

Monday, June 3, 2024
MONROE TOWN BOARD MEETING AGENDA

TOWN OF MONROE, NEW YORK
TOWN HALL
1465 ORANGE TURNPIKE
MONROE, NEW YORK
7:00 PM

1. Call to Order

Subject :	1.1 Pledge to the Flag
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion,Information,Procedural

Public Content

I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

2. Motion to Open Town Board Meeting

Subject :	2.1 Motion to Open Town Board Meeting of June 3, 2024
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-#313 BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of June 3, 2024, at

Public Content

File Attachments

[2024 Town Board Meeting Schedule.pdf \(124 KB\)](#)

Motion & Voting

2024-#313
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of June 3, 2024, at 7:00 PM.

Motion by Sal Scancarello, second by Supervisor -Tony Cardone.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

3. Community Announcements

Subject :	3.1 Village of Monroe Summer Concert Series
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

<https://conta.cc/3PmSuik>

3. Community Announcements

Subject :	3.2 Town of Monroe Food Truck Festival
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

The Town of Monroe Food Truck Festival will take place on Saturday, June 15th from 11 a.m. - 7 p.m. at O&R Park, located at 61 O&R Road.

File Attachments

- [Town of Monroe _ Social Media Food Truck Festival Flyer R1.pdf \(800 KB\)](#)
- [Town of Monroe _ Food Truck Music Flyer - Line Up .jpg \(831 KB\)](#)
- [HOW WILL YOU GET TO THE FOOD TRUCK_page-0001.jpg \(436 KB\)](#)
- [NO DOGS ALLOWED_page-0001.jpg \(346 KB\)](#)
- [2024Road Closure_page-0001.jpg \(476 KB\)](#)

3. Community Announcements

Subject :	3.3 Village of Monroe Farmers Market
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

The Village of Monroe Farmers Market takes place every Sunday from 9 a.m. - 1 p.m. in the Millpond Parkway Commuter Lot from June 2nd - October 27th.

File Attachments

[Village of Monroe Farmers Market.jpg \(186 KB\)](#)

3. Community Announcements

Subject :	3.4 Walk MS: Orange
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

File Attachments

[IMG_6419.jpeg \(454 KB\)](#)

3. Community Announcements

Subject :	3.5 Amanda Primiano, Monroe Free Library
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Presentations

Public Content

4. Public Hearing

Subject :	4.1 Motion to Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2024-# BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation.

Public Content

The following residents signed up to speak during Public Comment for the continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation. To hear their comments, and Board Members responses, please go on-line to Board Doc's Video Clip #4.1,

File Attachments

- [20240422 Tree Law Amendment Local Law.pdf \(792 KB\)](#)
- [PUBLIC HEARING Notice - Tree Preservation.docx.pdf \(70 KB\)](#)
- [Local Law H-V1 Amending Tree Preservation 220918.pdf \(397 KB\)](#)
- [O.C. Planning GML Recommendation.pdf \(69 KB\)](#)
- [Local Law H-V1 Amending Tree Preservation ntc 230814.pdf \(431 KB\)](#)
- [Local Law H-V1 Amending Tree Preservation 231115.pdf \(407 KB\)](#)
- [Local Law H-V1 Amending Tree Preservation 231115.pdf \(407 KB\)](#)
- [Local Law H-V1 Amending Tree Preservation 240219.pdf \(476 KB\)](#)
- [Local Law H-V1 Amending Tree Preservation 240307.pdf \(411 KB\)](#)

Motion & Voting

2024-#314
BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :	4.2 Motion to Keep Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation until _____ at 7:00 PM or soon thereafter.

Public Content

Motion & Voting

2024-#315

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation until June 17, 2024, at 7:00 PM or soon thereafter.

Motion by Supervisor -Tony Cardone, second by Maureen Richardson.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :	4.3 Motion to Open the Continuation of the Public Hearing RE: Short Term Rental Application, 13 Ruby Road, (SBL#35-2-2.1)
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing RE: Short Term Rental Application, 13 Ruby Road, (SBL#35-2-2.1).

Public Content

Review of Short-Term Rental (STR) application for 13 Ruby Road (SBL#35-2-2.1).

The following residents signed up to speak during Public Comment for the Continuation of the Public Hearing RE: Short Term Rental Application, 13 Ruby Rd. (SBL: 35-2-2.1). To hear their comments, and Town Board Members responses, please go on-line to Board Doc's Video Clip #4.3,

File Attachments

[Notice for Publication RE STR 13 Ruby Rd.pdf \(64 KB\)](#)

[Affidavit 10096429.pdf \(60 KB\)](#)

Motion & Voting

2024-#316

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing RE: Short Term Rental Application, 13 Ruby Road, (SBL#35-2-2.1).

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :	4.4 Motion to Close the Continuation of the Public Hearing RE: Short Term Rental Application, 13 Ruby Road, (SBL#35-2-2.1)
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Meeting : Jun 3, 2024 - MONROE TOWN BOARD MEETING
AGENDA

Type : Action (Resolution)

Recommended Action : 2024-#
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing RE: Short Term Rental Application, 13 Ruby Road, (SBL: 35-2-2.1) until _____ at 7:00 pm or soon there-after.

Public Content

Motion & Voting

2024-#317
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Close the Continuation of the Public Hearing RE: Short Term Rental Application, 13 Ruby Road, (SBL: 35-2-2.1).

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject : 4.5 Motion to Open the Continuation of the Public Hearing RE: Short Term Rental Application, 21 Front Street (SBL: 16-3-1)

Meeting : Jun 3, 2024 - MONROE TOWN BOARD MEETING
AGENDA

Type : Action (Resolution)

Recommended Action : 2024-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

The following residents signed up to speak during Public Comment for the Continuation of the Public Hearing REShort Term Rental Application, 21 Front St. (SBL: 16-3-1). To hear their comments, and Town Board Members responses, please go on-line to Board Doc's Video Clip #4.5,

File Attachments

[Notice for Publication RE STR 21 Front St.pdf \(64 KB\)](#)
[Affidavit RE 21 Front Street.pdf \(58 KB\)](#)
[05012024 Connolly & Premsrirut signed resolution.pdf \(384 KB\)](#)

Motion & Voting

2024-#318

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing RE: Short Term Rental Application, 21 Front Street (SBL: 16-3-1).

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :	4.6 Motion to Keep Open the Continuation of the Public Hearing RE: Short Term Rental Application, 21 Front Street (SBL: 16-3-1)
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing RE: Short Term Rental Application, 21 Front Street (SBL: 16-3-1) until _____ at 7:00 pm or soon there-after.

Public Content

Motion & Voting

2024-#319

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing RE: Short Term Rental Application, 21 Front Street (SBL: 16-3-1) until June 17, 2024, at 7:00 pm or soon there-after.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :	4.7 Motion to Open the Continuation of the Public Hearing: Proposed Local Law E-V1/2023 Ch. 41 (Sewage Systems) Revisions
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing: Proposed Local Law E-V1/2023 Ch. 41 (Sewage Systems) Revisions.

Public Content

The following residents signed up to speak during Public Comment on the Continuation of the Public Hearing: Proposed Local Law E-V1/2023 Ch. 41 (Sewage Systems) Revisions. To hear their comments and Town Board Members responses, please go on-line to Board Doc's Video Clip #4.7,

File Attachments

[Public Hearing Notice RE Proposed LL Ch. 41 Sewage Systems Revisions.docx.pdf \(65 KB\)](#)
[20230925 Chapter 41 Sewerage Systems LL.docx.pdf \(210 KB\)](#)
[Sewer Maps.pdf \(8.108 KB\)](#)
[Resolution Adopting Local Law CH41.pdf \(104 KB\)](#)

Motion & Voting

2024-#320

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing: Proposed Local Law E-V1/2023 Ch. 41 (Sewage Systems) Revisions.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :	4.8 Motion to Keep Open the Continuation of the Public Hearing: Proposed Local Law E-V1/2023 Ch. 41 (Sewage System Revisions)
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing: Proposed Local Law E-V1/2023 Ch. 41 (Sewage System Revisions) until _____ at 7:00 PM or soon there-after.

Public Content

Motion & Voting

2024-#321

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing: Proposed Local Law E-V1/2023 Ch. 41 (Sewage System Revisions) until June 17, 2024, at 7:00 PM or soon there-after.

Motion by Mary Bingham, second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :	4.9 Motion to Open the Public Hearing RE: Zone Change Petition RE: Project 230160 18 Stair Way (SBL: 3-1-25)
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

The following signed up to speak during Public Comment forthe Public Hearing RE: Zone Change Petition RE: Project 230160 18 Stair Way (SBL: 3-1-25). To hear their comments, and Board Members responses, please go on-line to Board Doc's Video Clip #4.9,

File Attachments

[24-02-8 Town Board Zone Change Petition.pdf \(5.652 KB\)](#)

[PH Notice RE Proposed LL B-V1 Ch. 57 Zoning Amendment - 18 Stair Way.pdf \(62 KB\)](#)

[Affidavit 18 Stair Way PH.pdf \(62 KB\)](#)

[Landscape Storage GB LL 240528.pdf \(143 KB\)](#)

[Landscape Storage GB feafpart3 and Neg Dec 240528pdf.pdf \(532 KB\)](#)

[Landscape Storage GB FEAF Part 1 240528.pdf \(1.000 KB\)](#)

[Landscape Storage GB FEAF Part 2 240528.pdf \(1.092 KB\)](#)

Motion & Voting

2024-#322

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing RE: Zone Change Petition RE: Project 230160 18 Stair Way (SBL: 3-1-25).

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :	4.10 Motion to Keep Open the Public Hearing RE: Zone Change Petition RE: Project 230160 18 Stair Way (SBL: 3-1-25)
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town

Public Content

Motion & Voting

2024-#323

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Public Hearing RE: Zone Change Petition RE: Project 230160 18 Stair Way (SBL: 3-1-25) until June 17, 2024, at 7:00 PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

5. Acceptance of Minutes

Subject :	5.1 Acceptance of May 20, 2024 Minutes
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the May 20, 2024 Minutes.

Public Content

File Attachments

[TB 5-20-2024 DRAFT Meeting Minutes.pdf \(867 KB\)](#)

Motion & Voting

2024-#324

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the May 20, 2024 Minutes.

Motion by Dorey Houle, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Abstain: Supervisor -Tony Cardone

6. Audit of Claims

Subject :	6.1 Amended General Fund Abstract From 5/20 /2024
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING AGENDA

Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #24-06 General Fund containing Check #35256 - 35319 totaling \$514,614.02.

Public Content

File Attachments

[MonroeAbstracts 24-06 Revised.pdf \(665 KB\)](#)

Motion & Voting

2024-#325
BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Amended General Fund Abstract #24-06 from 5/20/24 containing Check #35256 - 35319 totaling \$514,614.02.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

6. Audit of Claims

Subject :	6.2 General Fund Abstract
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #24-07 General Fund containing Check #35320 - 35384 totaling \$259,881.45.

Public Content

File Attachments

[MonroeAbstracts 24-07.pdf \(567 KB\)](#)

Motion & Voting

2024-#326A
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Table approval of Abstract #24-07 General Fund containing Check #35320 - 35384 totaling \$259,881.45.

Motion by Mary Bingham, second by Maureen Richardson.
Final Resolution: Motion Fails

Aye: Mary Bingham
Nay: Supervisor -Tony Cardone, Sal Scancarello, Dorey Houle, Maureen Richardson
2024-#326B
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Amend the current Motion RE approval of Abstract #24-07 General Fund containing Check #35320 - 35384 totaling \$259,881.45 excluding the three (3) vouchers from Supervisor Cardone.

Motion by Mary Bingham, second by Maureen Richardson.
Final Resolution: Motion Fails
Aye: Mary Bingham, Maureen Richardson
Nay: Supervisor -Tony Cardone, Sal Scancarello, Dorey Houle
2024-#326C
BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #24-07 General Fund containing Check #35320 - 35384 totaling \$259,881.45.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Sal Scancarello, Dorey Houle
Nay: Mary Bingham, Maureen Richardson

7. Cash Transfer Requests

Subject :	7.1 Cash Transfer Abstract
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe made a Motion to approve Abstract #2024-03 to move cash back to funds from NYCLASS investments to cover future expenditures in 2024 totaling \$220,000.00.

Public Content

File Attachments

[cash transfer 2024-03.pdf \(721 KB\)](#)

Motion & Voting

2024-#327
BE IT RESOLVED that the Town Board of the Town of Monroe made a Motion to approve Abstract #2024-03 to move cash back to funds from NYCLASS investments to cover future expenditures in 2024 totaling \$220,000.00.

CASH TRANSFERS TO/FROM INVESTMENT FUNDS
TOWN OF MONROE
DATE OF AUDIT: June 3, 2024 #2024-03
DATE GL NO. DESCRIPTION Account Transf to Transf from

Consolidated Savings SR00 Fund SR00-0201 220,000.00
NYCLASS Investment SR00 Fund SR00-0240 220,000.00
220,000.00 220,000.00

To move cash back to funds from NYCLASS investments
to cover future expenditures in 2024

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

8. Budget Transfer Requests

Subject :	8.1 Budget Transfer Abstract
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe approves Budget Transfer Abstract #2024-11 totaling \$8,370.72. Transfer for SD18 Lake Sapphire Dam Drainage Dist. to reimburse Town for prior year expenses. (Dist. was formed in 2023 and taxed in 2024)

Public Content

File Attachments

[24-11.pdf \(600 KB\)](#)

Motion & Voting

2024-#328
BE IT RESOLVED that the Town Board of the Town of Monroe approves Budget Transfer Abstract
#2024-11 totaling \$8,370.72. Transfer for SD18 Lake Sapphire Dam Drainage Dist. to reimburse Town
for prior year expenses. (Dist. was formed in 2023 and taxed in 2024)

ABSTRACT OF BUDGET TRANSFERS
TOWN OF MONROE
DATE OF AUDIT: June 3, 2024 ABSTRACT 2024-11
Transfer for SD18 Lake Sapphire Dam Drainage Dist. to reimburse Town for prior year expenses. (Dist.
was formed in 2023 and taxed in 2024)
DATE GL NO. DESCRIPTION Account Trans In Trans Out
6/3/2024 Maintenance and Contractual SD18-8540-4504-00 8,370.72
Refund of prior year expenditures A000-2701 102.77
Refund of prior year expenditures B000-2701 8,267.95
8,370.72 8,370.72

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

8. Budget Transfer Requests

Subject :	8.2 Budget Transfer Abstract
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe approves Budget Transfer Abstract #2024-12 totaling \$41,695.43. 2024 Expenditure Adjustments.

Public Content

File Attachments

[24-12.pdf \(601 KB\)](#)

Motion & Voting

2024-#329
BE IT RESOLVED that the Town Board of the Town of Monroe approves Budget Transfer Abstract #2024-12 totaling \$41,695.43. 2024 Expenditure Adjustments.

ABSTRACT OF BUDGET TRANSFERS
TOWN OF MONROE
DATE OF AUDIT: June 3, 2024 ABSTRACT 2024-12
2024 Expenditure Adjustments
DATE GL NO. DESCRIPTION Account Trans In Trans Out
6/3/2024 1465 Orange Turnpike Monitoring System A000-1620-4260-08 4,721.00
Shared Services Equipment A000-1620-2000-00 4,721.00
Theater Bldg Elevator Inspect/maint A000-1622-4270-00 4,675.97
Theater Bldg Repair & Maint A000-1622-4303-00 4,675.97
Central Printing Copier Paper & Supplies A000-1670-4401-00 2,238.56
Central Printing Stationery & Supplies A000-1670-4101-00 2,238.56
County & Town Property Tax 34 Millpond A000-1952-4000-02 6,146.46
Unallocated Insurance A000-1910-4601-00 6,146.46
Dial A Ride Contractual A000-5630-4500-00 20,000.00
Dial A Ride Equipment A000-5630-4500-00 20,000.00
Brush and Weeds DT 2.0 DA00-5140-1052-00 210.40
Brush and Weeds OT 1.5 DA00-5140-1051-00 210.40
Snow Removal Pers Serv DA00-5142-1020-00 3,703.04
Snow Removal OT 1.5 DA00-5142-1051-00 3,703.04
41,695.43 41,695.43

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.1 Employee Handbook Update, Section 503
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING

AGENDA

Type :

Action (Resolution), Discussion

Recommended Action :

2024-#

BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving the following update to the Town of Monroe Employee Handbook, Section 503.

Breaks for Nursing Mothers to Express Breast Milk The Town will provide paid break time for thirty minutes, and permit an employee to use existing paid break time or meal time for time in excess of thirty minutes, to allow an employee to express breast milk for the employees nursing child each time the employee has reasonable need to express breast milk. This policy applies to nursing mothers for up to three years following childbirth. Breaks are available to the employee during their normal work week and any overtime or additional hours worked.

New York State Labor Law Section 206-c which covers the **Right of Nursing Mothers to Express Breast Milk**, was recently amended to require paid breaks for **thirty minutes** for nursing mothers to express milk. This amendment goes into effect on June 19, 2024. The **only revision** to the current policy (**Section 503**) is in the paragraph titled **Breaks for Nursing Mothers to Express Breast Milk**. The rest of the policy still applies.

Motion & Voting

2024-#330

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving the following update to the Town of Monroe Employee Handbook, Section 503.

Breaks for Nursing Mothers to Express Breast Milk The Town will provide paid break time for thirty minutes, and permit an employee to use existing paid break time or meal time for time in excess of thirty minutes, to allow an employee to express breast milk for the employees nursing child each time the employee has reasonable need to express breast milk. This policy applies to nursing mothers for up to three years following childbirth. Breaks are available to the employee during their normal work week and any overtime or additional hours worked.

New York State Labor Law Section 206-c which covers the Right of Nursing Mothers to Express Breast Milk, was recently amended to require paid breaks for thirty minutes for nursing mothers to express milk. This amendment goes into effect on June 19, 2024. The only revision to the current policy (Section 503) is in the paragraph titled Breaks for Nursing Mothers to Express Breast Milk. The rest of the policy still applies.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :

9.2 Employee Retirement, Webster Johnson

Meeting :

Jun 3, 2024 - MONROE TOWN BOARD MEETING
AGENDA

Type :

Action (Resolution), Information

Recommended Action :

2024-#
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the Retirement /Resignation of Webster Johnson, Maintenance Department, effective May 31, 2024.

Public Content

File Attachments

[Letter of Retirement RE Webster Johnson_Redacted.pdf \(104 KB\)](#)

Motion & Voting

2024-#331
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the Retirement /Resignation of Webster Johnson, Maintenance Department, effective May 31, 2024.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.3 Resignation, Brendan Cunniffe
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution accepting the resignation of Seasonal Laborer, Brendan Cunniffe, effective May 31, 2024.

File Attachments

[Brendan Cunniffe Resignation_Redacted.pdf \(3.322 KB\)](#)

Motion & Voting

2024-#332
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution accepting the resignation of Seasonal Laborer, Brendan Cunniffe, effective May 31, 2024.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.4 Philip Valenza, End of Employment Probationary Period
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving the end of the employment probationary period for Philip Valenza, Part-Time Assistant Building Inspector III, effective May 20, 2024.

Motion & Voting

2024-#333
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving the end of the employment probationary period for Philip Valenza, Part-Time Assistant Building Inspector III, effective May 20, 2024.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.5 Community Garden at Town Hall
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	BE IT RESOLVED to accept the Town of Monroe 2024 Community Garden Packet and Application. Fee for community plots \$35 per plot and will be available to Town of Monroe residents on a first-come basis. A mandatory gardeners meeting will be held in June. Date to be announced via Town of Monroes Constant Contact. We encourage all residents to sign up for constant contact to be aware of all town sponsored events and important information for concerning town business.

Public Content

BE IT RESOLVED to accept the Town of Monroe 2024 Community Garden Packet and Application. Fee for community plots \$35 per plot and will be available to Town of Monroe residents on a first-come basis. A

mandatory gardeners meeting will be held in June. Date to be announced via Town of Monroes Constant Contact. We encourage all residents to sign up for Constant Contact to be aware of all town sponsored events and important information for concerning town business.

Motion & Voting

2024-#334
BE IT RESOLVED to accept the Town of Monroe 2024 Community Garden Packet and Application. Fee for community plots \$35 per plot and will be available to Town of Monroe residents on a first-come basis. A mandatory gardeners meeting will be held in June. Date to be announced via Town of Monroes Constant Contact. We encourage all residents to sign up for constant contact to be aware of all town sponsored events and important information for concerning town business.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.6 WIIA Grant Application, Water District 14
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution authorizing the Town of Monroe to apply for Water Infrastructure Improvement Act (WIIA) Grant Program funding for Water District 14.

File Attachments

[WD 14 WIIA Resolution 2024.pdf \(90 KB\)](#)

Motion & Voting

2024-#335
BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Councilwoman Bingham and seconded by Supervisor Cardone:

RESOLUTION AUTHORIZING THE TOWN OF MONROE TO APPLY FOR WATER INFRASTRUCTURE IMPROVEMENT ACT GRANT PROGRAM FUNDING FOR WATER DISTRICT 14

WHEREAS, the Environmental Facilities Corporation is soliciting applications through the Water Infrastructure Improvement Act for clean and drinking water improvements projects; and

WHEREAS, the Town of Monroe has an identifiable need to conduct infrastructure improvements to Water District #14; and

NOW, THEREFORE, BE IT RESOLVED that the Town Board hereby authorizes the Town Supervisor, or his designee, to submit an application to the Environmental Facilities Corporation Water Infrastructure Improvement Act Grant Program for the infrastructure improvements at Water District #14.

BE IT FURTHER RESOLVED that the Town Supervisor and any other officer or employee as directed by the Town Supervisor is hereby authorized to take any and all necessary actions to carry out the provisions of this Resolution.

Adopted on this 3rd day of June, 2024.

Motion by Mary Bingham, second by Supervisor -Tony Cardone.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.7 Millennium Strategies Service Continuation Agreement
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discussion of the Millennium Strategies Service Continuation Agreement for grant writing services for the Town of Monroe. The proposed monthly retainer fee of \$3,300.00, for an amount not to exceed \$39,600.00 per annum, reflects no increase over the prior year's agreement.

Motion & Voting

2024-#336
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve the Millennium Strategies Service Continuation Agreement for grant writing services for the Town of Monroe. The proposed monthly retainer fee of \$3,300.00, for an amount not to exceed \$39,600.00 per annum, reflects no increase over the prior year's agreement.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.8 Highview Drainage Study Agreement
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion

Recommended Action :

2024-#
BE IT RESOLVED that the Town Board of the Town
of Monroe

Public Content

Discussion of Agreement for Engineering Services related to Highview Drainage Improvements Study & Report Phase Services.

Motion & Voting

2024-#337
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion authorizing the Supervisor to sign the Highway Drainage Study Agreement put together by MHE.

Motion by Dorey Houle, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.9 Highway Garage Hazardous Materials Testing Quotes
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discussion regarding (2) quotes obtained for theHighway Garage Hazardous Materials Testing.

Air Environmental Consulting LLC:

- Task Perform Pre-Demolition Inspection and Bulk Sampling of Suspect Asbestos Containing Building Material (ACBM)
- Task 2 Perform a Pre-Demolition Inspection of Suspect Lead-Based Paint (LBP) with paint chip samples and /or X-ray fluorescence (XRF) analyzer
- Task - Asbestos Bulk Sampling with PLM, PLM/NOB and TEM Analysis

Grand Total Estimate: \$4,950

Adelaide Environmental Health

Asbestos and Lead Paint Testing Services: Adelaide will charge \$3,800.00 for labor to inspect, collect all samples necessary and provide a technical report of the findings. The estimated reimbursable amount total for sample analysis will be approximately \$11,820.00 (labor and report are separate from this price).

Total Estimated Cost for Interior Renovation Inspection \$3,800.00 + \$11,820.00 = \$15,620.00

Motion & Voting

2024-#338
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve Air Environmental Consulting LLC at \$4,950.

Task Perform Pre-Demolition Inspection and Bulk Sampling of Suspect Asbestos Containing Building Material (ACBM)

Task 2 Perform a Pre-Demolition Inspection of Suspect Lead-Based Paint (LBP) with paint chip samples and/or X-ray fluorescence (XRF) analyzer

Task - Asbestos Bulk Sampling with PLM, PLM/NOB and TEM Analysis

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.10 Short Term Rental Application, 8 Keith Lane
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Review of Short-Term Rental (STR) Application for 8 Keith Lane (SBL #3-3-4).

Motion & Voting

2024-#339
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to set a Public Hearing RE Short Term Rental Application, 8 Keith Lane for June 17, 2024, at 87:00 PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

10. Old Business

Subject :	10.1 Equipment Surplus, Round Lake Boats
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving the equipment surplus of the following to the Town of Woodbury:

- 4 Swan Boats @ \$450per boat
- 2 Duck Boats @\$300per boat

According to the Industrial Appraisal Company Salvage Value Report, dated 12/31/2023, the value of each swan is \$440 and the value of each duck is \$296.

File Attachments

[Reso Authorizing Sale of Surplus Equipment to Woodbury.pdf \(126 KB\)](#)

Motion & Voting

2024-#340

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Councilwoman Houle and seconded by Councilman Scancarello:

RESOLUTION AUTHORIZING SALE OF SURPLUS EQUIPMENT TO THE TOWN OF WOODBURY

WHEREAS, the Town of Woodbury (Woodbury) has expressed interest in purchasing certain equipment from the Town of Monroe (Monroe) consisting of a lot of four (4) swan boats and two (2) duck boats (Equipment); and

WHEREAS, the Town Board does not have any useful purpose for the Equipment and desires to transfer same to the Town of Woodbury where such Equipment will be put to a beneficial use for the Woodbury community; and

WHEREAS, the Town requested cost appraisals from Industrial Appraising Company which determined a salvage value of \$440 per swan boat and \$296 per duck boat; and

WHEREAS, Woodbury has offered to purchase such Equipment at the rate of \$450.00 per swan boat and \$300.00 per duck boat.

NOW, THEREFORE, BE IT RESOLVED: that:

Section 1.The above WHEREAS clauses are incorporated herein as if set forth in full.

Section 2.The Town Supervisor is hereby authorized to execute any and all documents necessary to effectuate the sale of surplus equipment to the Town of Woodbury at the rate of \$450.00 per swan boat and \$300.00 per duck boat with the entire lot to be sold to Woodbury.

Section 3. The Town Supervisor and any other officer or employee as directed by the Town Supervisor is hereby authorized to take any and all necessary actions to carry out the provisions of this Resolution.

Section 4.This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor[X][][]

Dorey Houle, Councilperson[X][][]

Mary Bingham, Councilperson [X][][]

Sal Scancarello, Councilperson [X][][]

Maureen Richardson, Councilperson[X][][]

The Resolution was thereupon duly adopted.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

10. Old Business

Subject :	10.2 Short Term Rental Application, 649 Lakes Road (SBL: 29-1-34.1)
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

File Attachments

[Notice for Publication RE STR 649 Lakes Rd.pdf \(64 KB\)](#)

[Affidavit 9781747.pdf \(61 KB\)](#)

11. Public Comment

Subject :	11.1 Rules for Public Comment
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Please be advised that any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting.

TOWN OF MONROE MEETING RULES PUBLIC COMMENT PERIODS -RULE 1:Although not required by any statute or law, the Town Board shall include at least one public participation period on the Agenda for regular Town Board meetings. However, nothing shall prohibit the Town Board, by majority vote, from suspending public comment or otherwise limiting public during a regular Town Board meetings where such limitations are determined to be necessary or otherwise conducive to accomplishing the business presently before the Town Board.**RULE 2:**Public comment during the public participation period of regular Town Board meetings shall be limited to three (3) minutes per speaker and the subject matter of such public comment shall be limited to Town business. 1 Yielding time or otherwise giving time to a speaker to extend the three (3) minute period by another person shall not be permitted. Written comments may be submitted to the Town Clerk in lieu of, or in addition to, a persons oral statement during any public comment period. Such minutes shall become a Town record and the brief nature of the submitted writing may be included in Town Board minutes. However, the full text of such submissions shall not be incorporated into Town Board minutes, unless expressly authorized by resolution of the Town Board.**RULE 3:**Any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting. Where a public hearing and public comment period will occur during the same Town Board meeting, a person may sign up to speak on the topic of each and every public hearing and for public comment period consistent with the applicable time limits set forth above. For example, a speaker could speak for five (5) minutes during a public hearing and three (3) minutes during public comment at the same Town Board meeting. However, such person may not use the public hearing time to speak on matters not relevant

1 Rule 2 revised by Resolution of the Town Board on 03-06-2017 to add: and the subject matter of such public comment shall be limited to Town business. to the public hearing. Any comments made by a person made during public comment that relates to the subject of a public hearing, shall not be considered by the Town Board as part of such public hearing nor made part of the public hearing record. The only public comment to be accepted by the Town Board outside of a public hearing shall be written comments received during the time period set by the Town Board for such purpose.**RULE 4:**If a sign-in sheet is not available, a person may raise his/her hand to speak duringthe public participation period and/or public hearing and may speak during such public comment period/public hearing upon recognition of the Supervisor or Presiding Officer.**RULE 5:** Any person speaking during public comment or a public hearing, when recognized by the Presiding Officer, shall approach the podium for such purpose and state his or her name, the street and municipality where he /she resides resides, and if applicable, his/her group or entity affiliation.**RULE 6:**Town Board members shall not respond to a person speaking during the public comment period unless and until all persons desiring to speak during the Public comment period have finished speaking. At such time as all speakers have finished speaking during such public comment period, each Town Board member shall be allotted up to three (3) minutes in total to respond to any questions posed or to provide relevant information in response to the collective comments and questions of the public comment speakers.**RULE 7:**Town Board members shall not attempt to answer questions during the time that a speaker is presenting during public comment. Town Board members will note any questions asked and may respond to the speaker at the conclusion of the speakers publiccomments.**PUBLIC HEARINGS RULE 8:**Public comment during a Public Hearing shall be limited to five (5) minutes per speaker. In the event that a speaker is the subject of the Public Hearing or has a significant interest in the matter different from that of the general public, such speaker shall, upon approval of the Town Board, be allowed up to the (10) minutes during a public hearing. Yielding time or otherwise giving time to a speaker to extend their permissible time limit by another person shall not be permitted.**RULE 9:**Members of the public, other than those called as witnesses by the parties, shall not be permitted to speak during public hearings concerning the removal/discipline of a Town Officer or employee as such hearings shall be limited to presentation of evidenceand related submissions by Town representatives and the Town Officer or employee subject to removal/discipline. Time limits during a public hearing concerning the removal/discipline of a Town Officer or employee shall not be applicable as such proceeding shall follow any applicable statute, rule or

regulation and shall otherwise be overseen by the hearing officer or presiding officer.**RULE 10:**In the case of a public hearing, prior to the close or continuation of the public hearing, Town Board members may be allotted up to five (5) minutes each to respond to questions or otherwise provide relevant information in response to specific comments made by speakers during that session of the public hearing. Further, prior to the close of the public portion of the public hearing, each Town Board member may be allotted up to eight (8) minutes to speak on the issue that is the subject of the Public hearing. However, where the public hearing concerns removal of a Town Officer or employee, Town Board members, if the body making a determination, shall not speak regarding the merits of the proceedings until after the close of the public hearing when deliberations on removal/discipline have commenced.**RULE 11:**Written submissions related to public hearings must be made before the close of the public hearing as such time is set by the Town Board.**GENERAL RULES**

APPLICABLE TO ALL PUBLIC MEETINGS AND HEARINGS**RULE 12:**The Town Clerk shall act as the timekeeper or the Town Board may designate another person to be the timekeeper.**RULE 13:**Members of the Town Board, speakers and audience members must observe proper decorum at all times. Any statements made during any part of the meeting or during a public hearing by the Supervisor, members of the Town Board, town officials or employees, or members of the general public shall not involve personal, impertinent, or slanderous attacks on individuals, regardless of whether the individual so attacked is an elected official, a town official or employee, or a member of the general public.**RULE 14:**Neither speakers, nor Town Board members shall use public comment periods or other time during such meeting for political campaigning purposes, including promoting their candidacy or speaking out against another candidate. However, nothing shall prohibit a candidate from speaking on an Town-related issue merely because he or she is a candidate for political office.**RULE 15:**Pursuant to New York State Town Law, the Town Supervisor or Presiding Officer shall control the Town Board meeting. The use of profane, vulgar, inflammatory, threatening, abusive, or disparaging language or racial or ethnic slurs directed at the Supervisor, members of the Town Board, meeting attendees shall not be tolerated and the Town Supervisor shall address any such incidents. Further, any statements, regardless of the nature of the statement, made by a person attending the meeting which is not made during such persons authorized speaking time shall not be tolerated and the Town Supervisor shall address any such incidents. The Town Board has a right to protect itself from disturbance from attendees at a meeting and may order, by majority vote, removal of an attendee, or there Presiding Officer direct removal of an attendee on his own. Removal at the direction of the Presiding Officer is subject to appeal of another Town Board member, but not to appeal of the attendee. Such appeal is not debatable.**RULE 16:**In circumstances where the Supervisor/Presiding Officer is not attempting to exert control over the meeting, is temporarily absent, or is the source of the present disorder at the meeting and is failing to preside over the meeting, such Supervisor/Presiding Officer may then be deemed absent as the Presiding Officer by approval of a majority of the Town Board. In such case, a Town Board member may make a motion to suspend the Rules and appoint the Acting Supervisor to take over the role of Presiding Officer until such time as the Supervisor or original Presiding Officer is able to properly return to performing his/her role as Presiding Officer. If the Acting Supervisor is determined to be absent for presiding purposes, the Town Board member making such motion shall propose another Town Board member to act as the Presiding Officer during the absence of the Supervisor/original Presiding Officer.**RULE 17:**Comments by speakers must be addressed to the Town Board and shall not be addressed to the audience. Further, attendees may not address the Town Board unless first recognized by the Supervisor or Presiding Officer.**RULE 18:**Discussion and exchanges between active speakers and attendees/audience members of the public meeting or hearing are prohibited. A speaker may, however, when properly recognized, state agreement or disagreement with the views of prior speakers in his /her comments directed to the Town Board.**RULE 19:**Banners or other signs are not permitted in the meeting room unless, nor shall distribution of flyers within the meeting room be permitted. Nothing shall prohibit a person from holding a lawful sign or handing out flyers outside of the meeting location.**RULE 20:**If the Supervisor or Presiding Officer fails to enforce the rules set forth herein, any member of the Town Board may move to require him or her to do so, and an affirmative vote of the majority of the Town Board shall require him or her to do so. Any decision by the Presiding Officer relating to enforcement of the rules set forth herein may be appealed and subsequently overturned by a vote of the majority of Town Board members. Such appeal may be raised by a Town Board member or the affected attendee if properly recognized.**RULE 21:**Any person who disregards the directives of the Supervisor or the Presiding Officer in enforcing the rules or who generally conducts himself or herself in a boisterous or inappropriate manner while addressing the Town Board thereby disturbs the peace at a such meeting and will be barred from further participation and shall forfeit any balance of time remaining for his or her comments.**RULE 22:**If a speaker who has violated these rules refuses to step down or to refrain from committing/ continuing such violation(s), the Supervisor or the

Presiding Officer may direct the individual to leave the meeting room. If the individual declines and/or refuses to leave the meeting room, the Supervisor or Presiding Officer may request the individual to be removed from the meeting room and charged with disorderly conduct as per the New York State Penal Law. The Supervisors determination is subject to the appeal provisions set forth above as well as the absence of the Supervisor /Presiding Officer provisions of these rules. The Town Board may, by resolution, designate the person who will sign the supporting deposition and/or Court Information document charging the removed person with Disorderly Conduct.**RULE 23:** The following provisions, as modified herein, of Rule 49 of Roberts Rules concerning Small Boards shall apply to the Town Board of the Town of Monroe: a. Members may raise a hand or asked to be recognized, instead of standing when seeking to obtain the floor and may remain seated when making motions or speaking. b. The Presiding Officer need not rise while putting questions to a vote. c. The Presiding Officer may without leaving the chair speak in informal discussions and in debate and may vote on all questions as provided for by Code or law.**RULE 24:**While there is no statute or applicable regulation that requires an Meeting Agenda to be prepared for Town Board meetings, the Town Board desires to have an Agendas prepared and distributed prior to Town Board meetings. The order of business at regular Town Board meetings shall be as follows: 1. REGULAR MEETING a. Call to Order; Pledge of Allegiance b. Approval of Minutes c. Upcoming Meeting Dates & General Announcements 2. SPECIAL ORDERS 3. DEPARTMENTAL MONTHLY REPORTS (Alphabetical Order) 4. OLD BUSINESS 5. NEW BUSINESS 6. PUBLIC COMMENT 7. EXECUTIVE SESSION (If necessary) 8. ADJOURNMENT A Board member seeking to take up a matter out of order on the agenda or to introduce a new item of business may may request such change on consent of the Town Board, or may (if consent is denied or the member expects the matter to be contested make a motion to suspend the rules for such purpose, identifying the requested change to the Agenda or the new business to be raised. Upon approval of the majority of the Town Board, such business may be taken up immediately by the Town Board. The Presiding Officer shall prepare and cause to be distributed, Town Board meeting Agendas, in conformance with the Order of Business, as applicable. Pursuant to Roberts Rules, the Agenda distributed in advance to the Town Board is not binding on the Town Board, except as to the Order of Business set forth above. However, as set forth above, the Meeting Agenda, including the Order of Business and specific Agenda items may be modified upon approval of a majority of the Town Board. The Presiding Officer will announce each Agenda item as it is reached on the Agenda (or amended Agenda). Prior to the business being taken up, a member may move to to lay the matter on the table, postpone the matter or refer it to a committee.**RULE 25:**Recesses may be taken for a stated period of time either upon consent, without objection, or upon approval of a motion by a Town Board member.**RULE 26:** These Town Board Rules may be amended by a Resolution of the Town Board approved by a majority of the Town Board.**RULE 27:**The above rules shall take effect at the next ensuing meeting of the Town Board following the adoption of these rules.**RULE 28:**The Presiding Officer, or any Town Board member may request an interpretation of these Rules from the Town Attorney. A current copy of these Town of Monroe Meeting Rules shall be maintained by the Town Clerk and be made available to the public. 6. This Resolution shall be effective immediately. The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows: Yea Nay Abstain Absent Harley Doles, Supervisor [] [] [] [X] Anthony Cardone, Acting Supervisor [X] [] [] [] Gerard McQuade, Councilman [] [X] [] [] Michael McGinn, Councilman [X] [] [] [] Richard Colon, Councilman [X] [] [] [] The Resolution was thereupon duly adopted. TOWN OF MONROE TOWN BOARD MEETING RULES History of adoption and amendments. February 27, 2017: Town Board Rules adopted by Resolution of the Town Board. March 6, 2017: Rule 2 amended by Resolution of the Town Board to add: and the subject matter of such public comment shall be limited to Town business.

11. Public Comment

Subject :	11.2 Public Comment
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

The following spoke during Public Comment. To hear their comments, and Town Board members responses, please go on-line to Board Doc'sVideo Clip #11.2,

12. Discussion Prior to Executive Session

Subject :	12.1 Discussion RE Salaries for Building Inspectors
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2024-#341

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve the range for Full Time Hire, Building Inspector #3 to \$50,000 - \$54,000 based on experience.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

13. Possible motion to adjourn to Executive and or/ Attorney Client Session

Subject :	13.1 Enter into Executive Session
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2024-# BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to enter into an Executive Session to discuss

Motion & Voting

2024-#342

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to enter into an Executive Session to discuss Contract Negotiations and Performance Compensation for two (2) Employees.

Motion by Supervisor -Tony Cardone, second by Maureen Richardson.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

14. Return to Regular Meeting

Subject : 14.1 Return to Regular Meeting

Meeting : Jun 3, 2024 - MONROE TOWN BOARD MEETING
AGENDA

Type : Action (Resolution), Information

Recommended Action : 2024-#
BE IT RESOLVED, that the Town Board of the Town of
Monroe approves to return to regular session.

Motion & Voting

2024-#343

BE IT RESOLVED, that the Town Board of the Town of Monroe approves to return to regular session.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

15. Motions From the Floor

Subject : 15.1 Stipend RE: Highway Mechanic George Kydon

Meeting : Jun 3, 2024 - MONROE TOWN BOARD MEETING
AGENDA

Type : Action (Resolution), Information

Recommended Action : 2024-#
BE IT RESOLVED, that the Town Board of the Town
of Monroe

Public Content

Motion & Voting

2024-#344

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion approving Highway Mechanic George Kydon be paid a (stipend), flat rate of \$2.50/hr. in addition to his base salary. That \$2.50/hr. will not be subject to any salary percentage increases in the contract. George is the Mechanic with the NYS Inspection License & Certificate. Effective June 4, 2024.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

15. Motions From the Floor

Subject : 15.2 Ed Morales, Dial-A-Ride

Meeting : Jun 3, 2024 - MONROE TOWN BOARD MEETING

AGENDA

Type :

Action (Resolution), Information

Recommended Action :

2024-#

BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2024-#345

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion that once approved by the County, Ed Morales will be moved from Head Bus Driver to Supervisor of Transportation at a rate of \$70,000/year.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

16. Motion to Return to Executive Session

Subject :

16.1 Re-enter into Executive Session

Meeting :

Jun 3, 2024 - MONROE TOWN BOARD MEETING
AGENDA

Type :

Action (Resolution), Information

Recommended Action :

2024-#

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Re-enter into an Executive Session to discuss

Motion & Voting

2024-#346

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Re-enter into an Executive Session to discuss Federal Litigation.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

17. Return to Regular Meeting

Subject :

17.1 Return to Regular Meeting

Meeting :

Jun 3, 2024 - MONROE TOWN BOARD MEETING
AGENDA

Type :

Action (Resolution), Information

Recommended Action :

2024-#

BE IT RESOLVED, that the Town Board of the Town of Monroe approves to return to regular session.

Motion & Voting

2024-#347
BE IT RESOLVED, that the Town Board of the Town of Monroe approves to return to regular session.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

18. Adjournment

Subject :	18.1 Adjournment of Meeting
Meeting :	Jun 3, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of June 3, 2024, at

Public Content

Motion & Voting

2024-#348
BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of June 3, 2024, at 9:58 PM.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson