

Monday, December 4, 2023
MONROE TOWN BOARD MEETING AGENDA

TOWN OF MONROE, NEW YORK
TOWN HALL
1465 ORANGE TURNPIKE
MONROE, NEW YORK
7:00 PM

1. Call to Order

Subject :	1.1 Pledge to the Flag
Meeting :	Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion,Information,Procedural

Public Content

I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

2. Motion to Open Town Board Meeting

Subject :	2.1 Motion to Open Town Board Meeting of December 4, 2023
Meeting :	Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2023-#574 BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of December 4, 2023, at

Public Content

File Attachments

[2023 Town Board Meeting Schedule.pdf \(126 KB\)](#)
[2024 Town Board Meeting Schedule.pdf \(124 KB\)](#)

Motion & Voting

2023-#574

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of December 4, 2023, at 7:01 PM.

Motion by Mike McGinn, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

3. Community Announcements

Subject : 3.1 Acknowledgement of Councilman McGinn's Years of Service on the Town Board

Meeting : Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA

Type :

Public Content

Department:

Name:

Request:

Date of Request:

Comments:

3. Community Announcements

Subject : 3.2 Upcoming 2024 Tax Season

Meeting : Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA

Type : Discussion, Information

Public Content

File Attachments

[2024 B.A.S. Info for Website.pdf \(63 KB\)](#)

3. Community Announcements

Subject : 3.3 Recognition of Councilman Scancarello

Meeting : Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA

Type :

Public Content

To hear presentation to Councilman Scancarello RE: Recognitionby Ladies Auxiliary, please go on-line to Board Doc's Video Clip #3.3,

4. Public Hearing

Subject :	4.1 Motion to Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation
Meeting :	Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2023-# BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation.

Public Content

The following residents signed up to speak during Public Comment for the continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation. To hear their comments, and Board Members responses, please go on-line to Board Doc's Video Clip #4.1,

File Attachments

[PUBLIC HEARING Notice - Tree Preservation.docx.pdf \(70 KB\)](#)
[Local Law H-V1 Amending Tree Preservation 220918.pdf \(397 KB\)](#)
[O.C. Planning GML Recommendation.pdf \(69 KB\)](#)
[Local Law H-V1 Amending Tree Preservation ntc 230814.pdf \(431 KB\)](#)
[Local Law H-V1 Amending Tree Preservation 231115.pdf \(407 KB\)](#)
[Local Law H-V1 Amending Tree Preservation 231115.pdf \(407 KB\)](#)

Motion & Voting

2023-#575
BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation.

Motion by Dorey Houle, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

2023-#576

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to extend the time of Public Comment by three (3) minutes for Dennis Fordham RE the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

4. Public Hearing

Subject :	4.2 Possible Motion to Keep Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation
Meeting :	Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation until _____ at 7:00 PM or soon thereafter.

Public Content

Motion & Voting

2023-#577

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation until January 17, 2024, at 7:00 PM or soon thereafter.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

4. Public Hearing

Subject :	4.3 Motion to Open the Continuation of the Public Hearing: Proposed Local Law E-V1/2023 Ch. 41 (Sewage Systems) Revisions
Meeting :	Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of

Monroe Made a Motion to Open the Continuation of the Public Hearing: Proposed Local Law E-V1/2023 Ch. 41 (Sewage Systems) Revisions.

Public Content

The following residents signed up to speak during Public Comment on the Continuation of the Public Hearing: Proposed Local Law E-V1/2023 Ch. 41 (Sewage Systems) Revisions. To hear their comments and Town Board Members responses, please go on-line to Board Doc's Video Clip #4.3,

File Attachments

[Public Hearing Notice RE Proposed LL Ch. 41 Sewage Systems Revisions.docx.pdf \(65 KB\)](#)
[20230925 Chapter 41 Sewerage Systems LL.docx.pdf \(210 KB\)](#)
[Sewer Bulk Requirements Clarification LL 231115.pdf \(309 KB\)](#)
[Sewer Maps.pdf \(8,108 KB\)](#)
[Resolution Adopting Local Law CH41.pdf \(104 KB\)](#)

Motion & Voting

2023-#578

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing: Proposed Local Law E-V1/2023 Ch. 41 (Sewage Systems) Revisions.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

4. Public Hearing

Subject :	4.4 Possible Motion to Keep Open the Continuation of the Public Hearing: Proposed Local Law E-V1/2023 Ch. 41 (Sewage System Revisions)
Meeting :	Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing: Proposed Local Law E-V1/2023 Ch. 41 (Sewage System Revisions) until _____ at 7:00 PM or soon there-after.

Public Content

Motion & Voting

2023-#579

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing: Proposed Local Law E-V1/2023 Ch. 41 (Sewage System Revisions) until January 17, 2024, at 7:00 PM or soon there-after.

Motion by Mary Bingham, second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

4. Public Hearing

Subject :	4.5 Motion to Open the Continuation of the Public Hearing for Proposed Local Law G-V1, Amendment of Chapter 18 of the Town Code RE (Animals)
Meeting :	Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2023-# BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing for Proposed Local Law G-V1, Amendment of Chapter 18 of the Town Code RE (Animals).

Public Content

The following residents signed up to speak during Public Comment on thePublic Hearing for Proposed Local Law G-V1, Amendment of Chapter 18 of the Town Code RE (Animals). To hear their comments and Town Board Members comments, please go on-line to Board Doc's Video Clip #4.5,

File Attachments

[Public Hearing Notice - Ch 18 Animals REV.pdf \(59 KB\)](#)

[Proposed Amendments to Ch. 18 of the Town Code RE Animals \(REVISED\).pdf \(160 KB\)](#)

[Resolution Adopting Local Law 11 OF 2023 RE Ch. 18 Animals.pdf \(71 KB\)](#)

[Adopted and Filed Local Law 11 of 2023 Amending Ch 18 Animals of the Town Code.pdf \(359 KB\)](#)

[Notice of Adoption LL 11 of 2023 Amending Ch 18 Animals of the Town Code.pdf \(58 KB\)](#)

Motion & Voting

2023-#580

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing for Proposed Local Law G-V1, Amendment of Chapter 18 of the Town Code RE (Animals).

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

4. Public Hearing

Subject :	4.6 Possible Motion to Close the Continuation of the Public Hearing for Proposed Local Law G-V1, Amendment
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of Ch. 18 of the Town Code RE (Animals).

Meeting :

Dec 4, 2023 - MONROE TOWN BOARD MEETING
AGENDA

Type :

Action (Resolution)

Recommended Action :

2023-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Public Hearing for Proposed Local Law G-V1, Amendment of Ch. 18 of the Town Code RE (Animals) until _____, at 7:00 PM or soon there-after.

Public Content

Motion & Voting

2023-#581

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Close the Continuation of the Public Hearing for Proposed Local Law G-V1, Amendment of Ch. 18 of the Town Code RE (Animals).

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

2023-#581-A

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Supervisor Cardone and seconded by Councilwoman Bingham:

RESOLUTION ADOPTING LOCAL LAW NO. 11 OF 2023
ENTITLED A LOCAL LAW TO AMEND CHAPTER 18 (ANIMALS)
OF THE TOWN CODE

WHEREAS, the Town Board of the Town of Monroe, New York (Town Board) from time to time reviews its laws, rules and regulations to be certain the same are consistent with all current lawful practices as well as best practices to protect the health, safety and welfare of Town residents; and

WHEREAS, the Town Board desires to adopt a Local Law to Amend Chapter 18 (Animals) of the Town Code; and

WHEREAS, such introductory Local Law was introduced before the Town Board on October 16, 2023; and

WHEREAS, upon notice duly published and posted, a Public Hearing was held on said Local Law on November 8, 2023 and all interested persons were afforded an opportunity to be heard; and

WHEREAS, the Public Hearing was continued to December 4, 2023 and all interested persons were afforded an opportunity to be heard and the Town Board declared the public hearing closed.

NOW, THEREFORE, BE IT RESOLVED by the Town Board as follows:

Section 1. All WHEREAS paragraphs are incorporated herein by reference as though set forth in full.

Section 2. The Town Board hereby adopts Local Law No. 11/2023 entitled, A LOCAL LAW TO AMEND CHAPTER 18 (ANIMALS) OF THE TOWN CODE as attached hereto as Schedule A.

Section 3. The Town Clerk is hereby directed to enter said Local Law into the

minutes of this meeting and in the Local Law book of the Town of Monroe, and to give due notice of the adoption of said Local Law by filing the Local Law in the Office of the Secretary of State in the State of New York.

Section 4. The Town Supervisor and any other officer or employee as directed by the Town Supervisor is hereby authorized to take any and all necessary actions to carry out the provisions of this Resolution.

Section 5. This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor [X] [] [] []

Michael McGinn, Councilperson [X] [] [] []

Mary Bingham, Councilperson [X] [] [] []

Sal Scancarello, Councilperson [X] [] [] []

Dorey Houle, Councilperson [X] [] [] []

The Resolution was thereupon duly adopted.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

4. Public Hearing

Subject :	4.7 Motion to Open the Continuation of the Public Hearing for Proposed Arrow Park Water District
Meeting :	Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing for Proposed Arrow Park Water District.

Public Content

The followingsigned up to speak during Public Comment regarding the Continuation of the Public Hearing for Proposed Arrow Park Water District. To hear their comments, and Board Members responses, please go on-line to Board Docs Video Clip #4.7,

Motion & Voting

2023-#582

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing for Proposed Arrow Park Water District.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

4. Public Hearing

Subject : 4.8 Possible Motion to Keep Open the Continuation of the Public Hearing for Proposed Arrow Park Water District

Meeting : Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution)

Recommended Action : 2023-#
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing for Proposed Arrow Park Water District until _____ at 7:00 PM or soon there-after.

Public Content

Motion & Voting

2023-#583
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing for Proposed Arrow Park Water District until July 15, 2024, at 7:00 PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

4. Public Hearing

Subject : 4.9 Motion to Open the Public Hearing RE: Proposed Local Law H-V1/2023 to Amend Ch. 40 of the Town Code (Registration and Permitting of Property)

Meeting : Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution), Discussion, Information

Recommended Action : 2023-#
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing RE: Proposed Local Law H-V1/2023 to Amend Ch. 40 of the Town Code (Registration and Permitting of Property).

Public Content

The following residents signed up to speak during Public Comment on the Public Hearing RE: Proposed Local Law H-V1/2023 to Amend Ch. 40 of the Town Code (Registration and Permitting of Property). To hear their comments and Town Board Members responses, please go on-line to Board Doc's Video Clip #4.9,

File Attachments

Motion & Voting

2023-#584

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing RE: Proposed Local Law H-V1/2023 to Amend Ch. 40 of the Town Code (Registration and Permitting of Property).

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

4. Public Hearing

Subject :	4.10 Possible Motion to Keep Open the Public Hearing RE: Proposed Local Law H-V1/2023 to Amend Ch. 40 of the Town Code (Registration and Permitting of Property)
Meeting :	Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Public Hearing RE: Proposed Local Law H-V1/2023 to Amend Ch. 40 of the Town Code (Registration and Permitting of Property) until _____, at 7:00 PM or soon there-after.

Public Content

Motion & Voting

2023-#585

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Public Hearing RE: Proposed Local Law H-V1/2023 to Amend Ch. 40 of the Town Code (Registration and Permitting of Property) until January 17, 2024, at 7:00 PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

4. Public Hearing

Subject :	4.11 Motion to Open the Public Hearing RE: Local Law I- V1/2023 to Amend Ch. 51 of the Town Code (Vehicles and Traffic)
Meeting :	Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information

Recommended Action :

2023-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing RE: Local Law I-V1/2023 to Amend Ch. 51 of the Town Code (Vehicles and Traffic).

Public Content

The following residents signed up to speak during Public Comment on the Public Hearing RE: Local Law I-V1 /2023 to Amend Ch. 51 of the Town Code (Vehicles and Traffic). To hear their discussion, and Town Board comments, please go on-line to Board Doc's Video Clip #4.11,

File Attachments

[PH Notice RE Proposed LL I-V1 Ch. 51 RE Vehicles and Traffic rev.pdf \(60 KB\)](#)

[Proposed Local Law I-V1 Amending Ch. 51 RE Vehicles and Traffic.pdf \(86 KB\)](#)

Motion & Voting

2023-#586

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing RE: Local Law I-V1/2023 to Amend Ch. 51 of the Town Code (Vehicles and Traffic).

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

4. Public Hearing

Subject :

4.12 Possible Motion to Keep Open the Public Hearing RE: Local Law I-V1/2023 to Amend Ch. 51 of the Town Code (Vehicles and Traffic)

Meeting :

Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA

Type :

Action (Resolution)

Recommended Action :

2023-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Public Hearing RE: Local Law I-V1/2023 to Amend Ch. 51 of the Town Code (Vehicles and Traffic) until _____, at 7:00 PM or soon there-after.

Public Content

Motion & Voting

2023-#587

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Public Hearing RE: Local Law I-V1/2023 to Amend Ch. 51 of the Town Code (Vehicles and Traffic) until January 17, 2024, at 7:00 PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

4. Public Hearing

Subject :	4.13 Set Public Hearing Date: Amendment to Clarify Chapter 57 (Zoning) Regarding Sewers
Meeting :	Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to set a Public Hearing to consider an amendment to clarify Chapter 57 (Zoning),section 57-21.1 E., regardingsewers for January 17, 2024, at 7:00 PM or soon there-after.

Public Content

Resolution to set a public hearing for January 17, 2024 to consider an amendment to clarify Chapter 57 (Zoning),section 57-21.1 E., regardingsewers.

Motion & Voting

2023-#588

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to set a Public Hearing to consider an amendment to clarify Chapter 57 (Zoning),section 57-21.1 E., regardingsewers for January 17, 2024, at 7:00 PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

5. Acceptance of Minutes

Subject :	5.1 Acceptance of November 20, 2023, Minutes
Meeting :	Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the November 20, 2023, Minutes.

Public Content

File Attachments

[TB 11-20-2023 DRAFT Meeting Minutes.pdf \(430 KB\)](#)

Motion & Voting

2023-#589

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the November 20, 2023, Minutes.

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

6. Audit of Claims

Subject :	6.1 General Fund Abstract
Meeting :	Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #23-19 General Fund containing Check # 31007 - 31065 totaling \$752,322.35.

Public Content

File Attachments

[MonroeAbstracts 23-19.pdf \(479 KB\)](#)

Motion & Voting

2023-#590

BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #23-19 General Fund containing Check # 31007 - 31065 totaling \$752,322.35.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

7. Budget Transfer Request

Subject :	7.1 Abstract of Budget Transfers
Meeting :	Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion

Recommended Action :

2023-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve Town Budget Transfer Abstract #23-18, totaling \$16,545 for Plow Edges from Glenco Supply and Salt Spreader from Robert Green Auto.
DATE OF AUDIT: December 4, 2023 ABSTRACT 23-18
For Plow Edges from Glenco Supply and Salt Spreader from Robert Green Auto
DATE GL NO. DESCRIPTION Account Tranf In Transf Out
11/17/2023 Snow Removal Equipment DA00-5142-2000-00 16,545.00
Snow Removal Rock Salt SW12-0917 16,545.00
16,545.00 16,545.00

Public Content

File Attachments

[23-18.pdf \(179 KB\)](#)

Motion & Voting

2023-#591

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve Town Budget Transfer Abstract #23-18, totaling \$16,545 for Plow Edges from Glenco Supply and Salt Spreader from Robert Green Auto.

DATE OF AUDIT: December 4, 2023 ABSTRACT 23-18

For Plow Edges from Glenco Supply and Salt Spreader from Robert Green Auto

DATE GL NO. DESCRIPTION Account Tranf In Transf Out

11/17/2023 Snow Removal Equipment DA00-5142-2000-00 16,545.00

Snow Removal Rock Salt SW12-0917 16,545.00

16,545.00 16,545.00

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

8. Cash Transfer Abstract

Subject : 8.1 Cash Transfer to Investment Funds Abstract

Meeting : Dec 4, 2023 - MONROE TOWN BOARD MEETING
AGENDA

Type : Action (Resolution), Discussion

Recommended Action :

2023-#

BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #2023-08 Cash Transfer to move cash back to funds from NYCLASS investments to cover future expenditures in 2023 totaling \$1,494,500.00.

CASH TRANSFERS TO/FROM INVESTMENT FUNDS
TOWN OF MONROE

DATE OF AUDIT: December 4, 2023 #2023-08

DATE	GL NO.	DESCRIPTION	Account	Transf to	Transf from
		To move cash back to funds from NYCLASS investments to cover future expenditures in 2023			
		Consolidated Savings A000 Fund A0000201	1,000,000.00		
		NYCLASS Investment A000 Fund A0000240	1,000,000.00		
		Consolidated Savings H033 Fund H0330201	32,500.00		
		NYCLASS Investment H033 Fund H0330240	32,500.00		
		Consolidated Savings SL00 Fund SL000201	12,000.00		
		NYCLASS Investment SL00 Fund SL000240	12,000.00		
		Consolidated Savings SR00 Fund SR000201	430,000.00		
		NYCLASS Investment SR00 Fund SR000240	430,000.00		
		Consolidated Savings SW00 Fund SW000201	20,000.00		
		NYCLASS Investment SW00 Fund SW000240	20,000.00		
			1,494,500.00	1,494,500.00	

Public Content

File Attachments

[Cash Transfer Abstract 2023-08.pdf \(317 KB\)](#)

Motion & Voting

2023-#592

BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #2023-08 Cash Transfer to move cash back to funds from NYCLASS investments to cover future expenditures in 2023 totaling \$1,494,500.00.

CASH TRANSFERS TO/FROM INVESTMENT FUNDS
TOWN OF MONROE

DATE OF AUDIT: December 4, 2023 #2023-08

DATE GL NO. DESCRIPTION Account Transf to Transf from

To move cash back to funds from NYCLASS investments to cover future expenditures in 2023

Consolidated Savings A000 Fund A0000201 1,000,000.00

NYCLASS Investment A000 Fund A0000240 1,000,000.00

Consolidated Savings H033 Fund H0330201 32,500.00

NYCLASS Investment H033 Fund H0330240 32,500.00

Consolidated Savings SL00 Fund SL000201 12,000.00

NYCLASS Investment SL00 Fund SL000240 12,000.00

Consolidated Savings SR00 Fund SR000201 430,000.00

NYCLASS Investment SR00 Fund SR000240 430,000.00

Consolidated Savings SW00 Fund SW000201 20,000.00

NYCLASS Investment SW00 Fund SW000240 20,000.00

1,494,500.00 1,494,500.00

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

8. Cash Transfer Abstract

Subject :

8.2 Cash Transfer to Investment Funds Abstract

Meeting :

Dec 4, 2023 - MONROE TOWN BOARD MEETING
AGENDA

Type : Action (Resolution), Discussion, Information

Recommended Action : 2023-#593
BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #2023-09 Cash Transfer to move cash back to funds from NYCLASS investments for Rye Hill Property purchase totaling \$19,090,000.
CASH TRANSFERS TO/FROM INVESTMENT FUNDS
TOWN OF MONROE
DATE OF AUDIT: December 4, 2023 #2023-09
DATE GL NO. DESCRIPTION Account Transf to Transf from
Consolidated Savings H033 Fund H033-0201 19,090,000.00
NYCLASS Investment H033 Fund H033-0240 19,090,000.00
19,090,000.00 19,090,000.00

Public Content

Motion & Voting

2023-#593
BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #2023-09 Cash Transfer to move cash back to funds from NYCLASS investments for Rye Hill Property purchase totaling \$19,090,000.
CASH TRANSFERS TO/FROM INVESTMENT FUNDS
TOWN OF MONROE
DATE OF AUDIT: December 4, 2023 #2023-09
DATE GL NO. DESCRIPTION Account Transf to Transf from
Consolidated Savings H033 Fund H033-0201 19,090,000.00
NYCLASS Investment H033 Fund H033-0240 19,090,000.00
19,090,000.00 19,090,000.00

Motion by Supervisor -Tony Cardone, second by Mike McGinn.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

9. County Update

Subject : 9.1 End of Year Update by Orange County Legislator Pete Tuohy

Meeting : Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA

Type : Information

Public Content

To hear End of Year Update by Orange County Legislator Pete Tuohy, please go on-line to Board Doc's Video Clip #9.1,

10. New Business

Subject : 10.1 Joseph DeRose, Heavy Equipment Operator
Meeting : Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution), Discussion
Recommended Action : 2023-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving Joseph DeRose for the position of Heavy Equipment Operator, Highway Department at an hourly rate of \$30.25. Start date to be determined. Joseph has been preapproved for this position by the Orange County Department of Human Resources.

Motion & Voting

2023-#594
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving Joseph DeRose for the position of Heavy Equipment Operator, Highway Department at an hourly rate of \$30.25. Start date to be determined. Joseph has been preapproved for this position by the Orange County Department of Human Resources.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

10. New Business

Subject : 10.2 Confidential Secretary to Town Superintendent of Highways
Meeting : Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution), Discussion
Recommended Action : 2023-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution appointing Angelina Olsen to the position of Confidential Secretary to Town Superintendent of Highways at an hourly rate of \$22 and a start time to be determined, pending preapproval by Orange County Department of Human Resources. The Jurisdictional Classification for this position by New York State Civil Service is exempt where the town has an elected Town Superintendent of Highways.

Motion & Voting

2023-#595
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution appointing Angelina Olsen to the position of Confidential Secretary to Town Superintendent of Highways at an hourly rate of \$22 with a start date of December 6, 2023. Angelina has been preapproved by Orange County Department of Human Resources. The Jurisdictional Classification for this position by New York State Civil Service is exempt where the town has an elected Town Superintendent of Highways.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

10. New Business

Subject :	10.3 Highway Department Employee Designation Change
Meeting :	Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution accepting Highway Department employee Craig Lundgren's resignation from his Heavy Equipment Operator 1 (water) duties and as requested, return to Heavy Equipment Operator, effective November 30, 2023. Change in designation will result in a pay rate decrease from \$36.62/hr. to \$35.59/hr.

Motion & Voting

2023-#596
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution accepting Highway Department employee Craig Lundgren's resignation from his Heavy Equipment Operator 1 (water) duties and as requested, return to Heavy Equipment Operator, effective November 30, 2023. Change in designation will result in a pay rate decrease from \$36.62/hr. to \$35.59/hr.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

10. New Business

Subject :	10.4 2024 Employee Holiday Calendar
Meeting :	Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion

Recommended Action :

2023-#

BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discuss and approve proposed 2024 Employee Holiday Calendar for both Non-Union and Union Town of Monroe employees.

File Attachments

[2024 Employee Holiday Calendar.pdf \(123 KB\)](#)

Motion & Voting

2023-#597

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion approving the 2024 Employee Holiday Calendar.

2024 Holiday Calendar for Town of Monroe Non-Union Employees
and Dial-A-Bus Teamsters Local 445 Employees

Monday, January 1, 2024 New Years Day
Monday, January 15, 2024 Martin Luther King, Jr. Day
Monday, February 12, 2024 Lincoln's Birthday
Monday, February 19, 2024 Presidents Day
Monday, May 27, 2024 Memorial Day
Thursday, July 4, 2024 Independence Day
Monday, September 2, 2024 Labor Day
Monday, October 14, 2024 Columbus Day
Monday, November 11, 2024 Veterans Day
Thursday, November 28, 2024 Thanksgiving Day
Friday, November 29, 2024 Thanksgiving (Observed)
Tuesday, December 24, 2024 Christmas Eve (1/2 Day)
Wednesday, December 25, 2024 Christmas Day

2024 Holiday Calendar for Town of Monroe Highway Department
IBEW Union 363 Employees

Monday, January 1, 2024 New Years Day
Monday, January 15, 2024 Martin Luther King, Jr. Day
Monday, February 19, 2024 Presidents Day
Monday, May 27, 2024 Memorial Day
Thursday, July 4, 2024 Independence Day
Monday, September 2, 2024 Labor Day
Monday, October 14, 2024 Columbus Day
Monday, November 11, 2024 Veterans Day
Thursday, November 28, 2024 Thanksgiving Day
Friday, November 29, 2024 Thanksgiving (Observed)
Tuesday, December 24, 2024 Christmas Eve (1/2 Day)
Wednesday, December 25, 2024 Christmas Day
*Day of Employees Choice

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

10. New Business

Subject : 10.5 Employee Vacation Carryover Requests
Meeting : Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution), Discussion
Recommended Action : 2023-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discussion of the following employee vacation carryover requests, per Section 802 of the Town of Monroe Employee Handbook. All approved carryover days must be used by March 29, 2024.

- Edwin Morales, Dial-A-Bus, (2) vacation days
- Norinne McSweeney, Planning & Zoning, (3) vacation days
- Roberta McBride, Finance Department, (5) vacation days
- Jackie Matuszewski, Finance Department, (4) vacation days and 3.25 hours of vacation time
- Jennifer Schnaars, Supervisor's Office, (2) vacation days
- Ann Marie Morris, Senior Center, (3) vacation days
- Ben Maldonado, Building Department, (4) vacation days
- Thor Midtbo, Highway Department, (4) vacation days
- Rob Marsh, Highway Department, (5) vacation days

Section 802 of the Employee Handbook states:

Carry-Over An employee may carry a maximum of five days of vacation leave over to the next calendar year upon Department Head and Town Board approval. Requests to carry-over vacation leave must be submitted in writing to the Department Head and the Town Board. Copies of the request must be provided to the Bookkeeper and Confidential Secretary to Town Supervisor, for filing in the requesting employees personnel file.

Motion & Voting

2023-#598

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion approving the following employee vacation carryover requests, per Section 802 of the Town of Monroe Employee Handbook. All approved carryover days must be used by March 29, 2024.

Edwin Morales, Dial-A-Bus, (2) vacation days
Norinne McSweeney, Planning & Zoning, (3) vacation days
Roberta McBride, Finance Department, (5) vacation days
Jackie Matuszewski, Finance Department, (4) vacation days and 3.25 hours of vacation time
Jennifer Schnaars, Supervisor's Office, (2) vacation days
Ann Marie Morris, Senior Center, (3) vacation days

Ben Maldonado, Building Department, (4) vacation days
Thor Midtbo, Highway Department, (4) vacation days
Rob Marsh, Highway Department, (5) vacation days

Section 802 of the Employee Handbook states:

Carry-Over An employee may carry a maximum of five days of vacation leave over to the next calendar year upon Department Head and Town Board approval. Requests to carry-over vacation leave must be submitted in writing to the Department Head and the Town Board. Copies of the request must be provided to the Bookkeeper and Confidential Secretary to Town Supervisor, for filing in the requesting employees personnel file.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

10. New Business

Subject :	10.6 Conservation Commission Appointment
Meeting :	Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to appoint Mikkel Finsen as Conservation Advisory Council Member, slot #2, term to expire 12/31/2024.

Public Content

Motion & Voting

2023-#599

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to appoint Mikkel Finsen as Conservation Advisory Council Member, slot #2, term to expire 12/31/2024.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

10. New Business

Subject :	10.7 2024 MHE Engineering Agreement
Meeting :	Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution authorizing Supervisor to execute 2024 Agreement for Engineering Services between the Town of Monroe and MHE Engineering, D.P.C. for professional services related to municipal engineering services.

Motion & Voting

2023-#600

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution authorizing Supervisor to execute 2024 Agreement for Engineering Services between the Town of Monroe and MHE Engineering, D.P.C. for professional services related to municipal engineering services.

Motion by Mary Bingham, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

10. New Business

Subject :	10.8 Resignation of Thomas Rabey, Highway Department
Meeting :	Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2023-#601

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution accepting the resignation of Thomas Rabey HEO1/Water Administrator, Highway Department, effective 12/21/2023.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

10. New Business

Subject :	10.9 John Mulligan, HE01, Water Administrator
Meeting :	Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town

Public Content

Motion & Voting

2023-#602

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve John Mulligan as HE01/Water Administrator effective 12/5/2023. Rate will be the same as what Thomas Rabey was getting for a Stipend (pro-rated) for the last three weeks of 2023 (\$331.23).

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

11. Motion From the Floor

Subject :	11.1 Intermunicipal Agreement Between the Town of Warwick and the Town of Monroe for Consulting Services for the Town of Monroe Dial-A-Bus Program
Meeting :	Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion for the Supervisor to sign Intermunicipal Agreement between the Town of Warwick and the Town of Monroe for Consulting Services for the Town of Monroe Dial-A-Bus Program.

Public Content

Motion & Voting

2023-#603

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion for the Supervisor to sign Intermunicipal Agreement between the Town of Warwick and the Town of Monroe for Consulting Services for the Town of Monroe Dial-A-Bus Program.

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

12. Old Business

Subject :	12.1 2024/2025 Diligent Renewal Quote (Board Docs)
Meeting :	Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA

Type :	Action (Resolution), Discussion, Information
Recommended Action :	2023-# BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2023-#604
BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Resolution to accept the Diligent renewal quote for Board Doc's Pro Plus One in the amount of \$19,845.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

13. Public Comment

Subject :	13.1 Rules for Public Comment
Meeting :	Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Please be advised that any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting.

TOWN OF MONROE MEETING RULES PUBLIC COMMENT PERIODS -RULE 1:Although not required by any statute or law, the Town Board shall include at least one public participation period on the Agenda for regular Town Board meetings. However, nothing shall prohibit the Town Board, by majority vote, from suspending public comment or otherwise limiting public during a regular Town Board meetings where such limitations are determined to be necessary or otherwise conducive to accomplishing the business presently before the Town Board.**RULE 2:**Public comment during the public participation period of regular Town Board meetings shall be limited to three (3) minutes per speaker and the subject matter of such public comment shall be limited to Town business. 1 Yielding time or otherwise giving time to a speaker to extend the three (3) minute period by another person shall not be permitted. Written comments may be submitted to the Town Clerk in lieu of, or in addition to, a persons oral statement during any public comment period. Such minutes shall become a Town record and the brief nature of the submitted writing may be included in Town Board minutes. However, the full text of such submissions shall not be incorporated into Town Board minutes, unless expressly authorized by resolution of the Town Board.**RULE 3:**Any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting. Where a public hearing and public comment period will occur during the same Town Board meeting, a person may sign up to speak on the topic of each and every public hearing and for public comment period consistent with the applicable time limits set forth above. For example, a speaker could speak for five (5) minutes during a public hearing and three (3) minutes during public comment at the same Town Board meeting. However, such person may not use the public hearing time to speak on matters not relevant

1 Rule 2 revised by Resolution of the Town Board on 03-06-2017 to add: and the subject matter of such public comment shall be limited to Town business. to the public hearing. Any comments made by a person made during public comment that relates to the subject of a public hearing, shall not be considered by the Town Board as part of such public hearing nor made part of the public hearing record. The only public comment to be accepted by the Town Board outside of a public hearing shall be written comments received during the time period set by the Town Board for such purpose.**RULE 4:**If a sign-in sheet is not available, a person may raise his/her hand to speak during the public participation period and/or public hearing and may speak during such public comment period/public hearing upon recognition of the Supervisor or Presiding Officer.**RULE 5:** Any person speaking during public comment or a public hearing, when recognized by the Presiding Officer, shall approach the podium for such purpose and state his or her name, the street and municipality where he /she resides, and if applicable, his/her group or entity affiliation.**RULE 6:**Town Board members shall not respond to a person speaking during the public comment period unless and until all persons desiring to speak during the Public comment period have finished speaking. At such time as all speakers have finished speaking during such public comment period, each Town Board member shall be allotted up to three (3) minutes in total to respond to any questions posed or to provide relevant information in response to the collective comments and questions of the public comment speakers.**RULE 7:**Town Board members shall not attempt to answer questions during the time that a speaker is presenting during public comment. Town Board members will note any questions asked and may respond to the speaker at the conclusion of the speakers public comments.**PUBLIC HEARINGS RULE 8:**Public comment during a Public Hearing shall be limited to five (5) minutes per speaker. In the event that a speaker is the subject of the Public Hearing or has a significant interest in the matter different from that of the general public, such speaker shall, upon approval of the Town Board, be allowed up to the (10) minutes during a public hearing. Yielding time or otherwise giving time to a speaker to extend their permissible time limit by another person shall not be permitted.**RULE 9:**Members of the public, other than those called as witnesses by the parties, shall not be permitted to speak during public hearings concerning the removal/discipline of a Town Officer or employee as such hearings shall be limited to presentation of evidence and related submissions by Town representatives and the Town Officer or employee subject to removal/discipline. Time limits during a public hearing concerning the removal/discipline of a Town Officer or employee shall not be applicable as such proceeding shall follow any applicable statute, rule or regulation and shall otherwise be overseen by the hearing officer or presiding officer.**RULE 10:**In the case of a public hearing, prior to the close or continuation of the public hearing, Town Board members may be allotted up to five (5) minutes each to respond to questions or otherwise provide relevant information in response to specific comments made by speakers during that session of the public hearing. Further, prior to the close of the public portion of the public hearing, each Town Board member may be allotted up to eight (8) minutes to speak on the issue that is the subject of the Public hearing. However, where the public hearing concerns removal of a Town Officer or employee, Town Board members, if the body making a determination, shall not speak regarding the merits of the proceedings until after the close of the public hearing when deliberations on removal/discipline have commenced.**RULE 11:**Written submissions related to public hearings must be made before the close of the public hearing as such time is set by the Town Board.**GENERAL RULES APPLICABLE TO ALL PUBLIC MEETINGS AND HEARINGS RULE 12:**The Town Clerk shall act as the timekeeper or the Town Board may designate another person to be the timekeeper.**RULE 13:**Members of the Town Board, speakers and audience members must observe proper decorum at all times. Any statements made during any part of the meeting or during a public hearing by the Supervisor, members of the Town Board, town officials or employees, or members of the general public shall not involve personal, impertinent, or slanderous attacks on individuals, regardless of whether the individual so attacked is an elected official, a town official or employee, or a member of the general public.**RULE 14:**Neither speakers, nor Town Board members shall use public comment periods or other time during such meeting for political campaigning purposes, including promoting their candidacy or speaking out against another candidate. However, nothing shall prohibit a candidate from speaking on an Town-related issue merely because he or she is a candidate for political office.**RULE 15:**Pursuant to New York State Town Law, the Town Supervisor or Presiding Officer shall control the Town Board meeting. The use of profane, vulgar, inflammatory, threatening, abusive, or disparaging language or racial or ethnic slurs directed at the Supervisor, members of the Town Board, meeting attendees shall not be tolerated and the Town Supervisor shall address any such incidents. Further, any statements, regardless of the nature of the statement, made by a person attending the meeting which is not made during such persons authorized speaking time shall not be tolerated and the Town Supervisor shall address any such incidents. The Town Board has a right to protect itself from disturbance from attendees at a meeting and may order, by majority vote, removal of an attendee, or there Presiding Officer direct removal of

an attendee on his own. Removal at the direction of the Presiding Officer is subject to appeal of another Town Board member, but not to appeal of the attendee. Such appeal is not debatable.**RULE 16:**In circumstances where the Supervisor/Presiding Officer is not attempting to exert control over the meeting, is temporarily absent, or is the source of the present disorder at the meeting and is failing to preside over the meeting, such Supervisor/Presiding Officer may then be deemed absent as the Presiding Officer by approval of a majority of the Town Board. In such case, a Town Board member may make a motion to suspend the Rules and appoint the Acting Supervisor to take over the role of Presiding Officer until such time as the Supervisor or original Presiding Officer is able to properly return to performing his/her role as Presiding Officer. If the Acting Supervisor is determined to be absent for presiding purposes, the Town Board member making such motion shall propose another Town Board member to act as the Presiding Officer during the absence of the Supervisor/original Presiding Officer.**RULE 17:**Comments by speakers must be addressed to the Town Board and shall not be addressed to the audience. Further, attendees may not address the Town Board unless first recognized by the Supervisor or Presiding Officer.**RULE 18:**Discussion and exchanges between active speakers and attendees/audience members of the public meeting or hearing are prohibited. A speaker may, however, when properly recognized, state agreement or disagreement with the views of prior speakers in his /her comments directed to the Town Board.**RULE 19:**Banners or other signs are not permitted in the meeting room unless, nor shall distribution of flyers within the meeting room be permitted. Nothing shall prohibit a person from holding a lawful sign or handing out flyers outside of the meeting location.**RULE 20:**If the Supervisor or Presiding Officer fails to enforce the rules set forth herein, any member of the Town Board may move to require him or her to do so, and an affirmative vote of the majority of the Town Board shall require him or her to do so. Any decision by the Presiding Officer relating to enforcement of the rules set forth herein may be appealed and subsequently overturned by a vote of the majority of Town Board members. Such appeal may be raised by a Town Board member or the affected attendee if properly recognized.**RULE 21:**Any person who disregards the directives of the Supervisor or the Presiding Officer in enforcing the rules or who generally conducts himself or herself in a boisterous or inappropriate manner while addressing the Town Board thereby disturbs the peace at a such meeting and will be barred from further participation and shall forfeit any balance of time remaining for his or her comments.**RULE 22:**If a speaker who has violated these rules refuses to step down or to refrain from committing/ continuing such violation(s), the Supervisor or the Presiding Officer may direct the individual to leave the meeting room. If the individual declines and/or refuses to leave the meeting room, the Supervisor or Presiding Officer may request the individual to be removed from the meeting room and charged with disorderly conduct as per the New York State Penal Law. The Supervisor's determination is subject to the appeal provisions set forth above as well as the absence of the Supervisor /Presiding Officer provisions of these rules. The Town Board may, by resolution, designate the person who will sign the supporting deposition and/or Court Information document charging the removed person with Disorderly Conduct.**RULE 23:** The following provisions, as modified herein, of Rule 49 of Roberts Rules concerning Small Boards shall apply to the Town Board of the Town of Monroe: a. Members may raise a hand or asked to be recognized, instead of standing when seeking to obtain the floor and may remain seated when making motions or speaking. b. The Presiding Officer need not rise while putting questions to a vote. c. The Presiding Officer may without leaving the chair speak in informal discussions and in debate and may vote on all questions as provided for by Code or law.**RULE 24:**While there is no statute or applicable regulation that requires an Meeting Agenda to be prepared for Town Board meetings, the Town Board desires to have an Agendas prepared and distributed prior to Town Board meetings. The order of business at regular Town Board meetings shall be as follows: 1. REGULAR MEETING a. Call to Order; Pledge of Allegiance b. Approval of Minutes c. Upcoming Meeting Dates & General Announcements 2. SPECIAL ORDERS 3. DEPARTMENTAL MONTHLY REPORTS (Alphabetical Order) 4. OLD BUSINESS 5. NEW BUSINESS 6. PUBLIC COMMENT 7. EXECUTIVE SESSION (If necessary) 8. ADJOURNMENT A Board member seeking to take up a matter out of order on the agenda or to introduce a new item of business may may request such change on consent of the Town Board, or may (if consent is denied or the member expects the matter to be contested make a motion to suspend the rules for such purpose, identifying the requested change to the Agenda or the new business to be raised. Upon approval of the majority of the Town Board, such business may be taken up immediately by the Town Board. The Presiding Officer shall prepare and cause to be distributed, Town Board meeting Agendas, in conformance with the Order of Business, as applicable. Pursuant to Roberts Rules, the Agenda distributed in advance to the Town Board is not binding on the Town Board, except as to the Order of Business set forth above. However, as set forth above, the Meeting Agenda, including the Order of Business and specific Agenda items may be modified upon approval of a majority of the Town Board. The Presiding Officer will announce each Agenda item as it is reached on the Agenda (or

amended Agenda). Prior to the business being taken up, a member may move to to lay the matter on the table, postpone the matter or refer it to a committee.**RULE 25:**Recesses may be taken for a stated period of time either upon consent, without objection, or upon approval of a motion by a Town Board member.**RULE 26:** These Town Board Rules may be amended by a Resolution of the Town Board approved by a majority of the Town Board.**RULE 27:**The above rules shall take effect at the next ensuing meeting of the Town Board following the adoption of these rules.**RULE 28:**The Presiding Officer, or any Town Board member may request an interpretation of these Rules from the Town Attorney. A current copy of these Town of Monroe Meeting Rules shall be maintained by the Town Clerk and be made available to the public. 6. This Resolution shall be effective immediately. The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows: Yea Nay Abstain Absent Harley Doles, Supervisor [] [] [] [X] Anthony Cardone, Acting Supervisor [X] [] [] [] Gerard McQuade, Councilman [] [X] [] [] Michael McGinn, Councilman [X] [] [] [] Richard Colon, Councilman [X] [] [] [] The Resolution was thereupon duly adopted. TOWN OF MONROE TOWN BOARD MEETING RULES History of adoption and amendments. February 27, 2017: Town Board Rules adopted by Resolution of the Town Board. March 6, 2017: Rule 2 amended by Resolution of the Town Board to add: and the subject matter of such public comment shall be limited to Town business.

13. Public Comment

Subject :	13.2 Public Comment
Meeting :	Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2023-# BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

The following spoke during Public Comment. To hear their comments, and Town Board members responses, please go on-line to Board Doc'sVideo Clip #13.2,

Motion & Voting

2023-#605
BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to extend the time of Public Comment by 3 minutes.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

14. Possible motion to adjourn to Executive and or/ Attorney Client Session

Subject :	14.1 Enter into Executive Session
Meeting :	Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

15. Return to Regular Meeting

Subject : 15.1 Return to Regular Meeting
Meeting : Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type : Information

16. Adjournment

Subject : 16.1 Adjournment of Meeting
Meeting : Dec 4, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution)
Recommended Action : 2023-#
BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of December 4, 2023, at

Public Content

Motion & Voting

2023-#606
BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of December 4, 2023, at 8.06 PM.

Motion by Mike McGinn, second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle