

Monday, October 3, 2022
MONROE TOWN BOARD MEETING AGENDA

TOWN OF MONROE, NEW YORK
TOWN HALL
1465 ORANGE TURNPIKE
MONROE, NEW YORK
7:00 PM

1. Call to Order

Subject :	1.1 Pledge to the Flag
Meeting :	Oct 3, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information, Procedural

Public Content

I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

2. Motion to Open Town Board Meeting

Subject :	2.1 Motion to Open Town Board Meeting of October 3, 2022
Meeting :	Oct 3, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-#481 BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of October 3, 2022 at

Public Content

File Attachments

[2022 Town Board Meeting Schedule.pdf \(111 KB\)](#)

Motion & Voting

2022-#481

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of October 3, 2022 at 7:02 PM.

Motion by Sal Scancarello, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

3. Community Announcements

Subject :	3.1 Food Truck Festival
Meeting :	Oct 3, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

The Town of Monroe Food Truck Festival will return on Saturday, October 15th from 11 a.m. - 6 p.m. at 61 O&R Road.

File Attachments

[Food Truck Fest_Oct22_R2.pdf \(816 KB\)](#)

3. Community Announcements

Subject :	3.2 Town of Monroe Electronic Recycling/Shredding /Tire Recycling Day
Meeting :	Oct 3, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

The next Town of Monroe Electronic Recycling/Shredding/Tire Recycling Event will take place on October 29th from 9 a.m.-12 p.m. at the Town of Monroe Highway Garage parking lot located at 87 Mine Road, Monroe, NY.

File Attachments

[Fall 2022 Electronic, Shredding, and Tire Recycling Day.docx.pdf \(259 KB\)](#)

3. Community Announcements

Subject :	3.3 Recognition of Eagle Scout Jack Thau Troop 440
Meeting :	Oct 3, 2022 - MONROE TOWN BOARD MEETING AGENDA

Type :

Public Content

Department:

Name:

Request:

Date of Request:

Comments:

4. Public Hearing

Subject :	4.1 Motion to Open the Public Hearing RE: 2023 Town Budget / Benefit Assessment Rolls
Meeting :	Oct 3, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2022-# BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing RE: 2023 Town Budget / Benefit Assessment Rolls.

Public Content

The following residents signed up to speak during Public Comment for the Opening of the Public Hearing RE: 2023 Town Budget / Benefit Assessment Rolls. To hear their comments, and Board Members responses, please go on-line to Board Doc's Video Clip #4.1,

File Attachments

[2023 T.O.M. Preliminary Budget.pdf \(3,917 KB\)](#)
[Public Hearing Notice Elected Officials' Salaries 2023.pdf \(94 KB\)](#)
[2022 Postcard Budget.pdf \(65 KB\)](#)
[Received 2023 MJFD Budget Summary.pdf \(762 KB\)](#)

Motion & Voting

2022-#482

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing RE: 2023 Town Budget / Benefit Assessment Rolls.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

4. Public Hearing

Subject : 4.2 Monroe Volunteer Ambulance 2023 Budget
Meeting : Oct 3, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type : Discussion

Public Content

4. Public Hearing

Subject : 4.3 Town of Monroe Justice Court 2023 Budget
Meeting : Oct 3, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type : Discussion

Public Content

4. Public Hearing

Subject : 4.4 Smith's Clove Park 2023 Budget
Meeting : Oct 3, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type : Discussion

Public Content

4. Public Hearing

Subject : 4.5 Motion to Keep Open the Public Hearing RE: 2023 Town Budget / Benefit Assessment Rolls
Meeting : Oct 3, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution)
Recommended Action : 2022-#
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Public Hearing RE: 2023 Town Budget / Benefit Assessment Rolls until _____ at 7:00 PM or soon there-after.

Public Content

Motion & Voting

2022-#483

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Public Hearing RE: 2023 Town Budget / Benefit Assessment Rolls until October 17, 2022 at 7:00 PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

4. Public Hearing

Subject :	4.6 Motion to Open the Public Hearing RE: Local Law G-V1/2022 Authorizing a Property Tax Levy in Excess of the Limit Established in General Municipal Law 3-C
Meeting :	Oct 3, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2022-# BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing RE: Local Law G-V1 Authorizing a Property Tax Levy in Excess of the Limit Established in General Municipal Law 3-C.

Public Content

The following residents signed up to speak during Public Comment for the Opening of the Public Hearing RE: Local Law G-V1 Authorizing a Property Tax Levy in Excess of the Limit Established in General Municipal Law 3-C. To hear their comments, and Board Members responses, please go on-line to Board Doc's Video Clip #4. 6,

File Attachments

[Tax Cap Override Local Law.pdf \(71 KB\)](#)

[Public Hearing Notice RE Property Tax Levy.pdf \(59 KB\)](#)

[RESOLUTION setting PH for Local Law adoption Tax Levy 2023.docx.pdf \(67 KB\)](#)

Motion & Voting

2022-#484

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing RE: Local Law G-V1 Authorizing a Property Tax Levy in Excess of the Limit Established in General Municipal Law 3-C.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

4. Public Hearing

Subject :	4.7 Motion to Close the Public Hearing RE: Local Law G-V1/2022 Authorizing a Property Tax Levy in Excess of the Limit Established in General Municipal Law 3-C
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Meeting : Oct 3, 2022 - MONROE TOWN BOARD MEETING
AGENDA

Type : Action (Resolution)

Recommended Action : 2022-#
BE IT RESOLVED that the Town Board of the Town of
Monroe Made a Motion to Keep Open the Public Hearing
RE: Local Law G-V1/2022 Authorizing a Property Tax Levy
in Excess of the Limit Established in General Municipal Law
3-C until _____ at 7:00 PM or soon there-after.

Public Content

Motion & Voting

2022-#485
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Close the Public
Hearing RE: Local Law G-V1/2022 Authorizing a Property Tax Levy in Excess of the Limit Established
in General Municipal Law 3-C.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

4. Public Hearing

Subject : 4.8 Resolution Adopting Local Law G-V1 (Local Law No. 8
/2022) Authorizing a Property Tax Levy in Excess of the
Limit Established in General Municipal Law 3-C

Meeting : Oct 3, 2022 - MONROE TOWN BOARD MEETING
AGENDA

Type : Action (Resolution)

Recommended Action : 2022-#
BE IT RESOLVED, that the Town Board of the Town
of Monroe

Public Content

Motion & Voting

2022-#486
BE IT RESOLVED, that the Town Board of the Town of Monroe Made the following Resolution by
Supervisor Cardone, and seconded by Councilman McGinn:

RESOLUTION ADOPTING LOCAL LAW NO. 8 OF 2022
LOCAL LAW AUTHORIZING A PROPERTY TAX LEVY IN EXCESS OF THE LIMIT ESTABLISHED IN
GENERAL MUNICIPAL LAW § 3-C

WHEREAS, the Town Board of the Town of Monroe, New York (Town Board) duly noticed a Public
Hearing which was held on October 3, 2022 to solicit public comment from any interested party

concerning a proposed Local Law on Real Property Tax Levy; and

WHEREAS, the purpose of such proposed Local Law is to authorize the Town Board to override the limit on the amount of real property taxes that may be levied by the Town and to further allow the Town Board to adopt a budget for the fiscal year commencing on January 1, 2023 that requires a real property tax levy in excess of the tax levy limit in accordance with General Municipal Law § 3-c.

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of Monroe as follows:

Section 1.All WHEREAS paragraphs are incorporated herein by reference.

Section 2.The Local Law Authorizing a Property Tax Levy in Excess of the Limit Established in General Municipal Law § 3-c, as attached hereto, be and hereby is adopted as Local Law No. 8 of 2022 of the Town of Monroe.

Section 3.The Town Clerk is hereby directed to enter said Local Law into the minutes of this meeting and in the Local Law book of the Town of Monroe, and to give due notice of the adoption of said Local Law by filing the Local Law in the Office of the Secretary of State in the State of New York.

Section 4.This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea NayAbstain Absent

Anthony Cardone, Supervisor[X][][]

Michael McGinn, Councilperson[X][][]

Dorey Houle, Councilperson [X][][]

Mary Bingham, Councilperson[X][][]

Sal Scancarello, Councilperson[X][][]

The Resolution was thereupon duly adopted.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

4. Public Hearing

Subject :	4.9 Motion to Open the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation
Meeting :	Oct 3, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2022-# BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing RE:

Public Content

The following residents signed up to speak during Public Comment for the opening of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation. To hear their comments, and Board Members responses, please go on-line to Board Doc's Video Clip #4.9,

File Attachments

[PUBLIC HEARING Notice - Tree Preservation.docx.pdf \(70 KB\)](#)
[Local Law H-V1 Amending Tree Preservation 220918.pdf \(397 KB\)](#)

Motion & Voting

2022-#487

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

4. Public Hearing

Subject :	4.10 Possible Motion to Keep Open the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation
Meeting :	Oct 3, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation until _____ at 7:00 PM or soon there-after.

Public Content

Motion & Voting

2022-#488

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation until October 17, 2022 at 7:00 PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

5. Acceptance of Minutes

Subject :	5.1 Acceptance of September 19, 2022 Minutes
Meeting :	Oct 3, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the September 19, 2022 Minutes.

Public Content

File Attachments

[TB 9-19-2022 DRAFT Meeting Minutes.pdf \(576 KB\)](#)

Motion & Voting

2022-#489

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the September 19, 2022 Minutes.

Motion by Mary Bingham, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

6. Audit of Claims

Subject :	6.1 General Fund Abstract
Meeting :	Oct 3, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-# BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #22-15 General Fund containing Check #29152 - 29236 totaling \$597,199.53.

Public Content

File Attachments

[Abstract #22-15.pdf \(578 KB\)](#)

Motion & Voting

2022-#490

BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #22-15 General Fund containing Check #29152 - 29236 totaling \$597,199.53.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

6. Audit of Claims

Subject :	6.2 Escrow Fund Abstract
Meeting :	Oct 3, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2022-# BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #22-04 Escrow containing Check #2046 - 2051 totaling \$24,703.85.

Public Content

File Attachments

[ESCROW Abstract #22-07.pdf \(405 KB\)](#)

Motion & Voting

2022-#491

BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #22-04 Escrow containing Check #2046 - 2051 totaling \$24,703.85.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

7. Budget Transfer Request

Subject :	7.1 Reimburse Water Districts for Flushing Stations with ARPA Allocation
Meeting :	Oct 3, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2022-# BE IT RESOLVED, that the Town Board of the Town

Public Content

File Attachments

[Budget Transfer Abstract 22-06.pdf \(121 KB\)](#)

Motion & Voting

2022-#492

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve Budget Transfer Request Abstract #22-06 RE Reimburse Water Districts for Flushing Stations with ARPA Allocation.

DATE OF AUDIT: October 3, 2022

DATE GL NO. DESCRIPTION Account Tranf In Transf Out

Reimburse water districts for Flushing Stations

with ARPA allocation

10/3/2022 WD #1 Miscellaneous SW01-8340-4109-00 6,211.50

Water Equipment (ARPA) SW00-8330-2000-00 6,211.50

10/3/2022 WD #7 Miscellaneous SW07-8340-4109-00 6,041.79

Water Equipment (ARPA) SW00-8330-2000-00 6,041.79

10/3/2022 WD #10 Miscellaneous SW10-8340-4109-00 6,437.81

Water Equipment (ARPA) SW00-8330-2000-00 6,437.81

18,691.10 18,691.10

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

8. New Business

Subject : 8.1 Greater Monroe Chamber of Commerce Trunk-or-Treat

Meeting : Oct 3, 2022 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution), Information

Recommended Action : 2022-#
BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Resolution approving the use of the Town Hall Parking Lot on for the Greater Monroe Chamber of Commerce's Trunk-or-Treat Event on Saturday, October 22, 2022 from 6-8 p.m. The required Certificate of Insurance naming the Town of Monroe as an additional insured will be submitted within 2 weeks of the scheduled event.

Public Content

Resolution approving the use of the Town Hall Parking Lot on for the Greater Monroe Chamber of Commerce's Trunk-or-Treat Event on Saturday, October 22, 2022 from 6-8 p.m. The required Certificate of Insurance naming the Town of Monroe as an additional insured will be submitted within 2 weeks of the scheduled event.

File Attachments

[Trunk or Treat 2022.jpg \(1.774 KB\)](#)

Motion & Voting

2022-#493

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Resolution approving the use of the Town Hall Parking Lot on for the Greater Monroe Chamber of Commerce's Trunk-or-Treat Event on Saturday, October 22, 2022 from 6-8 p.m. The required Certificate of Insurance naming the Town of Monroe as an additional insured will be submitted within 2 weeks of the scheduled event.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

8. New Business

Subject :	8.2 Janitorial Bid Opening Results
Meeting :	Oct 3, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2022-# BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2022-#494

BE IT RESOLVED, that the Town Board of the Town of Monroe Made the following Resolution by Supervisor Cardone, and seconded by Councilwoman Bingham:

RESOLUTION AWARDING JANITORIAL BID

WHEREAS, the Town Board previously authorized the preparation and issuance of bid documents for janitorial services to the Town for the period of January 1, 2023 through January 1, 2025; and

WHEREAS, notice of such bid was published in the Orange County Times Herald Record on or about August 24, 2022; and

WHEREAS, in response to such invitation to bid, the Town received two bid submissions from D.O.C. Professional Cleaning Service, Inc. and NSI; and

WHEREAS, the Town has reviewed such bids and desires to award the contract for janitorial services.

NOW, THEREFORE, BE IT RESOLVED: that:

Section 1. The above WHEREAS clauses are incorporated herein as if set forth in full.

Section 2. The Town Board hereby rejects the bid of NSI for the following reasons:

- (a) NSI, although identifying itself as incorporated in the State of New York, could not be located in the Secretary of State records under NSI nor under another name referenced in their bid package (NSI Service, Inc.);
- (b) NSI failed to identify the principal of the corporation, indicating only NSI;
- (c) NSI failed to submit proof of workers compensation insurance as required by General Condition No. 9 in the bid package;
- (d) In response to the Bidder Questionnaire (question no. 2), NSI did not identify any municipalities as requested by such inquiry;
- (e) NSI's submission of the bid form contained an inconsistency wherein NSI indicated that both its annual price and monthly price were both \$39,520.

Section 3. The Town Board hereby awards the janitorial services contract to D.O.C Professional Cleaning Services, Inc. (NYS DOS ID No. 2228628) subject to satisfactory completion with all requirements set forth in the bid specifications previously issued by the Town.

Section 4. The Town Supervisor and any other officer, employee or consultant as directed by the Town Supervisor is hereby authorized to take any and all necessary actions to carry out the provisions of this Resolution.

Section 5. This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor [X] [] [] []

Michael McGinn, Councilperson [X] [] [] []

Mary Bingham, Councilperson [X] [] [] []

Sal Scancarello, Councilperson [X] [] [] []

Dorey Houle, Councilperson [X] [] [] []

The Resolution was thereupon duly adopted.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

8. New Business

Subject :

8.3 Mombasha Lake Stakeholders

Meeting : Oct 3, 2022 - MONROE TOWN BOARD MEETING
AGENDA

Type : Discussion, Information

8. New Business

Subject : 8.4 Chapter 41, Town Code Regarding Sewerage
Systems

Meeting : Oct 3, 2022 - MONROE TOWN BOARD MEETING
AGENDA

Type : Discussion, Information

Public Content

Discussion regarding the proposed Town Code Chapter 41 (to consolidate Chapters 41 and 42) Sewerage Systems for review and consideration by the Town Board.

8. New Business

Subject : 8.5 2022-2023 JCAP GRANT

Meeting : Oct 3, 2022 - MONROE TOWN BOARD MEETING
AGENDA

Type : Action (Resolution), Discussion

Recommended Action : 2022-#
BE IT RESOLVED, that the Town Board of the Town of
Monroe authorizes the Town of Monroe Town Court to
apply for a JCAP grant in the 2022-2023 grant cycle up to
the maximum amount available. Amount Requested:
\$3,826.25

Public Content

Resolution authorizing the Town of Monroe Justice Court to apply for the 2022-2023 JCAP (Justice Court Assistance Program) Grant. The Town authorizes the Court to request up to the maximum amount available. Total of all items requested: **\$3,826.25**. Grant request encompasses IT and standard equipment for the Court Clerks' Office, Court Clerks' Window area and Court Room.

Motion & Voting

2022-#495

BE IT RESOLVED, that the Town Board of the Town of Monroe authorizes the Town of Monroe Town Court to apply for a JCAP grant in the 2022-2023 grant cycle up to the maximum amount available.
Amount Requested: \$3,826.25

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

8. New Business

Subject :	8.6 Transport of Dogs to Woodbury Animal Shelter
Meeting :	Oct 3, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2022-# BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Resolution designating individuals authorized to assist in the transport of dogs as necessary from the Town of Monroe to the Woodbury Animal Shelter, per the terms of the Intermunicipal Agreement. Town of Monroe employee Webster Johnson is currently authorized to transport. Mike Garry, the other employee previously authorized to transport, has recently retired.

Motion & Voting

2022-#496

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to remove Mike Gary from the individuals authorized to transport dogs as necessary from the Town of Monroe to the Woodbury Animal Shelter, per the terms of the Intermunicipal Agreement. Town of Monroe employee Webster Johnson is currently authorized to transport. Mike Garry, the other employee previously authorized to transport, has recently retired.

Motion by Mike McGinn, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

8. New Business

Subject :	8.7 Water Bill Late Payment Penalty
Meeting :	Oct 3, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2022-# BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2022-#497

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion that beginning on January 1, 2023, the Water Department can charge late fees for water bills not paid on time.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

8. New Business

Subject :	8.8 Town of Monroe Fee Schedule RE: Town Clerk Fees
Meeting :	Oct 3, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

8. New Business

Subject :	8.9 Town of Monroe Compost Facility
Meeting :	Oct 3, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2022-# BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion approving the following dates of operation for the Town of Monroe Compost Facility: Saturdays: October 29th, November 5th, November 12th, November 19th from 8 a.m. - 2 p.m. Wednesdays: November 2nd, November 9th, November 16th from 8 a.m. - 2 p.m. The facility will close after November 19th and reopen again in the Spring. The Compost Facility is located on Lakes Road and is open to all Town of Monroe, Village of Monroe and Village of Harriman residents at no cost. The facility will accept leaves and brush (brush must be tied, under 4 foot in length and no larger than 5 inches in diameter). No grass clippings, logs or wood will be accepted. For additional information please contact the Town of Monroe Highway Department at 782-8583.

Public Content

The Town of Monroe Compost Facility will be open this Fall on the following dates:

Saturdays: October 29th, November 5th, November 12th, November 19th from 8 a.m. - 2 p.m.

Wednesdays: November 2nd, November 9th, November 16th from 8 a.m. - 2 p.m. The facility will close after November 19th and reopen again in the Spring.

The Compost Facility is located on Lakes Road and is open to all Town of Monroe, Village of Monroe and Village of Harriman residents at no cost.

The facility will accept leaves and brush (brush must be tied, under 4 foot in length and no larger than 5 inches in diameter). No grass clippings, logs or wood will be accepted.
For additional information please contact the Town of Monroe Highway Department at 782-8583.

Motion & Voting

2022-#498

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion approving the following dates of operation for the Town of Monroe Compost Facility: Saturdays: October 29th, November 5th, November 12th, November 19th from 8 a.m. - 2 p.m.

Wednesdays: November 2nd, November 9th, November 16th from 8 a.m. - 2 p.m. The facility will close after November 19th and reopen again in the Spring.

The Compost Facility is located on Lakes Road and is open to all Town of Monroe, Village of Monroe and Village of Harriman residents at no cost.

The facility will accept leaves and brush (brush must be tied, under 4 foot in length and no larger than 5 inches in diameter). No grass clippings, logs or wood will be accepted.

For additional information please contact the Town of Monroe Highway Department at 782-8583.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

9. Old Business

Subject :	9.1 Lake Sapphire Drainage District
Meeting :	Oct 3, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion

Public Content

9. Old Business

Subject :	9.2 Water District 1 Pressure Tank
Meeting :	Oct 3, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

Discussion regarding Water District 1 Pressure Tank.

9. Old Business

Subject :	9.3 Highway Department Equipment for Surplus
Meeting :	Oct 3, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

9. Old Business

Subject :	9.4 Update RE: Mombasha Pickleball Courts
Meeting :	Oct 3, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

9. Old Business

Subject :	9.5 Municipity5 Revised Proposal
Meeting :	Oct 3, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion

Public Content

10. Public Comment

Subject :	10.1 Rules for Public Comment
Meeting :	Oct 3, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Please be advised that any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting.

TOWN OF MONROE MEETING RULES PUBLIC COMMENT PERIODS -RULE 1:Although not required by any statute or law, the Town Board shall include at least one public participation period on the Agenda for regular Town Board meetings. However, nothing shall prohibit the Town Board, by majority vote, from suspending public comment or otherwise limiting public during a regular Town Board meetings where such limitations are determined to be necessary or otherwise conducive to accomplishing the business presently before the Town Board.**RULE 2:**Public comment during the public participation period of regular Town Board meetings shall be limited to three (3) minutes per speaker and the subject matter of such public comment shall be limited to Town business. 1 Yielding time or otherwise giving time to a speaker to extend the three (3) minute period by another person shall not be permitted. Written comments may be submitted to the Town Clerk in lieu of, or in addition to, a persons oral statement during any public comment period. Such minutes shall become a Town record and the brief nature of the submitted writing may be included in Town Board minutes. However, the full text of such submissions shall not be incorporated into Town Board minutes, unless

expressly authorized by resolution of the Town Board.**RULE 3:**Any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting. Where a public hearing and public comment period will occur during the same Town Board meeting, a person may sign up to speak on the topic of each and every public hearing and for public comment period consistent with the applicable time limits set forth above. For example, a speaker could speak for five (5) minutes during a public hearing and three (3) minutes during public comment at the same Town Board meeting. However, such person may not use the public hearing time to speak on matters not relevant

1 Rule 2 revised by Resolution of the Town Board on 03-06-2017 to add: and the subject matter of such public comment shall be limited to Town business. to the public hearing. Any comments made by a person made during public comment that relates to the subject of a public hearing, shall not be considered by the Town Board as part of such public hearing nor made part of the public hearing record. The only public comment to be accepted by the Town Board outside of a public hearing shall be written comments received during the time period set by the Town Board for such purpose.**RULE 4:**If a sign-in sheet is not available, a person may raise his/her hand to speak during the public participation period and/or public hearing and may speak during such public comment period/public hearing upon recognition of the Supervisor or Presiding Officer.**RULE 5:** Any person speaking during public comment or a public hearing, when recognized by the Presiding Officer, shall approach the podium for such purpose and state his or her name, the street and municipality where he /she resides, and if applicable, his/her group or entity affiliation.**RULE 6:**Town Board members shall not respond to a person speaking during the public comment period unless and until all persons desiring to speak during the Public comment period have finished speaking. At such time as all speakers have finished speaking during such public comment period, each Town Board member shall be allotted up to three (3) minutes in total to respond to any questions posed or to provide relevant information in response to the collective comments and questions of the public comment speakers.**RULE 7:**Town Board members shall not attempt to answer questions during the time that a speaker is presenting during public comment. Town Board members will note any questions asked and may respond to the speaker at the conclusion of the speakers public comments.**PUBLIC HEARINGS RULE 8:**Public comment during a Public Hearing shall be limited to five (5) minutes per speaker. In the event that a speaker is the subject of the Public Hearing or has a significant interest in the matter different from that of the general public, such speaker shall, upon approval of the Town Board, be allowed up to the (10) minutes during a public hearing. Yielding time or otherwise giving time to a speaker to extend their permissible time limit by another person shall not be permitted.**RULE 9:**Members of the public, other than those called as witnesses by the parties, shall not be permitted to speak during public hearings concerning the removal/discipline of a Town Officer or employee as such hearings shall be limited to presentation of evidence and related submissions by Town representatives and the Town Officer or employee subject to removal/discipline. Time limits during a public hearing concerning the removal/discipline of a Town Officer or employee shall not be applicable as such proceeding shall follow any applicable statute, rule or regulation and shall otherwise be overseen by the hearing officer or presiding officer.**RULE 10:**In the case of a public hearing, prior to the close or continuation of the public hearing, Town Board members may be allotted up to five (5) minutes each to respond to questions or otherwise provide relevant information in response to specific comments made by speakers during that session of the public hearing. Further, prior to the close of the public portion of the public hearing, each Town Board member may be allotted up to eight (8) minutes to speak on the issue that is the subject of the Public hearing. However, where the public hearing concerns removal of a Town Officer or employee, Town Board members, if the body making a determination, shall not speak regarding the merits of the proceedings until after the close of the public hearing when deliberations on removal/discipline have commenced.**RULE 11:**Written submissions related to public hearings must be made before the close of the public hearing as such time is set by the Town Board.**GENERAL RULES APPLICABLE TO ALL PUBLIC MEETINGS AND HEARINGS RULE 12:**The Town Clerk shall act as the timekeeper or the Town Board may designate another person to be the timekeeper.**RULE 13:**Members of the Town Board, speakers and audience members must observe proper decorum at all times. Any statements made during any part of the meeting or during a public hearing by the Supervisor, members of the Town Board, town officials or employees, or members of the general public shall not involve personal, impertinent, or slanderous attacks on individuals, regardless of whether the individual so attacked is an elected official, a town official or employee, or a member of the general public.**RULE 14:**Neither speakers, nor Town Board members shall use public comment periods or other time during such meeting for political campaigning purposes, including promoting their candidacy or speaking out against another candidate. However, nothing

shall prohibit a candidate from speaking on an Town-related issue merely because he or she is a candidate for political office.**RULE 15:**Pursuant to New York State Town Law, the Town Supervisor or Presiding Officer shall control the Town Board meeting. The use of profane, vulgar, inflammatory, threatening, abusive, or disparaging language or racial or ethnic slurs directed at the Supervisor, members of the Town Board, meeting attendees shall not be tolerated and the Town Supervisor shall address any such incidents. Further, any statements, regardless of the nature of the statement, made by a person attending the meeting which is not made during such persons authorized speaking time shall not be tolerated and the Town Supervisor shall address any such incidents. The Town Board has a right to protect itself from disturbance from attendees at a meeting and may order, by majority vote, removal of an attendee, or there Presiding Officer direct removal of an attendee on his own. Removal at the direction of the Presiding Officer is subject to appeal of another Town Board member, but not to appeal of the attendee. Such appeal is not debatable.**RULE 16:**In circumstances where the Supervisor/Presiding Officer is not attempting to exert control over the meeting, is temporarily absent, or is the source of the present disorder at the meeting and is failing to preside over the meeting, such Supervisor/Presiding Officer may then be deemed absent as the Presiding Officer by approval of a majority of the Town Board. In such case, a Town Board member may make a motion to suspend the Rules and appoint the Acting Supervisor to take over the role of Presiding Officer until such time as the Supervisor or original Presiding Officer is able to properly return to performing his/her role as Presiding Officer. If the Acting Supervisor is determined to be absent for presiding purposes, the Town Board member making such motion shall propose another Town Board member to act as the Presiding Officer during the absence of the Supervisor/original Presiding Officer.**RULE 17:**Comments by speakers must be addressed to the Town Board and shall not be addressed to the audience. Further, attendees may not address the Town Board unless first recognized by the Supervisor or Presiding Officer.**RULE 18:**Discussion and exchanges between active speakers and attendees/audience members of the public meeting or hearing are prohibited. A speaker may, however, when properly recognized, state agreement or disagreement with the views of prior speakers in his /her comments directed to the Town Board.**RULE 19:**Banners or other signs are not permitted in the meeting room unless, nor shall distribution of flyers within the meeting room be permitted. Nothing shall prohibit a person from holding a lawful sign or handing out flyers outside of the meeting location.**RULE 20:**If the Supervisor or Presiding Officer fails to enforce the rules set forth herein, any member of the Town Board may move to require him or her to do so, and an affirmative vote of the majority of the Town Board shall require him or her to do so. Any decision by the Presiding Officer relating to enforcement of the rules set forth herein may be appealed and subsequently overturned by a vote of the majority of Town Board members. Such appeal may be raised by a Town Board member or the affected attendee if properly recognized.**RULE 21:**Any person who disregards the directives of the Supervisor or the Presiding Officer in enforcing the rules or who generally conducts himself or herself in a boisterous or inappropriate manner while addressing the Town Board thereby disturbs the peace at a such meeting and will be barred from further participation and shall forfeit any balance of time remaining for his or her comments.**RULE 22:**If a speaker who has violated these rules refuses to step down or to refrain from committing/ continuing such violation(s), the Supervisor or the Presiding Officer may direct the individual to leave the meeting room. If the individual declines and/or refuses to leave the meeting room, the Supervisor or Presiding Officer may request the individual to be removed from the meeting room and charged with disorderly conduct as per the New York State Penal Law. The Supervisors determination is subject to the appeal provisions set forth above as well as the absence of the Supervisor /Presiding Officer provisions of these rules. The Town Board may, by resolution, designate the person who will sign the supporting deposition and/or Court Information document charging the removed person with Disorderly Conduct.**RULE 23:** The following provisions, as modified herein, of Rule 49 of Roberts Rules concerning Small Boards shall apply to the Town Board of the Town of Monroe: a. Members may raise a hand or asked to be recognized, instead of standing when seeking to obtain the floor and may remain seated when making motions or speaking. b. The Presiding Officer need not rise while putting questions to a vote. c. The Presiding Officer may without leaving the chair speak in informal discussions and in debate and may vote on all questions as provided for by Code or law.**RULE 24:**While there is no statute or applicable regulation that requires an Meeting Agenda to be prepared for Town Board meetings, the Town Board desires to have an Agendas prepared and distributed prior to Town Board meetings. The order of business at regular Town Board meetings shall be as follows: 1. REGULAR MEETING a. Call to Order; Pledge of Allegiance b. Approval of Minutes c. Upcoming Meeting Dates & General Announcements 2. SPECIAL ORDERS 3. DEPARTMENTAL MONTHLY REPORTS (Alphabetical Order) 4. OLD BUSINESS 5. NEW BUSINESS 6. PUBLIC COMMENT 7. EXECUTIVE SESSION (If necessary) 8. ADJOURNMENT A Board member seeking to take up a matter out of order on the agenda or to introduce a new item of business may may request such

change on consent of the Town Board, or may (if consent is denied or the member expects the matter to be contested make a motion to suspend the rules for such purpose, identifying the requested change to the Agenda or the new business to be raised. Upon approval of the majority of the Town Board, such business may be taken up immediately by the Town Board. The Presiding Officer shall prepare and cause to be distributed, Town Board meeting Agendas, in conformance with the Order of Business, as applicable. Pursuant to Roberts Rules, the Agenda distributed in advance to the Town Board is not binding on the Town Board, except as to the Order of Business set forth above. However, as set forth above, the Meeting Agenda, including the Order of Business and specific Agenda items may be modified upon approval of a majority of the Town Board. The Presiding Officer will announce each Agenda item as it is reached on the Agenda (or amended Agenda). Prior to the business being taken up, a member may move to to lay the matter on the table, postpone the matter or refer it to a committee.**RULE 25:**Recesses may be taken for a stated period of time either upon consent, without objection, or upon approval of a motion by a Town Board member.**RULE 26:** These Town Board Rules may be amended by a Resolution of the Town Board approved by a majority of the Town Board.**RULE 27:**The above rules shall take effect at the next ensuing meeting of the Town Board following the adoption of these rules.**RULE 28:**The Presiding Officer, or any Town Board member may request an interpretation of these Rules from the Town Attorney. A current copy of these Town of Monroe Meeting Rules shall be maintained by the Town Clerk and be made available to the public. 6. This Resolution shall be effective immediately. The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows: Yea Nay Abstain Absent Harley Doles, Supervisor [] [] [] [X] Anthony Cardone, Acting Supervisor[X] [] [] [] Gerard McQuade, Councilman [] [X] [] [] Michael McGinn, Councilman [X] [] [] [] Richard Colon, Councilman [X] [] [] [] The Resolution was thereupon duly adopted. TOWN OF MONROE TOWN BOARD MEETING RULES History of adoption and amendments. February 27, 2017: Town Board Rules adopted by Resolution of the Town Board. March 6, 2017: Rule 2 amended by Resolution of the Town Board to add: and the subject matter of such public comment shall be limited to Town business.

10. Public Comment

Subject :	10.2 Public Comment
Meeting :	Oct 3, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

The following spoke during Public Comment. To hear their comments, and Town Board members responses, please go on-line to Board Doc'sVideo Clip #10.2,

11. Possible motion to adjourn to Executive and or/ Attorney Client Session

Subject :	11.1 Enter into Executive Session
Meeting :	Oct 3, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-# BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to enter into an Executive Session to discuss

Motion & Voting

2022-#499

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to enter into an Executive Session to discuss Litigation.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

12. Return to Regular Meeting

Subject :	12.1 Return to Regular Meeting
Meeting :	Oct 3, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-# BE IT RESOLVED, that the Town Board of the Town of Monroe approves to return to regular session.

Motion & Voting

2022-#500

BE IT RESOLVED, that the Town Board of the Town of Monroe approves to return to regular session.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

13. Motions From the Floor

Subject :	13.1 Pat Patterson RE: Cell Phone Bill Partial Reimbursement
Meeting :	Oct 3, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2022-# BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2022-#501

BE IT RESOLVED that the Town Board of the Town of Monroe to pay \$75/month to Highway Superintendent James Patterson (Pat) towards the use of personal cell phone. Pat has requested to use his personal cell phone for town business in lieu of the town purchasing an additional cell phone.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

13. Motions From the Floor

Subject :	13.2 Pat Patterson RE: M&T Credit Card
Meeting :	Oct 3, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2022-# BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2022-#502

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to issue a credit card to James Patterson (Pat) through M&T with a spending limit of \$2,500.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

14. Adjournment

Subject :	14.1 Adjournment of Meeting
Meeting :	Oct 3, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-# BE IT RESOLVED, that the Town Board of the Town of Monroe adjourns the meeting of October 3, 2022 at

Public Content

Motion & Voting

2022-#503

BE IT RESOLVED, that the Town Board of the Town of Monroe adjourns the meeting of October 3, 2022 at 9:50 PM.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle