

MONROE TOWN BOARD RE-ORGANIZATIONAL MINUTES

— 01/03/2023

MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA (Tuesday, January 3, 2023)

Generated by Valerie Bitzer

Members present

Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

1. Call to Order

Procedural: 1.1 Pledge of Allegiance

2. Motion to Open Town Board Meeting

Action (Resolution): 2.1 Motion to Open Meeting of January 3, 2023

2023-#1

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to open the Town Board Re-Org Meeting of January 3, 2023, at 7:03PM.

Motion by Mike McGinn, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

3. Community Announcements

Information: 3.1 Recap of Year

To hear Supervisor Cardone RE Recap of Year, please go on-line to Board Doc's Video Clip #3.1, 0:0:56.

Information: 3.2 2023 Tax Collector's Notice

to hear Tax Collector Valeri Bitzer RE: 2023 Tax Collector's Notice, please go on-line to Board Doc's Video Clip #3.2, 0:5:00.

4. Town Officers

Information: 4.1 Elected Officers

To hear Supervisor Cardone RE: Elected Officers, please go on-line to Board Doc's Video Clip #4.1, 0:5:56.

5. Officers Appointed By the Town Board

Action (Resolution): 5.1 Acting Supervisor

2023-#2

BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints Councilman

McGinn as Acting Supervisor term to expire 12/31/23.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

Abstain: Mike McGinn

Action (Resolution), Information: 5.2 Registrar of Vital Statistics

2023-#3

BE IT RESOLVED that the Town Board of the Town of Monroe appoints Valerie Bitzer as Registrar of Vital Statistics. Coterminous with term of office of Town Clerk, Public Health Law 4121, 4123.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution), Information: 5.3 Deputy Registrar

2023-#4

BE IT RESOLVED that the Town Board of the Town of Monroe appoints Patricia Kasch as Deputy Registrar. Term to expire 12/31/2023 (Registrar Appointment).

Motion by Mike McGinn, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution): 5.4 Town Marriage Officer

2023-#5

BE IT RESOLVED that the Town Board of the Town of Monroe approves the Town Clerk Valerie Bitzer as a Town Marriage Officer pursuant to the provisions of the Domestic Relations Law.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution): 5.5 Tax Collector

2023-#6

BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints Valerie Bitzer as Tax Collector, term to expire 12/31/23.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution): 5.6 1st Deputy Tax Collector

2023-#7

BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints Patricia Kasch as 1st Deputy Tax Collector, term to expire 12/31/23.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution): 5.7 2nd Deputy Tax Collector

2023-#8

BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints Barbara Singer as 2nd Deputy Tax Collector, term to expire 12/31/23.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution), Minutes: 5.8 Tax Collector's 2023 Liability Certificate

2023-#9

BE IT RESOLVED that the Town Board of the Town of Monroe approves for the Supervisor and Town Council Members to sign the certificate of liability insurance for the Tax Collector which is to be filed in the Department of Finance in Orange County. **The 23-24 term Certificate of Insurance can be issued after the 01/29/2023 renewal term has been bound with NYMIR.

Motion by Mary Bingham, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution): 5.9 Town Engineer

2023-#10

BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints MHE as Town Engineer, term to expire 12/31/23.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

6. Officers Appointed by the Supervisor

Action (Resolution): 6.1 Secretary to the Supervisor

2023-#11

BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints Jennifer Schnaars as Secretary to the Supervisor, term to expire 12/31/25.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution), Information: 6.2 Historian

2023-#12

BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints James Nelson as the Town of Monroe Historian, term to expire 12/31/23.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

7. Officers Appointed By The Town Clerk

Action (Resolution), Information: 7.1 Deputy Town Clerk 1st Deputy

2023-#13

BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints Patricia Kasch as 1st Deputy Town Clerk, term to expire 12/31/23.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution): 7.2 Deputy Town Clerk 2nd Deputy

2023-#14

BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints Barbara Singer as 2nd Deputy Town Clerk, term to expire 12/31/23.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

8. Officers Appointed By Superintendent of Highways

Action (Resolution), Information: 8.1 Deputy Superintendent of Highways

2023-#15

BE IT RESOLVED that the Town Board of the Town of Monroe appoints William Brown Jr., as Deputy Superintendent of Highways. Term to expire 12/31/2023.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

9. Planning Board Appointments By Town Board

Action (Resolution), Minutes: 9.1 Planning Board Chairperson

2023-#16

BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints Bonnie Franson as Planning Board Chairperson, term to expire 12/31/23.

Motion by Mike McGinn, second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Information: 9.2 Planning Board Members

To hear Supervisor Cardone RE Planning Board Members, please go on-line to Board Doc's Video Clip #9.2, 0:14:06.

Action (Resolution): 9.3 Planning Board Attorney Appointment

To hear Supervisor Cardone and Board Members RE: Planning Board Attorney Appointment, please go on-line to Board Doc's Video Clip #9.3, 0:14:42.

2023-#17

BE IT RESOLVED that the Town Board of the Town of Monroe appoints the firm of Naughton & Torre, LLP as the Town of Monroe Planning Board Attorney. Rate changed from \$225 to \$250/hour. (they were at prior rate for 3 years)

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

10. Zoning Board of Appeals Appointments By Town Board

Action (Resolution): 10.1 Zoning Board of Appeals Chairperson

2023-#18

Appointment of Zoning Board of Appeals Chairperson

BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints Francis Postiglione as Zoning Board of Appeals Chairperson, term to expire 12/31/23.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution): 10.2 Zoning Board of Appeals Members

2023-#19

BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints Marci Daniel as Zoning Board of Appeals Member, slot #5, term to expire 12/31/2027.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution): 10.3 Zoning Board of Appeals Attorney Appointment

2023-#20

BE IT RESOLVED that the Town Board of the Town of Monroe appoints the firm of Feerick Nugent MacCartney PLLC as the Town of Monroe Zoning Board of Appeals Attorney.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

11. Town Counsel Appointment

Action (Resolution): 11.1 Town Counsel Appointment

2023-#21

BE IT RESOLVED that the Town Board of the Town of Monroe appoints the firm of Feerick Nugent MacCartney PLLC as the Town of Monroe Town Counsel Attorney.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

12. Board of Ethics Appontment by Town Board

Action (Resolution), Minutes: 12.1 Board of Ethics Member

2023-#22

BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints Thomas Sullivan as Board of Ethics Member, slot #5, term to expire 12/31/25.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution), Minutes: 12.2 Board of Ethics Member

2023-#23

BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints Kathleen Aherne as Board of Ethics Member, slot #6, term to expire 12/31/25.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution): 12.3 Board of Ethics Chairperson

2023-#24

BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints Thomas Sullivan as Board of Ethics Chairperson, term to expire 12/31/23.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

13. Conservation Advisory Council Appointments By Town Board

Action (Resolution): 13.1 Conservation Advisory Council Member

2023-#25

BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints Charlie Pakula as Conservation Advisory Council Member, slot #1, term to expire 12/31/24.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution): 13.2 Conservation Advisory Council Member

2023-#26

BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints Jack Medina as Conservation Advisory Council Member, slot #2, term to expire 12/31/24.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution): 13.3 Conservation Advisory Council Member

2023-#27

BE IT RESOLVED that the Town of Board of the Town of Monroe hereby appoints Sam Ventola as Conservation Advisory Council Member, slot #6, term to expire 12/31/23.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

14. Smith's Clove Park Commission Appointment By Town Board

Action (Resolution), Information: 14.1 Smith's Clove Park Commission

2023-#28

BE IT RESOLVED that the Town Board of the Town of Monroe approves to appoint Tony Schaffer to the Town of Monroe slot #5 on the Monroe Joint Park Commission. Term to expire 12-31-2027.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

15. Board of Assessment Review (B.A.R.) Appointment By Town Board

Action (Resolution), Discussion: 15.1 Board of Assessment Review (B.A.R.) Appointment

2023-#29

BE IT RESOLVED that the Town Board of the Town of Monroe appoints Susan Cagney to the Board of Assessment Review, slot #2, term to expire 9/30/2024.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

16. Moodna Commission Appointment by Town Board

Action (Resolution), Information: 16.1 Moodna Commission Appointment

2023-#30

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to appoint Councilwoman Mary Bingham to the Moodna Commission, term to expire 12/31/2023.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Sal Scancarello, Dorey Houle

Abstain: Mary Bingham

Action (Resolution), Information: 16.2 Moodna Commission Appointment

2023-#31

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to appoint Councilman Mike McGinn to the Moodna Commission, term to expire 12/31/2023.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

Abstain: Mike McGinn

17. Official Undertaking By Town Officers

Action (Resolution): 17.1 Official Undertaking by Town Officers

TOWN LAW sec. 25

RESOLUTION TO PROCURE A BLANKET UNDERTAKING FROM A DULY AUTHORIZED CORPORATE SURETY.

WHEREAS the MONROE TOWN BOARD has reviewed the blanket under-taking provided by Emery & Webb January 1, 2023 finds it sufficient in form, manner of execution, and sufficiency of surety pursuant to PUBLIC OFFICERS LAW, Sec. 11, Sub. 2,

2023-#32

BE IT RESOLVED that the Town Board of the Town of Monroe approves the individual undertakings of the Supervisor, Town of Monroe Clerk, Tax Collector, Town Justice, Superintendent of Highways, be dispensed with and the blanket undertaking provided by Emery & Webb be filed in the Orange County Clerk's Office in lieu thereof.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

18. Per Diem Meal Allowance for Travel on Official Business

Action (Resolution): 18.1 Per Diem Meal Allowance for Travel on Official Business

PER DIEM MEAL ALLOWANCE FOR TRAVEL ON OFFICIAL BUSINESS

WHEREAS the General Municipal Law Sec. 77-b, has been revised in that the Town may now provide its officers and employees with a reasonable per diem allowance for meals in conjunction with travel on official business, taking into consideration the cost of living of a locality and subject to a maximum equal to the standard meal allowance for business related travel prescribed for federal income tax purposes.

Per Diem Allowance for:
Breakfast Lunch Dinner

Outside New York City \$8.00 \$34.00 \$34.00
New York City \$8.00 \$42.00 \$42.00

2023-#33

BE IT RESOLVED that the Town Board of the Town of Monroe approves to provide a per diem meal allowance as reflected in the Town Handbook in lieu of the payment of "actual and necessary" meal allowance. Receipts shall be required for food expense.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

19. Mileage Reimbursement Allowance

Action (Resolution): 19.1 Mileage Reimbursement Allowance

MILEAGE REIMBURSEMENT ALLOWANCE

WHEREAS the Monroe Town Board has determined to pay a fixed rate of 62.5 cents per mile as reimbursement to officers and employees of the Town who use their personal automobiles while performing their official duties on behalf of the Town.

2023-#34

BE IT RESOLVED that the Town Board of the Town of Monroe approves: Section 1. That the Town Board shall approve reimbursement to such employees at the IRS approved rate.

Currently that rate is 62.5 cents/mile.

Section 2. That the Town Board shall approve reimbursement to such Town officers at the IRS approved rate for mileage reimbursement outside the Town of Monroe. Currently that rate is 62.5 cents/mile.

Section 3. That this resolution shall take effect immediately.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

20. Rules of Procedure

Action (Resolution): 20.1 Rules of Procedure

2023-#35

BE IT RESOLVED that the Town Board of the Town of Monroe shall conduct itself according to Robert's Rules of Order 11th Edition, 2011 the extent that Robert's Rules of Order are consistent with the Town Law of the State of New York and the Town of Monroe's Meeting Rules adopted February 27, 2017.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

21. Open Meetings Law Requirements

Action (Resolution), Minutes: 21.1 Open Meetings Law Requirements

2023-#36

BE IT RESOLVED that the Town Board of the Town of Monroe shall convene for a regular meetings on the following dates: January 3, 2023, January 9, 2023, February 6, 2023, February 15, 2023, March 6, 2023, March 20, 2023, April 3, 2023, April 17, 2023, May 1, 2023, May 15, 2023, June 5, 2023, June 21, 2023, July 10, 2023, August 14, 2023, September 5, 2023, September 18, 2023, October 2, 2023, October 16, 2023, November 8, 2023, November 20, 2023, and December 4, 2023.

BE IT FURTHER RESOLVED that all Town Board meetings shall be held at the Town of Monroe Town Hall located at 1465 Orange Turnpike, Monroe, New York. All meetings shall begin at 7:00 PM unless noticed for a different time.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

22. Special Meetings

Action (Resolution): 22.1 Special Meetings

SPECIAL MEETINGS:

The requirements for calling a special meeting are set forth in Section 62 of the Town Law of the State of New York:

"The Supervisor of the Town may, and upon written request of two members of the Town Board shall within ten days, call

a special meeting of the Town Board by giving at least two days' notice in writing to members of the board of the town when and the place where the meeting is to be held.

The requirements for public notice of a special meeting are set forth in Section 104 of the Public Officers Law of the State of New York:

"Public notice of every (special) meeting shall be given to the extent practicable, to the news media and shall be conspicuously posted in one or more designated public locations at a reasonable time prior thereto."

2023-#37

BE IT RESOLVED that the Town Board of the Town of Monroe designates public locations for special meetings notices shall be the bulletin boards of the Town Hall at 1465 Orange Turnpike Monroe, New York.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

23. Official Newspaper

Action (Resolution): 23.1 Official Newspaper

2023-#38

BE IT RESOLVED that the Town Board of the Town of Monroe approves the official newspaper of the Monroe Town Board to be the Times Herald Record.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

24. Official Depositories

Action (Resolution): 24.1 Official Depositories

2023-#39

BE IT RESOLVED that the Town Board of the Town of Monroe designates the official depositories of the Monroe Town Board shall be M & T Bank, Webster Bank, and Green County Commercial Bank.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

25. Petty Cash Funds

Action (Resolution): 25.1 Petty Cash Funds

2023-#40

BE IT RESOLVED that the Town Board of the Town of Monroe approves that Tax Collector is authorized to maintain a petty cash fund not to exceed \$500.00.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

26. Purchase Authorization for Highway Superintendent

Action (Resolution): 26.1 Purchase Authorization for Highway Superintendent

PURCHASE AUTHORIZATION FOR HIGHWAY SUPERINTENDENT

(HIGHWAY LAW 142 (1A))

2023-#41

BE IT RESOLVED that the Town Board of the Town of Monroe approves the Superintendent of Highways to purchase equipment, tools and implements during the year 2023 without prior approval of the Town Board in an amount not to exceed \$5,000.00.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

27. Accounting and Financial Reports

Action (Resolution): 27.1 Accounting and Financial Reports

2023-#42

BE IT RESOLVED that the Town Board of the Town of Monroe shall engage the services of a Certified Public Accountant or someone of equivalent expertise to make an annual audit of the Town of Monroe and Town Court system to be completed within 90 days after the close of the fiscal year pursuant to Town Law Sec. 62 (1) and Sec. 123.

BE IT FURTHER RESOLVED that the Supervisor shall submit to the Town Clerk within 120 days after the close of the fiscal year, a copy of the Annual Financial report to the State Comptroller, and the Town Clerk shall cause a summary of such report, or notice that a copy of such report is on file and available for inspection or copying, to be published within 10 days in the official town newspaper pursuant to Town Law, Sec. 29 (10-a).

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

28. Returned Check Fee

Action (Resolution): 28.1 Returned Check Fee

2023-#43

BE IT RESOLVED that the Town Board of the Town of Monroe imposes a charge of \$20.00 on each check tendered as payment and returned for insufficient funds.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

29. Immediate Deposit of Tax Collection Funds by Tax Collector

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Action (Resolution): 29.1 Deposit of Funds by Tax Collector

(Gen. Muni. Law Sec. 11)

2023-#44

BE IT RESOLVED that the Town Board of the Town of Monroe approves the immediate deposit of funds by the Tax Collector of all tax collections in interest bearing accounts as a temporary investment measure.

Motion by Supervisor -Tony Cardone second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mike McGinn Mary Bingham Sal Scancarello Dorey Houle

30. 2022 Town of Monroe Employee Holiday Calendar

Action (Resolution): 30.1 Town of Monroe Employee Holiday Calendars

2023-#45

BE IT RESOLVED that the Town of Monroe shall observe the following 2023 Holiday Calendar for Town of Monroe Highway Department IBEW Union 363 Employees

Monday January 22023 New Year's Day (Observed)

Monday January 162023 Martin Luther King Jr. Day

Monday February 202023 Presidents' Day

Monday May 292023 Memorial Day

Tuesday July 42023 Independence Day

Monday September 42023 Labor Day

Monday October 92023 Columbus Day

Friday November 10 2023 Veterans Day
Thursday November 23 2023 Thanksgiving Day
Friday November 24 2023 Thanksgiving (Observed)
Friday December 22 2023 Christmas Eve (1/2 Day) (Observed)
Monday December 25 2023 Christmas Day
*Day of Employee's Choice

Motion by Mike McGinn second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mike McGinn Mary Bingham Sal Scancarello Dorey Houle

2023-#46

BE IT RESOLVED that the Town of Monroe shall observe the following 2023 Holiday schedule for its non-union and union employees.

2023 Holiday Calendar for Town of Monroe Non-Union Employees
and Dial-A-Bus Teamsters Local 445 Employees

Monday January 22 2023 New Year's Day (Observed)
Monday January 16 2023 Martin Luther King Jr. Day
Monday February 13 2023 Lincoln's Birthday (Observed)
Monday February 20 2023 Presidents' Day
Monday May 29 2023 Memorial Day
Tuesday July 4 2023 Independence Day
Monday September 4 2023 Labor Day
Monday October 9 2023 Columbus Day
Friday November 10 2023 Veterans Day
Thursday November 23 2023 Thanksgiving Day
Friday November 24 2023 Thanksgiving (Observed)
Friday December 22 2023 Christmas Eve (1/2 Day) (Observed)
Monday December 25 2023 Christmas Day

Motion by Supervisor -Tony Cardone second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mike McGinn Mary Bingham Sal Scancarello Dorey Houle

31. Acceptance of Minutes

Action (Resolution) Information: 31.1 Acceptance of Minutes 12-5-2022

2023-#47

BE IT RESOLVED that the Town Board of the Town of Monroe accepts the Minutes of December 5 2022.

Motion by Mary Bingham second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mike McGinn Mary Bingham Sal Scancarello Dorey Houle

32. New Business

Action (Resolution) Discussion Information: 32.1 Amendments to Fee Schedule (WD No. 2) Horizon Heights

2023-#48

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion for WD No. 2 (Horizon Heights) rate be changed from \$4 t \$6/thousand gallons.

Motion by Mary Bingham second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mike McGinn Mary Bingham Sal Scancarello Dorey Houle

Action (Resolution) Discussion Information: 32.2 Amendments to Fee Schedule

2023-#49

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve fee changes as per attachment Town of Monroe Fee Schedule effective 1/3/2023.

Motion by Mary Bingham second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mike McGinn Mary Bingham Sal Scancarello Dorey Houle

Action (Resolution) Discussion: 32.3 2023 Monroe Joint Fire District Fire Protection Agreement

2023#50

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion authorizing the Supervisor to sign the 2023 Monroe Joint Fire District Fire Protection Agreement.

Motion by Mike McGinn second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Mike McGinn Mary Bingham Sal Scancarello Dorey Houle

Abstain: Supervisor -Tony Cardone

33. Possible Executive Session

Information: 33.1 Enter Into Executive Session

NO ACTION AT THIS TIME

Information: 33.2 Return to Regular Session

NO ACTION AT THIS TIME

34. Adjournment of Meeting

Action (Resolution): 34.1 Adjournment of Meeting

2023-#51

BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of January 32023 at 7:42PM.

Motion by Supervisor -Tony Cardone second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mike McGinn Mary Bingham Sal Scancarello Dorey Houle

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