MONROE TOWN BOARD MEETING MINUTES

— 02/26/2018

MONROE TOWN BOARD MEETING AGENDA (Monday, February 26, 2018)

Generated by Mary Ellen Beams

Members present
Tony Cardone, Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

1. Call to Order.

Procedural: 1.1 Pledge to the Flag

2. APPROVAL OF MINUTES.

Discussion: 2.1 Approval of February 5, 2018, Town Board Minutes to be Approved at the March 5, 2018, Town Board Meeting

3. Old Business.

Action (Resolution), Discussion: 3.1 Road Dedication of Forest Road

2018- #92
BE IT RESOLVED, that the Town Board of the Town of Monroe approves the deed dedication as follows:

Mikvah Hendel Miriam of Cong Yetev Lev D'Satmar KJ, a religious corporation, having its office at 509 Forest St, Monroe, NY 10950, does hereby dedicate, release and convey to the said Town of Monroe, a municipal corporation with its principal office at 1465 Orange Turnpike , Lower Level Monroe, NY 10950, County of Orange, State of New York, for highway purposes, the street, portions or parcels of land situate, lying and being in the Town of Monroe, Orange County, New York, and more particularly described as follows:

All that certain plot, piece or parcel of land situate, lying and being in the Town of Monroe, County of Orange and State of New York. Being more fully bounded and described as follows:

BEGINNING at a point on the centerline of the right-of-way of Old Forest Road said point being located at the southeast corner of lands now or formerly of Angela Oparaiwu (Tax Lot 1-2-38) and the southwest corner of lands now or formerly of Miriam Goldberger (Tax Lot 1-2-39.1); running thence

1) N39-42-36W, 34.63 feet along the northeasterly line of lands now or formerly of Angela Oparaiwu (Tax Lot1-2-38); thence
2) S85-55-06E, 176.97 feet along the new proposed northerly right-of-way line of Old Forest

Road; thence
3) S04-04-54W, 25.00 feet along the westerly line of lands now or formerly of Eugene McCarthy (Tax Lot 1-2-40); thence
4) N85-55-06W, 153.01 feet along the centerline of Old Forest Road to the point or place of BEGINNING.
Consisting of 4,124 square feet of land.
This dedication and conveyance includes the right to use the highways for all municipal or Public purposes, including the granting of pole and wire easements for telephone power and other facilities and the installation and maintenance of conduits and mains for gas, water, sewerage and other utilities under the highways, including cable television. Permission is hereby granted for installation of the above utilities prior to acceptance by the Town Of Monroe of this offer of dedication.

Motion by Tony Cardone, second by Rick Colon.

Final Resolution: Motion Carries

Aye: Tony Cardone, Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

4. New Business.

Action (Resolution): 4.1 Lake Management Contract for Round Lake

2018-#93
BE IT RESOLVED, that the Town Board of the Town of Monroe authorizes the Supervisor to sign the 2018 Lake Management Service Contract with Solitude Lake Management 2018
Contract price: $18,885.00
Monthly Invoices: $3,777.00 per month, April through August
Additional Lake treatments:
Task 1: Komeen $ 885.00/ac. – 5 acre minimum
Task 2: Cutrine Plus $2,552.00 per treatment (up to 10 acres)

Motion by Mike McGinn, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Tony Cardone, Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

Discussion: 4.2 Smith Farm Water District

The Town Board discussed having a joint meeting with the Village of Monroe with anticipation of entering into an executive session in regard to this matter.

Action (Resolution): 4.3 Revised Senior Center Meeting Room Application and Use Policy

2018- #94
BE IT RESOLVED, that the Town Board of the Town of Monroe approves the Monroe Senior Center revised use policy and application for use of the meeting room:

MONROE SENIOR CENTER USE POLICY

• All dates for organizations are conditional and are contingent on absence of conflict with Town Business.
• Organization must be not-for-profit and Monroe-based.
• Neither the organization nor the activity can be “for profit.”
• No political rallies or political fundraisers will be allowed.
• No food is allowed.
• No smoking is allowed.
• If necessary to move a table or chairs, please return room back to original set-up before leaving.
• No furniture is to be placed on the dance floor.
• All lights, including restrooms, need to be turned off before leaving the building.
• Meetings are not to exceed the capacity of 200 persons.
• An Application For Use of Meeting Room must be completed.
• Wherever possible, the reservation for room use should be made 14 days in advance.
• Organization is responsible for obtaining the key from the Town Clerk on the day of the meeting as well as returning it the next day. Town Hall hours are 8:00 a.m. – 4:00 p.m. If the key is not returned in the requested time period, a warning system is in place. Use of room privileges will be revoked if the system is abused.
• If an organization requests regularly scheduled meetings, only two people can be authorized to pick up the key from the Town Clerk. The designated persons will have a copy of their license kept on file.
• All Meeting Room Use Application Requests can be made with the Supervisor’s Office.
• The Town of Monroe reserves the right to request a refundable deposit of $50.00 where it is felt there may be added costs incurred in terms of cleaning after the meeting.
• Organization agrees to be responsible for any damage done to Town premises while using the room.
• Any organizations’ meeting will be at the discretion of the Board, any violators of the rules jeopardize their privilege of using the room.

APPROVED BY THE TOWN BOARD ON
February 26, 2018

Organization: _____
Signature: _____
Printed Name: _____
MONROE SENIOR CENTER

APPLICATION FOR USE OF MEETING ROOM
*There is a $25 non-refundable fee per use of the room.

Payment is due when the meeting room key is picked up at Town Hall.

Organization: _____
Meeting Date Requested: _____
Meeting Time Requested: _____

Purpose of Meeting: _____
_____
_____
Number of People Attending: _____

CONTACT INFORMATION
Name: _____
Address: _____
Phone Number: _____ E-mail address: _____

*FOR TOWN CLERK USE ONLY
Key Pick-Up Date: _____ Key Return Date:
_____
Key Pick-Up Name: _____ Key Return Name:
_____
Key Pick-Up Signature: _____ Key Return Signature:
_____
$25 Fee paid _____ Cash _____ Check # _____ (Payable to Town of Monroe)

Motion by Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Tony Cardone, Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

Action (Resolution), Discussion: 4.4 C Certification Training Class for Highway Department Employees

2018- #95
BE IT RESOLVED, that the Town Board of the Town of Monroe approves to send four Highway Dept. employees William Brown Jr, Michael Garry, Thor Midtbo, Peter Barba to the C Certification Training Class being held May 29th - June 1st at Morrisville College in Syracuse, New York. Training class, lodging and meals cost not to exceed $1200.00 per employee.

Motion by Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Tony Cardone, Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

Action (Resolution): 4.5 Enter into Executive Session

2018-#96
BE IT RESOLVED, that the Town Board of the Town of Monroe approved to enter into an executive session for the purpose of discussing a particular person or persons, possible litigation, refuse and recycling.

Motion by Tony Cardone, second by Rick Colon.

Final Resolution: Motion Carries

Aye: Tony Cardone, Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

Action (Resolution): 4.6 Return to Regular Meeting

Councilman Colon left the meeting at 8:06 PM.

2018-#97
BE IT RESOLVED, that the Town Board of the Town of Monroe approves to return to regular session.

Motion by Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

Not Present at Vote: Rick Colon

Action (Resolution), Discussion: 4.7 Set Joint Meeting with Village of Monroe Board

2018 #98
BE IT RESOLVED, that the Town Board of the Town of Monroe approves to hold a joint meeting on Thursday, March 1, 2018, at the Monroe Senior Center 101 Mine Rd, Monroe at 6:00 pm. in regard to the Smith Farm project. There is an anticipation of the Boards going into an executive session due to pending litigation.

Motion by Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

Not Present at Vote: Rick Colon

Action (Resolution), Discussion: 4.8 Monroe Conservation Commission Vacancies

2018- #99
BE IT RESOLVED, that the Town Board of the Town of Monroe approves the appointment of Nina Petito to the Conservation Commission Advisory Board term to expire 12/31/2019.

Motion by Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

Not Present at Vote: Rick Colon

Action (Resolution), Discussion: 4.9 Background Checks for Board Members

2018- #100
BE IT RESOLVED, that the Town Board of the Town of Monroe approves that all current and future Board members elected or appointed must have a criminal background check done.

Motion by Mike McGinn, second by Tony Cardone.

Final Resolution: Motion Carries

Aye: Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

Not Present at Vote: Rick Colon

Action (Resolution): 4.10 Glenwood I & II

2018- #101
BE IT RESOLVED, that the Town Board of the Town of Monroe approves Glenwood I escrow account # 0142-2009 for $37.35 to be closed. A withdrawal of $4,600.00 from Glenwood II escrow account # 16-002 and is to be put into a Glenwood II post planning account that leaves a balance of $1,049.75 in the Glenwood II Planning account for possible future bills with balance to be paid out at completion of project.

Motion by Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

Not Present at Vote: Rick Colon

Action (Resolution): 4.11 Secure Part Time or Full Time Replacement Position in Assessor's Office-Title to be determined.

2018- #102
BE IT RESOLVED, that the Town Board of the Town of Monroe approves to table this matter: Secure Part Time or Full Time Replacement Position in Assessor's Office-Title to be determined.
Motion failed never called to question. To be discussed in executive session.

Motion by Mike McGinn, second by Tony Cardone.

Action (Resolution): 4.12 Appointment to The Board of Assessment Review

2018-#103
BE IT RESOLVED that the Town Board of the Town of Monroe approves to appoint Aileen Silver to the Board of Assessment Review to slot #1 term to expire 09/30/2020.

Motion by Mary Bingham, second by Tony Cardone.

Final Resolution: Motion Carries

Aye: Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

Not Present at Vote: Rick Colon

Action (Resolution): 4.13 Appointment to The Board of Assessment Review

2018-#104
BE IT RESOLVED that the Town Board of the Town of Monroe approves to appoint Laura Fernandez to the Board of Assessment Review to slot #3 term to expire 09/30/2020.

Motion by Mary Bingham, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

Not Present at Vote: Rick Colon

Discussion: 4.14 2017 Audit Calendar

O'Connor Davies Accounting firm will only be issuing a draft of the 2015 audit due to fraud allegations by past Supervisor Doles and past Councilman McQuade which they agreed to sign off on and never did, so that is why it is only a draft.
2016 will commence at the end of March.
Supervisor Cardone will have a price at the next meeting for approval for the 2017 audit, so it can take place after the 2016 audit is completed.

This matter is tabled until the next Town Board meeting of March 5, 2018.

Action (Resolution), Discussion: 4.15 Membership for New York Government Finance Officers' Association

2018- #105
BE IT RESOLVED, that the Town Board of the Town of Monroe approves the membership fee of $170 to join NYGFOA (New York Government Finance Officers' Association).

Motion by Mike McGinn, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

Not Present at Vote: Rick Colon

5. PUBLIC COMMENT.

Information: 5.1 Rules for Public Comment

Discussion: 5.2 Public Comment

The following residents spoke during public comment, to hear their comments and Town Board members responses go online to Board Doc's to the February 26, 2018, meeting.
Nancy Pfeifer and Alan Glass addressed the Board in regard to the Ambulance contract and the negoiations with the Town of Monroe.
Dan Burke addressed the Board on the following handling of water districts, Moodna, TMACC, an advisory commission for the theater and the solar farm.
Lorraine Loening addressed the Board on the following the hiring of friends and a policy of 1 person one job.
Tracy Schuh addressed the Board in regard to Henry Farms project and lawsuit.
Sharon Scheer addressed the Board in regard to the beaver issue at Mombasha Park.
Ward Brower addressed the Board in regard to department reports and agenda items.

6. Motions from the Floor.

Action (Resolution): 6.1 Hire of 3 Recreational Part-Time Aides

2018- #106
BE IT RESOLVED, that the Town Board of the Town of Monroe approves for an ad to be placed in the newspaper and on the town website for 3 recreational aides part-time position. These positions are subject to all paper work being in order.

Motion by Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

Not Present at Vote: Rick Colon

Action (Resolution): 6.2 Hire of the Town Engineer firm for Drainage Work at Highway Dept. Property.

2018 #107
BE IT RESOLVED, that the Town Board of the Town of Monroe approves the hire of the Town Engineer firm McGoey, Hauser & Edsall for drainage work to be done at the highway dept. property with a not to exceed amount of $3,500.00.

Motion by Mike McGinn, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

Not Present at Vote: Rick Colon

7. ADJOURNMENT

Action (Resolution): 7.1 Adjournment of Meeting

2018-#108
BE IT RESOLVED, that the Town Board of the Town of Monroe adjourns the meeting of February 26, 2018.

Motion by Mary Bingham, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

Not Present at Vote: Rick Colon