

Monday, September 16, 2024
MONROE TOWN BOARD MEETING AGENDA

TOWN OF MONROE, NEW YORK
TOWN HALL
1465 ORANGE TURNPIKE
MONROE, NEW YORK
7:00 PM

1. Call to Order

Subject :	1.1 Pledge to the Flag
Meeting :	Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion,Information,Procedural

Public Content

I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

2. Motion to Open Town Board Meeting

Subject :	2.1 Motion to Open Town Board Meeting of September 16, 2024
Meeting :	Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-#478 BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of September 16, 2024, at

Public Content

File Attachments

[2024 Town Board Meeting Schedule.pdf \(124 KB\)](#)

Motion & Voting

2024-#478
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of September 16, 2024, at 7:02 PM.

Motion by Sal Scancarello, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

3. Community Announcements

Subject :	3.1 Village of Monroe Farmers Market
Meeting :	Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

File Attachments

[Village of Monroe Farmers Market.jpg \(186 KB\)](#)

3. Community Announcements

Subject :	3.2 Monroe Free Library Community Yard Sale
Meeting :	Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Monroe Free Library Community Yard Sale Saturday, October 5, 2024, 9AM-4PM. Vendors Wanted.

File Attachments

[YardSale_vendors_IG.jpg \(763 KB\)](#)

3. Community Announcements

Subject :	3.3 Adult Yoga Classes at Smith's Clove Park
Meeting :	Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Adult Yoga Class at Smith's Clove Park Monday Mornings 11:00AM - 12:00PM, September 23rd - October 28th.

\$10 for the 6-week session for Monroe residents, \$20 for non-residents.

Register online at smithsclovenpark.org or call the park office at 845-783-9108.

File Attachments

[Blue and Beige Illustrated Yoga Class Instagram Story \(10\).png \(331 KB\)](#)

3. Community Announcements

Subject :	3.4 Soles for Souls
Meeting :	Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

File Attachments

[Soles for Soles Letter of Appreciation.pdf \(36 KB\)](#)

3. Community Announcements

Subject :	3.5 Update From Orange County Legislator Pete Tuohy
Meeting :	Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

4. Public Hearing

Subject :	4.1 Motion to Open the Continuation of the Public Hearing RE: Zone Change Petition RE: Larkin Dr. (SBL: 2-1-29)
Meeting :	Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing RE: Zone Change Petition RE: Larkin Dr. (SBL: 2-1-29).

Public Content

The following signed up to speak during Public Comment for the Continuation of the Public Hearing RE: Zone Change Petition RE: Larkin Dr. (SBL: 2-1-29). To hear their comments, and Board Members responses, please go on-line to Board Doc's Video Clip #4.1,

File Attachments

[10323162.pdf \(61 KB\)](#)

[Letter to Town Board with Attachments re Rezone in Town of Monroe - Larkin Drive 8.2.24.pdf \(9.516 KB\)](#)

[MOT 05-24M.pdf \(117 KB\)](#)

Motion & Voting

2024-#479

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing RE: Zone Change Petition RE: Larkin Dr. (SBL: 2-1-29).

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :	4.2 Possible Motion to Keep Open the Continuation of the Public Hearing RE: Zone Change Petition RE: Larkin Dr. (SBL: 2-1-29)
Meeting :	Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing RE: Zone Change Petition RE: Larkin Dr. (SBL: 2-1-29) until _____ at 7:00 PM or soon there-after.

Public Content

Motion & Voting

2024-#480

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing RE: Zone Change Petition RE: Larkin Dr. (SBL: 2-1-29) until October 7, 2024, at 7:00 PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :	4.3 Resolution RE: Public Hearing, Bonding for WD No. 1 Improvements
Meeting :	Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2024-# BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Section 1. The order of the Town Board of the Town of Monroe, Orange County, New York, adopted July15, 2024, calling for a public hearing for the increase and improvement of facilities of the Water District No. 1, pursuant to Section 202-b of the Town, is hereby rescinded.

Section 2. The Town Clerk is hereby ordered to cancel and withdraw any and all further publications of the Public Hearing and to take other necessary and appropriate measures consistent with the intent of this resolution.

Section 3. This resolution shall take effect immediately.

File Attachments

[Order Calling for Public Hearing RE WD No. 1 Improvements.pdf \(187 KB\)](#)

[NOTICE OF PUBLIC HEARING WD 1 Improvements.pdf \(66 KB\)](#)

[Certificate RE Bonding WD 1 Improvements.pdf \(25 KB\)](#)

[Affidavit of Mailing RE WD No. 1 Bonding Improvements.pdf \(35 KB\)](#)

[Signed Affidavit of Posting.pdf \(36 KB\)](#)

[Affidavit of Publication RE WD No. 1 Improvements.pdf \(57 KB\)](#)

[WD #1 Cost Estimate - 8-16-2023.pdf \(155 KB\)](#)

Motion & Voting

2024-#481

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to cancel this evenings Public Hearing RE Bonding for WD No. 1 Improvements, and reschedule it for October 21, 2024, at 7: 00PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

2024-#481A

BE IT RESOLVED, that the Town Board of the Town of Monroe Made the following Resolution by Supervisor Cardone and seconded by Councilwoman Richardson:

Section 1. The order of the Town Board of the Town of Monroe, Orange County, New York, adopted

July15, 2024, calling for a public hearing for the increase and improvement of facilities of the Water District No. 1, pursuant to Section 202-b of the Town, is hereby rescinded.

Section 2. The Town Clerk is hereby ordered to cancel and withdraw any and all further publications of the Public Hearing and to take other necessary and appropriate measures consistent with the intent of this resolution.

Section 3. This resolution shall take effect immediately.

Motion by Supervisor -Tony Cardone, second by Maureen Richardson.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :	4.4 Well #4
Meeting :	Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

4. Public Hearing

Subject :	4.5 Motion to Re-Open the Public Hearing RE: Local Law H-V2 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation
Meeting :	Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2024-# BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

The following residents signed up to speak for Public Comment for the Re-Opening of the Public Hearing, Local Law H-V2 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation. To hear their comments and Town Board Members responses, please go on-line to Board Doc's Video Clip #4.4,

File Attachments

- [Re-Opening of PH RE Tree Code REV.pdf \(65 KB\)](#)
- [Tree Law Amendment Local Law - DRAFT.pdf \(306 KB\)](#)
- [Re-Opening of Tree Code PH 10550984.pdf \(58 KB\)](#)
- [7-15-2024 Resolution RE Tree Preservation.pdf \(94 KB\)](#)
- [Resolution Adopting Local Law Tree Preservation - revised 7-15-24.pdf \(108 KB\)](#)
- [20240422 Tree Law Amendment Local Law no tc.pdf \(306 KB\)](#)

[20240422 Tree Law Amendment Local Law.pdf \(792 KB\)](#)
[PUBLIC HEARING Notice - Tree Preservation.docx.pdf \(70 KB\)](#)
[Local Law H-V1 Amending Tree Preservation 220918.pdf \(397 KB\)](#)
[O.C. Planning GML Recommendation.pdf \(69 KB\)](#)
[Local Law H-V1 Amending Tree Preservation ntc 230814.pdf \(431 KB\)](#)
[Local Law H-V1 Amending Tree Preservation 231115.pdf \(407 KB\)](#)
[Local Law H-V1 Amending Tree Preservation 231115.pdf \(407 KB\)](#)
[Local Law H-V1 Amending Tree Preservation 240219.pdf \(476 KB\)](#)
[Local Law H-V1 Amending Tree Preservation 240307.pdf \(411 KB\)](#)
[57 Att 4, Landmark, Native, Protected & Specimine Trees Vr060924.pdf \(219 KB\)](#)
[MCC-TreeLawResponse061223 MS responses..pdf \(106 KB\)](#)
[MCC Comment to Tree Law 082524.pdf \(76 KB\)](#)
[MCC-TreeLawResponse061223.pdf \(104 KB\)](#)
[TPCitrPHtreepreservation.pdf \(156 KB\)](#)
[MCC-TreeLawResponse061923.pdf \(106 KB\)](#)

Motion & Voting

2024-#482
BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Re-Open the Public Hearing RE: Local Law H-V2 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :	4.6 Possible Motion to Keep Open the Re-Opening of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation
Meeting :	Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2024-# BE IT RESOLVED, that the Town Board of the Town of Monroe

Motion & Voting

2024-#483
BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Keep Open the Re-Opening of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation until October 7, 2024 or soon there-after.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :	4.7 Presentation of 2025 Tentative Budget
-----------	---

Meeting :Sep 16, 2024 - MONROE TOWN BOARD MEETING
AGENDA

Type :Action (Resolution), Information

Recommended Action :2024-#
BE IT RESOLVED that the Town Board of the Town of
Monroe Made a Motion

Public Content

Presentation of the 2025 Tentative Town Budget which will make it the 2025 Preliminary Town Budget.

Motion & Voting

2024-#484
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the 2025 Tentative Town Budget.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :4.8 Set Public Hearing Date: 2025 Town Budget /
Benefit Assessment Rolls

Meeting :Sep 16, 2024 - MONROE TOWN BOARD MEETING
AGENDA

Type :Action (Resolution), Discussion

Recommended Action :2024-#
BE IT RESOLVED that the Town Board of the Town of
Monroe Made a Motion to Set a Public Hearing Date: 2025
Town Budget / Benefit Assessment Rolls for October 7,
2024, at 7:00 PM or soon there-after.

Public Content

Motion & Voting

2024-#485
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Set a Public Hearing Date: 2025 Town Budget / Benefit Assessment Rolls for October 7, 2024, at 7:00 PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :	4.9 Set Public Hearing Date: Authorizing a Property Tax Levy in Excess of the Limit Established in General Municipal Law 3-C
Meeting :	Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Set a Public Hearing Date: Authorizing a Property Tax Levy in Excess of the Limit Established in General Municipal Law 3-C for October 7, 2024, at 7:00 PM or soon there-after.

Motion & Voting

2024-#486
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Set a Public Hearing Date: Authorizing a Property Tax Levy in Excess of the Limit Established in General Municipal Law 3-C for October 7, 2024, at 7:00 PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

5. Acceptance of Minutes

Subject :	5.1 Acceptance of September 3, 2024 Minutes
Meeting :	Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the September 3, 2024 Minutes.

Public Content

File Attachments

[TB 9-3-2024 DRAFT Meeting Minutes.pdf \(273 KB\)](#)

Motion & Voting

2024-#487
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the September 3, 2024 Minutes.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

6. Audit of Claims

Subject :	6.1 General Fund Abstract
Meeting :	Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #24-12 General Fund containing Check # 35684 - 35732 totaling \$507,055.87.

Public Content

File Attachments

[MonroeAbstracts 24-12.pdf \(660 KB\)](#)

Motion & Voting

2024-#488

BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #24-12 General Fund containing Check # 35684 - 35732 totaling \$507,055.87.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

6. Audit of Claims

Subject :	6.2 Escrow Fund Abstract
Meeting :	Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #24-05 Escrow Fund containing Check # 2157 - 2162 totaling \$16,827.74.

Public Content

File Attachments

[ESCROW ABSTRACTS 24-05.pdf \(305 KB\)](#)

Motion & Voting

2024-#489
BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #24-05 Escrow Fund containing Check # 2157 - 2162 totaling \$16,827.74.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

7. Budget Transfer Requests

Subject :	7.1 Budget Transfer Abstract
Meeting :	Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe approves Budget Transfer Abstract #2024-16 regarding 2024 Expenditure Adjustments totaling \$21,450

Public Content

File Attachments

[24-16.pdf \(600 KB\)](#)

Motion & Voting

2024-#490
BE IT RESOLVED that the Town Board of the Town of Monroe approves Budget Transfer Abstract #2024-16 regarding 2024 Expenditure Adjustments totaling \$21,450.

ABSTRACT OF BUDGET TRANSFERS
TOWN OF MONROE
DATE OF AUDIT: September 16, 2024
ABSTRACT 2024-16
2024 Expenditure Adjustments
DATE GL NO. DESCRIPTION Account Trans In Trans Out
9/16/2024
Internet Town Hall 1465 Orange Tpke A000-1650-4222-08 5,100.00
Unallocated insurance A000-1910-4601-00 2,600.00
Central Data Processing Equipment A000-1680-2000-00 2,500.00
Highway Garage Water A000-5132-4240-00 500.00
Highway Admin Equipment A000-5010-2000-00 500.00
Zoning Legal General & Admin B000-8020-4010-00 450.00
Zoning Education Dues & Meetings B000-8010-4189-00 450.00
Zoning IT support B000-8010-4223-00 200.00
Zoning Printing, Avertising, publications B000-8010-4102-00 200.00
Planning IT Support B000-8020-4223-00 200.00
Planning Education, Dues & Meetings B000-8020-4189-00 200.00
General Repairs Asphalt DB00-5110-4355-00 15,000.00
General Repairs Contractual DB00-5110-4500-00 15,000.00
21,450.00 21,450.00

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

8. New Business

Subject :	8.1 Town of Monroe Food Truck Festival
Meeting :	Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving the use of O&R Park for the Town of Monroe Food Truck Festival on Saturday, October 19th from 11 a.m. - 6 p.m.

Motion & Voting

2024-#491
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving the use of O&R Park for the Town of Monroe Food Truck Festival on Saturday, October 19th from 11 a.m. - 6 p.m.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

8. New Business

Subject :	8.2 Agreement for ATM Services, Town of Monroe Food Truck Festival
Meeting :	Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution authorizing the Supervisor to sign the General Agreement Pertaining to the ATM and Merchant Services for the Town of Monroe Food Truck Festival on October 19, 2024.

File Attachments

Motion & Voting

2024-#492
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution authorizing the Supervisor to sign the General Agreement Pertaining to the ATM and Merchant Services for the Town of Monroe Food Truck Festival on October 19, 2024.

Motion by Dorey Houle, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

8. New Business

Subject :	8.3 Caroline Steinhauer, Assessor's Clerk
Meeting :	Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving Caroline Steinhauer for the position of Assessor's Clerk at a starting salary of \$43,860 and a start date of September 30, 2024. Caroline qualified for this position through the Orange County Certified List of Eligibles, Examination #85288, Assessor's Clerk OC-General List.

Motion & Voting

2024-#493
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving Caroline Steinhauer for the position of Assessor's Clerk at a starting salary of \$43,860 and a start date of September 30, 2024. Caroline qualified for this position through the Orange County Certified List of Eligibles, Examination #85288, Assessor's Clerk OC-General List.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

8. New Business

Subject :	8.4 Resignation of Marci Daniel, Zoning Board of Appeals
Meeting :	Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA

Type :	Action (Resolution), Information
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Approve the Resignation of Marci Daniel, Zoning Board of Appeals effective immediately.

Public Content

File Attachments

[Letter of Resignation RE Marci Daniel ZBA Stamped_Redacted.pdf \(57 KB\)](#)

Motion & Voting

2024-#494
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Approve the Resignation of Marci Daniel, Zoning Board of Appeals effective immediately.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

8. New Business

Subject :	8.5 Zoning Board of Appeals Appointment
Meeting :	Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe Made

Public Content

Resolution to Appoint Zach Murphy to Slot #5 (ZBA) with a Term to expire 12/31/2027. Zach is currently serving on the Zoning Board of Appeals as Alternate #1, with a Term to expire 12/31/2024.

Motion & Voting

2024-#495
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution to Appoint Zach Murphy to Slot #5 (ZBA) with a Term to expire 12/31/2027. Zach is currently serving on the Zoning Board of Appeals as Alternate #1, with a Term to expire 12/31/2024.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

8. New Business

Subject : 8.6 Recycling Partnership Residential Curbside Recycling Cart Grants Program FY24

Meeting : Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution), Discussion

Recommended Action : 2024-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

File Attachments

[Recycling Partnership Residential Curbside Recycling Cart Grants Program FY24.pdf \(90 KB\)](#)

Motion & Voting

2024-#496

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept applying for the Recycling Partnership, Residential Curbside Recycling Cart Grants Program FY24.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

8. New Business

Subject : 8.7 Recycling/Shredding Event

Meeting : Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA

Type : Information

Public Content

Electronic Recycling, Shredding, and Tire Recycling will take place at the Highway Garage located at 87 Mine Rd., Monroe, NY on November 2, 2024, between 9:00AM-12:00PM.

8. New Business

Subject : 8.8 Public Sector HR Professional Services Agreement

Meeting : Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution), Discussion

Recommended Action :

2024#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution authorizing the Supervisor to sign the 2025 Professional Services Agreement with Public Sector HR forHuman Resource Consulting Services.The fee for Human Resources Consulting Services as set forth in Scope of Services above is \$9,600 per annum, to be billed at the rate of \$2,400 each calendar quarter.

File Attachments

[2025 Prof Svcs Agreement - Monroe.pdf \(617 KB\)](#)

Motion & Voting

2024-#497
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution authorizing the Supervisor to sign the 2025 Professional Services Agreement with Public Sector HR for Human Resource Consulting Services. The fee for Human Resources Consulting Services as set forth in Scope of Services above is \$9,600 per annum, to be billed at the rate of \$2,400 each calendar quarter.

Motion by Dorey Houle, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Sal Scancarello, Dorey Houle
Nay: Mary Bingham, Maureen Richardson

8. New Business

Subject :	8.9 Separation of Service
Meeting :	Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

BE IT RESOLVED that the Town Supervisor is hereby authorized to commence the separation of service process on a Town Employee (known to the Town Board) via Civil Service §§ 71 and 73 and to take any and all necessaryactions to effectuate the separationprocess.

BE IT FURTHER RESOLVED, that if a hearing is requested, the Town Board authorized the retention of William Sherwood as hearingofficer on the termspresentedto the Town Board.

Motion & Voting

2024-#498
BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution By Councilwoman Houle and seconded by Councilman Scancarello:

BE IT RESOLVED that the Town Supervisor is hereby authorized to commence the separation of service process on a Town Employee (known to the Town Board) via Civil Service §§ 71 and 73 and to take any and all necessary actions to effectuate the separation process.

BE IT FURTHER RESOLVED, that if a hearing is requested, the Town Board authorized the retention of William Sherwood as hearing officer on the terms presented to the Town Board.

Motion by Dorey Houle, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle
Nay: Maureen Richardson

8. New Business

Subject :	8.10 Request for Return of Unused Escrow Funds, Walton Terrace Agreement
Meeting :	Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discussion regarding the request for the return of the unused escrow funds from the dedication escrow agreement that was made regarding Walton Terrace.

Motion & Voting

2024-#499
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the request for the return of the unused escrow funds from the dedication escrow agreement that was made regarding Walton Terrace Homeowners Association. Amount is \$4,000.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

8. New Business

Subject :	8.11 Lake Sapphire Dam Engineering Proposal
Meeting :	Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-#

BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discussion regarding proposal for professional services submitted by Colliers Engineering & Design CT, P.C. (DBA Maser Consulting Engineering & Land Surveying) regarding a proposed dam restoration at Lake Sapphire, located in the Town of Monroe.

Motion & Voting

2024-#500

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve proposal for professional services submitted by Colliers Engineering & Design CT, P.C. (DBA Maser Consulting Engineering & Land Surveying) regarding a proposed dam restoration at Lake Sapphire, located in the Town of Monroe.

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson
2024-#500A

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion authorizing the Supervisor to sign the agreement with Colliers Engineering & Design CT, P.C. (DBA Maser Consulting Engineering & Land Surveying) for a proposed Dam Restoration at Lake Sapphire which is located in the Town of Monroe.

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

8. New Business

Subject :	8.12 Village of Monroe Tax Exemption Request, Items 3 and 4, Town Highway Budget
Meeting :	Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discuss petition submittedby the Village of Monroe Mayor and Board of Trustees on behalf of the property owners of the Village of Monroe requesting the Town Board of the Town of Monroe consider exempting Village residents from taxation related to Items 3 and 4 of the Town Highway Budget.

File Attachments

Motion & Voting

2024-#501
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Table the matter RE Village of Monroe Tax Exemption Request, Items 3 and 4, Town Highway Budget until October 7, 2024.

Motion by Supervisor -Tony Cardone, second by Maureen Richardson.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. Old Business

Subject :	9.1 Resolution RE: Petition for Zoning Text Amendments Relating to the HI District (Monroe Commons)
Meeting :	Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

File Attachments

- [Re Petition for Zoning Text Amendments Relating to the HI District 07232024.pdf \(442 KB\)](#)
- [00 Monroe Commons FEIS Notice of Completion_FINAL.pdf \(119 KB\)](#)
- [01 Monroe Commons FEIS_7-29-24.pdf \(28,553 KB\)](#)
- [04 MC Landscape Plan 05-16-24.pdf \(10,262 KB\)](#)
- [03 Monroe Commons Site Plan_6-17-24.pdf \(29,810 KB\)](#)
- [12-13-2022 Letter From US Fish and Wildlife Service.pdf \(1,897 KB\)](#)
- [Monroe Commons Findings Statement, Adopted 8-20-2024 \(signed 8-22-24\).pdf \(818 KB\)](#)
- [Monroe Commons SEQRA Findings Statement JB Affidavit.pdf \(592 KB\)](#)
- [20240912 Local Law -Revised redline version based on amended petition.pdf \(113 KB\)](#)
- [20240912 Attachment A - Bulk Table with Edits CLEAN.pdf \(95 KB\)](#)
- [20240912 Reso Monroe Commons Zoning Text Amendments from REV.pdf \(124 KB\)](#)
- [3-3340-00316_00002 \(WQ\) FINDINGS STATEMENT.pdf \(227 KB\)](#)
- [3-3340-00316_00002 \(WQ\) PERMIT.pdf \(457 KB\)](#)

Motion & Voting

2024-#502
BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Councilwoman Bingham and seconded by Supervisor Cardone:

RESOLUTION ADOPTING LOCAL LAW NO. 7 OF 2024 REGARDING

AMENDING CHAPTER 57 (ZONING), SECTIONS 57-10 (SCHEDULE OF DISTRICT REGULATIONS) AND 57-47 (METHOD OF DETERMINING OFF-STREET PARKING REQUIREMENTS) AND ADOPTING SEQRA FINDINGS IN CONNECTION WITH THE AMENDMENTS

WHEREAS, the Town Board of the Town of Monroe, New York (Town Board) from time to time reviews its laws, rules and regulations to be certain the same are consistent with all current lawful practices as well as best practices to protect the health, safety and welfare of Town residents; and

WHEREAS, the Town Board desires to adopt A LOCAL LAW AMENDING CHAPTER 57 (ZONING), SECTIONS 57-10 (SCHEDULE OF DISTRICT REGULATIONS) AND 57-47 (METHOD OF DETERMINING OFF-STREET PARKING REQUIREMENTS) (Local Law); and

WHEREAS, Monroe Nininger LLC, the owner (Petitioner), the owner of certain real property on Nininger Road (SBL 2-1-10) in the HI (Heavy Industry) zoning district (Property), petitioned the Town Board seeking amendments to certain provisions of Chapter 57 of the Town Code pertaining to the requirements for building height, parking, and lot coverage in the HI zoning district (the Zoning Text Amendments); and

WHEREAS, the Applicant has requested that the Town Board make the following Zoning Text Amendments:

- 1.Restore the maximum building height in the HI zoning district from 40 feet to 50 feet;
- 2.Include the HI zoning district in Section 57-47E of the Zoning Code (Method of determining off-street parking requirements), to empower the Planning Board to reduce the otherwise applicable parking requirements by forty percent (40%);
- 3.Amend the maximum coverage in the HI zoning district from sixty-five percent (65%) to seventy five percent (75%); and

WHEREAS, the Petitioner proposes to develop the Property with an approximately 407,819-square-foot (gross area) commercial building that will have a mix of uses (retail, office, and a 75-room hotel) and associated parking, supporting utilities, stormwater management facilities, lighting, and landscaping (Project); and

WHEREAS, the Local Law and Project is a Type I action under the State Environmental Quality Review Act (SEQRA) (Action), and the Town of Monroe Planning Board, as Lead Agency, issued a Positive Declaration in order to investigate and evaluate the potential environmental impacts of the action; and

WHEREAS, pursuant to a Scoping Document adopted on November 17, 2020, Petitioner prepared a Draft Environmental Impact Statement (DEIS) and Final Environmental Impact Statement (FEIS); and

WHEREAS, on July 16, 2024, the Planning Board accepted the FEIS as complete, and on August 20, 2024, adopted a SEQRA Findings Statement setting forth requirements, conditions, and mitigation measures that will be required of the Action; and

WHEREAS, the DEIS and FEIS examined potential impacts of the proposed Zoning Text Amendments and set forth requirements, conditions, and mitigation measures that will be required of the Action; and

WHEREAS, the Town Board, as an Involved Agency, has received and reviewed the DEIS and the FEIS, including the potential impacts and proposed mitigation measures related to the Zoning Text Amendments; and

WHEREAS, the Town Board concurs with the completed Findings of the Lead Agency, and those findings respond fully to the environmental concerns of the Town Board, and the Town Board desires to adopt all of the Lead Agency's findings, including those findings pertaining to potential impacts of the

Zoning Text Amendments; and

WHEREAS, a public hearing regarding such Local Law was opened on March 21, 2022 and such public hearing continued on April 18, 2022, July 11, 2022, September 6, 2022, September 19, 2022, October 17, 2022, and November 21, 2022 at which time such public hearing was closed; and

WHEREAS, the Local Law was referred to the Orange County Department of Planning for review under NYS General Municipal Law 239-m, which by letter dated September 6, 2022, determined the subject amendments to be a matter for local determination; and

WHEREAS, the Town Planning Board revised the subject Petition, and, by letter dated September 13, 2022, through its counsel advised the Town Board that the Planning Board recommended approval of the subject zoning amendments; and

WHEREAS, all persons interested and desiring to be heard were afforded the opportunity to do so during such public hearings.

NOW, THEREFORE, BE IT RESOLVED by the Town Board as follows:

Section 1. All WHEREAS paragraphs are incorporated herein by reference as though set forth in full.

Section 2. The Town Board hereby adopts the SEQRA Findings Statement as adopted by the Planning Board on August 20, 2024.

Section 3. The Town Board hereby adopts Local Law No. 7 of 2024 entitled, A LOCAL LAW AMENDING CHAPTER 57 (ZONING), SECTIONS 57-10 (SCHEDULE OF DISTRICT REGULATIONS) AND 57-47 (METHOD OF DETERMINING OFF-STREET PARKING REQUIREMENTS) in the form presented to the Town Board.

Section 4. The Town Clerk is hereby directed to enter said Local Law into the minutes of this meeting and in the Local Law book of the Town of Monroe, and to give due notice of the adoption of said Local Law by filing the Local Law in the Office of the Secretary of State in the State of New York.

Section 5. The Town Supervisor, and any officer, employee or consultant, as directed by the Town Supervisor, is hereby authorized to take any and all actions necessary to carry out the provisions of this resolution.

Section 6. This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor[X][][]

Dorey Houle, Councilperson[X][][]

Mary Bingham, Councilperson[X][][]

Sal Scancarello, Councilperson[X][][]

Maureen Richardson, Councilperson[X][][]

Motion by Mary Bingham, second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. Old Business

Subject :	9.2 Bald Hill
Meeting :	Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discussion regarding Bald Hill Condition #26, naming of the roads by the Town Board.

File Attachments

[Bald Hill Street Names.pdf \(77 KB\)](#)
[Bald Hill streets update Names \(1\).pdf \(9,480 KB\)](#)

Motion & Voting

2024-#503
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve the Street Names for Bald Hill as stated. Winery Woods Road is the Towns going in and turns into Winery Circle. (Hinging on them changing to Winery Circle)

Winery Woods Road
Cabernet Lane
Merlot Lane
Malbec Lane
Moscato Road
Chalkhill Lane
Gefen Lane
Alexander Lane
Concord Lane
Mayim Road
Winery Circle

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

10. Public Comment

Subject :	10.1 Rules for Public Comment
Meeting :	Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Please be advised that any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting.

TOWN OF MONROE MEETING RULES PUBLIC COMMENT PERIODS -RULE 1:Although not required by any statute or law, the Town Board shall include at least one public participation period on the Agenda for regular Town Board meetings. However, nothing shall prohibit the Town Board, by majority vote, from suspending public comment or otherwise limiting public during a regular Town Board meetings where such limitations are determined to be necessary or otherwise conducive to accomplishing the business presently before the Town Board.**RULE 2:**Public comment during the public participation period of regular Town Board meetings shall be limited to three (3) minutes per speaker and the subject matter of such public comment shall be limited to Town business. 1 Yielding time or otherwise giving time to a speaker to extend the three (3) minute period by another person shall not be permitted. Written comments may be submitted to the Town Clerk in lieu of, or in addition to, a persons oral statement during any public comment period. Such minutes shall become a Town record and the brief nature of the submitted writing may be included in Town Board minutes. However, the full text of such submissions shall not be incorporated into Town Board minutes, unless expressly authorized by resolution of the Town Board.**RULE 3:**Any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting. Where a public hearing and public comment period will occur during the same Town Board meeting, a person may sign up to speak on the topic of each and every public hearing and for public comment period consistent with the applicable time limits set forth above. For example, a speaker could speak for five (5) minutes during a public hearing and three (3) minutes during public comment at the same Town Board meeting. However, such person may not use the public hearing time to speak on matters not relevant

1 Rule 2 revised by Resolution of the Town Board on 03-06-2017 to add: and the subject matter of such public comment shall be limited to Town business. to the public hearing. Any comments made by a person made during public comment that relates to the subject of a public hearing, shall not be considered by the Town Board as part of such public hearing nor made part of the public hearing record. The only public comment to be accepted by the Town Board outside of a public hearing shall be written comments received during the time period set by the Town Board for such purpose.**RULE 4:**If a sign-in sheet is not available, a person may raise his/her hand to speak duringthe public participation period and/or public hearing and may speak during such public comment period/public hearing upon recognition of the Supervisor or Presiding Officer.**RULE 5:** Any person speaking during public comment or a public hearing, when recognized by the Presiding Officer, shall approach the podium for such purpose and state his or her name, the street and municipality where he /she resides resides, and if applicable, his/her group or entity affiliation.**RULE 6:**Town Board members shall not respond to a person speaking during the public comment period unless and until all persons desiring to speak during the Public comment period have finished speaking. At such time as all speakers have finished speaking during such public comment period, each Town Board member shall be allotted up to three (3) minutes in total to respond to any questions posed or to provide relevant information in response to the collective comments and questions of the public comment speakers.**RULE 7:**Town Board members shall not attempt to answer questions during the time that a speaker is presenting during public comment. Town Board members will note any questions asked and may respond to the speaker at the conclusion of the speakers publiccomments.**PUBLIC HEARINGS RULE 8:**Public comment during a Public Hearing shall be limited to five (5) minutes per speaker. In the event that a speaker is the subject of the Public Hearing or has a significant interest in the matter different from that of the general public, such speaker shall, upon approval of the Town Board, be allowed up to the (10) minutes during a public hearing. Yielding time or otherwise giving time to a speaker to extend their permissible time limit by another person shall not be permitted.**RULE 9:**Members of the public, other than those called as witnesses by the parties, shall not be permitted to speak during public hearings concerning the removal/discipline of a Town Officer or employee as such hearings shall be limited to presentation of evidenceand related submissions by Town representatives and the Town Officer or employee subject to removal/discipline. Time limits during a public hearing concerning the removal/discipline of a Town Officer or employee shall not be applicable as such proceeding shall follow any applicable statute, rule or

regulation and shall otherwise be overseen by the hearing officer or presiding officer.**RULE 10:**In the case of a public hearing, prior to the close or continuation of the public hearing, Town Board members may be allotted up to five (5) minutes each to respond to questions or otherwise provide relevant information in response to specific comments made by speakers during that session of the public hearing. Further, prior to the close of the public portion of the public hearing, each Town Board member may be allotted up to eight (8) minutes to speak on the issue that is the subject of the Public hearing. However, where the public hearing concerns removal of a Town Officer or employee, Town Board members, if the body making a determination, shall not speak regarding the merits of the proceedings until after the close of the public hearing when deliberations on removal/discipline have commenced.**RULE 11:**Written submissions related to public hearings must be made before the close of the public hearing as such time is set by the Town Board.**GENERAL RULES**

APPLICABLE TO ALL PUBLIC MEETINGS AND HEARINGS**RULE 12:**The Town Clerk shall act as the timekeeper or the Town Board may designate another person to be the timekeeper.**RULE 13:**Members of the Town Board, speakers and audience members must observe proper decorum at all times. Any statements made during any part of the meeting or during a public hearing by the Supervisor, members of the Town Board, town officials or employees, or members of the general public shall not involve personal, impertinent, or slanderous attacks on individuals, regardless of whether the individual so attacked is an elected official, a town official or employee, or a member of the general public.**RULE 14:**Neither speakers, nor Town Board members shall use public comment periods or other time during such meeting for political campaigning purposes, including promoting their candidacy or speaking out against another candidate. However, nothing shall prohibit a candidate from speaking on an Town-related issue merely because he or she is a candidate for political office.**RULE 15:**Pursuant to New York State Town Law, the Town Supervisor or Presiding Officer shall control the Town Board meeting. The use of profane, vulgar, inflammatory, threatening, abusive, or disparaging language or racial or ethnic slurs directed at the Supervisor, members of the Town Board, meeting attendees shall not be tolerated and the Town Supervisor shall address any such incidents. Further, any statements, regardless of the nature of the statement, made by a person attending the meeting which is not made during such persons authorized speaking time shall not be tolerated and the Town Supervisor shall address any such incidents. The Town Board has a right to protect itself from disturbance from attendees at a meeting and may order, by majority vote, removal of an attendee, or there Presiding Officer direct removal of an attendee on his own. Removal at the direction of the Presiding Officer is subject to appeal of another Town Board member, but not to appeal of the attendee. Such appeal is not debatable.**RULE 16:**In circumstances where the Supervisor/Presiding Officer is not attempting to exert control over the meeting, is temporarily absent, or is the source of the present disorder at the meeting and is failing to preside over the meeting, such Supervisor/Presiding Officer may then be deemed absent as the Presiding Officer by approval of a majority of the Town Board. In such case, a Town Board member may make a motion to suspend the Rules and appoint the Acting Supervisor to take over the role of Presiding Officer until such time as the Supervisor or original Presiding Officer is able to properly return to performing his/her role as Presiding Officer. If the Acting Supervisor is determined to be absent for presiding purposes, the Town Board member making such motion shall propose another Town Board member to act as the Presiding Officer during the absence of the Supervisor/original Presiding Officer.**RULE 17:**Comments by speakers must be addressed to the Town Board and shall not be addressed to the audience. Further, attendees may not address the Town Board unless first recognized by the Supervisor or Presiding Officer.**RULE 18:**Discussion and exchanges between active speakers and attendees/audience members of the public meeting or hearing are prohibited. A speaker may, however, when properly recognized, state agreement or disagreement with the views of prior speakers in his /her comments directed to the Town Board.**RULE 19:**Banners or other signs are not permitted in the meeting room unless, nor shall distribution of flyers within the meeting room be permitted. Nothing shall prohibit a person from holding a lawful sign or handing out flyers outside of the meeting location.**RULE 20:**If the Supervisor or Presiding Officer fails to enforce the rules set forth herein, any member of the Town Board may move to require him or her to do so, and an affirmative vote of the majority of the Town Board shall require him or her to do so. Any decision by the Presiding Officer relating to enforcement of the rules set forth herein may be appealed and subsequently overturned by a vote of the majority of Town Board members. Such appeal may be raised by a Town Board member or the affected attendee if properly recognized.**RULE 21:**Any person who disregards the directives of the Supervisor or the Presiding Officer in enforcing the rules or who generally conducts himself or herself in a boisterous or inappropriate manner while addressing the Town Board thereby disturbs the peace at a such meeting and will be barred from further participation and shall forfeit any balance of time remaining for his or her comments.**RULE 22:**If a speaker who has violated these rules refuses to step down or to refrain from committing/ continuing such violation(s), the Supervisor or the

Presiding Officer may direct the individual to leave the meeting room. If the individual declines and/or refuses to leave the meeting room, the Supervisor or Presiding Officer may request the individual to be removed from the meeting room and charged with disorderly conduct as per the New York State Penal Law. The Supervisor's determination is subject to the appeal provisions set forth above as well as the absence of the Supervisor /Presiding Officer provisions of these rules. The Town Board may, by resolution, designate the person who will sign the supporting deposition and/or Court Information document charging the removed person with Disorderly Conduct.

RULE 23: The following provisions, as modified herein, of Rule 49 of Roberts Rules concerning Small Boards shall apply to the Town Board of the Town of Monroe: a. Members may raise a hand or asked to be recognized, instead of standing when seeking to obtain the floor and may remain seated when making motions or speaking. b. The Presiding Officer need not rise while putting questions to a vote. c. The Presiding Officer may without leaving the chair speak in informal discussions and in debate and may vote on all questions as provided for by Code or law.

RULE 24: While there is no statute or applicable regulation that requires an Meeting Agenda to be prepared for Town Board meetings, the Town Board desires to have an Agendas prepared and distributed prior to Town Board meetings. The order of business at regular Town Board meetings shall be as follows: 1. REGULAR MEETING a. Call to Order; Pledge of Allegiance b. Approval of Minutes c. Upcoming Meeting Dates & General Announcements 2. SPECIAL ORDERS 3. DEPARTMENTAL MONTHLY REPORTS (Alphabetical Order) 4. OLD BUSINESS 5. NEW BUSINESS 6. PUBLIC COMMENT 7. EXECUTIVE SESSION (If necessary) 8. ADJOURNMENT

A Board member seeking to take up a matter out of order on the agenda or to introduce a new item of business may may request such change on consent of the Town Board, or may (if consent is denied or the member expects the matter to be contested make a motion to suspend the rules for such purpose, identifying the requested change to the Agenda or the new business to be raised. Upon approval of the majority of the Town Board, such business may be taken up immediately by the Town Board. The Presiding Officer shall prepare and cause to be distributed, Town Board meeting Agendas, in conformance with the Order of Business, as applicable. Pursuant to Roberts Rules, the Agenda distributed in advance to the Town Board is not binding on the Town Board, except as to the Order of Business set forth above. However, as set forth above, the Meeting Agenda, including the Order of Business and specific Agenda items may be modified upon approval of a majority of the Town Board. The Presiding Officer will announce each Agenda item as it is reached on the Agenda (or amended Agenda). Prior to the business being taken up, a member may move to to lay the matter on the table, postpone the matter or refer it to a committee.

RULE 25: Recesses may be taken for a stated period of time either upon consent, without objection, or upon approval of a motion by a Town Board member.

RULE 26: These Town Board Rules may be amended by a Resolution of the Town Board approved by a majority of the Town Board.

RULE 27: The above rules shall take effect at the next ensuing meeting of the Town Board following the adoption of these rules.

RULE 28: The Presiding Officer, or any Town Board member may request an interpretation of these Rules from the Town Attorney. A current copy of these Town of Monroe Meeting Rules shall be maintained by the Town Clerk and be made available to the public.

6. This Resolution shall be effective immediately. The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows: Yea Nay Abstain Absent Harley Doles, Supervisor [] [] [] [X] Anthony Cardone, Acting Supervisor [X] [] [] [] Gerard McQuade, Councilman [] [X] [] [] Michael McGinn, Councilman [X] [] [] [] Richard Colon, Councilman [X] [] [] [] The Resolution was thereupon duly adopted.

TOWN OF MONROE TOWN BOARD MEETING RULES History of adoption and amendments. February 27, 2017: Town Board Rules adopted by Resolution of the Town Board. March 6, 2017: Rule 2 amended by Resolution of the Town Board to add: and the subject matter of such public comment shall be limited to Town business.

10. Public Comment

Subject :	10.2 Public Comment
Meeting :	Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

The following spoke during Public Comment. To hear their comments, and Town Board members responses, please go on-line to Board Doc'sVideo Clip #10.2,

11. Possible motion to adjourn to Executive and or/ Attorney Client Session

Subject :	11.1 Enter into Executive Session
Meeting :	Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2024-# BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to enter into an Executive Session to discuss

Motion & Voting

2024-#504

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to enter into an Executive Session to discuss Personnel and Attorney Client.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

12. Return to Regular Meeting

Subject :	12.1 Return to Regular Meeting
Meeting :	Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2024-# BE IT RESOLVED, that the Town Board of the Town of Monroe approves to return to regular session.

Motion & Voting

2024-#505

BE IT RESOLVED, that the Town Board of the Town of Monroe approves to return to regular session.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

13. Adjournment

Subject :	13.1 Adjournment of Meeting
-----------	-----------------------------

Meeting :	Sep 16, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of September 16, 2024, at

Public Content

Motion & Voting

2024-#506

BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of September 16, 2024, at 9:29PM.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson