

Monday, August 4, 2025
MONROE TOWN BOARD MEETING AGENDA

TOWN OF MONROE, NEW YORK
TOWN HALL
1465 ORANGE TURNPIKE
MONROE, NEW YORK
7:00 PM

1. Call to Order

Subject :	1.1 Pledge to the Flag
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion,Information,Procedural

Public Content

I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

2. Motion to Open Town Board Meeting

Subject :	2.1 Motion to Open Town Board Meeting of August 4, 2025
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2025-#312 BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of August 4, 2025, at

Public Content

File Attachments

[2025 Town Board Meeting Schedule.pdf \(133 KB\)](#)

Motion & Voting

2025-#312
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of August 4, 2025, at 7:00 PM.
*Councilwoman Richardson joined the meeting during Call to Question for this Motion.

Motion by Sal Scancarello, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

3. Community Announcements

Subject :	3.1 Noah Nadelson, Munistat
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Presentations

Public Content

File Attachments

[Munistat MonroeTN - Debt Profile 8-1-25.pdf \(474 KB\)](#)

3. Community Announcements

Subject :	3.2 Orange County Legislator Peter Tuohy
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Presentations

Public Content

3. Community Announcements

Subject :	3.3 First Presbyterian Church of Monroe Chicken BBQ
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

First Presbyterian Church of Monroe 42nd Annual Chicken BBQ, August 9th, 1-5pm rain or shine. 142 Stage Rd., Monroe. Dine-In or Take-Out. Tickets are \$20 and available at the Church Office 9am-12pm. Meal includes 1/2 chicken, Macaroni Salad, Corn and Strawberry Shortcake. Can order on-line by scanning the QR Code on the flyer. For more info, please call 845-783-1632.

File Attachments

[CHICKen BBQ PosterAdd with qr code \(8.5 × 11 in\).pdf \(404 KB\)](#)

3. Community Announcements

Subject :	3.4 Orange County Mobile DMV at Town Hall, August 20th
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Orange County Clerk Kelly Eskew invites you to the Orange County Mobile DMV Unit. Transactions Offered: All Registration Transactions, all License Transactions including Real/Enhanced, Enforcement Transactions. Wednesday, August 20, 2025, 10:00-12PM, closed 12-1pm, 1-3:30pm. Monroe Town Hall 1465 Orange Tpke., Monroe, NY 10950.

File Attachments

[Monroe Town New \(4\).png \(653 KB\)](#)

3. Community Announcements

Subject :	3.5 Lakeside Fire Department Garage Sale
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Annual Lakeside Fire Department Garage Sale

Date: Saturday September 6, 2025 (Rain Date September 7, 2025)

Time: All Vendors Arrive at 8:00 AM for set up. Open to the public from 10:00AM-4:00PM

Place: Monroe Town Hall 1465 Orange Tpke., Monroe

Hot Dogs and Burgers will be for sale.

Cost: \$30 for first table. Second table \$25.

Breast Cancer Truck will be available for items that you no longer want. Truck will only be available for Saturday. You are responsible for taking the remainder of your items back home.

RSVP to Laura at 845-325-8238 only if you want to be a vendor.

All are welcome.

Porta Potty will be available.

File Attachments

[Garage Sale Flyer Scanned.jpg \(1.111 KB\)](#)

3. Community Announcements

Subject :	3.6 Lions Club Community Garage Sale
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Monroe Lions Club Community Garage Sale

Show and Sell your crafts and Treasures

Date: Sunday, September 7, 2025

Time: 9:00 AM-2:00 PM

Vendor Setup starts at 7:30 AM

Place: Harriman Army Navy Parking Lot (186 Rt. 17M, Harriman, NY)

\$35/space (8x10 table space) \$50/space (12x14 tent space)

Spaces sell out quickly. Call 845-325-6834

Bring your own table/Chairs/Tent

Reserve your space today! Deadline August 30, 2025

File Attachments

[Lions Club Garage Sale 2025.png \(5.227 KB\)](#)

3. Community Announcements

Subject :	3.7 Monroe Gives Community Yard Sale
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Monroe Gives Community Yard Sale.

Vendors Wanted!

Saturday, September 13, 2025

9:00 AM-2:00 PM

St. Anastasia's Parking Lot, Rt. 17M, Harriman, NY

Reserve your Vendor Spot.

\$30 per 18'x10' space (advanced payment required)

Spaces are limited - sign up early to guarantee your spot!

IMPORTANT GUIDELINES:

- No sale of liquor, tobacco/vape products, adult materials or firearms
- No food trucks permitted
- Vendors must bring their own tables, chairs, and tents (if needed)

ABOUT MONROE GIVES

We're a local nonprofit supporting the MW community through year-round giving and emergency assistance. Proceeds from this event help families in need.

To reserve a spot or ask questions: monroegives@gmail.com

File Attachments

[Monroe Gives Community Yard Sale.png \(1.488 KB\)](#)

3. Community Announcements

Subject :	3.8 So. Orange Family YMCA Swim Lessons Scholarships Available
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

SWIM LESSONS SCHOLARSHIPS AVAILABLE

THEY IS OFFERING SWIM LESSONS SCHOLARSHIPS

This scholarship program is open to youth ages 4 to 18, with an emphasis on supporting families who may be navigating financial limitations or have children who benefit from adaptive learning environments. The YMCA of Middletown & the South Orange Family YMCA are committed to promoting water safety throughout our region. Every child deserves the chance to be Water Ready. If your family is navigating financial challenges or your child would benefit from an adaptive learning environment, we encourage you to apply. Lets make a splashtogether! Qualified applicants will receive FREE weekly SWIM LESSONS PLUS a 2-MONTH FAMILY MEMBERSHIP. How to Apply: 1. Complete our simple Swim Lesson Financial Assistance. Application: 2.

Submit the application at either our Middletown or Monroe branch and we will contact you within the week about your approval.

YMCA OF MIDDLETOWN 81 Highland Avenue, Middletown, NY 10940 (P) 845-344-9622

SOUTH ORANGE FAMILY YMCA 45 Gilbert Street Ext., Monroe, NY 10950 (P) 845-782-9622

WWW.MIDDLETOWNYMCA.ORG

File Attachments

[Association-CANVA-Swim Lessons Scholarship-Flyer And Application-8.5x11-072325 Update-9364604692_page-0001.jpg \(1.098 KB\)](#)

[Application RE YMCA Scholarship.pdf \(376 KB\)](#)

4. Possible motion to adjourn to Executive and or/ Attorney Client Session

Subject :	4.1 Enter into Executive Session
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

5. Return to Regular Meeting

Subject :	5.1 Return to Regular Meeting
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

6. Old Business

Subject :	6.1 AMENDED Advisory Opinion 2025-01
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

File Attachments

[Amended Advisory Opinion RE Alleged Violation No. 2025-01_Redacted.pdf \(2.964 KB\)](#)
[Resolution regarding Alleged Violation No. 2025-01 \(7.23.25\).pdf \(89 KB\)](#)

6. Old Business

Subject :	6.2 Board of Ethics Advisory Opinions 2025-02 & 2025-03
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2025-#

BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

File Attachments

[TB Certified Advisory Opinion 2025-01.pdf \(38 KB\)](#)
[TB Certified Advisory Opinion 2025-02.pdf \(39 KB\)](#)
[TB Certified Advisory Opinion 2025-03.pdf \(40 KB\)](#)
[Resolution regarding Alleged Violation 2025-03.pdf \(59 KB\)](#)
[Resolution regarding Alleged Violation No. 2025-02.pdf \(91 KB\)](#)
[Resolution regarding Alleged Violation 2025-01.pdf \(59 KB\)](#)
[Advisory Opinion RE Alleged Violation No. 2025-01_Redacted.pdf \(2,667 KB\)](#)
[Advisory Opinion RE Alleged Violation No. 2025-02_Redacted.pdf \(2,240 KB\)](#)
[Advisory Opinion RE Alleged Violation No. 2025-03_Redacted.pdf \(1,516 KB\)](#)

Motion & Voting

2025-#313

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept Board of Ethics recommendations RE Advisory Opinion 2025-02.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Sal Scancarello, Dorey Houle

Nay: Mary Bingham

Abstain: Maureen Richardson

6. Old Business

Subject :	6.3 Board of Ethics Concern
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

File Attachments

[BOE Letter of Grave Concern.pdf \(1,510 KB\)](#)

7. Public Hearing

Subject :	7.1 Motion to Open the Continuation of the Public Hearing RE: Local Law A-v1/2025 to Amend Article VI, Ch. 53 Concerning Material Used for Water Pipes in the Town of Monroe
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information

Recommended Action :

2025-#

BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

The following residents signed up for Public Comment on the Continuation of the Public Hearing RE: Local Law A-v1/2025 to Amend Article VI, Ch. 53 Concerning Material Used for Water Pipes in the Town of Monroe. To hear their comments and Town Board Members responses, please go on-line to Board Doc's Video Clip #7. 1,

File Attachments

[Notice of Public Hearing RE Water Pipes.pdf \(65 KB\)](#)

Motion & Voting

2025-#314

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing RE: Local Law A-v1/2025 to Amend Article VI, Ch. 53 Concerning Material Used for Water Pipes in the Town of Monroe.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

7. Public Hearing

Subject :	7.2 Motion to Keep Open the Continuation of the Public Hearing RE: Local Law A-v1/2025 to Amend Article VI, Ch. 53 Concerning Material Used for Water Pipes in the Town of Monroe
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2025-#315

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing RE: Local Law A-v1/2025 to Amend Article VI, Ch. 53 Concerning Material Used for Water Pipes in the Town of Monroe until September 15, 2025, at 7:00PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

8. Acceptance of Minutes

Subject :	8.1 Acceptance of July 14, 2025 Minutes
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the July 14, 2025 Minutes.

Public Content

File Attachments

[TB 7-14-2025 DRAFT Meeting Minutes Revised.pdf \(685 KB\)](#)

Motion & Voting

2025-#316

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the July 14, 2025 Minutes.

Motion by Mary Bingham, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. Audit of Claims

Subject :	9.1 General Fund Abstract
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #25-14 General Fund containing Check #37066 - 37163 totaling \$624,358.94.

Public Content

File Attachments

[MONROE 25-14.pdf \(847 KB\)](#)

Motion & Voting

2025-#317
BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #25-14 General Fund containing Check #37066 - 37163 totaling \$624,358.94.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Sal Scancarello, Dorey Houle, Maureen Richardson
Abstain: Mary Bingham

9. Audit of Claims

Subject :	9.2 Escrow Fund Abstract
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #25-10 Escrow Fund containing Check #2232 - 2235 totaling \$23,730.93.

Public Content

File Attachments

[ESCROW 25-10.pdf \(311 KB\)](#)

Motion & Voting

2025-#318
BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #25-10 Escrow Fund containing Check #2232 - 2235 totaling \$23,730.93.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

10. Budget Transfers

Subject :	10.1 Budget Transfer Abstract
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe approves Budget Transfer Abstract #2025-06 totaling \$4,500 for 2025 Expenditure Adjustments. ABSTRACT OF BUDGET TRANSFERS TOWN OF MONROE

DATE OF AUDIT: AUGUST 4, 2025
ABSTRACT 2025-06
2025 EXPENDITURE ADJUSTMENTS
Requested By: Highway
DATE GL NO. DESCRIPTION Account Trans In Trans Out
8/4/2025 General Repairs Contractual DB00-5110-4500-00 4,500.00
General Repairs Equipment Rentals DB00-5110-2000-001 2,500.00
General Repairs Equipment Rental DB00-5110-4500-02 2,000.00
4,500.00 4,500.00

Public Content

File Attachments

[2025-06.pdf \(589 KB\)](#)

Motion & Voting

2025-#319

BE IT RESOLVED that the Town Board of the Town of Monroe approves Budget Transfer Abstract #2025-06 totaling \$4,500 for 2025 Expenditure Adjustments.

ABSTRACT OF BUDGET TRANSFERS

TOWN OF MONROE

DATE OF AUDIT: AUGUST 4, 2025

ABSTRACT 2025-06

2025 EXPENDITURE ADJUSTMENTS

Requested By: Highway

DATE GL NO. DESCRIPTION Account Trans In Trans Out

8/4/2025 General Repairs Contractual DB00-5110-4500-00 4,500.00

General Repairs Equipment Rentals DB00-5110-2000-001 2,500.00

General Repairs Equipment Rental DB00-5110-4500-02 2,000.00

4,500.00 4,500.00

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

11. New Business

Subject :	11.1 Short Term Rental Application, 10 Twin Lakes Rd. (SBL#19-1-1.3)
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

Discussion regarding Short Term Rental Application for 10 Twin Lakes Rd. (SBL#19-1-1.3).

11. New Business

Subject :	11.2 Community Concerns Hotline
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving the launch of the Community Concerns Hotline designed to assist our residents in reporting non-emergency community concerns and quality of life issues in the Town of Monroe.

File Attachments

[Community Concern Hotline 2025.pdf \(160 KB\)](#)

Motion & Voting

2025-#320
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving the launch of the Community Concerns Hotline designed to assist our residents in reporting non-emergency community concerns and quality of life issues in the Town of Monroe.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Sal Scancarello, Dorey Houle
Nay: Mary Bingham, Maureen Richardson

11. New Business

Subject :	11.3 Dorey Houle: Resignation, Climate Smart Community Coordinator
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution accepting the resignation ofDorey Houle, Climate Smart Community Coordinator, effective August 3, 2025.

File Attachments

[Letter of Resignation RE Dorey Houle.pdf \(21 KB\)](#)

Motion & Voting

2025-#321
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution accepting the resignation of Dorey Houle, Climate Smart Community Coordinator, effective August 3, 2025.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

11. New Business

Subject :	11.4 Climate Smart Communities Coordinator Position, Monroe Conservation Commission
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discussion regarding Climate Smart Communities (CSC) Coordinator for the Town of Monroe.

File Attachments

[Job Description CSC Coordinator 072925.pdf \(30 KB\)](#)
[NYSCSC PE1 Action CSC Coordinator.pdf \(178 KB\)](#)

Motion & Voting

2025-#322
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution appoint Lauren Kelly as Climate Smart Communities (CSC) Coordinator for the Town of Monroe effective August 4, 2025.

Motion by Dorey Houle, second by Maureen Richardson.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Sal Scancarello, Dorey Houle
Nay: Mary Bingham, Maureen Richardson
2025-#322A
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion that anyone who is interested on this Board or in any other body within the Town be able to contact Lauren and receive access through the portal.

Motion by Maureen Richardson, second by Mary Bingham.
Final Resolution: Motion Fails
Aye: Mary Bingham, Maureen Richardson
Nay: Supervisor -Tony Cardone, Sal Scancarello, Dorey Houle

11. New Business

Subject :	11.5 Tony Schaffer: Resignation, Monroe Joint Parks and Recreation Commission
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution accepting the resignation of Tony Schaffer, Monroe Joint Park and Recreation Commission, effective June 10, 2025.

File Attachments

[Letter of Resignation RE Tony Schaffer.pdf \(30 KB\)](#)

Motion & Voting

2025-#323
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution accepting the resignation of Tony Schaffer, Monroe Joint Park and Recreation Commission, effective June 10, 2025.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

11. New Business

Subject :	11.6 Sean Buckley, Monroe Joint Parks and Recreation Commission Appointment
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution appointing Sean Buckley to the Monroe Joint Parks and Recreation Commission, slot #5 with a term to expire 12/31/2027.

Motion & Voting

2025-#324
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution appointing Sean Buckley to the Monroe Joint Parks and Recreation Commission, slot #5 with a term to expire 12/31 /2027.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

11. New Business

Subject :	11.7 Gwendoline Rios: Resignation, Building Department
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution accepting the resignation of Gwendoline Rios, Part-Time Clerk, Building Department, effective July 24, 2025.

File Attachments

[Letter of Resignation RE Gwen Rios_Redacted.pdf \(87 KB\)](#)

Motion & Voting

2025-#325
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution accepting the resignation of Gwendoline Rios, Part-Time Clerk, Building Department, effective July 24, 2025.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

11. New Business

Subject :	11.8 Brenda Woodard: Resignation, Dial-A-Ride
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING

AGENDA

Type :

Action (Resolution)

Recommended Action :

2025-#

BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution accepting the resignation of Brenda Woodard, Dial-A-Ride Driver, effective August 6, 2025.

File Attachments

[Letter of Resignation RE Brenda Woodard.pdf \(31 KB\)](#)

Motion & Voting

2025-#326

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution accepting the resignation of Brenda Woodard, Dial-A-Ride Driver, effective August 6, 2025.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

11. New Business

Subject :

11.9 Justice Court Training Request, Nicolette Wechsler

Meeting :

Aug 4, 2025 - MONROE TOWN BOARD MEETING
AGENDA

Type :

Action (Resolution), Discussion

Recommended Action :

2025-#

BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Re: Nicolette Wechsler, Court Clerk / NYS Association Magistrates Court Clerk 45th Annual Conference and Training

Resolution approving Nicolette Wechsler's attendance at the NYSAMCC Annual Conference and Training taking place September 28th to October 1st at the Albany Desmond Hotel.

Conference registration fee: \$100

Hotel Lodging Package 3 Nights including meals: \$945

Mileage and tolls estimated at: \$154

These costs are covered by the Justice Court Education, Dues, Meetings Account# A000-1110-4189-00. The Board previously approved the Justice Courtfund transfer request for this purpose.

File Attachments

[Justice Court Training Request Nicolette Wechsler.pdf \(217 KB\)](#)

Motion & Voting

2025-#327

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving Nicolette Wechsler's attendance at the NYSAMCC Annual Conference and Training taking place September 28th October 1st at the Albany Desmond Hotel.

Conference registration fee: \$100

Hotel Lodging Package 3 Nights including meals: \$945

Mileage and tolls estimated at: \$154

These costs are covered by the Justice Court Education, Dues, Meetings Account# A000-1110-4189-00. The Board previously approved the Justice Court fund transfer request for this purpose.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

11. New Business

Subject :	11.10 Grace Ponce, Justice Court Attendant
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving Grace Ponce for the position of Part-Time Court Attendant at an hourly rate of \$25 and anticipated start date of August 13, 2025. Orange County Department of Human Resources has preapproved Grace for this position.

Motion & Voting

2025-#328

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving Grace Ponce for the position of Part-Time Court Attendant at an hourly rate of \$25 and anticipated start date of August 13, 2025. Orange County Department of Human Resources has preapproved Grace for this position.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

11. New Business

Subject :	11.11 CrowdStrike Free License Deployment
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution authorizing the Supervisor to send an email to Town of New Windsor IT, the town's IT provider, stating the following as requested by the Town of New Windsor attorney:

I, (name and title) agree on behalf of (enter Town, Village or Fire District name here) that the Town of New Windsor Information Technology Department may deploy CrowdStrike licensing provided by New York State to all devices to replace the currently deployed CrowdStrike provided by New Windsor Information Technology. I understand that once the new license is deployed, billing for the current CrowdStrike licensing provided by New Windsor Information Technology will end."

CrowdStrike is the antivirus solution New Windsor IT deploys to protect the town's computers from cyberthreats.

As part of an ongoing cyber security initiative, New York State and the Department of Homeland Security have been providing CrowdStrike at no cost to all New York State counties for a few years. Recently, they have expanded this offering to the two largest municipalities in each county based on population. Based on the size of the Town of New Windsor's population plus the population of the municipalities they provide IT services for, they have qualified for one of these site licenses. Upon the launch of the replacement project, all CrowdStrike software licensing will now be provided free of charge to all towns, villages and fire districts that the Town of New Windsor services, including the Town of Monroe.

Motion & Voting

2025-#329

BE IT RESOLVED that the Town Board of the Town of Monroe Resolution authorizing the Supervisor to send an email to Town of New Windsor IT, the town's IT provider, stating the following as requested by the Town of New Windsor attorney:

I, Tony Cardone agree on behalf of the Town of Monroe that the Town of New Windsor Information Technology Department may deploy CrowdStrike licensing provided by New York State to all devices to replace the currently deployed CrowdStrike provided by New Windsor Information Technology. I understand that once the new license is deployed, billing for the current CrowdStrike licensing provided

by New Windsor Information Technology will end."

CrowdStrike is the antivirus solution New Windsor IT deploys to protect the town's computers from cyberthreats.

As part of an ongoing cyber security initiative, New York State and the Department of Homeland Security have been providing CrowdStrike at no cost to all New York State counties for a few years. Recently, they have expanded this offering to the two largest municipalities in each county based on population. Based on the size of the Town of New Windsor's population plus the population of the municipalities they provide IT services for, they have qualified for one of these site licenses. Upon the launch of the replacement project, all CrowdStrike software licensing will now be provided free of charge to all towns, villages and fire districts that the Town of New Windsor services, including the Town of Monroe.

Motion by Dorey Houle, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

11. New Business

Subject :	11.12 Retired Dial-A-Ride Bus #40
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discussion regarding Dial-A-Ride Bus #40, VIN# ending in 06549, that has been retired since January 15, 2025. Dial-A-Ride is currently waiting for the title to be transferred from theCounty to theTown of Monroe. Sacred Heart Church has shown interest in this vehicle when it becomes available.

Motion & Voting

2025-#330
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution that we sell Dial-A-Ride Bus No. 40 with Vin. No. ending in 06549 that's been retired since January 2025 to Sacred Heart Church for \$675. *To be surplussed in order to do this.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

11. New Business

Subject :	11.13 Dial-A-Ride Public Transportation Agency Safety Plan
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA

Type :	Action (Resolution), Discussion
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution authorizing the Supervisor to sign the Town of Monroe Dial-A-Ride Public Transportation Agency Safety Plan.

Motion & Voting

2025-#331
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution authorizing the Supervisor to sign the Town of Monroe Dial-A-Ride Public Transportation Agency Safety Plan.

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

11. New Business

Subject :	11.14 Mombasha Park Baseball Field Improvements Bid
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution authorizingissuance of bid for improvementsat Mombasha Little League Field.

File Attachments

[20250804 Reso auth. Bid for Mombasha Little League impr.pdf \(92 KB\)](#)

Motion & Voting

2025-#332
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution authorizing Town Clerk to put the bid out for Improvements at Mombasha Little League Field.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

11. New Business

Subject : 11.15 2025 - 2026 Intermunicipal Agreement for the Control of Snow and Ice on Certain County Roads

Meeting : Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution), Discussion

Recommended Action : 2025-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution authorizing the Supervisor to execute the Intermunicipal Agreement with Orange County Department of Public Works for the Snow and Ice Control on Certain County Roads for the 2025-2026 Season.

Item	Description	Distance Per Mile	Rate Per Mile	Total
A.	Harriman Heights Road, County Road No. 71, leading from County Road No. 19, northeasterly to New York State Route 17M	2.01	\$5,500.00	\$11,055.00
B.	West Mombasha Road, County Road No. 91, leading from County Road No. 5, Monroe-Greenwood Lake Road, at Cedar Cliff Road, southerly to the Town of Tuxedo Line	3.76	\$5,500.00	\$20,680.00
	Total Contract	5.77	\$5,500.00	\$31,735.00

Motion & Voting

2025-#333
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution authorizing the Supervisor to execute the Intermunicipal Agreement with Orange County Department of Public Works for the Snow and Ice Control on Certain County Roads for the 2025-2026 Season.

Item	Description	Distance Per Mile	Rate Per Mile	Total
A.	Harriman Heights Road, County Road No. 71, leading from County Road No. 19, northeasterly to New York State Route 17M	2.01	\$5,500.00	\$11,055.00
B.	West Mombasha Road, County Road No. 91, leading from County Road No. 5, Monroe-Greenwood Lake Road, at Cedar Cliff Road, southerly to the Town of Tuxedo Line	3.76	\$5,500.00	\$20,680.00
	Total Contract	5.77	\$5,500.00	\$31,735.00

Motion by Dorey Houle, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

11. New Business

Subject : 11.16 Amendment to Owner-Engineer Agreement,
Monroe Water District #2: Process Piping Replacement

Meeting : Aug 4, 2025 - MONROE TOWN BOARD MEETING
AGENDA

Type : Action (Resolution), Discussion

Recommended Action : 2025-#
BE IT RESOLVED that the Town Board of the Town
of Monroe

Public Content

Amendment to Owner-Engineer Agreement (Amendment No. 1) regarding the following project:

Monroe Water District #2 Process Piping Replacement

Nature of Amendment: Modifications to services of Engineer, Modifications of payment to Engineer

Description of Modifications: Engineer shall provide bid-level plans, specifications and bidding phase services in accordance with Appendix 3 and the Municipal Standard Fee Schedule.

Motion & Voting

2025-#334

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Table the matter RE Amendment to Owner-Engineer Agreement, Monroe Water District #2: Process Piping Replacement to the next meeting as we still have some questions unanswered from MHE.
(Councilwoman Richardson stepped away from the dais).

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

Not Present at Vote: Maureen Richardson

11. New Business

Subject : 11.17 2025 Town and County Tax Bill RE 207-3-17

Meeting : Aug 4, 2025 - MONROE TOWN BOARD MEETING
AGENDA

Type : Action (Resolution), Discussion, Information

Recommended Action : 2025-#
BE IT RESOLVED that the Town Board of the Town
of Monroe

Public Content

Resolution requesting the Board to approve waiving additional penalties/fees for the parcel located at 207-3-17 as this payment rejection took a while to research. A new payment was made by the resident on July 28, 2025, in the amount of \$10,163.74.

Motion & Voting

2025-#335

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution requesting the Board to approve waiving additional penalties/fees for the parcel located at 207-3-17 as this payment rejection took a while to research. A new payment was made by the resident on July 28, 2025, in the amount of \$10,163.74. *No additional penalties.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

Abstain: Maureen Richardson

11. New Business

Subject :	11.18 2025 Town and County Tax Bill RE 47-2-34.2
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution requesting the Board to approve waiving additional penalties/fees for the parcel located at 47-2-34.2 as this payment rejection took a while to research.A new payment was made by the resident on July 30, 2025, in the amount of \$3,992.30.

Motion & Voting

2025-#336

BE IT RESOLVED that the Town Board of the Town of Monroe Resolution requesting the Board to approve waiving additional penalties/fees for the parcel located at 47-2-34.2 as this payment rejection took a while to research. A new payment was made by the resident on July 30, 2025, in the amount of \$3,992.30. *No additional penalties.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

Abstain: Maureen Richardson

11. New Business

Subject :	11.19 General Code Supplement No. 124 Estimate
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information

Recommended Action :

2025-#
BE IT RESOLVED that the Town Board of the Town
of Monroe

Public Content

Motion to approve General Code Supplement No. 124 Estimate. Estimate is between \$1,535.00 and \$1,880.00.

File Attachments

[Monroe MO0402 est 8 Estimate_Redacted.pdf \(116 KB\)](#)

Motion & Voting

2025-#337
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve General Code Supplement No. 124 Estimate. Estimate is between \$1,535.00 and \$1,880.00. *Amount not to exceed \$1,880.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

11. New Business

Subject :	11.20 Return of Escrow RE: Camille Tokerud
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Department: Zoning Board of Appeals

Name: Norinne McSweeney

Request: Return of Camille Tokerud's Escrow balance

Date of Request: July 28, 2025

Comments:

Please see attached final detail sheet for Camille Tokerud's ZBA escrow. Final invoice has been processed. Balance to be returned is \$1,093.43.

File Attachments

Motion & Voting

2025-#338
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to return Camille Tokerud's Escrow balance in the amount of \$1,093.43.

Date of Request: July 28, 2025

Comments:
Please see attached final detail sheet for Camille Tokerud's ZBA escrow. Final invoice has been processed. Balance to be returned is \$1,093.43.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

11. New Business

Subject :	11.21 Approval to Release Escrow for Driveway Permit #2022-01 250 Schunnemunk Road
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discussion regarding Highway Department request for approval to return the escrow amount of **\$1,800** for **Driveway Permit #2022-01** at **250 Schunnemunk Road**. The driveway has been inspected and found to meet all current Town Code standards.As such, the Highway Department recommends releasing the bond.

File Attachments

[2022-01 Closed.pdf \(416 KB\)](#)

Motion & Voting

2025-#339
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve Highway Department request to return the escrow amount of \$1,800 for Driveway Permit #2022-01 at 250 Schunnemunk Road. The driveway has been inspected and found to meet all current Town Code standards. As such, the Highway Department recommends releasing the bond.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

11. New Business

Subject :	11.22 Approval to Release Escrow for Driveway Permit #2024-07 79 Raywood Drive
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discussion regarding Highway Department's request for approval to return the escrow amount of **\$15,000**for **Driveway Permit #2024-07 at 79 Raywood Drive**.The driveway has been inspected and found to meet all current Town Code standards.As such, the Highway Department recommends releasing the bond.

File Attachments

[2024-07_Closed.pdf \(706 KB\)](#)

Motion & Voting

2025-#340
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve Highway Department's request to return the escrow amount of \$15,000 for Driveway Permit #2024-07 at 79 Raywood Drive. The driveway has been inspected and found to meet all current Town Code standards. As such, the Highway Department recommends releasing the bond.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

11. New Business

Subject :	11.23 Stop Sign Request, Carriage Hill Estates
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion

Public Content

12. Public Comment

Subject :	12.1 Rules for Public Comment
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING

AGENDA

Type :

Information

Public Content

Please be advised that any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting.

TOWN OF MONROE MEETING RULES PUBLIC COMMENT PERIODS -RULE 1:Although not required by any statute or law, the Town Board shall include at least one public participation period on the Agenda for regular Town Board meetings. However, nothing shall prohibit the Town Board, by majority vote, from suspending public comment or otherwise limiting public during a regular Town Board meetings where such limitations are determined to be necessary or otherwise conducive to accomplishing the business presently before the Town Board.**RULE 2:**Public comment during the public participation period of regular Town Board meetings shall be limited to three (3) minutes per speaker and the subject matter of such public comment shall be limited to Town business. 1 Yielding time or otherwise giving time to a speaker to extend the three (3) minute period by another person shall not be permitted. Written comments may be submitted to the Town Clerk in lieu of, or in addition to, a persons oral statement during any public comment period. Such minutes shall become a Town record and the brief nature of the submitted writing may be included in Town Board minutes. However, the full text of such submissions shall not be incorporated into Town Board minutes, unless expressly authorized by resolution of the Town Board.**RULE 3:**Any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting. Where a public hearing and public comment period will occur during the same Town Board meeting, a person may sign up to speak on the topic of each and every public hearing and for public comment period consistent with the applicable time limits set forth above. For example, a speaker could speak for five (5) minutes during a public hearing and three (3) minutes during public comment at the same Town Board meeting. However, such person may not use the public hearing time to speak on matters not relevant

1 Rule 2 revised by Resolution of the Town Board on 03-06-2017 to add: and the subject matter of such public comment shall be limited to Town business. to the public hearing. Any comments made by a person made during public comment that relates to the subject of a public hearing, shall not be considered by the Town Board as part of such public hearing nor made part of the public hearing record. The only public comment to be accepted by the Town Board outside of a public hearing shall be written comments received during the time period set by the Town Board for such purpose.**RULE 4:**If a sign-in sheet is not available, a person may raise his/her hand to speak duringthe public participation period and/or public hearing and may speak during such public comment period/public hearing upon recognition of the Supervisor or Presiding Officer.**RULE 5:** Any person speaking during public comment or a public hearing, when recognized by the Presiding Officer, shall approach the podium for such purpose and state his or her name, the street and municipality where he /she resides resides, and if applicable, his/her group or entity affiliation.**RULE 6:**Town Board members shall not respond to a person speaking during the public comment period unless and until all persons desiring to speak during the Public comment period have finished speaking. At such time as all speakers have finished speaking during such public comment period, each Town Board member shall be allotted up to three (3) minutes in total to respond to any questions posed or to provide relevant information in response to the collective comments and questions of the public comment speakers.**RULE 7:**Town Board members shall not attempt to answer questions during the time that a speaker is presenting during public comment. Town Board members will note any questions asked and may respond to the speaker at the conclusion of the speakers publiccomments.**PUBLIC HEARINGS RULE 8:**Public comment during a Public Hearing shall be limited to five (5) minutes per speaker. In the event that a speaker is the subject of the Public Hearing or has a significant interest in the matter different from that of the general public, such speaker shall, upon approval of the Town Board, be allowed up to the (10) minutes during a public hearing. Yielding time or otherwise giving time to a speaker to extend their permissible time limit by another person shall not be permitted.**RULE 9:**Members of the public, other than those called as witnesses by the parties, shall not be permitted to speak during public

hearings concerning the removal/discipline of a Town Officer or employee as such hearings shall be limited to presentation of evidence and related submissions by Town representatives and the Town Officer or employee subject to removal/discipline. Time limits during a public hearing concerning the removal/discipline of a Town Officer or employee shall not be applicable as such proceeding shall follow any applicable statute, rule or regulation and shall otherwise be overseen by the hearing officer or presiding officer. **RULE 10:** In the case of a public hearing, prior to the close or continuation of the public hearing, Town Board members may be allotted up to five (5) minutes each to respond to questions or otherwise provide relevant information in response to specific comments made by speakers during that session of the public hearing. Further, prior to the close of the public portion of the public hearing, each Town Board member may be allotted up to eight (8) minutes to speak on the issue that is the subject of the Public hearing. However, where the public hearing concerns removal of a Town Officer or employee, Town Board members, if the body making a determination, shall not speak regarding the merits of the proceedings until after the close of the public hearing when deliberations on removal/discipline have commenced. **RULE 11:** Written submissions related to public hearings must be made before the close of the public hearing as such time is set by the Town Board. **GENERAL RULES**

APPLICABLE TO ALL PUBLIC MEETINGS AND HEARINGS **RULE 12:** The Town Clerk shall act as the timekeeper or the Town Board may designate another person to be the timekeeper. **RULE 13:** Members of the Town Board, speakers and audience members must observe proper decorum at all times. Any statements made during any part of the meeting or during a public hearing by the Supervisor, members of the Town Board, town officials or employees, or members of the general public shall not involve personal, impertinent, or slanderous attacks on individuals, regardless of whether the individual so attacked is an elected official, a town official or employee, or a member of the general public. **RULE 14:** Neither speakers, nor Town Board members shall use public comment periods or other time during such meeting for political campaigning purposes, including promoting their candidacy or speaking out against another candidate. However, nothing shall prohibit a candidate from speaking on a Town-related issue merely because he or she is a candidate for political office. **RULE 15:** Pursuant to New York State Town Law, the Town Supervisor or Presiding Officer shall control the Town Board meeting. The use of profane, vulgar, inflammatory, threatening, abusive, or disparaging language or racial or ethnic slurs directed at the Supervisor, members of the Town Board, meeting attendees shall not be tolerated and the Town Supervisor shall address any such incidents. Further, any statements, regardless of the nature of the statement, made by a person attending the meeting which is not made during such persons authorized speaking time shall not be tolerated and the Town Supervisor shall address any such incidents. The Town Board has a right to protect itself from disturbance from attendees at a meeting and may order, by majority vote, removal of an attendee, or there Presiding Officer direct removal of an attendee on his own. Removal at the direction of the Presiding Officer is subject to appeal of another Town Board member, but not to appeal of the attendee. Such appeal is not debatable. **RULE 16:** In circumstances where the Supervisor/Presiding Officer is not attempting to exert control over the meeting, is temporarily absent, or is the source of the present disorder at the meeting and is failing to preside over the meeting, such Supervisor/Presiding Officer may then be deemed absent as the Presiding Officer by approval of a majority of the Town Board. In such case, a Town Board member may make a motion to suspend the Rules and appoint the Acting Supervisor to take over the role of Presiding Officer until such time as the Supervisor or original Presiding Officer is able to properly return to performing his/her role as Presiding Officer. If the Acting Supervisor is determined to be absent for presiding purposes, the Town Board member making such motion shall propose another Town Board member to act as the Presiding Officer during the absence of the Supervisor/original Presiding Officer. **RULE 17:** Comments by speakers must be addressed to the Town Board and shall not be addressed to the audience. Further, attendees may not address the Town Board unless first recognized by the Supervisor or Presiding Officer. **RULE 18:** Discussion and exchanges between active speakers and attendees/audience members of the public meeting or hearing are prohibited. A speaker may, however, when properly recognized, state agreement or disagreement with the views of prior speakers in his /her comments directed to the Town Board. **RULE 19:** Banners or other signs are not permitted in the meeting room unless, nor shall distribution of flyers within the meeting room be permitted. Nothing shall prohibit a person from holding a lawful sign or handing out flyers outside of the meeting location. **RULE 20:** If the Supervisor or Presiding Officer fails to enforce the rules set forth herein, any member of the Town Board may move to require him or her to do so, and an affirmative vote of the majority of the Town Board shall require him or her to do so. Any decision by the Presiding Officer relating to enforcement of the rules set forth herein may be appealed and subsequently overturned by a vote of the majority of Town Board members. Such appeal may be raised by a Town Board member or the affected attendee if properly recognized. **RULE 21:** Any person who disregards the directives of the Supervisor or the Presiding Officer in enforcing the rules or who

generally conducts himself or herself in a boisterous or inappropriate manner while addressing the Town Board thereby disturbs the peace at a such meeting and will be barred from further participation and shall forfeit any balance of time remaining for his or her comments.**RULE 22:**If a speaker who has violated these rules refuses to step down or to refrain from committing/ continuing such violation(s), the Supervisor or the Presiding Officer may direct the individual to leave the meeting room. If the individual declines and/or refuses to leave the meeting room, the Supervisor or Presiding Officer may request the individual to be removed from the meeting room and charged with disorderly conduct as per the New York State Penal Law. The Supervisors determination is subject to the appeal provisions set forth above as well as the absence of the Supervisor /Presiding Officer provisions of these rules. The Town Board may, by resolution, designate the person who will sign the supporting deposition and/or Court Information document charging the removed person with Disorderly Conduct.**RULE 23:** The following provisions, as modified herein, of Rule 49 of Roberts Rules concerning Small Boards shall apply to the Town Board of the Town of Monroe: a. Members may raise a hand or asked to be recognized, instead of standing when seeking to obtain the floor and may remain seated when making motions or speaking. b. The Presiding Officer need not rise while putting questions to a vote. c. The Presiding Officer may without leaving the chair speak in informal discussions and in debate and may vote on all questions as provided for by Code or law.**RULE 24:**While there is no statute or applicable regulation that requires an Meeting Agenda to be prepared for Town Board meetings, the Town Board desires to have an Agendas prepared and distributed prior to Town Board meetings. The order of business at regular Town Board meetings shall be as follows: 1. REGULAR MEETING a. Call to Order; Pledge of Allegiance b. Approval of Minutes c. Upcoming Meeting Dates & General Announcements 2. SPECIAL ORDERS 3. DEPARTMENTAL MONTHLY REPORTS (Alphabetical Order) 4. OLD BUSINESS 5. NEW BUSINESS 6. PUBLIC COMMENT 7. EXECUTIVE SESSION (If necessary) 8. ADJOURNMENT A Board member seeking to take up a matter out of order on the agenda or to introduce a new item of business may may request such change on consent of the Town Board, or may (if consent is denied or the member expects the matter to be contested make a motion to suspend the rules for such purpose, identifying the requested change to the Agenda or the new business to be raised. Upon approval of the majority of the Town Board, such business may be taken up immediately by the Town Board. The Presiding Officer shall prepare and cause to be distributed, Town Board meeting Agendas, in conformance with the Order of Business, as applicable. Pursuant to Roberts Rules, the Agenda distributed in advance to the Town Board is not binding on the Town Board, except as to the Order of Business set forth above. However, as set forth above, the Meeting Agenda, including the Order of Business and specific Agenda items may be modified upon approval of a majority of the Town Board. The Presiding Officer will announce each Agenda item as it is reached on the Agenda (or amended Agenda). Prior to the business being taken up, a member may move to to lay the matter on the table, postpone the matter or refer it to a committee.**RULE 25:**Recesses may be taken for a stated period of time either upon consent, without objection, or upon approval of a motion by a Town Board member.**RULE 26:** These Town Board Rules may be amended by a Resolution of the Town Board approved by a majority of the Town Board.**RULE 27:**The above rules shall take effect at the next ensuing meeting of the Town Board following the adoption of these rules.**RULE 28:**The Presiding Officer, or any Town Board member may request an interpretation of these Rules from the Town Attorney. A current copy of these Town of Monroe Meeting Rules shall be maintained by the Town Clerk and be made available to the public. 6. This Resolution shall be effective immediately. The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows: Yea Nay Abstain Absent Harley Doles, Supervisor [] [] [] [X] Anthony Cardone, Acting Supervisor[X] [] [] [] Gerard McQuade, Councilman [] [X] [] [] Michael McGinn, Councilman [X] [] [] [] Richard Colon, Councilman [X] [] [] [] The Resolution was thereupon duly adopted. TOWN OF MONROE TOWN BOARD MEETING RULES History of adoption and amendments. February 27, 2017: Town Board Rules adopted by Resolution of the Town Board. March 6, 2017: Rule 2 amended by Resolution of the Town Board to add: and the subject matter of such public comment shall be limited to Town business.

12. Public Comment

Subject :	12.2 Public Comment
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA

Type :

Discussion, Information

Public Content

The following spoke during Public Comment. To hear their comments, and Town Board members responses, please go on-line to Board Doc'sVideo Clip #12.2,

13. Adjournment

Subject :	13.1 Adjournment of Meeting
Meeting :	Aug 4, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of August 4, 2025, at

Public Content

Motion & Voting

2025-#341
BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of August 4, 2025, at 9:24 PM.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson