

Tuesday, January 4, 2022

MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

TOWN OF MONROE, NEW YORK
TOWN HALL
1465 ORANGE TURNPIKE
MONROE, NEW YORK
7:00 PM

1. Call to Order

Subject :	1.1 Pledge of Allegiance
Meeting :	Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Procedural

Public Content

I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

2. Motion to Open Town Board Meeting

Subject :	2.1 Motion to Open Meeting of January 4, 2022
Meeting :	Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-#1 BE IT RESOLVED, that the Town of Board of the Town of Monroe Made a Motion to open the Town Board Re-Org Meeting of January 4, 2022.

Public Content

Motion & Voting

2022-#1
BE IT RESOLVED, that the Town of Board of the Town of Monroe Made a Motion to open the Town Board Re-Org Meeting of January 4, 2022 at 7:05 PM.

Motion by Sal Scancarello, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

3. Community Announcements

Subject : 3.1 Recap of Year in Review
Meeting : Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type : Information

Public Content

4. Elected Officials Swearing In Ceremony

Subject : 4.1 Elected Officials Swearing in Ceremony
Meeting : Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type : Information

Public Content

ELECTED OFFICERS TERM EXPIRES

Audra Schwartz, Town Justice 12/31/2025

Mary Bingham, Councilperson12/31/2025

Dorey Houle, Councilperson12/31/2025

Valerie Bitzer, Town Clerk 12/31/2023

Anthony Cardone, Supervisor 12/31/2025

5. Town Officers

Subject : 5.1 Elected Officers
Meeting : Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type : Information

Public Content

Sec. 25 of the TOWN LAW requires oath of office for every town official within 15 days after commencement of office. Sec. 10 of the PUBLIC OFFICERS LAW requires the oath of office of every municipal officer to be on file in the office of the clerk of the municipality.

ELECTED OFFICERS TERM EXPIRES

Anthony Cardone, Supervisor 12/31/2025
Dorey Houle, Councilperson 12/31/2025
Mary Bingham, Councilperson 12/31/2025
Michael McGinn, Councilperson 12/31/2023
Sal Scancarello, Councilperson 12/31/2023
Valerie Bitzer, Town Clerk 12/31/2023
Audra Schwartz, Town Justice 12/31/2025
James McKnight, Town Justice 12/31/2023
John Scherne, Highway Superintendent 12/31/2023

6. Officers Appointed By the Town Board

Subject : 6.1 Acting Supervisor
Meeting : Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type : Action (Resolution)
Recommended Action : 2022-#
BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Councilman McGinn as Acting Supervisor term to expire 12/31/22.

Public Content

Motion & Voting

2022-#2
BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Councilman McGinn as Acting Supervisor term to expire 12/31/22.

Motion by Sal Scancarello, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

6. Officers Appointed By the Town Board

Subject : 6.2 Registrar of Vital Statistics
Meeting : Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type : Action (Resolution), Information
Recommended Action : 2022-#
BE IT RESOLVED, that the Town of Board of the Town of Monroe appoints Valerie Bitzer as Registrar of Vital

Statistics. Coterminous with term of office of Town Clerk,
Public Health Law 4121, 4123.

Public Content

Registrar of Vital Statistics

Valerie Bitzer, Coterminous with term of office of Town Clerk, Public Health Law 4121, 4123

Motion & Voting

2022-#3

BE IT RESOLVED, that the Town of Board of the Town of Monroe appoints Valerie Bitzer as Registrar of Vital Statistics. Coterminous with term of office of Town Clerk, Public Health Law 4121, 4123.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

6. Officers Appointed By the Town Board

Subject :	6.3 Deputy Registrar
Meeting :	Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2022-# BE IT RESOLVED, that the Town of Board of the Town of Monroe appoints Patricia Kasch as Deputy Registrar. Term to expire 12/31/2022 (Registrar Appointment).

Public Content

Deputy Registrar.... Patricia Kasch term to expire 12/31/2022(Registrar appointment)

Motion & Voting

2022-#4

BE IT RESOLVED, that the Town of Board of the Town of Monroe appoints Patricia Kasch as Deputy Registrar. Term to expire 12/31/2022 (Registrar Appointment).

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

6. Officers Appointed By the Town Board

Subject :	6.4 Town Marriage Officer
Meeting :	Jan 4, 2022 - MONROE TOWN BOARD RE-

ORGANIZATIONAL AGENDA

Type :

Action (Resolution)

Recommended Action :

2022-#

BE IT RESOLVED, that the Town Board of the Town of Monroe approves the Town Clerk Valerie Bitzer as a Town Marriage Officer pursuant to the provisions of the Domestic Relations Law.

Public Content

Motion & Voting

2022-#5

BE IT RESOLVED, that the Town Board of the Town of Monroe approves the Town Clerk Valerie Bitzer as a Town Marriage Officer pursuant to the provisions of the Domestic Relations Law.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

6. Officers Appointed By the Town Board

Subject :

6.5 Tax Collector

Meeting :

Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type :

Action (Resolution)

Recommended Action :

2022-#

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Valerie Bitzer as Tax Collector, term to expire 12/31/22.

Public Content

Motion & Voting

2022-#6

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Valerie Bitzer as Tax Collector, term to expire 12/31/22.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

6. Officers Appointed By the Town Board

Subject :

6.6 1st Deputy Tax Collector

Meeting :

Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution)

Recommended Action : 2022-#
BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Patricia Kasch as 1st Deputy Tax Collector, term to expire 12/31/22.

Public Content

Motion & Voting

2022-#7
BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Patricia Kasch as 1st Deputy Tax Collector, term to expire 12/31/22.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

6. Officers Appointed By the Town Board

Subject : 6.7 2nd Deputy Tax Collector

Meeting : Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution)

Recommended Action : 2022-#
BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Barbara Singer as 2nd Deputy Tax Collector. Stipend of \$1,000.00, effective January 5, 2022, with a term to expire 12/31/22.

Public Content

Motion & Voting

2022-#8
BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Barbara Singer as 2nd Deputy Tax Collector. Stipend \$1,000.00 effective 1/5/2022, with a term to expire 12/31/22.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

6. Officers Appointed By the Town Board

Subject : 6.8 Tax Collector's 2022 Liability Certificate

Meeting : Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution), Minutes

Recommended Action :

2022-#

BE IT RESOLVED, that the Town Board of the Town of Monroe approves for the Supervisor and Town Council Members to sign the certificate of liability insurance for the Tax Collector which is to be filed in the Department of Finance in Orange County.

Public Content

Motion & Voting

2022-#9

BE IT RESOLVED, that the Town Board of the Town of Monroe approves for the Supervisor and Town Council Members to sign the certificate of liability insurance for the Tax Collector which is to be filed in the Department of Finance in Orange County.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

6. Officers Appointed By the Town Board

Subject : 6.9 Town Engineer

Meeting : Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution)

Recommended Action :

2022-#

BE IT RESOLVED, that the Town Board of the Town of Monroe hereby appoints MHE as Town Engineer, term to expire 12/31/22.

Public Content

Motion & Voting

2022-#10

BE IT RESOLVED, that the Town Board of the Town of Monroe hereby appoints MHE as Town Engineer, term to expire 12/31/22.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

7. Officers Appointed by the Supervisor

Subject : 7.1 Secretary to the Supervisor

Meeting : Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution)

Recommended Action :

2022-#

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Jennifer Schnaars as Secretary to the Supervisor, term to expire 12/31/25.

Public Content

Motion & Voting

2022-#11

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Jennifer Schnaars as Secretary to the Supervisor, term to expire 12/31/25.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

7. Officers Appointed by the Supervisor

Subject :

7.2 Historian

Meeting :

Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type :

Action (Resolution), Information

Recommended Action :

2022-#

BE IT RESOLVED, that the Town Board of the Town of Monroe hereby appoints James Nelson as the Town of Monroe Historian, term to expire 12/31/22.

Public Content

Motion & Voting

2022-#12

BE IT RESOLVED, that the Town Board of the Town of Monroe hereby appoints James Nelson as the Town of Monroe Historian, term to expire 12/31/22.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

8. Officers Appointed By The Town Clerk

Subject :

8.1 Deputy Town Clerk 1st Deputy

Meeting :

Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type :

Action (Resolution), Information

Recommended Action :

2022-#

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Patricia Kasch as 1st Deputy

Town Clerk, term to expire 12/31/23.

Public Content

Terms of Office to be Coterminous with term of office of Town Clerk

OFFICE_____TERM EXPIRES

1stDeputy Town Clerk, Patricia Kasch 12/31/2023

2nd Deputy Town Clerk, Barbara Singer 12/31/2023

Motion & Voting

2022-#13

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Patricia Kasch as 1st Deputy Town Clerk, term to expire 12/31/23.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

8. Officers Appointed By The Town Clerk

Subject : 8.2 Deputy Town Clerk 2nd Deputy

Meeting : Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution)

Recommended Action : 2022-#
BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Barbara Singer as 2nd Deputy Town Clerk. Salary \$36,000/yr., effective 1/5/2022 with a term to expire 12/31/23.

Public Content

Terms of Office to be Coterminous with term of office of Town Clerk

OFFICE_____TERM EXPIRES

1stDeputy Town Clerk, Patricia Kasch 12/31/2023

2nd Deputy Town Clerk, Barbara Singer 12/31/2023

Motion & Voting

2022-#14

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Barbara Singer as 2nd Deputy Town Clerk. Salary \$36,000/yr., effective 1/5/2022 with a term to expire 12/31/23.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

9. Officers Appointed By Superintendent of Highways

Subject :	9.1 Deputy Superintendent of Highways
Meeting :	Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2022-# BE IT RESOLVED, that the Town Board of the Town of Monroe appoints William Brown Jr., as Deputy Superintendent of Highways. Term to expire 12/31/2022.

Public Content

OFFICE TERM EXPIRES

Deputy Superintendent of Highways

William Brown Jr. 12/31/2022

Motion & Voting

2022-#15

BE IT RESOLVED, that the Town Board of the Town of Monroe appoints William Brown Jr., as Deputy Superintendent of Highways. Term to expire 12/31/2022.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

10. Planning Board Appointments By Town Board

Subject :	10.1 Planning Board Chairperson
Meeting :	Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution), Minutes
Recommended Action :	2022-# BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Bonnie Franson as Planning Board Chairperson, term to expire 12/31/22.

Public Content

Motion & Voting

2022-#16

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Bonnie Franson as Planning Board Chairperson, term to expire 12/31/22.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

10. Planning Board Appointments By Town Board

Subject :	10.2 Planning Board Member
Meeting :	Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Information

Public Content

PLANNING BOARD (7 year terms)

ONE MEMBER AND CHAIRMAN DESIGNATED ANNUALLY

NAME TERM EXPIRES

1. LISA MC QUADE 12/31/2021 (hold-over)
2. BONNIE FRANSON 12/31/2024
3. JOHN ALLEGRO 12/31/2025
4. PATRICKSHEA 12/31/2026
5. ANTHONY VACCARO 12/31/2027
6. JASON CZERWINSKI 12/31/2022
7. JEFFERY MANSON 12/31/2023

11. Zoning Board of Appeals Appointments By Town Board

Subject :	11.1 Zoning Board of Appeals Members
Meeting :	Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-# Appointment of Zoning Board of Appeals Member BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Steven Thau as Zoning Board of Appeals Member, slot #3, term to expire 12/31/2026.

