

Monday, August 3, 2020
MONROE TOWN BOARD MEETING AGENDA

TOWN OF MONROE, NEW YORK
TOWN HALL
1465 ORANGE TURNPIKE
MONROE, NEW YORK
7:00 PM

1. Call to Order

Subject :	1.1 Pledge to the Flag
Meeting :	Aug 3, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information, Procedural

Public Content

I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

2. Community Announcements

Subject :	2.1 Census Update
Meeting :	Aug 3, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

2. Community Announcements

Subject :	2.2 Eagle Scout Projects
Meeting :	Aug 3, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

2. Community Announcements

Subject : 2.3 Scholar Athletes
Meeting : Aug 3, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type : Information

Public Content

2. Community Announcements

Subject : 2.4 Harper Smiles School Supply Drive
Meeting : Aug 3, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type : Information

Public Content

3. Motion to Open Town Board Meeting of August 3, 2020

Subject : 3.1 Motion to Open Town Board Meeting
Meeting : Aug 3, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution)
Recommended Action : 2020-#340
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of August 3, 2020.

Public Content

Motion & Voting

2020-#340
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of August 3, 2020.

Motion by Mary Bingham, second by Mike McGinn.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

4. Public Hearing

Subject :	4.1 Public Hearing Notice: Petition to Amend Zoning Ordinance, Monroe Nininger, LLC
Meeting :	Aug 3, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

File Attachments

[Public Hearing Notice - Petition to Amend Ch. 57.pdf \(35 KB\)](#)

4. Public Hearing

Subject :	4.2 Motion to Open the Continuation of the Public Hearing Regarding the Petition to Amend Zoning Ordinance, Monroe Nininger, LLC
Meeting :	Aug 3, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2020-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing regarding the Petition to Amend Zoning Ordinance, Monroe Nininger, LLC.

Public Content

The following residents spoke during Public Comment regarding the Public Hearing for the Petition to Amend Zoning Ordinance, Monroe Nininger, LLC. To hear their comments, and Board Members responses please go on-line to Board Docs Video Clip #

Motion & Voting

2020-#341
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing regarding the Petition to Amend Zoning Ordinance, Monroe Nininger, LLC.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

4. Public Hearing

Subject :	4.3 Motion to Keep Open the Continuation of the Public Hearing Regarding the Petition to Amend Zoning Ordinance, Monroe Nininger, LLC
Meeting :	Aug 3, 2020 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution), Information
Recommended Action : 2020-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2020-#342

BE IT RESOLVED that the Town Board of the Town of Monroe approves to keep open the continuation of the Public Hearing Regarding the Petition to Amend Zoning Ordinance, Monroe Nininger, LLC. on September 21, 2020 at 7:00 pm or as soon there after. To be held at the Monroe Town Hall 1465 Orange Turnpike, Monroe, NY.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

5. Audit of Claims

Subject : 5.1 General Fund Abstract
Meeting : Aug 3, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution), Discussion
Recommended Action : 2020-#
BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract#20-20 General Fund containing Check #s 25848-25957 totaling \$651,886.06.

Public Content

File Attachments

[Monroe Abstract 080320.pdf \(97 KB\)](#)

Motion & Voting

2020-#343

BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract#20-20 General Fund containing Check #s 25848-25957 totaling \$651,886.06.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

5. Audit of Claims

Subject : 5.2 Escrow Abstract

Meeting : Aug 3, 2020 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution), Discussion

Recommended Action : 2020-#
BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #20-10 Escrow containing Check #s 1919-1920 totaling \$8,052.80.

Public Content

File Attachments

[Escrow Abstracts 080320.pdf \(17 KB\)](#)

Motion & Voting

2020-#344
BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #20-10 Escrow containing Check #s 1919-1920 totaling \$8,052.80.

Motion by Mary Bingham, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

6. Account Consolidation Requests

Subject : 6.1 Lakeview Drive Account Consolidation

Meeting : Aug 3, 2020 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution), Discussion

Recommended Action : 2020-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Transfer From:

Account No. (xxxx-xxxx-xxxx-xx)	Account Name	Amount
V001-0201	Cash Savings Debt Reserve - Lakeview Dr	5,173.53

Transfer To:

Account No.

(xxxx-xxxx-xxxx-xx)

SM10-201

Account Name

Cash Savings Special Misc - Lakeview Dr

Amount

5,173.53

Reason for Transfer:

To move cash and consolidate Lakeview Drive funds

\$ in V001 since before 2012

File Attachments

[Account Consolidation form.pdf \(178 KB\)](#)

Motion & Voting

2020-#345

BE IT RESOLVED that the Town Board of the Town of Monroe approves to transfer from: V001-0201 Cash Savings Debt Reserve-Lakeview Dr. \$5,173.00 to SM10-201 Cash Savings Special Misc-Lakeview Dr. \$5,173.53. Reason for transfer is to move cash and consolidate Lakeview Drive funds. The money in V001 has been there since before 2012.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

7. Budgetary Transfer Requests

Subject :

7.1 Dial-A-Bus

Meeting :

Aug 3, 2020 - MONROE TOWN BOARD MEETING AGENDA

Type :

Action (Resolution), Discussion

Recommended Action :

2020-#

BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Transfer From		
Account Number	Account Name	Amount
A5630-4304	Fuel	\$7,455.00
Transfer To		
A5630-2000	Equipment	\$7,455.00

Reason for Transfer:		
6 door barriers for buses		

Motion & Voting

2020-#346

BE IT RESOLVED that the Town Board of the Town of Monroe approves the budgetary transfer as follows: transfer from A5630-4504 Fuel in the amount of \$7,455.00 to A5630-2000 Equipment \$7,455.00. Reason for transfer 6 door barriers for buses.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

8. Acceptance of Minutes

Subject :	8.1 Acceptance of July 13, 2020 Minutes
Meeting :	Aug 3, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2020-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

File Attachments

[TB 7-13-2020 DRAFT Meeting Minutes.pdf \(918 KB\)](#)

Motion & Voting

2020-#347

BE IT RESOLVED that the Town Board of the Town of Monroe approves the meeting minutes of July 13, 2020.

Motion by Sal Scancarello, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

9. New Business

Subject :	9.1 Bond Resolution, Acquisition of Heavy Duty Vehicles
Meeting :	Aug 3, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion

Recommended Action :

2020-#

BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Bond Resolution authorizing the acquisition of heavy-duty vehicles for use by the Town of Monroe Highway Department stating the estimated maximum cost thereof is \$100,000, appropriating said amount for such purpose and authorizing the issuance of bonds of the Town in the principal amount of not to exceed \$100,000 to finance said appropriation.

Motion & Voting

2020-#348

Supervisor Cardone offered the following resolution and moved its adoption:

BOND RESOLUTION OF THE TOWN OF MONROE, NEW YORK, ADOPTED AUGUST 3, 2020, AUTHORIZING THE ACQUISITION OF HEAVY-DUTY VEHICLES FOR USE BY THE HIGHWAY DEPARTMENT, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$100,000, APPROPRIATING SAID AMOUNT FOR SUCH PURPOSE AND AUTHORIZING THE ISSUANCE OF BONDS OF THE TOWN IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$100,000 TO FINANCE SAID APPROPRIATION

THE TOWN BOARD OF THE TOWN OF MONROE, IN THE COUNTY OF ORANGE, NEW YORK, HEREBY RESOLVES (by the favorable vote of not less than two-thirds of all the members of said Town Board) AS FOLLOWS:

Section 1. The Town of Monroe, in the County of Orange, New York (herein called the Town), is hereby authorized to acquire heavy-duty vehicles, including apparatus and equipment used in connection therewith, for use by the Highway Department. The estimated maximum cost thereof, including preliminary costs and costs incidental thereto and the financing thereof, is \$100,000 and said amount is hereby appropriated for such purpose. The plan of financing includes the issuance of bonds of the Town in the principal amount of not to exceed \$100,000 to finance said appropriation, and the levy and collection of taxes on all the taxable real property in the Town to pay the principal of said bonds and the interest thereon as the same shall become due and payable.

Section 2. Bonds of the Town in the principal amount of not to exceed \$100,000 are hereby authorized to be issued pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (referred to herein as the Law), to finance said appropriation.

Section 3. The following additional matters are hereby determined and declared:

(a) The period of probable usefulness applicable to the object or purpose or class of objects or purposes for which said bonds are authorized to be issued, within the limitations of Section 11.00 a. 28 of the Law, is fifteen (15) years.

(b) The proceeds of the bonds herein authorized, and any bond anticipation notes issued in anticipation of said bonds, may be applied to reimburse the Town for expenditures made after the effective date of this resolution for the purpose for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.

(c) The proposed maturity of the bonds authorized by this resolution will exceed five years.

Section 4. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation of the sale of said bonds shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the Town, payable as to both principal and interest by general tax upon all the taxable real property within the Town. The faith and credit of the Town are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds, and any notes issued in anticipation of

the sale of said bonds, and provision shall be made annually in the budget of the Town by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 5. Subject to the provisions of this resolution and of the Law and pursuant to the provisions of Section 21.00 of the Law relative to the authorization of the issuance of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and Section 50.00 and Sections 56.00 to 60.00 and 168.00 of the Law, the powers and duties of the Town Board as to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized, and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, and as to executing contracts for credit enhancements and providing for substantially level or declining annual debt service, are hereby delegated to the Supervisor, the chief fiscal officer of the Town.

Section 6. The validity of the bonds authorized by this resolution, and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

(a) such obligations are authorized for an object or purpose for which the Town is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of the publication of such resolution, or a summary thereof, are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

(c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. This bond resolution is subject to a permissive referendum and the Town Clerk is hereby authorized and directed, within ten (10) days after the adoption of this resolution, to publish or cause to be published, in full, in the Times Herald Record, a newspaper having a general circulation in said Town, which newspaper is hereby designated as the official newspaper of the Town for such publication, and to post on the sign board of the Town maintained pursuant to the Town Law, a Notice in substantially the following form:

TOWN OF MONROE, NEW YORK

PLEASE TAKE NOTICE that on August 3, 2020, the Town Board of the Town of Monroe, in the County of Orange, New York, adopted a bond resolution entitled:

Bond Resolution of the Town of Monroe, New York, adopted August 3, 2020, authorizing the acquisition of heavy-duty vehicles for use by the Highway Department, stating the estimated maximum cost thereof is \$100,000, appropriating said amount for such purpose and authorizing the issuance of bonds of the Town in the principal amount of not to exceed \$100,000 to finance said appropriation, an abstract of such bond resolution, concisely stating the purpose and effect thereof, being as follows: FIRST: AUTHORIZING said Town to acquire heavy-duty vehicles, including apparatus and equipment used in connection therewith, for use by the Highway Department; STATING the estimated maximum cost thereof, including preliminary costs and costs incidental thereto and the financing thereof, is \$100,000; APPROPRIATING said amount for such purpose; and STATING the plan of financing includes the issuance of bonds of the Town in the principal amount of not to exceed \$100,000 to finance said appropriation, and the levy of a tax upon all the taxable real property within the Town to pay the principal of said bonds and interest thereon;

SECOND: AUTHORIZING the issuance of not to exceed \$100,000 bonds of the Town pursuant to the Local Finance Law of the State of New York (the Law) to finance said appropriation;

THIRD: DETERMINING and STATING the period of probable usefulness applicable to the purpose for which said bonds are authorized to be issued is fifteen (15) years; the proceeds of said bonds and any bond anticipation notes issued in anticipation thereof may be applied to reimburse the Town for expenditures made after the effective date of this bond resolution for the purpose for which said bonds are authorized; and the proposed maturity of said bonds will exceed five (5) years;

FOURTH: DETERMINING that said bonds, and any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, shall be general obligations of the Town; and PLEDGING to their payment the faith and credit of the Town;

FIFTH: DELEGATING to the Supervisor the powers and duties as to the issuance of said bonds, and any bond anticipation notes issued in anticipation of said bonds, and the renewals thereof, and other related powers; and

SIXTH: DETERMINING that the bond resolution is subject to a permissive referendum.

DATED: August 3, 2020
Monroe, New York
Mary Ellen F. Beams
Town Clerk

Section 8. The Town Clerk is hereby directed, after said bond resolution shall take effect, to cause said bond resolution to be published, in summary, in the newspaper referred to in Section 7 hereof, and hereby designated the official newspaper for said publication, together with a Notice in substantially the form as provided by Section 81.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York.

* * *

The adoption of the foregoing resolution was seconded by Councilman Scancarello and duly put to a vote on roll call, which resulted as follows:

AYES: 4 Supervisor Cardone, Board Members: Bingham, McGinn, Scancarello

NOES:

The resolution was declared adopted.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

2020-#349

BE IT RESOLVED that the Town Board of the Town of Monroe approves for the Highway Superintendent to surplus the following trucks:

2002 Chevy Pick, Up Vin: 1GCHK24U02E200209

2008 Chevy Mason Dump, Vin: 1GBJK34668E111220

Motion by Mary Bingham, second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

9. New Business

Subject :	9.2 Amendment to Chapter 57 of the Town Code to Prohibit Transient Housing
Meeting :	Aug 3, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2020-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

- Discuss amendment to Chapter 57 of the Town Code to prohibit transient housing.
- Set Public Hearing Date for this matter.

Motion & Voting

2020-#350

BE IT RESOLVED that the Town Board of the Town of Monroe approves to set a Public Hearing for Proposed Local Law No. 3, to enact a local law to add a Chapter to the Town of Monroe Town Code To Prohibit Transient Rental Properties, to be held on August 31, 2020 at 7:00 PM at Monroe Town Hall 1465 Orange Turnpike, Monroe, NY 10950

Motion by Mike McGinn, second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

9. New Business

Subject :	9.3 2020 CDBG Municipal Agreement for Execution
Meeting :	Aug 3, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2020-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution authorizing the Supervisor to execute the FY 2020 CDBG Municipal Agreement for Town Hall ADA Improvements. TheCDBG Funded Amount is\$85,000.00.

Motion & Voting

2020-#351

BE IT RESOLVED that the Town Board of the Town of Monroe authorizes the Supervisor to execute the FY 2020 CDBG Municipal Agreement Town of Monroe Project: Town Hall ADA Improvements
CDBG Funded Amount \$85,000.00

Motion by Mary Bingham, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

9. New Business

Subject :	9.4 LGS1 Retention and Disposition Schedule
Meeting :	Aug 3, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2020-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution regarding LGS1 Retention and Disposition Schedule.

WHEREAS, the Town Board of the Town of Monroe (Town Board) desires to adopt the Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records as set forth below.

NOW, THEREFORE, BE IT RESOLVED that:

1. All Whereas clauses are hereby incorporated by reference as though set forth in full herein.
2. The Town Board hereby adopts the LGS-1 for use by all officers of the Town in legally disposing of valueless records listed therein and in accordance with Article 57-A.
3. Only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records* or LGS-1 after they have met the minimum retention periods described therein.
4. Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.
5. This Resolution shall be effective immediately.

Motion & Voting

2020-#352

BE IT RESOLVED that the Town Board of the Town of Monroe approves the following Resolution was duly offered by Supervisor Cardone, and seconded to wit by Councilwoman Bingham.

RESOLUTION REGARDING LGS1 RETENTION AND DISPOSITION SCHEDULE

WHEREAS, the Town Board of the Town of Monroe (Town Board) desires to adopt the Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records as set forth below.

NOW, THEREFORE, BE IT RESOLVED that:

Section 1.All Whereas clauses are hereby incorporated by reference as though set forth in full herein.

Section 2.The Town Board hereby adopts the LGS-1 for use by all officers of the Town in legally disposing of valueless records listed therein and in accordance with Article 57-A.

Section 3.Only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records or LGS-1 after they have met the minimum retention periods described therein.

Section 4.Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Section 5.This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor [X] [] [] []

Michael McGinn, Councilperson [X] [] [] []

Richard Colon, Councilperson [] [] [] [X]

Mary Bingham, Councilperson [X] [] [] []

Sal Scancarello, Councilperson [X] [] [] []

The Resolution was thereupon duly adopted.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

9. New Business

Subject :	9.5 Water District Fee Schedule
Meeting :	Aug 3, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion

Public Content

Discuss proposed fee schedule changes for Town of Monroe Water Districts.

9. New Business

Subject :	9.6 General Code Estimate
Meeting :	Aug 3, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2020-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discuss estimate provided by General Code to update the Town Code to include Local Laws 1 and 2, 2020.
Cost is estimated between \$1,000 and \$1,205.

Motion & Voting

2020-#353

BE IT RESOLVED that the Town Board of the Town of Monroe approves Supplement #114 Estimate-Electronic Only-Revised for updating the E code to include Local Laws #1-2020 & 2-2020. The estimated cost is between \$1,000-\$1,205.00. Line Item Codification A000-8035-4140-00.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

9. New Business

Subject :	9.7 Heavy Equipment Operator
Meeting :	Aug 3, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2020-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discuss and approve hiring for the position of Heavy Equipment Operator, Highway Department at a starting hourly rate of \$29.77.

Motion & Voting

2020-#354

BE IT RESOLVED that the Town Board of the Town of Monroe approves hiring Thomas Rabey for the position of Heavy Equipment Operator, Highway Department at a starting hourly rate that is consistent with the Union Contract.

Motion by Mike McGinn, second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

9. New Business

Subject :	9.8 Fuel Pumps at Bus Garage
Meeting :	Aug 3, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

10. Old Business

Subject :	10.1 Water District 12 Wellfield Improvement Project- Advertisement for Bids
Meeting :	Aug 3, 2020 - MONROE TOWN BOARD MEETING

AGENDA

Type : Action (Resolution), Discussion
Recommended Action : 2020-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

- Discuss and approve Advertisement for Bids for the Town of Monroe Water District 12 Wellfield Improvements Project, Contract 1G- General Construction, Contract 1M-Mechanical, Contract 1E-Electrical. Proposed date to go to bid on this project is August 5, 2020.

Motion & Voting

2020-#355

BE IT RESOLVED that the Town Board of the Town of Monroe approves to go out to bid for the Town of Monroe Water District 12 Wellfield Improvements Project, Contract 1G- General Construction, Contract 1M-Mechanical, Contract 1E-Electrical in accordance with the Drawings, Specifications, and other Contract Documents prepared by McGoey, Hauser and Edsall Consulting Engineers, D.P.C., 33 Airport Center Drive, Suite 202, New Windsor, New York 12553.

THEREFORE, INFORMATION FOR BIDDERS, DRAWINGS, SPECIFICATIONS AND OTHER CONTRACT DOCUMENTS MAY BE OBTAINED BEGINNING AUGUST 5, 2020 AS FOLLOWS:

1. Dropbox Link: Contact the Town Engineer: McGoey, Hauser & Edsall, D.P.C. at 845-567-3100 to request access to the Dropbox Link; or
2. Via Federal Express by calling the Town Engineer: McGoey, Hauser & Edsall, D.P.C. at 845-567-3100 and providing your physical address.

Receipt of Bids: Sealed Bids on forms prepared by the Engineer will be received by the Town of Monroe at Town Hall, 1465 Orange Turnpike, Monroe, NY 10950 until 2:00 p.m. (local time) on September 2, 2020, for the Town of Monroe Water District 12 Wellfield Improvements Project, Contract 1G- General Construction, Contract 1M-Mechanical, Contract 1E-Electrical in accordance with the Drawings, Specifications, and other Contract Documents prepared by McGoey, Hauser and Edsall Consulting Engineers, D.P.C., 33 Airport Center Drive, Suite 202, New Windsor, New York 12553.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

10. Old Business

Subject : 10.2 Request for Moodna Sewer Hookup
Meeting : Aug 3, 2020 - MONROE TOWN BOARD MEETING
AGENDA
Type : Action (Resolution), Discussion, Information
Recommended Action : 2020-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discuss request to connect to Moodna Sewer District submitted by property owner, Steve Brown of 62 West Mombasha Road, Monroe, New York.

Motion & Voting

2020-#356

BE IT RESOLVED that the Town Board of the Town of Monroe approves request to connect to Moodna Sewer District submitted by property owner, Steve Brown of 62 West Mombasha Road, Monroe, New York.

Motion by Mike McGinn, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

2020-#357

BE IT RESOLVED that the Town Board of the Town of Monroe Amends prior Motion to include responsible for debt fees of \$3040.91, along with any fees associated with the survey, and new boundaries to place in the district.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

10. Old Business

Subject :	10.3 Thermal Safety Systems, Thermal Screen Fever Detection System
Meeting :	Aug 3, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2020-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discuss purchase of Thermal Safety Systems, Thermal Screen Fever Detection System. Demo system is currently being used at Town Hall. Cost will be submitted for FEMA Grant reimbursement for COVID-19 related purchases.

Motion & Voting

2020-#358

BE IT RESOLVED that the Town Board of the Town of Monroe approves purchase of 2 Thermal Safety Systems, Thermal Screen Fever Detection System. One for Town Hall and the other for the Monroe Senior Center. A demo system is currently being used at Town Hall. Cost will be submitted for FEMA Grant reimbursement for COVID-19 related purchases. Cost 2 @ \$4,750.00 each.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

10. Old Business

Subject :	10.4 HVAC Replacement, 11 Stage Road
Meeting :	Aug 3, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2020-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

DiscussHVAC replacement at Town of Monroe owned building at 11 Stage Road currently occupied by Eitz Chaim.

Motion & Voting

2020-#359

BE IT RESOLVED that the Town Board of the Town of Monroe approves the proposal from 914 Heating & Cooling for removal of old HVAC unit and installation of new HVAC unit for a cost of \$36,000.00. at the Town owned property 11 Stage Rd. This unit is 75% reimbursable from FEMA with hope the the other 25% will also be reimbursable from the State or FEMA.

Motion by Mike McGinn, second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

10. Old Business

Subject :	10.5 Memorial Day Donation Requests
Meeting :	Aug 3, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2020-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discuss Memorial Day donationto American Legion Post 488. Receipts have been provided for reimbursement. Total amount requested for reimbursement is \$870.31.

Motion & Voting

2020-#360

BE IT RESOLVED that the Town Board of the Town of Monroe approves to reimburse the American Legion Post 488 for wreaths purchased for Memorial Day Services in the amount of \$870.31 minus tax \$20.31 for a total of \$850.00.

Motion by Mike McGinn, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

11. Public Comment

Subject :	11.1 Rules for Public Comment
Meeting :	Aug 3, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Please be advised that any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting.

TOWN OF MONROE MEETING RULES PUBLIC COMMENT PERIODS -RULE 1:Although not required by any statute or law, the Town Board shall include at least one public participation period on the Agenda for regular Town Board meetings. However, nothing shall prohibit the Town Board, by majority vote, from suspending public comment or otherwise limiting public during a regular Town Board meetings where such limitations are determined to be necessary or otherwise conducive to accomplishing the business presently before the Town Board.**RULE 2:**Public comment during the public participation period of regular Town Board meetings shall be limited to three (3) minutes per speaker and the subject matter of such public comment shall be limited to Town business. 1 Yielding time or otherwise giving time to a speaker to extend the three (3) minute period by another person shall not be permitted. Written comments may be submitted to the Town Clerk in lieu of, or in addition to, a persons oral statement during any public comment period. Such minutes shall become a Town record and the brief nature of the submitted writing may be included in Town Board minutes. However, the full text of such submissions shall not be incorporated into Town Board minutes, unless expressly authorized by resolution of the Town Board.**RULE 3:**Any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting. Where a public hearing and public comment period will occur during the same Town Board meeting, a person may sign up to speak on the topic of each and every public hearing and for public comment period consistent with the applicable time limits set forth above. For example, a speaker could speak for five (5) minutes during a public hearing and three (3) minutes during public comment at the same Town Board meeting. However, such person may not use the public hearing time to speak on matters not relevant

1 Rule 2 revised by Resolution of the Town Board on 03-06-2017 to add: and the subject matter of such public comment shall be limited to Town business. to the public hearing. Any comments made by a person made during public comment that relates to the subject of a public hearing, shall not be considered by the Town Board as part of such public hearing nor made part of the public hearing record. The only public comment to be accepted by the Town Board outside of a public hearing shall be written comments received during the time period set by the Town Board for such purpose.**RULE 4:**If a sign-in sheet is not available, a person may raise his/her hand to speak duringthe public participation period and/or public hearing and may speak during such public comment period/public hearing upon recognition of the Supervisor or Presiding Officer.**RULE 5:**

Any person speaking during public comment or a public hearing, when recognized by the Presiding Officer, shall approach the podium for such purpose and state his or her name, the street and municipality where he /she resides, and if applicable, his/her group or entity affiliation.

RULE 6: Town Board members shall not respond to a person speaking during the public comment period unless and until all persons desiring to speak during the Public comment period have finished speaking. At such time as all speakers have finished speaking during such public comment period, each Town Board member shall be allotted up to three (3) minutes in total to respond to any questions posed or to provide relevant information in response to the collective comments and questions of the public comment speakers.

RULE 7: Town Board members shall not attempt to answer questions during the time that a speaker is presenting during public comment. Town Board members will note any questions asked and may respond to the speaker at the conclusion of the speakers public comments.

PUBLIC HEARINGS RULE 8: Public comment during a Public Hearing shall be limited to five (5) minutes per speaker. In the event that a speaker is the subject of the Public Hearing or has a significant interest in the matter different from that of the general public, such speaker shall, upon approval of the Town Board, be allowed up to the (10) minutes during a public hearing. Yielding time or otherwise giving time to a speaker to extend their permissible time limit by another person shall not be permitted.

RULE 9: Members of the public, other than those called as witnesses by the parties, shall not be permitted to speak during public hearings concerning the removal/discipline of a Town Officer or employee as such hearings shall be limited to presentation of evidence and related submissions by Town representatives and the Town Officer or employee subject to removal/discipline. Time limits during a public hearing concerning the removal/discipline of a Town Officer or employee shall not be applicable as such proceeding shall follow any applicable statute, rule or regulation and shall otherwise be overseen by the hearing officer or presiding officer.

RULE 10: In the case of a public hearing, prior to the close or continuation of the public hearing, Town Board members may be allotted up to five (5) minutes each to respond to questions or otherwise provide relevant information in response to specific comments made by speakers during that session of the public hearing. Further, prior to the close of the public portion of the public hearing, each Town Board member may be allotted up to eight (8) minutes to speak on the issue that is the subject of the Public hearing. However, where the public hearing concerns removal of a Town Officer or employee, Town Board members, if the body making a determination, shall not speak regarding the merits of the proceedings until after the close of the public hearing when deliberations on removal/discipline have commenced.

RULE 11: Written submissions related to public hearings must be made before the close of the public hearing as such time is set by the Town Board.

GENERAL RULES

APPLICABLE TO ALL PUBLIC MEETINGS AND HEARINGS RULE 12: The Town Clerk shall act as the timekeeper or the Town Board may designate another person to be the timekeeper.

RULE 13: Members of the Town Board, speakers and audience members must observe proper decorum at all times. Any statements made during any part of the meeting or during a public hearing by the Supervisor, members of the Town Board, town officials or employees, or members of the general public shall not involve personal, impertinent, or slanderous attacks on individuals, regardless of whether the individual so attacked is an elected official, a town official or employee, or a member of the general public.

RULE 14: Neither speakers, nor Town Board members shall use public comment periods or other time during such meeting for political campaigning purposes, including promoting their candidacy or speaking out against another candidate. However, nothing shall prohibit a candidate from speaking on an Town-related issue merely because he or she is a candidate for political office.

RULE 15: Pursuant to New York State Town Law, the Town Supervisor or Presiding Officer shall control the Town Board meeting. The use of profane, vulgar, inflammatory, threatening, abusive, or disparaging language or racial or ethnic slurs directed at the Supervisor, members of the Town Board, meeting attendees shall not be tolerated and the Town Supervisor shall address any such incidents. Further, any statements, regardless of the nature of the statement, made by a person attending the meeting which is not made during such persons authorized speaking time shall not be tolerated and the Town Supervisor shall address any such incidents. The Town Board has a right to protect itself from disturbance from attendees at a meeting and may order, by majority vote, removal of an attendee, or there Presiding Officer direct removal of an attendee on his own. Removal at the direction of the Presiding Officer is subject to appeal of another Town Board member, but not to appeal of the attendee. Such appeal is not debatable.

RULE 16: In circumstances where the Supervisor/Presiding Officer is not attempting to exert control over the meeting, is temporarily absent, or is the source of the present disorder at the meeting and is failing to preside over the meeting, such Supervisor/Presiding Officer may then be deemed absent as the Presiding Officer by approval of a majority of the Town Board. In such case, a Town Board member may make a motion to suspend the Rules and appoint the Acting Supervisor to take over the role of Presiding Officer until such time as the Supervisor or original Presiding Officer is able to properly return to performing his/her role as Presiding Officer. If the Acting

Supervisor is determined to be absent for presiding purposes, the Town Board member making such motion shall propose another Town Board member to act as the Presiding Officer during the absence of the Supervisor/original Presiding Officer.**RULE 17:**Comments by speakers must be addressed to the Town Board and shall not be addressed to the audience. Further, attendees may not address the Town Board unless first recognized by the Supervisor or Presiding Officer.**RULE 18:**Discussion and exchanges between active speakers and attendees/audience members of the public meeting or hearing are prohibited. A speaker may, however, when properly recognized, state agreement or disagreement with the views of prior speakers in his /her comments directed to the Town Board.**RULE 19:**Banners or other signs are not permitted in the meeting room unless, nor shall distribution of flyers within the meeting room be permitted. Nothing shall prohibit a person from holding a lawful sign or handing out flyers outside of the meeting location.**RULE 20:**If the Supervisor or Presiding Officer fails to enforce the rules set forth herein, any member of the Town Board may move to require him or her to do so, and an affirmative vote of the majority of the Town Board shall require him or her to do so. Any decision by the Presiding Officer relating to enforcement of the rules set forth herein may be appealed and subsequently overturned by a vote of the majority of Town Board members. Such appeal may be raised by a Town Board member or the affected attendee if properly recognized.**RULE 21:**Any person who disregards the directives of the Supervisor or the Presiding Officer in enforcing the rules or who generally conducts himself or herself in a boisterous or inappropriate manner while addressing the Town Board thereby disturbs the peace at a such meeting and will be barred from further participation and shall forfeit any balance of time remaining for his or her comments.**RULE 22:**If a speaker who has violated these rules refuses to step down or to refrain from committing/ continuing such violation(s), the Supervisor or the Presiding Officer may direct the individual to leave the meeting room. If the individual declines and/or refuses to leave the meeting room, the Supervisor or Presiding Officer may request the individual to be removed from the meeting room and charged with disorderly conduct as per the New York State Penal Law. The Supervisors determination is subject to the appeal provisions set forth above as well as the absence of the Supervisor /Presiding Officer provisions of these rules. The Town Board may, by resolution, designate the person who will sign the supporting deposition and/or Court Information document charging the removed person with Disorderly Conduct.**RULE 23:** The following provisions, as modified herein, of Rule 49 of Roberts Rules concerning Small Boards shall apply to the Town Board of the Town of Monroe: a. Members may raise a hand or asked to be recognized, instead of standing when seeking to obtain the floor and may remain seated when making motions or speaking. b. The Presiding Officer need not rise while putting questions to a vote. c. The Presiding Officer may without leaving the chair speak in informal discussions and in debate and may vote on all questions as provided for by Code or law.**RULE 24:**While there is no statute or applicable regulation that requires an Meeting Agenda to be prepared for Town Board meetings, the Town Board desires to have an Agendas prepared and distributed prior to Town Board meetings. The order of business at regular Town Board meetings shall be as follows: 1. REGULAR MEETING a. Call to Order; Pledge of Allegiance b. Approval of Minutes c. Upcoming Meeting Dates & General Announcements 2. SPECIAL ORDERS 3. DEPARTMENTAL MONTHLY REPORTS (Alphabetical Order) 4. OLD BUSINESS 5. NEW BUSINESS 6. PUBLIC COMMENT 7. EXECUTIVE SESSION (If necessary) 8. ADJOURNMENT A Board member seeking to take up a matter out of order on the agenda or to introduce a new item of business may may request such change on consent of the Town Board, or may (if consent is denied or the member expects the matter to be contested make a motion to suspend the rules for such purpose, identifying the requested change to the Agenda or the new business to be raised. Upon approval of the majority of the Town Board, such business may be taken up immediately by the Town Board. The Presiding Officer shall prepare and cause to be distributed, Town Board meeting Agendas, in conformance with the Order of Business, as applicable. Pursuant to Roberts Rules, the Agenda distributed in advance to the Town Board is not binding on the Town Board, except as to the Order of Business set forth above. However, as set forth above, the Meeting Agenda, including the Order of Business and specific Agenda items may be modified upon approval of a majority of the Town Board. The Presiding Officer will announce each Agenda item as it is reached on the Agenda (or amended Agenda). Prior to the business being taken up, a member may move to to lay the matter on the table, postpone the matter or refer it to a committee.**RULE 25:**Recesses may be taken for a stated period of time either upon consent, without objection, or upon approval of a motion by a Town Board member.**RULE 26:** These Town Board Rules may be amended by a Resolution of the Town Board approved by a majority of the Town Board.**RULE 27:**The above rules shall take effect at the next ensuing meeting of the Town Board following the adoption of these rules.**RULE 28:**The Presiding Officer, or any Town Board member may request an interpretation of these Rules from the Town Attorney. A current copy of these Town of Monroe Meeting Rules shall be maintained by the Town Clerk and be made available to the public. 6. This Resolution shall be

effective immediately. The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows: Yea Nay Abstain Absent Harley Doles, Supervisor [] [] [] [X] Anthony Cardone, Acting Supervisor [X] [] [] [] Gerard McQuade, Councilman [] [X] [] [] Michael McGinn, Councilman [X] [] [] [] Richard Colon, Councilman [X] [] [] [] The Resolution was thereupon duly adopted. TOWN OF MONROE TOWN BOARD MEETING RULES History of adoption and amendments. February 27, 2017: Town Board Rules adopted by Resolution of the Town Board. March 6, 2017: Rule 2 amended by Resolution of the Town Board to add: and the subject matter of such public comment shall be limited to Town business.

11. Public Comment

Subject :	11.2 Public Comment
Meeting :	Aug 3, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

The followingspoke during Public Comment. To hear their comments, and Town Board members responses go online to Board Doc's to Video Clip #

12. Possible Motion/Motions From Floor

Subject :	12.1 Set Public Hearing for Proposed Local Law #4 of 2020 to Amend Chapter 23 of the Town of Monroe Code for Building Construction Administration.
Meeting :	Aug 3, 2020 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2020-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2020-#361

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to set a Public Hearing for Proposed Local law #4 to amend Chapter 23 of the Town of Monroe Code for Building Construction Administration for August 31, 2020 at 7:00 PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

13. Adjournment

Subject : 13.1 Adjournment of Meeting
Meeting : Aug 3, 2020 - MONROE TOWN BOARD MEETING
AGENDA
Type : Action (Resolution)
Recommended Action : 2020-#
BE IT RESOLVED, that the Town Board of the Town of
Monroe adjourns the meeting of August 3, 2020 at

Public Content

Motion & Voting

2020-#362
BE IT RESOLVED, that the Town Board of the Town of Monroe adjourns the meeting of August 3, 2020 at 8:23 PM.

Motion by Mary Bingham, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello