

Monday, August 31, 2020
MONROE TOWN BOARD MEETING AGENDA

TOWN OF MONROE, NEW YORK
TOWN HALL
1465 ORANGE TURNPIKE
MONROE, NEW YORK
7:00 PM

1. Call to Order

Subject :	1.1 Pledge to the Flag
Meeting :	Aug 31, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information, Procedural

Public Content

I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

2. Community Announcements

Subject :	2.1 Moment of Silence
Meeting :	Aug 31, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

3. Motion to Open Town Board Meeting of August 31, 2020

Subject :	3.1 Motion to Open Town Board Meeting
Meeting :	Aug 31, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2020-#363 BE IT RESOLVED that the Town Board of the Town of

Public Content

Motion & Voting

2020-#363

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of August 31, 2020.

Motion by Sal Scancarello, second by Councilman - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

3. Motion to Open Town Board Meeting of August 31, 2020

Subject :	3.2 CCR LOCAL LAW RESOLUTION
Meeting :	Aug 31, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)

Public Content

Department:

Name:

Request:

Date of Request:

Comments:

Motion & Voting

2020-#364

BE IT RESOLVED that the Town Board of the Town of Monroe Adopted Local Law No. 3 of 2020 of the Incorporated Town of Monroe, New York Town Board Amending Chapter 57 of the Code of the Town of Monroe.

Motion by Mike McGinn, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

4. Public Hearing

Subject :	4.1 Motion to Open the Continuation of the Public Hearing
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for Proposed Changes to Article XIV of the Town of
Monroe Zoning Local Law

Meeting :

Aug 31, 2020 - MONROE TOWN BOARD MEETING
AGENDA

Type :

Action (Resolution), Discussion

Recommended Action :

2020-#
BE IT RESOLVED that the Town Board of the Town of
Monroe Made a Motion to Open the Continuation of the
Public Hearing for Proposed Changes to Article XIV of the
Town of Monroe Zoning Local Law.

Public Content

The following residents signed up to speak during Public Comment regarding the Continuation of the Public Hearing for the Proposed Changes to Article XIV of the Town of Monroe Zoning Local Law. To hear their comments, please go on-line to Board Docs Video Clip #4.1,

Motion & Voting

2020-#365

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing for Proposed Changes to Article XIV of the Town of Monroe Zoning Local Law.

Motion by Sal Scancarello, second by Councilman - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor - Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

4. Public Hearing

Subject :

4.2 Possible Motion to Keep Open the Continuation of the
Public Hearing for Proposed Changes to Article XIV of the
Town of Monroe Zoning Local Law

Meeting :

Aug 31, 2020 - MONROE TOWN BOARD MEETING
AGENDA

Type :

Action (Resolution), Discussion

Recommended Action :

2020-#
BE IT RESOLVED that the Town Board of the Town
of Monroe

Motion & Voting

2020-#366

BE IT RESOLVED that the Town Board of the Town of Monroe made a Motion to Keep Open the Continuation of the Public Hearing for Proposed Changes to Article XIV of the Town of Monroe Zoning Local Law until September 21, 2020 at 7:00 PM or soon thereafter.

Motion by Councilman - Rick Colon, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

4. Public Hearing

Subject : 4.3 Motion to Open the Public Hearing for Proposed Local Law No. 3, Amendment to Chapter 57 of the Town Code to Regulate Rental Properties and Transient Housing

Meeting : Aug 31, 2020 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution)

Recommended Action : 2020-#
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing for Proposed Local Law No. 3, Amendment to Chapter 57 of the Town Code to Regulate Rental Properties and Transient Housing.

Public Content

The following residents signed up to speak during Public Comment regarding the Public Hearing for Proposed Local Law No. 3, Amendment to Chapter 40 of the Town Code to Regulate Rental Properties and Transient Housing. To hear their comments, and Board Members responses, please go on-line to Board Docs Video Clip #4.3,

File Attachments

[LL#3 of 2020 Public Notice REV.docx.pdf \(12 KB\)](#)
[Local Law No. 3 of 2020 Amendment to Ch. 40 Regarding the Town Code to Regulate Rental Properties and Transient Housing.pdf \(793 KB\)](#)

Motion & Voting

2020-#367
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing for Proposed Local Law No. 3, Amendment to Chapter 57 of the Town Code to Regulate Rental Properties and Transient Housing.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

4. Public Hearing

Subject : 4.4 Possible Motion to Keep Open the Public Hearing for Proposed Local No. 3, Amendment to Chapter 57 of the Town Code to Regulate Rental Properties and Transient Housing

Meeting : Aug 31, 2020 - MONROE TOWN BOARD MEETING AGENDA

Type :

Action (Resolution)

Recommended Action :

2020-#

BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2020-#368

BE IT RESOLVED that the Town Board of the Town of Monroe made a Motion to Keep Open the Public Hearing for Proposed Local No. 3, Amendment to Chapter 57 of the Town Code to Regulate Rental Properties and Transient Housing until September 21, 2020 at 7:00 PM or soon thereafter.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

4. Public Hearing

Subject :

4.5 Motion to Open the Public Hearing for Proposed Local Law No. 4 to Amend Ch. 23 of the Town of Monroe Code for Building Construction Administration

Meeting :

Aug 31, 2020 - MONROE TOWN BOARD MEETING AGENDA

Type :

Action (Resolution)

Recommended Action :

2020-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing for Proposed Local Law No. 4 to Amend Ch. 23 of the Town of Monroe Code for Building Construction Administration.

Public Content

The following residents signed up to speak during Public Comment regarding the Public Hearing for Proposed Local Law No. 4, to Amend Chapter 23 of the Town of Monroe Code for Building Construction Administration. To hear their comments, and Board Members responses, please go on-line to Board Docs Video Clip #4.5,

File Attachments

[LL#4 2020 Public Notice REV.docx.pdf \(11 KB\)](#)

[Ch. 23 Amendments DRAFT.pdf \(1.865 KB\)](#)

Motion & Voting

2020-#369

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing for Proposed Local Law No. 4 to Amend Ch. 23 of the Town of Monroe Code for Building Construction Administration.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

4. Public Hearing

Subject :	4.6 Possible Motion to Keep Open the Public Hearing for Proposed Local Law No. 4 to Amend Ch. 23 for the Town of Monroe Code for Building Construction Administration
Meeting :	Aug 31, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2020-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2020-#370

BE IT RESOLVED that the Town Board of the Town of Monroe made a Motion to Keep Open the Public Hearing for Proposed Local Law No. 4 to Amend Ch. 23 for the Town of Monroe Code for Building Construction Administration until September 21, 2020 at 7:00 PM or soon thereafter.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

5. Audit of Claims

Subject :	5.1 General Fund Abstract
Meeting :	Aug 31, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2020-# BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #20-21 General Fund containing Check #s 25958-26062 totaling \$658,564.85.

Public Content

File Attachments

[Monroe Abstract 083120.pdf \(89 KB\)](#)

Motion & Voting

2020-#371

BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #20-21 General Fund containing Check #s 25958-26062 totaling \$658,564.85 providing there are three signatures.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

5. Audit of Claims

Subject :	5.2 Escrow Abstract
Meeting :	Aug 31, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2020-# BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #20-11 Escrow containing Check #s 1921-1929 totaling \$17,519.32.

Public Content

File Attachments

[Escrow Abstract 083120.pdf \(26 KB\)](#)

Motion & Voting

2020-#372

BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #20-11 Escrow containing Check #s 1921-1929 totaling \$17,519.32 providing there are three signatures.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

6. Budget Transfers/Account Consolidation Requests

Subject :	6.1 Highway Department Budgetary Transfer Request
Meeting :	Aug 31, 2020 - MONROE TOWN BOARD MEETING AGENDA

Type :	Action (Resolution), Discussion
Recommended Action :	2020-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discuss and approve Highway Department budgetary transfer request:

Amount: \$1,000

Transfer: From Account SW10 8340-2000 to Account SW10 8340-4109

Reason for transfer: To eliminate account deficit in SW10 8340-2000.

File Attachments

[Highway Budgetary Transfer Request 082020.pdf \(46 KB\)](#)

Motion & Voting

2020-#373

BE IT RESOLVED that the Town Board of the Town of Monroe approves Highway Department Budgetary Transfer request for \$1,000 from Account SW10 8340-2000 to Account SW10 8340-4109 to eliminate account deficit in SW10 8340-2000.

Motion by Supervisor -Tony Cardone, second by Councilman - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

6. Budget Transfers/Account Consolidation Requests

Subject :	6.2 Town Clerk's Office Budgetary Transfer Request
Meeting :	Aug 31, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2020-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discuss and approve Town Clerk's Office budgetary transfer request:

Amount: \$100.00

Transfer: From Account A000-1410-2000-00 to Account A000-1410-4891-00

Reason for transfer: Went over TARA Budget

File Attachments

[Town Clerk Budgetary Transfer Request.pdf \(63 KB\)](#)

Motion & Voting

2020-#374

BE IT RESOLVED that the Town Board of the Town of Monroe approves Town Clerk's Office Budgetary Transfer Request for \$100.00 from Account A000-1410-2000-00 to Account A000-1410-4891-00 for going over TARA Budget.

Motion by Supervisor -Tony Cardone, second by Councilman - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

6. Budget Transfers/Account Consolidation Requests

Subject :	6.3 Account Consolidation Request
Meeting :	Aug 31, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2020-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discuss and approve Account Consolidation request:

Amount: \$11,543.62

Transfer: From Account SD15-0201(dissolved in 2019)to A000-0201

Reason for transfer: To move cash and consolidate special district funds, district dissolved at YE 2018

File Attachments

[Account Consolidation Request.pdf \(180 KB\)](#)

Motion & Voting

2020-#375

BE IT RESOLVED that the Town Board of the Town of Monroe approves Account Consolidation request for \$11,543.62 from Account SD15-0201 (dissolved in 2019) to A000-0201 to move cash, and consolidate special district funds, district dissolved at YE 2018.

Motion by Supervisor -Tony Cardone, second by Councilman - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

7. Acceptance of Minutes

Subject :	7.1 Acceptance of August 3, 2020 Minutes
Meeting :	Aug 31, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2020-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

File Attachments

[TB 8-3-2020 DRAFT Meeting Minutes.pdf \(493 KB\)](#)

Motion & Voting

2020-#376

BE IT RESOLVED that the Town Board of the Town of Monroe approves the Minutes of August 3, 2020.

Motion by Mary Bingham, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

8. New Business

Subject :	8.1 2021 Town Budget Public Hearing
Meeting :	Aug 31, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2020-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution to set the 2021 Town Budget Public Hearing for October 5, 2020.

Motion & Voting

2020-#377

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to open up the Public Hearing for the 2021 Town Budget on October 5, 2020 at 7:00 PM or soon thereafter.

Motion by Supervisor -Tony Cardone, second by Councilman - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

8. New Business

Subject :	8.2 Arrow Park Water District
Meeting :	Aug 31, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion

Public Content

8. New Business

Subject :	8.3 Amendment to Chapter 33A of the Town Code
Meeting :	Aug 31, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2020-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discussion and setpublic hearing on amendment to Chapter 33A of the Town Code to authorize the Town Code Enforcement Officer and any police officer with jurisdiction in the Town of Monroe to enforce the noise ordinance.

Motion & Voting

2020-#378

BE IT RESOLVED that the Town Board of the Town of Monroe set a Public Hearing on Amendment to Chapter 33A of the Town Code to authorize the Town Code Enforcement Officer, and any police officer with jurisdiction in the Town of Monroe to enforce the noise ordinance on September 21, 2020 at 7:00 PM or soon thereafter.

Motion by Supervisor -Tony Cardone, second by Councilman - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

8. New Business

Subject : 8.4 Agreement for Snow and Ice Control on Certain County Roads for the 2020-2021 Season

Meeting : Aug 31, 2020 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution), Discussion

Recommended Action : 2020-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discuss and approve proposed IMA for the Control of Snow and Ice on Certain County Roads for the 2020-2021 season.

Motion & Voting

2020-#379

BE IT RESOLVED that the Town Board of the Town of Monroe approves proposed IMA for the Control of Snow, and Ice on Certain County Roads for the 2020-2021 season. (\$4,900/mi.)

Motion by Supervisor -Tony Cardone, second by Councilman - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

8. New Business

Subject : 8.5 Proposed RFP-Solid Waste Management Shared Services Study

Meeting : Aug 31, 2020 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution), Discussion

Recommended Action : 2020-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discuss proposed RFP to ascertain those qualified individuals or entities to assist the Town of Monroe in conducting a Solid Waste Management Shared Services Study.

The Town of Monroe will conduct a Solid Waste Management Shared Services Study with the Village of Monroe. The Study will help identify functional deficiencies that can be improved through shared services and

/or consolidation. The Study will review all refuse and recycling operations locally, identify existing issues, review costs, and recommend regional solutions. The report will recommend specific actions to provide cost-savings and increase the collection of recyclable materials. The project partners are Town of Monroe and the Village of Monroe.

Motion & Voting

2020-#380

BE IT RESOLVED that the Town Board of the Town of Monroe made a Motion to put out an RFP for Solid Waste Management and Recycling with the Town of Monroe, and the Village of Monroe with a return date to be set by the Town Clerk within 30 days of issuance.

Motion by Councilman - Rick Colon, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

8. New Business

Subject :	8.6 LOSAP
Meeting :	Aug 31, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information

Public Content

Motion & Voting

2020-#381

BE IT RESOLVED that the Town Board of the Town of Monroe made a Motion confirming that LOSAP will go on the Ballot for the November Election. This will be to disband the LOSAP program currently in place at Lakeside Fire Company.

Motion by Councilman - Rick Colon, second by Supervisor -Tony Cardone.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

2020-#382

BE IT RESOLVED that the Town Board of the Town of Monroe made a Motion to approve a September payment for \$301.00 to Hometown Fire for the replenishment of the LOSAP program.

Motion by Sal Scancarello, second by Councilman - Rick Colon.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

8. New Business

Subject :	8.7 Proposed Changes To Town Clerk's Office Fee Schedule
Meeting :	Aug 31, 2020 - MONROE TOWN BOARD MEETING

AGENDA

Type :

Action (Resolution), Discussion

Recommended Action :

2020-#

BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discuss proposed changes to the Town Clerk's Office Fee Schedule.

Motion & Voting

2020-#383

BE IT RESOLVED that the Town Board of the Town of Monroe approves the changes presented for the Town Clerk's Fees.

3) Application for Dog Licenses:

A) 1-year license for spayed or neutered dogs: \$15.00

3-year license for spayed or neutered dogs: \$40.00

B) 1-year license for unspayed or unneutered dogs: \$25.00

3-year license for unspayed or unneutered dogs: \$65.00

C) Seniors over 65 dog license fees:

For spayed or neutered dogs: \$2.00

For unspayed or unneutered dogs: \$5.00

D) Late fee: Any dog license renewed after 60 days of due date will have a \$5.00 late fee applied to license renewal.

4) Other Dog Control Fees:

A) For Rabies vaccination: \$50.00

B) Replacement dog license tag: \$5.00

C) Impoundment fees:

1. First offense: \$100.00

2. Second offense: \$150.00

3. Third offense: \$200.00

D) Boarding: \$30.00 per day

5) Copy of CD or Video: \$30.00

6) Copy of any Town map:

In house copying: \$20.00

Copies processed by outside vendor: \$20.00 plus any applicable fees charged by vendor.

7) Fee for photocopying a record not exceeding 9 x 14 inches shall be \$0.25 per page. Photocopying for an 11x17 page shall be \$.50 per page.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

2020-#384

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to change fees presented by Town Clerk's Office as of September 1, 2020.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

8. New Business

Subject :	8.8 State Bid Extension: Salt Storage Fees
Meeting :	Aug 31, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion

Public Content

Motion & Voting

2020-#385

BE IT RESOLVED that the Town Board of the Town of Monroe accepts State Bid Extension for Salt Storage Fees.

Motion by Supervisor -Tony Cardone, second by Councilman - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

8. New Business

Subject :	8.9 Electronic Recycling Event
Meeting :	Aug 31, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information, Minutes
Recommended Action :	2020-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discuss and approveproposed Electronic Recycling Event.

Date: October 31, 2020

Time:9:00 am - 12:00 pm

Place: Town of Monroe Highway Dept

87 Mine Rd

Motion & Voting

2020-#386

BE IT RESOLVED that the Town Board of the Town of Monroe approves proposed Electronic Recycling Event

October 31, 2020, 9:00 am - 12:00 pm, Town of Monroe Highway Dept., 87 Mine Rd., Monroe, NY 10950. (Advanced Recycling \$1,000.00)

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

9. Old Business

Subject :	9.1 Water District Fee Schedule / Cross-Connection Law
Meeting :	Aug 31, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information

Public Content

Discuss proposed fee schedule changes for Town of Monroe Water Districts.

Motion & Voting

2020-#387

BE IT RESOLVED that the Town Board of the Town of Monroe made a Motion for all new fees (Water District Fee Schedule / Cross-Contamination Law) to be adjusted effective September 1, 2020.

3)Administration fee as listed below for each water district, per user, per billing cycle, to pay for administrative costs associated with the water billing:

WD#1 (Rye Hill) : \$35.00

WD#2 (Horizon Heights) : \$25.00

WD#7 (Oreco Terrace) : \$35.00

WD#8 (Hoffliss) : \$35.00

WD#10 (Post Rd) : \$35.00

WD#12 (Monroe Hills) : \$25.00

WD#14 (Orchard Hills) : \$25.00

WD#15 (Smith Farms) : \$35.00

WD#17 (Old Country Rd) : Not applicable as administered by Kiryas Joel

4)Water Rents - The following rents are per 1000 gallons except for WD#14 which has a quarterly flat rate:

WD#1 (Rye Hill) : \$13.00

WD#2 (Horizon Heights) : \$4.00

WD#7 (Oreco Terrace) : \$13.00

WD#8 (Hoffliss) : \$13.00
WD#10 (Post Rd) : \$13.00
WD#12 (Monroe Hills) : \$10.00
WD#14 (Orchard Hills) : \$166.00 per quarter (flat rate as no meters)
WD#15 (Smith Farms) : \$13.00
WD#17 (Old Country Rd) : NA-Outside Water District

*Water Rent Fees are effective as of 10/1/2020 to coincide with the current billing cycle.

Motion by Mary Bingham, second by Councilman - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

10. Public Comment

Subject :	10.1 Rules for Public Comment
Meeting :	Aug 31, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Please be advised that any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting.

TOWN OF MONROE MEETING RULES PUBLIC COMMENT PERIODS -RULE 1:Although not required by any statute or law, the Town Board shall include at least one public participation period on the Agenda for regular Town Board meetings. However, nothing shall prohibit the Town Board, by majority vote, from suspending public comment or otherwise limiting public during a regular Town Board meetings where such limitations are determined to be necessary or otherwise conducive to accomplishing the business presently before the Town Board.**RULE 2:**Public comment during the public participation period of regular Town Board meetings shall be limited to three (3) minutes per speaker and the subject matter of such public comment shall be limited to Town business. 1 Yielding time or otherwise giving time to a speaker to extend the three (3) minute period by another person shall not be permitted. Written comments may be submitted to the Town Clerk in lieu of, or in addition to, a persons oral statement during any public comment period. Such minutes shall become a Town record and the brief nature of the submitted writing may be included in Town Board minutes. However, the full text of such submissions shall not be incorporated into Town Board minutes, unless expressly authorized by resolution of the Town Board.**RULE 3:**Any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting. Where a public hearing and public comment period will occur during the same Town Board meeting, a person may sign up to speak on the topic of each and every public hearing and for public comment period consistent with the applicable time limits set forth above. For example, a speaker could speak for five (5) minutes during a public hearing and three (3) minutes during public comment at the same Town Board meeting. However, such person may not use the public hearing time to speak on matters not relevant

1 Rule 2 revised by Resolution of the Town Board on 03-06-2017 to add: and the subject matter of such public comment shall be limited to Town business. to the public hearing. Any comments made by a person made during public comment that relates to the subject of a public hearing, shall not be considered by the Town Board as part of such public hearing nor made part of the public hearing record. The only public comment to be accepted by the Town Board outside of a public hearing shall be written comments received during the time period set by the Town Board for such purpose.**RULE 4:**If a sign-in sheet is not available, a person may

raise his/her hand to speak during the public participation period and/or public hearing and may speak during such public comment period/public hearing upon recognition of the Supervisor or Presiding Officer. **RULE 5:** Any person speaking during public comment or a public hearing, when recognized by the Presiding Officer, shall approach the podium for such purpose and state his or her name, the street and municipality where he/she resides, and if applicable, his/her group or entity affiliation. **RULE 6:** Town Board members shall not respond to a person speaking during the public comment period unless and until all persons desiring to speak during the Public comment period have finished speaking. At such time as all speakers have finished speaking during such public comment period, each Town Board member shall be allotted up to three (3) minutes in total to respond to any questions posed or to provide relevant information in response to the collective comments and questions of the public comment speakers. **RULE 7:** Town Board members shall not attempt to answer questions during the time that a speaker is presenting during public comment. Town Board members will note any questions asked and may respond to the speaker at the conclusion of the speakers public comments. **PUBLIC HEARINGS RULE 8:** Public comment during a Public Hearing shall be limited to five (5) minutes per speaker. In the event that a speaker is the subject of the Public Hearing or has a significant interest in the matter different from that of the general public, such speaker shall, upon approval of the Town Board, be allowed up to the (10) minutes during a public hearing. Yielding time or otherwise giving time to a speaker to extend their permissible time limit by another person shall not be permitted. **RULE 9:** Members of the public, other than those called as witnesses by the parties, shall not be permitted to speak during public hearings concerning the removal/discipline of a Town Officer or employee as such hearings shall be limited to presentation of evidence and related submissions by Town representatives and the Town Officer or employee subject to removal/discipline. Time limits during a public hearing concerning the removal/discipline of a Town Officer or employee shall not be applicable as such proceeding shall follow any applicable statute, rule or regulation and shall otherwise be overseen by the hearing officer or presiding officer. **RULE 10:** In the case of a public hearing, prior to the close or continuation of the public hearing, Town Board members may be allotted up to five (5) minutes each to respond to questions or otherwise provide relevant information in response to specific comments made by speakers during that session of the public hearing. Further, prior to the close of the public portion of the public hearing, each Town Board member may be allotted up to eight (8) minutes to speak on the issue that is the subject of the Public hearing. However, where the public hearing concerns removal of a Town Officer or employee, Town Board members, if the body making a determination, shall not speak regarding the merits of the proceedings until after the close of the public hearing when deliberations on removal/discipline have commenced. **RULE 11:** Written submissions related to public hearings must be made before the close of the public hearing as such time is set by the Town Board. **GENERAL RULES APPLICABLE TO ALL PUBLIC MEETINGS AND HEARINGS RULE 12:** The Town Clerk shall act as the timekeeper or the Town Board may designate another person to be the timekeeper. **RULE 13:** Members of the Town Board, speakers and audience members must observe proper decorum at all times. Any statements made during any part of the meeting or during a public hearing by the Supervisor, members of the Town Board, town officials or employees, or members of the general public shall not involve personal, impertinent, or slanderous attacks on individuals, regardless of whether the individual so attacked is an elected official, a town official or employee, or a member of the general public. **RULE 14:** Neither speakers, nor Town Board members shall use public comment periods or other time during such meeting for political campaigning purposes, including promoting their candidacy or speaking out against another candidate. However, nothing shall prohibit a candidate from speaking on an Town-related issue merely because he or she is a candidate for political office. **RULE 15:** Pursuant to New York State Town Law, the Town Supervisor or Presiding Officer shall control the Town Board meeting. The use of profane, vulgar, inflammatory, threatening, abusive, or disparaging language or racial or ethnic slurs directed at the Supervisor, members of the Town Board, meeting attendees shall not be tolerated and the Town Supervisor shall address any such incidents. Further, any statements, regardless of the nature of the statement, made by a person attending the meeting which is not made during such persons authorized speaking time shall not be tolerated and the Town Supervisor shall address any such incidents. The Town Board has a right to protect itself from disturbance from attendees at a meeting and may order, by majority vote, removal of an attendee, or there Presiding Officer direct removal of an attendee on his own. Removal at the direction of the Presiding Officer is subject to appeal of another Town Board member, but not to appeal of the attendee. Such appeal is not debatable. **RULE 16:** In circumstances where the Supervisor/Presiding Officer is not attempting to exert control over the meeting, is temporarily absent, or is the source of the present disorder at the meeting and is failing to preside over the meeting, such Supervisor/Presiding Officer may then be deemed absent as the Presiding Officer by approval of a majority of the Town Board. In such case, a Town Board member may make a motion to suspend the Rules and appoint

the Acting Supervisor to take over the role of Presiding Officer until such time as the Supervisor or original Presiding Officer is able to properly return to performing his/her role as Presiding Officer. If the Acting Supervisor is determined to be absent for presiding purposes, the Town Board member making such motion shall propose another Town Board member to act as the Presiding Officer during the absence of the Supervisor/original Presiding Officer.**RULE 17:**Comments by speakers must be addressed to the Town Board and shall not be addressed to the audience. Further, attendees may not address the Town Board unless first recognized by the Supervisor or Presiding Officer.**RULE 18:**Discussion and exchanges between active speakers and attendees/audience members of the public meeting or hearing are prohibited. A speaker may, however, when properly recognized, state agreement or disagreement with the views of prior speakers in his /her comments directed to the Town Board.**RULE 19:**Banners or other signs are not permitted in the meeting room unless, nor shall distribution of flyers within the meeting room be permitted. Nothing shall prohibit a person from holding a lawful sign or handing out flyers outside of the meeting location.**RULE 20:**If the Supervisor or Presiding Officer fails to enforce the rules set forth herein, any member of the Town Board may move to require him or her to do so, and an affirmative vote of the majority of the Town Board shall require him or her to do so. Any decision by the Presiding Officer relating to enforcement of the rules set forth herein may be appealed and subsequently overturned by a vote of the majority of Town Board members. Such appeal may be raised by a Town Board member or the affected attendee if properly recognized.**RULE 21:**Any person who disregards the directives of the Supervisor or the Presiding Officer in enforcing the rules or who generally conducts himself or herself in a boisterous or inappropriate manner while addressing the Town Board thereby disturbs the peace at a such meeting and will be barred from further participation and shall forfeit any balance of time remaining for his or her comments.**RULE 22:**If a speaker who has violated these rules refuses to step down or to refrain from committing/ continuing such violation(s), the Supervisor or the Presiding Officer may direct the individual to leave the meeting room. If the individual declines and/or refuses to leave the meeting room, the Supervisor or Presiding Officer may request the individual to be removed from the meeting room and charged with disorderly conduct as per the New York State Penal Law. The Supervisors determination is subject to the appeal provisions set forth above as well as the absence of the Supervisor /Presiding Officer provisions of these rules. The Town Board may, by resolution, designate the person who will sign the supporting deposition and/or Court Information document charging the removed person with Disorderly Conduct.**RULE 23:** The following provisions, as modified herein, of Rule 49 of Roberts Rules concerning Small Boards shall apply to the Town Board of the Town of Monroe: a. Members may raise a hand or asked to be recognized, instead of standing when seeking to obtain the floor and may remain seated when making motions or speaking. b. The Presiding Officer need not rise while putting questions to a vote. c. The Presiding Officer may without leaving the chair speak in informal discussions and in debate and may vote on all questions as provided for by Code or law.**RULE 24:**While there is no statute or applicable regulation that requires an Meeting Agenda to be prepared for Town Board meetings, the Town Board desires to have an Agendas prepared and distributed prior to Town Board meetings. The order of business at regular Town Board meetings shall be as follows: 1. REGULAR MEETING a. Call to Order; Pledge of Allegiance b. Approval of Minutes c. Upcoming Meeting Dates & General Announcements 2. SPECIAL ORDERS 3. DEPARTMENTAL MONTHLY REPORTS (Alphabetical Order) 4. OLD BUSINESS 5. NEW BUSINESS 6. PUBLIC COMMENT 7. EXECUTIVE SESSION (If necessary) 8. ADJOURNMENT A Board member seeking to take up a matter out of order on the agenda or to introduce a new item of business may may request such change on consent of the Town Board, or may (if consent is denied or the member expects the matter to be contested make a motion to suspend the rules for such purpose, identifying the requested change to the Agenda or the new business to be raised. Upon approval of the majority of the Town Board, such business may be taken up immediately by the Town Board. The Presiding Officer shall prepare and cause to be distributed, Town Board meeting Agendas, in conformance with the Order of Business, as applicable. Pursuant to Roberts Rules, the Agenda distributed in advance to the Town Board is not binding on the Town Board, except as to the Order of Business set forth above. However, as set forth above, the Meeting Agenda, including the Order of Business and specific Agenda items may be modified upon approval of a majority of the Town Board. The Presiding Officer will announce each Agenda item as it is reached on the Agenda (or amended Agenda). Prior to the business being taken up, a member may move to to lay the matter on the table, postpone the matter or refer it to a committee.**RULE 25:**Recesses may be taken for a stated period of time either upon consent, without objection, or upon approval of a motion by a Town Board member.**RULE 26:** These Town Board Rules may be amended by a Resolution of the Town Board approved by a majority of the Town Board.**RULE 27:**The above rules shall take effect at the next ensuing meeting of the Town Board following the adoption of these rules.**RULE 28:**The Presiding Officer, or any Town Board member may request

an interpretation of these Rules from the Town Attorney. A current copy of these Town of Monroe Meeting Rules shall be maintained by the Town Clerk and be made available to the public. 6. This Resolution shall be effective immediately. The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows: Yea Nay Abstain Absent Harley Doles, Supervisor [] [] [] [X] Anthony Cardone, Acting Supervisor [X] [] [] [] Gerard McQuade, Councilman [] [X] [] [] Michael McGinn, Councilman [X] [] [] [] Richard Colon, Councilman [X] [] [] [] The Resolution was thereupon duly adopted. TOWN OF MONROE TOWN BOARD MEETING RULES History of adoption and amendments. February 27, 2017: Town Board Rules adopted by Resolution of the Town Board. March 6, 2017: Rule 2 amended by Resolution of the Town Board to add: and the subject matter of such public comment shall be limited to Town business.

10. Public Comment

Subject :	10.2 Public Comment
Meeting :	Aug 31, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

The followingspoke during Public Comment. To hear their comments, and Town Board members responses go online to Board Doc's to Video Clip #

11. Continuation of New Business

Subject :	11.1 Smith Farm Phase 3 & Phase 4 Bond Recommendation Letters
Meeting :	Aug 31, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion

Public Content

Discuss recommendation by Town Engineer, McGoey, Hauser and Edsall regarding the approval of Smith Farm Phase 3 bond in theamount of \$2,125,121.68 and the collection of the required inspection fee.

Discuss recommendation by Town Engineer, McGoey, Hauser and Edsall regarding the approval of Smith Farm Phase 4bond in theamount of \$278,903.63 and the collection of the required inspection fee.

11. Continuation of New Business

Subject :	11.2 2020 Smith Farm Subdivision Tax Certiorari Proceedings
Meeting :	Aug 31, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion

Public Content

Discuss tax certiorari proceedings related to (9) properties in Smith Farm.

12. Possible motion to adjourn to Executive and or/ Attorney Client Session

Subject :	12.1 Enter into Executive Session
Meeting :	Aug 31, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2020-# BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to enter into an Executive Session to discuss

Motion & Voting

2020-#388

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to enter into an Executive Session to discuss contract negotiations.

Motion by Supervisor -Tony Cardone, second by Councilman - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

13. Return to Regular Meeting

Subject :	13.1 Return to Regular Meeting
Meeting :	Aug 31, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2020-# BE IT RESOLVED, that the Town Board of the Town of Monroe approves to return to regular session.

Motion & Voting

2020-#389

BE IT RESOLVED, that the Town Board of the Town of Monroe approves to return to regular session.

Motion by Supervisor -Tony Cardone, second by Councilman - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

14. Adjournment

Subject : 14.1 Adjournment of Meeting
Meeting : Aug 31, 2020 - MONROE TOWN BOARD MEETING
AGENDA
Type : Action (Resolution)
Recommended Action : 2020-#
BE IT RESOLVED, that the Town Board of the Town of
Monroe adjourns the meeting of August 31, 2020 at

Public Content

Motion & Voting

2020-#390

BE IT RESOLVED, that the Town Board of the Town of Monroe adjourns the meeting of August 31, 2020 at 9:11 PM.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello