



**Monday, February 2, 2026  
Monroe Town Board Meeting Agenda**

**Town of Monroe, New York  
Town Hall  
1465 Orange Turnpike  
Monroe, New York**

**1. Call to Order**

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1.1. Pledge to the Flag

**2. Motion to Open Town Board Meeting**

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2.1. Motion to Open Town Board Meeting of February 2, 2026

**3. Community Announcements**

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3.1. Meeting Room Doors

3.2. 2026 Tax Collector's Notice

3.3. Blood Drive at Sacred Heart Church

3.4. Free Narcan Training

3.5. Ladies Aux Murder Mystery

3.6. Winter Weather Reminders

3.7. Library Boost Box

**4. Public Hearing**

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**5. Acceptance of Minutes**

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5.1. Acceptance of January 20, 2026 Minutes

**6. Audit of Claims**

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## **7. Budget Transfer**

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7.1. Budget Transfer Abstract

7.2. Budget Transfer Abstract

7.3. Budget Transfer Abstract

## **8. New Business**

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8.1. Approval of the MS4 Storm Water Pollution Prevention Plan for O&R Substation (Forest Street)

8.2. NYMIR Contract Renewal

8.3. Appointment of Aaron Hughes as Zoning Board of Appeals Alternate Slot #1

8.4. Authorize Carlos Martinez as Dial-A-Ride Bus Driver at a rate of \$22.47/hour

8.5. Appointment of Tax Certiorari Attorney

8.6. Pre-Approval for Highway Department to Seek and Purchase Used Truck

8.7. Village of Harriman tax exempt parcels

8.8. Village of Chester tax exempt parcels

8.9. Reschedule 02/16/26 Town Board Meeting to 2/23/26

8.10. Letter of Retirement RE Patricia Kasch, Deputy Town Clerk

## **9. Old Business**

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## **10. Public Comment**

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10.1. Rules for Public Comment

10.2. Public Comment

## **11. Possible motion to adjourn to Executive and or/ Attorney Client Session**

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11.1. Enter into Executive Session

## **12. Return to Regular Meeting**

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12.1. Return to Regular Meeting

## **13. Adjournment**

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## 13.1. Adjournment of Meeting



## 1. Motion to Open Town Board Meeting

**Subject**                                **2.1. Motion to Open Town Board Meeting of February 2, 2026**

Meeting                                February 2, 2026 - Monroe Town Board Meeting Agenda

Type                                        Action (Resolution)

Motion to Open Town Board Meeting of February 2, 2026

2026-#98

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of February 2, 2026, at \_\_\_\_\_.

**1. Community Announcements**

**Subject**                      **3.1. Meeting Room Doors**

Meeting                      February 2, 2026 - Monroe Town Board Meeting Agenda

Type                          Information

We are asking all residents to please use the front doors by the flag poles to enter/exit the building. Thank you.

**2. Community Announcements**

<b>Subject</b>	<b>3.2. 2026 Tax Collector's Notice</b>
Meeting	February 2, 2026 - Monroe Town Board Meeting Agenda
Type	Information
Town of Monroe	
Tax Collector's Notice	

Please Take Notice That, the Tax Collector's Office, for the Town of Monroe will be collecting taxes at 1465 Orange Turnpike, Monroe, New York during the months of January 1<sup>st</sup> – March 31<sup>st</sup>, 2026 Monday-Friday from 9:00 AM until 2:00 PM. Payments made after 2:00 PM will be processed the next business day. Additionally, we will be open late on the following dates: January 30, 2026 from 4:00 PM to 6:00 PM, February 27, 2026 from 4:00 PM to 6:00 PM, and March 31, 2026 from 4:00 PM to 6:00 PM.

**Payments by mail send to: Town of Monroe Tax Collector  
1465 Orange Turnpike  
Monroe, NY 10950**

For online payments by credit card or e-check, please go to [www.monroeny.org](http://www.monroeny.org) and click on View/Pay Bills Online. **Credit card/e-check payments will NOT be accepted at Town Hall.** Please make all checks, cashier's checks or money order payments out to **Town of Monroe Tax Collector. \*\*Please include phone number on check. No cash payments will be accepted.** Payments made during the month of February: a 1% penalty will be added. Payments made during the month of March: a 2% penalty will be added, plus a \$2.00 Second Notice Fee. Last day for acceptance of payment of taxes will be collected on March 31, 2026. **Must be postmarked no later than March 31, 2026.** Tax payments made after March 31, 2026 must be paid to the Orange County Commissioner of Finance (845) 291-2480.

Dated: December 30, 2025

Valerie Bitzer  
Tax Collector, Town of Monroe

1. 2026 Tax Notice

Town of Monroe  
Tax Collector's Notice

Please Take Notice That, the Tax Collector's Office, for the Town of Monroe will be collecting taxes at 1465 Orange Turnpike, Monroe, New York during the months of January 1<sup>st</sup> – March 31<sup>st</sup>, 2026 Monday-Friday from 9:00 AM until 2:00 PM. Payments made after 2:00 PM will be processed the next business day. Additionally, we will be open late on the following dates: January 30, 2026 from 4:00 PM to 6:00 PM, February 27, 2026 from 4:00 PM to 6:00 PM, and March 31, 2026 from 4:00 PM to 6:00 PM.

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Dated: December 30, 2025

Valerie Bitzer  
Tax Collector, Town of Monroe

**3. Community Announcements**

**Subject**                               **3.3.** Blood Drive at Sacred Heart Church  
Meeting                               February 2, 2026 - Monroe Town Board Meeting Agenda  
Type                                       Information

Blood Drive  
Sacred Heart - St. Patrick  
Sunday, February 15, 2026  
9am-3pm  
Sacred Heart School Gym 26 Still Rd., Monroe, NY  
Visit [nybc.org/sponsor](http://nybc.org/sponsor) and use code #08832  
You may also call Aileen McCarthy 781-0856, Johanna De Maria 783-3026, or Tina Quirk 783-3252.

- 1. Sacred Heart Flyer January 2026

# Blood Drive

Celebrating  
National Blood  
Donor Month



  
**Blood  
Emergency**  
Donors needed.

## Sacred Heart – St. Patrick

## Sunday, January 25

## 9am-3pm

## Sacred Heart School Gym

26 Still Road, Monroe, NY

### Prepare to donate



Eat well  
and hydrate



Bring a  
photo ID



Feel good and  
symptom free



Meet minimum  
weight requirements



**Must be 17-75**  
- 16 with parental  
permission form  
- 76+ with written  
physician consent

Visit [nybc.org/eligibility](https://nybc.org/eligibility)  
for complete donation guidelines.



**Sign up by** scanning the QR Code  
or visiting [nybc.org/sponsor](https://nybc.org/sponsor)  
and use code #08832

You may also call Aileen McCarthy 781-0856, Johanna  
De Maria 783-3026, or Tina Quirk 783-3252

**4. Community Announcements**

**Subject**                               **3.4. Free Narcan Training**

Meeting                               February 2, 2026 - Monroe Town Board Meeting Agenda

Type                                       Information

Opioid Overdose Response Training  
Learn basic information about opioids and how they work  
Learn about opioid and overdose trends in Orange County  
Understand how to recognize the signs of a potential opioid overdose  
Learn how to respond to an opioid overdose using Narcan nasal-spray  
Every participant receives a free Narcan kit  
Event Detaiss - 2026  
February 7, March 7, April 6, May 2, June 6, August 1, October 3, November 7,  
December 5  
1:00pm-2:00pm  
30 Harriman Dr., Goshen, NY 10926  
This event is free to all and should be attended by anyone interested in learning  
how to prevent opioid overdose deaths.  
845-291-2614 [bbogert@orangecountygov.com](mailto:bbogert@orangecountygov.com)

- 1. image008



# Orange County Department of Mental Health

Steven M. Neuhaus  
County Executive



# Opioid Overdose Response Training


## Training Overview:

- ✓ Learn some basic information about opioids and how they work
- ✓ Learn about opioid and overdose trends in Orange County
- ✓ Understand how to recognize the signs of a potential opioid overdose
- ✓ Learn how to respond to an opioid overdose using Narcan nasal-spray
- ✓ Every participant receives a free Narcan kit

## Event Details - 2026

- |            |            |
|------------|------------|
| February 7 | August 1   |
| March 7    | October 3  |
| April 4    | November 7 |
| May 2      | December 5 |
| June 6     |            |

 1:00 p.m. - 2:00 p.m.

 30 Harriman Drive, Goshen NY, 10924



Scan the QR code to register

This event is free to all and should be attended by anyone interested in learning how to prevent opioid overdose deaths.

**5. Community Announcements**

**Subject                                    3.5. Ladies Aux Murder Mystery**

Meeting                                    February 2, 2026 - Monroe Town Board Meeting Agenda

Type                                        Information

Lakeside Ladies Auxiliary Murder Mystery  
Date: Saturday, February 7, 2026  
Time: 6:00pm doors open, 7:00pm sharp show starts  
Snow Date: Sunday, February 8, 2026, at 4:00pm  
Place: Lakeside Fire And Rescue Company 147 W. Mombasha Rd., Monroe, NY  
Cost: \$45 p/p  
RSVP: Call Laura to reserve your spot ASAP 845-325-8238  
K & K Catering Food Truck will be on premises from 6-7:30pm  
Coffee and cake will be provided.

- 1. Murder Mystery 4



Lakeside Ladies Auxiliary  
Present to You

*A Murder Mystery*

Feel Free to Bring Your Own Drinks - Snacks



The girls are back at it, but this time to get Dorothy Hitched. It really is bad luck for the groom to see the bride before the wedding because his luck runs out before making it to the altar. You not only get to help solve the crime, but lucky audience members become the wedding party and Pastor. Remember anything can happen while you get all the clues to help solve the crime!

50/50 Raffle

Tricky Tray Baskets



K - K Catering Food Truck will be on Premises from 6pm till 7:30. Stop by to see OMAR the Chef... Great Home Cooking! Help Support The Lakeside Ladies as 10% profit will go to the Ladies Auxiliary!



Date: Saturday, February 7, 2026

Time: 6:00 pm Doors Open

7:00pm sharp Show Starts

Snow Date: Sunday February 8, 2026 at 4:00

Place: Lakeside Fire and Rescue Company  
147 W. Mombasha Road Monroe NY 10950

Cost: \$45.00 Per Person

RSVP: Call to reserve your spot ASAP to  
Laura 845-325-8238

No Refunds

Coffee and Cake Will Be Provided

## 6. Community Announcements

<b>Subject</b>	<b>3.6. Winter Weather Reminders</b>
Meeting	February 2, 2026 - Monroe Town Board Meeting Agenda
Type	Information

A huge thank you to our Highway Crew for the amazing job they did during the state of emergency clean up.

The Town of Monroe would like to remind residents of important local ordinances that are in effect during winter weather to ensure public safety and allow for efficient snow and ice removal.

**Deposits of Snow and Ice on Roadways Prohibited (43-28)**

No person, firm, or corporation may deposit, throw, place, or strew snow or ice onto any Town street, avenue, roadway, or highway. This included pushing or plowing snow from private property, driveways, or parking areas into the roadway. Doing so creates hazardous conditions and interferes with snow removal operations.

**Parking Restrictions During Snowfall and Icy Conditions (51-3.1)**

It is unlawful to park any vehicle on a public road located in the Town of Monroe whenever snow is accumulating or ice is forming on the roadway, or when such conditions have been forecasted. Once snowfall begins or ice starts to form, parking is prohibited on all public roads until they have been treated and/or plowed and cleared to the curb or edge of the pavement. Vehicle owners or operators must move or cause their vehicles to be moved so they do not delay, hinder, or obstruct snowplowing, snow removal, or roadway treatment operations. These regulations are essential to keeping Town roads safe and accessible during winter weather events.

Please recall that private roads are responsible for their own snow removal, and that if access is not clear by the time of your scheduled refuse pickup, then Interstate Waste will be unable to complete service for that period. Your cooperation is appreciated. Thank you.

1. Winter Weather 2026\_page-0001





## WINTER WEATHER ORDINANCES REMINDER

The Town of Monroe would like to remind residents of important local ordinances that are in effect during winter weather to ensure public safety and allow for efficient snow and ice removal.

### **Deposits of Snow and Ice on Roadways Prohibited (§ 43-28)**

No person, firm, or corporation may deposit, throw, place, or strew snow or ice onto any Town street, avenue, roadway, or highway. This includes pushing or plowing snow from private property, driveways, or parking areas into the roadway. Doing so creates hazardous conditions and interferes with snow removal operations.

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It is unlawful to park any vehicle on a public road located in the Town of Monroe whenever snow is accumulating or ice is forming on the roadway, or when such conditions have been forecasted. Once snowfall begins or ice starts to form, parking is prohibited on all public roads until they have been treated and/or plowed and cleared to the curb or edge of the pavement. Vehicle owners or operators must move or cause their vehicles to be moved so they do not delay, hinder, or obstruct snowplowing, snow removal, or roadway treatment operations.

These regulations are essential to keeping Town roads safe and accessible during winter weather events. Your cooperation is appreciated.

Thank you,  
**Town of Monroe Highway Department**

**7. Community Announcements**

**Subject**                      **3.7. Library Boost Box**

Meeting                      February 2, 2026 - Monroe Town Board Meeting Agenda

Type                              Information

Energy assessment tool available at Monroe Free Library. MFL has received 3 home boost kits from Orange and Rockland. The home boost kit is a DIY home energy assessment kit. All you need is a smartphone, and the tools in the kit. Once you complete the assessment you will receive a FREE custom assessment report from O & R providing you with suggestions on how to make your home more energy efficient. These kits are free to borrow with your library card.

**1. Acceptance of Minutes**

**Subject**                      **5.1. Acceptance of January 20, 2026 Minutes**  
Meeting                      February 2, 2026 - Monroe Town Board Meeting Agenda  
Type                              Action (Resolution)  
Acceptance of January 20, 2026 Minutes

- 1. 1-20-2026 Revised TB Meeting Minutes

# DRAFT

Town of Monroe  
Town Board Minutes  
Tuesday, January 20, 2026  
([www.townofmonroeny.gov](http://www.townofmonroeny.gov))

Generated by Valerie Bitzer

## Members Present

Maureen Richardson, Bethany Stephens, Luis Rivera, Mary Bingham  
Town Counsel - Darius Chafizadeh

## Call to Order

### 1.1. Pledge to the Flag

The Supervisor led the room in the Pledge of Allegiance.

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

## Motion to Open Town Board Meeting

### 2.1. Motion to Open Town Board Meeting of January 20th, 2026

#### **2026-#81**

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of January 20, 2026, at 7:00 PM.

**On a motion by Town Councilmember Bingham, seconded by Town Council Member Rivera**

**Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

## Community Announcements

### 3.1. Meeting Room Doors

We are asking all residents to use the front doors to the building as there is a weather related issue with the meeting room doors off the patio.

### 3.2. Blood Drive at Sacred Heart Church

Blood Drive

Sacred Heart - St. Patrick

Sunday, January 25, 2026

9am-3pm

Sacred Heart School Gym 26 Still Rd., Monroe, NY

Visit [nybc.org/sponsor](http://nybc.org/sponsor) and use code #08832

You may also call Aileen McCarthy 781-0856, Johanna De Maria 783-3026, or Tina Quirk 783-3252.

### 3.3. Free Narcan Training

#### Opioid Overdose Response Training

Learn basic information about opioids and how they work

Learn about opioid and overdose trends in Orange County

Understand how to recognize the signs of a potential opioid overdose

Learn how to respond to an opioid overdose using Narcan nasal-spray

Every participant receives a free Narcan kit

Event Details - 2026

February 7, March 7, April 6, May 2, June 6, August 1, October 3, November 7, December 5  
1:00pm-2:00pm

30 Harriman Dr., Goshen, NY 10926

This event is free to all and should be attended by anyone interested in learning how to prevent opioid overdose deaths.

845-291-2614 [bbogert@orangecountygov.com](mailto:bbogert@orangecountygov.com)

### 3.4. Ladies Aux Murder Mystery

#### Lakeside Ladies Auxiliary Murder Mystery

Date: Saturday, February 7, 2026

Time: 6:00pm doors open, 7:00pm sharp show starts

Snow Date: Sunday, February 8, 2026, at 4:00pm

Place: Lakeside Fire And Rescue Company 147 W. Mombasha Rd., Monroe, NY

Cost: \$45 p/p

RSVP: Call Laura to reserve your spot ASAP 845-325-8238

K & K Catering Food Truck will be on premises from 6-7:30pm

Coffee and cake will be provided.

### 3.5. Winter Weather Reminders

The Town of Monroe would like to remind residents of important local ordinances that are in effect during winter weather to ensure public safety and allow for efficient snow and ice removal.

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roads until they have been treated and/or plowed and cleared to the curb or edge of the pavement. Vehicle owners or operators must move or cause their vehicles to be moved so they do not delay, hinder, or obstruct snowplowing, snow removal, or roadway treatment operations. These regulations are essential to keeping Town roads safe and accessible during winter weather events. Your cooperation is appreciated. Thank you.

### 3.6. 2026 Budget

Supervisor Richardson commented on the 2026 Adopted Budget to address residents' questions/concerns. Numbers were cut/pasted into the wrong spot. Numbers weren't adding up. Supervisor Richardson felt that this was a retaliatory budget. Tax Levy number was a negative. You commented that you cannot levy a negative tax levy. When the Budget went to the County Finance Department, it was zeroed out. There was a lot of back and forth. This caused an increase. Additionally, there was a 92% increase in the Highway Fund in the Town. There was a decimal that should have been converted to a percent. The number is correct. The County has zeroed it out. The County is not mandating refunds. It is not appropriate in this case. Supervisor Richardson is looking to restore essential services that were cut.

## Public Hearing

### 4.1. Motion to Open the Continuation of the Public Hearing RE: Road Improvement Petition, Seven Springs Road Realignment

#### **2026-#82**

BE IT RESOLVED that the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing RE: Road Improvement Petition, Seven Springs Road Realignment.

**On a motion by Town Councilmember Bingham, seconded by Town Council Member Rivera**

**Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

- Supervisor Richardson: Okay. Is the petitioner or anyone with the petition here tonight?
- Town Counsel Chafizadeh: Supervisor, I did speak to their Counsel yesterday about this being (inaudible). I told them it would probably be adjourned (inaudible) to comply with the Town (inaudible) this petition submitted. So, if you want to potentially consider adjourning it maybe for next meeting we can see where we are.
- Supervisor Richardson: Are they gonna be done by the next meeting? Because I have this relisted as adjourning for the first meeting in March. I don't know if we want to just give them the whole month of February or if we just want to keep talking about this at every meeting.
- Town Counsel Chafizadeh: Yeah. Maybe give them a month. (Inaudible) second meeting in February. See where we are.
- Supervisor Richardson: What is the second me meeting in February Val? Oh, are we

skipping that meeting?

- Town Counsel Chafizadeh: (Inaudible)
- Supervisor Richardson: Is that the date of the conference for the Association of Towns? Are we going to have to push that meeting? I'm just gonna adjourn it for the first week of March. Hold on.
- Director of Public Information George Carney: Darius, talk into your mic.
- Supervisor Richardson: Yeah, Darius.
- Town Counsel Chafizadeh: Can you hear me now?
- Supervisor Richardson: No, you have to turn it on.
- Councilwoman Bingham: (Inaudible)
- Supervisor Richardson: Pull back the band-aid covering and there's a guy with a line, and you just click that. Oh, there we go.
- Councilwoman Bingham: You got it.
- (Inaudible)
- Supervisor Richardson: No.
- Councilwoman Bingham: He had it for a second.
- Town Counsel Chafizadeh: Sorry about that.
- Town Clerk Valerie Bitzer: March 2nd.
- Supervisor Richardson: Thank you. Make a motion to adjourn this Public Hearing until March 2nd at 7 PM.
- Councilwoman Stephens: Stevens will second.
- Supervisor Richardson: Call to question.
- Councilman Rivera: Rivera Aye.
- Councilwoman Bingham: Bingham Aye.
- Supervisor Richardson: Richardson Aye.
- Councilwoman Stephens: Stephens Aye.
- Town Clerk Valerie Bitzer: There was no public comment for that also.

#### 4.2. Possible Motion to Keep Open the Continuation of the Public Hearing RE: Road Improvement Petition, Seven Springs Road Realignment

##### **2026-#83**

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing RE: Road Improvement Petition, Seven Springs Road Realignment until March 2nd, 2026, at 7:00 PM or soon there-after.

**On a motion by Town Councilmember Bingham, seconded by Town Councilmember Stephens**

**Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

#### **Acceptance of Minutes**

##### 5.1. Acceptance of January 5th, 2026 Minutes

**2026-#84**

BE IT RESOLVED that the Town Board of the Town of Monroe accepts the January 5th, 2026, Re-Organizational meeting minutes.

**On a motion by Supervisor Richardson, seconded by Town Councilmember Bingham**

**Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

**Audit of Claims**

6.1. General Fund Abstract

**2026-#85**

BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #26-01 General Fund containing Check # 37647 - 37829 totaling \$771,002.75.

**On a motion by Supervisor Richardson, seconded by Town Councilmember Bingham**

**Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

6.2. Escrow Abstract

**2026-#86**

BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #26-01 Escrow Fund containing Check # 2269 totaling \$5,757.10.

**On a motion by Supervisor Richardson, seconded by Town Councilmember Bingham**

**Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

**Cash Transfer Abstract**

7.1. Cash Transfer Abstract

**2026-#87**

BE IT RESOLVED that the Town Board of the Town of Monroe made a motion to approve cash transfer abstract 26-01 in the amount of \$1,065,000 to move cash back to funds from NYCLASS investments to cover expenditures.

CASH TRANSFERS TO/FROM INVESTMENT FUNDS

TOWN OF MONROE

DATE OF AUDIT: January 20, 2026

ABSTRACT #CASH 2026-01

DATE	GL NO.	DESCRIPTION	Account	Trans To	Trans From	
9/15/2025		Consolidated Savings	A000	Fund A000-0201	350,000.00	
		NYCLASS Investment	A000	Fund A000-0240	350,000.00	
		Consolidated Savings	DA00	Fund DA00-0201	50,000.00	
		NYCLASS Investment	DA00	Fund DA00-0240	50,000.00	
		Consolidated Savings	DB00	Fund DB00-0201	200,000.00	
		NYCLASS Investment	DB00	Fund DB00-0240	200,000.00	
		Consolidated Savings	SL00	Fund SL00-0201	15,000.00	
		NYCLASS Investment	SL00	Fund SL00-0240	15,000.00	
		Consolidated Savings	SR00	Fund SR00-0201	450,000.00	
		NYCLASS Investment	SR00	Fund SR00-0240	450,000.00	
					1,065,000.00	1,065,000.00

**On a motion by Supervisor Richardson, seconded by Town Councilmember Bingham**

**Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

**Budget Transfer**

**New Business**

9.1. Climate Smart Community Coordinator

**2026-#88**

BE IT RESOLVED that the Town Board of the Town of Monroe appoints Heather Siani as Climate Smart Community Coordinator, term to expire 12/31/2026.

**On a motion by Supervisor Richardson, seconded by Town Council Member Rivera**

**Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

9.2. Appointment of Court Prosecutor

**2026-#89**

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to appoint John Bach as the new Court Prosecutor to start with the February 2026 Court Sessions.

**On a motion by Town Councilmember Bingham, seconded by Supervisor Richardson**

**Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council**

**Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

**2026-#89A**

BE IT RESOLVED that the Town Board of the Town of Monroe authorizes the Supervisor to sign the retainer agreement with John Bach designating him as the Court Prosecutor at a rate of \$500 per court session.

**On a motion by Town Councilmember Bingham, seconded by Town Councilmember Stephens**

**Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

- 9.3. Approval of Settlement to Tax Litigation entitled ACP Monroe Associates LLC v. The Assessor et al.

**2026-#90**

BE IT RESOLVED that the Town Board of the Town of Monroe approves the settlement of litigation entitled ACP Monroe Associates LLC v. The Assessor et al. under Orange County Supreme Court Index Nos.: 004644/21; 003887/22; 004500/23; 005581/24 and 006634/25 pursuant to the terms and conditions set forth in the settlement documents annexed hereto as Exhibit "A".

**On a motion by Supervisor Richardson, seconded by Town Councilmember Stephens**

**Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

**WHEREAS**, the Town of Monroe, New York ("Town") in the years 2021, 2022, 2023, 2024 and 2025 made assessments of real property by the Town Assessor; and

**WHEREAS**, litigation was commenced by property owners seeking a review of such assessments; and

**WHEREAS**, the Town Board is empowered and authorized to review any proposed settlement of tax certiorari matters and reject or approve such settlements as recommended by professionals employed by the Town; and

**WHEREAS**, Special Counsel Feerick Nugent MacCartney PLLC, for the Town has approved the settlement of this matter as recommended by the Town Assessor and all professionals employed by the

Town recommend that it is in the best interest for the Town to resolve the litigation entitled ACP Monroe Associates LLC v. The Assessor et al. under Orange County Supreme Court Index Nos.: 004644/21; 003887/22; 004500/23; 005581/24 and 006634/25 pursuant to the terms and conditions set forth in the settlement documents annexed hereto as Exhibit "A".

**NOW, THEREFORE, BE IT RESOLVED:** that:

1. All "Whereas" clauses are hereby incorporated by reference as though set forth in full herein.
2. Special Counsel for the Town is hereby authorized to execute a Consent Judgment to resolve ACP Monroe Associates LLC v. The Assessor et al. upon the terms and conditions set forth in the settlement documents annexed as Exhibit "A" because such a settlement of the Litigation is in the best interest of the Town.

1. This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Maureen Richardson, Supervisor	[ X ]	[ ]	[ ]	[ ]
Mary Bingham, Councilperson	[ X ]	[ ]	[ ]	[ ]
Sal Scancarello, Councilperson	[ ]	[ ]	[ ]	[ X ]
Bethany Stephens, Councilperson	[ X ]	[ ]	[ ]	[ ]
Luis Rivera, Councilperson	[ X ]	[ ]	[ ]	[ ]

The Resolution was thereupon duly adopted.

9.4. Approval of Katherine O'Boyle's salary adjustment

**2026-#91**

**BE IT RESOLVED** that the Town Board of the Town of Monroe approves a salary adjustment for Kathrine O'Boyle and retroactive pay addition for the period of January 1, 2026 onward - from \$25.41/hr to \$28.00/hr.

**On a motion by Supervisor Richardson, seconded by Town Councilmember Stephens**

**Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**  
**Nays: None**  
**Abstain: None**

9.5. Town of Monroe Employee Holiday Calendars Adjustment

**2026-#92**

BE IT RESOLVED that the Town Board of the Town of Monroe makes the following adjustments to the previously approved holiday schedule to accommodate for the summer hour schedule, while providing appropriate time off to office employees for federal holidays, while adding Juneteenth for the IBEW union.

**On a motion by Supervisor Richardson, seconded by Town Councilmember Bingham**

**Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**  
**Nays: None**  
**Abstain: None**

**2026 Holiday Calendar for Town of Monroe Non-Union Employees and Dial-A-Bus Teamsters Local 445 Employees**

***Thursday, January 1, 2026***  
New Year's Day

***Monday, January 19, 2026***  
Martin Luther King, Jr. Day

***Monday, February 16, 2026***  
Presidents' Day

***Monday, May 25, 2026***  
Memorial Day

***Thursday\*\*\*, June 18, 2026***  
Juneteenth (June 19th, Holiday occurs during Friday summer hours)

***Thursday\*\*\*, July 2, 2026***  
Independence Day (Summer hours holiday adjustment)

***Monday, September 7, 2026***  
Labor Day

***Monday, October 12, 2026***  
Columbus Day

***Tuesday, November 11, 2026***  
Veteran's Day

***Thursday, November 26, 2026***  
Thanksgiving Day

**Friday, November 27, 2026**

Thanksgiving (Observed)

**Thursday, December 24, 2026**

Christmas Eve (1/2 Day)

**Friday, December 25, 2026**

Christmas Day

**2026 Holiday Calendar for Town of Monroe Highway Department  
IBEW Union 363 Employees**

**Thursday, January 1, 2026**

New Year's Day

**Monday, January 19, 2026**

Martin Luther King, Jr. Day

**Monday, February 16, 2026**

Presidents' Day

**Monday, May 25, 2026**

Memorial Day

**Friday, June 19, 2026**

Juneteenth

**Friday, July 3, 2026**

Independence Day (Observed)

**Monday, September 7, 2026**

Labor Day

**Monday, October 12, 2026**

Columbus Day

**Wednesday, November 11, 2026**

Veteran's Day (Observed)

**Thursday, November 26, 2026**

Thanksgiving Day

**Friday, November 27, 2026**

Thanksgiving (Observed)

**Thursday, December 24, 2026**

Christmas Eve (1/2 Day)

**Friday, December 25, 2026**

Christmas Day

**\*Day of Employee's Choice**

9.6. Bond Approval for 81 Raywood Lot 3

**2026-#93**

BE IT RESOLVED that the Town Board of the Town of Monroe made a motion to approve Bond in the amount of \$22,500 (as recommended by the Town's Consulting Engineer in a letter dated December 29, 2025) for the property known as 81 Raywood, Lot 3. This Bond amount is to satisfy Special Condition 4 of the Planning Board Resolution dated July 15, 2025 and is required in accordance with the Town's Tree Preservation Law (Chapter 57, Article XX)

**On a motion by Supervisor Richardson, seconded by Town Councilmember Bingham**

**Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

9.7. Approval of Contract Renewal with Monroe Volunteer Ambulance Corp 2026

**2026-#94**

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion authorizing the Supervisor to sign the Contract Renewal with Monroe Volunteer Ambulance Corp 2026 subject to Attorney approval.

**On a motion by Town Councilmember Bingham, seconded by Town Councilmember Stephens**

**Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

9.8. Authorization to approve preliminary appraisal mandated for Harriman Park Estates v. Town of Monroe et. al

**2026-#95**

BE IT RESOLVED that the Town Board of the Town of Monroe authorizes the preliminary appraisal performed by Sal Mazzella for a flat fee of \$5,500.00 in the matter of Harriman Estates v. Town of Monroe et. al

**On a motion by Supervisor Richardson, seconded by Town Councilmember Bingham**

**Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**  
**Nays: None**  
**Abstain: None**

9.9. Bald Hill Bond Reduction

**2026-#96**

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to reduce Bald Hill Site Improvement/Subdivision Performance Bond #800161955 from the sum of \$2,084,276.15 to \$441,555.51. (front of Bond indicates \$2,084,228.85)

**On a motion by Supervisor Richardson, seconded by Councilperson Stephens**

**Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**  
**Nays: None**  
**Abstain: None**

**Old Business**

**Public Comment**

11.1. Rules for Public Comment

11.2. Public Comment

The following residents signed up for Public Comment:

- Tony Cardone
- Dorey Houle
- Ellen Devlin
- Rich Colon

To hear Public Comment, please go on-line to video time stamp 33.11.

- Tony Cardone: Wanted to clarify a few points on the 2026 Budget. When the Budget was submitted to the County, the Budget Rate for the taxpayers per 1,000 of assessed value was \$12.542. Had multiple conversations with the County Tax Department. Spoke about why the negative number. Was informed that the new program does not acknowledge a negative.
- Dorey Houle: Also spoke on the 2026 Budget. The \$577,000 that was zeroed out was a loan that WD 14 was repaying to the Town. WD No. 14 is being taxed twice. They will be paying that money back in their water bills, and sharing a burden for the \$577,000 that is being assessed. Asking to refund the additional money that would be collected in the tax revenue or putting the money asside so that it could be used towards next year's budget.
- Ellen Devlin: Spoke RE ICE Detention Center in Chester.

- Rick Colon: The Budget can be very confusing. The Budget increased substantially. Will have to bite the bullet this time and be prepared next time. Concerned about the handoff of administration. No transition.

**Possible motion to adjourn to Executive and or/ Attorney Client Session**

12.1. Enter into Executive Session

**Return to Regular Meeting**

13.1. Return to Regular Meeting

**Adjournment**

14.1. Adjournment of Meeting

**2026-#97**

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to adjourn the meeting of January 20, 2026, at 7:59 PM.

**On a motion by Supervisor Richardson, seconded by Town Council Member Rivera**

**Ayes: Supervisor Richardson, Town Councilmember Stephens, Town Council Member Rivera, Town Councilmember Bingham**

**Nays: None**

**Abstain: None**

## 1. Budget Transfer

### Subject

### 7.1. Budget Transfer Abstract

Meeting

February 2, 2026 - Monroe Town Board Meeting Agenda

Type

Action (Resolution)  
Information

### Budget Transfer Abstract

2026-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve Budget Transfer Abstract #2025-13 totaling \$257,580.00 for 2025 Expenditure Adjustments.

ABSTRACT OF BUDGET TRANSFERS  
TOWN OF MONROE

DATE OF AUDIT: February 2, 2026

ABSTRACT 2025-13

2025 EXPENDITURE ADJUSTMENTS

DATE GL NO. DESCRIPTION Account Trans In Trans Out

1/28/2026 Highway Garage Auto Insurance A000-5132-4600-00 150.00

Highway Garage Building Repair & Maintenance A000-5132-4303-00 150.00

Snow Removal Rock Salt DA00-5142-4361-00 168.00

Snow Removal Fuel DA00-5142-4304-00 168.00

MTA Tax DA00-1980-400-00 752.00

Machinery Equipment DA00-5130-2000-00 752.00

Machinery - Personal Services DA00-5130-1020-00 8,930.00

Machinery OT 1.5 DA00-5130-1051-00 8,930.00

Machinery DT 2.0 DA00-5130-1052-00 10,055.00

Machinery OT 1.5 DA00-5130-1051-00 3,400.00

Machinery Contractual DA00-5130-4500-00 6,000.00

Repair of Machinery & Tools DA00-5130-4103-00 655.00

Snow Removal Personal Services DA00-5142-1020-00 73,400.00

Snow Removal OT 1.5 DA00-5142-1051-00 34,380.00

Hospital & Medical Insurance DA00-9060-8000-00 39,020.00

Snow Removal DT 2.0 DA00-5142-1052-00 8,660.00

Snow Removal Fuel DA00-5142-4304-00 6,960.00

Snow Removal Sand DA00-5142-4356-00 1,500.00

Snow Removal Calcium Chloride DA00-5142-4360-00 200.00

State Retirement DA00-9010-8000-00 17,245.00  
 Contingency DA00-1990-0000-00 17,245.00  
 Social Security DA00-9030-8000-00 7,900.00  
 Hospital & Medical Insurance DA00-9060-8000-00 7,900.00  
 Medicare DA00-9035-8000-00 1,600.00  
 Hospital & Medical Insurance DA00-9060-8000-00 1,600.00  
 Life Insurance DA00-9045-8000-00 340.00  
 Hospital & Medical Insurance DA00-9060-8000-00 340.00  
 Disability Insurance DA00-9055-8000-00 60.00  
 ABSTRACT OF BUDGET TRANSFERS  
 TOWN OF MONROE  
 DATE OF AUDIT: February 2 , 2026 ABSTRACT 2025-13  
 2025 EXPENDITURE ADJUSTMENTS  
 Requested By:  
 Employee Benefits - Eye Care DA00-9060-8001-00 60.00  
 Dental Insurance DA00-9060-8002-00 2,030.00  
 Hospital & Medical Insurance DA00-9060-8000-00 2,030.00  
 General Repairs Uniforms & Boots DB00-5110-4105-00 625.00  
 General Repairs Education, Mtgs, Dues & Mileage DB00-5110-4189-00 625.00  
 General Equipment - Repairs & Maintenance DB00-5110-4308-00 42,000.00  
 General Repairs Asphalt DB00-5110-4355-00 42,000.00  
 General Repairs Culverts DB00-5110-4351-00 12,000.00  
 General Repairs Crack Seal DB00-5110-4359-00 12,000.00  
 General Repairs Paint DB00-5110-4353-00 45.00  
 General Repairs Cement DB00-5110-4350-00 45.00  
 Brush & Weeds Fuel DB00-5140-4304-00 6,650.00  
 General Repairs Fuel & Oil DB00-5110-4304-00 3,500.00  
 General Repairs Education, Mtgs, Dues & Mileage DB00-5110-4189-00 1,400.00  
 General Repairs Asphalt DB00-5110-4355-00 1,750.00  
 General Repairs Equipment DB00-5110-2000-00 1,050.00  
 General Repairs Asphalt DB00-5110-4355-00 1,050.00  
 General Repairs Personal Services DB00-5110-1020-00 34,500.00  
 Permanent Road Improvements DB00-5110-4400-00 34,500.00  
 Brush & Weeds DT 2.0 DB00-5140-1052-00 11,030.00  
 Permanent Road Improvements DB00-5110-4400-00 11,030.00  
 State Retirement DB00-9010-8000-00 17,335.00  
 General Repairs Road Oil DB00-5110-4354-00 14,250.00  
 Permanent Road Improvements DB00-5110-4400-00 3,085.00

Life Insurance DB00-9045-8000-00 175.00  
Permanent Road Improvements DB00-5110-4400-00 175.00  
Disability Insurance DB00-9055-8000-00 370.00  
Permanent Road Improvements DB00-5110-4400-00 370.00  
Dental DB00-9060-8002-00 510.00  
Permanent Road Improvements DB00-5110-4400-00 510.00  
257,580.00 257,580.00

1. 2025-13



# ABSTRACT OF BUDGET TRANSFERS

## TOWN OF MONROE

DATE OF AUDIT: February 2 , 2026

ABSTRACT 2025-13

### 2025 EXPENDITURE ADJUSTMENTS

Requested By: Highway

DATE	GL NO.	DESCRIPTION	Account	Trans In	Trans Out
1/28/2026		Highway Garage Auto Insurance	A000-5132-4600-00	150.00	
		Highway Garage Building Repair & Maintenance	A000-5132-4303-00		150.00
		Snow Removal Rock Salt	DA00-5142-4361-00	168.00	
		Snow Removal Fuel	DA00-5142-4304-00		168.00
		MTA Tax	DA00-1980-400-00	752.00	
		Machinery Equipment	DA00-5130-2000-00		752.00
		Machinery - Personal Services	DA00-5130-1020-00	8,930.00	
		Machinery OT 1.5	DA00-5130-1051-00		8,930.00
		Machinery DT 2.0	DA00-5130-1052-00	10,055.00	
		Machinery OT 1.5	DA00-5130-1051-00		3,400.00
		Machinery Contractual	DA00-5130-4500-00		6,000.00
		Repair of Machinery & Tools	DA00-5130-4103-00		655.00
		Snow Removal Personal Services	DA00-5142-1020-00	73,400.00	
		Snow Removal OT 1.5	DA00-5142-1051-00		34,380.00
		Hospital & Medical Insurance	DA00-9060-8000-00		39,020.00
		Snow Removal DT 2.0	DA00-5142-1052-00	8,660.00	
		Snow Removal Fuel	DA00-5142-4304-00		6,960.00
		Snow Removal Sand	DA00-5142-4356-00		1,500.00
		Snow Removal Calcium Chloride	DA00-5142-4360-00		200.00
		State Retirement	DA00-9010-8000-00	17,245.00	
		Contingency	DA00-1990-0000-00		17,245.00
		Social Security	DA00-9030-8000-00	7,900.00	
		Hospital & Medical Insurance	DA00-9060-8000-00		7,900.00
		Medicare	DA00-9035-8000-00	1,600.00	
		Hospital & Medical Insurance	DA00-9060-8000-00		1,600.00
		Life Insurance	DA00-9045-8000-00	340.00	
		Hospital & Medical Insurance	DA00-9060-8000-00		340.00
		Disability Insurance	DA00-9055-8000-00	60.00	

	Employee Benefits - Eye Care	DA00-9060-8001-00		60.00
	Dental Insurance	DA00-9060-8002-00	2,030.00	
	Hospital & Medical Insurance	DA00-9060-8000-00		2,030.00
	General Repairs Uniforms & Boots	DB00-5110-4105-00	625.00	
	General Repairs Education, Mtgs, Dues & Mileage	DB00-5110-4189-00		625.00
	General Equipment - Repairs & Maintenance	DB00-5110-4308-00	42,000.00	
	General Repairs Asphalt	DB00-5110-4355-00		42,000.00
	General Repairs Culverts	DB00-5110-4351-00	12,000.00	
	General Repairs Crack Seal	DB00-5110-4359-00		12,000.00
	General Repairs Paint	DB00-5110-4353-00	45.00	
	General Repairs Cement	DB00-5110-4350-00		45.00
	Brush & Weeds Fuel	DB00-5140-4304-00	6,650.00	
	General Repairs Fuel & Oil	DB00-5110-4304-00		3,500.00
	General Repairs Education, Mtgs, Dues & Mileage	DB00-5110-4189-00		1,400.00
	General Repairs Asphalt	DB00-5110-4355-00		1,750.00
	General Repairs Equipment	DB00-5110-2000-00	1,050.00	
	General Repairs Asphalt	DB00-5110-4355-00		1,050.00
	General Repairs Personal Services	DB00-5110-1020-00	34,500.00	
	Permanent Road Improvements	DB00-5110-4400-00		34,500.00
	Brush & Weeds DT 2.0	DB00-5140-1052-00	11,030.00	
	Permanent Road Improvements	DB00-5110-4400-00		11,030.00
	State Retirement	DB00-9010-8000-00	17,335.00	
	General Repairs Road Oil	DB00-5110-4354-00		14,250.00
	Permanent Road Improvements	DB00-5110-4400-00		3,085.00
	Life Insurance	DB00-9045-8000-00	175.00	
	Permanent Road Improvements	DB00-5110-4400-00		175.00
	Disability Insurance	DB00-9055-8000-00	370.00	
	Permanent Road Improvements	DB00-5110-4400-00		370.00
	Dental	DB00-9060-8002-00	510.00	
	Permanent Road Improvements	DB00-5110-4400-00		510.00
			<b>257,580.00</b>	<b>257,580.00</b>



WD #10 Maintenance Contractual SW10-8340-4504-00 350.00  
WD #14 Maintenance Contractual SW14-8340-4504-00 1,350.00  
WD #14 Miscellaneous SW14-8340-4109-00 1,350.00  
31,719.00 31,719.00

1. 2025-14



### 3. Budget Transfer

#### Subject

#### 7.3. Budget Transfer Abstract

Meeting

February 2, 2026 - Monroe Town Board Meeting Agenda

Type

Action (Resolution)  
Information

#### Budget Transfer Abstract

2026-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve Budget Transfer Abstract #2026-15 totaling \$95,263.42 for 2025 Expenditure Adjustments.

ABSTRACT OF BUDGET TRANSFERS  
TOWN OF MONROE

DATE OF AUDIT: February 2, 2026

ABSTRACT 2025-15

2025 EXPENDITURE ADJUSTMENTS

DATE GL NO. DESCRIPTION Account Trans In Trans Out

1/30/2026 DIAL-A-RIDE UNIFORMS A000-5630-4105-00 800.00

DIAL-A-RIDE CELEBRATIONS A000-5630-1050-01 800.00

DIAL-A-RIDE PS OVERTIME A000-5630-1050-00 1,000.00

DIAL-A-RIDE PRINTING & ADVERTISING A000-5630-4102-00 1,000.00

VEHICLE REPAIR A000-5630-4301-02 2,000.00

DIAL-A-RIDE FUEL A000-5630-4304-00 2,000.00

DAR HEAD BUS DRIVER A000-5630-1011-00 52,954.48

DAR OTHER ADMIN A000-5630-1010-01 46,315.62

DAR DRIVER FT A000-5630-1020-00 6,638.86

DAR PS MECHANIC A000-5630-1040-00 43.06

DAR DRIVER FT A000-5630-1020-00 43.06

DAR GPS & COPIER LEASE A000-5630-4225-00 465.88

DAR DRIVER FT A000-5630-1020-00 465.88

DAR BUILDING REPAIR & MAINTENANCE A000-5630-4303-00 26,000.00

DIAL-A-RIDE FUEL A000-5630-4304-01 11,000.00

DAR PS PT A000-5630-1030-00 15,000.00

Safety Inspection Clerk PT B000-3620-1060-00 7,000.00

Safety Inspection Clerk PS PT B000-3620-1030-00 7,000.00

Safety Inspection Vehicle Leases B000-3620-4500-01 5,000.00

Safety Inspection Education, Dues, Mtgs B000-36-4189-00 500.00  
Public Safety Software Maintenance B000-3620-4226-00 3,500.00  
Safety Inspection Vehicle Repair & Mainten B000-3620-4301-00 1,000.00  
95,263.42 95,263.42

1. 2025-15



## 1. New Business

**Subject**                                **8.1. Approval of the MS4 Storm Water Pollution Prevention Plan for O&R Substation (Forest Street)**

Meeting                                February 2, 2026 - Monroe Town Board Meeting Agenda

Type                                        Action (Resolution)

Authorization for the Supervisor to sign the MS4 SWPPP Acceptance Form prepared by MHE for the Orange & Rockland Forest Street Substation.

2026-#

BE IT RESOLVED that the Town Board of the Town of Monroe authorizes the Supervisor to sign the MS4 SWPPP Acceptance Form prepared by MHE for the Orange & Rockland Forest Street Substation.

**2. New Business**

**Subject**                                **8.2. NYMIR Contract Renewal**

Meeting                                    February 2, 2026 - Monroe Town Board Meeting Agenda

Type                                        Action (Resolution)

Authorization for the Supervisor to sign the renewal of the Town insurance policy held with NYMIR for the 2026 - 2027 contract period, prepared by Emery & Webb.

2026-#

BE IT RESOLVED that the Town Board of the Town of Monroe authorizes the Supervisor to sign the renewal of the Town insurance policy held with NYMIR for the 2026 - 2027 contract period, prepared by Emery & Webb.

**3. New Business**

**Subject**                                **8.3. Appointment of Aaron Hughes as Zoning Board of Appeals Alternate Slot #1**

Meeting                                February 2, 2026 - Monroe Town Board Meeting Agenda

Type                                        Action (Resolution)

Appointment of Aaron Hughes as Zoning Board of Appeals Alternate Slot #1, term to expire 12/31/2026.

2026-#

BE IT RESOLVED that the Town Board of the Town of Monroe appoints Aaron Hughes as Zoning Board of Appeals Alternate Slot #1

#### 4. New Business

**Subject**                                **8.4. Authorize Carlos Martinez as Dial-A-Ride Bus Driver at a rate of \$22.47/hour**

Meeting                                February 2, 2026 - Monroe Town Board Meeting Agenda

Type                                        Action (Resolution)

Authorize Carlos Martinez as Dial-A-Ride Bus Driver

2026-#

BE IT RESOLVED that the Town Board of the Town of Monroe authorizes Carlos Martinez as Full-Time Dial-A-Ride Bus Driver at a rate of \$22.47/hour effective 2/3/2026, after receiving pre-approval by Orange County and subject to meeting all town requirements including drug screening.

**5. New Business**

**Subject**                                **8.5. Appointment of Tax Certiorari Attorney**  
Meeting                                    February 2, 2026 - Monroe Town Board Meeting Agenda  
Type                                        Action (Resolution)

Appointment of Chris Feldman on behalf of Harris, Beach, Murtha as Tax Certiorari attorney at a rate of \$275/hour

2026-#

BE IT RESOLVED that the Town Board of the Town of Monroe appoints Chris Feldman on behalf of Harris, Beach, Murtha as the attorney/firm handling all future Town of Monroe Tax Certiorari cases at a rate of \$275/hour.

**6. New Business**

**Subject**                                **8.6. Pre-Approval for Highway Department to Seek and Purchase Used Truck**

Meeting                                February 2, 2026 - Monroe Town Board Meeting Agenda

Type                                        Action (Resolution)

The Town of Monroe Highway Department is requesting pre-approval to shop for and purchase a used dump truck, with a purchase price not to exceed **\$35,000.00**. At this time, no specific vehicle has been identified. This request is intended to provide authorization to proceed promptly should a suitable truck become available, as the Highway Department is actively seeking this equipment as soon as possible to meet operational needs.

2026-#

BE IT RESOLVED that the Town Board of the Town of Monroe pre-authorizes the purchase of a used dump truck, with a purchase price not to exceed \$35,000, at the discretion of the Highway Superintendent. At this time, no specific vehicle has been identified.

## 7. New Business

**Subject**                                **8.7. Village of Harriman tax exempt parcels**

Meeting                                February 2, 2026 - Monroe Town Board Meeting Agenda

Type                                        Action (Resolution)

Village of Harriman tax exempt parcels

2026-#

BE IT RESOLVED that the Town Board of the Town of Monroe authorizes the tax exemption of all qualifying Village of Harriman municipally owned parcels within Town-only jurisdiction outlined in RPTL406(3).

**8. New Business**

**Subject**                      **8.8. Village of Chester tax exempt parcels**  
Meeting                        February 2, 2026 - Monroe Town Board Meeting Agenda  
Type                              Action (Resolution)

Village of Chester tax exempt parcels

2026-#

BE IT RESOLVED that the Town Board of the Town of Monroe authorizes the Supervisor to sign the outlined Intermunicipal Agreement regarding tax exemption on Village of Chester properties within the Town of Monroe pursuant to RPTL406(3).

- 1. Draft IMA Chester\_Monroe (005)

**INTERMUNICIPAL AGREEMENT**  
**BETWEEN**  
**THE VILLAGE OF CHESTER, NEW YORK**  
**AND**  
**THE TOWN OF MONROE, NEW YORK**

This Intermunicipal Agreement (the “Agreement”) is made as of the \_\_\_ day of \_\_\_\_\_, 2026, by and between the **VILLAGE OF CHESTER**, a municipal corporation organized and existing under the laws of the State of New York (the “Village”) with its offices at 47 Main Street, Chester, New York 10918 and the **TOWN OF MONROE**, a municipal corporation organized and existing under the laws of the State of New York (the “Town”) with its office at 1465 Orange Turnpike, Monroe, New York 10950.

**WHEREAS**, the Village is the owner of certain parcels of real property located wholly within the territorial boundaries of the Town of Monroe, Orange County, New York, as more particularly described on **Exhibit A** attached hereto and incorporated herein by reference (“Village Property”); and

**WHEREAS**, the Village owns and uses the Property exclusively for public purposes, specifically for watershed/water supply protection purposes; and

**WHEREAS**, Real Property Tax Law § 406 (1) provides an exemption from taxation for property owned by a municipal corporation and used exclusively for a public purpose; and

**WHEREAS**, Real Property Tax Law § 406(3) authorizes a municipal corporation owning real property located in another municipal corporation to enter into an agreement providing that such property shall be exempt from taxation by the municipality in which it is located; and

**WHEREAS**, the Village and the Town desire to enter into such an agreement pursuant to Real Property Tax Law § 406(3); and

**WHEREAS**, prior to execution of this Agreement, the Village has confirmed that the Village Property is held for watershed purposes as provided for in RPTL § 406 by Village Board Resolution.

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

### **1. Authority**

This Agreement is entered into pursuant to Real Property Tax Law § 406(3) and all other applicable provisions of law authorizing the respective municipalities to enter in agreements.

### **2. Tax Exemption**

The Town agrees that the Village Property described on **Exhibit A**, owned by the Village and used exclusively for public purposes, shall be exempt from Town real property taxation to the fullest extent permitted by law for so long as such ownership and public purposes of the Village Property continues. The Village has confirmed that purpose by adoption of the Village Board Resolution annexed hereto as **Exhibit B**.

### **3. No Waiver of Other Tax Status**

Nothing herein shall be deemed to alter or affect the taxable status of the Property with respect to any other taxing jurisdiction except as provided by law.

### **4. Continuing Public Use**

This exemption is conditioned upon continued ownership by the Village and exclusive use for a public purpose which is currently watershed/ water supply protection. Cessation of such ownership or use shall terminate this Agreement as of the applicable taxable status date absent a different documented public purpose as approved by the Village.

### **5. Term**

This Agreement shall take effect upon execution and remain in effect unless terminated as provided herein.

### **6. Termination**

This Agreement may be terminated by mutual written agreement or automatically upon transfer of the Property to a non-governmental entity or loss of public purpose use.

### **7. Recording and Notice**

The parties may file this Agreement or a memorandum thereof with the Orange County Clerk and provide copies to the Orange County Real Property Tax Service Agency and the Town Assessor.

### **8. Indemnification**

To the extent permitted by law, the Village shall indemnify and hold harmless the Town from claims arising out of the Village's ownership or use of the Property.

### **9. Governing Law**

This Agreement shall be governed by the laws of the State of New York, without regard to Choice of Law provisions.

### **10. Entire Agreement**

This Agreement constitutes the entire understanding between the parties and may be amended only by written instrument executed by both parties.

### **11. Electronic and Facsimile Signatures**

This Agreement may be executed in counterparts, each of which shall be deemed an original, and all of which taken together shall constitute one and the same instrument. Signatures transmitted

by electronic means, including but not limited to PDF, DocuSign or similar electronic signature platforms, or by facsimile transmission, shall be deemed to be original signatures for all purposes and shall be fully binding upon the parties, to the extent permitted by applicable law, including State Technology Law § 304(2).

**IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.**

**VILLAGE OF CHESTER**

By: \_\_\_\_\_

John Thomas Bell, Mayor

**TOWN OF MONROE**

By: \_\_\_\_\_

Maureen Richardson, Town Supervisor



**EXHIBIT A**

List of Village-owned Watershed Parcels

**EXHIBIT B**

**Village Board Resolution Confirming Public Purpose of Village Parcels**

**9. New Business**

**Subject**                                **8.9. Reschedule 02/16/26 Town Board Meeting to 2/23/26**  
Meeting                                    February 2, 2026 - Monroe Town Board Meeting Agenda  
Type                                        Action (Resolution)

A motion to reschedule the board meeting that was scheduled for 02/16/2026 to 02/23/2026 due to the holiday, AOT training.

2026-#

BE IT RESOLVED that the Town Board of the Town of Monroe proposes a motion to reschedule the board meeting that was scheduled for 02/16/2026 to 02/23/2026 due to the holiday.

## 10. New Business

**Subject**                                **8.10. Letter of Retirement RE Patricia Kasch, Deputy Town Clerk**

Meeting                                February 2, 2026 - Monroe Town Board Meeting Agenda

Type                                      Action (Resolution)

2026-#

BE IT RESOLVED that the Town Board of the Town of Monroe accepts the retirement notice of Patricia Kasch from Deputy Town Clerk effective March 31st, 2026.

1. Letter of Retirement RE Patricia Kasch, Deputy Town Clerk

RECEIVED

JAN 30 2026

TOWN OF MONROE  
TOWN CLERK'S OFFICE

Town Clerk Valerie Bitzer

Town Board Members,

After twenty one plus years I have decided to retire from my position as Deputy Town Clerk. My last day of employment will be March 31<sup>st</sup> 2026. It has been my pleasure working with past and current boards.

Respectfully ,

Patricia Kasch

Deputy Town Clerk

**1. Public Comment**

**Subject**                                    **10.1. Rules for Public Comment**  
Meeting                                    February 2, 2026 - Monroe Town Board Meeting Agenda  
Type





**1. Return to Regular Meeting**

**Subject**                      **12.1. Return to Regular Meeting**  
Meeting                        February 2, 2026 - Monroe Town Board Meeting Agenda  
Type

**1. Adjournment**

**Subject**                                **13.1. Adjournment of Meeting**  
Meeting                                    February 2, 2026 - Monroe Town Board Meeting Agenda  
Type                                        Action (Resolution)

Adjournment of Meeting

2026-#  
BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of February 2, 2026, at \_\_\_\_\_.