

MONROE TOWN BOARD MEETING MINUTES

— 12/02/2024

MONROE TOWN BOARD MEETING AGENDA (Monday, December 2, 2024)

Generated by Valerie Bitzer (Public Hearings transcribed by Town Clerk Valerie Bitzer and Deputy Town Clerk Valerie Bitzer)

Members present

Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Town Counsel Brian Nugent

1. Call to Order

Discussion,Information,Procedural: 1.1 Pledge to the Flag

2. Motion to Open Town Board Meeting

Action (Resolution): 2.1 Motion to Open Town Board Meeting of December 2, 2024

2024-#615

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of December 2, 2024, at 7:05 PM.

Motion by Sal Scancarello, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

3. Community Announcements

Information: 3.1 Town Hall Tree Lighting

Please join us for the TOWN HALL Holiday Tree Lighting! Tuesday, December 3rd 6:30 – 8:00 P.M. 1465 Orange Turnpike (Upper-Level Parking Lot) Get in the spirit of the season and enjoy a visit with Santa along with some holiday treats. We hope to see you there!

To hear Supervisor Cardone RE Town Hall Tree Lighting, please go on-line to Board Doc's Video Clip #3.1, 0:0:47.

Information: 3.2 Smith's Clove Park 2024 Tree Lighting

Smith's Clove Park 2024 Tree Lighting Friday, December 6th 6:00 - 7:00 PM. Come enjoy some hot chocolate and festive snacks while listening to some holiday music. Photo opportunities will be available with the Grinch. Smith's Clove Park 133 Spring St., Monroe, NY

10950

845-783-9108.

To hear Supervisor Cardone RE Smith's Clove Park 2024 Tree Lighting, please go on-line to Board Doc's Video Clip #3.2, 0:1:22.

Information: 3.3 Toys for Military Tots

Toys for Military Tots 2024

Recipients: Pete & Laura Rollins representing the Children of O.C. Disabled American Vets + MSgt Gisela Fredenburg for Children of the NY Air National Guard, deployed or stationed at Stewart Air Force Base All donations are local for our Orange County Military & Veterans

Remember the Reason

WTBQ's 9th Annual Toys for Military Tots Drive has begun and YOU can help Santa deliver the new, unwrapped toys for children baby to 12 years old ~ WTBQ Radio has once again teamed up with Orange County Executive, Steve Neuhaus (Steve sparked this drive), Former Senator Mike Martucci, John (Cheech) Richichi, Pres. of the Nam Knights, Amanda Dana, Dir, of OC Tourism & Film, Orange County Bank & Trust, John S. Burke Catholic & many more ... For more Information E-mail: Taylor@WTBQ.com

Please donate New, Unwrapped Toys for ages baby to 12 years old -wrapping paper & ribbon would be appreciated. God Bless you all for sharing with those who sacrifice so much so we may enjoy the holidays with our families. Final drop-off Dec. 6th @ WTBQ- Final Photo op Dec. 9th@ 9:30am @WTBQ

Drop Off Sites

Warwick: WTBQ Radio ~ Warwick Town Hall - Supervisor Jesse Dwyer

Warwick: Leo Kaytes Ford - The Computer Guy - Rhinebeck Bank

Middletown: Orange Bank & Trust - all Branches

Goshen: John S. Burke Catholic - Orange Bank & Trust - All Branches

Goshen: Sheriff Paul Arteta's Office - Amanda Dana Dir. of OC Tourism & Film

Chester: Orange Bank & Trust

Monroe: Monroe Town Hall at Supervisor Tony Cardone

Florida: Sam's Meat Warehouse

New Windsor: Minuta Architecture - 554 Temple Hill Road - Police Dept 555 Union Ave. in lobby

Montgomery: McKesson Corp - Susan Dean

Newburgh: Congressman Pat Ryan's Office - 605 Broadway

To hear Supervisor Cardone RE Toys for Military Tots, please go on-line to Board Doc's Video Clip #3.3, 0:1:49.

Information: 3.4 Monroe PBA Toy Drive

The Monroe PBA Presents Christmas Toy Drive 2024!

The Monroe PBA is not collecting new and unwrapped toys for boys and girls aged 0-10 in the Monroe community. If you are looking to make a conation on behalf of a business or organization, please contact P.O. Hansen - D.Hansen@monroepd.org. If you are a family in need of toys, please contact P.O. Parada - D.Parada@monroepd.org.

Happy Holidays! Monroe Police Department PBA 104 Stage Rd., Monroe, NY 845-782-8644

To hear Councilwoman Houle RE Monroe PBA Toy Drive, please go on-line to Board Doc's Video Clip #3.4, 0:2:40.

Information: 3.5 Free Movie Night for Veterans

Free Movie Night for Veterans! Free showing of the Movie "Gladiator II"

Where: Flagship Premium Cinemas, Monroe, NY

When: Wednesday, December 4th at 1PM or 6PM

Each guest will receive popcorn and a drink!

To reserve tickets for you and a guest, call 845-291-2470.

To hear Supervisor Cardone RE Free Movie Night for Veterans, please go on-line to Board Doc's Video Clip #3.5, 0:3:50.

Information: 3.6 Mobile DMV Visits Town Hall

Orange County Clerk Kelly Eskew invites you to the Orange County Mobile DMV Unit.

Transactions Offered: All Registration Transactions, all License Transactions including Real/Enhanced, Enforcement Transactions. Wednesday, December 11th 10:00-12PM, closed 12-1pm, 1-3:30pm. Monroe Town Hall 1465 Orange Tpke., Monroe, NY 10950

To hear Councilwoman Houle RE Mobile DMV Visits Town Hall, please go on-line to Board Doc's Video Clip #3.6, 0:4:32.

Information: 3.7 Dial-A-Ride New Servicing Times

Town of Monroe Dial A Ride New Servicing Times!

Good News!

Starting on January 13, 2025, service will be extended!

RESERVATIONS WILL BE AVAILABLE AS EARLY AS 6:00AM TO TRAVEL TO THE LOCAL BUS STOPS IN THE TOWN OF MONROE OR THE TRAIN STATION IN HARRIMAN AMONGST OTHER DESTINATIONS IN OUR SERVICE AREA.

EVENING SERVICE WILL ALSO BE EXTENDED AND THE LAST AVAILABLE

RESERVATION WILL BE AT 6:00PM FROM ANY LOCATION IN OUR SERVICE AREA INCLUDING THE HARRIMAN TRAIN STATION IF AVAILABLE.

THANK YOU FOR USING DIAL A RIDE MONROE!

91 MINE ROAD
MONROE NY 10950
845-783-6222

To hear Councilwoman Houle RE Dial-A-Ride New Servicing Times, please go on-line to Board Doc's Video Clip #3.7, 0:05:06.

Information: 3.8 Winter Weather Reminders

WINTER WEATHER ALERT

IT'S THAT TIME OF YEAR AGAIN! As winter weather approaches, your safety remains our top priority. Please take the necessary precautions to ensure the well-being of our community.

IMPORTANT PARKING NOTICE: To facilitate efficient snow removal and maintain safe roadways, we kindly remind all residents to comply with Town Code Parking Regulations: **PLEASE REFRAIN FROM PARKING VEHICLES ON TOWN ROADS DURING WINTER WEATHER.**

Failure to comply may result in vehicle towing.

WINTER DRIVING TIPS: Watch for snow, ice, and black ice on the roads. Travel with extra caution to ensure safety for yourself and others. **EMERGENCY CONTACT INFORMATION:** In case of an emergency: Dial 911 immediately. Highway Department inquiries: For snow removal, road conditions, or other winter-related questions, contact us at 845-782-8583. **THANK YOU FOR YOUR COOPERATION AS WE WORK TOGETHER TO KEEP OUR COMMUNITY SAFE THIS WINTER SEASON.**

Information: 3.9 Mombasha Firehouse Christmas Tree Sale

Mombasha Fire Company selling Christmas Trees 6-9'. Prices range from about \$80-\$130. Show your appreciation for what they did for our community and how they represented our community and also how they helped stop the fires in Greenwood Lake before they got to any homes. Monetary donations accepted.

To hear Supervisor Cardone RE Mombasha Firehouse Christmas Tree Sale, please go on-line to Board Doc's Video Clip #3.9, 0:6:39.

4. Public Hearing

Action (Resolution): 4.1 Motion to Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14 *Public Hearing
Transcribed by Deputy Town Clerk Barbara Singer

2024-#616

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the

Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

The following signed up to speak during Public Comment regarding the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14. To hear their comments, and Board Members responses, please go on-line to Board Docs Video Clip #4.1, 0:8:10.

*NO PUBLIC COMMENT AT THIS TIME

- Town Clerk Valerie Bitzer: No public comment.
- Town Supervisor Cardone: No public comment. Any update Councilwoman?
- Councilwoman Bingham: No. No comment or update from Congressman Ryan's office and nothing on the home rule either. So, let's keep the public hearing open probably until February. I know we haven't set the dates yet.
- Councilwoman Richardson: The home rules probably still held up maybe even April but obviously it's up to you and then the grant sheet, is it February that it's going to be announced on the Congress side? We actually had a date of when expected to hear back and I thought it was in the summer. Did you get that?
- Councilwoman Bingham: I think it's either late spring or summer but I'd rather just keep it open until February and if we have anything then we can inform the public at that time, as to what kind of updates we can give them.
- Supervisor Cardone: Okay. Do you want to do the 23rd or 24th?
- Councilwoman Bingham: February 24th of 2025.

Action (Resolution): 4.2 Motion to Keep Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14

2024-#617

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14 until February 24, 2024 at 7:00 PM or soon there-after.

Motion by Mary Bingham, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution), Discussion, Information: 4.3 Rescheduling of the Continuation of the Public Hearing RE: Zone Change Petition RE: Larkin Dr. (SBL: 2-1-29) *Public Hearing Transcribed by Town Clerk Valerie Bitzer

2024-#618

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to reschedule the Continuation of the Public Hearing RE: Zone Change Petition RE: Larkin Dr. (SBL: 2-1-29) until December 2, 2024, at 7:00 PM or soon thereafter. The petitioner is still working with his engineer to provide the details requested by the Town Board.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

To hear Supervisor Cardone RE Rescheduling of the Continuation of the Public Hearing RE: Zone Change Petition RE: Larkin Dr. (SBL: 2-1-29), please go on-line to Video Clip #4.3, 0:9:47.

- Supervisor Cardone: We need to reschedule the continuation of the Public Hearing for the Zone Change on Larkin Drive. When we originally rescheduled it, I thought our meeting was going to be on the 13th. It's not. It's on the 21st.

Action (Resolution): 4.4 Motion to Open the Continuation of the Public Hearing RE: Short Term Rental Application, 21 Front Street (SBL: 16-3-1) *Public Hearing Transcribed by Deputy Town Clerk Barbara Singer

2024-#619

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing RE: Short Term Rental Application, 21 Front Street (SBL: 16-3-1).

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

The following residents signed up to speak during Public Comment for the Continuation of the Public Hearing RE Short Term Rental Application, 21 Front St. (SBL: 16-3-1). To hear their comments, and Town Board Members responses, please go on-line to Board Doc's Video Clip #4.4, 0:10:31.

- Supervisor Cardone: Okay, Brian, do you want to lay that out, how we're going to handle this? Are we going to close the public hearing and then?

- Town Attorney Nugent: Yeah, according to the applicant, any issues were taken care of. So, the Board can close the public hearing and then we can prepare a resolution with the five factors, you know, for approval for the January meeting.
- Councilwoman Bingham: Question, I know we were waiting for some verification from, I believe, it was the ZBA or the Planning Board, I didn't see anything in my agenda Packet. So, when we have that resolution done, could I also have the backup information, please?
- Town Attorney Nugent: Yeah, we've advised the applicant anything that you know is needed is going to be have to be presented well before January. So, any documentation will be forwarded to the board before the resolution.
- Councilwoman Richardson: Did we decide which version that he was pursuing? Was the inclusion of the second lot?
- Town Attorney Nugent: I believe there was a green space or something that was part of the open area for the application.
- Supervisor Cardone: The lot line was supposed to be moved.
- Town Attorney Nugent: Yeah, to include that parcel. I think it was from Round Hill LLC which (inaudible)
- Councilwoman Richardson: He was pursuing that route.
- Town Attorney Nugent: And then he indicated it's been done. So, he's going to have to provide proof of that, if we don't have it already. I'm going to check with the building department.
- Supervisor Cardone: Yeah, you know what, I'd like to do it on January 21st, so it gives us time to gather the information because otherwise we'd be gathering it in between the Holidays.
- Town Attorney Nugent: Why don't we do this? Let's, you know because he may be submitting additional documents, why don't we leave it open for written comment, close the public portion but leave it open for written comment. If you want, you know January 2, you could pick for the written comment and then put it on for decision at that second meeting.
- Councilwoman Richardson: The Planning Board actually got to this matter.
- Town Attorney Nugent: I haven't seen everything. According to the applicant, everything's taken care of but we'll see may not be the case.
- Supervisor Cardone: Okay, so I'll make a motion to close the public hearing for the short-term rental application of 21 front street, sbl 16-3-1 and keep it open for written comments until January 2nd 2025.
- Councilman Scancarello: I'll second.
- Supervisor Cardone: Call to question.
- Councilwoman Richardson: Sorry, it's discussion. Did you, was your recommendation to keep it open for written after the 21st, if that's when we're scheduling him to come in to approve it?
- Town Attorney Nugent: I'm recommending keeping it open for written until January 2nd and then put it on the 21st for the approval.

- Councilwoman Richardson: So, it doesn't matter if he has new information that comes up? That was just my concern.
- Town Attorney Nugent: Well, he's going to have to submit that before January 2 for that written period.
- Councilwoman Richardson: Okay.

Action (Resolution): 4.5 Motion Close the Continuation of the Public Hearing RE: Short Term Rental Application, 21 Front Street (SBL: 16-3-1)

2024-#620

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Close the Continuation of the Public Hearing RE: Short Term Rental Application, 21 Front Street (SBL: 16-3-1) leaving written comments open until January 2, 2025. (add to January 21, 2025, Agenda)

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution), Discussion, Information: 4.6 Motion to Open the Continuation of the Re-Opening of the Public Hearing RE: Local Law H-V2 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation *Public Hearing Transcribed by Deputy Town Clerk Barbara Singer

2024-#621

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Re-Opening of the Public Hearing RE: Local Law H-V2 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

The following residents signed up to speak for Public Comment for the Continuation of the Re-Opening of the Public Hearing, Local Law H-V2 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation. To hear their comments and Town Board Members responses, please go on-line to Board Doc's Video Clip #4.6, 0:13:35.

- Supervisor Cardone: Okay, so we're waiting for the Planning Board submitted their comments, we're waiting for the Planner to gather those comments and make any determination whether we have to make some (inaudible). So, basically, we're waiting for the comments from Max Stack. Those comments will hopefully be back to us before the holidays and then we could move forward with it at the January 21st meeting.
- Dennis Fordham: Just for the record, this is not my tree.
- Councilwoman Richardson: Don't blame Dennis.
- Supervisor Cardone: I don't know who you are? What's your name?
- Dennis Fordham: Dennis Fordham, Monroe Conservation Commission. It's my tree law. Yes, I have made significant comments. We've now been in the process, are doing this, I think, for two years.
- Supervisor Cardone: It's been over two years.
- Dennis Fordham: So hopefully we can get to a conclusion early in the new year. I think there were, based on the comments that I reviewed from the planning board, there are going to have to be changes to the draft, I have to believe this. So, that there will be, I'm assuming, a new draft that will hopefully be available prior to the next meeting or whenever so that it can be reviewed prior to and maybe be approved at the next board meeting.
- Supervisor Cardone: Okay, good, thank you, Dennis.
- Councilwoman Richardson: Don't jinx it,
- Dennis Fordham: Don't jinx it. Okay, thank you. All right, bye-bye now.
- Councilwoman Houle: Thanks Dennis.

Action (Resolution), Discussion, Information: 4.7 Motion to Keep Open the Continuation of the Re-Opening of the Public Hearing RE: Local Law H-V2 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation

2024-#622

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Re-Opening of the Public Hearing RE: Local Law H-V2 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation until January 21, 2025, at 7:00 PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

5. Acceptance of Minutes

Action (Resolution): 5.1 Acceptance of November 18, 2024 Minutes

2024-#623

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the

November 18, 2024 Minutes.

Motion by Mary Bingham, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

Abstain: Maureen Richardson

6. Audit of Claims

Action (Resolution), Discussion: 6.1 General Fund Abstract

2024-#624

BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #24-17 General Fund containing Check # 36039 - 36083 totaling \$65,650.80.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

2024-#624A

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Table the approval of Abstract #24-17 General Fund containing Check # 36039 - 36083 totaling \$65,650.80.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

7. Budget Amendments

Action (Resolution), Information: 7.1 Budget Amendment Abstract

2024-#625

BE IT RESOLVED that the Town Board of the Town of Monroe approves Budget Transfer Abstract #2024-02 totaling \$66,835.00. (Amend 2024 Budget to reflect actual FTA 5307 received)

ABSTRACT OF BUDGET AMENDMENTS

TOWN OF MONROE

DATE OF AUDIT: December 2, 2024

ABSTRACT #2024-02

DATE GL NO. DESCRIPTION Account

Amend 2024 Budget to reflect actual FTA 5307 received

5/1/2023 Expenditures A000-5630 35,000.00

Expenditures A000-1620 31,835.00

Federal Aid FTA 5307 A000-4589 66,835.00

66,835.00 66,835.00

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

8. New Business

Action (Resolution), Discussion: 8.1 2025 Town Board Meeting Calendar

2024-#626

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve the 2025 Town Board Meeting Calendar as follows:

2025 Town Board Monthly Meeting Schedule

1465 Orange Turnpike

Monroe, New York 10950

*All Town Board Meetings begin at 7 p.m.

January 2, 2025, (Re-org Meeting), Thursday

January 21, 2025, Tuesday

February 3, 2025, Monday

February 24, 2025, Monday

March 3, 2025, Monday

March 24, 2025, Monday

April 7, 2025, Monday

April 21, 2025, Monday

May 5, 2025, Monday

May 19, 2025, Monday

June 2, 2025, Monday

June 16, 2025, Monday

July 14, 2025, Monday

August 4, 2025, Monday

September 2, 2025, Tuesday

September 15, 2025, Monday

October 6, 2025, Monday

October 20, 2025, Monday

November 6, 2025, Thursday

November 17, 2025, Monday

December 1, 2025, Monday

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution), Discussion: 8.2 2025 Employee Holiday Calendar

To hear discussion RE 2025 Employee Holiday Calendar between Town Board Members and Town Counsel Nugent, please go on-line to Board Doc's Video Clip #8.2, 0:25:22.

2024-#627

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve the 2025 Employee Holiday Calendar as follows:

2025 Holiday Calendar for Town of Monroe Non-Union Employees
and Dial-A-Bus Teamsters Local 445 Employees

Wednesday, January 1, 2025 New Year's Day
Monday, January 20, 2025 Martin Luther King, Jr. Day
Monday, February 17, 2025 Presidents' Day
Monday, May 26, 2025 Memorial Day
Thursday, June 19, 2025 Juneteenth
Friday, July 4, 2025 Independence Day
Monday, September 1, 2025 Labor Day
Monday, October 13, 2025 Columbus Day
Tuesday, November 11, 2025 Veterans Day
Thursday, November 27, 2025 Thanksgiving Day
Friday, November 28, 2025 Thanksgiving (Observed)
Wednesday, December 24, 2025 Christmas Eve (1/2 Day)
Thursday, December 25, 2025 Christmas Day

2025 Holiday Calendar for Town of Monroe Highway Department
IBEW Union 363 Employees

Wednesday, January 1, 2025 New Year's Day
Monday, January 20, 2025 Martin Luther King, Jr. Day
Monday, February 17, 2025 Presidents' Day
Monday, May 26, 2025 Memorial Day
Friday, July 4, 2025 Independence Day
Monday, September 1, 2025 Labor Day
Monday, October 13, 2025 Columbus Day

Tuesday, November 11, 2025 Veterans Day
Thursday, November 27, 2025 Thanksgiving Day
Friday, November 28, 2025 Thanksgiving (Observed)
Wednesday, December 24, 2025 Christmas Eve (1/2 Day)
Thursday, December 25, 2025 Christmas Day

*Day of Employee's Choice

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution), Discussion, Information: 8.3 Continuation of Audit of Claims 6.1 (General Fund Abstract)

2024-#628

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve Abstract #24-17 General Fund containing Check # 36039 - 36083 totaling \$65,650.80.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution), Discussion: 8.4 Employee Vacation Carryover Requests

To hear discussion between Town Board Members RE Employee Vacation Carryover Requests, please go on-line to Board Doc's Video Clip #8.4, 0:26:46.

2024-#629

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve the following employee vacation carryover requests, per Section 802 of the Town of Monroe Employee Handbook. All approved carryover days must be used by March 31, 2025.

Roberta McBride, Finance Department: 5 days
Jackie Matuszewski, Finance Department: 5 days
Edwin Morales, Dial-A-Ride: 5 days
Jose Garcia, Dial-A-Ride: 5 days
Nancy Hawxhurst, Dial-A-Ride: 3 days

Christopher Benivegna, Smith's Clove Park: 5 days
Ben Maldonado, Building Department: 5 days
Norinne McSweeney, Planning & Zoning: 5 days
John Dowling, Dial-A-Ride: 1 day
George Kydon, Highway Department: 5 days
Robert Marsh, Highway Department: 5 days
Angelina Olsen, Highway Department: 4 days
Thor Midtbo, Highway Department: 5 days
Ann Marie Morris, Senior Center: 4 days
John Mulligan, Highway Department: 11 hours

Section 802 of the Employee Handbook states:

Carry-Over – An employee may carry a maximum of five days of vacation leave over to the next calendar year upon Department Head and Town Board approval. Requests to carry-over vacation leave must be submitted in writing to the Department Head and the Town Board. Copies of the request must be provided to the Bookkeeper and Confidential Secretary to Town Supervisor, for filing in the requesting employee's personnel file.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Sal Scancarello, Dorey Houle, Maureen Richardson

Nay: Mary Bingham

Action (Resolution), Discussion: 8.5 Intermunicipal Agreement, Dial-A-Ride, Town of Blooming Grove

2024-#630

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution authorizing the Supervisor to sign the Intermunicipal Agreement between the Town of Monroe and the Town of Blooming Grove for Dial-A-Ride services.

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution), Discussion: 8.6 Monroe Commons Stormwater Control Facility Maintenance Agreement & MS4 SWPPP Acceptance Form

To hear Supervisor Cardone RE Monroe Commons Stormwater Control Facility Maintenance Agreement & MS4 SWPPP Acceptance Form, please go on-line to Board Doc's Video Clip #8.6, 0:30:23.

2024-#631

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution to accept the Stormwater Control Facility Maintenance Agreement and authorize the Supervisor to sign the MS4 SWPPP Acceptance Form.

Motion by Dorey Houle second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Dorey Houle Maureen Richardson

Action (Resolution) Discussion: 8.7 Bond Conversion Request DG Realty

2024-#632

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Supervisor Cardone and seconded by Councilwoman Bingham:

RESOLUTION 632/2024

RESOLUTION AUTHORIZING A CONVERSION OF PERFORMANCE SECURITY FROM BOND TO CASH FOR DG REALTY MANAGEMENT LLC

WHEREAS DG Realty Management LLC ("DG Realty") had previously posted a Performance Security Bond ("Performance Security") with the Town of Monroe ("Town") concerning the DG Realty Subdivision located in the Town; and

WHEREAS on February 5 2024 the Town Board has approved a reduction in the Performance Security to \$326914.22; and

WHEREAS DG Realty has requested to convert the Performance Security from a Bond to a posting of a cash deposit to serve the same purposes as the Security Performance; and

WHEREAS the Town Board does not object to the posting of the cash deposit for Performance Security.

NOW THEREFORE BE IT RESOLVED: that:

Section 1. The above "WHEREAS" clauses are incorporated herein as if set forth in full.

Section 2. The Town Supervisor or his designee are hereby authorized to take any and all actions necessary to effectuate a conversion of the current Bond posted by DG Realty to a cash deposit to be maintained in a Town account in an amount no less than 326914.22.

Section 3. The current Performance Security on file with the Town shall not be vacated or returned until such time as the cash performance security clears in the account of the Town.

Section 4. The Town Supervisor and any other officer or employee as directed by the Town Supervisor is hereby authorized to take any and all necessary actions to carry out the provisions of this Resolution.

Section 5. This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone Supervisor [X] [] [] []

Dorey Houle Councilperson [X] [] [] []

Mary Bingham Councilperson [X] [] [] []

Sal Scancarello Councilperson [X] [] [] []

Maureen Richardson Councilperson [X] [] [] []

The Resolution was thereupon duly adopted.

Motion by Supervisor -Tony Cardone second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Dorey Houle Maureen Richardson

Action (Resolution) Discussion Information: 8.8 Sewer Petition and Application

To hear Supervisor Cardone Town Counsel and Ed Long RE Sewer Petition and Application please go on-line to Board Doc's Video Clip #8.8 0:33:51.

2024-#633

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to discuss with

both the auditing company and then relay back to Mansion Ridge Representatives with was discussed and hopefully come up with a negotiated agreement. Not asking for any more information.

Motion by Supervisor -Tony Cardone second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Dorey Houle

Nay: Maureen Richardson

Action (Resolution) Information: 8.9 BAN for WD No. 12

To hear Town Board Members and Town Counsel Nugent RE BAN for WD No. 12 please go on-line to Board Doc's Video Clip #8.9 0:47:10.

2024-#634

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve the BAN in the amount of \$165000 for WD No. 12 to repay back the Town debt that they have incurred. Goes back to possibly 2020. Extra Engineering Costs. Taxable Ban since it's past two years.

Motion by Supervisor -Tony Cardone second by Mary Bingham.

9. Old Business

Action (Resolution) Discussion Information: 9.1 Request for Proposal Town Prosecutor

To hear discussion between Town Clerk Valerie Bitzer Town Board Members and Town Counsel Nugent RE Request for Proposal Town Prosecutor please go on-line to Board Doc's Video Clip #9.1 0:50:15.

2024-#635

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve the Request for Proposal Town Prosecutor in a final form approved by Kelly Naughten and Torre based on the Town Clerk and Town Boards comments.

Motion by Maureen Richardson second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Dorey Houle Maureen Richardson

10. Public Comment

Information: 10.1 Rules for Public Comment

Discussion Information: 10.2 Public Comment

NO PUBLIC COMMENT AT THIS TIME

11. Possible motion to adjourn to Executive and or/ Attorney Client Session

Information: 11.1 Enter into Executive Session

*NO ACTION AT THIS TIME

12. Return to Regular Meeting

Information: 12.1 Return to Regular Meeting

*NO ACTION AT THIS TIME

13. Adjournment

Action (Resolution): 13.1 Adjournment of Meeting

2024-#636

BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of December 22024 at 8:04 PM.

Motion by Supervisor -Tony Cardone second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Dorey Houle Maureen Richardson

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