

Monday, January 4, 2021

MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

TOWN OF MONROE, NEW YORK

TOWN HALL

1465 ORANGE TURNPIKE

MONROE, NEW YORK

7:00 PM

1. Call to Order

Subject :	1.1 Pledge of Allegiance
Meeting :	Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Procedural

Public Content

I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

2. Community

Subject :	2.1 Town of Monroe 2021 Calendar
Meeting :	Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Discussion, Information

Public Content

3. Elected Officials Swearing In Ceremony

Subject :	3.1 Motion to Open Meeting of January 4, 2021
Meeting :	Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)
Recommended Action :	2021-# BE IT RESOLVED, that the Town of Board of the Town of Monroe Made a Motion to open the Town Board Re-Org Meeting of January 4, 2021.

Public Content

File Attachments

[Public Notice Publication.pdf \(45 KB\)](#)

Motion & Voting

2021-#1

BE IT RESOLVED, that the Town of Board of the Town of Monroe Made a Motion to open the Town Board Re-Org Meeting of January 4, 2021.

Motion by Mary Bingham, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

4. Town Officers

Subject :	4.1 Elected Officers
Meeting :	Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Information

Public Content

Sec. 25 of the TOWN LAW requires oath of office for every town official within 15 days after commencement of office. Sec. 10 of the PUBLIC OFFICERS LAW requires the oath of office of every municipal officer to be on file in the office of the clerk of the municipality.

ELECTED OFFICERS TERM EXPIRES

Anthony Cardone, Supervisor 12/31/2021

Richard Colon, Councilman 12/31/2021

Mary Bingham, Councilman 12/31/2021

Michael McGinn, Councilman 12/31/2023

Sal Scancarello, Councilman 12/31/2023

Mary Ellen Beams, Town Clerk 12/31/2023

Audra Schwartz, Town Justice 12/31/2021

James McKnight, Town Justice 12/31/2023

John Scherne, Highway Superintendent 12/31/2023

5. Officers Appointed By the Town Board

Subject : 5.1 Acting Supervisor
Meeting : Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type : Action (Resolution)
Recommended Action : 2021-#
BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints _____ as Acting Supervisor term to expire 12/31/21.

Public Content

Motion & Voting

2021-#2
BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Councilman Rick Colon as Acting Supervisor term to expire 12/31/21.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

5. Officers Appointed By the Town Board

Subject : 5.2 Registrar of Vital Statistics
Meeting : Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type : Action (Resolution), Information
Recommended Action : 2021-#
BE IT RESOLVED, that the Town of Board of the Town of Monroe

Public Content

Registrar of Vital Statistics

Mary Ellen F. Beams. Coterminous with term of office of Town Clerk, Public Health Law 4121, 4123

Motion & Voting

2021-#3
BE IT RESOLVED, that the Town of Board of the Town of Monroe appoints Mary Ellen F. Beams as Registrar of Vital Statistics. Coterminous with term of office of Town Clerk, Public Health Law 4121, 4123.

Motion by Councilperson - Rick Colon, second by Supervisor -Tony Cardone.
Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

5. Officers Appointed By the Town Board

Subject : 5.3 Deputy Registrar
Meeting : Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type : Action (Resolution), Information
Recommended Action : 2021-#
BE IT RESOLVED, that the Town of Board of the Town of Monroe

Public Content

Deputy Registrar.... Patricia Kasch term to expire 12/31/2021(Registrar appointment)

Motion & Voting

2021-#4
BE IT RESOLVED, that the Town of Board of the Town of Monroe appoints Patricia Kasch as Deputy Registrar. Term to expire 12/31/2021.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

5. Officers Appointed By the Town Board

Subject : 5.4 Town Marriage Officer
Meeting : Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type : Action (Resolution)
Recommended Action : 2021-#
BE IT RESOLVED, that the Town Board of the Town of Monroe approves the Town Clerk Mary Ellen Beams as a Town Marriage Officer pursuant to the provisions of the Domestic Relations Law.

Public Content

Motion & Voting

2021-#5
BE IT RESOLVED, that the Town Board of the Town of Monroe approves the Town Clerk Mary Ellen Beams as a Town Marriage Officer pursuant to the provisions of the Domestic Relations Law.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

5. Officers Appointed By the Town Board

Subject : 5.5 Tax Collector

Meeting : Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution)

Recommended Action : 2021-#
BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Mary Ellen Beams as Tax Collector, term to expire 12/31/21.

Public Content

Motion & Voting

2021-#6

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Mary Ellen Beams as Tax Collector. Term to expire 12/31/21.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

5. Officers Appointed By the Town Board

Subject : 5.6 Deputy Tax Collector

Meeting : Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution)

Recommended Action : 2021-#
BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Patricia Kasch as Deputy Tax Collector, term to expire 12/31/21.

Public Content

Motion & Voting

2021-#7

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Patricia Kasch as Deputy Tax Collector. Term to expire 12/31/21.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

5. Officers Appointed By the Town Board

Subject : 5.7 Tax Collector's 2021 Liability Certificate

Meeting : Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution), Minutes

Recommended Action : 2021-#
BE IT RESOLVED, that the Town Board of the Town of Monroe approves for the Supervisor and Town Council Members to sign the certificate of liability insurance for the Tax Collector which is to be filed in the Department of Finance in Orange County.

Public Content

Motion & Voting

2021-#8
BE IT RESOLVED, that the Town Board of the Town of Monroe Tabled the matter for the Supervisor and Town Council Members to sign the certificate of liability insurance for the Tax Collector which is to be filed in the Department of Finance in Orange County.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

5. Officers Appointed By the Town Board

Subject : 5.8 Town Engineer

Meeting : Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution)

Recommended Action : 2021-#
BE IT RESOLVED, that the Town Board of the Town of Monroe hereby appoints McGoey Hauser and Edsall as Town Engineer, term to expire 12/31/21.

Public Content

Motion & Voting

2021-#9
BE IT RESOLVED, that the Town Board of the Town of Monroe hereby appoints McGoey Hauser and Edsall as Town Engineer. Term to expire 12/31/21.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

6. Officers Appointed by the Supervisor

Subject : 6.1 Historian
Meeting : Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type : Action (Resolution), Information
Recommended Action : 2021-#
BE IT RESOLVED, that the Town Board of the Town of Monroe hereby appoints James Nelson as the Town of Monroe Historian, term to expire 12/31/21.

Public Content

Motion & Voting

2021-#10
BE IT RESOLVED, that the Town Board of the Town of Monroe hereby appoints James Nelson as the Town of Monroe Historian. Term to expire 12/31/21.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

7. Officers Appointed By The Town Clerk

Subject : 7.1 Deputy Town Clerks
Meeting : Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type : Information

Public Content

Terms of Office to be Coterminous with term of office of Town Clerk

OFFICE _____ TERM EXPIRES

1st Deputy Town Clerk, Patricia Kasch 12/31/2023

2nd Deputy Town Clerk, Valerie Bitzer 12/31/2023

8. Officers Appointed By Superintendent of Highways

Subject : 8.1 Deputy Superintendent of Highways
Meeting : Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type : Action (Resolution), Information
Recommended Action : 2021-#

BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

OFFICE TERM EXPIRES

Deputy Superintendent of Highways

William Brown Jr. 12/31/2021

Motion & Voting

2021-#11

BE IT RESOLVED, that the Town Board of the Town of Monroe hereby appoints William Brown Jr. as Deputy Superintendent of Highways. Term to expire 12/31/2021.

Motion by Mike McGinn, second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

9. Planning Board Appointments By Town Board

Subject :	9.1 Planning Board Member
Meeting :	Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2021-# BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Anthony Vaccaro as Planning Board Member, slot #5, term to expire 12/31/27.

Public Content

PLANNING BOARD (7 year terms)

ONE MEMBER AND CHAIRMAN DESIGNATED ANNUALLY

NAME TERM EXPIRES

1. LISA MC QUADE 12/31/2021
2. BONNIE FRANSON 12/31/2024
3. JOHN ALLEGRO 12/31/2025
4. PATRICKSHEA 12/31/2026
5. ANTHONY VACCARO 12/31/2027

6. JASON CZERWINSKI 12/31/2022

7. JEFFERY MANSON 12/31/2023

Motion & Voting

2021-#12

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Anthony Vaccaro as Planning Board Member, slot #5. Term to expire 12/31/27.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

9. Planning Board Appointments By Town Board

Subject :	9.2 Planning Board Chairperson
Meeting :	Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution), Minutes
Recommended Action :	2021-# BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Bonnie Franson as Planning Board Chairperson, term to expire 12/31/21.

Public Content

Motion & Voting

2021-#13

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Bonnie Franson as Planning Board Chairperson. Term to expire 12/31/21.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

10. Zoning Board of Appeals Appointments By Town Board

Subject :	10.1 Zoning Board of Appeals Members
Meeting :	Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)
Recommended Action :	2021-# Appointment of Zoning Board of Appeals Member BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Austin Seid as Zoning Board of Appeals Member, slot #2 , term to expire 12/31/2025.

Public Content

ZONING BOARD OF APPEALS (5 year terms)

NAME TERM EXPIRES

1	Kevin Scully	12/31/2024
2	Austin Seid	12/31/2025
3	Peter Lewis	12/31/2021
4	Michael Murphy (Chair)	12/31/2023
5	Aaron Fried	12/31/2022

Alternate Members

Vacant	12/31/2024
Vacant	12/31/2024

Motion & Voting

2021-#14

Appointment of Zoning Board of Appeals Member

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Austin Seid as Zoning Board of Appeals Member, slot #2. Term to expire 12/31/2025.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

10. Zoning Board of Appeals Appointments By Town Board

Subject :	10.2 Zoning Board of Appeals Chairperson
Meeting :	Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)
Recommended Action :	2021-# Appointment of Zoning Board of Appeals Chairperson BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Michael Murphy as Zoning Board of Appeals Chairperson, term to expire 12/31/21.

Public Content

Motion & Voting

2021-#15

Appointment of Zoning Board of Appeals Chairperson

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Michael Murphy as Zoning Board of Appeals Chairperson. Term to expire 12/31/21.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

10. Zoning Board of Appeals Appointments By Town Board

Subject : 10.3 Zoning Board of Appeals Attorney Appointment

Meeting : Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution)

Recommended Action : 2021-#
BE IT RESOLVED that the Town Board of the Town of Monroe appoints the firm of Feerick Nugent MacCartney PLLC as the Town of Monroe Zoning Board of Appeals Attorney.

Public Content

Motion & Voting

2021-#16

BE IT RESOLVED that the Town Board of the Town of Monroe appoints the firm of Feerick Nugent MacCartney PLLC as the Town of Monroe Zoning Board of Appeals Attorney.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

11. Town Counsel Appointment

Subject : 11.1 Town Counsel Appointment

Meeting : Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution)

Recommended Action : 2021-#
BE IT RESOLVED that the Town Board of the Town of Monroe appoints the firm of Feerick Nugent MacCartney PLLC as the Town of Monroe Town Council Attorney.

Public Content

Motion & Voting

2021-#17

BE IT RESOLVED that the Town Board of the Town of Monroe appoints the firm of Feerick Nugent MacCartney PLLC as the Town of Monroe Town Council Attorney.

Motion by Mike McGinn, second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

12. Board of Ethics Appontment by Town Board

Subject : 12.1 Board of Ethics Member

Meeting : Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution), Minutes

Recommended Action : 2021-#
Appointment of Board of Ethics Member
BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Ann Marie Morris as Board of Ethics Member, slot #1, term to expire 12/31/23.

Public Content

BOARD OF ETHICS (*The Board of Ethics is now a 3 year term verusprevious 5 year terms per March 2019 Code of Ethics Revision)

(MONROE TOWN CODE Sec. 4-7 GENERAL MUNI. LAW Sec. 808) NINE MEMBERS (ONE OF WHOM MUST BE ELECTED OR AN

APPOINTED TOWN EMPLOYEE)

	Name	Term Expiration
1	Ann Marie Morris (Secretary)	12/31/2023
2	Mike Egan	12/31/2021
3	George Tanner	12/31/2023
4	Vacant Slot	12/31/2022
5	Thomas Sullivan (Chair)	12/31/2022
6	Kathleen Aherne	12/31/2022
7	Vacant Slot	12/31/2023
8	Paul Phelan	12/31/2021
9	Susan Pendergast	12/31/2021

Motion & Voting

2021-#18

Appointment of Board of Ethics Member

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Ann Marie Morris as Board of Ethics Member, slot #1. Term to expire 12/31/23.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

12. Board of Ethics Appontment by Town Board

Subject : 12.2 Board of Ethics Member

Meeting : Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution)

Recommended Action : 2021-#
Appointment of Board of Ethics Member
BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints George Tanner as Board of Ethics Member, slot #3, term to expire 12/31/23.

Public Content

BOARD OF ETHICS (*The Board of Ethics is now a 3 year term versus previous 5 year terms as per March 2019 Code of Ethics Revision)

(MONROE TOWN CODE Sec. 4-7 GENERAL MUNI. LAW Sec. 808) NINE MEMBERS (ONE OF WHOM MUST BE ELECTED OR AN

APPOINTED TOWN EMPLOYEE)

	Name	Term Expiration
1	Ann Marie Morris (Secretary)	12/31/2023
2	Mike Egan	12/31/2021
3	George Tanner	12/31/2023
4	Vacant Slot	12/31/2022
5	Thomas Sullivan (Chair)	12/31/2022
6	Kathleen Aherne	12/31/2022
7	Vacant Slot	12/31/2023
8	Paul Phelan	12/31/2021
9	Susan Pendergast	12/31/2021

Motion & Voting

2021-#19

Appointment of Board of Ethics Member

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints George Tanner as Board of Ethics Member, slot #3. Term to expire 12/31/23.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

12. Board of Ethics Appontment by Town Board

Subject : 12.3 Board of Ethics Member

Meeting : Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Information

Public Content

BOARD OF ETHICS (*The Board of Ethics is now a 3 year term versus previous 5 year terms as per March 2019 Code of Ethics Revision)

(MONROE TOWN CODE Sec. 4-7 GENERAL MUNI. LAW Sec. 808) NINE MEMBERS (ONE OF WHOM MUST BE ELECTED OR AN

APPOINTED TOWN EMPLOYEE)

	Name	Term Expiration
1	Ann Marie Morris (Secretary)	12/31/2023
2	Mike Egan	12/31/2021
3	George Tanner	12/31/2023
4	Vacant Slot	12/31/2022
5	Thomas Sullivan (Chair)	12/31/2022
6	Kathleen Aherne	12/31/2022
7	Vacant Slot	12/31/2023
8	Paul Phelan	12/31/2021
9	Susan Pendergast	12/31/2021

13. Conservation Advisory Council Appointments By Town Board

Subject :	13.1 Conservation Advisory Council
Meeting :	Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)
Recommended Action :	2021-# Appointment of Conservation Advisory Council Member BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Charlie Pakula as Conservation Advisory Council Member, slot #1, term to expire 12/31/22.

Public Content

CONSERVATION ADVISORY COUNCIL MEMBERS (2 year terms)

Conservation Advisory Council (2 year terms)

	Name	Term Expiration
1	Charlie Pakula	12/31/2022
2	Vacant	12/31/2022
3	Nina Petito	12/31/2021
4	Ward Brower	12/31/2021
5	Vacant	12/31/2021
6	Joseph Corona	12/31/2021
7	Vacant	12/31/2021

Motion & Voting

2021-#20

Appointment of Conservation Advisory Council Member

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Charlie Pakula as Conservation Advisory Council Member, slot #1. Term to expire 12/31/22.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

14. Smith's Clove Park Commission Appointment By Town Board

Subject :	14.1 Smith's Clove Park Commission
Meeting :	Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)
Recommended Action :	2021-# BE IT RESOLVED that the Town Board of the Town of Monroe approves to appoint Chris Sullivan to the Town of Monroe slot #3 on the Monroe Joint Park Commission. Term to expire 12-31-2025.

Public Content

Smith's Clove Park CommissionAppointments by Town of Monroe Town Board (5 year terms)

Monroe Joint Parks and Recreation Commission
Town Appointments

	Name	Term Expiration
1	Vacant Slot	12/31/2024
2	Andrew Calvano	12/31/2023
3	Chris Sullivan	12/31/2025
4	Mary Elizabeth Burton	12/31/2021
5	Tony Schaffer	12/31/2022

Motion & Voting

2021-#21

BE IT RESOLVED that the Town Board of the Town of Monroe approves to appoint Chris Sullivan to the Town of Monroe slot #3 on the Monroe Joint Park Commission. Term to expire 12-31-2025.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

15. Official Undertaking By Town Officers

Subject : 15.1 Official Undertaking by Town Officers

Meeting : Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution)

Recommended Action : 2021-#
BE IT RESOLVED that the Town Board of the Town of Monroe approves the individual undertakings of the Supervisor, Town of Monroe Clerk, Tax Collector, Town Justice, Superintendent of Highways, be dispensed with and the blanket undertaking provided by Emery & Webb be filed in the Orange County Clerk's Office in lieu thereof.

Public Content

TOWN LAW sec. 25

RESOLUTION TO PROCURE A BLANKET UNDERTAKING FROM A DULY AUTHORIZED CORPORATE SURETY.

WHEREAS the MONROE TOWN BOARD has reviewed the blanket under-taking provided by Emery & Webb January 1, 2021 finds it sufficient in form, manner of execution, and sufficiency of surety pursuant to PUBLIC OFFICERS LAW, Sec. 11, Sub. 2,

Motion & Voting

2021-#22

BE IT RESOLVED that the Town Board of the Town of Monroe approves the individual undertakings of the Supervisor, Town of Monroe Clerk, Tax Collector, Town Justice, Superintendent of Highways, be dispensed with and the blanket undertaking provided by Emery & Webb be filed in the Orange County Clerk's Office in lieu thereof.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

16. Per Diem Meal Allowance for Travel on Official Business

Subject : 16.1 Per Diem Meal Allowance for Travel on Official Business

Meeting : Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution)

Recommended Action : 2021-#
BE IT RESOLVED, that the Town Board of the Town of Monroe approves to provide a per diem meal allowance as reflected in the Town Handbook in lieu of the payment of "actual and necessary" meal allowance. Receipts shall be required for food expense.

Public Content

PER DIEM MEAL ALLOWANCE FOR TRAVEL ON OFFICIAL BUSINESS

WHEREAS the General Municipal Law Sec. 77-b, has been revised in that the Town may now provide its officers and employees with a reasonable per diem allowance for meals in conjunction with travel on official business, taking into consideration the cost of living of a locality and subject to a maximum equal to the standard meal allowance for business related travel prescribed for federal income tax purposes.

Per Diem Allowance for:
Breakfast Lunch Dinner

Outside New York City \$8.00 \$34.00 \$34.00
New York City \$8.00 \$42.00 \$42.00

Motion & Voting

2021-#23

BE IT RESOLVED, that the Town Board of the Town of Monroe approves to provide a per diem meal allowance as reflected in the Town Handbook in lieu of the payment of "actual and necessary" meal allowance. Receipts shall be required for food expense.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

17. Mileage Reimbursement Allowance

Subject :	17.1 Mileage Reimbursement Allowance
Meeting :	Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)
Recommended Action :	2021-# BE IT RESOLVED, that the Town Board of the Town of Monroe approves: Section 1. That the Town Board shall approve reimbursement to such employees at the IRS approved rate. Currently that rate is 56 cents/mile. Section 2. That the Town Board shall approve reimbursement to such Town officers at the IRS approved rate for mileage reimbursement outside the Town of Monroe. Currently that rate is 56 cents/mile. Section 3. That this resolution shall take effect immediately.

Public Content

MILEAGE REIMBURSEMENT ALLOWANCE

WHEREAS the Monroe Town Board has determined to pay a fixed rate of 56 cents per mile as reimbursement to officers and employees of the Town who use their personal automobiles while performing their official duties on behalf of the Town.

Motion & Voting

2021-#24

BE IT RESOLVED, that the Town Board of the Town of Monroe approves:

Section 1. That the Town Board shall approve reimbursement to such employees at the IRS approved rate. Currently that rate is 56 cents/mile.

Section 2. That the Town Board shall approve reimbursement to such Town officers at the IRS approved rate for mileage reimbursement outside the Town of Monroe. Currently that rate is 56 cents /mile.

Section 3. That this resolution shall take effect immediately.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

18. Rules of Procedure

Subject :	18.1 Rules of Procedure
Meeting :	Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)
Recommended Action :	2021-# BE IT RESOLVED, that the Town Board of the Town of Monroe shall conduct itself according to Robert's Rules of Order 11th Edition, 2011 the extent that Roberts Rules of Order are consistent with the Town Law of the State of New York and the Town of Monroe's Meeting Rules adopted February 27, 2017.

Public Content

RULES OF PROCEDURE

(TOWN LAW Sec. 63)

TOWN OF MONROE TOWN MEETING RULES

ADOPTED FEBRUARY27, 2017

Motion & Voting

2021-#25

BE IT RESOLVED, that the Town Board of the Town of Monroe shall conduct itself according to

Robert's Rules of Order 11th Edition, 2011 the extent that Roberts Rules of Order are consistent with the Town Law of the State of New York and the Town of Monroe's Meeting Rules adopted February 27, 2017.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

19. Open Meetings Law Requirements

Subject :	19.1 Open Meetings Law Requirements
Meeting :	Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution), Minutes
Recommended Action :	2021-# BE IT RESOLVED, that the Town Board of the Town of Monroe shall convene for a regular meetings on the following dates: January 4, 2021, January 11, 2021, February 1, 2021, February 16, 2021, March 1, 2021, March 15, 2021, April 5, 2021, April 19, 2021, May 3, 2021, May 17, 2021, June 7, 2021, June 21, 2021, July 12, 2021, August 16, 2021, September 7, 2021, September 20,2021, October 4, 2021, October 18, 2021, November 3, 2021, November 15, 2021, and December 6, 2021. BE IT FURTHER RESOLVED, that all Town Board meetings shall be held at the Town of Monroe Town Hall located at 1465 Orange Turnpike, Monroe, New York. All meetings shall begin at 7:00 PM unless noticed for a different time.

Public Content

OPEN MEETINGS LAW REQUIREMENTS

(TOWN LAW Sec. 62)

Motion & Voting

2021-#26

BE IT RESOLVED, that the Town Board of the Town of Monroe shall convene for a regular meetings on the following dates: January 4, 2021, January 11, 2021, February 1, 2021, February 16, 2021, March 1, 2021, March 15, 2021, April 5, 2021, April 19, 2021, May 3, 2021, May 17, 2021, June 7, 2021, June 21, 2021, July 12, 2021, August 16, 2021, September 7, 2021, September 20, 2021, October 4, 2021, October 18, 2021, November 3, 2021, November 15, 2021, and December 6, 2021.

BE IT FURTHER RESOLVED, that all Town Board meetings shall be held at the Town of Monroe Town Hall located at 1465 Orange Turnpike, Monroe, New York. All meetings shall begin at 7:00 PM unless noticed for a different time.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

20. Special Meetings

Subject :	20.1 Special Meetings
Meeting :	Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)
Recommended Action :	2021-# BE IT RESOLVED that the Town Board of the Town of Monroe designates public locations for special meetings notices shall be the bulletin boards of the Town Hall at 1465 Orange Turnpike Monroe, New York.

Public Content

SPECIAL MEETINGS:

The requirements for calling a special meeting are set forth in Section 62 of the Town Law of the State of New York:

"The Supervisor of the Town may, and upon written request of two members of the Town Board shall within ten days, call a special meeting of the Town Board by giving at least two days notice in writing to members of the board of the town when and the place where the meeting is to be held.

The requirements for public notice of a special meeting are set forth in Section 104 of the Public Officers Law of the State of New York:

"Public notice of every (special) meeting shall be given to the extent practicable, to the news media and shall be conspicuously posted in one or more designated public locations at a reasonable time prior thereto."

Motion & Voting

2021-#27

BE IT RESOLVED that the Town Board of the Town of Monroe designates public locations for special meetings notices shall be the bulletin boards of the Town Hall at 1465 Orange Turnpike Monroe, New York.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

21. Official Newspaper

Subject :	21.1 Official Newspaper
Meeting :	Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)

Recommended Action :

2021-#

BE IT RESOLVED that the Town Board of the Town of Monroe approves the official newspaper of the Monroe Town Board to be the Times Herald Record.

Public Content

Motion & Voting

2021-#28

BE IT RESOLVED that the Town Board of the Town of Monroe approves the official newspaper of the Monroe Town Board to be the Times Herald Record.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

22. Official Depositories

Subject :

22.1 Official Depositories

Meeting :

Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type :

Action (Resolution)

Recommended Action :

2021-#

BE IT RESOLVED that the Town Board of the Town of Monroe designates the official depositories of the Monroe Town Board shall be M & T Bank, JP Morgan Chase Bank, Sterling National, TD Banknorth, Key Bank, Connect One, Wallkill Valley Federal Savings.

Public Content

Motion & Voting

2021-#29

BE IT RESOLVED that the Town Board of the Town of Monroe designates the official depositories of the Monroe Town Board shall be M & T Bank, JP Morgan Chase Bank, Sterling National, TD Banknorth, Key Bank, Connect One, Wallkill Valley Federal Savings.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

23. Petty Cash Funds

Subject :

23.1 Petty Cash Funds

Meeting :

Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type :

Action (Resolution)

Recommended Action :

2021-#

BE IT RESOLVED that the Town Board of the Town of Monroe approves that Tax Collector is authorized to maintain a petty cash fund not to exceed \$500.00.

Public Content

Motion & Voting

2021-#30

BE IT RESOLVED that the Town Board of the Town of Monroe approves that Tax Collector is authorized to maintain a petty cash fund not to exceed \$500.00.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

24. Purchase Authorization for Highway Superintendent

Subject :

24.1 Purchase Authorization for Highway Superintendent

Meeting :

Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type :

Action (Resolution)

Recommended Action :

2021-#

BE IT RESOLVED that the Town Board of the Town of Monroe approves the Superintendent of Highways to purchase equipment, tools and implements during the year 2021 without prior approval of the Town Board in an amount not to exceed \$5,000.00.

Public Content

PURCHASE AUTHORIZATION FOR HIGHWAY SUPERINTENDENT

(HIGHWAY LAW 142 (1A))

Motion & Voting

2021-#31

BE IT RESOLVED that the Town Board of the Town of Monroe approves the Superintendent of Highways to purchase equipment, tools and implements during the year 2021 without prior approval of the Town Board in an amount not to exceed \$5,000.00.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

25. Accounting and Financial Reports

Subject : 25.1 Accounting and Financial Reports

Meeting : Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution)

Recommended Action : 2021-#
BE IT RESOLVED that the Town Board of the Town of Monroe shall engage the services of a Certified Public Accountant or someone of equivalent expertise to make an annual audit of the Town of Monroe and Town Court system to be completed within 90 days after the close of the fiscal year pursuant to Town Law Sec. 62 (1) and Sec. 123.
BE IT FURTHER RESOLVED that the Supervisor shall submit to the Town Clerk within 120 days after the close of the fiscal year, a copy of the Annual Financial report to the State Comptroller, and the Town Clerk shall cause a summary of such report, or notice that a copy of such report is on file and available for inspection or copying, to be published within 10 days in the official town newspaper pursuant to Town Law, Sec. 29 (10-a).

Public Content

Motion & Voting

2021-#32
BE IT RESOLVED that the Town Board of the Town of Monroe shall engage the services of a Certified Public Accountant or someone of equivalent expertise to make an annual audit of the Town of Monroe and Town Court system to be completed within 90 days after the close of the fiscal year pursuant to Town Law Sec. 62 (1) and Sec. 123.
BE IT FURTHER RESOLVED that the Supervisor shall submit to the Town Clerk within 120 days after the close of the fiscal year, a copy of the Annual Financial report to the State Comptroller, and the Town Clerk shall cause a summary of such report, or notice that a copy of such report is on file and available for inspection or copying, to be published within 10 days in the official town newspaper pursuant to Town Law, Sec. 29 (10-a).

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

26. Returned Check Fee

Subject : 26.1 Returned Check Fee

Meeting : Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution)

Recommended Action : 2021-#
BE IT RESOLVED that the Town Board of the Town of Monroe imposes a charge of \$20.00 on each check tendered as payment and returned for insufficient funds.

Public Content

(Gen. Muni. Law Sec. 85)

Motion & Voting

2021-#33

BE IT RESOLVED that the Town Board of the Town of Monroe imposes a charge of \$20.00 on each check tendered as payment and returned for insufficient funds.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

27. Immediate Deposit of Tax Collection Funds by Tax Collector

Subject :	27.1 Deposit of Funds by Tax Collector
Meeting :	Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)
Recommended Action :	2021-# BE IT RESOLVED that the Town Board of the Town of Monroe approves the immediate deposit of funds by the Tax Collector of all tax collections in interest bearing accounts as a temporary investment measure.

Public Content

(Gen. Muni. Law Sec. 11)

Motion & Voting

2021-#34

BE IT RESOLVED that the Town Board of the Town of Monroe approves the immediate deposit of funds by the Tax Collector of all tax collections in interest bearing accounts as a temporary investment measure.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

28. 2021 Town of Monroe Employee Holiday Calendar

Subject :	28.1 Town of Monroe Holiday Calendar
Meeting :	Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type :

Action (Resolution)

Recommended Action :

2021-#

BE IT RESOLVED that the Town of Monroe shall observe the following 2021 Holiday schedule for its non-union and union employees

Public Content

2021 Holiday Calendar for Town of Monroe Non-Union Employees

and Dial-A-Bus Teamsters Local 445 Employees

Friday, January 1, 2021	New Years Day
Monday, January 18, 2021	Martin Luther King, Jr. Day
Friday, February 12, 2021	Lincoln's Birthday
Monday, February 15, 2021	Presidents' Day
Monday, May 31, 2021	Memorial Day
Monday, July 5, 2021	Independence Day (Observed)
Monday, September 6, 2021	Labor Day
Monday, October 11, 2021	Columbus Day
Thursday, November 11, 2021	Veterans Day
Thursday, November 25, 2021	Thanksgiving Day
Friday, November 26, 2021	Thanksgiving (Observed)
Thursday, December 23, 2021	Christmas Eve (1/2 Day) (Observed)
Friday, December 24, 2021	Christmas Day (Observed)

2021 Holiday Calendar for Town of Monroe Highway Department

IBEW Union 363 Employees

Friday, January 1, 2021	New Years Day
Monday, January 18, 2021	Martin Luther King, Jr. Day
Monday, February 15, 2021	Presidents' Day
Monday, May 31, 2021	Memorial Day
Monday, July 5, 2021	Independence Day (Observed)

Monday, September 6, 2021	Labor Day
Monday, October 11, 2021	Columbus Day
Thursday, November 11, 2021	Veterans Day
Thursday, November 25, 2021	Thanksgiving Day
Friday, November 26, 2021	Thanksgiving (Observed)
Thursday, December 23, 2021	Christmas Eve (1/2 Day) (Observed)
Friday, December 24, 2021	Christmas Day (Observed)

*Day of Employees Choice

Motion & Voting

2021-#35

BE IT RESOLVED that the Town of Monroe shall observe the following 2021 Holiday schedule for its non-union and union employees:

2021 Holiday Calendar for Town of Monroe Non-Union Employees and Dial-A-Bus Teamsters Local 445 Employees

Friday, January 1, 2021 New Years Day
Monday, January 18, 2021 Martin Luther King, Jr. Day
Friday, February 12, 2021 Lincoln's Birthday
Monday, February 15, 2021 Presidents' Day
Monday, May 31, 2021 Memorial Day
Monday, July 5, 2021 Independence Day (Observed)
Monday, September 6, 2021 Labor Day
Monday, October 11, 2021 Columbus Day
Thursday, November 11, 2021 Veterans Day
Thursday, November 25, 2021 Thanksgiving Day
Friday, November 26, 2021 Thanksgiving (Observed)
Thursday, December 23, 2021 Christmas Eve (1/2 Day) (Observed)
Friday, December 24, 2021 Christmas Day (Observed)

2021 Holiday Calendar for Town of Monroe Highway Department
IBEW Union 363 Employees

Friday, January 1, 2021 New Years Day
Monday, January 18, 2021 Martin Luther King, Jr. Day
Monday, February 15, 2021 Presidents' Day
Monday, May 31, 2021 Memorial Day
Monday, July 5, 2021 Independence Day (Observed)
Monday, September 6, 2021 Labor Day
Monday, October 11, 2021 Columbus Day
Thursday, November 11, 2021 Veterans Day
Thursday, November 25, 2021 Thanksgiving Day

Friday, November 26, 2021 Thanksgiving (Observed)
Thursday, December 23, 2021 Christmas Eve (1/2 Day) (Observed)
Friday, December 24, 2021 Christmas Day (Observed)
*Day of Employees Choice

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

29. Acceptance of Minutes

Subject : 29.1 Acceptance of Minutes 12-7-2020
Meeting : Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type : Action (Resolution), Information
Recommended Action : 2021-#
BE IT RESOLVED that the Town Board of the Town of Monroe accepts the Minutes of December 7, 2020.

File Attachments

[TB 12-7-2020 DRAFT Meeting Minutes.pdf \(485 KB\)](#)

Motion & Voting

2021-#36
BE IT RESOLVED that the Town Board of the Town of Monroe accepts the Minutes of December 7, 2020.

Motion by Mary Bingham, second by Supervisor -Tony Cardone.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

29. Acceptance of Minutes

Subject : 29.2 Acceptance of Minutes 12-14-2020
Meeting : Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type : Action (Resolution), Information
Recommended Action : 2021-#
BE IT RESOLVED that the Town Board of the Town of Monroe accepts the Minutes of December 14, 2020.

Public Content

File Attachments

[TB 12-14-2020 DRAFT Meeting Minutes.pdf \(138 KB\)](#)

Motion & Voting

2021-#37

BE IT RESOLVED that the Town Board of the Town of Monroe accepts the Minutes of December 14, 2020.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

30. New Business

Subject :	30.1 Resolution authorizing Supervisor to execute waiver and consent document
Meeting :	Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2021-# BE IT RESOLVED that the Town of Monroe

Public Content

Resolution authorizing Supervisor to execute waiver and consent document.

WHEREAS, the Town of Monroe (Town) has been notified that it is the beneficiary of a testamentary gift in the Will of Gerbrand Brouwer which is subject to current proceedings in the Orange County Surrogates Court; and

WHEREAS, in order to facilitate probate of the Will, the Town desires to authorize the Supervisor to execute a Waiver of Process and Consent to Probate form to be submitted to the Orange County Surrogates Court.

NOW, THEREFORE, BE IT RESOLVED: that:

1. All Whereas clauses are hereby incorporated by reference as though set forth in full herein.
2. The Town Supervisor is hereby authorized to execute a Waiver of Process and Consent Probate form in the Probate proceeding concerning the Will of Gerbrand Brouwer and to cause such executed form to be submitted to the Orange County Surrogates Court.
3. The Town Clerk and any other Town official, employee or consultant is hereby authorized to take any and all actions necessary to carry out the provisions of this Resolution.
4. This Resolution shall be effective immediately.

Motion & Voting

2021-#38

BE IT RESOLVED that the Town of Monroe made the following Resolution by Councilwoman Bingham, and seconded by Councilman McGinn.

Resolution authorizing Supervisor to execute waiver and consent document.

WHEREAS, the Town of Monroe (Town) has been notified that it is the beneficiary of a testamentary gift in the Will of Gerbrand Brouwer which is subject to current proceedings in the Orange County Surrogates Court; and

WHEREAS, in order to facilitate probate of the Will, the Town desires to authorize the Supervisor to execute a Waiver of Process and Consent to Probate form to be submitted to the Orange County Surrogates Court.

NOW, THEREFORE, BE IT RESOLVED: that:

- 1. All Whereas clauses are hereby incorporated by reference as though set forth in full herein.
- 2. The Town Supervisor is hereby authorized to execute a Waiver of Process and Consent Probate form in the Probate proceeding concerning the Will of Gerbrand Brouwer and to cause such executed form to be submitted to the Orange County Surrogates Court.
- 3. The Town Clerk and any other Town official, employee or consultant is hereby authorized to take any and all actions necessary to carry out the provisions of this Resolution.
- 4. This Resolution shall be effective immediately.

Motion by Mary Bingham, second by Mike McGinn.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

30. New Business

Subject :	30.2 Resolution extending senior citizens and individual with disabilities with limited income exemption opt-in
Meeting :	Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2021-# BE IT RESOLVED that the Town of Monroe

Public Content

Resolution extending senior citizens and individual with disabilities with limited income exemption opt-in.

WHEREAS, the state disaster emergency has resulted in limited hours in municipal offices and rendered seniors and individuals with disabilities homebound; and

WHEREAS, many seniors and individual with disabilities do not have the ability to file their real property tax exemption applications in person due to safety precautions and lack the ability to file such applications online; and

WHEREAS, Governor Cuomo has issued Executive Order 202.83, which grants local governments the ability to adopt a Resolution extending the exemption status for those seniors and individuals with disabilities entitled to certain real property tax exemptions.

NOW, THEREFORE, BE IT RESOLVED: that:

1. All Whereas clauses are hereby incorporated by reference as though set forth in full herein.
2. The Assessor for the Town of Monroe shall extend the 2020 exemption status for those individuals receiving the senior exemption and persons with disabilities and limited income exemption through 2021 without a renewal application except in the circumstances set forth below.
3. The Assessor for the Town of Monroe may require a renewal application if he or she believes that an owner that qualified for the 2020 exemption has since changed their primary residence, added another owner to the deed, transferred the property to a new owner, or is deceased.
4. The Town Supervisor and any other officer or employee as directed by the Town Supervisor shall take any and all necessary actions to carry out the provisions of this Resolution.
5. This Resolution shall be effective immediately.

Motion & Voting

2021-#39

BE IT RESOLVED that the Town of Monroe made the following Resolution by Supervisor Cardone, and seconded by Councilman Colon.

Resolution extending senior citizens and individual with disabilities with limited income exemption opt-in.

WHEREAS, the state disaster emergency has resulted in limited hours in municipal offices and rendered seniors and individuals with disabilities homebound; and

WHEREAS, many seniors and individual with disabilities do not have the ability to file their real property tax exemption applications in person due to safety precautions and lack the ability to file such applications online; and

WHEREAS, Governor Cuomo has issued Executive Order 202.83, which grants local governments the ability to adopt a Resolution extending the exemption status for those seniors and individuals with disabilities entitled to certain real property tax exemptions.

NOW, THEREFORE, BE IT RESOLVED: that:

1. All Whereas clauses are hereby incorporated by reference as though set forth in full herein.
2. The Assessor for the Town of Monroe shall extend the 2020 exemption status for those individuals receiving the senior exemption and persons with disabilities and limited income exemption through 2021 without a renewal application except in the circumstances set forth below.
3. The Assessor for the Town of Monroe may require a renewal application if he or she believes that an owner that qualified for the 2020 exemption has since changed their primary residence, added another owner to the deed, transferred the property to a new owner, or is deceased.
4. The Town Supervisor and any other officer or employee as directed by the Town Supervisor shall take any and all necessary actions to carry out the provisions of this Resolution.
5. This Resolution shall be effective immediately.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

30. New Business

Subject :	30.3 Town Hall Postage Meter Lease Renewal
Meeting :	Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2021-# BE IT RESOLVED that the Town of Monroe

Public Content

Discuss and approve lease renewal for Pitney Bowes Postage Meter Machine at Town Hall. The terms of the lease are 60 months at a quarterly payment of \$887.31.

Motion & Voting

2021-#40

BE IT RESOLVED that the Town of Monroe approves lease renewal for Pitney Bowes Postage Meter Machine at Town Hall. The terms of the lease are 60 months at a quarterly payment of \$887.31.

Motion by Councilperson - Rick Colon, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham

31. Community Announcements

Subject :	31.1 National Law Enforcement Day January 9, 2021
Meeting :	Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Information

Public Content

32. Possible Executive Session

Subject :	32.1 Enter Into Executive Session
Meeting :	Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type :

Discussion

Public Content

32. Possible Executive Session

Subject :

32.2 Return to Regular Session

Meeting :

Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type :

Discussion

Public Content

33. Adjournment of Meeting

Subject :

33.1 Adjournment of Meeting

Meeting :

Jan 4, 2021 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type :

Action (Resolution)

Recommended Action :

2021-#

BE IT RESOLVED, that the Town Board of the Town of Monroe adjourns the meeting of January 4, 2021 at

Public Content

Motion & Voting

2021-#41

BE IT RESOLVED, that the Town Board of the Town of Monroe adjourns the meeting of January 4, 2021 at 7:25 PM.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham