

Tuesday, September 6, 2022
MONROE TOWN BOARD MEETING AGENDA

TOWN OF MONROE, NEW YORK
TOWN HALL
1465 ORANGE TURNPIKE
MONROE, NEW YORK
7:00 PM

1. Call to Order

Subject :	1.1 Pledge to the Flag
Meeting :	Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information, Procedural

Public Content

I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

2. Motion to Open Town Board Meeting

Subject :	2.1 Motion to Open Town Board Meeting of September 6, 2022
Meeting :	Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-#427 BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of September 6, 2022 at

Public Content

File Attachments

[2022 Town Board Meeting Schedule.pdf \(111 KB\)](#)

Motion & Voting

2022-#427

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of September 6, 2022 at 7:00 PM.

Motion by Mike McGinn, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Dorey Houle

3. Community Announcements

Subject :	3.1 Monroe Cheese Festival
Meeting :	Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

The Monroe Cheese Festival will return after a hiatus on Saturday, September 10th in the downtown area of the Village of Monroe. 11:00 AM-7:00 PM.

File Attachments

[Cheese Festival.jpg \(203 KB\)](#)

3. Community Announcements

Subject :	3.2 Village of Monroe 9/11 Memorial Service
Meeting :	Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

4. Public Hearing

Subject :	4.1 Motion to Open the Continuation of the Public Hearing to Consider the Adoption of Local Law E-V1 2022 Amending the Town Code Regarding Sewer Use and Access
Meeting :	Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing to Consider the Adoption of Local Law E-V1

Public Content

The following signed up to speak during Public Comment for the Continuation of the Public Hearing to Consider the Adoption of Local Law E-V1 2022 Amending the Town Code Regarding Sewer Use and Access. To hear their comments, and Town Board responses, please go on-line to Board Docs Video Clip #4.1,

File Attachments

[Notice of Public Hearing - Sewer Use.docx.pdf \(65 KB\)](#)
[Monroe Sewer Laws 220418.pdf \(148 KB\)](#)
[feafpart1 for Sewer Laws 220418.pdf \(1.087 KB\)](#)
[feafpart2 for Sewer Law 220414.pdf \(1.066 KB\)](#)
[feafpart3 and Neg Dec for Sewer Law 220414.pdf \(530 KB\)](#)
[Monroe Sewer Laws 220512.docx \(31 KB\)](#)

Motion & Voting

2022-#428

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing to Consider the Adoption of Local Law E-V1 2022 Amending the Town Code Regarding Sewer Use and Access.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Dorey Houle

4. Public Hearing

Subject :	4.2 Possible Motion to Keep Open the Continuation of the Public Hearing to Consider the Adoption of Local Law E-V1 2022 Amending the Town Code Regarding Sewer Use and Access
Meeting :	Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing to Consider the Adoption of Local Law E-V1 2022 Amending the Town Code Regarding Sewer Use and Access until _____ at 7:00 PM or soon there-after.

Public Content

Motion & Voting

2022-#429

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Close the Continuation of the Public Hearing to Consider the Adoption of Local Law E-V1 2022 Amending the Town Code Regarding Sewer Use and Access keeping Written Comment Open until September 16, 2022. Written Comments will be sent to Town Clerk.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Dorey Houle

4. Public Hearing

Subject :	4.3 Motion to Open the Continuation of the Public Hearing Regarding Proposed Amendments to Local Law E-V1 2021 Amending Chapter 57 (ZONING) to establish a Two-Family Dwelling Overlay for the area of the Town of Monroe North of Route 17 (210812)
Meeting :	Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing Regarding Proposed Amendments to A Local Law E-V1 2021 Amending Chapter 57 (Zoning) to establish a Two-Family Dwelling Overlay for the area of the Town of Monroe North of Route 17 (210812).

Public Content

The followingsigned up to speak during Public Comment for the Continuation of the Public Hearing Regarding Proposed Amendments to Local Law E-V1 2021 Amending Chapter 57 (ZONING) to establish a Two-Family Dwelling Overlay for the area of the Town of Monroe North of Route 17 (210812). To hear their comments, and Town Board responses, please go on-line to Board Docs Video Clip #4.3,

File Attachments

[Proposed Amendments to LL Amending Ch. 57 \(Zoning\) to Establish a Two-Family Dwelling Overlay for the Area of the T.O.M. No. of Rt. 17.pdf \(159 KB\)](#)

[Public Hearing Notice-Proposed Amendments to a Local Law Amending Ch. 57 \(Zoning\) to Establish a Two-Family Dwelling Overlay for the Area of the T.O.M. No. of Rt. 17.pdf \(25 KB\)](#)

[MOT07-22M LOCAL LAW 2 FAM DWELLING.pdf \(123 KB\)](#)

Motion & Voting

2022-#430

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing Regarding Proposed Amendments to Local Law E-V1 2021 Amending Chapter 57 (Zoning) to establish a Two-Family Dwelling Overlay for the area of the Town of Monroe North of Route 17 (210812).

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Dorey Houle

4. Public Hearing

Subject : 4.4 Possible Motion to Keep Open the Continuation of the Public Hearing Regarding Proposed Amendments to Local Law E-V1 2021 Amending Chapter 57 (Zoning) to establish a Two-Family Dwelling Overlay for the area of the Town of Monroe North of Route 17 (210812)

Meeting : Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution)

Recommended Action : 2022-#
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing Regarding Proposed Amendments to A Local Law E-V1 2021 Amending Chapter 57 (Zoning) to establish a Two-Family Dwelling Overlay for the area of the Town of Monroe North of Route 17 (210812) until _____ at 7:00 PM or soon there-after.

Public Content

Motion & Voting

2022-#431

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing Regarding Proposed Amendments to Local Law E-V1 2021 Amending Chapter 57 (Zoning) to establish a Two-Family Dwelling Overlay for the area of the Town of Monroe North of Route 17 (210812) until September 19, 2022 at 7:30 PM or soon there-after.

Motion by Mike McGinn, second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Dorey Houle

4. Public Hearing

Subject : 4.5 Motion to Open the Continuation of the Public Hearing for Proposed Arrow Park Water District

Meeting : Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution), Discussion

Recommended Action : 2022-#
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing for Proposed Arrow Park Water District.

Public Content

The followingsigned up to speak during Public Comment regarding the Continuation of the Public Hearing for Proposed Arrow Park Water District. To hear their comments, and Board Members responses, please go on-line to Board Docs Video Clip #4.5,

Motion & Voting

2022-#432

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing for Proposed Arrow Park Water District.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Dorey Houle

4. Public Hearing

Subject :	4.6 Possible Motion to Keep Open the Continuation of the Public Hearing for Proposed Arrow Park Water District
Meeting :	Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing for Proposed Arrow Park Water District until _____ at 7:00 PM or soon there-after.

Public Content

Motion & Voting

2022-#433

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing for Proposed Arrow Park Water District until October 17, 2022 at 7:00 PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Dorey Houle

4. Public Hearing

Subject :	4.7 Motion to Open the Continuation of the Public Hearing to Consider the Adoption of Local Law A-V1 2022 to Amend Ch. 57 (Zoning) Concerning the Heavy Industry Zone (Proposed Amendments to the HI Zone)
Meeting :	Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion

Recommended Action :

2022-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing to Consider the Adoption of Local Law A-V1 2022 to Amend Ch. 57 (Zoning) Concerning the Heavy Industry Zone (Proposed Amendments to the HI Zone).

Public Content

The followingsigned up to speak during Public Comment for the Continuation of the Public Hearing to Consider the Adoption of Local Law A-V1 2022 to Amend Ch. 57 (Zoning) Concerning the Heavy Industry Zone (Proposed Amendments to the HI Zone). To hear their comments, and Board Members responses, please go on-line to Board Docs Video Clip #4.7,

File Attachments

[PUBLIC HEARING Notice - HI Zone.docx.pdf \(67 KB\)](#)

Motion & Voting

2022-#434

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing to Consider the Adoption of Local Law A-V1 2022 to Amend Ch. 57 (Zoning) Concerning the Heavy Industry Zone (Proposed Amendments to the HI Zone).

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Dorey Houle

4. Public Hearing

Subject :	4.8 Possible Motion to Keep Open the Continuation of the Public Hearing A-V1 2022 to Consider the Adoption of Local Law to Amend Ch. 57 (Zoning) Concerning the Heavy Industry Zone (Proposed Amendments to the HI Zone)
Meeting :	Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing A-V1 2022 to Consider the Adoption of Local Law to Amend Ch. 57 (Zoning) Concerning the Heavy Industry Zone (Proposed Amendments to the HI Zone) until _____ at 7:00 PM or soon-there-after.

Public Content

Motion & Voting

2022-#435

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing A-V1 2022 to Consider the Adoption of Local Law to Amend Ch. 57 (Zoning) Concerning the Heavy Industry Zone (Proposed Amendments to the HI Zone) until September 19, 2022 at 7:30 PM or soon-there-after.

Motion by Mike McGinn, second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Dorey Houle

4. Public Hearing

Subject :	4.9 Motion to Open the Continuation of the Public Hearing to Consider the Adoption of Local Law F-V1 2022 to Establish a Registry of all Rental Properties in the Town
Meeting :	Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2022-# BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing to Consider the Adoption of Local Law F-V1 2022 to Establish a Registry of all Rental Properties in the Town.

Public Content

The following residents signed up to speak regarding thePublic Hearing to Consider the Adoption of Local Law F-V1 2022 to Establish a Registry of all Rental Properties in the Town. To hear their comments, and Board Members responses, please go on-line to Board Doc's Video Clip #4.9,

File Attachments

[Notice of Public Hearing - Rental Registry.docx \(13 KB\)](#)

[20220617 Revised Draft Local Law Rental Registry v2.pdf \(188 KB\)](#)

Motion & Voting

2022-#436

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing to Consider the Adoption of Local Law F-V1 2022 to Establish a Registry of all Rental Properties in the Town.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Dorey Houle

4. Public Hearing

Subject :	4.10 Possible Motion to Keep Open the Continuation of the Public Hearing to Consider the Adoption of Local Law F-V1 2022 to Establish a Registry of all Rental Properties in the Town
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Meeting : Sep 6, 2022 - MONROE TOWN BOARD MEETING
AGENDA

Type : Action (Resolution)

Recommended Action : 2022-#
BE IT RESOLVED, that the Town Board of the Town of
Monroe Made a Motion to Keep Open the Public Hearing to
Consider the Adoption of Local Law F-V1 2022 to Establish
a Registry of all Rental Properties in the Town until _____
at 7:00 PM or soon there-after.

Public Content

Motion & Voting

2022-#437
BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Keep Open the
Public Hearing to Consider the Adoption of Local Law F-V1 2022 to Establish a Registry of all Rental
Properties in the Town until September 19, 2022 at 7:30 PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Dorey Houle

5. Acceptance of Minutes

Subject : 5.1 Acceptance of August 15, 2022 Minutes

Meeting : Sep 6, 2022 - MONROE TOWN BOARD MEETING
AGENDA

Type : Action (Resolution)

Recommended Action : 2022-#
BE IT RESOLVED that the Town Board of the Town of
Monroe Made a Motion to accept the August 15, 2022
Minutes.

Public Content

File Attachments

[TB 8-15-2022 DRAFT Meeting Minutes.pdf \(490 KB\)](#)

Motion & Voting

2022-#438
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the August 15,
2022 Minutes.

Motion by Mary Bingham, second by Supervisor -Tony Cardone.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Dorey Houle

5. Acceptance of Minutes

Subject :	5.2 Acceptance of August 25, 2022 Minutes
Meeting :	Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the August 25, 2022 Minutes.

Public Content

File Attachments

[TB 8-25-2022 DRAFT Meeting Minutes.pdf \(144 KB\)](#)

Motion & Voting

2022-#439

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the August 25, 2022 Minutes.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Dorey Houle

6. Audit of Claims

Subject :	6.1 General Fund Abstract
Meeting :	Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-# BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #22-14 General Fund containing Check # 29061 - 29151 totaling \$766,231.04.

Public Content

File Attachments

[MonroeAbstracts September 6 2022.pdf \(163 KB\)](#)

Motion & Voting

2022-#440

BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #22-14 General Fund containing Check # 29061 - 29151 totaling \$766,231.04.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Dorey Houle

7. New Business

Subject :	7.1 Lake Sapphire Drainage District
Meeting :	Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2022-# BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2022-#441

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to approve Task Order 22-12 not to exceed \$3,500 for work on Lake Sapphire Drainage District Dam Study and Report.

Motion by Mary Bingham, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Dorey Houle

7. New Business

Subject :	7.2 John Scherne Resignation, Highway Superintendent
Meeting :	Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2022-# BE IT RESOLVED, that the Town Board of the Town of Monroe accepts the resignation of John Scherne, Highway Superintendent effective September 15, 2022.

Public Content

Motion & Voting

2022-#442

BE IT RESOLVED, that the Town Board of the Town of Monroe accepts the resignation of John Scherne, Highway Superintendent effective September 15, 2022.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Dorey Houle

7. New Business

Subject :	7.3 Highway Superintendent Appointment
Meeting :	Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2022-# BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2022-#443

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Appoint James A. Patterson Jr. as Town of Monroe Highway Superintendent effective September 15, 2022 with a term to expire 12-31-2023.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Dorey Houle

7. New Business

Subject :	7.4 Joseph Mancuso, Retirement, Recreation Director, Smith's Clove Park
Meeting :	Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2022-# BE IT RESOLVED, that the Town Board of the Town of Monroe accepts the retirement of Joseph Mancuso, Recreation Director, Smith's Clove Park, effective August 31, 2022.

Public Content

Motion & Voting

2022-#444

BE IT RESOLVED, that the Town Board of the Town of Monroe accepts the retirement of Joseph Mancuso, Recreation Director, Smith's Clove Park, effective August 31, 2022.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Dorey Houle

7. New Business

Subject : 7.5 Joseph Mancuso, Retiree Medical Insurance
Meeting : Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type : Discussion, Information

Public Content

7. New Business

Subject : 7.6 Christopher Rand, Heavy Equipment Operator, Highway Department
Meeting : Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution), Discussion
Recommended Action : 2022-#
BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Discussion regarding the hiring of Christopher Rand for the position of Heavy Equipment Operator, Highway Department, at a salary of \$29.66 per hour. Anticipated start date is September 19, 2022. Christopher has been pre-approved for employment by the Orange County Department of Human Resources.

Motion & Voting

2022-#445

BE IT RESOLVED, that the Town Board of the Town of Monroe to approve hiring Christopher Rand for the position of F/T Heavy Equipment Operator, Highway Department, at a salary of \$29.66 per hour. Anticipated start date is September 19, 2022. Christopher has been pre-approved for employment by the Orange County Department of Human Resources.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Dorey Houle

7. New Business

Subject : 7.7 Motion to Approve General Code Estimate to Update Town Code to Include Local Law 5/2022
Meeting : Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA

Type :	Action (Resolution)
Recommended Action :	2022-# BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2022-#446

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to approve General Code Estimate to update Town Code to include Local Law 5/2022 (Amending the Special Use Permit Requirement Applicable to Hotels). Estimate is between \$565.00-\$665.00. Not to exceed \$665.00.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Dorey Houle

7. New Business

Subject :	7.8 2023/2024 Diligent Renewal Quote/Updated Contract (Board Docs)
Meeting :	Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-# BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2022-#447

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Approve 2023/2024 Diligent Renewal Quote/Updated Contract (Board Docs) in the amount of \$18,900.00.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Dorey Houle

7. New Business

Subject :	7.9 Town of Monroe Electronic Recycling/Shredding /Tire Recycling Day
Meeting :	Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information

Recommended Action :

2022-#

BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

The next Town of Monroe Electronic Recycling/Shredding/Tire Recycling Event will take place on October 29th from 9 a.m.-12 p.m. at the Town of Monroe Highway Garage parking lot located at 87 Mine Road, Monroe, NY.

File Attachments

[2022 Electronic, Shredding, and Tire Recycling Day.docx.pdf \(258 KB\)](#)

Motion & Voting

2022-#448

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to approve Town of Monroe Electronic Recycling/Shredding/Tire Recycling Event. The event will take place on October 29th from 9 a.m.-12 p.m. at the Town of Monroe Highway Garage parking lot located at 87 Mine Road, Monroe, NY. Shredding will be done by Confidential Shredding. Electronics Recycling will be done by Upcycle USA (Marangi). Upcycle cost \$750.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Dorey Houle

7. New Business

Subject :	7.10 Town of Monroe Dog Enumeration
Meeting :	Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

7. New Business

Subject :	7.11 Garage Sale to Benefit Monroe Lakeside Fire & Rescue Company
Meeting :	Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2022-# BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Discussion regarding request submitted by Town of Monroe resident Laura Ippolito for the use of the Town Hall parking lot for a garage sale to benefit Lakeside Fire & Rescue. Requested event date is Saturday, September 24, 2022 with a rain date of Sunday, September 25, 2022.

Motion & Voting

2022-#449

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to approve request submitted by Town of Monroe resident Laura Ippolito for the use of the Town Hall parking lot for a garage sale to benefit Lakeside Fire & Rescue. Requested event date is Saturday, September 24, 2022 with a rain date of Sunday, September 25, 2022. Town will get Permit from the Village. Lakeside Fire & Rescue will provide Certificate of Insurance, listing us as Additional Insured.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Dorey Houle

7. New Business

Subject :	7.12 Tax Collector to issue check from Town Tax Accounts to Town of Monroe to cover Penalties, Returned Check Fees, and Second Notice Fees
Meeting :	Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

7. New Business

Subject :	7.13 Water District 1 Pressure Tank
Meeting :	Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

Discussion regarding Water District 1 Pressure Tank.

7. New Business

Subject :	7.14 ZBA Escrow Refund
Meeting :	Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA

Type :

Action (Resolution), Discussion

Recommended Action :

2022-#

BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Department: Planning and Zoning Board

Name: Norinne McSweeney

Request: Return of unused escrow funds

Date of Request: August 31, 2022

Comments: Mr. & Mrs. Szulc were before the Zoning Board of Appeals for an area variance. The variance was approved. All fees have been paid to Ferrick Nuggent & MacCartney. I am asking for the balance of the escrow in the amount of \$1,303.96 be returned to Mr. & Mrs. Szulc. I have attached a copy of the project escrow account.

Thank you

Norinne

File Attachments

[return of escrow Szulc.pdf \(139 KB\)](#)

Motion & Voting

2022-#450

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to return the balance of Mr. & Mrs. Szulc's Escrow in the amount of \$1,303.96 regarding an area variance. The variance was approved. All fees have been paid to Ferrick Nuggent & MacCartney.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Dorey Houle

8. Old Business

Subject :

8.1 Task Orders WD No. 14, WIIA Grant

Meeting :

Sep 6, 2022 - MONROE TOWN BOARD MEETING
AGENDA

Type :

Action (Resolution), Discussion

Recommended Action :

2022-#

BE IT RESOLVED, that the Town Board of the Town of Monroe

Motion & Voting

2022-#451

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion authorizing the Supervisor to sign Task Order #22-11 with McGoey Hausser Edsal RE WD No. 14, WIIA Grant in the amount of \$2,500.00.

Motion by Mary Bingham, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Dorey Houle

8. Old Business

Subject :	8.2 Town e-Code Regarding Tree Preservation
Meeting :	Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

Discussion regarding Town e-Code related to tree preservation.

<https://ecode360.com/33110739?highlight=tree.trees&searchId=12356242435550419#33110712>

8. Old Business

Subject :	8.3 Out of District Water User Agreement
Meeting :	Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

The Out of District Water User Agreement for 16 Mercury Avenue has been forwarded to the resident for signature.

8. Old Business

Subject :	8.4 John Seeley, Zoning Board of Appeals
Meeting :	Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2022-# BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Correction to Term of Expiration RE Resolution approving appointment of current Zoning Board of Appeals member John Seeley, Slot #4, term expiration of 12/31/2023. Term expiration was incorrectly noted as 12/31/2022 on previous resolution.

Motion & Voting

2022-#452

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion RE the correction to Term of Expiration for appointment of current Zoning Board of Appeals member John Seeley, Slot #4, term expiration of 12/31/2023.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Dorey Houle

8. Old Business

Subject :	8.5 Ch. 23 of the Town of Monroe Code RE: Building Construction Administration
Meeting :	Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

9. Public Comment

Subject :	9.1 Rules for Public Comment
Meeting :	Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Please be advised that any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting.

TOWN OF MONROE MEETING RULES PUBLIC COMMENT PERIODS -RULE 1:Although not required by any statute or law, the Town Board shall include at least one public participation period on the Agenda for regular Town Board meetings. However, nothing shall prohibit the Town Board, by majority vote, from suspending public comment or otherwise limiting public during a regular Town Board meetings where such limitations are determined to be necessary or otherwise conducive to accomplishing the business presently before the Town Board.**RULE 2:**Public comment during the public participation period of regular Town Board meetings shall be limited to three (3) minutes per speaker and the subject matter of such public comment shall be limited to Town business. 1 Yielding time or otherwise giving time to a speaker to extend the three (3) minute period by another person shall not be permitted. Written comments may be submitted to the Town Clerk in lieu of, or in addition to, a persons oral statement during any public comment period. Such minutes shall become a Town record and the brief nature of the submitted writing may be included in Town Board

minutes. However, the full text of such submissions shall not be incorporated into Town Board minutes, unless expressly authorized by resolution of the Town Board.**RULE 3:**Any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting. Where a public hearing and public comment period will occur during the same Town Board meeting, a person may sign up to speak on the topic of each and every public hearing and for public comment period consistent with the applicable time limits set forth above. For example, a speaker could speak for five (5) minutes during a public hearing and three (3) minutes during public comment at the same Town Board meeting. However, such person may not use the public hearing time to speak on matters not relevant

1 Rule 2 revised by Resolution of the Town Board on 03-06-2017 to add: and the subject matter of such public comment shall be limited to Town business. to the public hearing. Any comments made by a person made during public comment that relates to the subject of a public hearing, shall not be considered by the Town Board as part of such public hearing nor made part of the public hearing record. The only public comment to be accepted by the Town Board outside of a public hearing shall be written comments received during the time period set by the Town Board for such purpose.**RULE 4:**If a sign-in sheet is not available, a person may raise his/her hand to speak during the public participation period and/or public hearing and may speak during such public comment period/public hearing upon recognition of the Supervisor or Presiding Officer.**RULE 5:** Any person speaking during public comment or a public hearing, when recognized by the Presiding Officer, shall approach the podium for such purpose and state his or her name, the street and municipality where he /she resides, and if applicable, his/her group or entity affiliation.**RULE 6:**Town Board members shall not respond to a person speaking during the public comment period unless and until all persons desiring to speak during the Public comment period have finished speaking. At such time as all speakers have finished speaking during such public comment period, each Town Board member shall be allotted up to three (3) minutes in total to respond to any questions posed or to provide relevant information in response to the collective comments and questions of the public comment speakers.**RULE 7:**Town Board members shall not attempt to answer questions during the time that a speaker is presenting during public comment. Town Board members will note any questions asked and may respond to the speaker at the conclusion of the speakers public comments.**PUBLIC HEARINGS RULE 8:**Public comment during a Public Hearing shall be limited to five (5) minutes per speaker. In the event that a speaker is the subject of the Public Hearing or has a significant interest in the matter different from that of the general public, such speaker shall, upon approval of the Town Board, be allowed up to the (10) minutes during a public hearing. Yielding time or otherwise giving time to a speaker to extend their permissible time limit by another person shall not be permitted.**RULE 9:**Members of the public, other than those called as witnesses by the parties, shall not be permitted to speak during public hearings concerning the removal/discipline of a Town Officer or employee as such hearings shall be limited to presentation of evidence and related submissions by Town representatives and the Town Officer or employee subject to removal/discipline. Time limits during a public hearing concerning the removal/discipline of a Town Officer or employee shall not be applicable as such proceeding shall follow any applicable statute, rule or regulation and shall otherwise be overseen by the hearing officer or presiding officer.**RULE 10:**In the case of a public hearing, prior to the close or continuation of the public hearing, Town Board members may be allotted up to five (5) minutes each to respond to questions or otherwise provide relevant information in response to specific comments made by speakers during that session of the public hearing. Further, prior to the close of the public portion of the public hearing, each Town Board member may be allotted up to eight (8) minutes to speak on the issue that is the subject of the Public hearing. However, where the public hearing concerns removal of a Town Officer or employee, Town Board members, if the body making a determination, shall not speak regarding the merits of the proceedings until after the close of the public hearing when deliberations on removal/discipline have commenced.**RULE 11:**Written submissions related to public hearings must be made before the close of the public hearing as such time is set by the Town Board.**GENERAL RULES APPLICABLE TO ALL PUBLIC MEETINGS AND HEARINGS RULE 12:**The Town Clerk shall act as the timekeeper or the Town Board may designate another person to be the timekeeper.**RULE 13:**Members of the Town Board, speakers and audience members must observe proper decorum at all times. Any statements made during any part of the meeting or during a public hearing by the Supervisor, members of the Town Board, town officials or employees, or members of the general public shall not involve personal, impertinent, or slanderous attacks on individuals, regardless of whether the individual so attacked is an elected official, a town official or employee, or a member of the general public.**RULE 14:**Neither speakers, nor Town Board members shall use public comment periods or other time during such meeting for political campaigning

purposes, including promoting their candidacy or speaking out against another candidate. However, nothing shall prohibit a candidate from speaking on an Town-related issue merely because he or she is a candidate for political office.**RULE 15:**Pursuant to New York State Town Law, the Town Supervisor or Presiding Officer shall control the Town Board meeting. The use of profane, vulgar, inflammatory, threatening, abusive, or disparaging language or racial or ethnic slurs directed at the Supervisor, members of the Town Board, meeting attendees shall not be tolerated and the Town Supervisor shall address any such incidents. Further, any statements, regardless of the nature of the statement, made by a person attending the meeting which is not made during such persons authorized speaking time shall not be tolerated and the Town Supervisor shall address any such incidents. The Town Board has a right to protect itself from disturbance from attendees at a meeting and may order, by majority vote, removal of an attendee, or there Presiding Officer direct removal of an attendee on his own. Removal at the direction of the Presiding Officer is subject to appeal of another Town Board member, but not to appeal of the attendee. Such appeal is not debatable.**RULE 16:**In circumstances where the Supervisor/Presiding Officer is not attempting to exert control over the meeting, is temporarily absent, or is the source of the present disorder at the meeting and is failing to preside over the meeting, such Supervisor/Presiding Officer may then be deemed absent as the Presiding Officer by approval of a majority of the Town Board. In such case, a Town Board member may make a motion to suspend the Rules and appoint the Acting Supervisor to take over the role of Presiding Officer until such time as the Supervisor or original Presiding Officer is able to properly return to performing his/her role as Presiding Officer. If the Acting Supervisor is determined to be absent for presiding purposes, the Town Board member making such motion shall propose another Town Board member to act as the Presiding Officer during the absence of the Supervisor/original Presiding Officer.**RULE 17:**Comments by speakers must be addressed to the Town Board and shall not be addressed to the audience. Further, attendees may not address the Town Board unless first recognized by the Supervisor or Presiding Officer.**RULE 18:**Discussion and exchanges between active speakers and attendees/audience members of the public meeting or hearing are prohibited. A speaker may, however, when properly recognized, state agreement or disagreement with the views of prior speakers in his /her comments directed to the Town Board.**RULE 19:**Banners or other signs are not permitted in the meeting room unless, nor shall distribution of flyers within the meeting room be permitted. Nothing shall prohibit a person from holding a lawful sign or handing out flyers outside of the meeting location.**RULE 20:**If the Supervisor or Presiding Officer fails to enforce the rules set forth herein, any member of the Town Board may move to require him or her to do so, and an affirmative vote of the majority of the Town Board shall require him or her to do so. Any decision by the Presiding Officer relating to enforcement of the rules set forth herein may be appealed and subsequently overturned by a vote of the majority of Town Board members. Such appeal may be raised by a Town Board member or the affected attendee if properly recognized.**RULE 21:**Any person who disregards the directives of the Supervisor or the Presiding Officer in enforcing the rules or who generally conducts himself or herself in a boisterous or inappropriate manner while addressing the Town Board thereby disturbs the peace at a such meeting and will be barred from further participation and shall forfeit any balance of time remaining for his or her comments.**RULE 22:**If a speaker who has violated these rules refuses to step down or to refrain from committing/ continuing such violation(s), the Supervisor or the Presiding Officer may direct the individual to leave the meeting room. If the individual declines and/or refuses to leave the meeting room, the Supervisor or Presiding Officer may request the individual to be removed from the meeting room and charged with disorderly conduct as per the New York State Penal Law. The Supervisors determination is subject to the appeal provisions set forth above as well as the absence of the Supervisor /Presiding Officer provisions of these rules. The Town Board may, by resolution, designate the person who will sign the supporting deposition and/or Court Information document charging the removed person with Disorderly Conduct.**RULE 23:** The following provisions, as modified herein, of Rule 49 of Roberts Rules concerning Small Boards shall apply to the Town Board of the Town of Monroe: a. Members may raise a hand or asked to be recognized, instead of standing when seeking to obtain the floor and may remain seated when making motions or speaking. b. The Presiding Officer need not rise while putting questions to a vote. c. The Presiding Officer may without leaving the chair speak in informal discussions and in debate and may vote on all questions as provided for by Code or law.**RULE 24:**While there is no statute or applicable regulation that requires an Meeting Agenda to be prepared for Town Board meetings, the Town Board desires to have an Agendas prepared and distributed prior to Town Board meetings. The order of business at regular Town Board meetings shall be as follows: 1. REGULAR MEETING a. Call to Order; Pledge of Allegiance b. Approval of Minutes c. Upcoming Meeting Dates & General Announcements 2. SPECIAL ORDERS 3. DEPARTMENTAL MONTHLY REPORTS (Alphabetical Order) 4. OLD BUSINESS 5. NEW BUSINESS 6. PUBLIC COMMENT 7. EXECUTIVE SESSION (If necessary) 8. ADJOURNMENT A Board member seeking

to take up a matter out of order on the agenda or to introduce a new item of business may request such change on consent of the Town Board, or may (if consent is denied or the member expects the matter to be contested make a motion to suspend the rules for such purpose, identifying the requested change to the Agenda or the new business to be raised. Upon approval of the majority of the Town Board, such business may be taken up immediately by the Town Board. The Presiding Officer shall prepare and cause to be distributed, Town Board meeting Agendas, in conformance with the Order of Business, as applicable. Pursuant to Roberts Rules, the Agenda distributed in advance to the Town Board is not binding on the Town Board, except as to the Order of Business set forth above. However, as set forth above, the Meeting Agenda, including the Order of Business and specific Agenda items may be modified upon approval of a majority of the Town Board. The Presiding Officer will announce each Agenda item as it is reached on the Agenda (or amended Agenda). Prior to the business being taken up, a member may move to lay the matter on the table, postpone the matter or refer it to a committee.**RULE 25:**Recesses may be taken for a stated period of time either upon consent, without objection, or upon approval of a motion by a Town Board member.**RULE 26:** These Town Board Rules may be amended by a Resolution of the Town Board approved by a majority of the Town Board.**RULE 27:**The above rules shall take effect at the next ensuing meeting of the Town Board following the adoption of these rules.**RULE 28:**The Presiding Officer, or any Town Board member may request an interpretation of these Rules from the Town Attorney. A current copy of these Town of Monroe Meeting Rules shall be maintained by the Town Clerk and be made available to the public. 6. This Resolution shall be effective immediately. The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows: Yea Nay Abstain Absent Harley Doles, Supervisor [] [] [] [X] Anthony Cardone, Acting Supervisor [X] [] [] [] Gerard McQuade, Councilman [] [X] [] [] Michael McGinn, Councilman [X] [] [] [] Richard Colon, Councilman [X] [] [] [] The Resolution was thereupon duly adopted. TOWN OF MONROE TOWN BOARD MEETING RULES History of adoption and amendments. February 27, 2017: Town Board Rules adopted by Resolution of the Town Board. March 6, 2017: Rule 2 amended by Resolution of the Town Board to add: and the subject matter of such public comment shall be limited to Town business.

9. Public Comment

Subject :	9.2 Public Comment
Meeting :	Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

The following spoke during Public Comment. To hear their comments, and Town Board members responses, please go on-line to Board Doc'sVideo Clip #9.2,

10. Possible motion to adjourn to Executive and or/ Attorney Client Session

Subject :	10.1 Enter into Executive Session
Meeting :	Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-# BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to enter into an Executive

Motion & Voting

2022-#453

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to enter into an Executive Session to discuss a Settlement.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Dorey Houle

11. Return to Regular Meeting

Subject :	11.1 Return to Regular Meeting
Meeting :	Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-# BE IT RESOLVED, that the Town Board of the Town of Monroe approves to return to regular session.

Motion & Voting

2022-#454

BE IT RESOLVED, that the Town Board of the Town of Monroe approves to return to regular session.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Dorey Houle

12. Motion From the Floor

Subject :	12.1 Highview Settlement
Meeting :	Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2022-# BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion

Public Content

Motion & Voting

2022-#455

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Resolution that the Town Attorney is hereby authorized to execute the So-Ordered Stipulation in the litigation matter of Highview Properties D.H.F.,Inc v. Town of Monroe, et al. Orange County Supreme Court Index No. 2017-000298

in the form presented to the Town Board.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Dorey Houle

13. Adjournment

Subject :	13.1 Adjournment of Meeting
Meeting :	Sep 6, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-# BE IT RESOLVED, that the Town Board of the Town of Monroe adjourns the meeting of September 6, 2022 at

Public Content

Motion & Voting

2022-#456
BE IT RESOLVED, that the Town Board of the Town of Monroe adjourns the meeting of September 6, 2022 at 9:37 PM.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Dorey Houle