

MONROE TOWN BOARD MEETING MINUTES

— 03/18/2019

MONROE TOWN BOARD MEETING AGENDA (Monday, March 18, 2019)

Generated by Valerie Bitzer

Members present

Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

1. Call to Order

Discussion, Procedural: 1.1 Pledge to the Flag

2. Public Hearing

Information: 2.1 Public Hearing Notice-Proposed Local Law #2 to Amend Ch. 4 (Code of Ethics)

Action (Resolution), Discussion: 2.2 Open Public Hearing to Amend Ch. 4 (Code of Ethics)

To hear the Public Hearing, and Board Member's Responses regarding Amending Ch. 4 Code of Ethics, please go to Board Doc's Video Clip #2.2, 0:41. **2019-#130**

BE IT RESOLVED, that the Town Board of the Town of Monroe made a Motion to open the Public Hearing to Amend Ch. 4 (Code of Ethics).

Motion by Councilman - Rick Colon, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

Discussion, Information: 2.3 Public Comment RE: Code of Ethics

The following residents spoke during Public Comment regarding the Code of Ethics. To hear their comments, and Town Board members responses go online to Board Doc's to Video Clip #2.3, 0:35:35.

- Susan Salo

Susan Salo - Good evening to the Board, and to the Ethics Committee. I have one question that I's like to

Supervisor Cardone - State your name please.

Susan Salo - I'm sorry. Susan Salo. I have one question. If we could get back to the establishment of your Ethics Board under item eight. All members of the Board of Ethics should reside within the Town. I'm just wondering why it's being just to that section and not the Village as well.

Ethics Board Members - Because the Town is in the Village. (inaudible). Same goes for Harriman.

Supervisor Cardone - I think you have four members here who live in the Village.

Susan Salo - Ok. I don't know where they live, but yeah I just want to make sure and clarify because then I think you have more of an abundance of experience that might apply for application.

Tom Sullivan - It would apply to people that live in Harriman too. They live in the Town of Monroe.

Susan Salo - Ok. Very good. Thank you so much, and it's been a pleasure.

Supervisor Cardone - Thank you Sue.

Councilman Scancarello - Thank you.

To hear the Board's comments please go to Board Doc's Video Clip # 2.3, 37:22. Action (Resolution): 2.4 Close Public Hearing to Amend Ch. 4 (Code of Ethics)

2019-#131

BE IT RESOLVED, that the Town Board of the Town of Monroe made a Motion to close the Public Hearing to Local Law #2 to Amend Ch. 4 (Code of Ethics).

Motion by Mary Bingham, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

Action (Resolution): 2.5 Proposed Local Law #2 of 2019 Amending Ch. 4 (Code of Ethics)

2019-#132

BE IT RESOLVED, that the Town Board of the Town of Monroe made the following Resolution by Supervisor Cardone, and second by Councilman Colon.

RESOLUTION OF THE TOWN BOARD OF THE TOWN OF MONROE
ADOPTING A LOCAL LAW REPEALING AND REPLACING
CHAPTER 4 OF THE TOWN CODE ENTITLED
"CODE OF ETHICS OF THE TOWN OF MONROE, NY"

WHEREAS, the Town Board of the Town of Monroe ("Town Board") has proposed the adoption of a local law that would repeal and replace Chapter 4 of the Town Code "entitled "Code of Ethics of the Town of Monroe, NY;" and

WHEREAS, the purposes of proposed Local Law are to establish clear standards of ethical conduct for the Officials, Employees, and Consultants of the Town of Monroe which shall

serve as a guide for conduct in the exercise and performance of their official powers and duties; to provide Officials, Employees, and Consultants with guidance on such standards; promote public confidence in the integrity of Town government; facilitate the consideration of ethical problems before they arise, minimize unwarranted suspicion, and enhance the accountability of Town government to the people; require public disclosure of financial interests that may influence or be perceived to influence the actions of Officials, Employees, and Consultants; ensure transparency through public disclosure; and to provide for the fair and effective administration of this Code of Ethics.

WHEREAS, the Town Board previously determined that the adoption of the Local Law is a Type II action as defined by Part 617 of the NYCRR and the State Environmental Quality Review Act.

WHEREAS, the Town Board, after due deliberation, hearing all interested parties, and soliciting public comment, hereby finds it in the best interests of the Town and its residents to adopt the proposed Local Law; and

NOW, THEREFORE BE IT RESOLVED, that:

Section 1. The above "WHEREAS" clauses are incorporated herein by reference as if set forth in full herein.

Section 2. The Town Board hereby adopts Local Law No. 2 of 2019, entitled "Code of Ethics of the Town of Monroe, NY," a copy of which is attached hereto and made a part hereof, with the non-material changes presented to the Board.

Section 3. The Town Board hereby directs the Town Clerk to enter the Local Law in the minutes of the Town Board meeting, to enter the Local Law into the Local Law Book of the Town, and to give due notice of the adoption of the Local Law to the Secretary of State.

Section 4. The Town Supervisor and any Town official or employee, as directed by the Town, is authorized to take any actions necessary to carry out the provisions of this Resolution.

Section 5. This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor [X] [] [] []

Michael McGinn, Councilperson [X] [] [] []

Richard Colon, Councilperson [X] [] [] []

Mary Bingham, Councilperson [X] [] [] []

Sal Scancarello, Councilperson [X] [] [] []

The Resolution was thereupon duly adopted.

Motion by Supervisor -Tony Cardone, second by Councilman - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

Action (Resolution): 2.6 Resolution to Take a Five Minute Break

2019-#133

BE IT RESOLVED, that the Town Board of the Town of Monroe made a Motion to take a five minute break.

Motion by Supervisor -Tony Cardone, second by Councilman - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

Action (Resolution): 2.7 Resolution to Return to Regular Meeting

2019-#134

BE IT RESOLVED, that the Town Board of the Town of Monroe made a Motion to Return to Regular Meeting at 8:00pm.

Motion by Mike McGinn, second by Councilman - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

3. Community/Announcements

Information: 3.1 North Main Elementary Awarded \$25,000 Grant for New Playground

Congratulations to North Main Elementary School on their award of a \$25,000 grant from Project Fit America, Dannon Danimals, and Shoprite. The grant will completely fund an outside fitness/playground area and provide additional opportunities to keep students active and healthy. North Main was among 50 schools under consideration for this Grant and won as a result of the number of votes cast during the month of February 2019.

Information: 3.2 Highway Department Acknowledgement

To hear Supervisor Cardone's Acknowledgement regarding the Highway Department please go to Board Doc's Video Clip #3.2, 0:48:33. Discussion, Information: 3.3 Clean Sweep Scheduled for April 27, 2019

To hear Supervisor Cardone's discussion regarding Clean Sweep scheduled for April 27, 2019 please go to Board Doc's Video Clip #3.3, 0:49:57. 4. Audit of Claims

Action (Resolution): 4.1 Audit of Claims

2019-#135

BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #19-005 General Fund containing Check #'s 23776 - 23852 totaling \$380,376.91

Motion by Sal Scancarello, second by Councilman - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

5. Acceptance of Minutes

Action (Resolution), Discussion: 5.1 Acceptance of March 4, 2019 Minutes

2019-#136

BE IT RESOLVED that the Town Board of the Town of Monroe accepts the Minutes of March 4, 2019.

Motion by Sal Scancarello, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

6. New Business

Action (Resolution), Discussion: 6.1 Alexandria Trovato-Appointment to Permanent Status, Assistant to the Building Inspector

2019-#137

BE IT RESOLVED that the Town Board of the Town of Monroe approves Alexandria Trovato's appointment to permanent status in her position as Assistant to the Building Inspector.

Alexandria has been in this position provisionally since 2017, pending successful completion of Civil Service Examination eligibility requirements.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

Action (Resolution), Discussion: 6.2 Board of Ethics Appointment

2019-#138

BE IT RESOLVED that the Town Board of the Town of Monroe made a Motion to approve George Tanner's appointment to the Board of Ethics.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

Discussion, Presentations: 6.3 The Long Path of New York

Sonya Masson gave a presentation on the Long Path of New York. To see her presentation, and hear the Board's comments please go to Board Doc's Video Clip #6.3, 0:59:23. Action (Resolution), Discussion: 6.4 Revised Food Truck Festival Vendor Application

2019-#139

BE IT RESOLVED that the Town Board of the Town of Monroe approves revised Food Truck Festival Vendor Applications for participating Food Trucks and Tent/Table Participating Vendors. The 2019 Town of Monroe Food Truck Festivals will take place on Saturday, June 15th, and Saturday, October 19th at 61 O&R Road. The fee for Food Truck Application is \$175.00, and the fee for Tent Set-Up is \$75.00. These Festivals are for Honor Flight.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

Action (Resolution), Discussion: 6.5 Mombasha Park Field Usage for the 2019 Season

2019-#140

BE IT RESOLVED that the Town Board of the Town of Monroe approves Resolution to allow the following organizations to utilize the fields at Mombasha Park for the 2019 season.

M-W Soccer

M-W Little League
Monroe Crusaders Travel Baseball
OC Bombers Baseball

All required paperwork has been returned to Ann Marie Morris, including the Field Usage Form, Certificate of Insurance naming the Town of Monroe as additional insured, \$500 refundable security deposit, and \$250 Field Usage Fee for the (2) Travel Teams. All field scheduling will be completed by Ann Marie Morris by March 22, 2019.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

Action (Resolution), Discussion: 6.6 Namaste for the Community

2019-#141

BE IT RESOLVED that the Town Board of the Town of Monroe approves Resolution to allow South Orange Family YMCA to utilize the O&R Property located at 61 O & R Road on Saturday, June 1, 2019 from 10 a.m. - 12 p.m. for a "Namaste for the Community" to benefit the Y's "Strong Kids Campaign." The YMCA requires a Board Resolution in order to process payment to the Town of Monroe. In addition, the following requirements must be met at least 1 month prior to the event in order to utilize the property:

\$500 Refundable Security Deposit

\$50 Usage Fee

A representative from the Y will review and walk the area that will be used at O & R Park one week prior to the event.

Motion by Mike McGinn, second by Councilman - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

Discussion: 6.7 Dave Jenkins, Millennium Strategies

Dave Jenkins of Millennium Strategies discussed the grant research, and writing support Millennium Strategies offers to municipalities by proactively seeking funding opportunities for priority projects. To hear his presentation, and Board Members comments please go to Board Doc's Video Clip #6.7, 1:29:02. Action (Resolution), Discussion: 6.8 Lease Agreement for Dial-A-Bus

2019-#142

BE IT RESOLVED that the Town Board of the Town of Monroe made a Resolution authorizing the Supervisor to sign the lease agreement for the (4) remaining buses being delivered on March 22, 2019. The following buses are being delivered:

(3) 2018 12 passenger buses

(1) 2018 18 passenger bus

Motion by Councilman - Rick Colon, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

Abstain: Supervisor -Tony Cardone

Action (Resolution), Discussion: 6.9 Dial-A-Bus Service-Memorial Day Parade

2019-#143

BE IT RESOLVED that the Town Board of the Town of Monroe approves the request for (2) Dial-A-Buses to provide shuttle service between Smith Clove Park, and Monroe Cemetery for the Memorial Day Parade taking place on Sunday, May 26th.

Motion by Mike McGinn, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

Action (Resolution), Discussion: 6.10 2020 Orange County CDBG Grant Application

2019-#144

BE IT RESOLVED that the Town Board of the Town of Monroe approves utilizing the services of McGoey, Hauser & Edsall for the preparation of the 2020 Orange County Community Development Block Grant (CDBG) application for the Town of Monroe with a cost not to exceed \$1,500.

Motion by Mary Bingham, second by Councilman - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

Action (Resolution), Discussion: 6.11 Set Public Hearing Date-Amendment of Local Law #4 of 2018 Peddling & Soliciting

2019-#145

BE IT RESOLVED that the Town Board of the Town of Monroe approves to set Public

Hearing date for the amendment of Local Law #4 of 2018 (Peddling and Soliciting Regulations) for April 1, 2019 at 7:00pm or shortly thereafter.

Motion by Mike McGinn, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

Action (Resolution), Discussion: 6.12 Set Public Hearing Date-CDBG Grant Application

2019-#146

BE IT RESOLVED that the Town Board of the Town of Monroe approves to set the date of April 1, 2019 at 7:15pm or shortly thereafter for the Public Hearing to present the proposed project idea for the 2020 Community Development Block Grant (CDBG) Application.

According to the guidelines of the CDBG Application, the legal notice for the Public Hearing must be published on March 25, 2019.

Motion by Supervisor -Tony Cardone, second by Councilman - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

Action (Resolution), Discussion: 6.13 RFP for Electrician Services for Town of Monroe Water District Facilities

2019-#147

BE IT RESOLVED that the Town Board of the Town of Monroe approves to award Delfino Electric the Bid for Electrician Services for Town of Monroe Water District Facilities.

Motion by Mike McGinn, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

Action (Resolution), Discussion: 6.14 RFP for Plumbing Services for Town of Monroe Water District Facilities

2019-#148

BE IT RESOLVED that the Town Board of the Town of Monroe approves to award W. & J. Ebner Plumbing the Bid for Plumbing Services for Town of Monroe Water District Facilities.

Motion by Mike McGinn, second by Councilman - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

Action (Resolution), Discussion: 6.15 Budgetary Transfer for Building Department

2019-#149

BE IT RESOLVED, that the Town Board of the Town of Monroe approves Budgetary Transfer of \$60.00 for the Building Department to go from account B3620-4223 (Public Safety IT Maintenance) to B3620-4226 (Public Safety Software Maintenance).

Motion by Supervisor -Tony Cardone, second by Councilman - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

Action (Resolution), Discussion: 6.16 Budgetary Transfer for Highway Department

2019-#150

BE IT RESOLVED, that the Town Board of the Town of Monroe approves to transfer \$1,063.80 from account DA-5142-4304 to DA-5142-4356.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

7. Public Comment

Information: 7.1 Rules for Public Comment

Discussion: 7.2 Public Comment

The following residents spoke during Public Comment. To hear their comments, and Town Board members responses go online to Board Doc's to Video Clip #7.2, 2:00:41.

- Maureen Kussard
- Anthony Vaccaro (left meeting early) did not speak
- Vincent Azzaro
- Mike Goldstein
- Ward Brower 8. Old Business

Action (Resolution), Discussion: 8.1 Lease of Building at 11 Stage Road

2019-#151

BE IT RESOLVED that the Town Board of the Town of Monroe made the following Resolution by Supervisor Cardone, and Second by Councilman Colon.

RESOLUTION 2019/ _____

RESOLUTION AUTHORIZING THE SUPERVISOR TO EXECUTE A LICENSE AGREEMENT
WITH THE MONROE JEWISH COMMUNITY CENTER

WHEREAS, the Town of Monroe ("Town") is the owner of a structure at 11 Stage Road in the Village of Monroe; and

WHEREAS, the Monroe Woodbury Jewish Community Center ("MWJCC") desires to enter into a License Agreement with the Town for the use of such premises; and

WHEREAS, the Town desires to enter into a License Agreement with the MWJCC.

NOW, THEREFORE BE IT RESOLVED that:

Section 1. The above "WHEREAS" clauses are hereby incorporated by reference as though set forth in full herein.

Section 2. The Town Supervisor is hereby authorized to execute a License Agreement in a form acceptable to the Town's legal Counsel for a period of up to one (1) year with payments of at least \$1,500 per month.

Section 3. Such License shall be renewable at the option of the Town for additional periods after the one (1) year period.

Section 4. The Town Clerk and any other official employees are authorized to take any and all necessary actions to carry out the provisions of this Resolution.

Section 5. This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor [X] [] [] []

Michael McGinn, Councilperson [X] [] [] []

Richard Colon, Councilperson [X] [] [] []

Mary Bingham, Councilperson [X] [] [] []

Sal Scancarello, Councilperson [X] [] [] []

The Resolution was thereupon duly adopted.

Motion by Supervisor -Tony Cardone, second by Councilman - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

Discussion: 8.2 Zoning Board of Appeals Fee Schedule

To hear Councilwoman Bingham's Comments regarding the Zoning Board of Appeals Fee Schedule please go to Board Doc's Video Clip 8.2, 2:18:50. 9. Possible motion to adjourn to Executive and or/ Attorney Client Session

Discussion: 9.1 Enter into Attorney Client Session

NO ACTION WAS TAKEN AT THIS TIME. 10. Return to Regular Meeting

Discussion: 10.1 Return to Regular Meeting

NO ACTION WAS TAKEN AT THIS TIME. 11. Motions From the Floor

12. Adjournment

Action (Resolution): 12.1 Adjournment of Meeting

2019-#152

BE IT RESOLVED, that the Town Board of the Town of Monroe adjourns the meeting of March 4, 2019 at 9:35pm.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello