

Monday, August 12, 2024
MONROE TOWN BOARD MEETING AGENDA

TOWN OF MONROE, NEW YORK
TOWN HALL
1465 ORANGE TURNPIKE
MONROE, NEW YORK
7:00 PM

1. Call to Order

Subject :	1.1 Pledge to the Flag
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion,Information,Procedural

Public Content

I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

2. Motion to Open Town Board Meeting

Subject :	2.1 Motion to Open Town Board Meeting of August 12, 2024
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-#423 BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of August 12, 2024, at

Public Content

File Attachments

[2024 Town Board Meeting Schedule.pdf \(124 KB\)](#)

Motion & Voting

2024-#423
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of August 12, 2024, at 7:01 PM.

Motion by Sal Scancarello, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

3. Community Announcements

Subject :	3.1 Monroe Free Library Movies on the Lawn
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	

Public Content

File Attachments

[MoviesontheLawn_IG.jpg \(2,270 KB\)](#)

3. Community Announcements

Subject :	3.2 Soles 4 Souls Shoe Drive
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

File Attachments

[Soles 4 Soles.jpg \(364 KB\)](#)

3. Community Announcements

Subject :	3.3 Village of Monroe Summer Concert Series
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

File Attachments

[Village of Monroe 2024 Summer Concert Series.jpg \(373 KB\)](#)

3. Community Announcements

Subject :	3.4 Village of Monroe Carnival
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Department:

3. Community Announcements

Subject :	3.5 Village of Monroe Farmers Market
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

File Attachments

[Village of Monroe Farmers Market.jpg \(186 KB\)](#)

3. Community Announcements

Subject :	3.6 Orange County Mobile DMV at Town Hall, September 9th
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

The Orange County Mobile DMV will return to Monroe Town Hall on Monday, September 9th.

File Attachments

[09092024 OC Mobile DMV Monroe Town Hall.png \(570 KB\)](#)

3. Community Announcements

Subject :	3.7 Car Seat Check
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

3. Community Announcements

Subject :	3.8 Fiesta Latina
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Department:

Name:

Request:

Date of Request:

Comments:

4. Public Hearing

Subject :	4.1 Motion to Open the Continuation of the Public Hearing RE: Zone Change Petition RE: Larkin Dr. (SBL: 2-1-29)
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

The following signed up to speak during Public Comment forthe Continuation of the Public Hearing RE: Zone Change Petition RE: Larkin Dr. (SBL: 2-1-29). To hear their comments, and Board Members responses, please go on-line to Board Doc's Video Clip #4.1,

File Attachments

[Rezone Larkin Dr. SBL 2-1-29 - Copy_Redacted.pdf \(2.174 KB\)](#)
[10323162.pdf \(61 KB\)](#)
[Concept Site Plan LARKIN DRIVE 1.pdf \(8,785 KB\)](#)
[MO0402-057b Zoning Map.pdf \(706 KB\)](#)

Motion & Voting

2024-#424
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing RE: Zone Change Petition RE: Larkin Dr. (SBL: 2-1-29).

Motion by Sal Scancarello, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson
2024-#424A

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to send Zone Change Petition RE: Larkin Drive (SBL: 2-1-29) to the County for GML Review along with Town Planner Max Stach.

Motion by Mary Bingham, second by Maureen Richardson.
Final Resolution: Motion Carries
Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :	4.2 Motion to Keep Open the Continuation of the Public Hearing RE: Zone Change Petition RE: Larkin Dr. (SBL: 2-1-29)
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing RE: Zone Change Petition RE: Larkin Dr. (SBL: 2-1-29) until _____ at 7:00 PM or soon there-after.

Public Content

Motion & Voting

2024-#425
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing RE: Zone Change Petition RE: Larkin Dr. (SBL: 2-1-29) until September 16, 2024, at 7:00 PM or soon there-after.

Motion by Dorey Houle, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :	4.3 Motion to Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA

Type :	Action (Resolution)
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14.

Public Content

The followingsigned up to speak during Public Comment regarding the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14.To hear their comments, and Board Members responses, please go on-line to Board Docs Video Clip #4.3,

File Attachments

[WD 14 Nov 3, 2021 4.2 Agenda Item.pdf \(417 KB\)](#)
[WD 14 Nov 15, 2021 Agenda.pdf \(523 KB\)](#)
[WD 14 Bond Resolution Nov 19, 2021.pdf \(1,738 KB\)](#)
[WD 14 2021 Resolution.pdf \(77 KB\)](#)
[WD 14 Nov 3, 2021 4.1 Agenda Item.pdf \(491 KB\)](#)
[WD 14 Extract of Minutes Nov 15, 2021.pdf \(430 KB\)](#)
[WD 14 Nov 19, 2021 Bond Resolution.pdf \(1,108 KB\)](#)
[WD 14 Nov 19, 2021 Notice.pdf \(41 KB\)](#)
[WD 14 Nov 19, 2021 Proof of Publication - Bond Resolution.pdf \(70 KB\)](#)
[WD 14 Oct 4, 2021 Town Board Agenda.pdf \(617 KB\)](#)
[WD 14 Nov 19, 2021 Proof of Publication - ZOOM Meeting.pdf \(49 KB\)](#)
[WD 14 Nov 19, 2021 Town Board Minutes.pdf \(485 KB\)](#)
[WD 14 Order Caling For A Public Hearing.pdf \(267 KB\)](#)
[WD 14 Nov 19, 2021 Resolution & Order After Public Hearing.pdf \(709 KB\)](#)

Motion & Voting

2024-#426
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14.

Motion by Dorey Houle, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :	4.4 Motion to Keep Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of

Monroe Made a Motion to Keep Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14 until _____ at 7:00 PM or soon there-after.

Public Content

Motion & Voting

2024-#427

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14 until October 21, 2024, at 7:00 PM or soon there-after.

Motion by Mary Bingham, second by Maureen Richardson.

Final Resolution: Motion Carries

Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :	4.5 Motion to Open the Public Hearing RE: Bonding for WD No. 1 Improvements
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2024-# BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

The following signed up to speak RE:Public Hearing, Bonding for WD No. 1 Improvements. To hear their comments and Town Board responses, please go on-line to Board Doc's Video Clip #4.5,

File Attachments

[Order Calling for Public Hearing RE WD No. 1 Improvements.pdf \(187 KB\)](#)

[NOTICE OF PUBLIC HEARING WD 1 Improvements.pdf \(66 KB\)](#)

[Certificate RE Bonding WD 1 Improvements.pdf \(25 KB\)](#)

[Affidavit of Mailing RE WD No. 1 Bonding Improvements.pdf \(35 KB\)](#)

[Signed Affidavit of Posting.pdf \(36 KB\)](#)

[Affidavit of Publication RE WD No. 1 Improvements.pdf \(57 KB\)](#)

Motion & Voting

2024-#428

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing RE: Bonding for WD No. 1 Improvements.

Motion by Mary Bingham, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :	4.6 Motion to Keep Open the Public Hearing RE: Bonding for WD No. 1 Improvements
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2024-#429
BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Keep Open the Public Hearing RE: Bonding for WD No. 1 Improvements until September 16, 2024 at 7:00 PM or soon there-after.

Motion by Mary Bingham, second by Maureen Richardson.
Final Resolution: Motion Carries
Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

5. Acceptance of Minutes

Subject :	5.1 Acceptance of July 15, 2024 Minutes
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the July 15, 2024 Minutes.

Public Content

File Attachments

[TB 7-15-2024 DRAFT MEETING MINUTES.pdf \(5,571 KB\)](#)

Motion & Voting

2024-#430
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the July 15, 2024 Minutes.

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Fails

Aye: Sal Scancarello, Dorey Houle

Nay: Mary Bingham, Maureen Richardson

2024-#430A

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion remove the statement from the July 15th, 2024, (Section 9.5) minutes as I just explained previous to this motion, that it is inaccurate. There was no vote held to affirm that this was the official legal position of the Town, and I feel it both violates my legal rights to represent my position and to perform my job function. Liaisons do not prevent Town Board Members from doing their job. The published information was accurate, and it was published at the behest of Marangi directly.

Motion by Maureen Richardson, second by Mary Bingham.

Final Resolution: Motion Fails

Aye: Mary Bingham, Maureen Richardson

Nay: Sal Scancarello, Dorey Houle

2024-#430B

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Table the July 15, 2024, Minutes.

Motion by Mary Bingham, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

6. Audit of Claims

Subject :	6.1 General Fund Abstract
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #24-10 General Fund containing Check #35530 - 35618 totaling \$844,099.68.

Public Content

File Attachments

[MonroeAbstracts 24-10.pdf \(855 KB\)](#)

Motion & Voting

2024-#431

BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #24-10 General Fund containing Check #35530 - 35618 totaling \$844,099.68.

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

6. Audit of Claims

Subject :	6.2 Escrow Fund Abstract
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #24-04 Escrow Fund containing Check #2154-2156 totaling \$1,155.44.

Public Content

File Attachments

[ESCROW ABSTRACTS 24-04.pdf \(301 KB\)](#)

Motion & Voting

2024-#432

BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #24-04 Escrow Fund containing Check #2154-2156 totaling \$1,155.44.

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

7. Cash Transfer Requests

Subject :	7.1 Cash Transfer Abstract
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe made a Motion to approve Abstract #2024-06 in the amount of \$1,045,000.00 to move cash back to funds from NYCLASS investments to cover future expenditures in 2024.

Public Content

File Attachments

[cash transfer 2024-06.pdf \(737 KB\)](#)

Motion & Voting

2024-#433
BE IT RESOLVED that the Town Board of the Town of Monroe made a Motion to approve Abstract #2024-06 in the amount of \$1,045,000.00 to move cash back to funds from NYCLASS investments to cover future expenditures in 2024.

CASH TRANSFERS TO/FROM INVESTMENT FUNDS
TOWN OF MONROE
DATE OF AUDIT: August 12, 2024 #2024-06
DATE GL NO. DESCRIPTION Account Transf to Transf from
To move cash back to funds from NYCLASS investments to cover future expenditures in 2024
Consolidated Savings A000 Fund A000-0201 400,000.00
NYCLASS Investment A000 Fund A000-0240 400,000.00
Consolidated Savings B000 Fund B000-0201 400,000.00
NYCLASS Investment B000 Fund B000-0240 400,000.00
Consolidated Savings H010 Fund H010-0201 165,000.00
NYCLASS Investment H010 Fund H010-0240 165,000.00
Consolidated Savings SW12 Fund SW12-0201 80,000.00
NYCLASS Investment SW12 Fund SW12-0240 80,000.00
1,045,000.00 1,045,000.00

Motion by Dorey Houle, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

8. Budget Transfer Requests

Subject :	8.1 Budget Transfer Abstract
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe approves Budget Transfer Abstract #2024-15 for 2024 Expenditure Adjustments totaling \$18,000.00.

Public Content

File Attachments

[24-15.pdf \(591 KB\)](#)

Motion & Voting

2024-#434
BE IT RESOLVED that the Town Board of the Town of Monroe approves Budget Transfer Abstract #2024-15 for 2024 Expenditure Adjustments totaling \$18,000.00.

ABSTRACT OF BUDGET TRANSFERS
TOWN OF MONROE
DATE OF AUDIT: August 12, 2024 ABSTRACT 2024-15

2024 Expenditure Adjustments
DATE GL NO. DESCRIPTION Account Trans In Trans Out
8/12/2024 Parks & Cemetery Repair and Maintenance A000-7110-4303-00 14,000.00
Alex Smith Pavilion Repairs & Maintenan A000-7120-4303-00 14,000.00
Planning Legal General & Administrative B000-8020-4010-00 4,000.00
Planning Engineer General B000-8020-4020-00 2,000.00
Planning Master Plan B000-8020-4540-00 500.00
Planning Equipment B000-8020-2000-00 1,500.00
18,000.00 18,000.00

Motion by Dorey Houle, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.1 Employee Resignation, Deborah Carey, Clerk, Justice Court
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution accepting the resignation of Deborah Carey, Justice Court Clerk, effective August 17, 2024.

File Attachments

[Resignation RE Deborah Carey_Redacted.pdf \(73 KB\)](#)

Motion & Voting

2024-#435
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution accepting the resignation of Deborah Carey, Justice Court Clerk, effective August 17, 2024.

Motion by Dorey Houle, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.2 Justice Court Bookkeeper
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion

Recommended Action :

2024-#
BE IT RESOLVED that the Town Board of the Town
of Monroe

Public Content

Resolution approving Jean Rabbit to be hired as a Bookkeeper (contractual/vendor) for the Justice Court to reconcile the Justice Court accounts.

- 20 hours a month at \$25/hour, total cost of \$500 per month.

File Attachments

[Certified Resolution RE Justice Court Bookkeeper Jean Rabbit.pdf \(46 KB\)](#)

Motion & Voting

2024-#436
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving Jean Rabbit to be hired as a Bookkeeper (contractual/vendor) for the Justice Court to reconcile the Justice Court accounts. (Pre-Approval from Orange County not required)

20 hours a month at \$25/hour, total cost of \$500 per month.

Motion by Dorey Houle, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.3 Justice Court Training Conference
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving request by Justice Court for Raquel Diaz, Court Clerk, to attend the NYSAMCC Annual Conference and Training taking place September 29 - October 3, 2024 at the Sheraton Niagara Falls.

- Conference Registration Fee: \$100
- Hotel Lodging Package (3 nights including meals): \$690

Amount not to exceed \$1,000.Funding for the conference to be covered by the Justice Court Other Expense Account # A000-1110-4109-00.

File Attachments

[Letter of Request NYSAMCC Annual Conference and Training.pdf \(43 KB\)](#)
[2024 NYSAMCC Conference Registration Information.pdf \(121 KB\)](#)
[Certified Resolution RE Justice Court Training Conference.pdf \(78 KB\)](#)

Motion & Voting

2024-#437
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving request by Justice Court for Raquel Diaz, Court Clerk, to attend the NYSAMCC Annual Conference and Training taking place September 29 - October 3, 2024 at the Sheraton Niagara Falls.

Conference Registration Fee: \$100

Hotel Lodging Package (3 nights including meals): \$690

Amount not to exceed \$1,000. Funding for the conference to be covered by the Justice Court Other Expense Account # A000-1110-4109-00.

Motion by Dorey Houle, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.4 2024 NYSAA Fall Conference, Assessor's Office Request
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving Royce Noblin, Assessor, and Carla McNamara, Assistant Assessor to attend the 2024 NYSAA (New York State Assessors Association) Fall Conference taking place September 23 - September 26, 2024 at the Woodcliff Hotel and Spa in Fairport, New York. The following costs will be incurred for (2) attendees at this conference.

Conference Registration Fee: \$400.00

Hotel: \$714.00 (\$119/per night at Homewood Suites)

Anticipated Meal Cost: \$72 per day/\$220.00 per person/\$444.00 total

Estimated gas cost for town vehicle: \$40

Total:: \$1,598.00

Conference cost and accommodations to be covered through expenditure account A000-1355-4189-00, Assessor Education, Dues, Mtgs & Mileage.

File Attachments

[Certified Resolution RE 2024 NYSAA Fall Conference, Assessor.pdf \(98 KB\)](#)

Motion & Voting

2024-#438
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving Royce Noblin, Assessor, and Carla McNamara, Assistant Assessor to attend the 2024 NYSAA (New York State Assessors Association) Fall Conference taking place September 23 - September 26, 2024 at the Woodcliff Hotel and Spa in Fairport, New York. The following costs will be incurred for (2) attendees at this conference.

Conference Registration Fee: \$400.00
Hotel: \$714.00 (\$119/per night at Homewood Suites)
Anticipated Meal Cost: \$72 per day/\$220.00 per person/\$444.00 total
Estimated gas cost for town vehicle: \$40
Total:: \$1,598.00 (*Amount not to exceed \$1,800)

Conference cost and accommodations to be covered through expenditure account A000-1355-4189-00, Assessor Education, Dues, Mtgs & Mileage.

Motion by Dorey Houle, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.5 Town Hall Playground Set
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving the transfer of the Town Hall Playground Set to the Monroe Joint Parks and Recreation Commission for installation at Smith's Clove Park.

File Attachments

[Certified Resolution RE Town Hall Playground Set.pdf \(50 KB\)](#)

Motion & Voting

2024-#439
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving the transfer of the Town Hall Playground Set to the Monroe Joint Parks and Recreation Commission for installation at Smith's Clove Park.

Motion by Dorey Houle, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.6 Pallotti Village Proposed PILOT
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2024-#440
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Table the Matter RE Pallotti Village Proposed PILOT.

Motion by Maureen Richardson, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.7 Engineer's Report, Forest Chateau
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving up to \$2,500 for engineer's report prepared byStephan A. Maffia, P.E.
Consulting Engineer encompassing a review of the following items for Forest Chateau.

- 1. Study Format
- 2. Scope of Study
- 3. Existing Conditions
- 4. Crash History
- 5. Background Growth/Other Development
- 6. Trip Generation
- 7. Trip Distribution/Assignment
- 8. Level of Service Analyses
- 9. Identification of Project Impacts
- 10. Mitigation/Proposed Off-Site Improvements
- 11. Access
- 12. Parking

File Attachments

[Certified Resolution RE Engineer's Report, Forest Chateau.pdf \(81 KB\)](#)

Motion & Voting

2024-#441
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving up to \$2,500 for engineer's report prepared by Stephan A. Maffia, P.E.
Consulting Engineer encompassing a review of the following items for Forest Chateau.

- 1. Study Format
- 2. Scope of Study
- 3. Existing Conditions
- 4. Crash History
- 5. Background Growth/Other Development
- 6. Trip Generation
- 7. Trip Distribution/Assignment
- 8. Level of Service Analyses
- 9. Identification of Project Impacts
- 10. Mitigation/Proposed Off-Site Improvements
- 11. Access
- 12. Parking

Motion by Dorey Houle, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.8 Lead Service Line Inventory Agreement
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discussion of Agreement for Engineering Services between the Town of Monroe and MHE Engineering, D.P. C., for professional services related to Lead Service Line Inventory.

File Attachments

[Certified Resolution RE Lead Service Line Inventory Agreement.pdf \(46 KB\)](#)

Motion & Voting

2024-#442
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to authorize Supervisor to execute Agreement for Engineering Services between the Town of Monroe and MHE Engineering, D. P.C., for professional services related to Lead Service Line Inventory in a final form approved by Legal Counsel.

Motion by Dorey Houle, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.9 Application Fee for Sewerage System (Chapter 41)
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discussion regarding the following fees as it applies to Chapter 41 applications:

- \$500 (4 lots or less)
- \$1,000 (5 lots or more)

*including site plans

File Attachments

[Certified Resolution RE Application Fee for Sewerage System, Ch. 41.pdf \(46 KB\)](#)
[T.O.M. Fee Schedule Effective as of 1-3-2024 Amended 8-12-2024.pdf \(180 KB\)](#)

Motion & Voting

2024-#443
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve Fee Schedule addition RE the following fees as it applies to Chapter 41 applications:

\$500 (4 lots or less)
\$1,000 (5 lots or more)

*including site plans
(An Escrow Amount will be determined by MHE)

Motion by Mary Bingham, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.10 Grant Opportunities
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2024-#444
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion for Councilwoman Richardson to draft an Internal Procedure for Grant opportunities and for the communications regarding the Consultants. To be reviewed by Town Counsel and added to the September 3, 2024, Agenda.

Motion by Maureen Richardson, second by Mary Bingham.
Final Resolution: Motion Fails
Aye: Mary Bingham, Maureen Richardson
Nay: Sal Scancarello, Dorey Houle

9. New Business

Subject :	9.11 Short Term Rental (STR) Tax
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2024-#445
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to continue the Agenda item RE Short Term Rental (STR) Tax for September 3, 2024.

Motion by Mary Bingham, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

10. Old Business

Subject :	10.1 Zone Change Petition RE: Project 230160 18 Stair Way (SBL: 3-1-25)
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

File Attachments

[Resolution RE 18 Stair Way - Written Comments.pdf \(46 KB\)](#)
[Landscape Storage GB LL 240528.pdf \(143 KB\)](#)
[24-02-8 Town Board Zone Change Petition.pdf \(5.652 KB\)](#)
[PH Notice RE Proposed LL B-V1 Ch. 57 Zoning Amendment - 18 Stair Way.pdf \(62 KB\)](#)
[Affidavit 18 Stair Way PH.pdf \(62 KB\)](#)
[24-06-17 OC Dept of Planning 239 Review MOT04-24M Petition for Zoning Amendment 18 Stair Way.pdf \(85 KB\)](#)
[GML Referral RE 18 Stair Way. SBL 3-1-25.pdf \(87 KB\)](#)
[Landscape Storage GB feafpart3 and Neg Dec 240528pdf.pdf \(532 KB\)](#)
[Landscape Storage GB FEAF Part 1 240528.pdf \(1.000 KB\)](#)
[Landscape Storage GB FEAF Part 2 240528.pdf \(1.092 KB\)](#)
[20240613 v2 Landscape Storage GB LL .pdf \(143 KB\)](#)

10. Old Business

Subject :	10.2 Resolution Adopting Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2024-# BE IT RESOLVED, that the Town Board of the Town of Monroe

File Attachments

[7-15-2024 Resolution RE Tree Preservation.pdf \(94 KB\)](#)
[Resolution Adopting Local Law Tree Preservation - revised 7-15-24.pdf \(108 KB\)](#)
[20240422 Tree Law Amendment Local Law no tc.pdf \(306 KB\)](#)
[20240422 Tree Law Amendment Local Law.pdf \(792 KB\)](#)
[PUBLIC HEARING Notice - Tree Preservation.docx.pdf \(70 KB\)](#)
[Local Law H-V1 Amending Tree Preservation 220918.pdf \(397 KB\)](#)
[O.C. Planning GML Recommendation.pdf \(69 KB\)](#)
[Local Law H-V1 Amending Tree Preservation ntc 230814.pdf \(431 KB\)](#)
[Local Law H-V1 Amending Tree Preservation 231115.pdf \(407 KB\)](#)
[Local Law H-V1 Amending Tree Preservation 231115.pdf \(407 KB\)](#)
[Local Law H-V1 Amending Tree Preservation 240219.pdf \(476 KB\)](#)
[Local Law H-V1 Amending Tree Preservation 240307.pdf \(411 KB\)](#)

Motion & Voting

2024-#446
BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to refer Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation to the Building Inspector for his review along with Planning Chairwoman Bonnie Franson.

Motion by Maureen Richardson, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

10. Old Business

Subject :	10.3 Revised 2024 Standard Workday Reporting Resolution: James McKnight
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2024-# BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion approving the Revised 2024 Standard Workday Reporting Resolution for James McKnight.

Public Content

The previous Record of Activities Result listed the total number of hours for the three months, not the calculated number of hours.

File Attachments

[REVISED 2024 R.O.A. RE Jim McKnight 8-12-2024_Redacted for Posting.pdf \(494 KB\)](#)
[2024 Standard Work Day Resolution for Posting.pdf \(147 KB\)](#)

Motion & Voting

2024-#447

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion approving the Revised 2024 Standard Workday Reporting Resolution for James McKnight.

Motion by Dorey Houle, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

10. Old Business

Subject :	10.4 Resolution Authorizing Tax Collector Valerie Bitzer to Close Old Tax Collector Duplicate Payment Disbursement Account Ending in 3530
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion for Tax Collector Valerie Bitzer to Close Old Tax Collector Duplicate Payment Disbursement Account Ending in 3530 as funds were previously transferred to General Fund Savings Account ending in 8935 in the amount of \$6,228.62.

Public Content

File Attachments

[Closeout of Tax Coll. Dup. Disb. 3530_Redacted.pdf \(787 KB\)](#)

[Acct. 3530 Closeout Receipt - Interest_Redacted.pdf \(441 KB\)](#)

[Certified Resolution to Close Out Tax Coll. Acct. 3530.pdf \(49 KB\)](#)

Motion & Voting

2024-#448

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion for Tax Collector Valerie Bitzer to Close Old Tax Collector Duplicate Payment Disbursement Account Ending in 3530 as funds were previously transferred to General Fund Savings Account ending in 8935 in the amount of \$6,228.62.

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

10. Old Business

Subject :	10.5 Continuation of Discussion RE Resolution Adopting Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

File Attachments

- [7-15-2024 Resolution RE Tree Preservation.pdf \(94 KB\)](#)
- [Resolution Adopting Local Law Tree Preservation - revised 7-15-24.pdf \(108 KB\)](#)
- [20240422 Tree Law Amendment Local Law no tc.pdf \(306 KB\)](#)
- [20240422 Tree Law Amendment Local Law.pdf \(792 KB\)](#)
- [PUBLIC HEARING Notice - Tree Preservation.docx.pdf \(70 KB\)](#)
- [Local Law H-V1 Amending Tree Preservation 220918.pdf \(397 KB\)](#)
- [O.C. Planning GML Recommendation.pdf \(69 KB\)](#)
- [Local Law H-V1 Amending Tree Preservation ntc 230814.pdf \(431 KB\)](#)
- [Local Law H-V1 Amending Tree Preservation 231115.pdf \(407 KB\)](#)
- [Local Law H-V1 Amending Tree Preservation 231115.pdf \(407 KB\)](#)
- [Local Law H-V1 Amending Tree Preservation 240219.pdf \(476 KB\)](#)
- [Local Law H-V1 Amending Tree Preservation 240307.pdf \(411 KB\)](#)

11. Public Comment

Subject :	11.1 Rules for Public Comment
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Please be advised that any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting.

TOWN OF MONROE MEETING RULES PUBLIC COMMENT PERIODS -RULE 1:Although not required by any statute or law, the Town Board shall include at least one public participation period on the Agenda for regular Town Board meetings. However, nothing shall prohibit the Town Board, by majority vote, from suspending public comment or otherwise limiting public during a regular Town Board meetings where such limitations are determined to be necessary or otherwise conducive to accomplishing the business presently before the Town Board.**RULE 2:**Public comment during the public participation period of regular Town Board meetings shall be limited to three (3) minutes per speaker and the subject matter of such public comment shall be limited to Town business. 1 Yielding time or otherwise giving time to a speaker to extend the three (3) minute period by another person shall not be permitted. Written comments may be submitted to the Town Clerk in lieu of, or in addition to, a persons oral statement during any public comment period. Such minutes shall become a Town record and the brief nature of the submitted writing may be included in Town Board minutes. However, the full text of such submissions shall not be incorporated into Town Board minutes, unless expressly authorized by resolution of the Town Board.**RULE 3:**Any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting. Where a public hearing and public comment period will occur during the same Town Board meeting, a person may sign up to speak on the topic of each and every public hearing and for public comment period consistent with the applicable time limits set forth above. For example, a speaker could speak for five (5) minutes during a public hearing and three (3) minutes during public comment at the same Town Board meeting. However, such person may not use the public hearing time to speak on matters not relevant

1 Rule 2 revised by Resolution of the Town Board on 03-06-2017 to add: and the subject matter of such public comment shall be limited to Town business. to the public hearing. Any comments made by a person made during public comment that relates to the subject of a public hearing, shall not be considered by the Town Board as part of such public hearing nor made part of the public hearing record. The only public comment to

be accepted by the Town Board outside of a public hearing shall be written comments received during the time period set by the Town Board for such purpose.**RULE 4:**If a sign-in sheet is not available, a person may raise his/her hand to speak during the public participation period and/or public hearing and may speak during such public comment period/public hearing upon recognition of the Supervisor or Presiding Officer.**RULE 5:** Any person speaking during public comment or a public hearing, when recognized by the Presiding Officer, shall approach the podium for such purpose and state his or her name, the street and municipality where he/she resides, and if applicable, his/her group or entity affiliation.**RULE 6:**Town Board members shall not respond to a person speaking during the public comment period unless and until all persons desiring to speak during the Public comment period have finished speaking. At such time as all speakers have finished speaking during such public comment period, each Town Board member shall be allotted up to three (3) minutes in total to respond to any questions posed or to provide relevant information in response to the collective comments and questions of the public comment speakers.**RULE 7:**Town Board members shall not attempt to answer questions during the time that a speaker is presenting during public comment. Town Board members will note any questions asked and may respond to the speaker at the conclusion of the speakers public comments.**PUBLIC HEARINGS RULE 8:**Public comment during a Public Hearing shall be limited to five (5) minutes per speaker. In the event that a speaker is the subject of the Public Hearing or has a significant interest in the matter different from that of the general public, such speaker shall, upon approval of the Town Board, be allowed up to the (10) minutes during a public hearing. Yielding time or otherwise giving time to a speaker to extend their permissible time limit by another person shall not be permitted.**RULE 9:**Members of the public, other than those called as witnesses by the parties, shall not be permitted to speak during public hearings concerning the removal/discipline of a Town Officer or employee as such hearings shall be limited to presentation of evidence and related submissions by Town representatives and the Town Officer or employee subject to removal/discipline. Time limits during a public hearing concerning the removal/discipline of a Town Officer or employee shall not be applicable as such proceeding shall follow any applicable statute, rule or regulation and shall otherwise be overseen by the hearing officer or presiding officer.**RULE 10:**In the case of a public hearing, prior to the close or continuation of the public hearing, Town Board members may be allotted up to five (5) minutes each to respond to questions or otherwise provide relevant information in response to specific comments made by speakers during that session of the public hearing. Further, prior to the close of the public portion of the public hearing, each Town Board member may be allotted up to eight (8) minutes to speak on the issue that is the subject of the Public hearing. However, where the public hearing concerns removal of a Town Officer or employee, Town Board members, if the body making a determination, shall not speak regarding the merits of the proceedings until after the close of the public hearing when deliberations on removal/discipline have commenced.**RULE 11:**Written submissions related to public hearings must be made before the close of the public hearing as such time is set by the Town Board.**GENERAL RULES APPLICABLE TO ALL PUBLIC MEETINGS AND HEARINGS RULE 12:**The Town Clerk shall act as the timekeeper or the Town Board may designate another person to be the timekeeper.**RULE 13:**Members of the Town Board, speakers and audience members must observe proper decorum at all times. Any statements made during any part of the meeting or during a public hearing by the Supervisor, members of the Town Board, town officials or employees, or members of the general public shall not involve personal, impertinent, or slanderous attacks on individuals, regardless of whether the individual so attacked is an elected official, a town official or employee, or a member of the general public.**RULE 14:**Neither speakers, nor Town Board members shall use public comment periods or other time during such meeting for political campaigning purposes, including promoting their candidacy or speaking out against another candidate. However, nothing shall prohibit a candidate from speaking on an Town-related issue merely because he or she is a candidate for political office.**RULE 15:**Pursuant to New York State Town Law, the Town Supervisor or Presiding Officer shall control the Town Board meeting. The use of profane, vulgar, inflammatory, threatening, abusive, or disparaging language or racial or ethnic slurs directed at the Supervisor, members of the Town Board, meeting attendees shall not be tolerated and the Town Supervisor shall address any such incidents. Further, any statements, regardless of the nature of the statement, made by a person attending the meeting which is not made during such persons authorized speaking time shall not be tolerated and the Town Supervisor shall address any such incidents. The Town Board has a right to protect itself from disturbance from attendees at a meeting and may order, by majority vote, removal of an attendee, or there Presiding Officer direct removal of an attendee on his own. Removal at the direction of the Presiding Officer is subject to appeal of another Town Board member, but not to appeal of the attendee. Such appeal is not debatable.**RULE 16:**In circumstances where the Supervisor/Presiding Officer is not attempting to exert control over the meeting, is temporarily absent, or is the source of the present disorder at the meeting and is failing to preside over the meeting, such

Supervisor/Presiding Officer may then be deemed absent as the Presiding Officer by approval of a majority of the Town Board. In such case, a Town Board member may make a motion to suspend the Rules and appoint the Acting Supervisor to take over the role of Presiding Officer until such time as the Supervisor or original Presiding Officer is able to properly return to performing his/her role as Presiding Officer. If the Acting Supervisor is determined to be absent for presiding purposes, the Town Board member making such motion shall propose another Town Board member to act as the Presiding Officer during the absence of the Supervisor/original Presiding Officer.

RULE 17:Comments by speakers must be addressed to the Town Board and shall not be addressed to the audience. Further, attendees may not address the Town Board unless first recognized by the Supervisor or Presiding Officer.

RULE 18:Discussion and exchanges between active speakers and attendees/audience members of the public meeting or hearing are prohibited. A speaker may, however, when properly recognized, state agreement or disagreement with the views of prior speakers in his /her comments directed to the Town Board.

RULE 19:Banners or other signs are not permitted in the meeting room unless, nor shall distribution of flyers within the meeting room be permitted. Nothing shall prohibit a person from holding a lawful sign or handing out flyers outside of the meeting location.

RULE 20:If the Supervisor or Presiding Officer fails to enforce the rules set forth herein, any member of the Town Board may move to require him or her to do so, and an affirmative vote of the majority of the Town Board shall require him or her to do so. Any decision by the Presiding Officer relating to enforcement of the rules set forth herein may be appealed and subsequently overturned by a vote of the majority of Town Board members. Such appeal may be raised by a Town Board member or the affected attendee if properly recognized.

RULE 21:Any person who disregards the directives of the Supervisor or the Presiding Officer in enforcing the rules or who generally conducts himself or herself in a boisterous or inappropriate manner while addressing the Town Board thereby disturbs the peace at a such meeting and will be barred from further participation and shall forfeit any balance of time remaining for his or her comments.

RULE 22:If a speaker who has violated these rules refuses to step down or to refrain from committing/ continuing such violation(s), the Supervisor or the Presiding Officer may direct the individual to leave the meeting room. If the individual declines and/or refuses to leave the meeting room, the Supervisor or Presiding Officer may request the individual to be removed from the meeting room and charged with disorderly conduct as per the New York State Penal Law. The Supervisors determination is subject to the appeal provisions set forth above as well as the absence of the Supervisor /Presiding Officer provisions of these rules. The Town Board may, by resolution, designate the person who will sign the supporting deposition and/or Court Information document charging the removed person with Disorderly Conduct.

RULE 23: The following provisions, as modified herein, of Rule 49 of Roberts Rules concerning Small Boards shall apply to the Town Board of the Town of Monroe:

- a. Members may raise a hand or asked to be recognized, instead of standing when seeking to obtain the floor and may remain seated when making motions or speaking.
- b. The Presiding Officer need not rise while putting questions to a vote.
- c. The Presiding Officer may without leaving the chair speak in informal discussions and in debate and may vote on all questions as provided for by Code or law.

RULE 24:While there is no statute or applicable regulation that requires an Meeting Agenda to be prepared for Town Board meetings, the Town Board desires to have an Agendas prepared and distributed prior to Town Board meetings. The order of business at regular Town Board meetings shall be as follows:

1. REGULAR MEETING
- a. Call to Order; Pledge of Allegiance
- b. Approval of Minutes
- c. Upcoming Meeting Dates & General Announcements
2. SPECIAL ORDERS
3. DEPARTMENTAL MONTHLY REPORTS (Alphabetical Order)
4. OLD BUSINESS
5. NEW BUSINESS
6. PUBLIC COMMENT
7. EXECUTIVE SESSION (If necessary)
8. ADJOURNMENT

A Board member seeking to take up a matter out of order on the agenda or to introduce a new item of business may may request such change on consent of the Town Board, or may (if consent is denied or the member expects the matter to be contested make a motion to suspend the rules for such purpose, identifying the requested change to the Agenda or the new business to be raised. Upon approval of the majority of the Town Board, such business may be taken up immediately by the Town Board. The Presiding Officer shall prepare and cause to be distributed, Town Board meeting Agendas, in conformance with the Order of Business, as applicable. Pursuant to Roberts Rules, the Agenda distributed in advance to the Town Board is not binding on the Town Board, except as to the Order of Business set forth above. However, as set forth above, the Meeting Agenda, including the Order of Business and specific Agenda items may be modified upon approval of a majority of the Town Board. The Presiding Officer will announce each Agenda item as it is reached on the Agenda (or amended Agenda). Prior to the business being taken up, a member may move to to lay the matter on the table, postpone the matter or refer it to a committee.

RULE 25:Recesses may be taken for a stated period of time either upon consent, without objection, or upon approval of a motion by a Town Board member.

RULE 26: These Town Board Rules may be amended by a Resolution of the Town Board approved by a majority of the

Town Board.**RULE 27:**The above rules shall take effect at the next ensuing meeting of the Town Board following the adoption of these rules.**RULE 28:**The Presiding Officer, or any Town Board member may request an interpretation of these Rules from the Town Attorney. A current copy of these Town of Monroe Meeting Rules shall be maintained by the Town Clerk and be made available to the public. 6. This Resolution shall be effective immediately. The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows: Yea Nay Abstain Absent Harley Doles, Supervisor ☐ ☐ ☐ ☒ Anthony Cardone, Acting Supervisor☒ ☐ ☐ ☐ Gerard McQuade, Councilman ☐ ☒ ☐ ☐ Michael McGinn, Councilman ☒ ☐ ☐ ☐ Richard Colon, Councilman ☒ ☐ ☐ ☐ The Resolution was thereupon duly adopted. TOWN OF MONROE TOWN BOARD MEETING RULES History of adoption and amendments. February 27, 2017: Town Board Rules adopted by Resolution of the Town Board. March 6, 2017: Rule 2 amended by Resolution of the Town Board to add: and the subject matter of such public comment shall be limited to Town business.

11. Public Comment

Subject :	11.2 Public Comment
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

The following spoke during Public Comment. To hear their comments, and Town Board members responses, please go on-line to Board Doc'sVideo Clip #11.2,

12. Possible motion to adjourn to Executive and or/ Attorney Client Session

Subject :	12.1 Enter into Executive Session
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2024-# BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to enter into an Executive Session to discuss

Motion & Voting

2024-#449
BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to enter into an Executive Session to discuss Litigation.

Motion by Dorey Houle, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

13. Return to Regular Meeting

Subject : 13.1 Return to Regular Meeting
Meeting : Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution), Information
Recommended Action : 2024-#
BE IT RESOLVED, that the Town Board of the Town of Monroe approves to return to regular session.

Motion & Voting

2024-#450
BE IT RESOLVED, that the Town Board of the Town of Monroe approves to return to regular session.

Motion by Dorey Houle, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

14. Motion From the Floor

Subject : 14.1 Resolution to Handle Litigation RE: Village of Monroe v. Town
Meeting : Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution), Information
Recommended Action : 2024-#
BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

File Attachments

[Certified Resolution to handle litigation Vlg of Monroe v. Town.pdf \(72 KB\)](#)

Motion & Voting

2024-#451
BE IT RESOLVED, that the Town Board of the Town of Monroe Made the following Resolution by Councilwoman Houle and seconded by Councilwoman Bingham:

RESOLUTION AUTHORIZING SPECIAL COUNSEL TO REPRESENT THE TOWN IN LITIGATION
WHEREAS, the Town Board (Board), currently utilizes the legal services of the law firm of Feerick Nugent MacCartney, PLLC (Special Counsel); and
WHEREAS, the Town of Monroe and Supervisor Anthony Cardone have been named as parties in the pending litigation commenced on July 31, 2024 entitled Village of Monroe, et al v. Town of Monroe, et al., under Orange County Supreme Court Index No. EF006346-2024 (the Litigation); and
WHEREAS, the Town requires Special Counsel to undertake representation and a defense of the Town and the Supervisor in said Litigation.
NOW, THEREFORE, it is resolved as follows:

1.All WHEREAS paragraphs are incorporated herein by reference as though set forth in full herein.
2.Special Counsel, Feerick Nugent MacCartney, PLLC, is hereby authorized to appear on behalf of the Town and Suprevisor Anthony Cardone and shall be compensated for all services performed in this action with regard to the aforesaid proceeding entitled Village of Monroe, et al. v. Town of Monroe, et al., under Index Number EF006346-2024 including any appeals if necessary, as set forth in the Town Board Resolution and Agreement appointing Special Counsel. This Resolution shall take place effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea NayAbstain Absent
Anthony Cardone, Supervisor[] [] [X]
Dorey Houle, Councilperson[X] [] []
Mary Bingham, Councilperson [X] [] []
Sal Scancarello, Councilperson [X] [] []
Maureen Richardson, Councilperson[X] [] []

The Resolution was thereupon duly adopted.

Motion by Dorey Houle, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

14. Motion From the Floor

Subject :	14.2 Resolution Authorizing Legal Proceedings RE: Karlsburg
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2024-# BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

File Attachments

[Certified Resolution authorizing legal proceedings - Karlsburg.pdf \(82 KB\)](#)

Motion & Voting

2024-#452
BE IT RESOLVED, that the Town Board of the Town of Monroe Made the following Resolution by Councilwoman Houle and seconded by Councilwoman Bingham:

AUTHORIZING TOWN SPECIAL COUNSEL TO BRING LITIGATION
CONCERNING THE DEVELOPMENT KNOWN AS KARLSBURG ACRES

WHEREAS, the Town Board of the Town of Monroe (Town) desires to enforce the Town Code to promote the public health safety and welfare of residents, first responders, and others accessing

properties within the Town; and

WHEREAS, the Karlsburg Acres development in the Village of Kiryas Joel has engaged in work including connection to Town Highways without permits, approvals and proper notifications to the Town; and

WHEREAS, the Town Board desires for Special Counsel, Feerick Nugent MacCartney to bring litigation in the Orange County Supreme Court against the Village of Kiryas Joel and all property owners and any parties related to the development of Karlsburg Acres to ensure compliance with all applicable laws.

NOW, THEREFORE, it is resolved as follows:

Section 1. The above WHEREAS clauses are incorporated herein as if set forth in full.

Section 2. The Town Board hereby authorizes Special Counsel, Feerick Nugent MacCartney to take any and all measures necessary to bring a legal proceeding in the Supreme Court of the County of Orange and/or any other appropriate forum to pursue a judicial order and such other relief necessary to enjoin and cease the continued building and development unless and until any and all appropriate approvals are obtained in relation to such use.

Section 3. The Town Supervisor, and any other employee, official or consultant, as directed by the Supervisor, is hereby authorized to take any and all necessary actions to carry out the provisions of this Resolution.

Section 4. This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent
Anthony Cardone, Supervisor[][][X]

Dorey Houle, Councilperson[X][][]

Mary Bingham, Councilperson [X][][]

Sal Scancarello, Councilperson [X][][]

Maureen Richardson, Councilperson[X][][]

The Resolution was thereupon duly adopted.

Motion by Dorey Houle, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

14. Motion From the Floor

Subject :	14.3 Resolution Authorizing Legal Proceedings RE: Forest Chateau
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA

Type :

Action (Resolution), Information

Recommended Action :

2024-#

BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

File Attachments

[Certified Resolution authorizing legal proceedings - Forest Chateau.pdf \(83 KB\)](#)

Motion & Voting

2024-#453

BE IT RESOLVED, that the Town Board of the Town of Monroe Made the following Resolution by Councilwoman Houle and seconded by Councilman Scancarello:

AUTHORIZING TOWN SPECIAL COUNSEL TO BRING LITIGATION CONCERNING THE DEVELOPMENT KNOWN AS FOREST CHATEAUS

WHEREAS, the Town Board of the Town of Monroe (Town) desires to enforce the Town Code to promote the public health safety and welfare of residents, first responders, and others accessing properties within the Town; and

WHEREAS, a development known as Forest Chateaus and formerly known as High End on Forest has performed work and encroached on Town Highways and performed work within the Town of Monroe; and

WHEREAS, the Town Board desires for Special Counsel, Feerick Nugent MacCartney to bring litigation in the Orange County Supreme Court against the Village of Kiryas Joel and all property owners and any parties related to the development of Forest Chateaus to address the unauthorized work and encroachments.

NOW, THEREFORE, it is resolved as follows:

Section 1. The above WHEREAS clauses are incorporated herein as if set forth in full.

Section 2. The Town Board hereby authorizes Special Counsel, Feerick Nugent MacCartney to take any and all measures necessary to bring a legal proceeding in the Supreme Court of the County of Orange and/or any other appropriate forum to pursue a judicial order and such other relief necessary to enjoin and cease the continued building and development unless and until any and all appropriate approvals are obtained in relation to such use or any improvements in the Town of Monroe are removed.

Section 3. The Town Supervisor, and any other employee, official or consultant, as directed by the Supervisor, is hereby authorized to take any and all necessary actions to carry out the provisions of this Resolution.

Section 4. This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor[][][X]

Dorey Houle, Councilperson[X][][]

Mary Bingham, Councilperson [X][][]

Sal Scancarello, Councilperson [X][][]

Maureen Richardson, Councilperson[X][][]

The Resolution was thereupon duly adopted.

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

14. Motion From the Floor

Subject :	14.4 Resolution Calling on the Town of Monroe to Allocate any Additional ARPA Funds to the Preservation of Museum Village
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2024-# BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2024-#454

BE IT RESOLVED, that the Town Board of the Town of Monroe Made the following Resolution by Councilwoman Richardson and seconded by Councilwoman Bingham:

A RESOLUTION CALLING ON THE TOWN OF MONROE TO ALLOCATE ANY ADDITIONAL AMERICAN RESCUE PLAN ACT (ARPA) FUNDS TO THE PRESERVATION OF MUSEUM VILLAGE WHEREAS, Museum Village is a significant cultural and historical landmark within the Town of Monroe, showcasing the rich heritage and history of the area; and WHEREAS, the preservation and maintenance of Museum Village are crucial for the education and enjoyment of current and future generations; and WHEREAS, Museum Village contributes to the local economy by attracting tourists, providing educational programs, and hosting community events; and WHEREAS, the COVID-19 pandemic has adversely affected cultural institutions, including Museum Village, necessitating additional support to ensure their continued operation and preservation; and WHEREAS, the American Rescue Plan Act (ARPA) provides federal funding to assist communities in recovering from the impacts of the COVID-19 pandemic, including supporting public health, economic

recovery, and addressing community needs; and
WHEREAS, allocating additional ARPA funds to the preservation of Museum Village aligns with the goals of ARPA by supporting a vital community asset and contributing to the economic and cultural recovery of the Town of Monroe; and
WHEREAS, the Town of Monroe recognizes the importance of investing in its cultural heritage, local land preservation, and ensuring that Museum Village remains a vibrant, accessible resource for all residents and visitors;
NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of Monroe as follows:
1.The Town of Monroe hereby calls on the appropriate town officials to allocate any additional ARPA funds received by the Town of Monroe to the preservation, maintenance, and enhancement of Museum Village.
2.The Town Board acknowledges the importance of Museum Village to the community and commits to supporting efforts to secure its future through appropriate funding and resources.
3.The Town Board encourages collaboration with local stakeholders, community organizations, and other relevant partiescalling on local legislators to pursue all necessary governmental means of support, including Orange County Executive and Orange County Legislator to investigate a county initiative to fund Museum Village to ensure the effective and efficient use of ARPA or any available funds for the survival of Museum Village.
4.The Town Clerk is directed to send a copy of this resolution to the appropriate town officials, the Museum Village administration, and other relevant parties, to inform them of this resolution and to solicit their cooperation in this endeavor.

Motion by Maureen Richardson, second by Mary Bingham.
Final Resolution: Motion Fails
Aye: Mary Bingham, Maureen Richardson
Nay: Sal Scancarello, Dorey Houle
2024-#455
BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion that Resolution to Assist and Allocate any additional funding be modified to investigate and appoint Councilwoman Richardson the Liaison to the committee to investigate and work with Counsel to draft a formal Resolution that would be more suitable to the Board majority for September 3, 2024, meeting.

Motion by Maureen Richardson, second by Mary Bingham.
Final Resolution: Motion Fails
Aye: Mary Bingham, Maureen Richardson
Nay: Sal Scancarello, Dorey Houle

14. Motion From the Floor

Subject :	14.5 Sr. Citizen Discount Garbage District Discount RE: Revised Zip Code
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

As a follow-up to our recent communication regarding the Senior Citizen Garbage District Discount available through Marangi Disposal, please see the form above.Residents that qualify for this discount must complete and submit the form directly to Marangi Disposal.

All inquiries related to the Senior Citizen discount should be directed to Marangi Disposal by emailing customerservice@marangiwaste.com or calling 845-343-5566.

File Attachments

[Marangi Senior Citizen Discount Request Form FINAL.pdf \(55 KB\)](#)

15. Adjournment

Subject :	15.1 Adjournment of Meeting
Meeting :	Aug 12, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of August 12, 2024, at

Public Content

Motion & Voting

2024-#456
BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of August 12, 2024, at 9:44 PM.

Motion by Dorey Houle, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson