Community. Working on creating a Natural Resource Inventory which will help protect natural resources and manage growth wisely. Will be attending a Smart Summit in June. Looking into resolving food waste.

- Ellen Devlin: Thanked the board for all the support given to the Sr. Center. Also, thanked Ed Morales for all he's done at the Sr. Center.

- Rick Colon: Thanked all speakers for commenting. Congratulated all newly appointed.

Possible motion to adjourn to Executive and or/ Attorney Client Session

10.1. Enter into Executive Session

*NO ACTION AT THIS TIME

Return to Regular Meeting

11.1. Return to Regular Meeting

*NO ACTION AT THIS TIME

Adjournment

12.1. Adjournment of Meeting

2026-#193

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to adjourn the meeting of April 20, 2026, at 8:16 PM.

On a motion by Supervisor Richardson, seconded by Town Council Member Rivera

Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham

Nays: None

Abstain: None.