

MONROE TOWN BOARD MEETING MINUTES

— 06/05/2023

MONROE TOWN BOARD MEETING AGENDA (Monday, June 5, 2023)

Generated by Valerie Bitzer on Wednesday

Members present

Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

1. Call to Order

Discussion, Information, Procedural: 1.1 Pledge to the Flag

2. Motion to Open Town Board Meeting

Action (Resolution): 2.1 Motion to Open Town Board Meeting of June 5, 2023

2023-#311

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of June 5, 2023, at 7:03 PM.

Motion by Mike McGinn, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

3. Community Announcements

Action (Resolution), Discussion, Presentations: 3.1 Kelly Imhof, Girl Scout Gold Award Project To hear Board Members, and Kelly Imhof regarding Girl Scout Gold Award Project, please go on-line to Board Doc's Video Clip #3.1, 0:2:26.

2023-#312

BE IT RESOLVED that the Town Board of the Town of Monroe passed a Resolution to allow Kelly Imhof of Girl Scout Troop 307 to proceed with Gold Award Project (creation of a Town of Monroe Community Garden at Town Hall) mentored by Ann Marie Morris.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Information, Presentations: 3.2 Noah Sequeiros, 2022 Eagle Scout Service Project of the Year Award

On Wednesday, May 17th, Eagle Scout Noah Sequeiros from Troop 440, Monroe, was honored by the BSA Greater Hudson Valley Council and awarded the Glen A. and Melinda W.

Adams Eagle Scout Service Project of the Year Award for 2022.

Noah was honored for his Eagle Scout Project consisting of the construction of the Town of Monroe Dog Park which was completed in 2022 and dedicated by officials from the Town of Monroe, the Village of Monroe, Orange County, Scouts and adult leaders of BSA Troop 440 as well as members of the community.

The selection of this project completed by Noah was chosen after careful review by the BSA Greater Hudson Valley Council of over 350 Eagle Scout Projects completed in 2022 within its 8 districts encompassing Westchester, Putnam, Dutchess, Rockland, Orange, Ulster and Sullivan Counties.

We thank Noah once again for his tremendous contribution to the Town of Monroe community through his Eagle Scout Project. The Dog Park continues to be enjoyed by residents and their dogs on a daily basis.

To hear Board Members, Troop 440 Leader Steve Thau, and Eagle Scout Noah Sequeiros regarding 2022 Eagle Scout Service Project of the Year Award, please go on-line to Board Doc's Video Clip #3.2, 0:9:33.

Information: 3.3 Town of Monroe Food Truck Festival Returns June 17th

To hear Councilman Scancarello, and Supervisor Cardone regarding Town of Monroe Food Truck Festival Returns June 17th, please go on-line to Board Doc's Video Clip #3.3, 0:28:46.

4. Public Hearing

Action (Resolution), Discussion: 4.1 Motion to Open the Continuation of the Public Hearing for Proposed Arrow Park Water District

2023-#313

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing for Proposed Arrow Park Water District.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

The following signed up to speak during Public Comment regarding the Continuation of the Public Hearing for Proposed Arrow Park Water District. To hear their comments, and Board Members responses, please go on-line to Board Docs Video Clip #4.1, 0:31:09.

****NO PUBLIC COMMENT AT THIS TIME**

- Supervisor Cardone: Anyone sign up to speak? Anyone from Arrow?
- Town Clerk Valeri Bitzer: No Public Comment.
- Supervisor Cardone: What's that?
- Town Clerk Valerie Bitzer: No Public Comment.
- Supervisor Cardone: Public Comment. Thank you. Anyone from Arrow Park here? No. Okay. So, we're still going. The only update I have is basically something everyone knows already. We're basically still going through the Grant process. We've been, flagged by Senator Schumer, and Senator Gillibrand to, with regard to this project. So, hopefully we're able to get something in the next coming months.

Action (Resolution): 4.2 Possible Motion to Keep Open the Continuation of the Public Hearing for Proposed Arrow Park Water District

2023-#314

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing for Proposed Arrow Park Water District until August 14, 2023, at 7:00 PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

5. Acceptance of Minutes

Action (Resolution), Discussion: 5.1 Acceptance of May 15, 2023 Minutes

2023-#315

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the May 15, 2023 Minutes.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

6. Audit of Claims

Action (Resolution), Discussion: 6.1 General Fund Abstract

2023-#316

BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract

#23-09 General Fund containing Check #30170 - 30297 totaling \$356,717.28.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution), Discussion: 6.2 Escrow Fund Abstract

2023-#317

BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #23-04 Escrow Fund containing Check #2087-2094 totaling \$24,443.82.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

7. New Business

Action (Resolution), Discussion: 7.1 Nancy Hawxhurst, Bus Driver, Dial-A-Bus

2023-#318

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving Nancy Hawxhurst for the position of Full-Time Bus Driver, Dial-A-Bus, at an hourly rate of \$20. Anticipated start date is June 6, 2023. Nancy has been preapproved for employment by Orange County Department of Human Resources.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution), Discussion: 7.2 Position Change, Kenneth McGrady, Smith's Clove Park

2023-#319

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving Kenneth McGrady for the position of Working Supervisor (Parks) at Smith's Clove Park at an hourly rate of \$30. Kenneth is currently a Motor Equipment Operator at Smith's Clove Park and has been preapproved for this position change by Orange County Department of Human Resources.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution), Discussion: 7.3 Justin Acevedo, Seasonal Laborer, Maintenance Department

2023-#320

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving Justin Acevedo for the position of Seasonal Laborer, Maintenance Department, at an hourly rate of \$20 with an anticipated seasonal employment period of June 6, 2023 - September 30, 2023, and not to exceed the maximum 9 month seasonal employment period. Justin has been preapproved for this position by Orange County Department of Human Resources.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution), Discussion: 7.4 Philip Valenza, Part-Time Assistant Building Inspector III

2023-#321

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving Philip Valenza for the position of Part-Time Assistant Building Inspector III, at an hourly rate of \$28. Anticipated start date is June 6, 2023. Part-time hours not to exceed 17.5 hours per week. Philip has been preapproved for employment by Orange County Department of Human Resources.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution), Discussion: 7.5 Request for Use of Berry Road Park

2023-#322

BE IT RESOLVED that the Town Board of the Town of Monroe Resolution approving request by Boy Scout Troop 440 for the use of Berry Road Park on June 10-11, 2023 for Boy Scout activities and overnight camping. The required Certificate of Insurance has been provided.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution), Discussion: 7.6 98 Osseo Park Road, SBL: 20-10-22

To hear Supervisor Cardone, and Board Members regarding 98 Osseo Park Road, SBL: 20-10-22, please go on-line to Board Doc's Video Clip #7.6, 0:39:16.

2023-#323

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion approving request submitted by Town of Monroe resident Kevin Donoghue of 98 Osseo Park Road, SBL: 20-10-22, to allow for the temporary storage of a tiny home on a trailer on his property until August 31, 2023.

Motion by Mike McGinn, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution), Discussion, Information: 7.7 Mobile Food Prep Vehicles Permit Fees

To hear Supervisor Cardone, and Board Members regarding Mobile Food Prep Vehicles Permit Fees, please go on-line to board Doc's Video Clip #7.7, 0:42:31.

2023-#324

BE IT RESOLVED that the Town Board of the Town of Monroe Made a waving Operating Permit fee of \$400 for Mobile Food Prep Vehicles participating in Town of Monroe events, including the Food Truck Festival. This permit/fee is required on an annual basis by the Building Department for Mobile Food Prep Vehicles operating within the town limits in accordance with New York State guidelines.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution), Discussion: 7.8 Request for Use of O&R Park: 876 Jerk Food Truck

To hear Supervisor Cardone and Councilwoman Houle regarding Request for Use of O&R Park: 876 Jerk Food Truck, please go on-line to Board Doc's Video Clip #7.8, 0:48:10.

2023-#325

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion approving request by 876 Jerk Food Truck for the use of O&R Park on July 8, 2023 for their 10 year anniversary celebration and official opening of their new truck. Cost for use of the park is \$150.

In general, use of O&R Park for private events is limited to (4) times per calendar year.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution), Discussion: 7.9 Agreement for Engineering Services, Highway Garage

To hear Board Members discussion regarding Agreement for Engineering Services, Highway Garage, please go on-line to Board Doc's Video Clip #7.9, 0:50:25.

2023-#326

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion authorizing the Supervisor to sign the Agreement with MHE for Engineering Services related to the Design, Bidding and Construction Phase Services for the Town of Monroe Highway Garage in the amount of \$17,500.

Motion by Mike McGinn, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution), Discussion: 7.10 CDBG Cooperative Agreement for Municipalities

2023-#327

BE IT RESOLVED that the Town Board of the Town of Monroe Made a A resolution to renew, renew and amend, and/or execute a new 3-year Cooperation Agreement between the County of Orange and the Town of Monroe to participate in the Orange County Community Development Block Grant, Home Investment Partnerships Programs, and Emergency Solutions Grant Program for Federal Fiscal Years 2024, 2025, and 2026 (and successive three-year qualification periods), pursuant to Title I of the Housing and Community Development Act of 1974, as amended, The Cranston Gonzalez National Affordable Housing Act of 1990, as amended, and Subtitle B OF Title IV of the McKinney-Vento Homeless Assistance Act of 1987, as amended.

Orange County is currently awaiting final approval of the Cooperation Agreement from HUD.

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution), Discussion: 7.11 Town Hall Fire Alarm System Proposal

To hear Supervisor Cardone and Town Board Members regarding Town Hall Fire Alarm System Proposal, please go on-line to Board Doc's Video Clip #7.11, 0:55:02.

2023-#328

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Table the matter regarding Town Hall Fire Alarm System Proposal until June 21, 2023.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution), Discussion: 7.12 Waiving of Dog License Local Fee For Military Veterans

To hear Town Clerk Valerie Bitzer, and Board Members regarding Waiving of Dog License Local Fee For Military Veterans, please go on-line to Board Doc's Video Clip #7.12, 0:57:28.

2023-#329

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to waive the Local Fee of \$15 for spayed/neutered dogs, and \$25 fee for unspayed/un-neutered dogs for Military Veterans.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Discussion: 7.13 Community Representatives

To hear Councilwoman Bingham, and Board Members discussion regarding Community Representatives, please go on-line to board Doc's Video Clip #7.13, 0:59:53.

Discussion, Information: 7.14 Letter from State Board of Elections Regarding Misinformation

To hear Supervisor Cardone regarding Letter from State Board of Elections Regarding Misinformation, please go on-line to Board Doc's Video Clip #7.14, 1:3:52.

8. Old Business

Discussion, Information: 8.1 Pallotti Village

To hear Mike Morgante, and Supervisor Cardone regarding Pallotti Village, please go on-line to Board Doc's Video Clip #8.1, 1:06:05.

Action (Resolution), Discussion: 8.2 Short Term Rentals RE: Insurance

To hear Town Clerk Valerie Bitzer, and Board Members on Short Term Rentals RE: Insurance, please go on-line to Board Doc's Video Clip #8.2, 1:10:51.

2023-#330

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve recommendation by Town Insurance Carrier, Emery & Webb is to provide proof of \$1,000,000.00 in Liability Coverage.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Action (Resolution), Discussion: 8.3 Set Public Hearing RE: Lake Sapphire Drainage District

To hear Meegan Alessandro, and Supervisor Cardone on Public Hearing RE: Lake Sapphire Drainage District, please go on-line to Board Doc's Video Clip #8.3, 1:13:30.

2023-#331

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Set a Public Hearing Date RE: Lake Sapphire Drainage District for June 21, 2023, at 7:00 PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

9. Public Comment

Information: 9.1 Rules for Public Comment

Discussion, Information: 9.2 Public Comment

The following spoke during Public Comment. To hear their comments, and Town Board members responses, please go on-line to Board Doc's Video Clip #9.2, 1:15:24.

- Dennis Fordham

10. Possible motion to adjourn to Executive and or/ Attorney Client Session

Action (Resolution), Information: 10.1 Enter into Executive Session

2023-#332

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to enter into an

Executive Session to discuss Lawsuit.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

11. Return to Regular Meeting

Action (Resolution), Information: 11.1 Return to Regular Meeting

2023-#333

BE IT RESOLVED that the Town Board of the Town of Monroe approves to return to regular session.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

13. Adjournment

Action (Resolution): 13.1 Adjournment of Meeting

2023-#334

BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of June 5, 2023, at 9:01 PM.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle