MONROE TOWN BOARD MEETING MINUTES

— 01/14/2019

MONROE TOWN BOARD MEETING AGENDA (Monday, January 14, 2019)

Generated by Valerie Bitzer

Members present
Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

1. Call to Order

Discussion, Procedural: 1.1 Pledge to the Flag

2. Audit the Claims

Action (Resolution), Discussion: 2.1 Audit of Claims

2019-#46
BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #19-002 General Fund containing Check #'s 23488 - 23490 totaling $32,944.41

Motion by Mary Bingham, second by Councilman - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

3. Acceptance of Minutes

4. New Business

Action (Resolution), Discussion: 4.1 Zoning Board of Appeals Appointment

2019-#47
BE IT RESOLVED that the Town Board of the Town of Monroe appoints Kevin Scully to Zoning Board of Appeals, Slot #1, Term Expiring 12/31/19.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

Action (Resolution), Discussion: 4.2 2019 Association of Towns Annual Business Meeting

2019-#48
BE IT RESOLVED that the Town Board of the Town of Monroe appoints Supervisor Cardone as Delegate for the 2019 Association of Towns Annual Meeting held February 17-20, 2019.

Motion by Mike McGinn, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

Abstain: Supervisor -Tony Cardone

2019-#49
BE IT RESOLVED that the Town Board of the Town of Monroe appoints Councilman Colon as Alternate Delegate for the 2019 Association of Towns Annual Meeting held February 17-20, 2019.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

Abstain: Councilman - Rick Colon

Action (Resolution), Discussion: 4.3 Water District 12 Grant Application Service Agreement

2019-#50
BE IT RESOLVED that the Town Board of the Town of Monroe approve agreement for services provided by McGoey, Hauser and Edsall for the WIAA Grant Application for Water District 12.

Motion by Councilman - Rick Colon, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

Abstain: Supervisor -Tony Cardone

Action (Resolution), Discussion: 4.4 Construction Observation Services-Smith Farm Phase II

2019-#51
BE IT RESOLVED that the Town Board of the Town of Monroe accepts Mc Goey, Hauser & Edsall for the Construction Observation Services and for Supervisor Cardone to sign as needed.

Motion by Mary Bingham, second by Councilman - Rick Colon.

Final Resolution: Motion Carries

Aye: Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

Abstain: Supervisor -Tony Cardone

Action (Resolution), Discussion: 4.5 Budgetary Transfer Policy

2019-#52
BE IT RESOLVED that the Town Board of the Town of Monroe approves Council to be aloud to draw up a Departmental Budgetary Transfer Policy for all Departmental and Inter-Departmental Transfers with-in the Town of Monroe.

Motion by Supervisor -Tony Cardone, second by Councilman - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

Action (Resolution): 4.6 Budgetary Transfer for Building Department

2019-#53
BE IT RESOLVED that the Town Board of the Town of Monroe approves Budgetary Transfer of $60.00 for the Building Department to go from account B3620-4223 to B3620-4226 for annual Software Support/Maintenance Contract.

Motion by Sal Scancarello, second by Councilman - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

2019-#54
BE IT RESOLVED that the Town Board of the Town of Monroe approves transfer from B3620-4189 to B3620-4101 for $1,000 to cover unexpected expenses in the Budget year 2019.

Motion by Mary Bingham, second by Councilman - Rick Colon.

2019-#55
BE IT RESOLVED that the Town Board of the Town of Monroe withdraws Motion to transfer $1,000 from B3620-4189 to B3620-4101.

Motion by Mary Bingham, second by Mike McGinn.

2019-#56
BE IT RESOLVED that the Town Board of the Town of Monroe approves to Table this matter until the next meeting.

Motion by Mike McGinn, second by Councilman - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

Action (Resolution): 4.7 IT Hardware Proposal

2019-#57
BE IT RESOLVED that the Town Board of the Town of Monroe approves spending up to $5,500.00 on the system for the switches for IT Technology in the Town Hall pending final review.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

Action (Resolution), Discussion: 4.8 Stage 2 DBP Monitoring Compliance Plan Requirements-WD 2, 10, 12, 14

2019-#58
BE IT RESOLVED that the Town Board of the Town of Monroe approves the following Resolution.
The following Resolution was duly offered and seconded to wit:

RESOLUTION AUTHORIZING McGOEY, HAUSER, AND EDSALL TO COMPLETE STAGE 2 OF THE DBP MONITORING COMPLIANCE PLAN MAPPING
FOR TOWN WATER DISTRICTS

WHEREAS, the Town of Monroe, New York (“Town”) desires for McGoey, Hauser and Edsall Consulting Engineers (“MHE”) to complete Stage 2 of the DBP Monitoring Compliance Plan Mapping for Town Water District Nos. 2, 10, 12 and 14; and

WHEREAS, the Town and MHE previously entered into an Agreement for Professional Services related to Data Collection and Agency Submittal in connection with DBP Monitoring Plan Mapping for Town Water District Nos. 2, 10, 12 and 14, which is annexed hereto; and

WHEREAS, Section 6 of said Agreement permits the Town Board, if it desires, to approve the performance of additional services as desired and MHE agreed to perform said additional services in accordance with the same terms and conditions of said Agreement; and

WHEREAS, completion of Stage 2 and submittal to the Orange County Department of Health of the DBP Mapping of the Town Water District Nos. 2, 10, 12 and 14 is necessary and the Town desires for MHE to complete Stage 2.

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. The above “WHEREAS” clauses are hereby incorporated by reference as though set forth in full herein.

Section 2. The Town Board hereby authorizes McGoey, Hauser, and Edsall Consulting Engineers to complete Stage 2 of the DBP Monitoring Compliance Plan Mapping for Town Water Districts pursuant to the same terms and conditions of the Agreement for Professional Services related to Data Collection and Agency Submittal in connection with DBP Monitoring Plan Mapping for Town Water District Nos. 2, 10, 12 and 14.

Section 3. The Town Board hereby authorizes the Town Supervisor to direct any other Town officials and/or employees to take any necessary actions pursuant to this Resolution.

Section 4. This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor [X] [ ] [ ] [ ]

Michael McGinn, Councilperson [X] [ ] [ ] [ ]

Richard Colon, Councilperson [X] [ ] [ ] [ ]

Mary Bingham, Councilperson [X] [ ] [ ] [ ]

Sal Scancarello, Councilperson [X] [ ] [ ] [ ]

The Resolution was thereupon duly adopted.

Motion by Mary Bingham, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

Action (Resolution): 4.10 **ADD ON** Approve to hire employee Kirk Villacres from P/T to F/T

2019-#59

BE IT RESOLVED that the Town Board of the Town of Monroe approves to hire Seasonal P/T employee Kirk Villacres at $29.62 as a F/T Motor Equipment Operator (MEO) employee for

the Highway Department.

Motion by Mary Bingham, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

Discussion: 4.11 Resident Michele Dixler, Old Country Road

To hear Resident Michele Dixler's comments, and Town Board members responses go online to Board Doc's to Video Clip #4.11, 20:02. 5. **ADD ON** COMMUNITY

Information: 5.1 Councilman Mike McGinn discusses home instances

To hear Councilman Mike McGinn's comments, and Town Board members responses go online to Board Doc's to Video Clip #5.1, 38:55. 6. Old Business

Action (Resolution), Discussion: 6.1 Town of Monroe Fee Schedule

2019-#60
BE IT RESOLVED that the Town Board of the Town of Monroe approves to adopt the Town of Monroe Fee Schedule amended as of January 14, 2019.

Motion by Mary Bingham, second by Councilman - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

Discussion, Information: 6.2 Resident Rob Furbeck: Town of Monroe Street Light Policy

Resident Rob Furbeck spoke about the Town of Monroe Street Light Policy. To hear his comments, and Town Board members responses go online to Board Doc's to Video Clip #6.2, 45:02.
Discussion, Information: 6.3 Resident Jim Rogers: Town of Monroe Street Light Policy

Resident Jim Rogers spoke about the Town of Monroe Street Light Policy. To hear his comments, and Town Board members responses go online to Board Doc's to Video Clip #6.3, 1:13:15.
7. Public Comment

Information: 7.1 Rules for Public Comment

Discussion: 7.2 Public Comment

The following residents spoke during Public Comment. To hear their comments, and Town Board members responses go online to Board Doc's to Video Clip #7.2, 1:25:23.

- Dan Burke

- Lorraine Loening
- Mike Egan
- Mike Goldstein
- John Allegro
- Christina Kiesel
- Ward Brower
- Christine Durso
- Charlie Adamo
- John Karl

8. Possible motion to adjourn to Executive and or/ Attorney Client Session

Action (Resolution): 8.1 Enter into Attorney Client Session

2019-#61
BE IT RESOLVED, that the Town Board of the Town of Monroe approves to enter into an Executive Session to discuss Litigation.

Motion by Supervisor -Tony Cardone, second by Councilman - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

9. Return to Regular Meeting

Action (Resolution): 9.1 Return to Regular Meeting

2019-#62
BE IT RESOLVED, that the Town Board of the Town of Monroe approves to return to regular session.

Motion by Mike McGinn, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

10. Motions From the Floor

Action (Resolution): 10.1 Budgetary Transfer Policy

2019-#63
BE IT RESOLVED, that the Town Board of the Town of Monroe approves the Resolution drafted by Attorney for Budgetary Transfer Policy.

BE IT RESOLVED THAT

1. Any budgetary transfer sought by a Department Head shall be submitted in advance and require approval of the Town Board prior to any such transfer being effected.

2. The Town Supervisor/Budget Officer is hereby authorized to distribute this policy to Department Heads and any other Town official or employees, as deemed appropriate by the Town Supervisor.

3. This Resolution shall be effective immediately.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

Action (Resolution): 10.2 Title Insurance

2019-#64
BE IT RESOLVED, that the Town Board of the Town of Monroe authorizes Mr. Nugent to secure a Title Insurance Policy with the amount not to exceed $10,500 with Stewart Title for the new Town Hall.

Motion by Supervisor -Tony Cardone, second by Councilman - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

11. Adjournment

Action (Resolution): 11.1 Adjournment of Meeting

2019-#65
BE IT RESOLVED, that the Town Board of the Town of Monroe adjourns the meeting of January 14, 2019.

Motion by Mike McGinn, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello