

MONROE TOWN BOARD MEETING MINUTES

— 06/16/2025

MONROE TOWN BOARD MEETING AGENDA (Monday, June 16, 2025)

Generated by Valerie Bitzer

Members present

Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

Town Legal Counsel Brian Nugent

1. Call to Order

Discussion,Information,Procedural: 1.1 Pledge to the Flag

2. Motion to Open Town Board Meeting

Action (Resolution): 2.1 Motion to Open Town Board Meeting of June 16, 2025

2025-#257

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of June 16, 2025, at 7:00 PM.

Motion by Sal Scancarello, second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Information: 2.2 Councilwoman Houle: Leaving Early

Councilwoman Houle will be leaving the meeting early.

3. Community Announcements

Information: 3.1 Orange County Mobile DMV at Town Hall, June 17th

Orange County Clerk Kelly Eskew invites you to the Orange County Mobile DMV Unit.

Transactions Offered: All Registration Transactions, all License Transactions including Real/Enhanced, Enforcement Transactions. Tuesday, June 17th,10:00-12PM, closed 12-1pm, 1-3:30pm. Monroe Town Hall 1465 Orange Tpke., Monroe, NY 10950. Please visit: DMV.NY.GOV for all necessary original documents needed before your visit to the Mobile DMV. Expect delays due to the high volume of customers applying for the Real or Enhanced ID.

To hear Supervisor Cardone RE Orange County Mobile DMV at Town Hall, June 17th, please go on-line to Board Doc's Video Clip #3.1, 0:1:10.

Information: 3.2 Early Voting RE: DEM/CON Primary

Orange County Board of Elections (DEM/CON Primary)

2025 Early Voting Information

EARLY VOTING SITES FOR PRIMARY ELECTION

Orange County will have four sites available for Early Voting and sites are open to all eligible enrolled voters throughout the County. The early voting sites are accessible to voters with physical disabilities.

City of Middletown - Middletown Senior Center (Downstairs) - 62-80 W Main St., Middletown, NY

City of Newburgh - Newburgh Activity Center - 401 Washington St, Newburgh, NY

Town of Goshen - Caroline Building, 23 Hatfield Lane, Goshen, NY

Town of Monroe - Monroe Town Hall - 1465 Orange Tpke., Monroe, NY

DATES AND HOURS OF VOTING DURING EARLY VOTING FOR JUNE ELECTION ONLY

The dates and hours for early voting are uniform for the four sites during the Primary Election:

Saturday, June 14, 2025, 9am to 5pm

Sunday, June 15, 2025, 9am to 5pm

Monday, June 16, 2025, 12 noon to 8pm

Tuesday, June 17, 2025, 12 noon to 8pm

Wednesday, June 18, 2025, 8am to 4pm

Thursday, June 19, 2025, 9am to 5pm

Friday, June 20, 2025, 7am to 3pm

Saturday, June 21, 2025, 9am to 5pm

Sunday, June 22, 2025, 9am to 5pm

To hear Councilwoman Houle on Early Voting RE: DEM/CON Primary, please go on-line to Board Doc's Video Clip #3.2, 0:1:37.

Information: 3.3 Monroe Repair Cafe

The Monroe Repair Cafe, sponsored by the Monroe Conservation Commission and Town of Monroe, will take place on Saturday, June 28th from 10 a.m. - 2 p.m. at Monroe Town Hall. Sponsored by the Town of Monroe and the Town of Monroe Conservation Commission

MONROE REPAIR CAFÉ

Have Something Broken?

We have assembled an excellent volunteer team of local fixers ready to repair your broke and

beloved heirlooms and other items.

FREE OF CHARGE

- Mechanical & Electrical, including lamps
- Jewelry cleaning & repairs
- Stitching & sewing (Clothing, home textiles, soft toys)
- Knife & tool sharpening
- Laptops & Tablets (Tech Support/Simple Repairs)
- Bicycle tune-up & basic repairs

Note: You must be checked in by 1:30PM. Repairs contingent upon repair team availability
Limit 2 Items per person

Special Thanks to Beck's Hardware and Cyrus Jewelers

Questions Text 862-377-4493

More Information @MonroeNYRepairCafe

To hear Councilwoman Houle RE Monroe Repair Cafe, please go on-line to Board Doc's
Video Clip #3.3, 0:2:37.

Discussion, Information: 3.4 Statement RE Motor Home on Town Property

6/16/2025 Statement: Social Media Post RE Motor Home Parked at Town Hall

Good evening, Board Members and residents of the community.

I would first like to thank those present in the audience, along with those who will be viewing the meeting afterwards, as this is the place to stay informed and address concerns. I'm speaking to you tonight to address the recent post on social media with regards to the motor home parked at Town Hall. The people who own the motor home are the Grant Writers for an Archiving Grant for which the Town was awarded.

On April 21, 2025, the Town Board approved the following Resolution:

2025-#196

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution allowing Warren Records Management to park their motorhome at Town Hall while they work on the Archiving Grant. They are expected to be on site Monday afternoon/early evening on May 5, 2025, for approximately 63 days. They will have access to electrical connections, and the Village and State Police will be notified of their presence. COI will be provided.

In addition to the grant writers, I would like to take this opportunity to thank our maintenance staff and other Town departments for their contribution to this project. I am incredibly proud of the progress that has been made as it nears completion. As your Town Clerk, please, if you want accurate information, contact my office.

To hear Town Clerk Valerie Bitzer on Statement RE Motor Home on Town Property, please go on-line to Board Doc's Video Clip #3.4, 0:4:31.

Presentations: 3.5 Expansion and Longevity Project at the Harriman Wastewater Treatment Plant

Bob Grey & Mary Beth Bianconi will discuss the expansion and longevity project at the Harriman Wastewater Treatment Plant.

Harriman Wastewater Treatment Plant Upgrade and Expansion
Project Summary and Status Update
June 16, 2025

Project Summary

OBJECTIVES:

- Meet Regulatory Requirements
- Expand Capacity from Current 6.0 MGD to 9.0 MGD
- Address Aging Infrastructure

COMPONENTS:

- NEW 7.0 MGD Sequencing Batch Reactor (SBR) in place of Train 1
- Upgrades to Train 3 to maintain 2.0 MGD for a total of 9.0 MGD
- Improvements to meet regulatory requirements and extend longevity of facilities

PRELIMINARY ALL-IN COST:

- \$185,000,000

STATUS:

- Currently in design – regulatory review submission in August 2026
- Bidding and construction after regulatory approval approx. 24-months

Project Financing

Clean Water State Revolving Fund (CWSRF) Loan and Grant

- Financing Application Deadline: May 30, 2025
- Loans ranging from zero-interest to market rate plus federal grants

Bipartisan Infrastructure Law (BIL) Loan and Grant LAST YEAR OF PROGRAM

- Financing Application Deadline: May 30, 2025
- 50% grant and 50% zero-interest loan up to \$25 million each

Water Infrastructure Improvement Act (WIIA) Grant

- Application Deadline: September 12, 2025
- 25% net costs after application of other grants up to \$25 million

Water Quality Improvement Program (WQIP) Grant

- Application Deadline: July 31, 2025
- Up to \$10 million construction grant

\$60 MILLION IN POTENTIAL GRANT FUNDING

Project Financing

Cost to Typical User OCSD No. 1 User O&M Capital Improvement

Total Expense \$14,580,680 \$12,951,806

Off-setting Revenue (Outside Users) \$4,331,497 \$3,057,559

Net Expense to OCSD No. 1 \$10,249,182 \$9,894,248

Assigned Units for Charges 18,226 19,752

Cost per Assigned Unit \$562.34 \$500.92

Annual Cost to SFH (1 Unit) \$562.34 \$500.92

Total Annual Cost OCSD No. 1 SFH \$1,063.26

Source: Orange County Sewer District No. 1 Map Plan and Report for Harriman WWTP, February 25, 2025; Table 3

Project Financing

Costs to the OCSD No. 1 Single-Family Home Under Potential Project Funding Scenarios

Scenarios Sewer Rent per Unit NEW Capital per Unit Total Annual Cost ALL IN

Scenario #1 Market Rate \$562.34 \$500.92 \$1,063.26

Scenario #2 WQIP \$562.34 \$480.27 \$1,042.61

Scenario #3 WIIA \$562.34 \$443.90 \$1,006.24

Scenario #4 WQIP & WIIA \$562.34 \$419.66 \$982.00

Scenario #5 CWSRF & BIL \$562.34 \$414.52 \$976.86

Scenario #6 CWSRF, BIL, WQIP \$562.34 \$390.28 \$952.62

Scenario #7 CWSRF, BIL, WQIP, WIIA \$562.34 \$314.52 \$876.86

Source: Orange County Sewer District No. 1 Map Plan and Report for Harriman WWTP, February 25, 2025; Table 4

Schedule

Project Financing

- Grant & Financing Applications – Summer 2025
- Closings – Late 2026

Engineering & Regulatory

- Design ~40% Complete
- Permit Applications Pending
- Final Design – Late Summer 2026
- Regulatory Review – Fall 2026 – Early 2027

Bidding & Construction

- Bidding – Early 2027 Pending Regulatory Approval
- Construction - 2027 - 2029

Councilwoman Houle left the meeting at 7:48PM.

To hear discussion RE Expansion and Longevity Project at the Harriman Wastewater Treatment Plant, please go on-line to Board Doc's Video Clip #3.5, 0:6:48.

4. Public Hearing

Action (Resolution): 4.1 Motion to Open the Continuation of the Public Hearing RE Proposed Application for FY-2026 Orange County Community Development Block Grant Program

2025-#258

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing RE Proposed Application for FY-2026 Orange County Community Development Block Grant Program.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

The following signed up to speak during Public Comment regarding the Continuation of the Public Hearing in Relation to Proposed Application for FY-2026 Orange County Community Development Block Grant Program. To hear their comments, and Board Members responses, please go on-line to Board Docs Video Clip #4.1, 1:00:05.

****NO PUBLIC COMMENT AT THIS TIME**

- Supervisor Cardone: Anybody sign up Madam Clerk?
- Town Clerk Valerie Bitzer: No Public Comment.
- Supervisor Cardone: No Public Comment. Okay. Alright. Since there's been no Public Comment, I think we should close the meeting regarding the proposed application for the 2026 Community Development Block Grant.

Action (Resolution): 4.2 Motion to Close the Continuation of the Public Hearing RE Proposed Application for FY-2026 Orange County Community Development Block Grant Program

2025-#259

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Close the Continuation of the Public Hearing RE Proposed Application for FY-2026 Orange County Community Development Block Grant Program.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

Action (Resolution), Discussion, Information: 4.3 Motion to Open the Public Hearing RE: Local Law A-v1/2025 to Amend Article VI, Ch. 53 Concerning Material Used for Water Pipes in the Town of Monroe

2025-#260

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing RE: Local Law A-v1/2025 to Amend Article VI, Ch. 53 Concerning Material Used for Water Pipes in the Town of Monroe.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

The following residents signed up to speak during Public Comment on the Public Hearing RE: Local Law A-v1/2025 to Amend Article VI, Ch. 53 Concerning Material Used for Water Pipes in the Town of Monroe. To hear their comments and Board Members responses, please go on-line to Board Doc's Video Clip #4.3, 1:00:47.

****NO PUBLIC COMMENT AT THIS TIME**

- Town Clerk Valerie Bitzer: No Public Comment.
- Supervisor Cardone: Nobody signed up. Okay. So, Councilwoman Bingham and myself, we have a, a monthly water meeting, and we had some discussion. Our Attorney Brian Nugent. You pass those down please. Actually, I need one. Sorry.
- Councilwoman Richardson: Just want this one?
- Supervisor Cardone: Thank you. Attorney Brian Nugent prepped, created a, a, prepped the Law regarding this, and then our Engineers chimed in and these are just some bullet points that he came up with. So, currently our code says Class 52 Duct Iron, Duct, Ductal Iron Pipe is the only pipe that is allowed to be used. So, we want to have some forward thinking here. So, water mains proposed within Town roads rights of way, and or proposed to be dedicated to the Town, will remain Class 52 Duct Barrel Iron Pipe. This is for the new Law. These are suggestions. Second one is Water Main material types from mains that are proposed to be privately owned and operated may be allowed to be C900 or Fusion Welded HDPE. The specific details and requirements associated with each of these alternate materials is still being discussed and will be determined by the Town. All water services will be required to be K Copper with the homeowner being responsible for the ownership and maintenance of all the service lines to the main. At grade water main markers, monuments are being considered for any and all water mains installed outside of paved areas, easement areas, etc. Additional requirements for as built record drawings related to water mains and impertinences including, but not limited to GIS coordinates for valves, bends, offsets, etc., is another item being considered. The General Code revisions to other sections of Chapter 53 are also being considered and have been briefly discussed. And then finally, our engineer's comment was, "It's been discussed that Draft of a new Water Code that incorporates these above revisions will be provided to the Town for discussion at our 7-14 meeting." So, that's, that's where we are currently with the Water Pipe Installation for new development going forward.
- Councilwoman Bingham: I just want to make a comment. The first bullet that water mains proposed within Town roads, right of ways and or proposed to be dedicated to the Town will remain Class 52 Ductile Iron Water Pipe. That does not affect where it is already, used like in parts of Water District 14 or Water District 12?
- Supervisor Cardone. No. No.
- Councilwoman Bingham: So, that they would be.
- Supervisor Cardone: Inaudible.
- Councilwoman Bingham: Exempt.
- Supervisor Cardone: Yeah.
- Councilwoman Bingham: Okay.
- Supervisor Cardone: I, I'll clarify that (inaudible). We had that conversation.
- Councilwoman Bingham: Yes.
- Supervisor Cardone: At the Water Meeting.

- Councilwoman Bingham: Right.
- Supervisor Cardone: Yep.
- Councilwoman Richardson: Wouldn't it be grandfathered in at this point anyway? What was done, was done. (Inaudible).
- Councilwoman Bingham: Well, yeah but if we're going to revise the Code, let's really get it.
- Supervisor Cardone: (Inaudible)
- Councilwoman Bingham: Because I'm not going to be around 20 years from now. Knock wood.
- Councilman Scancarello: Yes, you are.
- Councilwoman Bingham: (laughter) But, yeah.
- Supervisor Cardone: She means she won't be here. (Inaudible)
- Councilwoman Bingham: (Inaudible) But, whoever will be here, may not know the history. So, I just wanted if it's gonna be, the Code's gonna be rewritten, let's identify that.
- Councilwoman Richardson: Does this address the, or did we learn any more information about, they were called saddles and the person you had spoke to, was it at New Windsor?
- Councilwoman Bingham: That would be in the second bullet where the specific details and requirements associated with each of these alternative materials is being discussed and considered. And that would be.
- Councilwoman Richardson: Yes, that (inaudible). Anything new relating to that?
- Councilwoman Bingham: No, it's mostly the saddles and installation process in general.
- Councilwoman Richardson: Okay. So, certain installers?
- Supervisor Cardone: Well, it was also some, some defective pipes that came in where, remember, it slit down.
- Councilwoman Bingham: Right, but (inaudible).
- Supervisor Cardone: (Inaudible) the pipe when they're installing the actual (inaudible).
- Councilwoman Bingham: And that's why I said, installation has to really be codified.
- Supervisor Cardone: Okay. So, we'll keep the public hearing open.

Action (Resolution): 4.4 Motion to Keep Open the Public Hearing RE: Local Law A-v1/2025 to Amend Article VI, Ch. 53 Concerning Material Used for Water Pipes in the Town of Monroe

2025-#261

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Public Hearing RE: Local Law A-v1/2025 to Amend Article VI, Ch. 53 Concerning Material Used for Water Pipes in the Town of Monroe until July 14, 2025, at 7:00 PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

5. Acceptance of Minutes

Action (Resolution): 5.1 Acceptance of June 2, 2025 Minutes

2025-#262

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the June 2, 2025 Minutes.

Motion by Mary Bingham, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

Action (Resolution): 5.2 Acceptance of June 9, 2025 Minutes

2025-#263

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the June 9, 2025, Minutes.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

6. Audit of Claims

Action (Resolution), Discussion: 6.1 General Fund Abstract

2025-#264

BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #25-12 General Fund containing Check #36885 - 36969 totaling \$494,141.99.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

Action (Resolution), Discussion: 6.2 Escrow Fund Abstract

2025-#265

BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #25-08 Escrow Fund containing Check # 2215 - 2218 totaling \$2,040.94.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

7. Cash Transfers

Action (Resolution), Discussion: 7.1 Cash Transfer Abstract

2025-#266

BE IT RESOLVED that the Town Board of the Town of Monroe made a Motion to approve Abstract #2025-04, in the amount of \$1,765,000.00 for cash transfers to/from investment funds.

CASH TRANSFERS TO/FROM INVESTMENT FUNDS

TOWN OF MONROE

DATE OF AUDIT: JUNE 16, 2025

ABSTRACT #CASH 2025-04

DATE GL NO. DESCRIPTION Account Trans To Trans From

6/16/2025 NYCLASS Investment B000 Fund B000-0240 200,000.00

Consolidated Savings B000 Fund B000-0201 200,000.00

NYCLASS Investment DB00 Fund DB00-0240 1,000,000.00

Consolidated Savings DB00 Fund DB00-0201 1,000,000.00

NYCLASS Investment H010 Fund H010-0240 50,000.00

Consolidated Savings H010 Fund H010-0201 50,000.00

NYCLASS Investment T003 Fund T003-0244 250,000.00

Parkland Savings T003 Fund T003-0201 250,000.00

Consolidated Savings SL00 Fund SL00-0201 20,000.00

NYCLASS Investment SL00 Fund SL00-0240 20,000.00

Consolidated Savings SR00 Fund SR00-0201 220,000.00

NYCLASS Investment SR00 Fund SR00-0240 220,000.00

Consolidated Savings SW00 Fund SW00-0201 25,000.00

NYCLASS Investment SW00 Fund SW00-0240 25,000.00

1,765,000.00 1,765,000.00

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

8. New Business

Action (Resolution), Discussion: 8.1 Smith's Clove Park, Recreation Aides, Youth Activity Camp

2025-#267

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving the following Recreation Aides and their hourly rate for the 2025 Smith's Clove Park Youth Activity Camp (YAC) for the seasonal employment period of July 7, 2025 - August 15, 2025 with the exception of Robyn Schechtman and Jacqueline Sikoryak as their seasonal period will begin on June 23, 2025 and end on August 15, 2025. The Monroe Joint Parks and Recreation Commission has approved these hires and preapproval for employment has been

granted by Orange County Department of Human Resources.

Baxter Reese Recreation Aide \$16.00
Bloss Isabella Recreation Aide \$15.50
Braunagel Emma Recreation Aide \$17.00
Braunagel Anthony Recreation Aide \$15.50
Campbell Tyler Recreation Aide \$17.00
Campbell Valerie Recreation Aide \$17.00
Campbell Kathleen Recreation Aide \$30.00
Capen Kacey Recreation Aide \$35.00
Capen Ashton Recreation Aide \$15.50
Cunniffe Caitlin Recreation Aide \$16.00
Esposito Victoria Recreation Aide \$17.00
Esposito Vanessa Recreation Aide \$15.50
Gutierrez Cynthia Recreation Aide \$16.00
Hicks Sean Recreation Aide \$15.50
Jacoby Michael Recreation Aide \$19.50
Lin Alsa Recreation Aide \$15.50
Murphy Deeana Recreation Aide \$16.00
Pantazopoulos Kristina Recreation Aide \$17.00
Pena Shirle Recreation Aide \$19.50
Portnoy Sam Recreation Aide \$16.00
Riad Nathalie Recreation Aide \$16.00
Rivera Julissa Recreation Aide \$15.50
Rojas Matthew Recreation Aide \$17.00
Rosado Maximus Recreation Aide \$17.00
Ross Elisheva Recreation Aide \$17.00
Ross Mendy Recreation Aide \$17.00
Schechtman Robyn Recreation Aide \$19.50
Shah Tanay Recreation Aide \$15.50
Sikoryak Jacqueline Recreation Aid \$17.00
Sikoryak James Recreation Aide \$17.00
Sullivan Brian Recreation Aide \$17.00
Sullivan Kevin Recreation Aide \$17.00
Termini Brian Recreation Aide \$17.00
Wendolowski Jessica Camp Health Director \$25.00
Whitmore Katie Recreation Aide \$17.00
Wolownik Maggie Recreation Aide \$16.00

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

Action (Resolution), Discussion: 8.2 Smith's Clove Park, Camp Health Director, Youth Activity Camp

2025-#268

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving Jessica Wendolowski for the position of Camp Health Director at Smith's Clove Park's Youth Activity Camp (YAC) at an hourly rate of \$25 for the seasonal period of July 7, 2025 - August 15, 2025. Jessica has been approved for employment by Monroe Joint Parks and Recreation Commission and preapproved for employment by Orange County Department of Human Resources.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

Action (Resolution), Discussion: 8.3 Justice Court Personnel Request

2025-#269

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion that Mel Gioia be appointed Justice Court Attendant Supervisor at \$34.02/hour with the appointment to be retroactive to June 6, 2025.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

Action (Resolution), Information: 8.4 Standard Workday Reporting Resolution RE: Councilwoman Maureen Richardson

2025-#270

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the Standard Workday Resolution RE: Councilwoman Maureen Richardson. Resolution indicates that Record of Activities Result was not submitted.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

Action (Resolution), Discussion: 8.5 Governing Body Authorizing Resolution

2025-#271

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Supervisor Cardone and seconded by Councilman Scancarello:

Resolution authorizing the submission of the FY-2026 CDBG application for ADA compliant playground equipment at Mombasha Park.

Resolution of the governing body authorizing the submission of this application.

At a meeting held on June 16, 2025, the Municipal Council of the Town of Monroe, adopted the following resolution:

“The Town of Monroe is hereby submitting its Application for consideration under the FY-2026 Orange CDBG Urban County Consortium Community Development Program and the chief elected official or executive officer is hereby authorized to submit this Application for ADA Compliant Playground Equipment at Mombasha Park as described in the proposal. Input from citizens and groups has been received and considered and an application has been prepared which addresses their community concerns. They further certify that they have read and understood the Orange CDBG Urban County Consortium Community Development Guidelines for the FY-2026 program year and have met all of its applicable requirements and that the information contained in the Application is accurate and true to the best of their knowledge. If awarded CDBG funds, the Municipality shall implement the activities in a manner to ensure compliance with all applicable federal, state, and local laws and regulations.”

Signature of Authorized Representative June 17, 2025

Anthony P. Cardone 845-783-1900 x104

Printed Name of Authorized Representative Telephone Number

IMPORTANT: If the municipality is applying on behalf of a Subrecipient, the Resolution must reflect that “The Governing Body is in support of submitting the Application on behalf of (name of Subrecipient Applicant).”

CERTIFIED TRUE COPY

I, Valerie Bitzer, Clerk of the Town of Monroe, hereby certify that the foregoing is a full, true, and accurate copy of a resolution duly and regularly adopted by the governing body of the municipality, at a meeting duly and regularly held on June 16, 2025, at which quorum was present throughout, and the required majority of the governing body voted in favor of this resolution. I further certify that this resolution is still in full force and effect and has not been

revoked or modified.

Dated:

Signature:

Affix Seal of Municipality Here

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

Action (Resolution), Discussion: 8.6 Resolution Authorizing Special Legal Counsel

2025-#272

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution authorizing Special Legal Counsel Feerick Nugent MacCartney (Brian D. Nugent. Esq.) to initiate a legal proceeding under Civil Practice Law and Rules ("CPLR").

Article 75 in the Orange County Supreme Court to seek a stay of arbitration and to further take any other necessary actions in such proceeding on behalf of the Town.

RESOLUTION AUTHORIZING SPECIAL LEGAL COUNSEL INITIATE AN ARTICLE 75 PROCEEDING IN ORANGE COUNTY SUPREME COURT TO STAY ARBITRATION

WHEREAS, a Demand for Arbitration was filed by the Teamsters Local 445 Union (representing Monroe Dial-A-Bus employees) concerning an alleged imposition of discipline against an employee; and

WHEREAS pursuant to the Collective Bargaining Agreement between the Town and the Dial-A-Bus unit the Town did not agree to arbitrate disciplinary matters; and

WHEREAS the Town Board of the Town of Monroe ("Town Board") desires Feerick Nugent MacCartney (Brian D. Nugent Esq.) to initiate an Article 75 litigation in the Orange County Supreme Court against the Teamsters Local 445 to stay the arbitration.

NOW THEREFORE BE IT RESOLVED that:

Section 1. The above "WHEREAS" clauses are incorporated herein by reference.

Section 2. The Town Board hereby authorizes Special Legal Counsel Feerick Nugent MacCartney (Brian D. Nugent. Esq.) to initiate an legal proceeding under Civil Practice Law and Rules ("CPLR") Article 75 in the Orange County Supreme Court to seek a stay of arbitration and to further take any other necessary actions in such proceeding on behalf of the

Town.

Section 3. Special Counsel Feerick Nugent MacCartney PLLC shall be compensated for all services performed for the Town as set forth in a Town Board Resolution and Agreement appointing Special Counsel.

Section 4. The Town Supervisor and any other officer employee or consultant as directed by the Town Supervisor are hereby authorized to take any and all necessary actions to carry out the provisions of this Resolution including cooperation with Town's Special Legal Counsel.

Section 5. This resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone Supervisor [X] [] [] []

Mary Bingham Councilperson [] [X] [] []

Sal Scancarello Councilperson [X] [] [] []

Dorey Houle Councilperson [] [] [] [X]

Maureen Richardson Councilperson [X] [] [] []

The Resolution was thereupon duly adopted.

Motion by Supervisor -Tony Cardone second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Sal Scancarello Maureen Richardson

Nay: Mary Bingham

Action (Resolution) Information: 8.7 Resolution to Approve use of Mombasha Park (baseball parking lot) as a Rest Stop During a Charity Bicycle Event (The 100 Ride)

2025-#273

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution to approve use of Mombasha Park (baseball parking lot) 405 West Mombasha Road as a rest stop during a charity bicycle event 'The 100 Ride' on June 29 2025 from 11:00 am – 2:30 pm. Once participants arrive and assemble they will proceed to Rosmarins on School Road. All paperwork COI and fee has been submitted. Separately the organizers have informed NYS

Police of the event and seek assistance for safe transition between locations.

Motion by Supervisor -Tony Cardone second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Maureen Richardson

Action (Resolution) Discussion Information: 8.8 General Code Annual Maintenance Invoice

2025-#274

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve payment of General Code Invoice RE Annual Maintenance in the amount of \$1195.00.

Motion by Supervisor -Tony Cardone second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Maureen Richardson

Discussion: 8.9 Resolution Authorizing Special Legal Counsel

Councilwoman Richardson asked for clarification RE the Agenda Item Resolution Authorizing Special Legal Counsel as she wanted to change her vote. It was decided to continue this discussion in Executive Session.

To hear Councilwoman Richardson Supervisor Cardone and Town Counsel Nugent RE Resolution Authorizing Special Legal Counsel please go on-line to Board Doc's Video Clip #8.9 1:24:31.

Action (Resolution) Information: 8.10 Dial-A-Ride Part Time Bus Driver RE: Jaime Miranda

2025-#275

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving Jaime Miranda for the position of Part-Time Bus Driver Dial-A-Ride at an hourly rate of \$22.47 and a start date of June 23 2025. Orange County Department of Human Resources has preapproved Jaime for employment with the Town of Monroe.

Motion by Supervisor -Tony Cardone second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Maureen Richardson

Action (Resolution) Information: 8.11 Dial-A-Ride Full Time Bus Driver RE: Junie Jean

2025-#276

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving Junie Jean for the position of Full-Time Bus Driver Dial-A-Ride at an hourly rate of \$22.47 and a start date of July 7 2025. Orange County Department of Human Resources has preapproved Junie for employment with the Town of Monroe.

Motion by Supervisor -Tony Cardone second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Maureen Richardson

9. Old Business

Action (Resolution) Discussion Information: 9.1 Short Term Rental Application 112 Osseo Park Road (SBL# 58-1-1.2)

RESOLUTION APPROVING SHORT-TERM RENTAL AT 112 OSSEO PARK ROAD

WHEREAS the Town Board of the Town of Monroe New York ("Town Board") received a 2024 application from Carmille Tokerud ("Applicant") for approval of a Short-Term Rental at 112 Osseo Park Road ("Application") in the Town of Monroe ("Town") also known as Tax Lot 58-1-1.2 ("Subject Property"); and

WHEREAS no objections were received to the Short-Term Rental Application; and

WHEREAS the Town Building Inspector initially provided a report dated August 8 2024 regarding the Application and determined that the Application could not move forward due among other reasons to the need for area variances on the Subject Property; and

WHEREAS the Applicant was required to pursue and obtain certain variances related to this Application including a side yard single variance and a side yard total area variance; and

WHEREAS the Applicant applied for such variance to the Town Zoning Board of Appeals ("ZBA") and a public hearing was held on May 27 2025 before the ZBA; and

WHEREAS following such public hearing the ZBA granted such variances by Resolution dated June 12 2025 subject to 1) compliance with the survey submitted to the ZBA; 2) that the Applicant pay all fees and expenses prior to the issuance of any certificate of use/occupancy and 3) that the Applicant comply with all other applicable laws rules and regulations; and

WHEREAS the Town Building Inspector confirmed via phone and email discussion on June 16 2025 that the Building Department has completed the necessary inspections and the Subject Property and Application are in compliance and there is no impediment to the issuance of the Short Term Rental Permit; and

WHEREAS the Town Board desires to approve the Application for a Short-Term Rental at 112 Osseo Park Road.

NOW THEREFORE BE IT RESOLVED: that:

Section 1. The above "WHEREAS" clauses are incorporated herein as if set forth in full.

Section 2. Pursuant to Town Code § 40-8(F) the Town Board hereby determines that:

- 1) Adequate parking facilities are provided to meet the parking requirement of four off-street parking spaces which are provided in a manner that does not impact the residential character of the neighborhood.
- 2) No new construction or expansion is proposed relating to the Short-Term Rental.
- 3) The structure and lot conform to the requirements of Chapter 40 of the Town Code and that the lot and structure are not considered existing nonconforming uses or buildings.
- 4) Adjoining residences and their yards are generally afforded a reasonable degree of privacy from view by occupants of the proposed vacation residence or partial vacation residence by the imposition of landscaping and privacy fencing.
- 5) The number of permitted short-term rentals surrounding the proposed property are not excessive in number so as to result in adverse character impacts to principal residences in the neighborhood.

Section 3. The Town Board hereby approves the Short-Term Rental Application for 112 Osseo Park Road subject to the following conditions:

- 1) Continued compliance with the provisions of the Town Code Chapter 40 and NYS Residential and Fire Code with respect to the rental location; and
- 2) Continued maintenance of the existing screening of the Subject Property and parking area; and
- 3) Compliance with the conditions imposed by the Town ZBA in its Resolution of June 12 2025; and
- 4) The approval of this Application ("Permit") shall expire three (3) years from the date of this resolution pursuant to Town Code § 40-9; and
- 5) That if the Applicant intends to renew the Permit after the three (3) year period the Applicant submits a renewal application at least sixty (60) days prior to the expiration of the Permit; and
- 6) The Permit may not be transferred except as indicated in Town Code § 40-16;
- 7) Submission of a memorandum from the Town Building Department confirming that the Application and Subject Property are in compliance with all applicable regulations and laws.

Section 4. The Town Supervisor and any other officer or employee as directed by the Town Supervisor is hereby authorized to take any and all necessary actions to carry out the provisions of this Resolution.

Section 5. This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone Supervisor [X] [] [] []

Dorey Houle Councilperson [] [] [] [X]

Mary Bingham Councilperson [X] [] [] []

Sal Scancarello Councilperson [X] [] [] []

Maureen Richardson Councilperson [X] [] [] []

The Resolution was thereupon duly adopted.

To hear Board Members discussion RE Short Term Rental Application 112 Osseo Park Road (SBL# 58-1-1.2) please go on-line to Board Doc's Video Clip #9.1 1:28:26.

2025-#277

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution by Supervisor Cardone and seconded by Councilman Scancarello approving Short-Term Rental at 112 Osseo Park Rd.

Motion by Supervisor -Tony Cardone second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Maureen Richardson

10. Public Comment

Information: 10.1 Rules for Public Comment

Discussion Information: 10.2 Public Comment

The following spoke during Public Comment. To hear their comments and Town Board members responses please go on-line to Board Doc's Video Clip #10.2 1:34:59.

- Liam Wisehart: Spoke RE paving roads in Monroe. Supervisor did a survey from Museum Village to Harriman. D.O.T. stated that 17M is slated for paving next year. Could possibly change in region 8 in the Budget. Rt. 94 and 32 are also on the list. However being on the list doesn't suffice. Residents should write to their Senator and Assembly Members.

11. Possible motion to adjourn to Executive and or/ Attorney Client Session

Action (Resolution) Information: 11.1 Enter into Executive Session

2025-#278

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to enter into an Executive Session to discuss two Litigations.

Motion by Supervisor -Tony Cardone second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Maureen Richardson

12. Return to Regular Meeting

Action (Resolution) Information: 12.1 Return to Regular Meeting

2025-#279

BE IT RESOLVED that the Town Board of the Town of Monroe approves to return to regular session.

Motion by Supervisor -Tony Cardone second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Maureen Richardson

13. Motion From the Floor

Information: 13.1 Resolution Authorizing Special Legal Counsel

Previous Motion RE the discussion on Resolution Authorizing Special Legal Counsel stands.

Action (Resolution) Information: 13.2 Resolution RE Stipulation of Settlement

2025-#280

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Supervisor Cardone and seconded by Councilman Scancarello:

BE IT RESOLVED the Special Counsel Brian Nugent is authorized to execute a Stipulation of Settlement in the matter of Town of Monroe/ Village of Monroe v. Joseph Greenfeld et al. pending in the Orange County Supreme Court Index No. EF004685-2018 discontinuing the proceeding against Joseph Greenfeld Judith Greenfeld Joel Weisenfeld Sarah Weisenfeld and Board of Managers of 131 Forest Road Condominium.

Motion by Supervisor -Tony Cardone second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Maureen Richardson

14. Adjournment

Action (Resolution): 14.1 Adjournment of Meeting

2025-#281

BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of June 16 2025 at 9:10 PM.

Motion by Supervisor -Tony Cardone second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Maureen Richardson

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