

Monday, November 20, 2023
MONROE TOWN BOARD MEETING AGENDA

TOWN OF MONROE, NEW YORK
TOWN HALL
1465 ORANGE TURNPIKE
MONROE, NEW YORK
7:00 PM

1. Call to Order

Subject :	1.1 Pledge to the Flag
Meeting :	Nov 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion,Information,Procedural

Public Content

I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

2. Motion to Open Town Board Meeting

Subject :	2.1 Motion to Open Town Board Meeting of November 20, 2023
Meeting :	Nov 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2023-#555 BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of November 20, 2023, at

Public Content

File Attachments

[2023 Town Board Meeting Schedule.pdf \(126 KB\)](#)

Motion & Voting

2023-#555

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of November 20, 2023, at 7:00 PM.

Motion by Sal Scancarello, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

2. Motion to Open Town Board Meeting

Subject :	2.2 Info RE End of 11/8/2023 Meeting
Meeting :	Nov 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Please note, there were technical issues upon returning from Executive Session. The following Resolution was passed regarding J-Squared Bonds.

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion that all previously posted Bonds shall be returned to J-Squared upon signing of Plans and as per our Engineer To satisfy Specific Condition #15, the applicant post a performance security in the amount of \$19,500 (26 trees x \$750) to be posted for the landscape security for a minimum of 1 year after CO is issued.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

3. Community Announcements

Subject :	3.1 Breakfast with Santa, Harriman Engine Co.
Meeting :	Nov 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Harriman Engine Co. will host a Breakfast with Santa on Sunday, December 3rd.

File Attachments

[Breakfast with Santa Harriman Engine Co..jpg \(206 KB\)](#)

3. Community Announcements

Subject :	3.2 Patrick Cahill, Capital Project, Monroe-Woodbury Central School District
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Meeting :

Nov 20, 2023 - MONROE TOWN BOARD MEETING
AGENDA

Type :

Public Content

4. Public Hearing

Subject :	4.1 Motion to Adopt the 2024 Town of Monroe Preliminary Budget
Meeting :	Nov 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Adopt the 2024 Town of Monroe Preliminary Budget.

Public Content

File Attachments

[11-20-2023 Preliminary 2024 Town Budget Cover.pdf \(31 KB\)](#)
[2024 PRELIMINARY BUDGET - 111523.pdf \(209 KB\)](#)
[tax rate 11202023.pdf \(73 KB\)](#)
[2024 Budget Tax Rate Comparison.pdf \(269 KB\)](#)

Motion & Voting

2023-#556

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Adopt the 2024 Town of Monroe Preliminary Budget.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

4. Public Hearing

Subject :	4.2 Motion to Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation
Meeting :	Nov 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2023-# BE IT RESOLVED, that the Town Board of the Town of

Monroe Made a Motion to Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation.

Public Content

The following residents signed up to speak during Public Comment for the continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation. To hear their comments, and Board Members responses, please go on-line to Board Doc's Video Clip #4.2,

File Attachments

[PUBLIC HEARING Notice - Tree Preservation.docx.pdf \(70 KB\)](#)
[Local Law H-V1 Amending Tree Preservation 220918.pdf \(397 KB\)](#)
[O.C. Planning GML Recommendation.pdf \(69 KB\)](#)
[Local Law H-V1 Amending Tree Preservation ntc 230814.pdf \(431 KB\)](#)
[Local Law H-V1 Amending Tree Preservation 231115.pdf \(407 KB\)](#)
[Local Law H-V1 Amending Tree Preservation 231115.pdf \(407 KB\)](#)

Motion & Voting

2023-#557

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

4. Public Hearing

Subject :	4.3 Possible Motion to Keep Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation
Meeting :	Nov 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation until _____ at 7:00 PM or soon thereafter.

Public Content

Motion & Voting

2023-#558

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation until December 4, at 7:00 PM or soon thereafter.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

4. Public Hearing

Subject :	4.4 Motion to Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14
Meeting :	Nov 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14.

Public Content

The followingsigned up to speak during Public Comment regarding the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14.To hear their comments, and Board Members responses, please go on-line to Board Docs Video Clip #4.4,

Motion & Voting

2023-#559

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

4. Public Hearing

Subject :	4.5 Possible Motion to Keep Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14
Meeting :	Nov 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)

Recommended Action :

2023-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14 until _____ at 7:00 PM or soon there-after.

Public Content

Motion & Voting

2023-#560

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14 until January 17, 2023, at 7:00 PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

4. Public Hearing

Subject :	4.6 Motion to Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 8
Meeting :	Nov 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 8.

Public Content

The followingsigned up to speak during Public Comment regarding the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 8.To hear their comments, and Board Members responses, please go on-line to Board Docs Video Clip #4.6,

Motion & Voting

2023-#561

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 8.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

4. Public Hearing

Subject : 4.7 Possible Motion to Keep Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 8

Meeting : Nov 20, 2023 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution)

Recommended Action : 2023-#
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 8 until _____ at 7:00 PM or soon there-after.

Public Content

Motion & Voting

2023-#562

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 8 until February 5, 2023, at 7:00 PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

4. Public Hearing

Subject : 4.8 Amendment to the Date of the Continuation of the Public Hearing for Proposed Local Law F-V1 to Amend Ch. 47 of the Town Code RE: Tax Exemptions for Volunteer Firefighters/Ambulance Workers

Meeting : Nov 20, 2023 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution), Information

Recommended Action : 2023-#
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Amend the Date of the Continuation of the Public Hearing for Proposed Local Law F-V1 to Amend Ch. 47 of the Town Code RE: Tax Exemptions for Volunteer Firefighters/Ambulance Workers from Tuesday, January 16, 2024, to Wednesday January 17, 2024.

Public Content

Motion & Voting

2023-#563
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Amend the Date of the Continuation of the Public Hearing for Proposed Local Law F-V1 to Amend Ch. 47 of the Town Code RE: Tax Exemptions for Volunteer Firefighters/Ambulance Workers from Tuesday, January 16, 2024, to Wednesday January 17, 2024.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

5. Acceptance of Minutes

Subject :	5.1 Acceptance of November 8, 2023, Minutes
Meeting :	Nov 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the November 8, 2023, Minutes.

Public Content

File Attachments

[TB 11-8-2023 DRAFT Meeting Minutes.pdf \(572 KB\)](#)

Motion & Voting

2023-#564
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the November 8, 2023, Minutes.

Motion by Sal Scancarello, second by Supervisor -Tony Cardone.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello
Abstain: Dorey Houle

6. Audit of Claims

Subject :	6.1 General Fund Abstract
Meeting :	Nov 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of

Monroe requests approval of Abstract #23-18 General Fund containing Check # 30948 - 31006 totaling \$495,199.76.

Public Content

File Attachments

[MonroeAbstracts 23-18.pdf \(81 KB\)](#)

Motion & Voting

2023-#565
BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #23-18 General Fund containing Check # 30948 - 31006 totaling \$495,199.76.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

7. New Business

Subject :	7.1 2024 Town Board Meeting Schedule
Meeting :	Nov 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2023-# BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Discuss and approve proposed 2024 Town Board Meeting Schedule.

File Attachments

[2024 Town Board Meeting Schedule.pdf \(124 KB\)](#)

Motion & Voting

2023-#566
BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to approve proposed 2024 Town Board Meeting Schedule.

2024 Town Board Monthly Meeting Schedule
1465 Orange Turnpike
Monroe, New York 10950

*All Town Board Meetings begin at 7 p.m.

January 2, 2024, Re-org Meeting, (Tuesday)
January 17, 2024, (Wednesday)
February 5, 2024, (Monday)
March 4, 2024, (Monday)
March 18, 2024, (Monday)
April 1, 2024, (Monday)
April 15, 2024, (Monday)
May 6, 2024, (Monday)
May 20, 2024, (Monday)
June 3, 2024, (Monday)
June 17, 2024, (Monday)
July 15, 2024, (Monday)
August 12, 2024, (Monday)
September 3, 2024, (Tuesday)
September 16, 2024, (Monday)
October 7, 2024, (Monday)
October 21, 2024, (Monday)
November 7, 2024, (Thursday)
November 18, 2024, (Monday)
December 2, 2024, (Monday)

Motion by Dorey Houle, second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

7. New Business

Subject :	7.2 Elevator Repair, 34 Millpond Parkway
Meeting :	Nov 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2023-# BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Discussion regarding proposal from Orange County Elevator to repair the elevator at town owned building located at 34 Millpond Parkway (theater). Repair involves addressing oil leaking in the motor room from the elevator pipeline at a cost of \$4,500.

Motion & Voting

2023-#567

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion accepting the proposal from Orange County Elevator to repair the elevator at town owned building located at 34 Millpond Parkway (theater). Repair involves addressing oil leaking in the motor room from the elevator pipeline at a cost of \$4,500.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

7. New Business

Subject :	7.3 Employee Handbook Revision, Section 809, Optical Plan
Meeting :	Nov 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2023-# BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Resolution approving the following amendment to the Town of Monroe Employee Handbook, Section 809, effective January 1, 2024: Employee and Elected Officials reimbursement for approved optical care expenses shall not exceed \$500 per year per family. The previously approved maximum reimbursement amount was \$400 per year per family.

Amount of Reimbursement *Reimbursement for approved optical care expenses shall not exceed \$400 per year for each full-time employee and Elected Official including eligible family members. Eligible family members include the employees spouse and family members residing in the employees household who have not yet reached age 25. The reimbursement shall not exceed \$400 per year per family. The Town Board reserves the right to change the amount of reimbursement at any time. Requests for reimbursement should be submitted to the Secretary to Supervisor and must include appropriate receipts for applicable charges. Revised and Approved by the Town Board on 4/18/16*

Motion & Voting

2023-#568

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Resolution approving the following amendment to the Town of Monroe Employee Handbook, Section 809, effective January 1, 2024: Employee and Elected Officials reimbursement for approved optical care expenses shall not exceed \$500 per year per family. The previously approved maximum reimbursement amount was \$400 per year per family.

Amount of Reimbursement *Reimbursement for approved optical care expenses shall not exceed \$400 per year for each full-time employee and Elected Official including eligible family members. Eligible family members include the employees spouse and family members residing in the employees household who have not yet reached age 25. The reimbursement shall not exceed \$400 per year per family. The Town Board reserves the right to change the amount of reimbursement at any time. Requests for reimbursement should be submitted to the Secretary to Supervisor and must include appropriate receipts for applicable charges. Revised and Approved by the Town Board on 4/18/16*

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

7. New Business

Subject : 7.4 Danielle Adair: Resignation, Highway Department
Meeting : Nov 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution)
Recommended Action : 2023-#
BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Resolution accepting the resignation notice for Danielle Adair, Confidential Secretary to Town Superintendent of Highways. Danielle's last day of employment with the town will be December 1, 2023.

Motion & Voting

2023-#569

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Resolution accepting the resignation notice for Danielle Adair, Confidential Secretary to Town Superintendent of Highways. Danielle's last day of employment with the town will be December 1, 2023.

Motion by Mary Bingham, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

7. New Business

Subject : 7.5 Bald Hill
Meeting : Nov 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution), Discussion
Recommended Action : 2023-#
BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

File Attachments

[Reso Accepting Dedication and Docs re Bald Hill Development.pdf \(94 KB\)](#)

Motion & Voting

2023-#570

BE IT RESOLVED, that the Town Board of the Town of Monroe Made the following Resolution by Councilwoman Houle, and seconded by Councilman Scancarello:

RESOLUTION ACCEPTING DEDICATIONS AND APPROVING OTHER DOCUMENTS RELATED TO THE BALD HILL DEVELOPMENT

WHEREAS, Dubja Realty, Inc. previously applied and received approval for a five (5) lot subdivision, site plan and special exception use permit in the Town for S/B/L 1-3-25.2 and 27.12 in addition to Village of Monroe Tax Map Parcels 209-1-1 and 2 (Project); and

WHEREAS, pursuant to the Project Resolution of Approval, the applicant was required to comply with various conditions; and

WHEREAS, the applicant has submitted required documents in relation to the approval of the Project and the Town Board desires to accept dedications, approve document submissions and authorize the Town Supervisor to execute any and all necessary documents.

NOW, THEREFORE, BE IT RESOLVED: that:

Section 1.The above WHEREAS clauses are incorporated herein as if set forth in full.

Section 2.The Town Board hereby authorizes acceptance of the Offer of Dedication set forth in Condition No. 22 of the Resolution of Approval which dedication documents have been presented to the Town Board substantially in final form, subject to final review and approval by the Town Attorney and Town Engineer.

Section 3. The Town Board hereby approves the restrictive covenant required pursuant to Condition No. 11 of the Resolution of Approval for the Project, subject to Town Attorney review and further authorizes the Town Supervisor to execute such documents substantially in the form presented to the Town Board.

Section 4.The Town Board hereby approves the Public Improvements Security Agreement required by Condition No. 16 of the Resolution of Approval for the Project, and authorizes the Town Supervisor to execute such document in the final form approved by the Town Attorney.

Section 5.The Town Board hereby approves the excerpt of HOA Bylaws required by the Project Resolution of Approval in Condition No. 8, Condition No. 20 and Condition No. 21.

Section 6.This Resolution is conditioned upon submission of any and all required fees, escrow or other conditions necessary to effectuate the purposes of this Resolution.

Section 7.This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor[X][][]

Michael McGinn, Councilperson [X][][]

Mary Bingham, Councilperson [X][][]

Sal Scancarello, Councilperson [X][][]

Dorey Houle, Councilperson [X][][]

The Resolution was thereupon duly adopted.

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

7. New Business

Subject :	7.6 Set Public Hearing Date: Amendment of Chapter 51 of the Town Code RE Vehicles and Traffic
Meeting :	Nov 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2023-# BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2023-#571

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to set Public Hearing Date: Amendment of Chapter 51 of the Town Code RE Vehicles and Traffic for December 4, 2024, at 7: 00 PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

8. Old Business

Subject :	8.1 2024/2025 Diligent Renewal Quote (Board Docs)
Meeting :	Nov 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

8. Old Business

Subject :	8.2 Diligent Community Proposal
Meeting :	Nov 20, 2023 - MONROE TOWN BOARD MEETING AGENDA

Type :

Discussion, Information

Public Content

9. Motion From the Floor

Subject : 9.1 GML Review RE: 57-21-1E (Amending Zoning Chapter)

Meeting : Nov 20, 2023 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution), Discussion, Information

Recommended Action : 2023-#
BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to forward letter to Orange County Planning Department for their info and feedback as well as to the Town Planning Board.

Public Content

Motion & Voting

2023-#572
BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to forward letter to Orange County Planning Department for their info and feedback as well as to the Town Planning Board.

Motion by Mary Bingham, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

10. Community Announcements Continued

Subject : 10.1 Small Business Saturday

Meeting : Nov 20, 2023 - MONROE TOWN BOARD MEETING AGENDA

Type : Information

Public Content

11. Public Comment

Subject : 11.1 Rules for Public Comment

Meeting : Nov 20, 2023 - MONROE TOWN BOARD MEETING AGENDA

Type : Information

Public Content

Please be advised that any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting.

TOWN OF MONROE MEETING RULES PUBLIC COMMENT PERIODS -RULE 1:Although not required by any statute or law, the Town Board shall include at least one public participation period on the Agenda for regular Town Board meetings. However, nothing shall prohibit the Town Board, by majority vote, from suspending public comment or otherwise limiting public during a regular Town Board meetings where such limitations are determined to be necessary or otherwise conducive to accomplishing the business presently before the Town Board.**RULE 2:**Public comment during the public participation period of regular Town Board meetings shall be limited to three (3) minutes per speaker and the subject matter of such public comment shall be limited to Town business. 1 Yielding time or otherwise giving time to a speaker to extend the three (3) minute period by another person shall not be permitted. Written comments may be submitted to the Town Clerk in lieu of, or in addition to, a persons oral statement during any public comment period. Such minutes shall become a Town record and the brief nature of the submitted writing may be included in Town Board minutes. However, the full text of such submissions shall not be incorporated into Town Board minutes, unless expressly authorized by resolution of the Town Board.**RULE 3:**Any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting. Where a public hearing and public comment period will occur during the same Town Board meeting, a person may sign up to speak on the topic of each and every public hearing and for public comment period consistent with the applicable time limits set forth above. For example, a speaker could speak for five (5) minutes during a public hearing and three (3) minutes during public comment at the same Town Board meeting. However, such person may not use the public hearing time to speak on matters not relevant

1 Rule 2 revised by Resolution of the Town Board on 03-06-2017 to add: and the subject matter of such public comment shall be limited to Town business. to the public hearing. Any comments made by a person made during public comment that relates to the subject of a public hearing, shall not be considered by the Town Board as part of such public hearing nor made part of the public hearing record. The only public comment to be accepted by the Town Board outside of a public hearing shall be written comments received during the time period set by the Town Board for such purpose.**RULE 4:**If a sign-in sheet is not available, a person may raise his/her hand to speak duringthe public participation period and/or public hearing and may speak during such public comment period/public hearing upon recognition of the Supervisor or Presiding Officer.**RULE 5:** Any person speaking during public comment or a public hearing, when recognized by the Presiding Officer, shall approach the podium for such purpose and state his or her name, the street and municipality where he /she resides resides, and if applicable, his/her group or entity affiliation.**RULE 6:**Town Board members shall not respond to a person speaking during the public comment period unless and until all persons desiring to speak during the Public comment period have finished speaking. At such time as all speakers have finished speaking during such public comment period, each Town Board member shall be allotted up to three (3) minutes in total to respond to any questions posed or to provide relevant information in response to the collective comments and questions of the public comment speakers.**RULE 7:**Town Board members shall not attempt to answer questions during the time that a speaker is presenting during public comment. Town Board members will note any questions asked and may respond to the speaker at the conclusion of the speakers publiccomments.**PUBLIC HEARINGS RULE 8:**Public comment during a Public Hearing shall be limited to five (5) minutes per speaker. In the event that a speaker is the subject of the Public Hearing or has a significant interest in the matter different from that of the general public, such speaker shall, upon approval of the Town Board, be allowed up to the (10) minutes during a public hearing. Yielding time or otherwise giving time to a speaker to extend their permissible time limit by another person shall not be permitted.**RULE 9:**Members of the public, other than those called as witnesses by the parties, shall not be permitted to speak during public hearings concerning the removal/discipline of a Town Officer or employee as such hearings shall be limited to presentation of evidenceand related submissions by Town representatives and the Town Officer or employee subject to removal/discipline. Time limits during a public hearing concerning the removal/discipline of a Town Officer or employee shall not be applicable as such proceeding shall follow any applicable statute, rule or

regulation and shall otherwise be overseen by the hearing officer or presiding officer.**RULE 10:**In the case of a public hearing, prior to the close or continuation of the public hearing, Town Board members may be allotted up to five (5) minutes each to respond to questions or otherwise provide relevant information in response to specific comments made by speakers during that session of the public hearing. Further, prior to the close of the public portion of the public hearing, each Town Board member may be allotted up to eight (8) minutes to speak on the issue that is the subject of the Public hearing. However, where the public hearing concerns removal of a Town Officer or employee, Town Board members, if the body making a determination, shall not speak regarding the merits of the proceedings until after the close of the public hearing when deliberations on removal/discipline have commenced.**RULE 11:**Written submissions related to public hearings must be made before the close of the public hearing as such time is set by the Town Board.**GENERAL RULES**

APPLICABLE TO ALL PUBLIC MEETINGS AND HEARINGS**RULE 12:**The Town Clerk shall act as the timekeeper or the Town Board may designate another person to be the timekeeper.**RULE 13:**Members of the Town Board, speakers and audience members must observe proper decorum at all times. Any statements made during any part of the meeting or during a public hearing by the Supervisor, members of the Town Board, town officials or employees, or members of the general public shall not involve personal, impertinent, or slanderous attacks on individuals, regardless of whether the individual so attacked is an elected official, a town official or employee, or a member of the general public.**RULE 14:**Neither speakers, nor Town Board members shall use public comment periods or other time during such meeting for political campaigning purposes, including promoting their candidacy or speaking out against another candidate. However, nothing shall prohibit a candidate from speaking on an Town-related issue merely because he or she is a candidate for political office.**RULE 15:**Pursuant to New York State Town Law, the Town Supervisor or Presiding Officer shall control the Town Board meeting. The use of profane, vulgar, inflammatory, threatening, abusive, or disparaging language or racial or ethnic slurs directed at the Supervisor, members of the Town Board, meeting attendees shall not be tolerated and the Town Supervisor shall address any such incidents. Further, any statements, regardless of the nature of the statement, made by a person attending the meeting which is not made during such persons authorized speaking time shall not be tolerated and the Town Supervisor shall address any such incidents. The Town Board has a right to protect itself from disturbance from attendees at a meeting and may order, by majority vote, removal of an attendee, or there Presiding Officer direct removal of an attendee on his own. Removal at the direction of the Presiding Officer is subject to appeal of another Town Board member, but not to appeal of the attendee. Such appeal is not debatable.**RULE 16:**In circumstances where the Supervisor/Presiding Officer is not attempting to exert control over the meeting, is temporarily absent, or is the source of the present disorder at the meeting and is failing to preside over the meeting, such Supervisor/Presiding Officer may then be deemed absent as the Presiding Officer by approval of a majority of the Town Board. In such case, a Town Board member may make a motion to suspend the Rules and appoint the Acting Supervisor to take over the role of Presiding Officer until such time as the Supervisor or original Presiding Officer is able to properly return to performing his/her role as Presiding Officer. If the Acting Supervisor is determined to be absent for presiding purposes, the Town Board member making such motion shall propose another Town Board member to act as the Presiding Officer during the absence of the Supervisor/original Presiding Officer.**RULE 17:**Comments by speakers must be addressed to the Town Board and shall not be addressed to the audience. Further, attendees may not address the Town Board unless first recognized by the Supervisor or Presiding Officer.**RULE 18:**Discussion and exchanges between active speakers and attendees/audience members of the public meeting or hearing are prohibited. A speaker may, however, when properly recognized, state agreement or disagreement with the views of prior speakers in his /her comments directed to the Town Board.**RULE 19:**Banners or other signs are not permitted in the meeting room unless, nor shall distribution of flyers within the meeting room be permitted. Nothing shall prohibit a person from holding a lawful sign or handing out flyers outside of the meeting location.**RULE 20:**If the Supervisor or Presiding Officer fails to enforce the rules set forth herein, any member of the Town Board may move to require him or her to do so, and an affirmative vote of the majority of the Town Board shall require him or her to do so. Any decision by the Presiding Officer relating to enforcement of the rules set forth herein may be appealed and subsequently overturned by a vote of the majority of Town Board members. Such appeal may be raised by a Town Board member or the affected attendee if properly recognized.**RULE 21:**Any person who disregards the directives of the Supervisor or the Presiding Officer in enforcing the rules or who generally conducts himself or herself in a boisterous or inappropriate manner while addressing the Town Board thereby disturbs the peace at a such meeting and will be barred from further participation and shall forfeit any balance of time remaining for his or her comments.**RULE 22:**If a speaker who has violated these rules refuses to step down or to refrain from committing/ continuing such violation(s), the Supervisor or the

Presiding Officer may direct the individual to leave the meeting room. If the individual declines and/or refuses to leave the meeting room, the Supervisor or Presiding Officer may request the individual to be removed from the meeting room and charged with disorderly conduct as per the New York State Penal Law. The Supervisors determination is subject to the appeal provisions set forth above as well as the absence of the Supervisor /Presiding Officer provisions of these rules. The Town Board may, by resolution, designate the person who will sign the supporting deposition and/or Court Information document charging the removed person with Disorderly Conduct.**RULE 23:** The following provisions, as modified herein, of Rule 49 of Roberts Rules concerning Small Boards shall apply to the Town Board of the Town of Monroe: a. Members may raise a hand or asked to be recognized, instead of standing when seeking to obtain the floor and may remain seated when making motions or speaking. b. The Presiding Officer need not rise while putting questions to a vote. c. The Presiding Officer may without leaving the chair speak in informal discussions and in debate and may vote on all questions as provided for by Code or law.**RULE 24:**While there is no statute or applicable regulation that requires an Meeting Agenda to be prepared for Town Board meetings, the Town Board desires to have an Agendas prepared and distributed prior to Town Board meetings. The order of business at regular Town Board meetings shall be as follows: 1. REGULAR MEETING a. Call to Order; Pledge of Allegiance b. Approval of Minutes c. Upcoming Meeting Dates & General Announcements 2. SPECIAL ORDERS 3. DEPARTMENTAL MONTHLY REPORTS (Alphabetical Order) 4. OLD BUSINESS 5. NEW BUSINESS 6. PUBLIC COMMENT 7. EXECUTIVE SESSION (If necessary) 8. ADJOURNMENT A Board member seeking to take up a matter out of order on the agenda or to introduce a new item of business may may request such change on consent of the Town Board, or may (if consent is denied or the member expects the matter to be contested make a motion to suspend the rules for such purpose, identifying the requested change to the Agenda or the new business to be raised. Upon approval of the majority of the Town Board, such business may be taken up immediately by the Town Board. The Presiding Officer shall prepare and cause to be distributed, Town Board meeting Agendas, in conformance with the Order of Business, as applicable. Pursuant to Roberts Rules, the Agenda distributed in advance to the Town Board is not binding on the Town Board, except as to the Order of Business set forth above. However, as set forth above, the Meeting Agenda, including the Order of Business and specific Agenda items may be modified upon approval of a majority of the Town Board. The Presiding Officer will announce each Agenda item as it is reached on the Agenda (or amended Agenda). Prior to the business being taken up, a member may move to to lay the matter on the table, postpone the matter or refer it to a committee.**RULE 25:**Recesses may be taken for a stated period of time either upon consent, without objection, or upon approval of a motion by a Town Board member.**RULE 26:** These Town Board Rules may be amended by a Resolution of the Town Board approved by a majority of the Town Board.**RULE 27:**The above rules shall take effect at the next ensuing meeting of the Town Board following the adoption of these rules.**RULE 28:**The Presiding Officer, or any Town Board member may request an interpretation of these Rules from the Town Attorney. A current copy of these Town of Monroe Meeting Rules shall be maintained by the Town Clerk and be made available to the public. 6. This Resolution shall be effective immediately. The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows: Yea Nay Abstain Absent Harley Doles, Supervisor [] [] [] [X] Anthony Cardone, Acting Supervisor [X] [] [] [] Gerard McQuade, Councilman [] [X] [] [] Michael McGinn, Councilman [X] [] [] [] Richard Colon, Councilman [X] [] [] [] The Resolution was thereupon duly adopted. TOWN OF MONROE TOWN BOARD MEETING RULES History of adoption and amendments. February 27, 2017: Town Board Rules adopted by Resolution of the Town Board. March 6, 2017: Rule 2 amended by Resolution of the Town Board to add: and the subject matter of such public comment shall be limited to Town business.

11. Public Comment

Subject :	11.2 Public Comment
Meeting :	Nov 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion,Information

Public Content

The following spoke during Public Comment. To hear their comments, and Town Board members responses, please go on-line to Board Doc'sVideo Clip #9.2,

12. Possible motion to adjourn to Executive and or/ Attorney Client Session

Subject :	12.1 Enter into Executive Session
Meeting :	Nov 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

13. Return to Regular Meeting

Subject :	13.1 Return to Regular Meeting
Meeting :	Nov 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

14. Adjournment

Subject :	14.1 Adjournment of Meeting
Meeting :	Nov 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of November 20, 2023, at

Public Content

Motion & Voting

2023-#573

BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of November 20, 2023, at 8:07 PM.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle