

Monday, May 17, 2021
MONROE TOWN BOARD MEETING AGENDA

TOWN OF MONROE, NEW YORK
TOWN HALL
1465 ORANGE TURNPIKE
MONROE, NEW YORK
7:00 PM

1. Call to Order

Subject :	1.1 Pledge to the Flag
Meeting :	May 17, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information, Procedural

Public Content

I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

2. Motion to Open Town Board Meeting

Subject :	2.1 Motion to Open Town Board Meeting of May 17, 2021
Meeting :	May 17, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2021-#210 BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of May 17, 2021 at

Public Content

Motion & Voting

2021-#210

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of May 17, 2021 at 7:00 PM.

Motion by Mike McGinn, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

3. Moment of Silence

Subject :	3.1 Moment of Silence - Phil Gagler
Meeting :	May 17, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

4. Community Announcements

Subject :	4.1 Town of Monroe Food Truck Festival
Meeting :	May 17, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

The Town of Monroe will host its next Food Truck Festival on Saturday, June 19th from 11 a.m. - 7 p.m. at 61 O&R Park in Monroe.

4. Community Announcements

Subject :	4.2 Constant Contact Sign-Up
Meeting :	May 17, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

5. Public Hearing

Subject :	5.1 Motion to Open the Continuation of the Public Hearing for Proposed Local Law A-V1, Amendment to Chapter 57 of the Town Code to Regulate Rental Properties and Transient Housing
Meeting :	May 17, 2021 - MONROE TOWN BOARD MEETING

AGENDA

Type :

Action (Resolution)

Recommended Action :

2021-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing for Proposed Local Law A-V1, Amendment to Chapter 57 of the Town Code to Regulate Rental Properties and Transient Housing.

Public Content

The followingsigned up to speak during Public Comment regarding the Continuation of the Public Hearing for Proposed Local Law A-V1, Amendment to Chapter 57 of the Town Code to Regulate Rental Properties and Transient Housing. To hear their comments, and Board Members responses, please go on-line to Board Docs Video Clip #5.1,

Motion & Voting

2021-#211

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing for Proposed Local Law A-V1, Amendment to Chapter 57 of the Town Code to Regulate Rental Properties and Transient Housing.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

5. Public Hearing

Subject :

5.2 Possible Motion to Keep Open the Continuation of the Public Hearing for Proposed Local A-V1, Amendment to Chapter 57 of the Town Code to Regulate Rental Properties and Transient Housing

Meeting :

May 17, 2021 - MONROE TOWN BOARD MEETING
AGENDA

Type :

Action (Resolution)

Recommended Action :

2021-#

BE IT RESOLVED that the Town Board of the Town of Monroe Motion to Keep Open the Continuation of the Public Hearing for Proposed Local Law A-V1, Amendment to Chapter 57 of the Town Code to Regulate Rental Properties and Transient Housing until

Public Content

Motion & Voting

2021-#212

BE IT RESOLVED that the Town Board of the Town of Monroe Motion to Keep Open the Continuation of the Public Hearing for Proposed Local Law A-V1, Amendment to Chapter 57 of the Town Code to Regulate Rental Properties and Transient Housing until June 7, 2021 at 7:00 PM or soon there-after as may be heard.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

5. Public Hearing

Subject :	5.3 Motion to Open the Continuation of the Public Hearing Regarding the Petition to Amend Zoning Ordinance, Monroe Nininger, LLC
Meeting :	May 17, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2021-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing regarding the Petition to Amend Zoning Ordinance, Monroe Nininger, LLC.

Public Content

The followingspoke during Public Comment regarding the Public Hearing for the Petition to Amend Zoning Ordinance, Monroe Nininger, LLC. To hear their comments, and Board Members responses please go on-line to Board Docs Video Clip #5.3,

File Attachments

[Public Hearing Notice - Petition to Amend Ch. 57.pdf \(35 KB\)](#)

Motion & Voting

2021-#213

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing regarding the Petition to Amend Zoning Ordinance, Monroe Nininger, LLC.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

5. Public Hearing

Subject :	5.4 Possible Motion to Keep Open the Continuation of the Public Hearing Regarding the Petition to Amend Zoning Ordinance, Monroe Nininger, LLC
Meeting :	May 17, 2021 - MONROE TOWN BOARD MEETING

AGENDA

Type :

Action (Resolution), Information

Recommended Action :

2021-#

BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2021-#214

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing Regarding the Petition to Amend Zoning Ordinance, Monroe Nininger, LLC until October 4, 2021 at 7:00 PM or soon there-after as may be heard.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

6. Acceptance of Minutes

Subject :

6.1 Acceptance of April 19, 2021 Minutes

Meeting :

May 17, 2021 - MONROE TOWN BOARD MEETING
AGENDA

Type :

Action (Resolution)

Recommended Action :

2021-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the Minutes of April 19, 2021.

Public Content

File Attachments

[TB 4-19-21 DRAFT Meeting Minutes.pdf \(836 KB\)](#)

Motion & Voting

2021-#215

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the Minutes of April 19, 2021.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

6. Acceptance of Minutes

Subject : 6.2 Acceptance of April 22, 2021 Minutes
Meeting : May 17, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution)
Recommended Action : 2021-#
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the Minutes of April 22, 2021.

Public Content

File Attachments

[TBM Special 4-22-2021.pdf \(102 KB\)](#)

Motion & Voting

2021-#216
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the Minutes of April 22, 2021.

Motion by Sal Scancarello, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mary Bingham, Sal Scancarello

Abstain: Mike McGinn

6. Acceptance of Minutes

Subject : 6.3 Acceptance of May 3, 2021 Minutes
Meeting : May 17, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution), Minutes
Recommended Action : 2021-#
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the Minutes of May 3, 2021.

Public Content

File Attachments

[TB 5-3-21 DRAFT Meeting Minutes.pdf \(333 KB\)](#)

Motion & Voting

2021-#217
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the Minutes of May 3, 2021.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

Abstain: Supervisor -Tony Cardone

7. Presentations

Subject :	7.1 LiteTouch Lighting System Upgrade, Town Hall
Meeting :	May 17, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Presentations

Public Content

Presentation by Michael Brander of iQuarters regarding upgrading the LiteTouch Lighting System at Town Hall.

8. Audit of Claims

Subject :	8.1 General Fund Abstract
Meeting :	May 17, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2021-# BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #21-08 General Fund containing Check #26977-27039 totaling \$488,546.30 and Wire Transfers containing check #336 totaling \$1,551.02.

Public Content

File Attachments

[Monroe Abstract 05 17 2021.pdf \(62 KB\)](#)

Motion & Voting

2021-#218

BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #21-08 General Fund containing Check #26977-27039 totaling \$488,546.30 and Wire Transfers containing check #336 totaling \$1,551.02.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

8. Audit of Claims

Subject : 8.2 Escrow Abstract
Meeting : May 17, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution)
Recommended Action : 2021-#
BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #21-06 Escrow containing Check #1971-1973 totaling \$17,619.35.

Public Content

File Attachments

[Escrow Abstracts 2021.pdf \(23 KB\)](#)

Motion & Voting

2021-#219
BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #21-06 Escrow containing Check #1971-1973 totaling \$17,619.35.

Motion by Councilperson - Rick Colon, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

8. Audit of Claims

Subject : 8.3 Road Opening Abstract
Meeting : May 17, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution)
Recommended Action : 2021-#
BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #21-03 Road Opening containing Check #1294-1295 totaling \$3,500.

Public Content

File Attachments

[Road Opening Abstract 2021.pdf \(13 KB\)](#)

Motion & Voting

2021-#220
BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #21-03 Road Opening containing Check #1294-1295 totaling \$3,500.

ANM Developer - Refund \$2,500
Theresa Ferraro - Refund \$1,000

Motion by Councilperson - Rick Colon, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

9. New Business

Subject :	9.1 Alternate Member Appointment, Zoning Board of Appeals
Meeting :	May 17, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2021-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution to appoint Francis (Chip)Postiglioneas an alternate member of the Zoning Board of Appeals with a term expiration date of 12/31/2024.

Motion & Voting

2021-#221

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion appointing Francis (Chip) Postiglione as an alternate member of the Zoning Board of Appeals with a term expiration date of 12/31/2024.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

9. New Business

Subject :	9.2 Re-opening of Town Hall to the Public
Meeting :	May 17, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

9. New Business

Subject :	9.3 Eagle Scout Recognition Ceremony at Town Hall
Meeting :	May 17, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2021-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discuss and approve request regarding Eagle Scout ceremony to be held at Town Hall on July 10th in celebration of the following sibling Eagle Scout achievements:

Cody Shapiro, a member of Troop 440, focused his Eagle Scout project efforts on building (10) picnic tables, (4) four of which are handicap accessible for Mombasha Park. Cody was inspired to create seating for this Town owned property to allow for an area for residents to gather while enjoying use of the park.

Michael Shapiro, a member of Troop 440 focused his Eagle Scout project efforts on the construction of a paver patio at the Monroe Volunteer Ambulance Corps building.

Motion & Voting

2021-#222

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve request regarding Eagle Scout ceremony to be held at Town Hall on July 10th for Cody & Michael Shapiro. Fee to be waived.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

9. New Business

Subject :	9.4 Dial-A-Bus IMA, Town of Blooming Grove
Meeting :	May 17, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2021-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2021-#223

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve Dial-A-Bus IMA, with the Town of Blooming Grove in a final form subject to Town Counsel's approval for the Supervisor to sign.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

9. New Business

Subject :	9.5 Water District 1 Fund Balance
Meeting :	May 17, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2021-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution authorizing use of \$25,000 of the fund balance to pay for Water District 1 expenses.

Motion & Voting

2021-#224

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion authorizing to transfer \$25,000 from fund balance from Water District 1 to allow for necessary repairs.

Motion by Mary Bingham, second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

9. New Business

Subject :	9.6 O&R Surety Bond
Meeting :	May 17, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2021-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2021-#225

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Table the Matter regarding O&R Surety Bond until June 7, 2021.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

9. New Business

Subject :	9.7 Nearmap Proposal
Meeting :	May 17, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2021-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discussion regarding software program proposal by Nearmap for use by the Assessor's office and Building Department.

Motion & Voting

2021-#226

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve up to \$8,000 for software program regarding Nearmap proposal pending more accurate pricing by the vendor.

Motion by Mike McGinn, second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

10. Old Business

Subject :	10.1 Water District 8-New Water Source Feasibility Study
Meeting :	May 17, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

Resolution approving Task Order21-11related to the new water source feasibility study for Water District #8.

Specific Project (title): Water District 8 New Well Water Source

Specific Project (description): Perform a feasibility study to identify demand and existing distribution system conditions, engage a hydrogeologist to study water district & aquifer maps to identify prospective well locations.

10. Old Business

Subject :	10.2 IMA extension, Grant Writing Services
Meeting :	May 17, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2021-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution authorizing the Supervisor to sign the extension of the IMA agreement with the Village of Monroe and Village of Harriman for grant writing services provided through Millennium Strategies LLC for the period of May 1, 2021 - April 30, 2022.

Motion & Voting

2021-#227

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion authorizing the Supervisor to sign the extension of the IMA agreement with the Village of Monroe and Village of Harriman for grant writing services provided through Millennium Strategies LLC for the period of May 1, 2021 - April 30, 2022.

Motion by Councilperson - Rick Colon, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

10. Old Business

Subject :	10.3 Memorandum of Agreement between Town of Monroe and International Brotherhood of Electric Workers (IBEW)
Meeting :	May 17, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2021-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2021-#228

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion approving a stipend for our Water Administrator approved at a previous meeting. This form as long as it's approved by IBEW would serve as a MOU for those services of the Administrator.

Motion by Councilperson - Rick Colon, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

11. Public Comment

Subject :	11.1 Rules for Public Comment
Meeting :	May 17, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Please be advised that any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting.

TOWN OF MONROE MEETING RULES PUBLIC COMMENT PERIODS -RULE 1:Although not required by any statute or law, the Town Board shall include at least one public participation period on the Agenda for regular Town Board meetings. However, nothing shall prohibit the Town Board, by majority vote, from suspending public comment or otherwise limiting public during a regular Town Board meetings where such limitations are determined to be necessary or otherwise conducive to accomplishing the business presently before the Town Board.**RULE 2:**Public comment during the public participation period of regular Town Board meetings shall be limited to three (3) minutes per speaker and the subject matter of such public comment shall be limited to Town business. 1 Yielding time or otherwise giving time to a speaker to extend the three (3) minute period by another person shall not be permitted. Written comments may be submitted to the Town Clerk in lieu of, or in addition to, a persons oral statement during any public comment period. Such minutes shall become a Town record and the brief nature of the submitted writing may be included in Town Board minutes. However, the full text of such submissions shall not be incorporated into Town Board minutes, unless expressly authorized by resolution of the Town Board.**RULE 3:**Any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting. Where a public hearing and public comment period will occur during the same Town Board meeting, a person may sign up to speak on the topic of each and every public hearing and for public comment period consistent with the applicable time limits set forth above. For example, a speaker could speak for five (5) minutes during a public hearing and three (3) minutes during public comment at the same Town Board meeting. However, such person may not use the public hearing time to speak on matters not relevant

1 Rule 2 revised by Resolution of the Town Board on 03-06-2017 to add: and the subject matter of such public comment shall be limited to Town business. to the public hearing. Any comments made by a person made during public comment that relates to the subject of a public hearing, shall not be considered by the Town Board as part of such public hearing nor made part of the public hearing record. The only public comment to be accepted by the Town Board outside of a public hearing shall be written comments received during the time period set by the Town Board for such purpose.**RULE 4:**If a sign-in sheet is not available, a person may raise his/her hand to speak duringthe public participation period and/or public hearing and may speak during

such public comment period/public hearing upon recognition of the Supervisor or Presiding Officer.**RULE 5:** Any person speaking during public comment or a public hearing, when recognized by the Presiding Officer, shall approach the podium for such purpose and state his or her name, the street and municipality where he /she resides, and if applicable, his/her group or entity affiliation.**RULE 6:** Town Board members shall not respond to a person speaking during the public comment period unless and until all persons desiring to speak during the Public comment period have finished speaking. At such time as all speakers have finished speaking during such public comment period, each Town Board member shall be allotted up to three (3) minutes in total to respond to any questions posed or to provide relevant information in response to the collective comments and questions of the public comment speakers.**RULE 7:** Town Board members shall not attempt to answer questions during the time that a speaker is presenting during public comment. Town Board members will note any questions asked and may respond to the speaker at the conclusion of the speakers public comments.**PUBLIC HEARINGS RULE 8:** Public comment during a Public Hearing shall be limited to five (5) minutes per speaker. In the event that a speaker is the subject of the Public Hearing or has a significant interest in the matter different from that of the general public, such speaker shall, upon approval of the Town Board, be allowed up to the (10) minutes during a public hearing. Yielding time or otherwise giving time to a speaker to extend their permissible time limit by another person shall not be permitted.**RULE 9:** Members of the public, other than those called as witnesses by the parties, shall not be permitted to speak during public hearings concerning the removal/discipline of a Town Officer or employee as such hearings shall be limited to presentation of evidence and related submissions by Town representatives and the Town Officer or employee subject to removal/discipline. Time limits during a public hearing concerning the removal/discipline of a Town Officer or employee shall not be applicable as such proceeding shall follow any applicable statute, rule or regulation and shall otherwise be overseen by the hearing officer or presiding officer.**RULE 10:** In the case of a public hearing, prior to the close or continuation of the public hearing, Town Board members may be allotted up to five (5) minutes each to respond to questions or otherwise provide relevant information in response to specific comments made by speakers during that session of the public hearing. Further, prior to the close of the public portion of the public hearing, each Town Board member may be allotted up to eight (8) minutes to speak on the issue that is the subject of the Public hearing. However, where the public hearing concerns removal of a Town Officer or employee, Town Board members, if the body making a determination, shall not speak regarding the merits of the proceedings until after the close of the public hearing when deliberations on removal/discipline have commenced.**RULE 11:** Written submissions related to public hearings must be made before the close of the public hearing as such time is set by the Town Board.**GENERAL RULES APPLICABLE TO ALL PUBLIC MEETINGS AND HEARINGS RULE 12:** The Town Clerk shall act as the timekeeper or the Town Board may designate another person to be the timekeeper.**RULE 13:** Members of the Town Board, speakers and audience members must observe proper decorum at all times. Any statements made during any part of the meeting or during a public hearing by the Supervisor, members of the Town Board, town officials or employees, or members of the general public shall not involve personal, impertinent, or slanderous attacks on individuals, regardless of whether the individual so attacked is an elected official, a town official or employee, or a member of the general public.**RULE 14:** Neither speakers, nor Town Board members shall use public comment periods or other time during such meeting for political campaigning purposes, including promoting their candidacy or speaking out against another candidate. However, nothing shall prohibit a candidate from speaking on an Town-related issue merely because he or she is a candidate for political office.**RULE 15:** Pursuant to New York State Town Law, the Town Supervisor or Presiding Officer shall control the Town Board meeting. The use of profane, vulgar, inflammatory, threatening, abusive, or disparaging language or racial or ethnic slurs directed at the Supervisor, members of the Town Board, meeting attendees shall not be tolerated and the Town Supervisor shall address any such incidents. Further, any statements, regardless of the nature of the statement, made by a person attending the meeting which is not made during such persons authorized speaking time shall not be tolerated and the Town Supervisor shall address any such incidents. The Town Board has a right to protect itself from disturbance from attendees at a meeting and may order, by majority vote, removal of an attendee, or there Presiding Officer direct removal of an attendee on his own. Removal at the direction of the Presiding Officer is subject to appeal of another Town Board member, but not to appeal of the attendee. Such appeal is not debatable.**RULE 16:** In circumstances where the Supervisor/Presiding Officer is not attempting to exert control over the meeting, is temporarily absent, or is the source of the present disorder at the meeting and is failing to preside over the meeting, such Supervisor/Presiding Officer may then be deemed absent as the Presiding Officer by approval of a majority of the Town Board. In such case, a Town Board member may make a motion to suspend the Rules and appoint the Acting Supervisor to take over the role of Presiding Officer until such time as the Supervisor or original

Presiding Officer is able to properly return to performing his/her role as Presiding Officer. If the Acting Supervisor is determined to be absent for presiding purposes, the Town Board member making such motion shall propose another Town Board member to act as the Presiding Officer during the absence of the Supervisor/original Presiding Officer.**RULE 17:**Comments by speakers must be addressed to the Town Board and shall not be addressed to the audience. Further, attendees may not address the Town Board unless first recognized by the Supervisor or Presiding Officer.**RULE 18:**Discussion and exchanges between active speakers and attendees/audience members of the public meeting or hearing are prohibited. A speaker may, however, when properly recognized, state agreement or disagreement with the views of prior speakers in his /her comments directed to the Town Board.**RULE 19:**Banners or other signs are not permitted in the meeting room unless, nor shall distribution of flyers within the meeting room be permitted. Nothing shall prohibit a person from holding a lawful sign or handing out flyers outside of the meeting location.**RULE 20:**If the Supervisor or Presiding Officer fails to enforce the rules set forth herein, any member of the Town Board may move to require him or her to do so, and an affirmative vote of the majority of the Town Board shall require him or her to do so. Any decision by the Presiding Officer relating to enforcement of the rules set forth herein may be appealed and subsequently overturned by a vote of the majority of Town Board members. Such appeal may be raised by a Town Board member or the affected attendee if properly recognized.**RULE 21:**Any person who disregards the directives of the Supervisor or the Presiding Officer in enforcing the rules or who generally conducts himself or herself in a boisterous or inappropriate manner while addressing the Town Board thereby disturbs the peace at a such meeting and will be barred from further participation and shall forfeit any balance of time remaining for his or her comments.**RULE 22:**If a speaker who has violated these rules refuses to step down or to refrain from committing/ continuing such violation(s), the Supervisor or the Presiding Officer may direct the individual to leave the meeting room. If the individual declines and/or refuses to leave the meeting room, the Supervisor or Presiding Officer may request the individual to be removed from the meeting room and charged with disorderly conduct as per the New York State Penal Law. The Supervisors determination is subject to the appeal provisions set forth above as well as the absence of the Supervisor /Presiding Officer provisions of these rules. The Town Board may, by resolution, designate the person who will sign the supporting deposition and/or Court Information document charging the removed person with Disorderly Conduct.**RULE 23:** The following provisions, as modified herein, of Rule 49 of Roberts Rules concerning Small Boards shall apply to the Town Board of the Town of Monroe: a. Members may raise a hand or asked to be recognized, instead of standing when seeking to obtain the floor and may remain seated when making motions or speaking. b. The Presiding Officer need not rise while putting questions to a vote. c. The Presiding Officer may without leaving the chair speak in informal discussions and in debate and may vote on all questions as provided for by Code or law.**RULE 24:**While there is no statute or applicable regulation that requires an Meeting Agenda to be prepared for Town Board meetings, the Town Board desires to have an Agendas prepared and distributed prior to Town Board meetings. The order of business at regular Town Board meetings shall be as follows: 1. REGULAR MEETING a. Call to Order; Pledge of Allegiance b. Approval of Minutes c. Upcoming Meeting Dates & General Announcements 2. SPECIAL ORDERS 3. DEPARTMENTAL MONTHLY REPORTS (Alphabetical Order) 4. OLD BUSINESS 5. NEW BUSINESS 6. PUBLIC COMMENT 7. EXECUTIVE SESSION (If necessary) 8. ADJOURNMENT A Board member seeking to take up a matter out of order on the agenda or to introduce a new item of business may may request such change on consent of the Town Board, or may (if consent is denied or the member expects the matter to be contested make a motion to suspend the rules for such purpose, identifying the requested change to the Agenda or the new business to be raised. Upon approval of the majority of the Town Board, such business may be taken up immediately by the Town Board. The Presiding Officer shall prepare and cause to be distributed, Town Board meeting Agendas, in conformance with the Order of Business, as applicable. Pursuant to Roberts Rules, the Agenda distributed in advance to the Town Board is not binding on the Town Board, except as to the Order of Business set forth above. However, as set forth above, the Meeting Agenda, including the Order of Business and specific Agenda items may be modified upon approval of a majority of the Town Board. The Presiding Officer will announce each Agenda item as it is reached on the Agenda (or amended Agenda). Prior to the business being taken up, a member may move to to lay the matter on the table, postpone the matter or refer it to a committee.**RULE 25:**Recesses may be taken for a stated period of time either upon consent, without objection, or upon approval of a motion by a Town Board member.**RULE 26:** These Town Board Rules may be amended by a Resolution of the Town Board approved by a majority of the Town Board.**RULE 27:**The above rules shall take effect at the next ensuing meeting of the Town Board following the adoption of these rules.**RULE 28:**The Presiding Officer, or any Town Board member may request an interpretation of these Rules from the Town Attorney. A current copy of these Town of Monroe Meeting

Rules shall be maintained by the Town Clerk and be made available to the public. 6. This Resolution shall be effective immediately. The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows: Yea Nay Abstain Absent Harley Doles, Supervisor ☐☐☐☒ Anthony Cardone, Acting Supervisor ☒☐☐☐ Gerard McQuade, Councilman ☐☒☐☐ Michael McGinn, Councilman ☒☐☐☐ Richard Colon, Councilman ☒☐☐☐ The Resolution was thereupon duly adopted. TOWN OF MONROE TOWN BOARD MEETING RULES History of adoption and amendments. February 27, 2017: Town Board Rules adopted by Resolution of the Town Board. March 6, 2017: Rule 2 amended by Resolution of the Town Board to add: and the subject matter of such public comment shall be limited to Town business.

11. Public Comment

Subject :	11.2 Public Comment
Meeting :	May 17, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

The following spoke during Public Comment. To hear their comments, and Town Board members responses, please go on-line to Board Doc'sVideo Clip #8.2,

12. Possible motion to adjourn to Executive and or/ Attorney Client Session

Subject :	12.1 Enter into Executive Session
Meeting :	May 17, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

13. Return to Regular Meeting

Subject :	13.1 Return to Regular Meeting
Meeting :	May 17, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

14. Community Announcements

Subject :	14.1 Town Hall Summer Hours
Meeting :	May 17, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

15. Adjournment

Subject :	15.1 Adjournment of Meeting
Meeting :	May 17, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2021-# BE IT RESOLVED, that the Town Board of the Town of Monroe adjourns the meeting of May 17, 2021 at

Public Content

Motion & Voting

2021-#229
BE IT RESOLVED, that the Town Board of the Town of Monroe adjourns the meeting of May 17, 2021 at 8:14 PM.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello