

Tuesday, January 3, 2023

MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

TOWN OF MONROE, NEW YORK
TOWN HALL
1465 ORANGE TURNPIKE
MONROE, NEW YORK
7:00 PM

1. Call to Order

Subject :	1.1 Pledge of Allegiance
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Procedural

Public Content

I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

2. Motion to Open Town Board Meeting

Subject :	2.1 Motion to Open Meeting of January 3, 2023
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)
Recommended Action :	2023-#1 BE IT RESOLVED, that the Town of Board of the Town of Monroe Made a Motion to open the Town Board Re-Org Meeting of January 3, 2023.

Public Content

File Attachments

[2023 Town Board Meeting Schedule.pdf \(126 KB\)](#)

Motion & Voting

2023-#1

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to open the Town Board Re-Org Meeting of January 3, 2023, at 7:03PM.

Motion by Mike McGinn, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

3. Community Announcements

Subject :	3.1 Recap of Year
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Information

Public Content

3. Community Announcements

Subject :	3.2 2023 Tax Collector's Notice
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Information

Public Content

File Attachments

[2023 Tax Notice.docx.pdf \(65 KB\)](#)

4. Town Officers

Subject :	4.1 Elected Officers
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Information

Public Content

Sec. 25 of the TOWN LAW requires oath of office for every town official within 15 days after commencement of office. Sec. 10 of the PUBLIC OFFICERS LAW requires the oath of office of every municipal officer to be on file in the office of the clerk of the municipality.

ELECTED OFFICERS TERM EXPIRES

Anthony Cardone, Supervisor 12/31/2025

Dorey Houle, Councilperson12/31/2025

Mary Bingham, Councilperson 12/31/2025

Michael McGinn, Councilperson 12/31/2023

Sal Scancarello, Councilperson 12/31/2023

Valerie Bitzer, Town Clerk 12/31/2023

Audra Schwartz, Town Justice 12/31/2025

James McKnight, Town Justice 12/31/2023

James "Pat" Patterson, Highway Superintendent 12/31/2023

5. Officers Appointed By the Town Board

Subject :	5.1 Acting Supervisor
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)
Recommended Action :	2023-# BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Councilman McGinn as Acting Supervisor term to expire 12/31/23.

Public Content

Motion & Voting

2023-#2

BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints Councilman McGinn as Acting Supervisor term to expire 12/31/23.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

Abstain: Mike McGinn

5. Officers Appointed By the Town Board

Subject :	5.2 Registrar of Vital Statistics
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2023-# BE IT RESOLVED, that the Town of Board of the Town of Monroe appoints Valerie Bitzer as Registrar of Vital Statistics. Cotermious with term of office of Town Clerk, Public Health Law 4121, 4123.

Public Content

Registrar of Vital Statistics

Valerie Bitzer, Coterminous with term of office of Town Clerk, Public Health Law 4121, 4123.

Motion & Voting

2023-#3

BE IT RESOLVED that the Town Board of the Town of Monroe appoints Valerie Bitzer as Registrar of Vital Statistics. Coterminous with term of office of Town Clerk, Public Health Law 4121, 4123.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

5. Officers Appointed By the Town Board

Subject :	5.3 Deputy Registrar
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2023-# BE IT RESOLVED that the Town of Board of the Town of Monroe appoints Patricia Kasch as Deputy Registrar. Term to expire 12/31/2023 (Registrar Appointment).

Public Content

Deputy Registrar.... Patricia Kasch term to expire 12/31/2023 (Registrar Appointment)

Motion & Voting

2023-#4

BE IT RESOLVED that the Town Board of the Town of Monroe appoints Patricia Kasch as Deputy Registrar. Term to expire 12/31/2023 (Registrar Appointment).

Motion by Mike McGinn, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

5. Officers Appointed By the Town Board

Subject :	5.4 Town Marriage Officer
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)

Recommended Action :

2023-#

BE IT RESOLVED, that the Town Board of the Town of Monroe approves the Town Clerk Valerie Bitzer as a Town Marriage Officer pursuant to the provisions of the Domestic Relations Law.

Public Content

Motion & Voting

2023-#5

BE IT RESOLVED that the Town Board of the Town of Monroe approves the Town Clerk Valerie Bitzer as a Town Marriage Officer pursuant to the provisions of the Domestic Relations Law.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

5. Officers Appointed By the Town Board

Subject :

5.5 Tax Collector

Meeting :

Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type :

Action (Resolution)

Recommended Action :

2023-#

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Valerie Bitzer as Tax Collector, term to expire 12/31/23.

Public Content

Motion & Voting

2023-#6

BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints Valerie Bitzer as Tax Collector, term to expire 12/31/23.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

5. Officers Appointed By the Town Board

Subject :

5.6 1st Deputy Tax Collector

Meeting :

Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type :

Action (Resolution)

Recommended Action :

2023-#

BE IT RESOLVED that the Town of Board of the Town of

Monroe hereby appoints Patricia Kasch as 1st Deputy Tax Collector, term to expire 12/31/23.

Public Content

Motion & Voting

2023-#7

BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints Patricia Kasch as 1st Deputy Tax Collector, term to expire 12/31/23.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

5. Officers Appointed By the Town Board

Subject :	5.7 2nd Deputy Tax Collector
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)
Recommended Action :	2023-# BE IT RESOLVED that the Town of Board of the Town of Monroe hereby appoints Barbara Singer as 2nd Deputy Tax Collector, term to expire 12/31/23.

Public Content

Motion & Voting

2023-#8

BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints Barbara Singer as 2nd Deputy Tax Collector, term to expire 12/31/23.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

5. Officers Appointed By the Town Board

Subject :	5.8 Tax Collector's 2023 Liability Certificate
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution), Minutes
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe approves for the Supervisor and Town Council Members to sign the certificate of liability insurance for the Tax Collector which is to be filed in the Department of

Finance in Orange County. **The 23-24 term Certificate of Insurance can be issued after the 01/29/2023 renewal term has been bound with NYMIR.

Public Content

File Attachments

[2022 Tax Collector's Liability Certificate \(2\).pdf \(152 KB\)](#)

Motion & Voting

2023-#9

BE IT RESOLVED that the Town Board of the Town of Monroe approves for the Supervisor and Town Council Members to sign the certificate of liability insurance for the Tax Collector which is to be filed in the Department of Finance in Orange County. **The 23-24 term Certificate of Insurance can be issued after the 01/29/2023 renewal term has been bound with NYMIR.

Motion by Mary Bingham, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

5. Officers Appointed By the Town Board

Subject :	5.9 Town Engineer
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints MHE as Town Engineer, term to expire 12/31/23.

Public Content

Motion & Voting

2023-#10

BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints MHE as Town Engineer, term to expire 12/31/23.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

6. Officers Appointed by the Supervisor

Subject :	6.1 Secretary to the Supervisor
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type :	Action (Resolution)
Recommended Action :	2023-# BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Jennifer Schnaars as Secretary to the Supervisor, term to expire 12/31/25.

Public Content

Motion & Voting

2023-#11
BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints Jennifer Schnaars as Secretary to the Supervisor, term to expire 12/31/25.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

6. Officers Appointed by the Supervisor

Subject :	6.2 Historian
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints James Nelson as the Town of Monroe Historian, term to expire 12/31/23.

Public Content

Motion & Voting

2023-#12
BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints James Nelson as the Town of Monroe Historian, term to expire 12/31/23.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

7. Officers Appointed By The Town Clerk

Subject :	7.1 Deputy Town Clerk 1st Deputy
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2023-#

BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Patricia Kasch as 1st Deputy Town Clerk, term to expire 12/31/23.

Public Content

Terms of Office to be Coterminous with term of office of Town Clerk

OFFICE_____TERM EXPIRES

1stDeputy Town Clerk, Patricia Kasch 12/31/2023

2nd Deputy Town Clerk, Barbara Singer 12/31/2023

Motion & Voting

2023-#13

BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints Patricia Kasch as 1st Deputy Town Clerk, term to expire 12/31/23.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

7. Officers Appointed By The Town Clerk

Subject : 7.2 Deputy Town Clerk 2nd Deputy

Meeting : Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution)

Recommended Action : 2023-#
BE IT RESOLVED that the Town of Board of the Town of Monroe hereby appoints Barbara Singer as 2nd Deputy Town Clerk, term to expire 12/31/23.

Public Content

Terms of Office to be Coterminous with term of office of Town Clerk

OFFICE_____TERM EXPIRES

1stDeputy Town Clerk, Patricia Kasch 12/31/2023

2nd Deputy Town Clerk, Barbara Singer 12/31/2023

Motion & Voting

2023-#14

BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints Barbara Singer as 2nd Deputy Town Clerk, term to expire 12/31/23.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

8. Officers Appointed By Superintendent of Highways

Subject :	8.1 Deputy Superintendent of Highways
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2023-# BE IT RESOLVED, that the Town Board of the Town of Monroe appoints William Brown Jr., as Deputy Superintendent of Highways. Term to expire 12/31/2023.

Public Content

OFFICE TERM EXPIRES

Deputy Superintendent of Highways

William Brown Jr. 12/31/2023

Motion & Voting

2023-#15

BE IT RESOLVED that the Town Board of the Town of Monroe appoints William Brown Jr., as Deputy Superintendent of Highways. Term to expire 12/31/2023.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

9. Planning Board Appointments By Town Board

Subject :	9.1 Planning Board Chairperson
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution), Minutes
Recommended Action :	2023-# BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Bonnie Franson as Planning Board Chairperson, term to expire 12/31/23.

Public Content

Motion & Voting

2023-#16

BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints Bonnie Franson as Planning Board Chairperson, term to expire 12/31/23.

Motion by Mike McGinn, second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

9. Planning Board Appointments By Town Board

Subject :	9.2 Planning Board Members
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Information

Public Content

PLANNING BOARD (7 year terms)

ONE MEMBER AND CHAIRMAN DESIGNATED ANNUALLY

NAME TERM EXPIRES

1. NICHOLAS NAPOLI 12/31/2028
2. BONNIE FRANSON 12/31/2024
3. DYLAN PENN 12/31/2025
4. PATRICKSHEA 12/31/2026
5. VACANT 12/31/2027
6. **Per Town Board Resolution on April 4, 2022, RE Local Law 2/2022, Planning Board Members were reduced from seven (7) to five (5)
7. JEFFERY MANSON 12/31/2023

ALTERNATE TERM EXPIRES

1. ROBERT GARSTAK 12/31/2023
2. LOUIS RIVERA 12/31/2023

9. Planning Board Appointments By Town Board

Subject :	9.3 Planning Board Attorney Appointment
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution)

Recommended Action : 2023-#
BE IT RESOLVED that the Town Board of the Town of Monroe appoints the firm of Naughton & Torre, LLP as the Town of Monroe Planning Board Attorney.

Public Content

Motion & Voting

2023-#17
BE IT RESOLVED that the Town Board of the Town of Monroe appoints the firm of Naughton & Torre, LLP as the Town of Monroe Planning Board Attorney. Rate changed from \$225 to \$250/hour. (they were at prior rate for 3 years)

Motion by Supervisor -Tony Cardone, second by Mike McGinn.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

10. Zoning Board of Appeals Appointments By Town Board

Subject : 10.1 Zoning Board of Appeals Chairperson

Meeting : Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution)

Recommended Action : 2023-#
Appointment of Zoning Board of Appeals Chairperson
BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Francis Postiglione as Zoning Board of Appeals Chairperson, term to expire 12/31/23.

Public Content

Motion & Voting

2023-#18
Appointment of Zoning Board of Appeals Chairperson
BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints Francis Postiglione as Zoning Board of Appeals Chairperson, term to expire 12/31/23.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

10. Zoning Board of Appeals Appointments By Town Board

Subject : 10.2 Zoning Board of Appeals Members

Meeting : Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type :

Action (Resolution)

Recommended Action :

2023-#

BE IT RESOLVED that the Town of Board of the Town of Monroe hereby appoints Marci Daniel as Zoning Board of Appeals Member, slot #5, term to expire 12/31/2027.

Public Content

ZONING BOARD OF APPEALS (5 year terms)

NAME TERM EXPIRES

1	Kevin Scully	12/31/2024
2	Francis "Chip" Postiglione	12/31/2025
3	Steven Thau	12/31/2026
4	John Seeley	12/31/2023
5	Marci Daniel	12/31/2027

Alternate Members

1	Zack Murphy	12/31/2024
2	Vacant	12/31/2024

Motion & Voting

2023-#19

BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints Marci Daniel as Zoning Board of Appeals Member, slot #5, term to expire 12/31/2027.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

10. Zoning Board of Appeals Appointments By Town Board

Subject : 10.3 Zoning Board of Appeals Attorney Appointment

Meeting : Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type :

Action (Resolution)

Recommended Action :

2023-#

BE IT RESOLVED that the Town Board of the Town of Monroe appoints the firm of Feerick Nugent MacCartney PLLC as the Town of Monroe Zoning Board of Appeals Attorney.

Public Content

Motion & Voting

2023-#20

BE IT RESOLVED that the Town Board of the Town of Monroe appoints the firm of Feerick Nugent MacCartney PLLC as the Town of Monroe Zoning Board of Appeals Attorney.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

11. Town Counsel Appointment

Subject :	11.1 Town Counsel Appointment
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe appoints the firm of Feerick Nugent MacCartney PLLC as the Town of Monroe Town Counsel Attorney.

Public Content

Motion & Voting

2023-#21

BE IT RESOLVED that the Town Board of the Town of Monroe appoints the firm of Feerick Nugent MacCartney PLLC as the Town of Monroe Town Counsel Attorney.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

12. Board of Ethics Appontment by Town Board

Subject :	12.1 Board of Ethics Member
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution), Minutes
Recommended Action :	2023-# BE IT RESOLVED, that the Town of Board of the Town of Monroe hereby appoints Thomas Sullivan as Board of Ethics Member, slot #5, term to expire 12/31/25.

Public Content

BOARD OF ETHICS (*The Board of Ethics is now a 3 year term verusprevious 5 year terms per March 2019 Code of Ethics Revision)

(MONROE TOWN CODE Sec. 4-7 GENERAL MUNI. LAW Sec. 808) NINE MEMBERS (ONE OF WHOM MUST BE ELECTED OR AN

APPOINTED TOWN EMPLOYEE)

	Name	Term Expiration
1	Ann Marie Morris (Secretary)	12/31/2023
2	Mike Egan	12/31/2024
3	Jack Collins	12/31/2023
4	Vacant Slot	12/31/2025
5	Thomas Sullivan (Chair)	12/31/2025
6	Kathleen Aherne	12/31/2025
7	Lawrence Lezak	12/31/2023
8	Paul Phelan	12/31/2024
9	Vacant Slot	12/31/2024

Motion & Voting

2023-#22

BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints Thomas Sullivan as Board of Ethics Member, slot #5, term to expire 12/31/25.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

12. Board of Ethics Appontment by Town Board

Subject :	12.2 Board of Ethics Member
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution), Minutes
Recommended Action :	2023-# BE IT RESOLVED that the Town of Board of the Town of Monroe hereby appoints Kathleen Aherne as Board of Ethics Member, slot #6, term to expire 12/31/25.

Public Content

BOARD OF ETHICS (*The Board of Ethics is now a 3 year term verusprevious 5 year terms per March 2019 Code of Ethics Revision)

(MONROE TOWN CODE Sec. 4-7 GENERAL MUNI. LAW Sec. 808) NINE MEMBERS (ONE OF WHOM MUST BE ELECTED OR AN

APPOINTED TOWN EMPLOYEE)

	Name	Term Expiration
1	Ann Marie Morris (Secretary)	12/31/2023

2	Mike Egan	12/31/2024
3	Jack Collins	12/31/2023
4	Vacant Slot	12/31/2025
5	Thomas Sullivan (Chair)	12/31/2025
6	Kathleen Aherne	12/31/2025
7	Lawrence Lezak	12/31/2023
8	Paul Phelan	12/31/2024
9	Vacant Slot	12/31/2024

Motion & Voting

2023-#23

BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints Kathleen Aherne as Board of Ethics Member, slot #6, term to expire 12/31/25.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

12. Board of Ethics Appontment by Town Board

Subject :	12.3 Board of Ethics Chairperson
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)
Recommended Action :	2023-# BE IT RESOLVED that the Town of Board of the Town of Monroe hereby appoints Thomas Sullivan as Board of Ethics Chairperson, term to expire 12/31/23.

Public Content

Motion & Voting

2023-#24

BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints Thomas Sullivan as Board of Ethics Chairperson, term to expire 12/31/23.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

13. Conservation Advisory Council Appointments By Town Board

Subject :	13.1 Conservation Advisory Council Member
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-

ORGANIZATIONAL AGENDA

Type :

Action (Resolution)

Recommended Action :

2023-#

BE IT RESOLVED that the Town of Board of the Town of Monroe hereby appoints Charlie Pakula as Conservation Advisory Council Member, slot #1, term to expire 12/31/24, Jack Medina as Conservation Advisory Council Member, slot #2, term to expire 12/31/24.

Public Content

CONSERVATION ADVISORY COUNCIL MEMBERS (2 year terms)

Conservation Advisory Council (2 year terms)

	Name	Term Expiration
1	Charlie Pakula	12/31/2024
2	Jack Medina	12/31/2024
3	Nina Petito	12/31/2023
4	Fred Schuepfer	12/31/2023
5	Mario Gutierrez	12/31/2023
6	Vacant	12/31/2023
7	Dennis Fordham	12/31/2023

Motion & Voting

2023-#25

BE IT RESOLVED that the Town of Board of the Town of Monroe hereby appoints Charlie Pakula as Conservation Advisory Council Member, slot #1, term to expire 12/31/24.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

13. Conservation Advisory Council Appointments By Town Board

Subject : 13.2 Conservation Advisory Council Member

Meeting : Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type :

Action (Resolution)

Public Content

Department:

Name:

Request:

Date of Request:

Comments:

Motion & Voting

2023-#26

BE IT RESOLVED that the Town Board of the Town of Monroe hereby appoints Jack Medina as Conservation Advisory Council Member, slot #2, term to expire 12/31/24.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

13. Conservation Advisory Council Appointments By Town Board

Subject : 13.3 Conservation Advisory Council Member

Meeting : Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution)

Public Content

Department:

Name:

Request:

Date of Request:

Comments:

Motion & Voting

2023-#27

BE IT RESOLVED that the Town of Board of the Town of Monroe hereby appoints Sam Ventola as Conservation Advisory Council Member, slot #6, term to expire 12/31/23.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

14. Smith's Clove Park Commission Appointment By Town Board

Subject :	14.1 Smith's Clove Park Commission
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2022-# BE IT RESOLVED that the Town Board of the Town of Monroe approves to appoint Chris Sullivan to the Town of Monroe slot #3 on the Monroe Joint Park Commission. Term to expire 12-31-2025.

Public Content

Smith's Clove Park CommissionAppointments by Town of Monroe Town Board (5 year terms)

Monroe Joint Parks and Recreation Commission
Town Appointments

	Name	Term Expiration
1	Yesenia Lendor-Montero	12/31/2024
2	Andrew Calvano	12/31/2023
3	Chris Sullivan - Chairperson	12/31/2025
4	Mary Elizabeth Burton	12/31/2026
5	Tony Schaffer	12/31/2027

Motion & Voting

2023-#28

BE IT RESOLVED that the Town Board of the Town of Monroe approves to appoint Tony Schaffer to the Town of Monroe slot #5 on the Monroe Joint Park Commission. Term to expire 12-31-2027.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

15. Board of Assessment Review (B.A.R.) Appointment By Town Board

Subject :	15.1 Board of Assessment Review (B.A.R.) Appointment
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2023-#

BE IT RESOLVED that the Town Board of the Town of Monroe appoints Susan Cagney to the Board of Assessment Review, slot #2, term to expire 9/30/2024.

Public Content

Board of Assessment Review Appointments by Town of Monroe Town Board (5 year terms)

Board of Assessment Review (B.A.R.)
Town Appointments

	Name	Term Expiration
1	Beth Curtis	9/30/2023
2	Susan Cagney	9/30/2024
3	Laura Fernandez	9/30/2025

File Attachments

[Susan Cagney Letter of Interest RE B.A.R. Appointment.pdf \(73 KB\)](#)

Motion & Voting

2023-#29
BE IT RESOLVED that the Town Board of the Town of Monroe appoints Susan Cagney to the Board of Assessment Review, slot #2, term to expire 9/30/2024.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

16. Moodna Commission Appointment by Town Board

Subject :	16.1 Moodna Commission Appointment
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to appoint Councilman Mike McGinn, and Councilwoman Mary Bingham to the Moodna Commission.

Public Content

Motion & Voting

2023-#30

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to appoint Councilwoman Mary Bingham to the Moodna Commission, term to expire 12/31/2023.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Sal Scancarello, Dorey Houle

Abstain: Mary Bingham

16. Moodna Commission Appointment by Town Board

Subject :	16.2 Moodna Commission Appointment
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to appoint Councilman Mike McGinn, and Councilwoman Mary Bingham to the Moodna Commission.

Public Content

Motion & Voting

2023-#31

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to appoint Councilman Mike McGinn to the Moodna Commission, term to expire 12/31/2023.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

Abstain: Mike McGinn

17. Official Undertaking By Town Officers

Subject :	17.1 Official Undertaking by Town Officers
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe approves the individual undertakings of the Supervisor, Town of Monroe Clerk, Tax Collector, Town Justice, Superintendent of Highways, be dispensed with and the blanket undertaking provided by Emery & Webb be filed in the Orange County Clerk's Office in lieu thereof.

Public Content

RESOLUTION TO PROCURE A BLANKET UNDERTAKING FROM A DULY AUTHORIZED CORPORATE SURETY.

WHEREAS the MONROE TOWN BOARD has reviewed the blanket under-taking provided by Emery & Webb January 1, 2023 finds it sufficient in form, manner of execution, and sufficiency of surety pursuant to PUBLIC OFFICERS LAW, Sec. 11, Sub. 2,

Motion & Voting

2023-#32
BE IT RESOLVED that the Town Board of the Town of Monroe approves the individual undertakings of the Supervisor, Town of Monroe Clerk, Tax Collector, Town Justice, Superintendent of Highways, be dispensed with and the blanket undertaking provided by Emery & Webb be filed in the Orange County Clerk's Office in lieu thereof.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

18. Per Diem Meal Allowance for Travel on Official Business

Subject :	18.1 Per Diem Meal Allowance for Travel on Official Business
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)
Recommended Action :	2023-# BE IT RESOLVED, that the Town Board of the Town of Monroe approves to provide a per diem meal allowance as reflected in the Town Handbook in lieu of the payment of "actual and necessary" meal allowance. Receipts shall be required for food expense.

Public Content

PER DIEM MEAL ALLOWANCE FOR TRAVEL ON OFFICIAL BUSINESS

WHEREAS the General Municipal Law Sec. 77-b, has been revised in that the Town may now provide its officers and employees with a reasonable per diem allowance for meals in conjunction with travel on official business, taking into consideration the cost of living of a locality and subject to a maximum equal to the standard meal allowance for business related travel prescribed for federal income tax purposes.

Per Diem Allowance for:
Breakfast Lunch Dinner

Outside New York City \$8.00 \$34.00 \$34.00
New York City \$8.00 \$42.00 \$42.00

Motion & Voting

2023-#33

BE IT RESOLVED that the Town Board of the Town of Monroe approves to provide a per diem meal allowance as reflected in the Town Handbook in lieu of the payment of "actual and necessary" meal allowance. Receipts shall be required for food expense.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

19. Mileage Reimbursement Allowance

Subject :	19.1 Mileage Reimbursement Allowance
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe approves: Section 1. That the Town Board shall approve reimbursement to such employees at the IRS approved rate. Currently that rate is 62.5 cents/mile. Section 2. That the Town Board shall approve reimbursement to such Town officers at the IRS approved rate for mileage reimbursement outside the Town of Monroe. Currently that rate is 62.5 cents/mile. Section 3. That this resolution shall take effect immediately.

Public Content

MILEAGE REIMBURSEMENT ALLOWANCE

WHEREAS the Monroe Town Board has determined to pay a fixed rate of 62.5 cents per mile as reimbursement to officers and employees of the Town who use their personal automobiles while performing their official duties on behalf of the Town.

Motion & Voting

2023-#34

BE IT RESOLVED that the Town Board of the Town of Monroe approves: Section 1. That the Town Board shall approve reimbursement to such employees at the IRS approved rate. Currently that rate is 62.5 cents/mile.

Section 2. That the Town Board shall approve reimbursement to such Town officers at the IRS approved rate for mileage reimbursement outside the Town of Monroe. Currently that rate is 62.5 cents /mile.

Section 3. That this resolution shall take effect immediately.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

20. Rules of Procedure

Subject :	20.1 Rules of Procedure
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)
Recommended Action :	2023-# BE IT RESOLVED, that the Town Board of the Town of Monroe shall conduct itself according to Robert's Rules of Order 11th Edition, 2011 the extent that Roberts Rules of Order are consistent with the Town Law of the State of New York and the Town of Monroe's Meeting Rules adopted February 27, 2017.

Public Content

RULES OF PROCEDURE

(TOWN LAW Sec. 63)

TOWN OF MONROE TOWN MEETING RULES

ADOPTED FEBRUARY 27, 2017

File Attachments

[RESOLUTION RE TOWN OF MONROE RULES FOR PUBLIC COMMENT.docx.pdf \(179 KB\)](#)

Motion & Voting

2023-#35

BE IT RESOLVED that the Town Board of the Town of Monroe shall conduct itself according to Robert's Rules of Order 11th Edition, 2011 the extent that Roberts Rules of Order are consistent with the Town Law of the State of New York and the Town of Monroe's Meeting Rules adopted February 27, 2017.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

21. Open Meetings Law Requirements

Subject :	21.1 Open Meetings Law Requirements
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution), Minutes
Recommended Action :	2023-# BE IT RESOLVED, that the Town Board of the Town of Monroe shall convene for a regular meetings on the following dates: January 3, 2023, January 9, 2023, February 6, 2023, February 15, 2023, March 6, 2023, March 20, 2023, April 3,

2023, April 17, 2023, May 1, 2023, May 15, 2023, June 5, 2023, June 21, 2023, July 10, 2023, August 14, 2023, September 5, 2023, September 18,2023, October 2, 2023, October 16, 2023, November 8, 2023, November 20, 2023, and December 4, 2023.
BE IT FURTHER RESOLVED that all Town Board meetings shall be held at the Town of Monroe Town Hall located at 1465 Orange Turnpike, Monroe, New York. All meetings shall begin at 7:00 PM unless noticed for a different time.

Public Content

OPEN MEETINGS LAW REQUIREMENTS

(TOWN LAW Sec. 62)

File Attachments

[2023 Town Board Meeting Schedule.pdf \(126 KB\)](#)

Motion & Voting

2023-#36

BE IT RESOLVED that the Town Board of the Town of Monroe shall convene for a regular meetings on the following dates: January 3, 2023, January 9, 2023, February 6, 2023, February 15, 2023, March 6, 2023, March 20, 2023, April 3, 2023, April 17, 2023, May 1, 2023, May 15, 2023, June 5, 2023, June 21, 2023, July 10, 2023, August 14, 2023, September 5, 2023, September 18,2023, October 2, 2023, October 16, 2023, November 8, 2023, November 20, 2023, and December 4, 2023.

BE IT FURTHER RESOLVED that all Town Board meetings shall be held at the Town of Monroe Town Hall located at 1465 Orange Turnpike, Monroe, New York. All meetings shall begin at 7:00 PM unless noticed for a different time.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

22. Special Meetings

Subject :	22.1 Special Meetings
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe designates public locations for special meetings notices shall be the bulletin boards of the Town Hall at 1465 Orange Turnpike Monroe, New York.

Public Content

SPECIAL MEETINGS:

The requirements for calling a special meeting are set forth in Section 62 of the Town Law of the State of New York:

"The Supervisor of the Town may, and upon written request of two members of the Town Board shall within ten days, call a special meeting of the Town Board by giving at least two days notice in writing to members of the board of the town when and the place where the meeting is to be held.

The requirements for public notice of a special meeting are set forth in Section 104 of the Public Officers Law of the State of New York:

"Public notice of every (special) meeting shall be given to the extent practicable, to the news media and shall be conspicuously posted in one or more designated public locations at a reasonable time prior thereto."

Motion & Voting

2023-#37

BE IT RESOLVED that the Town Board of the Town of Monroe designates public locations for special meetings notices shall be the bulletin boards of the Town Hall at 1465 Orange Turnpike Monroe, New York.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

23. Official Newspaper

Subject :	23.1 Official Newspaper
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe approves the official newspaper of the Monroe Town Board to be the Times Herald Record.

Public Content

Motion & Voting

2023-#38

BE IT RESOLVED that the Town Board of the Town of Monroe approves the official newspaper of the Monroe Town Board to be the Times Herald Record.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

24. Official Depositories

Subject : 24.1 Official Depositories

Meeting : Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution)

Recommended Action : 2023-#
BE IT RESOLVED that the Town Board of the Town of Monroe designates the official depositories of the Monroe Town Board shall be M & T Bank, Webster Bank, and Green County Commercial Bank.

Public Content

Motion & Voting

2023-#39

BE IT RESOLVED that the Town Board of the Town of Monroe designates the official depositories of the Monroe Town Board shall be M & T Bank, Webster Bank, and Green County Commercial Bank.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

25. Petty Cash Funds

Subject : 25.1 Petty Cash Funds

Meeting : Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution)

Recommended Action : 2023-#
BE IT RESOLVED that the Town Board of the Town of Monroe approves that Tax Collector is authorized to maintain a petty cash fund not to exceed \$500.00.

Public Content

Motion & Voting

2023-#40

BE IT RESOLVED that the Town Board of the Town of Monroe approves that Tax Collector is authorized to maintain a petty cash fund not to exceed \$500.00.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

26. Purchase Authorization for Highway Superintendent

Subject : 26.1 Purchase Authorization for Highway Superintendent

Meeting : Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution)

Recommended Action : 2023-#
BE IT RESOLVED that the Town Board of the Town of Monroe approves the Superintendent of Highways to purchase equipment, tools and implements during the year 2023 without prior approval of the Town Board in an amount not to exceed \$5,000.00.

Public Content

PURCHASE AUTHORIZATION FOR HIGHWAY SUPERINTENDENT

(HIGHWAY LAW 142 (1A))

Motion & Voting

2023-#41

BE IT RESOLVED that the Town Board of the Town of Monroe approves the Superintendent of Highways to purchase equipment, tools and implements during the year 2023 without prior approval of the Town Board in an amount not to exceed \$5,000.00.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

27. Accounting and Financial Reports

Subject : 27.1 Accounting and Financial Reports

Meeting : Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution)

Recommended Action : 2023-#
BE IT RESOLVED that the Town Board of the Town of Monroe shall engage the services of a Certified Public Accountant or someone of equivalent expertise to make an annual audit of the Town of Monroe and Town Court system to be completed within 90 days after the close of the fiscal year pursuant to Town Law Sec. 62 (1) and Sec. 123.
BE IT FURTHER RESOLVED that the Supervisor shall submit to the Town Clerk within 120 days after the close of the fiscal year, a copy of the Annual Financial report to the State Comptroller, and the Town Clerk shall cause a

summary of such report, or notice that a copy of such report is on file and available for inspection or copying, to be published within 10 days in the official town newspaper pursuant to Town Law, Sec. 29 (10-a).

Public Content

Motion & Voting

2023-#42

BE IT RESOLVED that the Town Board of the Town of Monroe shall engage the services of a Certified Public Accountant or someone of equivalent expertise to make an annual audit of the Town of Monroe and Town Court system to be completed within 90 days after the close of the fiscal year pursuant to Town Law Sec. 62 (1) and Sec. 123.

BE IT FURTHER RESOLVED that the Supervisor shall submit to the Town Clerk within 120 days after the close of the fiscal year, a copy of the Annual Financial report to the State Comptroller, and the Town Clerk shall cause a summary of such report, or notice that a copy of such report is on file and available for inspection or copying, to be published within 10 days in the official town newspaper pursuant to Town Law, Sec. 29 (10-a).

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

28. Returned Check Fee

Subject :	28.1 Returned Check Fee
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe imposes a charge of \$20.00 on each check tendered as payment and returned for insufficient funds.

Public Content

(Gen. Muni. Law Sec. 85)

Motion & Voting

2023-#43

BE IT RESOLVED that the Town Board of the Town of Monroe imposes a charge of \$20.00 on each check tendered as payment and returned for insufficient funds.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

29. Immediate Deposit of Tax Collection Funds by Tax Collector

Subject : 29.1 Deposit of Funds by Tax Collector

Meeting : Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution)

Recommended Action : 2023-#
BE IT RESOLVED that the Town Board of the Town of Monroe approves the immediate deposit of funds by the Tax Collector of all tax collections in interest bearing accounts as a temporary investment measure.

Public Content

(Gen. Muni. Law Sec. 11)

Motion & Voting

2023-#44
BE IT RESOLVED that the Town Board of the Town of Monroe approves the immediate deposit of funds by the Tax Collector of all tax collections in interest bearing accounts as a temporary investment measure.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

30. 2022 Town of Monroe Employee Holiday Calendar

Subject : 30.1 Town of Monroe Employee Holiday Calendars

Meeting : Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution)

Recommended Action : 2023-#
BE IT RESOLVED that the Town of Monroe shall observe the following 2023 Holiday schedule for its non-union and union employees.
2023 Holiday Calendar for Town of Monroe Non-Union Employees
and Dial-A-Bus Teamsters Local 445 Employees
Monday, January 2, 2023, New Years Day (Observed)
Monday, January 16, 2023, Martin Luther King, Jr. Day
Monday, February 13, 2023, Lincoln's Birthday (Observed)
Monday, February 20, 2023, Presidents Day
Monday, May 29, 2023, Memorial Day
Tuesday, July 4, 2023, Independence Day
Monday, September 4, 2023, Labor Day

Monday, October 9, 2023, Columbus Day
Friday, November 10, 2023, Veterans Day
Thursday, November 23, 2023, Thanksgiving Day
Friday, November 24, 2023, Thanksgiving (Observed)
Friday, December 22, 2023, Christmas Eve (1/2 Day)
(Observed)
Monday, December 25, 2023, Christmas Day
2023 Holiday Calendar for Town of Monroe Highway
Department
IBEW Union 363 Employees
Monday, January 2, 2023, New Years Day (Observed)
Monday, January 16, 2023, Martin Luther King, Jr. Day
Monday, February 20, 2023, Presidents Day
Monday, May 29, 2023, Memorial Day
Tuesday, July 4, 2023, Independence Day
Monday, September 4, 2023, Labor Day
Monday, October 9, 2023, Columbus Day
Friday, November 10, 2023, Veterans Day
Thursday, November 23, 2023, Thanksgiving Day
Friday, November 24, 2023, Thanksgiving (Observed)
Friday, December 22, 2023, Christmas Eve (1/2 Day)
(Observed)
Monday, December 25, 2023, Christmas Day
*Day of Employee's Choice

Public Content

2023 Holiday Calendar for Town of Monroe Non-Union Employees and Dial-A-Bus Teamsters Local 445 Employees

Monday, January 2, 2023

New Years Day (Observed)

Monday, January 16, 2023

Martin Luther King, Jr. Day

Monday, February 13, 2023

Lincoln's Birthday (Observed)

Monday, February 20, 2023

Presidents Day

Monday, May 29, 2023

Memorial Day

Tuesday, July 4, 2023

Independence Day

Monday, September 4, 2023

Labor Day

Monday, October 9, 2023

Columbus Day

Friday, November 10, 2023

Veterans Day (Observed)

Thursday, November 23, 2023

Thanksgiving Day

Friday, November 24, 2023

Thanksgiving (Observed)

Friday, December 22, 2023

Christmas Eve (1/2 Day) (Observed)

Monday, December 25, 2023

Christmas Day

**2023 Holiday Calendar for Town of Monroe Highway Department
IBEW Union 363 Employees**

Monday, January 2, 2023

New Years Day (Observed)

Monday, January 16, 2023

Martin Luther King, Jr. Day

Monday, February 20, 2023

Presidents Day

Monday, May 29, 2023

Memorial Day

Tuesday, July 4, 2023

Independence Day

Monday, September 4, 2023

Labor Day

Monday, October 9, 2023

Columbus Day

Friday, November 10, 2023

Veterans Day (Observed)

Thursday, November 23, 2023

Thanksgiving Day

Friday, November 24, 2023

Thanksgiving (Observed)

Friday, December 22, 2023

Christmas Eve (1/2 Day) (Observed)

Monday, December 25, 2023

Christmas Day

***Day of Employee's Choice**

File Attachments

[2023 Employee Holiday Calendar.pdf \(133 KB\)](#)

Motion & Voting

2023-#45

BE IT RESOLVED that the Town of Monroe shall observe the following 2023 Holiday Calendar for Town of Monroe Highway Department IBEW Union 363 Employees

Monday, January 2, 2023, New Years Day (Observed)

Monday, January 16, 2023, Martin Luther King, Jr. Day

Monday, February 20, 2023, Presidents Day

Monday, May 29, 2023, Memorial Day

Tuesday, July 4, 2023, Independence Day

Monday, September 4, 2023, Labor Day

Monday, October 9, 2023, Columbus Day

Friday, November 10, 2023, Veterans Day

Thursday, November 23, 2023, Thanksgiving Day

Friday, November 24, 2023, Thanksgiving (Observed)

Friday, December 22, 2023, Christmas Eve (1/2 Day) (Observed)

Monday, December 25, 2023, Christmas Day

*Day of Employee's Choice

Motion by Mike McGinn, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

2023-#46

BE IT RESOLVED that the Town of Monroe shall observe the following 2023 Holiday schedule for its non-union and union employees.

2023 Holiday Calendar for Town of Monroe Non-Union Employees
and Dial-A-Bus Teamsters Local 445 Employees

Monday, January 2, 2023, New Years Day (Observed)

Monday, January 16, 2023, Martin Luther King, Jr. Day

Monday, February 13, 2023, Lincoln's Birthday (Observed)

Monday, February 20, 2023, Presidents Day

Monday, May 29, 2023, Memorial Day

Tuesday, July 4, 2023, Independence Day

Monday, September 4, 2023, Labor Day

Monday, October 9, 2023, Columbus Day

Friday, November 10, 2023, Veterans Day

Thursday, November 23, 2023, Thanksgiving Day

Friday, November 24, 2023, Thanksgiving (Observed)

Friday, December 22, 2023, Christmas Eve (1/2 Day) (Observed)

Monday, December 25, 2023, Christmas Day

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

31. Acceptance of Minutes

Subject :	31.1 Acceptance of Minutes 12-5-2022
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe accepts the Minutes of December 5, 2022.

File Attachments

[TB 12-5-2022 DRAFT Meeting Minutes.pdf \(547 KB\)](#)

Motion & Voting

2023-#47

BE IT RESOLVED that the Town Board of the Town of Monroe accepts the Minutes of December 5, 2022.

Motion by Mary Bingham, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

32. New Business

Subject :	32.1 Amendments to Fee Schedule (WD No. 2) Horizon Heights
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution), Discussion, Information
Recommended Action : 2023-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

File Attachments

[REVISED WORKSHEET Town of Monroe Fee Schedule Effective as of 1-3-2023.pdf \(167 KB\)](#)

Motion & Voting

2023-#48
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion for WD No. 2 (Horizon Heights) rate be changed from \$4 t \$6/thousand gallons.

Motion by Mary Bingham, second by Mike McGinn.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

32. New Business

Subject : 32.2 Amendments to Fee Schedule
Meeting : Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type : Action (Resolution), Discussion, Information
Recommended Action : 2023-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

File Attachments

[REVISED WORKSHEET Town of Monroe Fee Schedule Effective as of 1-3-2023.pdf \(167 KB\)](#)

Motion & Voting

2023-#49
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve fee changes as per attachment Town of Monroe Fee Schedule effective 1/3/2023.

Motion by Mary Bingham, second by Supervisor -Tony Cardone.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

32. New Business

Subject : 32.3 2023 Monroe Joint Fire District Fire Protection

Agreement

Meeting : Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Action (Resolution), Discussion

Recommended Action : 2023#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution authorizing Town Supervisor to execute contract with Monroe Fire Protection District.

File Attachments

[Fire Protection 2023.pdf \(115 KB\)](#)

[20230103 Resolution Authorizing Supervisor to sign contract with Monroe Fire.pdf \(71 KB\)](#)

Motion & Voting

2023#50

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion authorizing the Supervisor to sign the 2023 Monroe Joint Fire District Fire Protection Agreement.

Motion by Mike McGinn, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Abstain: Supervisor -Tony Cardone

33. Possible Executive Session

Subject : 33.1 Enter Into Executive Session

Meeting : Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Information

Public Content

33. Possible Executive Session

Subject : 33.2 Return to Regular Session

Meeting : Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA

Type : Information

Public Content

34. Adjournment of Meeting

Subject :	34.1 Adjournment of Meeting
Meeting :	Jan 3, 2023 - MONROE TOWN BOARD RE-ORGANIZATIONAL AGENDA
Type :	Action (Resolution)
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of January 3, 2023 at

Public Content

Motion & Voting

2023-#51

BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of January 3, 2023, at 7:42PM.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle