Monday, October 19, 2020
MONROE TOWN BOARD MEETING AGENDA
TOWN OF MONROE, NEW YORK
TOWN HALL
1465 ORANGE TURNPIKE
MONROE, NEW YORK
7:00 PM

# 1. Call to Order

| | |
|---|---|
| Subject : | 1.1 Pledge to the Flag |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Discussion, Information, Procedural |

# Public Content

I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

# 2. Community Announcements

| | |
|---|---|
| Subject : | 2.1 Food Truck Friday |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Information |

# Public Content

# 2. Community Announcements

| | |
|---|---|
| Subject : | 2.2 Restaurant Month |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Information |

# Public Content

### File Attachments

Restaurant Month October 2020.pdf (313 KB)

## 2. Community Announcements

| | |
|---|---|
| Subject : | 2.3 Electronics/Tire Recycling and Shredding Day |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Information |

# Public Content

### File Attachments

Recycling Day.pdf (171 KB)

## 2. Community Announcements

| | |
|---|---|
| Subject : | 2.4 The Monroe Marketplace |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Information |

# Public Content

### File Attachments

Monroe Marketplace Grand Opening 10312020.pdf (215 KB)

## 2. Community Announcements

| | |
|---|---|
| Subject : | 2.5 Downtown Dining Al Fresco |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Information |

# Public Content

## 3. Motion to Open Town Board Meeting

| | |
|---|---|
| Subject : | 3.1 Motion to Open Town Board Meeting of October 19, 2020 |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Action (Resolution) |

| | |
|---|---|
| Recommended Action : | 2020-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of October 19, 2020. |

# Public Content

## Motion & Voting

2020-#450
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of October 19, 2020.

Motion by Councilman - Rick Colon, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

# 4. Public Hearing

| | |
|---|---|
| Subject : | 4.1 Motion to Open the Continuation of the Public Hearing for the 2021 Town Budget, and Benefit Assessment Rolls |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Action (Resolution) |
| Recommended Action : | 2020-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing for the 2021 Town Budget, and Benefit Assessment Rolls. |

# Public Content

The following residents spoke during Public Comment regarding the Continuation of the Public Hearingfor the 2021 Town Budget, and Benefit Assessment Rolls. To hear their comments, and Board Members responses, please go on-line to Board Doc's Video Clip #4.1,

### File Attachments

2021 Postcard Budget.pdf (66 KB)
2021 Tenative Budget Hearing 10-5-2020.pdf (10 KB)
2021 Tentative Budget Overview 10192020.pdf (1,615 KB)
2021 Preliminary Town of Monroe Budget.pdf (2,710 KB)

## Motion & Voting

2020-#451
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing for the 2021 Town Budget, and Benefit Assessment Rolls.

Motion by Mary Bingham, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

## 4. Public Hearing

| | |
|---|---|
| Subject : | 4.2 Possible Motion to Keep Open the Continuation of the Public Hearing for the 2021 Town Budget, and Benefit Assessment Rolls |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Action (Resolution) |
| Recommended Action : | 2020-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe |

# Public Content

## Motion & Voting

2020-#452
BE IT RESOLVED that the Town Board of the Town of Monroe made a Motion to Keep Open the the Continuation of the Public Hearing for the 2021 Town Budget, and Benefit Assessment Rolls until November 5, 2020 at 7:00 PM or immediately there-after.

Motion by Councilman - Rick Colon, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

## 4. Public Hearing

| | |
|---|---|
| Subject : | 4.3 Motion to Open the Continuation of the Public Hearing for Proposed Local Law #6, a Local Law authorizing a property Tax Levy in Excess of the Limit Established in General Municipal Law 3-C |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Action (Resolution), Discussion |
| Recommended Action : | 2020-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing for Proposed Local Law #6, a Local Law authorizing a property Tax Levy in Excess of the Limit Established in General Municipal Law 3-C. |

# Public Content

The following residents signed up to speak during the Continuation of the Public Hearing forProposed Local Law #6, a Local Law authorizing a property Tax Levy in Excess of the Limit Established in General Municipal Law 3-C. To hear their comments, and Board Members responses, please go on-line to Board Doc's Video Clip #4.3,

### File Attachments

Tax Cap Override Public Hearing Notice.pdf (11 KB)

## Motion & Voting

2020-#453
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing for Proposed Local Law #6, a Local Law authorizing a property Tax Levy in Excess of the Limit Established in General Municipal Law 3-C.

Motion by Mary Bingham, second by Councilman - Rick Colon.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

# 4. Public Hearing

| | |
|---|---|
| Subject : | 4.4 Motion to Close the Continuation of the Public Hearing for Proposed Local Law #6, a Local Law Authorizing a Property Tax Levy in Excess of the Limit Established in General Municipal Law 3-C |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Action (Resolution) |
| Recommended Action : | 2020-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe |

# Public Content

## Motion & Voting

2020-#454
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Close the Continuation of the Public Hearing for Proposed Local Law #6, a Local Law Authorizing a Property Tax Levy in Excess of the Limit Established in General Municipal Law 3-C.

Motion by Councilman - Rick Colon, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

## 4. Public Hearing

| | |
|---|---|
| Subject : | 4.5 Motion to Adopt Proposed Local Law #4, a Local Law Authorizing a Tax Levy in Excess of the Limit Established in General Municipal Law 3-C |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Action (Resolution) |
| Recommended Action : | 2020-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe |

# Public Content

## Motion & Voting

2020-#455
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Adopt Proposed Local Law #4, a Local Law Authorizing a Tax Levy in Excess of the Limit Established in General Municipal Law 3-C.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

## 4. Public Hearing

| | |
|---|---|
| Subject : | 4.6 Motion to Open the Continuation of the Public Hearing for Proposed Changes to Article XIV of the Town of Monroe Zoning Local Law |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Action (Resolution), Discussion |
| Recommended Action : | 2020-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing for Proposed Changes to Article XIV of the Town of Monroe Zoning Local Law. |

# Public Content

The following residents signed up to speak during Public Comment regarding the Continuation of the Public Hearing for the Proposed Changes to Article XIV of the Town of Monroe Zoning Local Law.To hear their comments,please go on-line to Board Docs Video Clip #4.5,

## Motion & Voting

2020-#456
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing for Proposed Changes to Article XIV of the Town of Monroe Zoning Local Law.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

# 4. Public Hearing

| | |
|---|---|
| Subject : | 4.7 Possible Motion to Keep Open the Continuation of the Public Hearing for Proposed Changes to Article XIV of the Town of Monroe Zoning Local Law |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Action (Resolution), Discussion |
| Recommended Action : | 2020-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe |

## Motion & Voting

2020-#457
BE IT RESOLVED that the Town Board of the Town of Monroe made a Motion to Keep Open the Continuation of the Public Hearing for Proposed Changes to Article XIV of the Town of Monroe Zoning Local Law until November 16, 2020 at 7:00 PM or immediately there-after.

Motion by Mary Bingham, second by Mike McGinn.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

# 4. Public Hearing

| | |
|---|---|
| Subject : | 4.8 Motion to Open the Continuation of the Public Hearing for Proposed Local Law No. 3, Amendment to Chapter 57 of the Town Code to Regulate Rental Properties and Transient Housing |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Action (Resolution) |
| Recommended Action : | 2020-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing for Proposed Local Law No. 3, Amendment to Chapter 57 of the Town Code to Regulate Rental Properties and Transient Housing. |

# Public Content

The following residents signed up to speak during Public Comment regarding the Continuation of the Public Hearing for Proposed Local Law No. 3, Amendment to Chapter 57 of the Town Code to Regulate Rental Properties and Transient Housing. To hear their comments, and Board Members responses, please go on-line to Board Docs Video Clip #4.7,

### File Attachments

LL#3 of 2020 Public Notice REV.docx.pdf (12 KB)
Local Law No. 3 of 2020 Amendment to Ch. 40 Regarding the Town Code to Regulate Rental Properties and Transient Housing.pdf (793 KB)

## Motion & Voting

2020-#458
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing for Proposed Local Law No. 3, Amendment to Chapter 57 of the Town Code to Regulate Rental Properties and Transient Housing.

Motion by Sal Scancarello, second by Councilman - Rick Colon.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

## 4. Public Hearing

| | |
|---|---|
| Subject : | 4.9 Possible Motion to Keep Open the Continuation of the Public Hearing for Proposed Local No. 3, Amendment to Chapter 57 of the Town Code to Regulate Rental Properties and Transient Housing |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Action (Resolution) |
| Recommended Action : | 2020-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe |

# Public Content

## Motion & Voting

2020-#459
BE IT RESOLVED that the Town Board of the Town of Monroe made a Motion to Keep Open the Continuation of the Public Hearing for Proposed Local No. 3, Amendment to Chapter 57 of the Town Code to Regulate Rental Properties and Transient Housing until November 5, 2020 at 7:00 PM or immediately there-after.

Motion by Supervisor -Tony Cardone, second by Councilman - Rick Colon.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

# 4. Public Hearing

| | |
|---|---|
| Subject : | 4.10 Motion to Open the Public Hearing for Proposed Local Law #7: A Moratorium Regarding Signage Code Amendments |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Action (Resolution), Discussion |
| Recommended Action : | 2020-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing for Moratorium Regarding Signage Code Amendments. |

# Public Content

The following spoke during Public Comment regarding thePublic Hearing for Proposed Local Law #7: Moratorium Regarding Signage Code Amendments. To hear their comments, and Board Members responses, please go on-line to Board Doc's Video Clip #4.9,

### File Attachments

DRAFT - Proposed Local Law No. 7, Implementing a Moratorium on New Signs Greater Than 24 Sq. Feet.pdf (162 KB)
Public Hearing Signage rev.docx.pdf (10 KB)

## Motion & Voting

2020-#460
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing for Moratorium Regarding Signage Code Amendments.

Motion by Mike McGinn, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

# 4. Public Hearing

| | |
|---|---|
| Subject : | 4.11 Possible Motion to Keep Open the Public Hearing for Proposed Local Law #7: A Moratorium Regarding Signage Code Amendments |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Action (Resolution) |
| Recommended Action : | 2020-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe |

# Public Content

## 4. Public Hearing

| | |
|---|---|
| Subject : | 4.12 Motion to Adopt Local Law #5: A Moratorium Regarding Signage Code Amendments |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Action (Resolution) |
| Recommended Action : | 2020-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe |

# Public Content

## Motion & Voting

2020-#461
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Adopt Proposed Local Law #5, a Moratorium Regarding Signage Code Amendments.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

## 5. Audit of Claims

| | |
|---|---|
| Subject : | 5.1 General Fund Abstract |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Action (Resolution), Discussion |
| Recommended Action : | 2020-#<br>BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #20-24 General Fund containing Check #s 26173-26222 totaling $131,796.10. |

# Public Content

### File Attachments

Monroe Abstract 101920.pdf (55 KB)

## Motion & Voting

2020-#462
BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #20-24 General Fund containing Check #s 26173-26222 totaling $131,796.10.

Motion by Mary Bingham, second by Councilman - Rick Colon.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

## 5. Audit of Claims

| | |
|---|---|
| Subject : | 5.2 Escrow Abstract |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Action (Resolution), Discussion |
| Recommended Action : | 2020-#<br>BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #20-14 Escrow containing Check #1934 totaling $62.68. |

# Public Content

### File Attachments

Escrow Abstract 101920.pdf (12 KB)

## Motion & Voting

2020-#463
BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #20-14 Escrow containing Check #1934 totaling $62.68.

Motion by Councilman - Rick Colon, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

## 6. Budgetary Transfer/Contingency Funding Requests

| | |
|---|---|
| Subject : | 6.1 Highway Department |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Action (Resolution), Discussion |
| Recommended Action : | 2020-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe |

# Public Content

Discuss and approve the following Highway Department Budgetary Transfer Request:

| ***Transfer From*** | ***Account Name*** | ***Amount*** |
|---|---|---|
| Account # DB 5110-4352 | General Repairs<br><br>Guard Rails | $2,500 |
| ***Transfer To*** | ***Account Name*** | ***Amount*** |
| DB5110-43555 | General Repairs<br><br>Asphalt | $2,500 |
| ***Reason for Transfer:*** Eliminate Overage in Account DB 5110-4355 | | |

### File Attachments

Highway Department Budgetary Request.pdf (61 KB)

## Motion & Voting

2020-#464
BE IT RESOLVED that the Town Board of the Town of Monroe approves the following Highway Department Budgetary Transfer Request:

Transfer From Account Name Amount
Account # DB 5110-4352
General Repairs

Guard Rails

$2,500
Transfer ToAccount NameAmount
DB5110-43555
General Repairs

Asphalt

$2,500
Reason for Transfer: Eliminate Overage in Account DB 5110-4355

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

# 6. Budgetary Transfer/Contingency Funding Requests

Subject : 6.2 Budgetary Transfers to Reallocate From SW00 Back

| | |
|---|---|
| | to Water Districts for Misc. WD Purchases |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Action (Resolution) |
| Recommended Action : | 2020-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe |

# Public Content

## Motion & Voting

2020-#465
BE IT RESOLVED that the Town Board of the Town of Monroe approves Abstract #20-04 regarding Budgetary Transfers for Water Districts to reallocate from SW00 Back to Water Districts for misc. WD Purchases. Total amount of Transfers is $39,500.

DATE OF AUDIT: OCT 19, 2020Abstract #20-04 Gen

DATEGL NO.DESCRIPTIONAccountTransf InTransf Out
10/19/2020Reallocate from SW00 back to water districts for misc WD purchases
SW01-8340-4109-007,756.98
SW02-8340-4109-003,031.39
SW07-8340-4109-001,653.49
SW08-8340-4109-0016,034.88
SW10-8340-4109-001,745.35
SW12-8340-4109-003,766.28
SW14-8340-4109-005,511.63
CONTINGENCYSW00-1990-0000-004,000.00
SUPERVISOR-PERSONAL SERVICESSW00-8310-1010-003,500.00
CLERK - PERSONAL SERVICESSW00-8310-1011-005,000.00
WATER EQUIPMENTSW00-8310-2000-002,000.00
WATER ENGINEERING CONTRACTUALSW00-8310-4020-002,000.00
BADGER SOFTWARE MAINTENANCESW00-8310-4226-0010,000.00
WATER EQUIPMENTSW00-8330-2000-001,000.00
WATER MISCELLANEOUSSW00-8340-4109-003,000.00
WATER METER INSTALLATIONSW00-8340-4500-009,000.00
39,500.0039,500.00

10/19/2020ADJ bal for shortage in Gen Repairs Asphalt
General Repairs AsphaltDB00-5110-4355-002,500.00
General Repairs Guard RailsDB00-5110-4352-002,500.00
2,500.002,500.00

42,000.0042,000.00

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

# 7. Acceptance of Minutes

| | |
|---|---|
| Subject : | 7.1 Acceptance of October 5, 2020 Minutes |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Action (Resolution) |
| Recommended Action : | 2020-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe |

# Public Content

### File Attachments

TB 10-5-2020 DRAFT Meeting Minutes.pdf (642 KB)

## Motion & Voting

2020-#466
BE IT RESOLVED that the Town Board of the Town of Monroe accepts the Minutes of October 5, 2020.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

# 8. New Business

| | |
|---|---|
| Subject : | 8.1 Assessor Appointment |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Action (Resolution), Discussion |
| Recommended Action : | 2020-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe |

# Public Content

Appointment of Assessor for the Town of Monroe, term to expire on September 30, 2025. Position start date is November 2, 2020.

## Motion & Voting

2020-#467
BE IT RESOLVED that the Town Board of the Town of Monroe Appoints Royce Noblin as Assessor for the Town of Monroe, term to expire on September 30, 2025. Position start date is November 2, 2020. Royce will not be accepting Benefits.

Annual Salary: $70,209 with no increase until 2023
2023: 2% increase for 2023 Budget Year
2024: No increase
2025: 2% increase for 2025 Budget Year

Motion by Supervisor -Tony Cardone, second by Councilman - Rick Colon.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

## 8. New Business

| | |
|---|---|
| Subject : | 8.2 WD 12 Grant Agreement |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Action (Resolution), Discussion |
| Recommended Action : | 2020-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe |

# Public Content

Resolution authorizing the Supervisor to execute the grant agreement for WD 12 pending Town Attorney review.

## Motion & Voting

2020-#468
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion authorizing Supervisor Cardone to sign the WD 12 Grant Agreement contingent on Mr. Nugent's review, so the Water District can qualify for the Facilities Corporation Grant.

Motion by Mary Bingham, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

## 8. New Business

| | |
|---|---|
| Subject : | 8.3 JCAP 2020-2021 Grant |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Action (Resolution), Discussion |
| Recommended Action : | 2020-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe authorizes the Town of Monroe Justice Court to apply for a JCAP grant in the 2020-21 grant cycle in the amount of $3,500. |

# Public Content

Resolution authorizing the Town of Monroe Justice Court to apply for a JCAP (Justice Court Assistance Program) grant in the 2020-21 grant cycle in the amount of $3,500.

## Motion & Voting

2020-#469
BE IT RESOLVED that the Town Board of the Town of Monroe authorizes the Town of Monroe Justice Court to apply for a JCAP grant in the 2020-21 grant cycle in the amount of $3,500.

Motion by Supervisor -Tony Cardone, second by Councilman - Rick Colon.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

# 8. New Business

| | |
|---|---|
| Subject : | 8.4 Solar Farm |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Action (Resolution), Discussion |
| Recommended Action : | 2020-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe |

# Public Content

Discuss Solar Power Energy Services Agreement for Town of Monroe Solar Project as provided bySolRiver Capital, LLC on behalf ofThe Town of Monroe Solar Farm LLC.

## Motion & Voting

2020-#470
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion authorizing Supervisor Cardone to sign the Solar Power Energy Services Agreement for Town of Monroe Solar Project as provided by SolRiver Capital, LLC on behalf of The Town of Monroe Solar Farm LLC.

Motion by Councilman - Rick Colon, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

# 8. New Business

| | |
|---|---|
| Subject : | 8.5 Asbestos Abatement-WD 12 Building |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |

| | |
|---|---|
| Type : | Action (Resolution), Discussion |
| Recommended Action : | 2020-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe |

# Public Content

Discuss quote provided by Speciality Trades Contracting, LLC for the asbestos abatement of the Water District 12 Water Filtration Building. Proposed cost of abatement is $3,450.

## Motion & Voting

2020-#471
BE IT RESOLVED that the Town Board of the Town of Monroe to authorize Lucas Environmental as low Bidder to do the Asbestos Abatement work for $2,500 in Water District 12 Water Filtration Building.

Motion by Mary Bingham, second by Supervisor -Tony Cardone.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

# 8. New Business

| | |
|---|---|
| Subject : | 8.6 Moodna Stipend |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Action (Resolution), Discussion |
| Recommended Action : | 2020-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe |

# Public Content

Discuss stipend for Town of Monroe employee Jennifer Schnaars for the handling of Moodna related personnel issues.

## Motion & Voting

2020-#472
BE IT RESOLVED that the Town Board of the Town of Monroe approves $1,000.00 Stipend for Town of Monroe employee Jennifer Schnaars for the handling of Moodna related personnel issues.

Motion by Mike McGinn, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

# 8. New Business

| | |
|---|---|
| Subject : | 8.7 Carryover of 2020 Employee Vacation Days |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Action (Resolution), Discussion |
| Recommended Action : | 2020-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe |

# Public Content

Discuss approval of the carryover of up to (5) 2020 employee vacation days to2021 in light of COVID-19 restrictions. Carryover requests must be submitted to the Supervisor and all days must be usedby March 31, 2021.

## Motion & Voting

2020-#473
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Table the Matter regarding Carryover of 2020 Employee Vacation Days until November 5, 2020.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

## 8. New Business

| | |
|---|---|
| Subject : | 8.8 Fiber Optic Installation |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Discussion |

# Public Content

Frontier Communications is scheduling to install underground fiber optic cable throughout the town and village. Startup date will be in the near future. First group of roads scheduled for installation is as follows:

Fawnridge Court

Spruce Court

Spinnaker Court

Ryan Court

Carriage Hill

Makan Road

Standish Road

Tanyas Court

Berwynn Drive

Candlewood Road

Arlington Drive

Contractor will submit a street opening request along with posting a $60,000 bond.

## 9. Old Business

| | |
|---|---|
| Subject : | 9.1 Water District 14 |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Discussion |

# Public Content

To hear Councilman McGinn, Helen Knickerbocker, and Board Members discussion regarding Water District 14, please log-on to Board Doc's Video Clip #9.1, 1:28:09.

## 10. Public Comment

| | |
|---|---|
| Subject : | 10.1 Rules for Public Comment |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Information |

# Public Content

**Please be advised that any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting.**

**TOWN OF MONROE MEETING RULES PUBLIC COMMENT PERIODS -RULE 1:**Although not required by any statute or law, the Town Board shall include at least one public participation period on the Agenda for regular Town Board meetings. However, nothing shall prohibit the Town Board, by majority vote, from suspending public comment or otherwise limiting public during a regular Town Board meetings where such limitations are determined to be necessary or otherwise conducive to accomplishing the business presently before the Town Board.**RULE 2:**Public comment during the public participation period of regular Town Board meetings shall be limited to three (3) minutes per speaker and the subject matter of such public comment shall be limited to Town business. 1 Yielding time or otherwise giving time to a speaker to extend the three (3) minute period by another person shall not be permitted. Written comments may be submitted to the Town Clerk in lieu of, or in addition to, a persons oral statement during any public comment period. Such minutes shall become a Town record and the brief nature of the submitted writing may be included in Town Board minutes. However, the full text of such submissions shall not be incorporated into Town Board minutes, unless

expressly authorized by resolution of the Town Board.**RULE 3:**Any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting. Where a public hearing and public comment period will occur during the same Town Board meeting, a person may sign up to speak on the topic of each and every public hearing and for public comment period consistent with the applicable time limits set forth above. For example, a speaker could speak for five (5) minutes during a public hearing and three (3) minutes during public comment at the same Town Board meeting. However, such person may not use the public hearing time to speak on matters not relevant

1 Rule 2 revised by Resolution of the Town Board on 03-06-2017 to add: and the subject matter of such public comment shall be limited to Town business. to the public hearing. Any comments made by a person made during public comment that relates to the subject of a public hearing, shall not be considered by the Town Board as part of such public hearing nor made part of the public hearing record. The only public comment to be accepted by the Town Board outside of a public hearing shall be written comments received during the time period set by the Town Board for such purpose.**RULE 4:**If a sign-in sheet is not available, a person may raise his/her hand to speak duringthe public participation period and/or public hearing and may speak during such public comment period/public hearing upon recognition of the Supervisor or Presiding Officer.**RULE 5:** Any person speaking during public comment or a public hearing, when recognized by the Presiding Officer, shall approach the podium for such purpose and state his or her name, the street and municipality where he /she resides resides, and if applicable, his/her group or entity affiliation.**RULE 6:**Town Board members shall not respond to a person speaking during the public comment period unless and until all persons desiring to speak during the Public comment period have finished speaking. At such time as all speakers have finished speaking during such public comment period, each Town Board member shall be allotted up to three (3) minutes in total to respond to any questions posed or to provide relevant information in response to the collective comments and questions of the public comment speakers.**RULE 7:**Town Board members shall not attempt to answer questions during the time that a speaker is presenting during public comment. Town Board members will note any questions asked and may respond to the speaker at the conclusion of the speakers publiccomments.**PUBLIC HEARINGS RULE 8:**Public comment during a Public Hearing shall be limited to five (5) minutes per speaker. In the event that a speaker is the subject of the Public Hearing or has a significant interest in the matter different from that of the general public, such speaker shall, upon approval of the Town Board, be allowed up to the (10) minutes during a public hearing. Yielding time or otherwise giving time to a speaker to extend their permissible time limit by another person shall not be permitted.**RULE 9:**Members of the public, other than those called as witnesses by the parties, shall not be permitted to speak during public hearings concerning the removal/discipline of a Town Officer or employee as such hearings shall be limited to presentation of evidenceand related submissions by Town representatives and the Town Officer or employee subject to removal/discipline. Time limits during a public hearing concerning the removal/discipline of a Town Officer or employee shall not be applicable as such proceeding shall follow any applicable statute, rule or regulation and shall otherwise be overseen by the hearing officer or presiding officer.**RULE 10:**In the case of a public hearing, prior to the close or continuation of the public hearing, Town Board members may be allotted up to five (5) minutes each to respond to questions or otherwise provide relevant information in response to specific comments made by speakers during that session of the public hearing. Further, prior to the close of the public portion of the public hearing, each Town Board member may be allotted up to eight (8) minutes to speak on the issue that is the subject of the Public hearing. However, where the public hearing concerns removal of a Town Officer or employee, Town Board members, if the body making a determination, shall not speak regarding the merits of the proceedings until after the close of the public hearing when deliberations on removal/discipline have commenced.**RULE 11:**Written submissions related to public hearings must be made before the close of the public hearing as such time is set by the Town Board.**GENERAL RULES APPLICABLE TO ALL PUBLIC MEETINGS AND HEARINGS RULE 12:**The Town Clerk shall act as the timekeeper or the Town Board may designate another person to be the timekeeper.**RULE 13:**Members of the Town Board, speakers and audience members must observe proper decorum at all times. Any statements made during any part of the meeting or during a public hearing by the Supervisor, members of the Town Board, town officials or employees, or members of the general public shall not involve personal, impertinent, or slanderous attacks on individuals, regardless of whether the individual so attacked is an elected official, a town official or employee, or a member of the general public.**RULE 14:**Neither speakers, nor Town Board members shall use public comment periods or other time during such meeting for political campaigning purposes, including promoting their candidacy or speaking out against another candidate. However, nothing

shall prohibit a candidate from speaking on an Town-related issue merely because he or she is a candidate for political office.**RULE 15:**Pursuant to New York State Town Law, the Town Supervisor or PresidingOfficer shall control the Town Board meeting. The use of profane, vulgar, inflammatory, threatening, abusive, or disparaging language or racial or ethnic slurs directed at the Supervisor, members of the Town Board, meeting attendees shall not be tolerated and the Town Supervisor shall address any such incidents. Further, any statements, regardless of the nature of the statement, made by a person attending the meeting which is not made during such persons authorized speaking time shall not be tolerated and the Town Supervisor shall address any such incidents. The Town Board has a right to protect itself from disturbance from attendees at a meeting and may order, by majority vote, removal of an attendee, or there Presiding Officer direct removal of an attendee on his own. Removal at the direction of the Presiding Officer is subject to appeal of another Town Board member, but not to appeal of the attendee. Such appeal is not debatable.**RULE 16:**In circumstances where the Supervisor/Presiding Officer is not attempting to exert control over the meeting, is temporarily absent, or is the source of the present disorder at the meeting and is failing to preside over the meeting, such Supervisor/Presiding Officer may then be deemed absent as the Presiding Officer by approval of a majority of the Town Board. In such case, a Town Board member may make a motion to suspend the Rules and appoint the Acting Supervisor to take over the role of Presiding Officer until such time as the Supervisor or original Presiding Officer is able to properly return to performing his/her role as Presiding Officer. If the Acting Supervisor is determined to be absent for presiding purposes, the Town Board member making such motion shall propose another Town Board member to act as the Presiding Officer during the absence of the Supervisor/original Presiding Officer.**RULE 17:**Comments by speakers must be addressed to the Town Board and shall not be addressed to the audience. Further, attendees may not address the Town Board unless first recognized by the Supervisor or Presiding Officer.**RULE 18:**Discussion and exchanges between active speakers and attendees/audience members of the public meeting or hearing are prohibited. A speaker may, however, when properly recognized, state agreement or disagreement with the views of prior speakers in his /her comments directed to the Town Board.**RULE 19:**Banners or other signs are not permitted in the meeting room unless, nor shall distribution of flyers within the meeting room be permitted. Nothing shall prohibit a person from holding a lawful sign or handing out flyers outside of the meeting location.**RULE 20:**If the Supervisor or Presiding Officer fails to enforce the rules set forth herein, any member of the Town Board may move to require him or her to do so, and an affirmative vote of the majority of the Town Board shall require him or her to do so. Any decision by the Presiding Officer relating to enforcement of the rules set forth herein may be appealed and subsequently overturned by a vote of the majority of Town Board members. Such appeal may be raised by a Town Board member or the affected attendee if properly recognized.**RULE 21:**Any person who disregards the directives of the Supervisor or the Presiding Officer in enforcing the rules or who generally conducts himself or herself in a boisterous or inappropriate manner while addressing the Town Board thereby disturbs the peace at a such meeting and will be barred from further participation and shall forfeit any balance of time remaining for his or her comments.**RULE 22:**If a speaker who has violated these rules refuses to step down or to refrain from committing/ continuing such violation(s), the Supervisor or the Presiding Officer may direct the individual to leave the meeting room. If the individual declines and/or refuses to leave the meeting room, the Supervisor or Presiding Officer may request the individual to be removed from the meeting room and charged with disorderly conduct as per the New York State Penal Law. The Supervisors determination is subject to the appeal provisions set forth above as well as the absence of the Supervisor /Presiding Officer provisions of these rules. The Town Board may, by resolution, designate the person who will sign the supporting deposition and/or Court Information document charging the removed person with Disorderly Conduct.**RULE 23**: The following provisions, as modified herein, of Rule 49 of Roberts Rules concerning Small Boards shall apply to the Town Board of the Town of Monroe: a. Members may raise a hand or asked to be recognized, instead of standing when seeking to obtain the floor and may remain seated when making motions or speaking. b. The Presiding Officer need not rise while putting questions to a vote. c. The Presiding Officer may without leaving the chair speak in informal discussions and in debate and may vote on all questions as provided for by Code or law.**RULE 24:**While there is no statute or applicable regulation that requires an Meeting Agenda to be prepared for Town Board meetings, the Town Board desires to have an Agendas prepared and distributed prior to Town Board meetings. The order of business at regular Town Board meetings shall be as follows: 1. REGULAR MEETING a. Call to Order; Pledge of Allegiance b. Approval of Minutes c. Upcoming Meeting Dates & General Announcements 2. SPECIAL ORDERS 3. DEPARTMENTAL MONTHLY REPORTS (Alphabetical Order) 4. OLD BUSINESS 5. NEW BUSINESS 6. PUBLIC COMMENT 7. EXECUTIVE SESSION (If necessary) 8. ADJOURNMENT A Board member seeking to take up a matter out of order on the agenda or to introduce a new item of business may may request such

change on consent of the Town Board, or may (if consent is denied or the member expects the matter to be contested make a motion to suspend the rules for such purpose, identifying the requested change to the Agenda or the new business to be raised. Upon approval of the majority of the Town Board, such business may be taken up immediately by the Town Board. The Presiding Officer shall prepare and cause to be distributed, Town Board meeting Agendas, in conformance with the Order of Business, as applicable. Pursuant to Roberts Rules, the Agenda distributed in advance to the Town Board is not binding on the Town Board, except as to the Order of Business set forth above. However, as set forth above, the Meeting Agenda, including the Order of Business and specific Agenda items may be modified upon approval of a majority of the Town Board. The Presiding Officer will announce each Agenda item as it is reached on the Agenda (or amended Agenda). Prior to the business being taken up, a member may move to to lay the matter on the table, postpone the matter or refer it to a committee.**RULE 25:**Recesses may be taken for a stated period of time either upon consent, without objection, or upon approval of a motion by a Town Board member.**RULE 26:** These Town Board Rules may be amended by a Resolution of the Town Board approved by a majority of the Town Board.**RULE 27:**The above rules shall take effect at the next ensuing meeting of the Town Board following the adoption of these rules.**RULE 28:**The Presiding Officer, or any Town Board member may request an interpretation of these Rules from the Town Attorney. A current copy of these Town of Monroe Meeting Rules shall be maintained by the Town Clerk and be made available to the public. 6. This Resolution shall be effective immediately. The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows: Yea Nay Abstain Absent Harley Doles, Supervisor [ ] [ ] [ ] [ X ] Anthony Cardone, Acting Supervisor[ X ] [ ] [ ] [ ] Gerard McQuade, Councilman [ ] [ X ] [ ] [ ] Michael McGinn, Councilman [ X ] [ ] [ ] [ ] Richard Colon, Councilman [ X ] [ ] [ ] [ ] The Resolution was thereupon duly adopted. TOWN OF MONROE TOWN BOARD MEETING RULES History of adoption and amendments. February 27, 2017: Town Board Rules adopted by Resolution of the Town Board. March 6, 2017: Rule 2 amended by Resolution of the Town Board to add: and the subject matter of such public comment shall be limited to Town business.

## 10. Public Comment

| | |
|---|---|
| Subject : | 10.2 Public Comment |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Discussion, Information |

# Public Content

The following spoke during Public Comment. To hear their comments, and Town Board members responses, please go on-line to Board Doc'sVideo Clip #10.2,

## 11. Possible motion to adjourn to Executive and or/ Attorney Client Session

| | |
|---|---|
| Subject : | 11.1 Enter into Executive Session |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Action (Resolution), Information |
| Recommended Action : | 2020-#<br>BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to enter into an Executive Session to discuss |

## Motion & Voting

2020-#474
BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to enter into an Executive Session to discuss Personnel issue in Assessor's Office.

Motion by Supervisor -Tony Cardone, second by Councilman - Rick Colon.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

# 12. Return to Regular Meeting

| | |
|---|---|
| Subject : | 12.1 Return to Regular Meeting |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Action (Resolution), Information |
| Recommended Action : | 2020-#<br>BE IT RESOLVED, that the Town Board of the Town of Monroe approves to return to regular session. |

## Motion & Voting

2020-#475
BE IT RESOLVED, that the Town Board of the Town of Monroe approves to return to regular session.

Motion by Councilman - Rick Colon, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

# 13. Possible Motions From the Floor

| | |
|---|---|
| Subject : | 13.1 Personnel: Assessor's Department |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Action (Resolution) |
| Recommended Action : | 2020-#<br>BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to pay Nancy Elgueta, Assessor's Clerk a 1x Stipend of $1,250 for stepping up in Assessor's Department from July 1st to now. |

# Public Content

## Motion & Voting

2020-#476
BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to pay Nancy Elgueta, Assessor's Clerk a 1x Stipend of $1,250 for stepping up in Assessor's Department from July 1, 2020 to now.

Motion by Mary Bingham, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

# 14. Adjournment

| | |
|---|---|
| Subject : | 14.1 Adjournment of Meeting |
| Meeting : | Oct 19, 2020 - MONROE TOWN BOARD MEETING AGENDA |
| Type : | Action (Resolution) |
| Recommended Action : | 2020-#<br>BE IT RESOLVED, that the Town Board of the Town of Monroe adjourns the meeting of October 19, 2020 at |

# Public Content

## Motion & Voting

2020-#477
BE IT RESOLVED, that the Town Board of the Town of Monroe adjourns the meeting of October 19, 2020 at 8:40 PM.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello