

Monday, June 21, 2021
MONROE TOWN BOARD MEETING AGENDA

TOWN OF MONROE, NEW YORK
TOWN HALL
1465 ORANGE TURNPIKE
MONROE, NEW YORK
7:00 PM

1. Call to Order

Subject :	1.1 Pledge to the Flag
Meeting :	Jun 21, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information, Procedural

Public Content

I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

2. Motion to Open Town Board Meeting

Subject :	2.1 Motion to Open Town Board Meeting of June 21, 2021
Meeting :	Jun 21, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2021-#263 BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of June 21, 2021 at

Public Content

Motion & Voting

2021-#263

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of June 21, 2021 at 7:01 PM.

Motion by Councilperson - Rick Colon, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

3. Community Announcements

Subject :	3.1 Recap of Town of Monroe Food Truck Festival
Meeting :	Jun 21, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

4. Public Hearing

Subject :	4.1 Motion to Open the Continuation of the Public Hearing for Proposed Local Law A-V1, Amendment to Chapter 57 of the Town Code to Regulate Rental Properties and Transient Housing
Meeting :	Jun 21, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2021-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing for Proposed Local Law A-V1, Amendment to Chapter 57 of the Town Code to Regulate Rental Properties and Transient Housing.

Public Content

The followingsigned up to speak during Public Comment regarding the Continuation of the Public Hearing for Proposed Local Law A-V1, Amendment to Chapter 57 of the Town Code to Regulate Rental Properties and Transient Housing. To hear their comments, and Board Members responses, please go on-line to Board Docs Video Clip #4.1,

Motion & Voting

2021-#264

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing for Proposed Local Law A-V1, Amendment to Chapter 57 of the Town Code to Regulate Rental Properties and Transient Housing.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

4. Public Hearing

Subject : 4.2 Possible Motion to Keep Open the Continuation of the Public Hearing for Proposed Local A-V1, Amendment to Chapter 57 of the Town Code to Regulate Rental Properties and Transient Housing

Meeting : Jun 21, 2021 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution)

Recommended Action : 2021-#
BE IT RESOLVED that the Town Board of the Town of Monroe Motion to Keep Open the Continuation of the Public Hearing for Proposed Local Law A-V1, Amendment to Chapter 57 of the Town Code to Regulate Rental Properties and Transient Housing until

Public Content

Motion & Voting

2021-#265

BE IT RESOLVED that the Town Board of the Town of Monroe Motion to Keep Open the Continuation of the Public Hearing for Proposed Local Law A-V1, Amendment to Chapter 57 of the Town Code to Regulate Rental Properties and Transient Housing until July 12, 2021 at 7:00 PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

4. Public Hearing

Subject : 4.3 Motion to Open the Continuation of the Public Hearing for Proposed Arrow Park Water District

Meeting : Jun 21, 2021 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution), Discussion

Recommended Action : 2021-#
BE IT RESOLVED that the Town Board of the Town of Monroe Motion to Open the Public Hearing for Proposed Arrow Park Water District.

Public Content

The following signed up to speak during Public Comment regarding the Continuation of the Public Hearing for Proposed Arrow Park Water District. To hear their comments, and Board Members responses, please go on-line to Board Docs Video Clip #4.3,

File Attachments

[20210517 Order Calling Public Hearing ARROW PARK \(003\).pdf \(87 KB\)](#)

Motion & Voting

2021-#266

BE IT RESOLVED that the Town Board of the Town of Monroe Motion to Open the Continuation of the Public Hearing for Proposed Arrow Park Water District.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

4. Public Hearing

Subject :	4.4 Possible Motion to Keep Open the Continuation of the Public Hearing for Proposed Arrow Park Water District
Meeting :	Jun 21, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2021-# BE IT RESOLVED that the Town Board of the Town of Monroe Motion to Keep Open the Continuation of the Public Hearing for Proposed Arrow Park Water District until

Public Content

Motion & Voting

2021-#267

BE IT RESOLVED that the Town Board of the Town of Monroe Motion to Keep Open the Continuation of the Public Hearing for Proposed Arrow Park Water District until July 12, 2021 at 7:00 PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

5. Acceptance of Minutes

Subject :	5.1 Acceptance of June 7, 2021 Minutes
Meeting :	Jun 21, 2021 - MONROE TOWN BOARD MEETING

AGENDA

Type :

Action (Resolution), Information

Recommended Action :

2021-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the Minutes of June 7, 2021.

Public Content

File Attachments

[TB 6-7-2021 DRAFT Meeting Minutes.pdf \(905 KB\)](#)

Motion & Voting

2021-#268

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the Minutes of June 7, 2021.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

6. Audit of Claims

Subject :

6.1 General Fund Abstract

Meeting :

Jun 21, 2021 - MONROE TOWN BOARD MEETING
AGENDA

Type :

Action (Resolution), Discussion

Recommended Action :

2021-#

BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #21-10 General Fund containing Check #27144-27221 totaling \$405,737.88.

Public Content

File Attachments

[Monroe Abstracts 062121.pdf \(75 KB\)](#)

Motion & Voting

2021-#269

BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #21-10 General Fund containing Check #27144-27221 totaling \$405,737.88.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

7. Budgetary Transfer Requests

Subject : 7.1 Abstract of Budget Transfers

Meeting : Jun 21, 2021 - MONROE TOWN BOARD MEETING
AGENDA

Type : Action (Resolution), Discussion

Recommended Action : 2021-#
BE IT RESOLVED, that the Town Board of the Town of
Monroe requests approval of Abstract #

Public Content

File Attachments

[Budget Transfer Abstract 062121.pdf \(466 KB\)](#)

Motion & Voting

2021-#270

BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #21-02.

Date of Audit: June 21, 2021

DATE GL NO. DESCRIPTION Account Transf From Transf To

6/21/2021 Reallocation of GASB funds

Gasb 34 Fixed Assets Contractual A000-1320-4500-01 750.00

GASB 75 OPEB Contractual A000-1320-4500-02 750.00

Reallocation of Legal Funds

Legal Contractual Gen & Admin A000-1421-4010-00 6,500.00

Bond Counsel A000-1420-4000-02 6,500.00

Adj funding shortfall in Animal Control

Shared Services Other Expenses A000-1620-4109-00 21.25

Dog Control Contractual A000-3510-4500-00 21.25

To adjust PS funding from FT to PT

Highway Admin Senior Clerk PS FT A000-5010-1011-00 54,000.00

Highway Admin PS PT A000-5010-1030-01 54,000.00

Reallocation of Mombasha Park Funds

Mombasha Park Repairs & Maintenance A000-7121-4303-00 80.00

Mombasha Park Refuse A000-7121-4230-00 80.00

To Fund unexpected expenses

Safety Inspection Education, Mtgs,Dues B000-3620-4189-00 500.00

Safety Inspection Equipment B000-3620-2000-00 500.00

Reallocation of DAB Funds

Bus Operations Miscellaneous A000-5630-4109-00 216.00

Bus Operations Contractual A000-5630-4500-00 216.00

Contingency Funding Request to Fund Water PS OT

Contingency Account SW00-1990-0000-00 5,000.00

Water Department PS 1.5 OT SW00-8310-1051-00 5,000.00

Reallocation of Water Department Funding

Water Legal Contractual SW00-8310-4010-00 340.00
Water Department PS 2.0 OT SW00-8310-1052-00 240.00
Water Miscellaneous SW00-8310-4109-00 100.00
Reallocation of Water District #8 Funding
WD #8 Maintenance Contractual SW08-8340-4504-00 2,991.00
WD #8 BAN Interest - Water Tank SW08-9730-7000-00 420.66
WD #8 BAN Interest - Water Mains SW08-9730-7000-01 2,570.34
70,398.25 70,398.25

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

8. Presentations

Subject :	8.1 RD Management
Meeting :	Jun 21, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Presentations

Public Content

Presentation by RD Management and discussion regarding Town owned land on Larkin Drive.

9. New Business

Subject :	9.1 Pollinator Protection
Meeting :	Jun 21, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2021-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution for Pollinator Protection.

Motion & Voting

2021-#271

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Councilwoman Bingham, and seconded by Councilman McGinn.

RESOLUTION FOR POLLINATOR PROTECTION

WHEREAS, bees and other pollinators are a crucial component of a healthy ecosystem and a vital link in our food system, providing the pollination responsible for over three quarters of the worlds plant species, and for one out of every three bites of food that we eat; and

WHEREAS, pollinator populations are in sharp decline due to human land use practices that are causing ongoing habitat loss and fragmentation, the expansion of pesticide use by consumers and professionals, the spread of pathogens and parasites, and global climate change; and

WHEREAS, extensive research has documented that neonicotinoids and other systemic pesticides have been shown to cause illness and death to honey bees, native bees, butterflies, moths, other insect pollinators, and beneficial insects; and

WHEREAS, guidelines for land management best practices are available that allow residents, businesses, farms, towns, and land trusts to manage their land in ways that increase pollinator forage and nest sites while decreasing maintenance costs.

NOW, THEREFORE, BE IT RESOLVED: that:

Section 1.All Whereas clauses are hereby incorporated by reference as though set forth in full herein.

Section 2.The Town Board hereby declares the Town of Monroe a Pollinator Friendly Community. Town encourages the adoption of policies and practices that support and encourage pollinator health by minimizing the use of insecticides.

Section 3.The Town of Monroe will set an example by adopting the pollinator friendly practices below and encourage property owners, residents, Town Departments, business owners, and land trusts to adopt pollinator-friendly practices including:

a.Planting more pollinator-supporting forage on their property, emphasizing native plant species, and adopting organizing or chemical-free lawn and landscaping practices; and

b.Avoiding the planting of flowering plants that are treated with systemic insecticides and avoiding the use of seeds coated with systemic neonicotinoids; and

c.Avoiding the use of insecticides, including systemic insecticides, on their property; and

d.Reducing the mowing schedule to no more than once a week, and once every two weeks, where practicable.

Section 4.The Town Supervisor and any other officer or employee as directed by the Town Supervisor shall take any and all necessary actions to carry out the provisions of this Resolution.

Section 5.This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor[X][][]

Michael McGinn, Councilperson [X][][]

Richard Colon, Councilperson [X][][]

Mary Bingham, Councilperson [X][][]

Sal Scancarello, Councilperson [X][][]

The Resolution was thereupon duly adopted.

Motion by Mary Bingham, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

9. New Business

Subject :	9.2 Town of Monroe Landfill Post-Closure Monitoring (PCM) Program
Meeting :	Jun 21, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2021-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution authorizing the Supervisor to sign the proposal submitted by Sterling Environmental Engineering, P. C. to conduct theTown of Monroe Landfill Post-Closure Monitoring (PCM) Program.The Annual site inspection and PCM event is scheduled to be performed in June 2021.Total cost estimate is \$9,990.

Motion & Voting

2021-#272

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution authorizing the Supervisor to sign the proposal submitted by Sterling Environmental Engineering, P.C. to conduct the Town of Monroe Landfill Post-Closure Monitoring (PCM) Program. The Annual site inspection and PCM event is scheduled to be performed in June 2021. Total cost estimate is \$9,990.

Motion by Councilperson - Rick Colon, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

9. New Business

Subject :	9.3 Car Wash at Town Hall Parking Lot
Meeting :	Jun 21, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2021-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution for approval of the use of the Town Hall parking lot on July 11, 2021 from 10 a.m. - 2 p.m. by Eagle Scout Candidate Michael Portanova for his car wash fundraising event in support of his Eagle Scout project to be completed at Town Hall. Required Certificate of Insurance has been submitted.

Motion & Voting

2021-#273

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion approving the use of the Town Hall parking lot on July 11, 2021 from 10 a.m. - 2 p.m. by Eagle Scout Candidate Michael Portanova for his car wash fundraising event in support of his Eagle Scout project to be completed at Town Hall. Required Certificate of Insurance has been submitted.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

9. New Business

Subject :	9.4 Assessor's Conference
Meeting :	Jun 21, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2021-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discuss and approve request for Royce Noblin, Town of Monroe Assessor, to attend the 2021 Cornell Seminar on Appraising from July 11- July 16, 2021.

Conference cost: \$550

Hotel accommodations: \$670 for a 5-night stay

Total cost including meal allowance:\$1,010.00

Motion & Voting

2021-#274

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve request for Royce Noblin, Town of Monroe Assessor, to attend the 2021 Cornell Seminar on Appraising from July 11 - July 16, 2021.

Conference cost: \$550

Hotel accommodations: \$670 for a 5-night stay
Total cost including meal allowance: \$1,220.00
**Approving to go \$1,400 max

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

9. New Business

Subject :	9.5 Assessor's Car Lease
Meeting :	Jun 21, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

9. New Business

Subject :	9.6 Correction to Item #9.4 Assessor's Conference
Meeting :	Jun 21, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2021-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2021-#275
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to withdraw previous Motion to Item #9.4 Assessor's Conference to be, Approve request for Royce Noblin, Town of Monroe Assessor, to attend the 2021 Cornell Seminar on Appraising from July 11 - July 16, 2021.

Conference cost: \$550
Meals & Nights at Homewood Suites total \$1,010.00 for a 5-night stay
Total cost including meal allowance: \$1,560
**Approving to go \$1,600 max

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

9. New Business

Subject :	9.7 ZBA Escrow Refund
Meeting :	Jun 21, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2021-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Department: Zoning Board of Appeals

Request:Return of Escrow

Comments:

Resident Brad Helm is requesting the return of the balance of his escrow account, as he has pulled his application that was before the ZBA for an area variance.

Motion & Voting

2021-#276

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to return of the balance of Resident Brad Helm Escrow Account (\$2,300), as he has pulled his application that was before the ZBA for an area variance. Fees to David MacCartney for his time have been paid with a zero balance remaining.

Motion by Councilperson - Rick Colon, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

10. Old Business

Subject :	10.1 Hourly Rate Update: Part-Time Bus Drivers, Dial-A-Bus
Meeting :	Jun 21, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2021-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Corrected resolution to reflect the current hourly rate of \$23.28 forDial-A-Bus Part-Time Bus Drivers,Luis Melendez and Ernst Eristilwho recently returned to work after a furlough period.

Motion & Voting

2021-#277

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Corrected Resolution to reflect the current hourly rate of \$23.28 for Dial-A-Bus Part-Time Bus Drivers, Luis Melendez and Ernst Eristil who recently returned to work after a furlough period.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

10. Old Business

Subject :	10.2 Verizon Wireless, 40 1/2 Barr Lane
Meeting :	Jun 21, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2021-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discussion regarding Equipment Removal Plan at the proposed Verizon Wireless telecommunications facility located at 40 1/2 Barr Lane, Monroe.

Motion & Voting

2021-#278

BE IT RESOLVED that the Town Board of the Town of Monroe to set Bond Amount regarding 40 1/2 Barr Lane, Monroe Equipment Removal Plan by Verizon Wireless Telecommunications. Estimation from Town Engineer (McGoey, Hauser, Edsall) was \$28,637.50. Bond will be based on this amount rounding off to \$30,000 for Performance, and Restoration Bond necessary for the project.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

11. New Business

Subject :	11.1 Sound System Surplus Equipment
Meeting :	Jun 21, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2021-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2021-#279

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Surplus the following Equipment in regards to the sound-system.

(1) Shore MX 418 DC Microphone for \$100.00

(1) Berringer 8 Channel Mixer \$100.00

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

11. New Business

Subject :	11.2 Wiring of Leightronix Control System
Meeting :	Jun 21, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2021-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2021-#280

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve purchase of Wiring for Leightronix Control System. (2 days of labor)

Cable Replacements - \$120.00

Labor - \$1,200.00 (approximately)

Totaling \$1,320

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

11. New Business

Subject :	11.3 Resolution Referring CCR Application to Town Planning Board
Meeting :	Jun 21, 2021 - MONROE TOWN BOARD MEETING AGENDA

Type :

Action (Resolution), Information

Recommended Action :

2021-#

BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2021-#281

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Supervisor Cardone, and seconded by Councilman Scancarello.

RESOLUTION REFERRING CCR APPLICATION TO TOWN PLANNING BOARD

WHEREAS, the Town is in receipt of a Master Development Plan (MDP) Application from Parish Property Management, Inc., 11 7th Street, Pelham, NY 10803 on Tax Map Parcel Section 33, Block 1, Lot 1.21; and

WHEREAS, pursuant to Article XXI (Special Planning Districts), the Town Board desires to refer the MDP Application to the Town Planning Board for review and recommendation of the Planning Board.

NOW, THEREFORE, BE IT RESOLVED: that:

Section 1.All Whereas clauses are hereby incorporated by reference as though set forth in full herein.

Section 2.Pursuant to Town Code Section 57-94(B)(5), the Town Board hereby refers the MDP Application to the Town Planning Board for a recommendation and report to the Town Board.

Section 3.The Town Board hereby expresses its consent that the Planning Board act as Lead Agency for this Application pursuant to SEQRA.

Section 4.The Town Supervisor and any official, employee or consultant as directed by the Town Supervisor are hereby authorized to take any and all necessary actions to carry out the provisions of this Resolution.

Section 5.This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor[X][][]

Michael McGinn, Councilperson [X][][]

Richard Colon, Councilperson [X][][]

Mary Bingham, Councilperson [X][][]

Sal Scancarello, Councilperson [X][][]

The Resolution was thereupon duly adopted.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

12. Public Comment

Subject :	12.1 Rules for Public Comment
Meeting :	Jun 21, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Please be advised that any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting.

TOWN OF MONROE MEETING RULES PUBLIC COMMENT PERIODS -RULE 1:Although not required by any statute or law, the Town Board shall include at least one public participation period on the Agenda for regular Town Board meetings. However, nothing shall prohibit the Town Board, by majority vote, from suspending public comment or otherwise limiting public during a regular Town Board meetings where such limitations are determined to be necessary or otherwise conducive to accomplishing the business presently before the Town Board.**RULE 2:**Public comment during the public participation period of regular Town Board meetings shall be limited to three (3) minutes per speaker and the subject matter of such public comment shall be limited to Town business. 1 Yielding time or otherwise giving time to a speaker to extend the three (3) minute period by another person shall not be permitted. Written comments may be submitted to the Town Clerk in lieu of, or in addition to, a persons oral statement during any public comment period. Such minutes shall become a Town record and the brief nature of the submitted writing may be included in Town Board minutes. However, the full text of such submissions shall not be incorporated into Town Board minutes, unless expressly authorized by resolution of the Town Board.**RULE 3:**Any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting. Where a public hearing and public comment period will occur during the same Town Board meeting, a person may sign up to speak on the topic of each and every public hearing and for public comment period consistent with the applicable time limits set forth above. For example, a speaker could speak for five (5) minutes during a public hearing and three (3) minutes during public comment at the same Town Board meeting. However, such person may not use the public hearing time to speak on matters not relevant

1 Rule 2 revised by Resolution of the Town Board on 03-06-2017 to add: and the subject matter of such public comment shall be limited to Town business. to the public hearing. Any comments made by a person made during public comment that relates to the subject of a public hearing, shall not be considered by the Town Board as part of such public hearing nor made part of the public hearing record. The only public comment to be accepted by the Town Board outside of a public hearing shall be written comments received during the time period set by the Town Board for such purpose.**RULE 4:**If a sign-in sheet is not available, a person may raise his/her hand to speak duringthe public participation period and/or public hearing and may speak during such public comment period/public hearing upon recognition of the Supervisor or Presiding Officer.**RULE 5:** Any person speaking during public comment or a public hearing, when recognized by the Presiding Officer, shall approach the podium for such purpose and state his or her name, the street and municipality where he /she resides resides, and if applicable, his/her group or entity affiliation.**RULE 6:**Town Board members shall

not respond to a person speaking during the public comment period unless and until all persons desiring to speak during the Public comment period have finished speaking. At such time as all speakers have finished speaking during such public comment period, each Town Board member shall be allotted up to three (3) minutes in total to respond to any questions posed or to provide relevant information in response to the collective comments and questions of the public comment speakers.

RULE 7: Town Board members shall not attempt to answer questions during the time that a speaker is presenting during public comment. Town Board members will note any questions asked and may respond to the speaker at the conclusion of the speakers public comments.

PUBLIC HEARINGS RULE 8: Public comment during a Public Hearing shall be limited to five (5) minutes per speaker. In the event that a speaker is the subject of the Public Hearing or has a significant interest in the matter different from that of the general public, such speaker shall, upon approval of the Town Board, be allowed up to the (10) minutes during a public hearing. Yielding time or otherwise giving time to a speaker to extend their permissible time limit by another person shall not be permitted.

RULE 9: Members of the public, other than those called as witnesses by the parties, shall not be permitted to speak during public hearings concerning the removal/discipline of a Town Officer or employee as such hearings shall be limited to presentation of evidence and related submissions by Town representatives and the Town Officer or employee subject to removal/discipline. Time limits during a public hearing concerning the removal/discipline of a Town Officer or employee shall not be applicable as such proceeding shall follow any applicable statute, rule or regulation and shall otherwise be overseen by the hearing officer or presiding officer.

RULE 10: In the case of a public hearing, prior to the close or continuation of the public hearing, Town Board members may be allotted up to five (5) minutes each to respond to questions or otherwise provide relevant information in response to specific comments made by speakers during that session of the public hearing. Further, prior to the close of the public portion of the public hearing, each Town Board member may be allotted up to eight (8) minutes to speak on the issue that is the subject of the Public hearing. However, where the public hearing concerns removal of a Town Officer or employee, Town Board members, if the body making a determination, shall not speak regarding the merits of the proceedings until after the close of the public hearing when deliberations on removal/discipline have commenced.

RULE 11: Written submissions related to public hearings must be made before the close of the public hearing as such time is set by the Town Board.

GENERAL RULES

APPLICABLE TO ALL PUBLIC MEETINGS AND HEARINGS RULE 12: The Town Clerk shall act as the timekeeper or the Town Board may designate another person to be the timekeeper.

RULE 13: Members of the Town Board, speakers and audience members must observe proper decorum at all times. Any statements made during any part of the meeting or during a public hearing by the Supervisor, members of the Town Board, town officials or employees, or members of the general public shall not involve personal, impertinent, or slanderous attacks on individuals, regardless of whether the individual so attacked is an elected official, a town official or employee, or a member of the general public.

RULE 14: Neither speakers, nor Town Board members shall use public comment periods or other time during such meeting for political campaigning purposes, including promoting their candidacy or speaking out against another candidate. However, nothing shall prohibit a candidate from speaking on an Town-related issue merely because he or she is a candidate for political office.

RULE 15: Pursuant to New York State Town Law, the Town Supervisor or Presiding Officer shall control the Town Board meeting. The use of profane, vulgar, inflammatory, threatening, abusive, or disparaging language or racial or ethnic slurs directed at the Supervisor, members of the Town Board, meeting attendees shall not be tolerated and the Town Supervisor shall address any such incidents. Further, any statements, regardless of the nature of the statement, made by a person attending the meeting which is not made during such persons authorized speaking time shall not be tolerated and the Town Supervisor shall address any such incidents. The Town Board has a right to protect itself from disturbance from attendees at a meeting and may order, by majority vote, removal of an attendee, or there Presiding Officer direct removal of an attendee on his own. Removal at the direction of the Presiding Officer is subject to appeal of another Town Board member, but not to appeal of the attendee. Such appeal is not debatable.

RULE 16: In circumstances where the Supervisor/Presiding Officer is not attempting to exert control over the meeting, is temporarily absent, or is the source of the present disorder at the meeting and is failing to preside over the meeting, such Supervisor/Presiding Officer may then be deemed absent as the Presiding Officer by approval of a majority of the Town Board. In such case, a Town Board member may make a motion to suspend the Rules and appoint the Acting Supervisor to take over the role of Presiding Officer until such time as the Supervisor or original Presiding Officer is able to properly return to performing his/her role as Presiding Officer. If the Acting Supervisor is determined to be absent for presiding purposes, the Town Board member making such motion shall propose another Town Board member to act as the Presiding Officer during the absence of the Supervisor/original Presiding Officer.

RULE 17: Comments by speakers must be addressed to the Town Board

and shall not be addressed to the audience. Further, attendees may not address the Town Board unless first recognized by the Supervisor or Presiding Officer.**RULE 18:**Discussion and exchanges between active speakers and attendees/audience members of the public meeting or hearing are prohibited. A speaker may, however, when properly recognized, state agreement or disagreement with the views of prior speakers in his /her comments directed to the Town Board.**RULE 19:**Banners or other signs are not permitted in the meeting room unless, nor shall distribution of flyers within the meeting room be permitted. Nothing shall prohibit a person from holding a lawful sign or handing out flyers outside of the meeting location.**RULE 20:**If the Supervisor or Presiding Officer fails to enforce the rules set forth herein, any member of the Town Board may move to require him or her to do so, and an affirmative vote of the majority of the Town Board shall require him or her to do so. Any decision by the Presiding Officer relating to enforcement of the rules set forth herein may be appealed and subsequently overturned by a vote of the majority of Town Board members. Such appeal may be raised by a Town Board member or the affected attendee if properly recognized.**RULE 21:**Any person who disregards the directives of the Supervisor or the Presiding Officer in enforcing the rules or who generally conducts himself or herself in a boisterous or inappropriate manner while addressing the Town Board thereby disturbs the peace at a such meeting and will be barred from further participation and shall forfeit any balance of time remaining for his or her comments.**RULE 22:**If a speaker who has violated these rules refuses to step down or to refrain from committing/ continuing such violation(s), the Supervisor or the Presiding Officer may direct the individual to leave the meeting room. If the individual declines and/or refuses to leave the meeting room, the Supervisor or Presiding Officer may request the individual to be removed from the meeting room and charged with disorderly conduct as per the New York State Penal Law. The Supervisors determination is subject to the appeal provisions set forth above as well as the absence of the Supervisor /Presiding Officer provisions of these rules. The Town Board may, by resolution, designate the person who will sign the supporting deposition and/or Court Information document charging the removed person with Disorderly Conduct.**RULE 23:** The following provisions, as modified herein, of Rule 49 of Roberts Rules concerning Small Boards shall apply to the Town Board of the Town of Monroe: a. Members may raise a hand or asked to be recognized, instead of standing when seeking to obtain the floor and may remain seated when making motions or speaking. b. The Presiding Officer need not rise while putting questions to a vote. c. The Presiding Officer may without leaving the chair speak in informal discussions and in debate and may vote on all questions as provided for by Code or law.**RULE 24:**While there is no statute or applicable regulation that requires an Meeting Agenda to be prepared for Town Board meetings, the Town Board desires to have an Agendas prepared and distributed prior to Town Board meetings. The order of business at regular Town Board meetings shall be as follows: 1. REGULAR MEETING a. Call to Order; Pledge of Allegiance b. Approval of Minutes c. Upcoming Meeting Dates & General Announcements 2. SPECIAL ORDERS 3. DEPARTMENTAL MONTHLY REPORTS (Alphabetical Order) 4. OLD BUSINESS 5. NEW BUSINESS 6. PUBLIC COMMENT 7. EXECUTIVE SESSION (If necessary) 8. ADJOURNMENT A Board member seeking to take up a matter out of order on the agenda or to introduce a new item of business may may request such change on consent of the Town Board, or may (if consent is denied or the member expects the matter to be contested make a motion to suspend the rules for such purpose, identifying the requested change to the Agenda or the new business to be raised. Upon approval of the majority of the Town Board, such business may be taken up immediately by the Town Board. The Presiding Officer shall prepare and cause to be distributed, Town Board meeting Agendas, in conformance with the Order of Business, as applicable. Pursuant to Roberts Rules, the Agenda distributed in advance to the Town Board is not binding on the Town Board, except as to the Order of Business set forth above. However, as set forth above, the Meeting Agenda, including the Order of Business and specific Agenda items may be modified upon approval of a majority of the Town Board. The Presiding Officer will announce each Agenda item as it is reached on the Agenda (or amended Agenda). Prior to the business being taken up, a member may move to to lay the matter on the table, postpone the matter or refer it to a committee.**RULE 25:**Recesses may be taken for a stated period of time either upon consent, without objection, or upon approval of a motion by a Town Board member.**RULE 26:** These Town Board Rules may be amended by a Resolution of the Town Board approved by a majority of the Town Board.**RULE 27:**The above rules shall take effect at the next ensuing meeting of the Town Board following the adoption of these rules.**RULE 28:**The Presiding Officer, or any Town Board member may request an interpretation of these Rules from the Town Attorney. A current copy of these Town of Monroe Meeting Rules shall be maintained by the Town Clerk and be made available to the public. 6. This Resolution shall be effective immediately. The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows: Yea Nay Abstain Absent Harley Doles, Supervisor [] [] [] [X] Anthony Cardone, Acting Supervisor[X] [] [] [] Gerard McQuade, Councilman [] [X] [] [] Michael McGinn,

Councilman [X] [] [] [] Richard Colon, Councilman [X] [] [] [] The Resolution was thereupon duly adopted. TOWN OF MONROE TOWN BOARD MEETING RULES History of adoption and amendments. February 27, 2017: Town Board Rules adopted by Resolution of the Town Board. March 6, 2017: Rule 2 amended by Resolution of the Town Board to add: and the subject matter of such public comment shall be limited to Town business.

12. Public Comment

Subject :	12.2 Public Comment
Meeting :	Jun 21, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

The following spoke during Public Comment. To hear their comments, and Town Board members responses, please go on-line to Board Doc'sVideo Clip #12.2,

13. Possible motion to adjourn to Executive and or/ Attorney Client Session

Subject :	13.1 Enter into Executive Session
Meeting :	Jun 21, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

14. Return to Regular Meeting

Subject :	14.1 Return to Regular Meeting
Meeting :	Jun 21, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

15. Adjournment

Subject :	15.1 Adjournment of Meeting
Meeting :	Jun 21, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2021-# BE IT RESOLVED, that the Town Board of the Town of Monroe adjourns the meeting of June 21, 2021 at

Public Content

Motion & Voting

2021-#282

BE IT RESOLVED, that the Town Board of the Town of Monroe adjourns the meeting of June 21, 2021 at 8:28 PM.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello