



**Monday, May 4, 2026
Monroe Town Board Meeting Agenda**

**Town of Monroe, New York
Town Hall
1465 Orange Turnpike
Monroe, New York**

1. Call to Order

1.1. Pledge to the Flag

2. Motion to Open Town Board Meeting

2.1. Motion to Open Town Board Meeting of May 4, 2026

3. Community Announcements

3.1. Mobile DMV at Town Hall May 29, 2026

3.2. If You Weren't Able to Make It To Clean Sweep

3.3. Clean Sweep Recap

3.4. Free Movie for Seniors

3.5. Hazardous Waste Collection Event

3.6. Annual Orange County Spring Job Fair

3.7. Court Night Security Procedure

4. Public Hearing

4.1. Motion to Open the Continuation of the Public Hearing RE: Road Improvement Petition, Seven Springs Road Realignment

4.2. Motion to Close the Continuation of the Public Hearing RE: Road Improvement Petition, Seven Springs Road Realignment

5. Acceptance of Minutes

5.1. Acceptance of April 20, 2026 Minutes

6. Audit of Claims

6.1. Abstract of Audited Vouchers General Fund

6.2. Abstract of Audited Vouchers Escrow

7. New Business

7.1. Resolution to Consider Seven Springs Road Improvements Under Town Law §200

7.2. 81 Raywood, Lot Line Change

7.3. Round Lake Treatment

7.4. Reclassification of Nancy Hawxhurst as PT Driver (D.A.R.)

7.5. May 2026 Town of Finance and Personnel School

7.6. Authorization for Supervisor to Utilize Funds for Millponds Oil Spill Response

7.7. Appointment of Solomon Landau to the Board of Assessment Review

7.8. NYS Home Rule Request: Hotel/Motel/Short Term Rental Occupancy Tax

8. Motion From the Floor

8.1. Building Department Training RE: Phil Valenza

8.2. Sales Tax Distribution Issue

9. Public Comment

9.1. Rules for Public Comment

9.2. Public Comment

10. Possible motion to adjourn to Executive and or/ Attorney Client Session

10.1. Enter into Executive Session

11. Return to Regular Meeting

11.1. Return to Regular Meeting

12. Adjournment

12.1. Adjournment of Meeting

1. Call to Order

Subject	1.1. Pledge to the Flag
Meeting	May 4, 2026 - Monroe Town Board Meeting Agenda
Type	Procedural

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

1. Motion to Open Town Board Meeting

Subject **2.1. Motion to Open Town Board Meeting of May 4, 2026**
Meeting May 4, 2026 - Monroe Town Board Meeting Agenda
Type Action (Resolution)

Motion to Open Town Board Meeting of May 4, 2026

2026-#194

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of May 4, 2026, at _____.

1. Community Announcements

Subject	3.1. Mobile DMV at Town Hall May 29, 2026
Meeting	May 4, 2026 - Monroe Town Board Meeting Agenda
Type	Information

Mobile DMV at Town Hall May 29, 2026

Orange County Clerk Kelly Eskew invites you to the Orange County Mobile DMV Unit. Transactions Offered: All Registration Transactions, all License Transactions including Real/Enhanced, Enforcement Transactions. Friday, May 29, 2026, 10:00AM-12PM, closed 12-1pm, 1-3:30pm. Monroe Town Hall, 1465 Orange Tpke., Monroe, NY 10950. Please visit dmv.ny.gov for all necessary original documents needed before your visit to the Mobile DMV.

Expect some delays due to the high volume of customers applying for the REAL or Enhanced ID.

1. Town of Monroe (1)

2. Community Announcements

Subject	3.2. If You Weren't Able to Make It To Clean Sweep
Meeting	May 4, 2026 - Monroe Town Board Meeting Agenda
Type	Information

You can still be part of the effort to keep our community clean!

If you're unavailable May 2nd would still like to help - or if you know of a street or area that may not receive attention during the event - you're encouraged to head out on your own time, collect litter, and fill your own bags.

We'll be organizing additional pickups on Monday, May 4th to collect what you've gathered.

Once your bags are ready, please call 845-782-8583 to coordinate a pickup. Be sure to provide the location where you will be leaving the bags so they can be collected. Every effort makes a difference - thank you for helping keep our community clean!

1. Clean Sweep Social Media Info_page-0002

3. Community Announcements

Subject **3.3. Clean Sweep Recap**

Meeting May 4, 2026 - Monroe Town Board Meeting Agenda

Type Information

Clean Sweep Recap

4. Community Announcements

Subject	3.4. Free Movie for Seniors
Meeting	May 4, 2026 - Monroe Town Board Meeting Agenda
Type	Information

Orange County Office for the Aging presents "Free Movie for Seniors." Friday, May 8th. Sugar Loaf Performing Arts Center, 231 Creamery Pond Rd., Chester, NY.
FREE admission with RSVP. Doors open at 12:00pm, movie begins at 1:00pm. Seating is limited, RSVP required.

1. Free Movie for Seniors

5. Community Announcements

Subject	3.5. Hazardous Waste Collection Event
Meeting	May 4, 2026 - Monroe Town Board Meeting Agenda
Type	Information

Orange County is announcing its upcoming Household Hazardous Waste (HHW) collection schedule to help residents dispose of batteries and other hazardous materials safely and responsibly.

1. Hazardous Waste Collection Event

6. Community Announcements

Subject	3.6. Annual Orange County Spring Job Fair
Meeting	May 4, 2026 - Monroe Town Board Meeting Agenda
Type	Information

Orange County Employment and Training Administration (ETA) will host its annual Spring Job Fair on May 21st at the Galleria at Crystal Run in Middletown from 1:00 PM - 3:00 PM. The event is designed to connect local employers with job seekers and help residents take the next step in their careers.

1. Orange County Spring Job Fair 2026

7. Community Announcements

Subject **3.7. Court Night Security Procedure**

Meeting May 4, 2026 - Monroe Town Board Meeting Agenda

Type Information

Court Night Security Procedure

1. Public Hearing

Subject	4.1. Motion to Open the Continuation of the Public Hearing RE: Road Improvement Petition, Seven Springs Road Realignment
Meeting	May 4, 2026 - Monroe Town Board Meeting Agenda
Type	Action (Resolution) Discussion Information

Motion to Open the Continuation of the Public Hearing RE: Road Improvement Petition, Seven Springs Road Realignment

2026-#

BE IT RESOLVED that the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing RE: Road Improvement Petition, Seven Springs Road Realignment.

1. Order for Hearing for Publication RE Seven Springs Petition
2. Order for Hearing RE Seven Springs Re-align Petition

2. Public Hearing

Subject **4.2. Motion to Close the Continuation of the Public Hearing RE: Road Improvement Petition, Seven Springs Road Realignment**

Meeting May 4, 2026 - Monroe Town Board Meeting Agenda

Type Action (Resolution)

Motion to Close the Continuation of the Public Hearing RE: Road Improvement Petition, Seven Springs Road Realignment

2026-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Close the Continuation of the Public Hearing RE: Road Improvement Petition, Seven Springs Road Realignment until ____,__, 2026, at 7:00 PM or soon there-after.

1. Acceptance of Minutes

Subject	5.1. Acceptance of April 20, 2026 Minutes
Meeting	May 4, 2026 - Monroe Town Board Meeting Agenda
Type	Action (Resolution)

Acceptance of April 20, 2026 Minutes

2026-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the Minutes of April 20, 2026.

- 1. 4-20-2026 TB DRAFT Minutes

1. Audit of Claims

Subject **6.1. Abstract of Audited Vouchers General Fund**
Meeting May 4, 2026 - Monroe Town Board Meeting Agenda
Type Action (Resolution)

Abstract of Audited Vouchers General Fund

2026-#

BE IT RESOLVED that the Town Board of the Town of Monroe approves Abstract of Audited Vouchers General Fund #26-08, check #38216-38269 totaling \$94,022.39.

- 1. 26-08 GEN

2. Audit of Claims

Subject	6.2. Abstract of Audited Vouchers Escrow
Meeting	May 4, 2026 - Monroe Town Board Meeting Agenda
Type	Action (Resolution)

Abstract of Audited Vouchers Escrow

2026-#

BE IT RESOLVED that the Town Board of the Town of Monroe approves Abstract of Audited Vouchers Escrow #26-05, check #2280-2281 totaling \$1,090.49.

1. 26-05 escrow

1. New Business

Subject	7.1. Resolution to Consider Seven Springs Road Improvements Under Town Law §200
Meeting	May 4, 2026 - Monroe Town Board Meeting Agenda
Type	Action (Resolution)

Resolution to Consider Seven Springs Road Improvements Under Town Law §200

2026-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by _____ and seconded by _____:

A RESOLUTION AND ORDER TO CONSIDER HIGHWAY IMPROVEMENTS TO SEVEN SPRINGS ROAD PURSUANT TO NEW YORK STATE TOWN LAW § 200At a regular meeting of the Town Board of the Town of Monroe, held at the Town of Monroe Town Hall, 1465 Orange Turnpike, Monroe, New York 10950 on the __ day of May, 2026, the following resolution and order was adopted.

WHEREAS, the Town Board of the Town of Monroe has determined that the public interest and convenience require the improvement of certain streets or highways within the Town; and

WHEREAS, on September 30, 2025, the Petitioner filed a Verified Petition for Road Improvements, where the proposed road improvements are to the section of Seven Springs Road between the intersection of Seven Springs Mountain Road and the area north of Lanzut Court starting at "G" Road, a distance of approximately 1,950 feet ("Subject Location") including improvements to both the horizontal and vertical alignment of the Subject Section of Seven Springs Road, as depicted in the Preliminary Roadway Realignment Plan attached as Appendix C to the Colliers Letter ("Preliminary Road Improvement Plan") in the Petition; and

WHEREAS, the Petition filed includes maps, plans, and report describing the proposed improvements and the area benefited are on file in the office of the Town Clerk at 1465 Orange Turnpike, Monroe, New York 10950 and are available for public inspection during normal business hours; and

WHEREAS, the estimated maximum cost of said improvements, including all preliminary costs and costs incidental thereto, is approximately \$4,665,468.36; and

WHEREAS, the Town of Monroe shall not be required to finance the improvements which shall be paid for by the Petitioner and at no cost to the Town residents; and

NOW, THEREFORE, BE IT RESOLVED AND ORDERED, that the Town Board of the Town of Monroe shall hold a public hearing, at which time all interested persons will be given an opportunity to be heard, pursuant to New York State Town Law Section 200(7), for the adoption of an order, which shall be entered in the minutes of the Town Board's proceedings, reciting in general terms the filing of the Petition, the proposed Road Improvements, the maximum cost of said Improvements and the area benefited as stated in the Petition, and specifying the time and place where the Town Board will meet to consider the Petition and to hear all persons interested in the subject thereof concerning the same; and

BE IT FURTHER RESOLVED AND ORDERED, the Town Board shall also cause a copy of such order, certified by the Town Clerk, to be published at least once in the official paper, the first publication thereof to be not less than ten nor more than twenty days before the day set therein for the hearing as aforesaid, and shall cause a copy thereof to be posted on the sign-board of the Town and conspicuously posted in five public places along the street to be improved not less than ten nor more than twenty days before the day designated for the hearing; and

BE IT FURTHER RESOLVED AND ORDERED, that such public hearing, where all persons interested in the subject thereof concerning the same shall be heard, shall be held on the 1st day of June 2026, at 7:00 p.m. at the Town of Monroe Town Hall meeting room at 1465 Orange Turnpike, Monroe, New York 10950; and

BE IT FURTHER RESOLVED AND ORDERED, that the Town Clerk is hereby authorized and directed to publish the certified order and notice of such public hearing in the Town's official newspaper, the Times-Herald Record, no less than ten days and no more than twenty days before the date set for the aforesaid hearing, and to post a certified copy of the Order and public hearing notice on the sign-board of the Town maintained pursuant to Section 30 of the New York State Town Law and to conspicuously post in five public places along Seven Springs Road or portion proposed to be improved no less than ten days and no more than twenty days before the day designated for the hearing; and

BE IT FURTHER RESOLVED AND ORDERED, that at the aforesaid hearing the Town Board of the Town of Monroe shall also consider compliance with New York State Town Law Section 200(8) for the adoption of an order, if the Town Board shall determine after such aforesaid hearing and upon the evidence given thereat, that it is in the public interest to approve the Verified Petition for Road Improvements and to direct the engineer to prepare definite plans and specifications and to make a careful estimate of the expense, and with the assistance of the Town Attorney, to prepare a proposed contract for the execution of the work; and

BE IT FURTHER RESOLVED AND ORDERED, that at the aforesaid hearing the Town Board of the Town of Monroe shall also consider, as Lead Agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), whether the proposed Roadway Improvements ("Proposed Action"), as described in the Petition and supporting documentation, including specifically the Short Environmental Assessment Form, would have a potential for significant adverse impact(s) on the environment pursuant to SEQRA

1. Draft Town Board Resolution - 7 Springs Road Realignment Petition (draft 05_01_26) 1

2. New Business

Subject **7.2. 81 Raywood, Lot Line Change**
Meeting May 4, 2026 - Monroe Town Board Meeting Agenda
Type Action (Resolution)

81 Raywood, Lot Line Change

2026-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the Bond Resolution amount RE: 81 Raywood Dr., Lot Line Change. MHE has reviewed the estimate and take no exception to the amount proposed to be bonded of \$73,050.00. (Required roadway improvements to the right of way).

3. New Business

Subject	7.3. Round Lake Treatment
Meeting	May 4, 2026 - Monroe Town Board Meeting Agenda
Type	Action (Resolution)

Round Lake Treatment

2026-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion authorizing the Supervisor to sign the 2026 authorization permitting Solitude Lake Management to conduct aquatic pesticide treatments in Round Lake, Orange County, New York, in accordance with all stipulations of the NYSDEC Aquatic Pest Control Permits, contingent on the Town Attorney's final approval of all permit-related documentation and contract terms.

1. 1. Round Lake Board of Resoultion
2. 2. 2026 Round Lake Cutrine Plus Permit Application
3. 3. 2026 Round Lake ProcellaCor Permit Application
4. 4. 2026 Round Lake Komeen Permit Application

4. New Business

Subject **7.4. Reclassification of Nancy Hawxhurst as PT Driver (D.A.R.)**

Meeting May 4, 2026 - Monroe Town Board Meeting Agenda

Type Action (Resolution)

Reclassification of Nancy Hawxhurst as PT Driver D.A.R.

2026-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by _____ and seconded by _____: NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Monroe hereby authorizes the reclassification of Nancy Hawxhurst as Part-Time Driver at the applicable part-time hourly rate, effective 05/18/26.

5. New Business

Subject **7.5. May 2026 Town of Finance and Personnel School**

Meeting May 4, 2026 - Monroe Town Board Meeting Agenda

Type Action (Resolution)

May 2026 Town of Finance and Personnel School

2026-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Approve the request submitted by Francisca Tapia-Santos and Steven Majano to attend the May 2026 Town of Finance and Personnel School — Albany from May 6th through 7th. They will be staying until May 7th. Combined hotel cost for both is \$535.86 for two nights, which includes meals. Conference Registration TOTAL \$500.00. *Amount not to exceed \$1,400.

6. New Business

Subject **7.6. Authorization for Supervisor to Utilize Funds for Millponds Oil Spill Response**

Meeting May 4, 2026 - Monroe Town Board Meeting Agenda

Type Action (Resolution)

Authorization for Supervisor to Utilize Funds for Millponds Oil Spill Response

2026-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion authorizing the Supervisor to utilize funds as necessary relating to the hydraulic oil spill impacting the Village of Monroe Millponds, resulting from a broken piston in the elevator system that caused hydraulic fluid to leak into the elevator shaft and discharge through a sump pump pit connected to a stormwater drain flowing directly into the Millponds, contingent on attorney's final approval of any required contracts, remediation agreements, or related documentation.

7. New Business

Subject **7.7. Appointment of Solomon Landau to the Board of Assessment Review**

Meeting May 4, 2026 - Monroe Town Board Meeting Agenda

Type Action (Resolution)

Appointment of Solomon Landau to the Board of Assessment Review

2026-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to appoint Solomon Landau to the Board of Assessment Review with a term to expire 12/31/2026.

8. New Business

Subject **7.8. NYS Home Rule Request: Hotel/Motel/Short Term Rental Occupancy Tax**

Meeting May 4, 2026 - Monroe Town Board Meeting Agenda

Type Action (Resolution)

NYS Home Rule Request: Hotel/Motel/Short Term Rental Occupancy Tax

2026-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by _____ and seconded by _____:

WHEREAS, the Town of Monroe desires to authorize an occupancy tax on any room for hire within the Town; and

WHEREAS, the rate of such tax shall not exceed five percent (5%) of the per diem rental rate for each room; and

WHEREAS, NYS Senator James Skoufis has introduced legislation to the Senate with bill number S.6047-A, and NYS Assemblymember Brabenec has introduced legislation to the Assembly with bill number A.11115A; and

WHEREAS, this legislation requires the passage of a Home Rule Request to the New York State Senate and Assembly by the Town of Monroe.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Monroe hereby approves the submission of a Home Rule Request to the New York State Senate and Assembly for bill numbers S.6047-A and A.11115A that would not exceed a five percent (5%) daily room tax for a hotel, motel, or similar place of public accommodation; and

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized to submit the Home Rule Request and to execute and deliver all necessary documents to New York State.

1. HotelMotelMonroeHomeRuleReso

1. Public Comment

Subject **9.1. Rules for Public Comment**
Meeting May 4, 2026 - Monroe Town Board Meeting Agenda
Type

2. Public Comment

Subject

9.2. Public Comment

Meeting

May 4, 2026 - Monroe Town Board Meeting Agenda

Type

Procedural

The following residents signed up to speak during Public Comment:

1. Return to Regular Meeting

Subject **11.1. Return to Regular Meeting**
Meeting May 4, 2026 - Monroe Town Board Meeting Agenda
Type

1. Adjournment

Subject	12.1. Adjournment of Meeting
Meeting	May 4, 2026 - Monroe Town Board Meeting Agenda
Type	Action (Resolution)

Adjournment of Meeting

2026-#
BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of May 4, 2026,, at ____.