

MONROE TOWN BOARD RE-ORGANIZATIONAL MINUTES

— 01/04/2022

MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA (Tuesday, January 4, 2022)

Generated by Valerie Bitzer

Members present

Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

1. Call to Order

Procedural: 1.1 Pledge of Allegiance

2. Motion to Open Town Board Meeting

Action (Resolution): 2.1 Motion to Open Meeting of January 4, 2022

2022-#1

BE IT RESOLVED, that the Town of Board of the Town of Monroe Made a Motion to open the Town Board Re-Org Meeting of January 4, 2022 at 7:05 PM.

Motion by Sal Scancarello, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

3. Community Announcements

Information: 3.1 Recap of Year in Review

To hear Supervisor Cardone regarding Recap of Year in Review, please go on-line to Board Doc's Video Clip #3.1, 0:0:51.

4. Elected Officials Swearing In Ceremony

Information: 4.1 Elected Officials Swearing in Ceremony

ELECTED OFFICERS TERM EXPIRES

Audra Schwartz, Town Justice 12/31/2025

Mary Bingham, Councilperson 12/31/2025

Dorey Houle, Councilperson 12/31/2025

Valerie Bitzer, Town Clerk 12/31/2023

Anthony Cardone, Supervisor 12/31/2025

5. Town Officers

Information: 5.1 Elected Officers

Sec. 25 of the TOWN LAW requires oath of office for every town official within 15 days after commencement of office. Sec. 10 of the PUBLIC OFFICERS LAW requires the oath of office of every municipal officer to be on file in the office of the clerk of the municipality.

ELECTED OFFICERS TERM EXPIRES

Anthony Cardone, Supervisor 12/31/2025
Dorey Houle, Councilperson 12/31/2025
Mary Bingham, Councilperson 12/31/2025
Michael McGinn, Councilperson 12/31/2023
Sal Scancarello, Councilperson 12/31/2023
Valerie Bitzer, Town Clerk 12/31/2023
Audra Schwartz, Town Justice 12/31/2025
James McKnight, Town Justice 12/31/2023
John Scherne, Highway Superintendent 12/31/2023

6. Officers Appointed By the Town Board

Action (Resolution): 6.1 Acting Supervisor

2022-#2

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Councilman McGinn as Acting Supervisor term to expire 12/31/22.

Motion by Sal Scancarello, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution), Information: 6.2 Registrar of Vital Statistics

2022-#3

BE IT RESOLVED, that the Town of Board of the Town of Monroe appoints Valerie Bitzer as Registrar of Vital Statistics. Coterminous with term of office of Town Clerk, Public Health Law 4121, 4123.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution), Information: 6.3 Deputy Registrar

2022-#4

BE IT RESOLVED, that the Town of Board of the Town of Monroe appoints Patricia Kasch as Deputy Registrar. Term to expire 12/31/2022 (Registrar Appointment).

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution): 6.4 Town Marriage Officer

2022-#5

BE IT RESOLVED, that the Town Board of the Town of Monroe approves the Town Clerk Valerie Bitzer as a Town Marriage Officer pursuant to the provisions of the Domestic Relations Law.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution): 6.5 Tax Collector

2022-#6

BE IT RESOLVED, that the Town Board of the Town of Monroe hereby appoints Valerie Bitzer as Tax Collector, term to expire 12/31/22.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution): 6.6 1st Deputy Tax Collector

2022-#7

BE IT RESOLVED, that the Town Board of the Town of Monroe hereby appoints Patricia Kasch as 1st Deputy Tax Collector, term to expire 12/31/22.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution): 6.7 2nd Deputy Tax Collector

2022-#8

BE IT RESOLVED, that the Town Board of the Town of Monroe hereby appoints Barbara Singer as 2nd Deputy Tax Collector. Stipend \$1,000.00 effective 1/5/2022, with a term to expire 12/31/22.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution), Minutes: 6.8 Tax Collector's 2022 Liability Certificate

2022-#9

BE IT RESOLVED, that the Town Board of the Town of Monroe approves for the Supervisor and Town Council Members to sign the certificate of liability insurance for the Tax Collector which is to be filed in the Department of Finance in Orange County.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution): 6.9 Town Engineer

2022-#10

BE IT RESOLVED, that the Town Board of the Town of Monroe hereby appoints MHE as Town Engineer, term to expire 12/31/22.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

7. Officers Appointed by the Supervisor

Action (Resolution): 7.1 Secretary to the Supervisor

2022-#11

BE IT RESOLVED, that the Town Board of the Town of Monroe hereby appoints Jennifer Schnaars as Secretary to the Supervisor, term to expire 12/31/25.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution), Information: 7.2 Historian

2022-#12

BE IT RESOLVED, that the Town Board of the Town of Monroe hereby appoints James Nelson as the Town of Monroe Historian, term to expire 12/31/22.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

8. Officers Appointed By The Town Clerk

Action (Resolution), Information: 8.1 Deputy Town Clerk 1st Deputy

2022-#13

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Patricia Kasch as 1st Deputy Town Clerk, term to expire 12/31/23.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution): 8.2 Deputy Town Clerk 2nd Deputy

2022-#14

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Barbara Singer as 2nd Deputy Town Clerk. Salary \$36,000/yr., effective 1/5/2022 with a term to expire 12/31/23.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

9. Officers Appointed By Superintendent of Highways

Action (Resolution), Information: 9.1 Deputy Superintendent of Highways

2022-#15

BE IT RESOLVED, that the Town Board of the Town of Monroe appoints William Brown Jr., as Deputy Superintendent of Highways. Term to expire 12/31/2022.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

10. Planning Board Appointments By Town Board

Action (Resolution), Minutes: 10.1 Planning Board Chairperson

2022-#16

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Bonnie Franson as Planning Board Chairperson, term to expire 12/31/22.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Information: 10.2 Planning Board Member

PLANNING BOARD (7 year terms)

ONE MEMBER AND CHAIRMAN DESIGNATED ANNUALLY

NAME TERM EXPIRES

1. LISA MC QUADE 12/31/2021 (hold-over)
2. BONNIE FRANSON 12/31/2024
3. JOHN ALLEGRO 12/31/2025
4. PATRICK SHEA 12/31/2026
5. ANTHONY VACCARO 12/31/2027
6. JASON CZERWINSKI 12/31/2022
7. JEFFERY MANSON 12/31/2023

11. Zoning Board of Appeals Appointments By Town Board

Action (Resolution): 11.1 Zoning Board of Appeals Members

ZONING BOARD OF APPEALS (5 year terms)

NAME TERM EXPIRES

- 1 Kevin Scully 12/31/2024
- 2 Francis "Chip" Postiglione 12/31/2025
- 3 Steven Thau 12/31/2026
- 4 Michael Murphy (Chair) 12/31/2023
- 5 Marci Daniel 12/31/2022

Alternate Members

Vacant 12/31/2024

Vacant 12/31/2024

2022-#17

Appointment of Zoning Board of Appeals Member

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Steven Thau as Zoning Board of Appeals Member, slot #3, term to expire 12/31/2026.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution): 11.2 Zoning Board of Appeals Chairperson

2022-#18

Appointment of Zoning Board of Appeals Chairperson

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Michael Murphy as Zoning Board of Appeals Chairperson, term to expire 12/31/22.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution): 11.3 Zoning Board of Appeals Attorney Appointment

2022-#19

BE IT RESOLVED that the Town Board of the Town of Monroe appoints the firm of Feerick Nugent MacCartney PLLC as the Town of Monroe Zoning Board of Appeals Attorney.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

12. Town Counsel Appointment

Action (Resolution): 12.1 Town Counsel Appointment

2022-#20

BE IT RESOLVED that the Town Board of the Town of Monroe appoints the firm of Feerick Nugent MacCartney PLLC as the Town of Monroe Town Counsel Attorney.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

13. Board of Ethics Appontment by Town Board

Action (Resolution), Minutes: 13.1 Board of Ethics Member

BOARD OF ETHICS (*The Board of Ethics is now a 3 year term versus previous 5 year term as per March 2019 Code of Ethics Revision)

(MONROE TOWN CODE Sec. 4-7 GENERAL MUNI. LAW Sec. 808) NINE MEMBERS (ONE OF WHOM MUST BE ELECTED OR AN APPOINTED TOWN EMPLOYEE)

Name Term Expiration

1 Ann Marie Morris (Secretary) 12/31/2023

2 Mike Egan 12/31/2024
3 George Tanner 12/31/2023
4 Vacant Slot 12/31/2022
5 Thomas Sullivan (Chair) 12/31/2022
6 Kathleen Aherne 12/31/2022
7 Vacant Slot 12/31/2023
8 Paul Phelan 12/31/2024
9 Vacant Slot 12/31/2024

2022-#21

Appointment of Board of Ethics Member

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Mike Egan as Board of Ethics Member, slot #2, term to expire 12/31/24.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution): 13.2 Board of Ethics Member

BOARD OF ETHICS (*The Board of Ethics is now a 3 year term versus previous 5 year term as per March 2019 Code of Ethics Revision)

(MONROE TOWN CODE Sec. 4-7 GENERAL MUNI. LAW Sec. 808) NINE MEMBERS (ONE OF WHOM MUST BE ELECTED OR AN APPOINTED TOWN EMPLOYEE)

Name Term Expiration

1 Ann Marie Morris (Secretary) 12/31/2023
2 Mike Egan 12/31/2024
3 George Tanner 12/31/2023
4 Vacant Slot 12/31/2022
5 Thomas Sullivan (Chair) 12/31/2022
6 Kathleen Aherne 12/31/2022
7 Vacant Slot 12/31/2023
8 Paul Phelan 12/31/2024
9 Vacant Slot 12/31/2024

2022-#22

Appointment of Board of Ethics Member

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Paul Phelan as Board of Ethics Member, slot #8, term to expire 12/31/24.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

14. Conservation Advisory Council Appointments By Town Board

Action (Resolution): 14.1 Conservation Advisory Council

CONSERVATION ADVISORY COUNCIL MEMBERS (2 year terms)

Name Term Expiration

1 Charlie Pakula 12/31/2022

2 Vacant 12/31/2022

3 Nina Petito 12/31/2023

4 Ward Brower 12/31/2023

5 Vacant 12/31/2021

6 Joseph Corona 12/31/2023

7 Vacant 12/31/2021

2022-#23

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Nina Petito as Conservation Advisory Council Member, slot #3, term to expire 12/31/23, Ward Brower as Conservation Advisory Council Member, slot #4, term to expire 12/31/23, and Joseph Corona as Conservation Advisory Council Member, slot #6, term to expire 12/31/23.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

15. Smith's Clove Park Commission Appointment By Town Board

Information: 15.1 Smith's Clove Park Commission

Smith's Clove Park Commission Appointments by Town of Monroe Town Board (5 year terms)

Monroe Joint Parks and Recreation Commission Town Appointments

Name Term Expiration

1 Yesenia Lendor-Montero 12/31/2024

2 Andrew Calvano 12/31/2023

3 Chris Sullivan 12/31/2025

4 Mary Elizabeth Burton 12/31/2021 (hold-over)

5 Tony Schaffer 12/31/2022

16. Official Undertaking By Town Officers

Action (Resolution): 16.1 Official Undertaking by Town Officers

2022-#24

BE IT RESOLVED that the Town Board of the Town of Monroe approves the individual undertakings of the Supervisor, Town of Monroe Clerk, Tax Collector, Town Justice, Superintendent of Highways, be dispensed with and the blanket undertaking provided by Emery & Webb be filed in the Orange County Clerk's Office in lieu thereof.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

17. Per Diem Meal Allowance for Travel on Official Business

Action (Resolution): 17.1 Per Diem Meal Allowance for Travel on Official Business

2022-#25

BE IT RESOLVED, that the Town Board of the Town of Monroe approves to provide a per diem meal allowance as reflected in the Town Handbook in lieu of the payment of "actual and necessary" meal allowance. Receipts shall be required for food expense.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

18. Mileage Reimbursement Allowance

Action (Resolution): 18.1 Mileage Reimbursement Allowance

2022-#26

BE IT RESOLVED, that the Town Board of the Town of Monroe approves: Section 1. That the Town Board shall approve reimbursement to such employees at the IRS approved rate.

Currently that rate is 58.5 cents/mile.

Section 2. That the Town Board shall approve reimbursement to such Town officers at the IRS approved rate for mileage reimbursement outside the Town of Monroe. Currently that rate is 58.5 cents/mile.

Section 3. That this resolution shall take effect immediately.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

19. Rules of Procedure

Action (Resolution): 19.1 Rules of Procedure

2022-#27

BE IT RESOLVED, that the Town Board of the Town of Monroe shall conduct itself according to Robert's Rules of Order 11th Edition, 2011 the extent that Robert's Rules of Order are consistent with the Town Law of the State of New York and the Town of Monroe's Meeting Rules adopted February 27, 2017.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

20. Open Meetings Law Requirements

Action (Resolution), Minutes: 20.1 Open Meetings Law Requirements

2022-#28

BE IT RESOLVED, that the Town Board of the Town of Monroe shall convene for a regular meetings on the following dates: January 4, 2022, January 18, 2022, February 7, 2022, February 22, 2022, March 7, 2022, March 21, 2022, April 4, 2022, April 18, 2022, May 2, 2022, May 16, 2022, June 6, 2022, June 21, 2022, July 11, 2022, August 15, 2022, September 6, 2022, September 19, 2022, October 3, 2022, October 17, 2022, November 9, 2022, November 21, 2022, and December 5, 2022.

BE IT FURTHER RESOLVED, that all Town Board meetings shall be held at the Town of Monroe Town Hall located at 1465 Orange Turnpike, Monroe, New York. All meetings shall begin at 7:00 PM unless noticed for a different time.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

21. Special Meetings

Action (Resolution): 21.1 Special Meetings

2022-#29

BE IT RESOLVED that the Town Board of the Town of Monroe designates public locations for special meetings notices shall be the bulletin boards of the Town Hall at 1465 Orange Turnpike Monroe, New York.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

22. Official Newspaper

Action (Resolution): 22.1 Official Newspaper

2022-#30

BE IT RESOLVED that the Town Board of the Town of Monroe approves the official newspaper of the Monroe Town Board to be the Times Herald Record.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

23. Official Depositories

Action (Resolution): 23.1 Official Depositories

2022-#31

BE IT RESOLVED that the Town Board of the Town of Monroe designates the official depositories of the Monroe Town Board shall be M & T Bank, JP Morgan Chase Bank, Sterling National, TD Banknorth, Key Bank, Green County Commercial Bank, Wallkill Valley Federal Savings.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

24. Petty Cash Funds

Action (Resolution): 24.1 Petty Cash Funds

2022-#32

BE IT RESOLVED that the Town Board of the Town of Monroe approves that Tax Collector is authorized to maintain a petty cash fund not to exceed \$500.00.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

25. Purchase Authorization for Highway Superintendent

Action (Resolution): 25.1 Purchase Authorization for Highway Superintendent

2022-#33

BE IT RESOLVED that the Town Board of the Town of Monroe approves the Superintendent of Highways to purchase equipment, tools and implements during the year 2022 without prior approval of the Town Board in an amount not to exceed \$5,000.00.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

26. Accounting and Financial Reports

Action (Resolution): 26.1 Accounting and Financial Reports

2022-#34

BE IT RESOLVED that the Town Board of the Town of Monroe shall engage the services of a Certified Public Accountant or someone of equivalent expertise to make an annual audit of the Town of Monroe and Town Court system to be completed within 90 days after the close of the fiscal year pursuant to Town Law Sec. 62 (1) and Sec. 123.

BE IT FURTHER RESOLVED that the Supervisor shall submit to the Town Clerk within 120 days after the close of the fiscal year, a copy of the Annual Financial report to the State Comptroller, and the Town Clerk shall cause a summary of such report, or notice that a copy of such report is on file and available for inspection or copying, to be published within 10 days in the official town newspaper pursuant to Town Law, Sec. 29 (10-a).

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

27. Returned Check Fee

Action (Resolution): 27.1 Returned Check Fee

2022-#35

BE IT RESOLVED that the Town Board of the Town of Monroe imposes a charge of \$20.00 on each check tendered as payment and returned for insufficient funds.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

28. Immediate Deposit of Tax Collection Funds by Tax Collector

Action (Resolution): 28.1 Deposit of Funds by Tax Collector

2022-#36

BE IT RESOLVED that the Town Board of the Town of Monroe approves the immediate deposit of funds by the Tax Collector of all tax collections in interest bearing accounts as a temporary investment measure.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

29. 2022 Town of Monroe Employee Holiday Calendar

Action (Resolution): 29.1 Town of Monroe Employee Holiday Calendar

2022-#37

BE IT RESOLVED that the Town of Monroe shall observe the following 2022 Holiday schedule for its non-union and union employees:

2022 Holiday Calendar for Town of Monroe Non-Union Employees and Dial-A-Bus Teamsters Local 445 Employees

Friday, December 31, 2021 New Year's Day (Observed)
Monday, January 17, 2022 Martin Luther King, Jr. Day
Friday, February 11, 2022 Lincoln's Birthday (Observed)
Monday, February 21, 2022 Presidents' Day
Monday, May 30, 2022 Memorial Day
Monday, July 4, 2022 Independence Day
Monday, September 5, 2022 Labor Day
Monday, October 10, 2022 Columbus Day
Friday, November 11, 2022 Veterans Day
Thursday, November 24, 2022 Thanksgiving Day
Friday, November 25, 2022 Thanksgiving (Observed)
Friday, December 23, 2022 Christmas Eve (1/2 Day) (Observed)
Monday, December 26, 2022 Christmas Day (Observed)

2022 Holiday Calendar for Town of Monroe Highway Department IBEW Union 363 Employees

Friday, December 31, 2021 New Year's Day (Observed)
Monday, January 17, 2022 Martin Luther King, Jr. Day
Monday, February 21, 2022 Presidents' Day
Monday, May 30, 2022 Memorial Day
Monday, July 4, 2022 Independence Day
Monday, September 5, 2022 Labor Day
Monday, October 10, 2022 Columbus Day
Friday, November 11, 2022 Veterans Day
Thursday, November 24, 2022 Thanksgiving Day
Friday, November 25, 2022 Thanksgiving (Observed)
Friday, December 23, 2022 Christmas Eve (1/2 Day) (Observed)
Monday, December 26, 2022 Christmas Day (Observed)
*Day of Employee's Choice

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

30. Acceptance of Minutes

Action (Resolution), Information: 30.1 Acceptance of Minutes 12-6-2021

2022-#38

BE IT RESOLVED that the Town Board of the Town of Monroe accepts the Minutes of December 6, 2021.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

Abstain: Dorey Houle

31. New Business

Action (Resolution) Discussion: 31.1 Carla McNamara Assessor's Clerk

2022-#39

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve Carla McNamara for the provisional appointment for the full-time Assessor's Clerk position at an hourly rate of \$22.50. Carla has been preapproved for this provisional appointment by Orange County Department of Human Resources pending the Civil Service Exam for this job title. Start date January 10 2022.

Motion by Supervisor -Tony Cardone second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mike McGinn Mary Bingham Sal Scancarello Dorey Houle

Action (Resolution) Discussion: 31.2 Mask Mandate in Town Buildings

2022-#40

BE IT RESOLVED that the Town Board of the Town of Monroe made the following Resolution by Supervisor Cardone and seconded by Councilman Scancarello:

RESOLUTION IMPOSING A REQUIREMENT FOR MASKS/FACE COVERINGS IN ALL MUNICIPAL FACILITIES

WHEREAS on December 10 2021 the Governor of the State of New York announced new requirements concerning entry to public places other than private residences; and

WHEREAS such requirements mandate that municipalities either require proof of vaccination as a condition of entry to municipal facilities or require all persons to wear face coverings consistent with guidance from the Center for Disease Control ("CDC"); and

WHEREAS the Town Board has reviewed the guidance issued by the Governor and the Commissioner of the Department of Health.

NOW THEREFORE BE IT RESOLVED that:

Section 1. The above "WHEREAS" clauses are incorporated herein as if set forth in full.

Section 2. The Town Board hereby determines that effective December 13 2021 all persons 2 or older whom are medically able to tolerate a face covering/mask must wear such face covering/mask at all times while inside any Town facility. Municipal Staff/ Employees shall not be required to wear a mask/face covering when actively engaged in eating or drinking in a manner permissible by any applicable policies.

Section 3. The Town Supervisor may take any and all actions necessary to carry out the provisions of this resolution.

Section 4. The Supervisor is hereby authorized to participate in any written impact negotiation request submitted by an employee union in response to the implementation of this Resolution.

Section 5. The Supervisor is authorized to provide any reasonable accommodation to any person with a medical condition or religious restriction that may be required under law in carrying out the provisions of this Resolution.

Section 6. Regardless of the date of actual adoption of this Resolution the Resolution shall be deemed effective December 13 2021 any actions taken by any official in implementing the provisions of this Resolution prior to the date of adoption are hereby ratified and confirmed as necessary actions that were required in order to comply with directives from the Governor of the State of New York and Commissioner of Health of the State of New York in carrying out emergency measures.

Motion by Supervisor -Tony Cardone second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mike McGinn Mary Bingham Sal Scancarello Dorey Houle

Action (Resolution) Discussion: 31.3 Town of Monroe Public Health Emergency Operation Plan

2022-#41

BE IT RESOLVED that the Town Board of the Town of Monroe made a Motion to approve draft of the Town of Monroe Operation Plan for Public Health Emergencies. All municipalities are required by New York State legislation signed by former Governor Cuomo to adopt such a plan to protect public workers in future health emergencies subject to approval of Town Counsel and Town Supervisor.

Motion by Supervisor -Tony Cardone second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mike McGinn Mary Bingham Sal Scancarello Dorey Houle

Action (Resolution) Discussion: 31.4 Town of Monroe Dog Park Signage

2022-#42

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve signage for Town of Monroe Dog Park on Mine Road to include park rules and regulations subject to the approval of final form by Town Counsel.

Motion by Supervisor -Tony Cardone second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mike McGinn Mary Bingham Sal Scancarello Dorey Houle

Action (Resolution) Discussion: 31.5 Certificate of Designation The Association of Towns of the State of New York

2022-#43

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion approving designated Town Board Voting Delegate Supervisor Cardone to attend the Annual Business Session of the Association of Towns of the State of New York to be held during Presidents' Week February 2022 and to cast the vote of the Town of Monroe. In the absence of the person so designated the following named person (Councilman McGinn) has been designated to cast the vote of said town.

Motion by Dorey Houle second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mike McGinn Mary Bingham Sal Scancarello Dorey Houle

32. Motions From the Floor

Action (Resolution) Information: 32.1 Moodna Commission Appointment

2022-#44

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to appoint Councilman McGinn to the Moodna Commission.

Motion by Supervisor -Tony Cardone second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mike McGinn Mary Bingham Sal Scancarello Dorey Houle

33. Community Announcements

Information: 33.1 National Law Enforcement Day January 9 2022

To hear Supervisor Cardone and Councilman McGinn regarding National Law Enforcement Day January 9 2022 please go on-line to Board Doc's Video Clip #33.1 0:36:04.

34. Highway Surplus/Purchase

Action (Resolution) Discussion Information: 34.1 Surplus of 2006 Sterling and 1995 Econo Trailer

2022-#45

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to surplus the following vehicles on Auctions International:

Highway Trucks to Surplus

Truck #21 2006 Sterling Diesel

Model: XPR4550-U

Vin #: 2FZAASDC96AW56974

Minimum Bid \$25.000

1995 Econo Trailer

Vin #: 42EDPHE49T1000639

Motion by Supervisor -Tony Cardone second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mike McGinn Mary Bingham Sal Scancarello Dorey Houle

Action (Resolution): 34.2 Purchase of 1998 Mack RD6

2022-#46

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to purchase 1998 Mack RD6 Vin #1MZP267c6wmO36073

Model RD688S

\$27350

Motion by Supervisor -Tony Cardone second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mike McGinn Mary Bingham Sal Scancarello Dorey Houle

Information: 34.3 Light Tower

To hear Supervisor Cardone's discussion regarding the Light Tower please go on-line to Board Doc's Video Clip #34.3 0:42:41.

35. Possible Executive Session

Action (Resolution): 35.1 Enter Into Executive Session

2022-#47

BE IT RESOLVED that the Town Board of the Town of Monroe approves to enter into an Executive Session to discuss contract personnel.

Motion by Mike McGinn second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mike McGinn Mary Bingham Sal Scancarello Dorey Houle

Action (Resolution): 35.2 Return to Regular Session

2022-#48

BE IT RESOLVED that the Town Board of the Town of Monroe approves to return to regular session.

Motion by Supervisor -Tony Cardone second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mike McGinn Mary Bingham Sal Scancarello Dorey Houle

36. Adjournment of Meeting

Action (Resolution): 36.1 Adjournment of Meeting

2022-#49

BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of January 4 2022 at 8:49 PM.

Motion by Supervisor -Tony Cardone second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mike McGinn Mary Bingham Sal Scancarello Dorey Houle