Public Content

ZONING BOARD OF APPEALS (5 year terms)

NAME TERM EXPIRES

1	Kevin Scully	12/31/2024
2	Francis "Chip" Postiglione	12/31/2025
3	Steven Thau	12/31/2026
4	Michael Murphy (Chair)	12/31/2023
5	Marci Daniel	12/31/2022

Alternate Members

Vacant	12/31/2024
Vacant	12/31/2024

Motion & Voting

2022-#17

Appointment of Zoning Board of Appeals Member

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Steven Thau as Zoning Board of Appeals Member, slot #3, term to expire 12/31/2026.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

11. Zoning Board of Appeals Appointments By Town Board

Subject :	11.2 Zoning Board of Appeals Chairperson
Meeting :	Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-# Appointment of Zoning Board of Appeals Chairperson BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Michael Murphy as Zoning Board of Appeals Chairperson, term to expire 12/31/22.

Public Content

Motion & Voting

2022-#18

Appointment of Zoning Board of Appeals Chairperson

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Michael Murphy as Zoning Board of Appeals Chairperson, term to expire 12/31/22.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

11. Zoning Board of Appeals Appointments By Town Board

Subject : 11.3 Zoning Board of Appeals Attorney Appointment

Meeting : Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution)

Recommended Action : 2022-#
BE IT RESOLVED that the Town Board of the Town of Monroe appoints the firm of Feerick Nugent MacCartney PLLC as the Town of Monroe Zoning Board of Appeals Attorney.

Public Content

Motion & Voting

2022-#19

BE IT RESOLVED that the Town Board of the Town of Monroe appoints the firm of Feerick Nugent MacCartney PLLC as the Town of Monroe Zoning Board of Appeals Attorney.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

12. Town Counsel Appointment

Subject : 12.1 Town Counsel Appointment

Meeting : Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution)

Recommended Action : 2022-#
BE IT RESOLVED that the Town Board of the Town of Monroe appoints the firm of Feerick Nugent MacCartney PLLC as the Town of Monroe Town Counsel Attorney.

Public Content

Motion & Voting

2022-#20

BE IT RESOLVED that the Town Board of the Town of Monroe appoints the firm of Feerick Nugent MacCartney PLLC as the Town of Monroe Town Counsel Attorney.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

13. Board of Ethics Appontment by Town Board

Subject :	13.1 Board of Ethics Member
Meeting :	Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution), Minutes
Recommended Action :	2022-# Appointment of Board of Ethics Member BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Mike Egan as Board of Ethics Member, slot #2, term to expire 12/31/24.

Public Content

BOARD OF ETHICS (*The Board of Ethics is now a 3 year term verusprevious 5 year terms per March 2019 Code of Ethics Revision)

(MONROE TOWN CODE Sec. 4-7 GENERAL MUNI. LAW Sec. 808) NINE MEMBERS (ONE OF WHOM MUST BE ELECTED OR AN

APPOINTED TOWN EMPLOYEE)

	Name	Term Expiration
1	Ann Marie Morris (Secretary)	12/31/2023
2	Mike Egan	12/31/2024
3	George Tanner	12/31/2023
4	Vacant Slot	12/31/2022
5	Thomas Sullivan (Chair)	12/31/2022
6	Kathleen Aherne	12/31/2022
7	Vacant Slot	12/31/2023
8	Paul Phelan	12/31/2024
9	Vacant Slot	12/31/2024

Motion & Voting

2022-#21

Appointment of Board of Ethics Member

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Mike Egan as Board of Ethics Member, slot #2, term to expire 12/31/24.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

13. Board of Ethics Appontment by Town Board

Subject : 13.2 Board of Ethics Member

Meeting : Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution)

Recommended Action : 2022-#
Appointment of Board of Ethics Member
BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Paul Phelan as Board of Ethics Member, slot #8, term to expire 12/31/24.

Public Content

BOARD OF ETHICS (*The Board of Ethics is now a 3 year term verusprevious 5 year terms per March 2019 Code of Ethics Revision)

(MONROE TOWN CODE Sec. 4-7 GENERAL MUNI. LAW Sec. 808) NINE MEMBERS (ONE OF WHOM MUST BE ELECTED OR AN

APPOINTED TOWN EMPLOYEE)

	Name	Term Expiration
1	Ann Marie Morris (Secretary)	12/31/2023
2	Mike Egan	12/31/2024
3	George Tanner	12/31/2023
4	Vacant Slot	12/31/2022
5	Thomas Sullivan (Chair)	12/31/2022
6	Kathleen Aherne	12/31/2022
7	Vacant Slot	12/31/2023
8	Paul Phelan	12/31/2024
9	Vacant Slot	12/31/2024

Motion & Voting

2022-#22

Appointment of Board of Ethics Member

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Paul Phelan as Board of Ethics Member, slot #8, term to expire 12/31/24.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

14. Conservation Advisory Council Appointments By Town Board

Subject : 14.1 Conservation Advisory Council

Meeting : Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution)

Recommended Action : 2022-#23
BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Nina Petito as Conservation Advisory Council Member, slot #3, term to expire 12/31/23, Ward Brower as Conservation Advisory Council Member, slot #4, term to expire 12/31/23, and Joseph Corona as Conservation Advisory Council Member, slot #6, term to expire 12/31/23.

Public Content

CONSERVATION ADVISORY COUNCIL MEMBERS (2 year terms)

Conservation Advisory Council (2 year terms)

	Name	Term Expiration
1	Charlie Pakula	12/31/2022
2	Vacant	12/31/2022
3	Nina Petito	12/31/2021 (hold-over)
4	Ward Brower	12/31/2021 (hold-over)
5	Vacant	12/31/2021
6	Joseph Corona	12/31/2021 (hold-over)
7	Vacant	12/31/2021

Motion & Voting

2022-#23

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Nina Petito as Conservation Advisory Council Member, slot #3, term to expire 12/31/23, Ward Brower as Conservation Advisory Council Member, slot #4, term to expire 12/31/23, and Joseph Corona as Conservation Advisory Council Member, slot #6, term to expire 12/31/23.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

15. Smith's Clove Park Commission Appointment By Town Board

Subject : 15.1 Smith's Clove Park Commission

Meeting : Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Information

Public Content

Smith's Clove Park CommissionAppointments by Town of Monroe Town Board (5 year terms)

Monroe Joint Parks and Recreation Commission
Town Appointments

	Name	Term Expiration
1	Yesenia Lendor-Montero	12/31/2024
2	Andrew Calvano	12/31/2023
3	Chris Sullivan	12/31/2025
4	Mary Elizabeth Burton	12/31/2021 (hold-over)
5	Tony Schaffer	12/31/2022

16. Official Undertaking By Town Officers

Subject : 16.1 Official Undertaking by Town Officers

Meeting : Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution)

Recommended Action : 2022-#
BE IT RESOLVED that the Town Board of the Town of Monroe approves the individual undertakings of the Supervisor, Town of Monroe Clerk, Tax Collector, Town Justice, Superintendent of Highways, be dispensed with and the blanket undertaking provided by Emery & Webb be filed in the Orange County Clerk's Office in lieu thereof.

Public Content

TOWN LAW sec. 25

RESOLUTION TO PROCURE A BLANKET UNDERTAKING FROM A DULY AUTHORIZED CORPORATE SURETY.

WHEREAS the MONROE TOWN BOARD has reviewed the blanket under-taking provided by Emery & Webb January 1, 2022 finds it sufficient in form, manner of execution, and sufficiency of surety pursuant to PUBLIC OFFICERS LAW, Sec. 11, Sub. 2,

Motion & Voting

2022-#24
BE IT RESOLVED that the Town Board of the Town of Monroe approves the individual undertakings of the Supervisor, Town of Monroe Clerk, Tax Collector, Town Justice, Superintendent of Highways, be dispensed with and the blanket undertaking provided by Emery & Webb be filed in the Orange County Clerk's Office in lieu thereof.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

17. Per Diem Meal Allowance for Travel on Official Business

Subject : 17.1 Per Diem Meal Allowance for Travel on Official Business

Meeting : Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution)

Recommended Action : 2022-#
BE IT RESOLVED, that the Town Board of the Town of Monroe approves to provide a per diem meal allowance as reflected in the Town Handbook in lieu of the payment of "actual and necessary" meal allowance. Receipts shall be required for food expense.

Public Content

PER DIEM MEAL ALLOWANCE FOR TRAVEL ON OFFICIAL BUSINESS

WHEREAS the General Municipal Law Sec. 77-b, has been revised in that the Town may now provide its officers and employees with a reasonable per diem allowance for meals in conjunction with travel on official business, taking into consideration the cost of living of a locality and subject to a maximum equal to the standard meal allowance for business related travel prescribed for federal income tax purposes.

Per Diem Allowance for:
Breakfast Lunch Dinner

Outside New York City \$8.00 \$34.00 \$34.00
New York City \$8.00 \$42.00 \$42.00

Motion & Voting

2022-#25

BE IT RESOLVED, that the Town Board of the Town of Monroe approves to provide a per diem meal allowance as reflected in the Town Handbook in lieu of the payment of "actual and necessary" meal allowance. Receipts shall be required for food expense.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

18. Mileage Reimbursement Allowance

Subject : 18.1 Mileage Reimbursement Allowance

Meeting : Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution)

Recommended Action :

2022-#

BE IT RESOLVED, that the Town Board of the Town of Monroe approves: Section 1. That the Town Board shall approve reimbursement to such employees at the IRS approved rate. Currently that rate is 58.5 cents/mile. Section 2. That the Town Board shall approve reimbursement to such Town officers at the IRS approved rate for mileage reimbursement outside the Town of Monroe. Currently that rate is 58.5 cents/mile. Section 3. That this resolution shall take effect immediately.

Public Content

MILEAGE REIMBURSEMENT ALLOWANCE

WHEREAS the Monroe Town Board has determined to pay a fixed rate of 58.5 cents per mile as reimbursement to officers and employees of the Town who use their personal automobiles while performing their official duties on behalf of the Town.

Motion & Voting

2022-#26

BE IT RESOLVED, that the Town Board of the Town of Monroe approves: Section 1. That the Town Board shall approve reimbursement to such employees at the IRS approved rate. Currently that rate is 58.5 cents/mile.

Section 2. That the Town Board shall approve reimbursement to such Town officers at the IRS approved rate for mileage reimbursement outside the Town of Monroe. Currently that rate is 58.5 cents /mile.

Section 3. That this resolution shall take effect immediately.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

19. Rules of Procedure

Subject :

19.1 Rules of Procedure

Meeting :

Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type :

Action (Resolution)

Recommended Action :

2022-#

BE IT RESOLVED, that the Town Board of the Town of Monroe shall conduct itself according to Robert's Rules of Order 11th Edition, 2011 the extent that Roberts Rules of Order are consistent with the Town Law of the State of New York and the Town of Monroe's Meeting Rules adopted February 27, 2017.

Public Content

RULES OF PROCEDURE

(TOWN LAW Sec. 63)

TOWN OF MONROE TOWN MEETING RULES

ADOPTED FEBRUARY 27, 2017

Motion & Voting

2022-#27

BE IT RESOLVED, that the Town Board of the Town of Monroe shall conduct itself according to Robert's Rules of Order 11th Edition, 2011 the extent that Roberts Rules of Order are consistent with the Town Law of the State of New York and the Town of Monroe's Meeting Rules adopted February 27, 2017.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

20. Open Meetings Law Requirements

Subject :	20.1 Open Meetings Law Requirements
Meeting :	Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution), Minutes
Recommended Action :	2022-# BE IT RESOLVED, that the Town Board of the Town of Monroe shall convene for a regular meetings on the following dates: January 4, 2022, January 18, 2022, February 7, 2022, February 22, 2022, March 7, 2022, March 21, 2022, April 4, 2022, April 18, 2022, May 2, 2022, May 16, 2022, June 6, 2022, June 21, 2022, July 11, 2022, August 15, 2022, September 6, 2022, September 19, 2022, October 3, 2022, October 17, 2022, November 9, 2022, November 21, 2022, and December 5, 2022. BE IT FURTHER RESOLVED, that all Town Board meetings shall be held at the Town of Monroe Town Hall located at 1465 Orange Turnpike, Monroe, New York. All meetings shall begin at 7:00 PM unless noticed for a different time.

Public Content

OPEN MEETINGS LAW REQUIREMENTS

(TOWN LAW Sec. 62)

File Attachments

[2022 Town Board Meeting Schedule.pdf \(111 KB\)](#)

Motion & Voting

2022-#28

BE IT RESOLVED, that the Town Board of the Town of Monroe shall convene for a regular meetings on the following dates: January 4, 2022, January 18, 2022, February 7, 2022, February 22, 2022, March 7, 2022, March 21, 2022, April 4, 2022, April 18, 2022, May 2, 2022, May 16, 2022, June 6, 2022, June 21, 2022, July 11, 2022, August 15, 2022, September 6, 2022, September 19,2022, October 3, 2022, October 17, 2022, November 9, 2022, November 21, 2022, and December 5, 2022.

BE IT FURTHER RESOLVED, that all Town Board meetings shall be held at the Town of Monroe Town Hall located at 1465 Orange Turnpike, Monroe, New York. All meetings shall begin at 7:00 PM unless noticed for a different time.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

21. Special Meetings

Subject :	21.1 Special Meetings
Meeting :	Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-# BE IT RESOLVED that the Town Board of the Town of Monroe designates public locations for special meetings notices shall be the bulletin boards of the Town Hall at 1465 Orange Turnpike Monroe, New York.

Public Content

SPECIAL MEETINGS:

The requirements for calling a special meeting are set forth in Section 62 of the Town Law of the State of New York:

"The Supervisor of the Town may, and upon written request of two members of the Town Board shall within ten days, call a special meeting of the Town Board by giving at least two days notice in writing to members of the board of the town when and the place where the meeting is to be held.

The requirements for public notice of a special meeting are set forth in Section 104 of the Public Officers Law of the State of New York:

"Public notice of every (special) meeting shall be given to the extent practicable, to the news media and shall be conspicuously posted in one or more designated public locations at a reasonable time prior thereto."

Motion & Voting

2022-#29

BE IT RESOLVED that the Town Board of the Town of Monroe designates public locations for special meetings notices shall be the bulletin boards of the Town Hall at 1465 Orange Turnpike Monroe, New York.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

22. Official Newspaper

Subject :	22.1 Official Newspaper
Meeting :	Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-# BE IT RESOLVED that the Town Board of the Town of Monroe approves the official newspaper of the Monroe Town Board to be the Times Herald Record.

Public Content

Motion & Voting

2022-#30

BE IT RESOLVED that the Town Board of the Town of Monroe approves the official newspaper of the Monroe Town Board to be the Times Herald Record.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

23. Official Depositories

Subject :	23.1 Official Depositories
Meeting :	Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-# BE IT RESOLVED that the Town Board of the Town of Monroe designates the official depositories of the Monroe Town Board shall be M & T Bank, JP Morgan Chase Bank, Sterling National, TD Banknorth, Key Bank, Green County Commercial Bank, Wallkill Valley Federal Savings.

Public Content

Motion & Voting

2022-#31

BE IT RESOLVED that the Town Board of the Town of Monroe designates the official depositories of the Monroe Town Board shall be M & T Bank, JP Morgan Chase Bank, Sterling National, TD Banknorth, Key Bank, Green County Commercial Bank, Wallkill Valley Federal Savings.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

24. Petty Cash Funds

Subject :	24.1 Petty Cash Funds
Meeting :	Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-# BE IT RESOLVED that the Town Board of the Town of Monroe approves that Tax Collector is authorized to maintain a petty cash fund not to exceed \$500.00.

Public Content

Motion & Voting

2022-#32

BE IT RESOLVED that the Town Board of the Town of Monroe approves that Tax Collector is authorized to maintain a petty cash fund not to exceed \$500.00.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

25. Purchase Authorization for Highway Superintendent

Subject :	25.1 Purchase Authorization for Highway Superintendent
Meeting :	Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-# BE IT RESOLVED that the Town Board of the Town of Monroe approves the Superintendent of Highways to purchase equipment, tools and implements during the year 2022 without prior approval of the Town Board in an amount not to exceed \$5,000.00.

Public Content

PURCHASE AUTHORIZATION FOR HIGHWAY SUPERINTENDENT

(HIGHWAY LAW 142 (1A))

Motion & Voting

2022-#33

BE IT RESOLVED that the Town Board of the Town of Monroe approves the Superintendent of Highways to purchase equipment, tools and implements during the year 2022 without prior approval of the Town Board in an amount not to exceed \$5,000.00.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

26. Accounting and Financial Reports

Subject :	26.1 Accounting and Financial Reports
Meeting :	Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-# BE IT RESOLVED that the Town Board of the Town of Monroe shall engage the services of a Certified Public Accountant or someone of equivalent expertise to make an annual audit of the Town of Monroe and Town Court system to be completed within 90 days after the close of the fiscal year pursuant to Town Law Sec. 62 (1) and Sec. 123. BE IT FURTHER RESOLVED that the Supervisor shall submit to the Town Clerk within 120 days after the close of the fiscal year, a copy of the Annual Financial report to the State Comptroller, and the Town Clerk shall cause a summary of such report, or notice that a copy of such report is on file and available for inspection or copying, to be published within 10 days in the official town newspaper pursuant to Town Law, Sec. 29 (10-a).

Public Content

Motion & Voting

2022-#34

BE IT RESOLVED that the Town Board of the Town of Monroe shall engage the services of a Certified Public Accountant or someone of equivalent expertise to make an annual audit of the Town of Monroe and Town Court system to be completed within 90 days after the close of the fiscal year pursuant to Town Law Sec. 62 (1) and Sec. 123.

BE IT FURTHER RESOLVED that the Supervisor shall submit to the Town Clerk within 120 days after the close of the fiscal year, a copy of the Annual Financial report to the State Comptroller, and the Town

Clerk shall cause a summary of such report, or notice that a copy of such report is on file and available for inspection or copying, to be published within 10 days in the official town newspaper pursuant to Town Law, Sec. 29 (10-a).

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

27. Returned Check Fee

Subject :	27.1 Returned Check Fee
Meeting :	Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-# BE IT RESOLVED that the Town Board of the Town of Monroe imposes a charge of \$20.00 on each check tendered as payment and returned for insufficient funds.

Public Content

(Gen. Muni. Law Sec. 85)

Motion & Voting

2022-#35

BE IT RESOLVED that the Town Board of the Town of Monroe imposes a charge of \$20.00 on each check tendered as payment and returned for insufficient funds.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

28. Immediate Deposit of Tax Collection Funds by Tax Collector

Subject :	28.1 Deposit of Funds by Tax Collector
Meeting :	Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-# BE IT RESOLVED that the Town Board of the Town of Monroe approves the immediate deposit of funds by the Tax Collector of all tax collections in interest bearing accounts as a temporary investment measure.

Public Content

Motion & Voting

2022-#36

BE IT RESOLVED that the Town Board of the Town of Monroe approves the immediate deposit of funds by the Tax Collector of all tax collections in interest bearing accounts as a temporary investment measure.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

29. 2022 Town of Monroe Employee Holiday Calendar

Subject :	29.1 Town of Monroe Employee Holiday Calendar
Meeting :	Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-# BE IT RESOLVED that the Town of Monroe shall observe the following 2022 Holiday schedule for its non-union and union employees

Public Content

2022 Holiday Calendar for Town of Monroe Non-Union Employees and Dial-A-Bus Teamsters Local 445 Employees

Friday, December 31, 2021

New Years Day (Observed)

Monday, January 17, 2022

Martin Luther King, Jr. Day

Friday, February 11, 2022

Lincoln's Birthday (Observed)

Monday, February 21, 2022

Presidents Day

Monday, May 30, 2022

Memorial Day

Monday, July 4, 2022

Independence Day

Monday, September 5, 2022

Labor Day

Monday, October 10, 2022

Columbus Day

Friday, November 11, 2022

Veterans Day

Thursday, November 24, 2022

Thanksgiving Day

Friday, November 25, 2022

Thanksgiving (Observed)

Friday, December 23, 2022

Christmas Eve (1/2 Day) (Observed)

Monday, December 26, 2022

Christmas Day (Observed)

**2022 Holiday Calendar for Town of Monroe Highway Department
IBEW Union 363 Employees**

Friday, December 31, 2021

New Years Day (Observed)

Monday, January 17, 2022

Martin Luther King, Jr. Day

Monday, February 21, 2022

Presidents Day

Monday, May 30, 2022

Memorial Day

Monday, July 4, 2022

Independence Day

Monday, September 5, 2022

Labor Day

Monday, October 10, 2022

Columbus Day

Friday, November 11, 2022

Veterans Day

Thursday, November 24, 2022

Thanksgiving Day

Friday, November 25, 2022

Thanksgiving (Observed)

Friday, December 23, 2022

Christmas Eve (1/2 Day) (Observed)

Monday, December 26, 2022

Christmas Day (Observed)

***Day of Employee's Choice**

Motion & Voting

2022-#37

BE IT RESOLVED that the Town of Monroe shall observe the following 2022 Holiday schedule for its non-union and union employees:

2022 Holiday Calendar for Town of Monroe Non-Union Employees
and Dial-A-Bus Teamsters Local 445 Employees

Friday, December 31, 2021 New Years Day (Observed)

Monday, January 17, 2022 Martin Luther King, Jr. Day

Friday, February 11, 2022 Lincoln's Birthday (Observed)

Monday, February 21, 2022 Presidents Day

Monday, May 30, 2022 Memorial Day

Monday, July 4, 2022 Independence Day

Monday, September 5, 2022 Labor Day

Monday, October 10, 2022 Columbus Day

Friday, November 11, 2022 Veterans Day

Thursday, November 24, 2022 Thanksgiving Day

Friday, November 25, 2022 Thanksgiving (Observed)

Friday, December 23, 2022 Christmas Eve (1/2 Day) (Observed)

Monday, December 26, 2022 Christmas Day (Observed)

2022 Holiday Calendar for Town of Monroe Highway Department

IBEW Union 363 Employees

Friday, December 31, 2021 New Years Day (Observed)
Monday, January 17, 2022 Martin Luther King, Jr. Day
Monday, February 21, 2022 Presidents Day
Monday, May 30, 2022 Memorial Day
Monday, July 4, 2022 Independence Day
Monday, September 5, 2022 Labor Day
Monday, October 10, 2022 Columbus Day
Friday, November 11, 2022 Veterans Day
Thursday, November 24, 2022 Thanksgiving Day
Friday, November 25, 2022 Thanksgiving (Observed)
Friday, December 23, 2022 Christmas Eve (1/2 Day) (Observed)
Monday, December 26, 2022 Christmas Day (Observed)
*Day of Employee's Choice

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

30. Acceptance of Minutes

Subject :	30.1 Acceptance of Minutes 12-6-2021
Meeting :	Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2022-# BE IT RESOLVED that the Town Board of the Town of Monroe accepts the Minutes of December 6, 2021.

File Attachments

[TB 12-6-2021 DRAFT Meeting Minutes.pdf \(606 KB\)](#)

Motion & Voting

2022-#38

BE IT RESOLVED that the Town Board of the Town of Monroe accepts the Minutes of December 6, 2021.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

Abstain: Dorey Houle

31. New Business

Subject :	31.1 Carla McNamara, Assessor's Clerk
Meeting :	Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type :	Action (Resolution), Discussion
Recommended Action :	2022-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discuss and approve Carla McNamara for the provisional appointment for the full-time Assessor's Clerk position at an hourly rate of \$22.50. Carla has been preapproved for this provisional appointment by Orange County Department of Human Resources pending the Civil Service Exam for this job title.

Motion & Voting

2022-#39
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve Carla McNamara for the provisional appointment for the full-time Assessor's Clerk position at an hourly rate of \$22.50. Carla has been preapproved for this provisional appointment by Orange County Department of Human Resources pending the Civil Service Exam for this job title. Start date January 10, 2022.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

31. New Business

Subject :	31.2 Mask Mandate in Town Buildings
Meeting :	Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2022-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

RESOLUTION IMPOSING A REQUIREMENT FOR MASKS/FACE COVERINGS IN ALL MUNICIPAL FACILITIES

WHEREAS, on December 10, 2021, the Governor of the State of New York announced new requirements concerning entry to public places other than private residences; and

WHEREAS, such requirements mandate that municipalities either require proof of vaccination as a condition of entry to municipal facilities or require all persons to wear face coverings consistent with guidance from the Center for Disease Control (CDC); and

WHEREAS, the Town Board has reviewed the guidance issued by the Governor and the Commissioner of the Department of Health.

NOW THEREFORE BE IT RESOLVED that:

Section 1. The above WHEREAS clauses are incorporated herein as if set forth in full.

Section 2. The Town Board hereby determines that effective December 13, 2021, all persons 2 or older whom are medically able to tolerate a face covering/mask must wear such face covering/mask at all times while inside any Town facility. Municipal Staff/ Employees shall not be required to wear a mask/face covering when actively engaged in eating or drinking in a manner permissible by any applicable policies.

Section 3. The Town Supervisor may take any and all actions necessary to carry out the provisions of this resolution.

Section 4. The Supervisor is hereby authorized to participate in any written impact negotiation request submitted by an employee union in response to the implementation of this Resolution.

Section 5. The Supervisor is authorized to provide any reasonable accommodation to any person with a medical condition or religious restriction that may be required under law in carrying out the provisions of this Resolution.

Section 6. Regardless of the date of actual adoption of this Resolution, the Resolution shall be deemed effective December 13, 2021 any actions taken by any official in implementing the provisions of this Resolution prior to the date of adoption are hereby ratified and confirmed as necessary actions that were required in order to comply with directives from the Governor of the State of New York and Commissioner of Health of the State of New York in carrying out emergency measures.

Motion & Voting

2022-#40

BE IT RESOLVED that the Town Board of the Town of Monroe made the following Resolution by Supervisor Cardone, and seconded by Councilman Scancarello:

RESOLUTION IMPOSING A REQUIREMENT FOR MASKS/FACE COVERINGS IN ALL MUNICIPAL FACILITIES

WHEREAS, on December 10, 2021, the Governor of the State of New York announced new requirements concerning entry to public places other than private residences; and

WHEREAS, such requirements mandate that municipalities either require proof of vaccination as a condition of entry to municipal facilities or require all persons to wear face coverings consistent with guidance from the Center for Disease Control (CDC); and

WHEREAS, the Town Board has reviewed the guidance issued by the Governor and the Commissioner of the Department of Health.

NOW THEREFORE BE IT RESOLVED that:

Section 1. The above WHEREAS clauses are incorporated herein as if set forth in full.

Section 2. The Town Board hereby determines that effective December 13, 2021, all persons 2 or older whom are medically able to tolerate a face covering/mask must wear such face covering/mask at all times while inside any Town facility. Municipal Staff/ Employees shall not be required to wear a mask /face covering when actively engaged in eating or drinking in a manner permissible by any applicable policies.

Section 3. The Town Supervisor may take any and all actions necessary to carry out the provisions of this resolution.

Section 4. The Supervisor is hereby authorized to participate in any written impact negotiation request submitted by an employee union in response to the implementation of this Resolution.

Section 5. The Supervisor is authorized to provide any reasonable accommodation to any person with a medical condition or religious restriction that may be required under law in carrying out the provisions of this Resolution.

Section 6. Regardless of the date of actual adoption of this Resolution, the Resolution shall be deemed effective December 13, 2021 any actions taken by any official in implementing the provisions of this Resolution prior to the date of adoption are hereby ratified and confirmed as necessary actions that were required in order to comply with directives from the Governor of the State of New York and Commissioner of Health of the State of New York in carrying out emergency measures.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

31. New Business

Subject :	31.3 Town of Monroe Public Health Emergency Operation Plan
Meeting :	Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2022-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discussion regarding draft of the Town of Monroe Operation Plan for Public Health Emergencies. All municipalities are required by New York State legislation signed by former Governor Cuomo to adopt such a plan to protect public workers in future health emergencies.

Motion & Voting

2022-#41

BE IT RESOLVED that the Town Board of the Town of Monroe made a Motion to approve draft of the Town of Monroe Operation Plan for Public Health Emergencies. All municipalities are required by New York State legislation signed by former Governor Cuomo to adopt such a plan to protect public workers in future health emergencies subject to approval of Town Counsel and Town Supervisor.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

31. New Business

Subject :	31.4 Town of Monroe Dog Park Signage
Meeting :	Jan 4, 2022 - MONROE TOWN BOARD RE-

ORGANIZATIONAL AGENDA

Type :

Action (Resolution), Discussion

Recommended Action :

2022-#

BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discussion regarding signage for Town of Monroe Dog Park on Mine Road to include park rules and regulations.

Motion & Voting

2022-#42

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve signage for Town of Monroe Dog Park on Mine Road to include park rules and regulations subject to the approval of final form by Town Counsel.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

31. New Business

Subject :

31.5 Certificate of Designation, The Association of Towns of the State of New York

Meeting :

Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type :

Action (Resolution), Discussion

Recommended Action :

2022-#

BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving designated Town Board Voting Delegate to attend the Annual Business Session of the Association of Towns of the State of New York, to be held during Presidents' Week, February 2022, and to cast the vote of the Town of Monroe. In the absence of the person so designated, the following named person has been designated to cast the vote of said town.

Motion & Voting

2022-#43

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion approving designated Town Board Voting Delegate Supervisor Cardone to attend the Annual Business Session of the Association of Towns of the State of New York, to be held during Presidents' Week, February 2022, and

to cast the vote of the Town of Monroe. In the absence of the person so designated, the following named person (Councilman McGinn) has been designated to cast the vote of said town.

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

32. Motions From the Floor

Subject :	32.1 Moodna Commission Appointment
Meeting :	Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2022-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to appoint Councilman McGinn to the Moodna Commission. Term to expire _____.

Public Content

Motion & Voting

2022-#44

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to appoint Councilman McGinn to the Moodna Commission.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

33. Community Announcements

Subject :	33.1 National Law Enforcement Day January 9, 2022
Meeting :	Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Information

Public Content

34. Highway Surplus/Purchase

Subject :	34.1 Surplus of 2006 Sterling and 1995 Econo Trailer
Meeting :	Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2022-# BE IT RESOLVED, that the Town Board of the Town

Public Content

Motion & Voting

2022-#45

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to surplus the following vehicles on Auctions International:

Highway Trucks to Surplus

Truck #21 2006 Sterling Diesel
Model: XPR4550-U
Vin #: 2FZAASDC96AW56974
Minimum Bid \$25.000

1995 Econo Trailer
Vin #: 42EDPHE49T1000639

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

34. Highway Surplus/Purchase

Subject :	34.2 Purchase of 1998 Mack RD6
Meeting :	Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-# BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2022-#46

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to purchase 1998 Mack RD6 Vin #1MZP267c6wmO36073
Model RD688S
\$27,350

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

34. Highway Surplus/Purchase

Subject : 34.3 Light Tower
Meeting : Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type : Information

Public Content

35. Possible Executive Session

Subject : 35.1 Enter Into Executive Session
Meeting : Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type : Action (Resolution)
Recommended Action : 2022-#
BE IT RESOLVED that the Town Board of the Town of Monroe approves to enter into an Executive Session.

Public Content

Motion & Voting

2022-#47
BE IT RESOLVED that the Town Board of the Town of Monroe approves to enter into an Executive Session to discuss contract personnel.

Motion by Mike McGinn, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

35. Possible Executive Session

Subject : 35.2 Return to Regular Session
Meeting : Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type : Action (Resolution)
Recommended Action : 2022-#
BE IT RESOLVED that the Town Board of the Town of Monroe approves to return to regular session.

Public Content

Motion & Voting

2022-#48

BE IT RESOLVED that the Town Board of the Town of Monroe approves to return to regular session.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

36. Adjournment of Meeting

Subject : 36.1 Adjournment of Meeting

Meeting : Jan 4, 2022 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution)

Recommended Action : 2022-#
BE IT RESOLVED, that the Town Board of the Town of Monroe adjourns the meeting of January 4, 2022 at

Public Content

Motion & Voting

2022-#49

BE IT RESOLVED, that the Town Board of the Town of Monroe adjourns the meeting of January 4, 2022 at 8:49 PM.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle