

MONROE TOWN BOARD RE-ORGANIZATIONAL MINUTES

— 01/04/2021

MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA (Monday, January 4, 2021)

Generated by Valerie Bitzer

Members present

Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

1. Call to Order

Procedural: 1.1 Pledge of Allegiance

COUNCILMAN SCANCARELLO NOT PRESENT. 2. Community

Discussion, Information: 2.1 Town of Monroe 2021 Calendar

To hear Supervisor Cardone's comments regarding the Town of Monroe Calendar, please go on-line to Board Doc's Video Clip #2.1, 0:1:40. 3. Elected Officials Swearing In Ceremony

Action (Resolution): 3.1 Motion to Open Meeting of January 4, 2021

2021-#1

BE IT RESOLVED, that the Town of Board of the Town of Monroe Made a Motion to open the Town Board Re-Org Meeting of January 4, 2021.

Motion by Mary Bingham, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

4. Town Officers

Information: 4.1 Elected Officers

Sec. 25 of the TOWN LAW requires oath of office for every town official within 15 days after commencement of office. Sec. 10 of the PUBLIC OFFICERS LAW requires the oath of office of every municipal officer to be on file in the office of the clerk of the municipality.

ELECTED OFFICERS TERM EXPIRES

Anthony Cardone, Supervisor 12/31/2021

Richard Colon, Councilman 12/31/2021

Mary Bingham, Councilman 12/31/2021

Michael McGinn, Councilman 12/31/2023

Sal Scancarello, Councilman 12/31/2023

Mary Ellen Beams, Town Clerk 12/31/2023

Audra Schwartz, Town Justice 12/31/2021

James McKnight, Town Justice 12/31/2023

John Scherne, Highway Superintendent 12/31/2023 5. Officers Appointed By the Town Board

Action (Resolution): 5.1 Acting Supervisor

2021-#2

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Councilman Rick Colon as Acting Supervisor term to expire 12/31/21.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

Action (Resolution), Information: 5.2 Registrar of Vital Statistics

2021-#3

BE IT RESOLVED, that the Town of Board of the Town of Monroe appoints Mary Ellen F. Beams as Registrar of Vital Statistics. Cotermious with term of office of Town Clerk, Public Health Law 4121, 4123.

Motion by Councilperson - Rick Colon, second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

Action (Resolution), Information: 5.3 Deputy Registrar

2021-#4

BE IT RESOLVED, that the Town of Board of the Town of Monroe appoints Patricia Kasch as Deputy Registrar. Term to expire 12/31/2021.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

Action (Resolution): 5.4 Town Marriage Officer

2021-#5

BE IT RESOLVED, that the Town Board of the Town of Monroe approves the Town Clerk Mary Ellen Beams as a Town Marriage Officer pursuant to the provisions of the Domestic Relations Law.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

Action (Resolution): 5.5 Tax Collector

To hear Supervisor Cardone, and Town Clerk Mary Ellen Beams regarding Tax Collection, please go on-line to Board Doc's Video Clip #5.5, 0:5:15. **2021-#6**

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Mary Ellen Beams as Tax Collector. Term to expire 12/31/21.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

Action (Resolution): 5.6 Deputy Tax Collector

2021-#7

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Patricia Kasch as Deputy Tax Collector. Term to expire 12/31/21.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

Action (Resolution), Minutes: 5.7 Tax Collector's 2021 Liability Certificate

2021-#8

BE IT RESOLVED, that the Town Board of the Town of Monroe Tabled the matter for the Supervisor and Town Council Members to sign the certificate of liability insurance for the Tax Collector which is to be filed in the Department of Finance in Orange County.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

Action (Resolution): 5.8 Town Engineer

To hear Supervisor Cardone, and Councilman McGinn regarding Town Engineer, please go on-line to Board Doc's Video Clip #5.8, 0:6:49. **2021-#9**

BE IT RESOLVED, that the Town Board of the Town of Monroe hereby appoints McGoey Hauser and Edsall as Town Engineer. Term to expire 12/31/21.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

6. Officers Appointed by the Supervisor

Action (Resolution), Information: 6.1 Historian

2021-#10

BE IT RESOLVED, that the Town Board of the Town of Monroe hereby appoints James Nelson as the Town of Monroe Historian. Term to expire 12/31/21.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

7. Officers Appointed By The Town Clerk

Information: 7.1 Deputy Town Clerks

Terms of Office to be Coterminous with term of office of Town Clerk.

OFFICE TERM EXPIRES

1st Deputy Town Clerk, Patricia Kasch 12/31/2023

2nd Deputy Town Clerk, Valerie Bitzer 12/31/2023 8. Officers Appointed By Superintendent of Highways

Action (Resolution), Information: 8.1 Deputy Superintendent of Highways

2021-#11

BE IT RESOLVED, that the Town Board of the Town of Monroe hereby appoints William Brown Jr. as Deputy Superintendent of Highways. Term to expire 12/31/2021.

Motion by Mike McGinn, second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

9. Planning Board Appointments By Town Board

Action (Resolution), Discussion, Information: 9.1 Planning Board Member

2021-#12

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Anthony Vaccaro as Planning Board Member, slot #5. Term to expire 12/31/27.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

Action (Resolution), Minutes: 9.2 Planning Board Chairperson

2021-#13

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Bonnie Franson as Planning Board Chairperson. Term to expire 12/31/21.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

10. Zoning Board of Appeals Appointments By Town Board

Action (Resolution): 10.1 Zoning Board of Appeals Members

ZONING BOARD OF APPEALS (5 year terms)

2021-#14

Appointment of Zoning Board of Appeals Member

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Austin Seid as Zoning Board of Appeals Member, slot #2. Term to expire 12/31/2025.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

NAME TERM EXPIRES

1 Kevin Scully 12/31/2024

2 Austin Seid 12/31/2025

3 Peter Lewis 12/31/2021

4 Michael Murphy (Chair) 12/31/2023

5 Aaron Fried 12/31/2022

Alternate Members

Vacant 12/31/2024

Vacant 12/31/2024

Action (Resolution): 10.2 Zoning Board of Appeals Chairperson

2021-#15

Appointment of Zoning Board of Appeals Chairperson

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Michael Murphy as Zoning Board of Appeals Chairperson. Term to expire 12/31/21.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

Action (Resolution): 10.3 Zoning Board of Appeals Attorney Appointment

2021-#16

BE IT RESOLVED that the Town Board of the Town of Monroe appoints the firm of Feerick Nugent MacCartney PLLC as the Town of Monroe Zoning Board of Appeals Attorney.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

11. Town Counsel Appointment

Action (Resolution): 11.1 Town Counsel Appointment

2021-#17

BE IT RESOLVED that the Town Board of the Town of Monroe appoints the firm of Feerick Nugent MacCartney PLLC as the Town of Monroe Town Council Attorney.

Motion by Mike McGinn, second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

12. Board of Ethics Appontment by Town Board

Action (Resolution), Minutes: 12.1 Board of Ethics Member

BOARD OF ETHICS (*The Board of Ethics is now a 3 year term verus previous 5 year term as per March 2019 Code of Ethics Revision)

(MONROE TOWN CODE Sec. 4-7 GENERAL MUNI. LAW Sec. 808) NINE MEMBERS (ONE OF WHOM MUST BE ELECTED OR AN APPOINTED TOWN EMPLOYEE)

2021-#18

Appointment of Board of Ethics Member

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Ann Marie Morris as Board of Ethics Member, slot #1. Term to expire 12/31/23.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

Name Term Expiration

1 Ann Marie Morris (Secretary) 12/31/2023

2 Mike Egan 12/31/2021

3 George Tanner 12/31/2023
4 Vacant Slot 12/31/2022
5 Thomas Sullivan (Chair) 12/31/2022
6 Kathleen Aherne 12/31/2022
7 Vacant Slot 12/31/2023
8 Paul Phelan 12/31/2021
9 Susan Pendergast 12/31/2021

Action (Resolution): 12.2 Board of Ethics Member

BOARD OF ETHICS (*The Board of Ethics is now a 3 year term versus previous 5 year term as per March 2019 Code of Ethics Revision)
(MONROE TOWN CODE Sec. 4-7 GENERAL MUNI. LAW Sec. 808) NINE MEMBERS (ONE OF WHOM MUST BE ELECTED OR AN APPOINTED TOWN EMPLOYEE)

2021-#19

Appointment of Board of Ethics Member

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints George Tanner as Board of Ethics Member, slot #3. Term to expire 12/31/23.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

Name Term Expiration

1 Ann Marie Morris (Secretary) 12/31/2023
2 Mike Egan 12/31/2021
3 George Tanner 12/31/2023
4 Vacant Slot 12/31/2022
5 Thomas Sullivan (Chair) 12/31/2022
6 Kathleen Aherne 12/31/2022
7 Vacant Slot 12/31/2023
8 Paul Phelan 12/31/2021
9 Susan Pendergast 12/31/2021

Information: 12.3 Board of Ethics Member

To hear Supervisor Cardone regarding Board of Ethics Member Vacancy, please go on-line to Board Doc's Video Clip #12.3, 0:12:23. 13. Conservation Advisory Council Appointments By Town Board

Action (Resolution): 13.1 Conservation Advisory Council

To hear Supervisor Cardone regarding the Conservation Advisory Council Vacancies, please go on-line to Board Doc's Video Clip #13.1, 0:12:47.

2021-#20

Appointment of Conservation Advisory Council Member

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Charlie Pakula as Conservation Advisory Council Member, slot #1. Term to expire 12/31/22.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

CONSERVATION ADVISORY COUNCIL MEMBERS (2 year terms)

Conservation Advisory Council (2 year terms)

Name Term Expiration

1 Charlie Pakula 12/31/2022

2 Vacant 12/31/2022

3 Nina Petito 12/31/2021

4 Ward Brower 12/31/2021

5 Vacant 12/31/2021

6 Joseph Corona 12/31/2021

7 Vacant 12/31/2021

14. Smith's Clove Park Commission Appointment By Town Board

Action (Resolution): 14.1 Smith's Clove Park Commission

To hear Supervisor Cardone regarding Smith's Clove Park Vacancy, please go on-line to Board Doc's Video Clip #14.1, 0:13:16.

Smith's Clove Park Commission Appointments by Town of Monroe Town Board (5 year terms)

2021-#21

BE IT RESOLVED that the Town Board of the Town of Monroe approves to appoint Chris Sullivan to the Town of Monroe slot #3 on the Monroe Joint Park Commission. Term to expire 12-31-2025.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

Monroe Joint Parks and Recreation Commission
Town Appointments

Name Term Expiration

1 Vacant Slot 12/31/2024

2 Andrew Calvano 12/31/2023

3 Chris Sullivan 12/31/2025

4 Mary Elizabeth Burton 12/31/2021

5 Tony Schaffer 12/31/2022

15. Official Undertaking By Town Officers

Action (Resolution): 15.1 Official Undertaking by Town Officers

2021-#22

BE IT RESOLVED that the Town Board of the Town of Monroe approves the individual undertakings of the Supervisor, Town of Monroe Clerk, Tax Collector, Town Justice, Superintendent of Highways, be dispensed with and the blanket undertaking provided by Emery & Webb be filed in the Orange County Clerk's Office in lieu thereof.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

16. Per Diem Meal Allowance for Travel on Official Business

Action (Resolution): 16.1 Per Diem Meal Allowance for Travel on Official Business

PER DIEM MEAL ALLOWANCE FOR TRAVEL ON OFFICIAL BUSINESS

WHEREAS the General Municipal Law Sec. 77-b, has been revised in that the Town may now provide its officers and employees with a reasonable per diem allowance for meals in conjunction with travel on official business, taking into consideration the cost of living of a locality and subject to a maximum equal to the standard meal allowance for business related travel prescribed for federal income tax purposes.

Per Diem Allowance for: Breakfast Lunch Dinner

Outside New York City \$8.00 \$34.00 \$34.00

New York City \$8.00 \$42.00 \$42.00 **2021-#23**

BE IT RESOLVED, that the Town Board of the Town of Monroe approves to provide a per diem meal allowance as reflected in the Town Handbook in lieu of the payment of "actual and necessary" meal allowance. Receipts shall be required for food expense.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

17. Mileage Reimbursement Allowance

Action (Resolution): 17.1 Mileage Reimbursement Allowance

2021-#24

BE IT RESOLVED, that the Town Board of the Town of Monroe approves:

Section 1. That the Town Board shall approve reimbursement to such employees at the IRS approved rate. Currently that rate is 56 cents/mile.

Section 2. That the Town Board shall approve reimbursement to such Town officers at the IRS approved rate for mileage reimbursement outside the Town of Monroe. Currently that rate is 56 cents/mile.

Section 3. That this resolution shall take effect immediately.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

18. Rules of Procedure

Action (Resolution): 18.1 Rules of Procedure

2021-#25

BE IT RESOLVED, that the Town Board of the Town of Monroe shall conduct itself according to Robert's Rules of Order 11th Edition, 2011 the extent that Robert's Rules of Order are consistent with the Town Law of the State of New York and the Town of Monroe's Meeting Rules adopted February 27, 2017.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

19. Open Meetings Law Requirements

Action (Resolution), Minutes: 19.1 Open Meetings Law Requirements

2021-#26

BE IT RESOLVED, that the Town Board of the Town of Monroe shall convene for a regular meetings on the following dates: January 4, 2021, January 11, 2021, February 1, 2021, February 16, 2021, March 1, 2021, March 15, 2021, April 5, 2021, April 19, 2021, May 3, 2021, May 17, 2021, June 7, 2021, June 21, 2021, July 12, 2021, August 16, 2021,

September 7, 2021, September 20, 2021, October 4, 2021, October 18, 2021, November 3, 2021, November 15, 2021, and December 6, 2021.

BE IT FURTHER RESOLVED, that all Town Board meetings shall be held at the Town of Monroe Town Hall located at 1465 Orange Turnpike, Monroe, New York. All meetings shall begin at 7:00 PM unless noticed for a different time.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

20. Special Meetings

Action (Resolution): 20.1 Special Meetings

SPECIAL MEETINGS:

2021-#27

BE IT RESOLVED that the Town Board of the Town of Monroe designates public locations for special meetings notices shall be the bulletin boards of the Town Hall at 1465 Orange Turnpike Monroe, New York.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

The requirements for calling a special meeting are set forth in Section 62 of the Town Law of the State of New York:

"The Supervisor of the Town may, and upon written request of two members of the Town Board shall within ten days, call a Special Meeting of the Town Board by giving at least two days' notice in writing to members of the Board of the Town when, and the place where the meeting is to be held.

The requirements for Public Notice of a Special Meeting are set forth in Section 104 of the Public Officers Law of the State of New York:

"Public Notice of every (special) meeting shall be given to the extent practicable, to the news media and shall be conspicuously posted in one or more designated public locations at a reasonable time prior thereto."

21. Official Newspaper

Action (Resolution): 21.1 Official Newspaper

2021-#28

BE IT RESOLVED that the Town Board of the Town of Monroe approves the official newspaper of the Monroe Town Board to be the Times Herald Record.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

22. Official Depositories

Action (Resolution): 22.1 Official Depositories

2021-#29

BE IT RESOLVED that the Town Board of the Town of Monroe designates the official depositories of the Monroe Town Board shall be M & T Bank, JP Morgan Chase Bank, Sterling National, TD Banknorth, Key Bank, Connect One, Wallkill Valley Federal Savings.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

23. Petty Cash Funds

Action (Resolution): 23.1 Petty Cash Funds

2021-#30

BE IT RESOLVED that the Town Board of the Town of Monroe approves that Tax Collector is authorized to maintain a petty cash fund not to exceed \$500.00.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

24. Purchase Authorization for Highway Superintendent

Action (Resolution): 24.1 Purchase Authorization for Highway Superintendent

2021-#31

BE IT RESOLVED that the Town Board of the Town of Monroe approves the Superintendent of Highways to purchase equipment, tools and implements during the year 2021 without prior approval of the Town Board in an amount not to exceed \$5,000.00.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

25. Accounting and Financial Reports

Action (Resolution): 25.1 Accounting and Financial Reports

2021-#32

BE IT RESOLVED that the Town Board of the Town of Monroe shall engage the services of a Certified Public Accountant or someone of equivalent expertise to make an annual audit of the Town of Monroe and Town Court system to be completed within 90 days after the close of the fiscal year pursuant to Town Law Sec. 62 (1) and Sec. 123.

BE IT FURTHER RESOLVED that the Supervisor shall submit to the Town Clerk within 120 days after the close of the fiscal year, a copy of the Annual Financial report to the State Comptroller, and the Town Clerk shall cause a summary of such report, or notice that a copy of such report is on file and available for inspection or copying, to be published within 10 days in the official town newspaper pursuant to Town Law, Sec. 29 (10-a).

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

26. Returned Check Fee

Action (Resolution): 26.1 Returned Check Fee

2021-#33

BE IT RESOLVED that the Town Board of the Town of Monroe imposes a charge of \$20.00 on each check tendered as payment and returned for insufficient funds.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Councilperson - Rick Colon Mike McGinn Mary Bingham

27. Immediate Deposit of Tax Collection Funds by Tax Collector

Action (Resolution): 27.1 Deposit of Funds by Tax Collector

2021-#34

BE IT RESOLVED that the Town Board of the Town of Monroe approves the immediate deposit of funds by the Tax Collector of all tax collections in interest bearing accounts as a temporary investment measure.

Motion by Supervisor -Tony Cardone second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Councilperson - Rick Colon Mike McGinn Mary Bingham

28. 2021 Town of Monroe Employee Holiday Calendar

Action (Resolution): 28.1 Town of Monroe Holiday Calendar

2021-#35

BE IT RESOLVED that the Town of Monroe shall observe the following 2021 Holiday schedule for its non-union and union employees:

2021 Holiday Calendar for Town of Monroe Non-Union Employees and Dial-A-Bus Teamsters Local 445 Employees

Friday January 1 2021 New Year's Day
Monday January 18 2021 Martin Luther King Jr. Day
Friday February 12 2021 Lincoln's Birthday
Monday February 15 2021 Presidents' Day
Monday May 31 2021 Memorial Day
Monday July 5 2021 Independence Day (Observed)
Monday September 6 2021 Labor Day
Monday October 11 2021 Columbus Day
Thursday November 11 2021 Veterans Day
Thursday November 25 2021 Thanksgiving Day
Friday November 26 2021 Thanksgiving (Observed)
Thursday December 23 2021 Christmas Eve (1/2 Day) (Observed)
Friday December 24 2021 Christmas Day (Observed)

2021 Holiday Calendar for Town of Monroe Highway Department
IBEW Union 363 Employees

Friday January 1 2021 New Year's Day
Monday January 18 2021 Martin Luther King Jr. Day
Monday February 15 2021 Presidents' Day
Monday May 31 2021 Memorial Day
Monday July 5 2021 Independence Day (Observed)
Monday September 6 2021 Labor Day
Monday October 11 2021 Columbus Day
Thursday November 11 2021 Veterans Day
Thursday November 25 2021 Thanksgiving Day
Friday November 26 2021 Thanksgiving (Observed)
Thursday December 23 2021 Christmas Eve (1/2 Day) (Observed)
Friday December 24 2021 Christmas Day (Observed)
*Day of Employee's Choice

Motion by Supervisor -Tony Cardone second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Councilperson - Rick Colon Mike McGinn Mary Bingham

29. Acceptance of Minutes

Action (Resolution) Information: 29.1 Acceptance of Minutes 12-7-2020

2021-#36

BE IT RESOLVED that the Town Board of the Town of Monroe accepts the Minutes of December 7 2020.

Motion by Mary Bingham second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Councilperson - Rick Colon Mike McGinn Mary Bingham

Action (Resolution) Information: 29.2 Acceptance of Minutes 12-14-2020

2021-#37

BE IT RESOLVED that the Town Board of the Town of Monroe accepts the Minutes of December 14 2020.

Motion by Supervisor -Tony Cardone second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Councilperson - Rick Colon Mike McGinn Mary Bingham

30. New Business

Action (Resolution) Discussion: 30.1 Resolution authorizing Supervisor to execute waiver and consent document

To hear Supervisor Cardone Board Members and Counsel regarding Resolution authorizing Supervisor to execute Waiver and Consent Document please go on-line to Board Doc's Video Clip #30.1 0:15:45. **2021-#38**

BE IT RESOLVED that the Town of Monroe made the following Resolution by Councilwoman Bingham and seconded by Councilman McGinn.

Resolution authorizing Supervisor to execute waiver and consent document.

WHEREAS the Town of Monroe ("Town") has been notified that it is the beneficiary of a testamentary gift in the Will of Gerbrand Brouwer which is subject to current proceedings in the Orange County Surrogate's Court; and

WHEREAS in order to facilitate probate of the Will the Town desires to authorize the Supervisor to execute a Waiver of Process and Consent to Probate form to be submitted to the Orange County Surrogate's Court.

NOW THEREFORE BE IT RESOLVED: that:

1. All "Whereas" clauses are hereby incorporated by reference as though set forth in full herein.
2. The Town Supervisor is hereby authorized to execute a Waiver of Process and Consent Probate form in the Probate proceeding concerning the Will of Gerbrand Brouwer and to cause such executed form to be submitted to the Orange County Surrogate's Court.
3. The Town Clerk and any other Town official employee or consultant is hereby authorized to take any and all actions necessary to carry out the provisions of this Resolution.
4. This Resolution shall be effective immediately.

Motion by Mary Bingham second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Councilperson - Rick Colon Mike McGinn Mary Bingham

Action (Resolution) Discussion: 30.2 Resolution extending senior citizens and individual with disabilities with limited income exemption opt-in

To hear Counsel Nugent regarding Resolution extending senior citizens and individual with disabilities with limited income exemption opt-in please go on-line to Board Doc's Video Clip #30.2 0:18:34. **2021-#39**

BE IT RESOLVED that the Town of Monroe made the following Resolution by Supervisor Cardone and seconded by Councilman Colon.

Resolution extending senior citizens and individual with disabilities with limited income exemption opt-in.

WHEREAS the state disaster emergency has resulted in limited hours in municipal offices and rendered seniors and individuals with disabilities homebound; and

WHEREAS many seniors and individual with disabilities do not have the ability to file their real property tax exemption applications in person due to safety precautions and lack the ability to file such applications online; and

WHEREAS Governor Cuomo has issued Executive Order 202.83 which grants local

governments the ability to adopt a Resolution extending the exemption status for those seniors and individuals with disabilities entitled to certain real property tax exemptions.

NOW THEREFORE BE IT RESOLVED: that:

1. All "Whereas" clauses are hereby incorporated by reference as though set forth in full herein.
2. The Assessor for the Town of Monroe shall extend the 2020 exemption status for those individuals receiving the senior exemption and persons with disabilities and limited income exemption through 2021 without a renewal application except in the circumstances set forth below.
3. The Assessor for the Town of Monroe may require a renewal application if he or she believes that an owner that qualified for the 2020 exemption has since changed their primary residence added another owner to the deed transferred the property to a new owner or is deceased.
4. The Town Supervisor and any other officer or employee as directed by the Town Supervisor shall take any and all necessary actions to carry out the provisions of this Resolution.
5. This Resolution shall be effective immediately.

Motion by Supervisor -Tony Cardone second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Councilperson - Rick Colon Mike McGinn Mary Bingham

Action (Resolution) Discussion: 30.3 Town Hall Postage Meter Lease Renewal

2021-#40

BE IT RESOLVED that the Town of Monroe approves lease renewal for Pitney Bowes Postage Meter Machine at Town Hall. The terms of the lease are 60 months at a quarterly payment of \$887.31.

Motion by Councilperson - Rick Colon second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Councilperson - Rick Colon Mike McGinn Mary Bingham

31. Community Announcements

Information: 31.1 National Law Enforcement Day January 9 2021

To hear Councilman McGinn regarding National Law Enforcement Day please go on-line to Board Doc's Video Clip #31.1 0:21:21. 32. Possible Executive Session

Discussion: 32.1 Enter Into Executive Session

NO ACTION AT THIS TIME Discussion: 32.2 Return to Regular Session

NO ACTION AT THIS TIME 33. Adjournment of Meeting

Action (Resolution): 33.1 Adjournment of Meeting

2021-#41

BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of January 4 2021 at 7:25 PM.

Motion by Supervisor -Tony Cardone second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Councilperson - Rick Colon Mike McGinn Mary Bingham

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