

Monday, May 6, 2024
MONROE TOWN BOARD MEETING AGENDA

TOWN OF MONROE, NEW YORK
TOWN HALL
1465 ORANGE TURNPIKE
MONROE, NEW YORK
7:00 PM

1. Call to Order

Subject :	1.1 Pledge to the Flag
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion,Information,Procedural

Public Content

I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

2. Motion to Open Town Board Meeting

Subject :	2.1 Motion to Open Town Board Meeting of May 6, 2024
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-#242 BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of May 6, 2024, at

Public Content

File Attachments

[2024 Town Board Meeting Schedule.pdf \(124 KB\)](#)

Motion & Voting

2024-#242
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of May 6, 2024, at 7:10 PM.

Motion by Sal Scancarello, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

3. Community Announcements

Subject :	3.1 Ermin Siljkovic, Orange County DPW /Environmental Facilities
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Presentations
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Presentation byErmin Siljkovic from Orange County DPW/Environmental Facilities regarding at-home composting.

Resolution approving the use of the Town Hall Meeting Room on Saturday, May 18, 2024 from 10 a.m. - 12 p.m. by Orange County DPW/Environmental Facilities for an additional presentation to the public regarding at-home composting.

The bins for home use are available for purchase on the County's website.

<https://www.orangecountygov.com/1485/Composting-Food-Scraps-Yard-Waste>

[Beginners guide to composting \(youtube.com\)](#)

File Attachments

[2024.5.6 - Composting Presentation for Town of Monroe Board.pdf \(1.598 KB\)](#)
[2024.6.26 - Composter Sale and Distribution Flyer at CCE 1.jpg \(1.332 KB\)](#)

Motion & Voting

2024-#243
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving the use of the Town Hall Meeting Room on Saturday, May 18, 2024, from 10 a.m. - 12 p.m. by Orange County DPW/Environmental Facilities for an additional presentation to the public regarding at-home composting.

Motion by Dorey Houle, second by Maureen Richardson.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

3. Community Announcements

Subject : 3.2 Recap: 2024 Monroe Community Clean Sweep
Meeting : May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution), Information

Public Content

Motion & Voting

2024-#244

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Table the matter RE Recap: 2024 Monroe Community Clean Sweep until May 20, 2024.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

3. Community Announcements

Subject : 3.3 St. Jude Kids Radiothon
Meeting : May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type : Discussion, Information

Public Content

File Attachments

[2024 O.C. Cares for St. Jude Kids Radiothon Flyer.pdf \(208 KB\)](#)

[Sample BOOT Card.pdf \(89 KB\)](#)

3. Community Announcements

Subject : 3.4 Walk MS: Orange
Meeting : May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type : Information

Public Content

File Attachments

[IMG_6419.jpeg \(454 KB\)](#)

3. Community Announcements

Subject : 3.5 Town of Monroe Food Truck Festival

Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

The Town of Monroe Food Truck Festival will take place on Saturday, June 15th from 11 a.m. - 7 p.m. at O&R Park, located at 61 O&R Road.

File Attachments

[Food Truck Festival Save the Date 06152024.jpg \(264 KB\)](#)

3. Community Announcements

Subject :	3.6 Update by County Executive Steve Neuhaus
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

3. Community Announcements

Subject :	3.7 Orange County Mobile DMV at Monroe Town Hall
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

File Attachments

[5-8 Monroe Town.png \(569 KB\)](#)

4. Public Hearing

Subject :	4.1 Motion to Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2024-# BE IT RESOLVED, that the Town Board of the Town of

Monroe Made a Motion to Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation.

Public Content

The following residents signed up to speak during Public Comment for the continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation. To hear their comments, and Board Members responses, please go on-line to Board Doc's Video Clip #4.1,

File Attachments

[20240422 Tree Law Amendment Local Law.pdf \(792 KB\)](#)
[PUBLIC HEARING Notice - Tree Preservation.docx.pdf \(70 KB\)](#)
[Local Law H-V1 Amending Tree Preservation 220918.pdf \(397 KB\)](#)
[O.C. Planning GML Recommendation.pdf \(69 KB\)](#)
[Local Law H-V1 Amending Tree Preservation ntc 230814.pdf \(431 KB\)](#)
[Local Law H-V1 Amending Tree Preservation 231115.pdf \(407 KB\)](#)
[Local Law H-V1 Amending Tree Preservation 231115.pdf \(407 KB\)](#)
[Local Law H-V1 Amending Tree Preservation 240219.pdf \(476 KB\)](#)
[Local Law H-V1 Amending Tree Preservation 240307.pdf \(411 KB\)](#)

Motion & Voting

2024-#245

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :	4.2 Possible Motion to Keep Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation until _____ at 7:00 PM or soon thereafter.

Public Content

Motion & Voting

2024-#246
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation until June 3, 2024, at 7:00 PM or soon thereafter.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :	4.3 Motion to Open the Continuation of the Public Hearing RE: Short Term Rental Application, 649 Lakes Road (SBL: 29-1-34.1)
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing RE: Short Term Rental Application, 649 Lakes Road (SBL: 29-1-34.1).

Public Content

The following residents signed up to speak during Public Comment for the Continuation of the Public Hearing REShort Term Rental Application, 649 Lakes Road (SBL: 29-1-34.1). To hear their comments, and Town Board Members responses, please go on-line to Board Doc's Video Clip #4.3,

File Attachments

[Notice for Publication RE STR 649 Lakes Rd.pdf \(64 KB\)](#)
[Affidavit 9781747.pdf \(61 KB\)](#)

Motion & Voting

2024-#247
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing RE: Short Term Rental Application, 649 Lakes Road (SBL: 29-1-34.1).

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject : 4.4 Possible Motion to Keep Open the Continuation of the Public Hearing RE: Short Term Rental Application, 649 Lakes Road (SBL: 29-1-34.1)

Meeting : May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution)

Recommended Action : 2024-#
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing RE: Short Term Rental Application, 649 Lakes Road (SBL: 29-1-34.1) until _____ at 7:00 PM or soon there-after.

Public Content

Motion & Voting

2024-#248

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing RE: Short Term Rental Application, 649 Lakes Road (SBL: 29-1-34.1) until May 20, 2024, at 7:00 PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject : 4.5 Motion to Open the Continuation of the Public Hearing RE: Short Term Rental Application, 21 Front Street (SBL: 16-3-1)

Meeting : May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution)

Recommended Action : 2024-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

The following residents signed up to speak during Public Comment for the Continuation of the Public Hearing RE Short Term Rental Application, 21 Front St. (SBL: 16-3-1). To hear their comments, and Town Board Members responses, please go on-line to Board Doc's Video Clip #4.5,

File Attachments

[Notice for Publication RE STR 21 Front St.pdf \(64 KB\)](#)
[Affidavit RE 21 Front Street.pdf \(58 KB\)](#)

Motion & Voting

2024-#249
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing RE: Short Term Rental Application, 21 Front Street (SBL: 16-3-1).

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :	4.6 Possible Motion to Keep Open the Continuation of the Public Hearing RE: Short Term Rental Application, 21 Front Street (SBL: 16-3-1)
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing RE: Short Term Rental Application, 21 Front Street (SBL: 16-3-1) until _____ at 7:00 pm or soon there-after.

Public Content

Motion & Voting

2024-#250
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing RE: Short Term Rental Application, 21 Front Street (SBL: 16-3-1) until June 3, 2024, at 7:00 pm or soon there-after.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :	4.7 Motion to Open the Public Hearing RE: Short Term Rental Application, 13 Ruby Road, (SBL#35-2-2.1)
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion

Recommended Action :

2024-#

BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Review of Short-Term Rental (STR) application for 13 Ruby Road (SBL#35-2-2.1).

The following residents signed up to speak during Public Comment for the Public Hearing RE Short Term Rental Application, 13 Ruby Rd. (SBL: 35-2-2.1). To hear their comments, and Town Board Members responses, please go on-line to Board Doc's Video Clip #4.7,

File Attachments

[Notice for Publication RE STR 13 Ruby Rd.pdf \(64 KB\)](#)

[Affidavit 10096429.pdf \(60 KB\)](#)

Motion & Voting

2024-#251

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing RE: Short Term Rental Application, 13 Ruby Road, (SBL#35-2-2.1).

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject : 4.8 Possible Motion to Keep Open the Public Hearing
RE: Short Term Rental Application, 13 Ruby Road,
(SBL#35-2-2.1)

Meeting : May 6, 2024 - MONROE TOWN BOARD MEETING
AGENDA

Type : Action (Resolution)

Recommended Action : 2024-#
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Public Hearing RE: Short Term Rental Application, 13 Ruby Road, (SBL: 35-2-2.1) until _____ at 7:00 pm or soon there-after.

Public Content

Motion & Voting

2024-#252

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Public Hearing RE: Short Term Rental Application, 13 Ruby Road, (SBL: 35-2-2.1) until May 20, 2024, at 7:00 pm or soon there-after.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

5. Acceptance of Minutes

Subject :	5.1 Acceptance of April 15, 2024 Minutes
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the April 15, 2024 Minutes.

Public Content

File Attachments

[TB 4-15-2024 DRAFT Meeting Minutes.pdf \(625 KB\)](#)

Motion & Voting

2024-#253
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the April 15, 2024, Minutes.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

6. Audit of Claims

Subject :	6.1 General Fund Abstract
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #24-05 General Fund containing Check #35100 - 35255 totaling \$575,580.82.

Public Content

File Attachments

[MonroeAbstracts 24-05.pdf \(1,331 KB\)](#)

Motion & Voting

2024-#254
BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #24-05 General Fund containing Check #35100 - 35255 totaling \$575,580.82.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

6. Audit of Claims

Subject :	6.2 Escrow Fund Abstract
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #24-02 Escrow Fund containing Check #2134 - 2139 totaling \$52,400.43.

Public Content

File Attachments

[ESCROW ABSTRACTS 24-02.pdf \(304 KB\)](#)

Motion & Voting

2024-#255
BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #24-02 Escrow Fund containing Check #2134 - 2139 totaling \$52,400.43.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

7. Cash Transfer Requests

Subject :	7.1 Cash Transfer Abstract
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe made a Motion to approve Abstract#2024-02, to move cash back to funds from NYCLASS investments to cover future expenditures in 2024, totaling \$430,000.

Public Content

File Attachments

[cash transfer 2024-02.pdf \(734 KB\)](#)

Motion & Voting

2024-#256
BE IT RESOLVED that the Town Board of the Town of Monroe made a Motion to approve Abstract#2024-02, to move cash back to funds from NYCLASS investments to cover future expenditures in 2024, totaling \$430,000.

CASH TRANSFERS TO/FROM INVESTMENT FUNDS
TOWN OF MONROE
DATE OF AUDIT: May 6, 2024 #2024-02
DATE GL NO. DESCRIPTION Account Transf to Transf from
To move cash back to funds from NYCLASS investments to cover future expenditures in 2024
Consolidated Savings A000 Fund A000-0201 200,000.00
NYCLASS Investment A000 Fund A000-0240 200,000.00
Consolidated Savings SR00 Fund SR00-0201 160,000.00
NYCLASS Investment SR00 Fund SR00-0240 160,000.00
Consolidated Savings SS08 Fund SS08-0201 50,000.00
NYCLASS Investment SS08 Fund SS08-0240 50,000.00
Consolidated Savings SW14 Fund SW14-0201 20,000.00
NYCLASS Investment SW14 Fund SW14-0240 20,000.00
430,000.00 430,000.00

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

8. Budget Transfer Requests

Subject :	8.1 Budget Transfer Abstract
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe approves Budget Transfer Abstract #2024-10, totaling \$5,600 for unexpected expenses for Meraki Firewall Software Licenses.

Public Content

File Attachments

[24-10.pdf \(589 KB\)](#)

Motion & Voting

2024-#257
BE IT RESOLVED that the Town Board of the Town of Monroe approves Budget Transfer Abstract #2024-10, totaling \$5,600 for unexpected expenses for Meraki Firewall Software Licenses.

ABSTRACT OF BUDGET TRANSFERS
TOWN OF MONROE
DATE OF AUDIT: May 6, 2024 ABSTRACT 2024-10
Transfer for unexpected expenses for Meraki firewall Software Licenses.
DATE GL NO. DESCRIPTION Account Tranf In Transf Out
5/6/2024 Central Data Processing Software Maintenance A000-1680-4226-00 5,600.00
Central Data Processing Equipment A000-1680-2000-00 5,600.00
5,600.00 5,600.00

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. Moment of Silence

Subject :	9.1 Moment of Silence: Aidan King
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

10. New Business

Subject :	10.1 Hudson Valley Gives, Museum Village Request
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2024-#258
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to donate \$500 to Museum Village subject to review and approval by Town Counsel.

Motion by Mary Bingham, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

10. New Business

Subject : 10.2 Zone Change Petition RE: Project 230160
Meeting : May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution), Discussion, Information
Recommended Action : 2024-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

File Attachments

[24-02-8 Town Board Zone Change Petition.pdf \(5,652 KB\)](#)

Motion & Voting

2024-#259

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to set a Public Hearing to Amend the Zoning RE: Project 230160 (2 Stair Way, SBL 3-1-25) for June 3, 2024, at 7:00 PM or soon there-after. (Referring it to the Town Planner to prepare the documents necessary).

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Sal Scancarello, Dorey Houle, Maureen Richardson

Nay: Mary Bingham

10. New Business

Subject : 10.3 Kristen Sikoryak, Recreation Coordinator
Meeting : May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution), Discussion
Recommended Action : 2024-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution appointing Kristen Sikoryak to the position of Recreation Coordinator, effective May 7, 2024. Kristen has been in this position provisionally and has qualified for a permanent appointment based on the Certified List of Eligibles, Examination #66548-Recreation Coordinator provided by Orange County Department of Human Resources.

Motion & Voting

2024-#260

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution appointing Kristen Sikoryak to the position of Recreation Coordinator, effective May 7, 2024. Kristen has been in this position provisionally and has qualified for a permanent appointment based on the Certified List of Eligibles, Examination #66548-Recreation Coordinator provided by Orange County Department of Human Resources.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

10. New Business

Subject :	10.4 Jonathan Novack, Laborer Position Classification Change
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution authorizing the position change for Town of Monroe employee Jonathan Novack from Seasonal Laborer (Maintenance Department) to Full-Time Laborer, Maintenance Department (working at reduced hours) effective May 7, 2024.

Motion & Voting

2024-#261

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution authorizing the position change for Town of Monroe employee Jonathan Novack from Seasonal Laborer (Maintenance Department) to Full-Time Laborer, Maintenance Department (working at reduced hours) effective May 7, 2024.

Motion by Dorey Houle, second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

10. New Business

Subject :	10.5 Christopher McDermott, Seasonal Laborer
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town

Public Content

Resolution approving Christopher McDermott for the position of Seasonal Laborer (Maintenance Department) at an hourly rate of \$20, effective May 7, 2024. Employment period not to exceed 9 months. Christopher has been preapproved for this position by Orange County Department of Human Resources.

Motion & Voting

2024-#262

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving Christopher McDermott for the position of Seasonal Laborer (Maintenance Department) at an hourly rate of \$20, effective May 7, 2024. Employment period not to exceed 9 months. Christopher has been preapproved for this position by Orange County Department of Human Resources.

Motion by Dorey Houle, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

10. New Business

Subject :	10.6 Katherine O'Boyle, Seasonal Laborer
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving Katherine O'Boyle for the position of Seasonal Laborer(Maintenance Department) at an hourly rate of \$20, effective May 8, 2024. Employment period not to exceed 9 months. Katherine has been preapproved for this position by Orange County Department of Human Resources.

Motion & Voting

2024-#263

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving Katherine O'Boyle for the position of Seasonal Laborer (Maintenance Department) at an hourly rate of \$20, effective May 8, 2024. Employment period not to exceed 9 months. Katherine has been preapproved for this position by Orange County Department of Human Resources.

Motion by Dorey Houle, second by Supervisor -Tony Cardone.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

10. New Business

Subject :	10.7 Cameron Rubio, Seasonal Laborer
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving Cameron Rubio for the position of Seasonal Laborer(Maintenance Department) at an hourly rate of \$20, effective May 9, 2024. Employment period not to exceed 9 months. Cameron has been preapproved for this position by Orange County Department of Human Resources.

Motion & Voting

2024-#264
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving Cameron Rubio for the position of Seasonal Laborer (Maintenance Department) at an hourly rate of \$20, effective May 9, 2024. Employment period not to exceed 9 months. Cameron has been preapproved for this position by Orange County Department of Human Resources.

Motion by Dorey Houle, second by Supervisor -Tony Cardone.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

10. New Business

Subject :	10.8 End of Probationary Period, Lucas Mahran, Highway Department
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Preferred Date :	May 06, 2024
Absolute Date :	May 06, 2024
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town

Public Content

Resolution approving the end of employment probationary period for Lucas Mahran, Highway Department, effective April 29, 2024.

Motion & Voting

2024-#265

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving the end of employment probationary period for Lucas Mahran, Highway Department, effective April 29, 2024.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

10. New Business

Subject :	10.9 Conservation Commission Resignation
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resignation of Mario Gutierrez from the Town of Monroe Conservation Commission, Slot No. 3 effective March 31, 2024.

Motion & Voting

2024-#266

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the Resignation of Mario Gutierrez from the Town of Monroe Conservation Commission, Slot No. 3 effective March 31, 2024.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

10. New Business

Subject :	10.10 Planning Board Resignation
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Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2024-# BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Resignation of Nicholas Napoli from the Town of Monroe Planning Board, Slot No. 1 effective May 2, 2024.

Motion & Voting

2024-#267	BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to accept the Resignation of Nicholas Napoli from the Town of Monroe Planning Board, Slot No. 1 effective May 2, 2024.
Motion by Supervisor -Tony Cardone, second by Sal Scancarello.	
Final Resolution: Motion Carries	
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson	

10. New Business

Subject :	10.11 Orange County Municipal Tourism Grant Agreement
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution authorizing the Supervisor to execute the Municipal Tourism Grant Agreement with Orange County. The Town of Monroe has been awarded \$4,999 (maximum allowance) to be allocated for the town's 2024 Food Truck Festivals and Community Trunk or Treat Event.

Motion & Voting

2024-#268	BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution authorizing the Supervisor to execute the Municipal Tourism Grant Agreement with Orange County. The Town of Monroe has been awarded \$4,999 (maximum allowance) to be allocated for the town's 2024 Food Truck Festivals and Community Trunk or Treat Event.
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Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

10. New Business

Subject :	10.12 FY-2025 CDBG Application
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Resolution authorizing the Supervisor to sign and submit the FY-2025 Community Development Block Grant (CDBG) application for the replacement of existing sidewalks in disrepair in the Horizon Heights development in the Town of Monroe (located off of West Mombasha Road).

File Attachments

[CDBG Notice of PH for FY-2025.pdf \(10 KB\)](#)

[9988866.pdf \(59 KB\)](#)

[Fair Housing Posting.pdf \(115 KB\)](#)

Motion & Voting

2024-#269

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Resolution authorizing the Supervisor to sign and submit the FY-2025 Community Development Block Grant (CDBG) application for the replacement of existing sidewalks in disrepair in the Horizon Heights development in the Town of Monroe (located off of West Mombasha Road).

Motion by Dorey Houle, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

10. New Business

Subject :	10.13 2024 Independence Day Fireworks
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Pursuant to the Intermunicipal Agreement between the Town of Monroe and Village of Monroe for the annual Independence Day Celebration, discussion of contribution request submitted by the Village of Monroe for the 2024 Independence Day Fireworks display scheduled for Wednesday, July 3, 2024 (rain date: Friday, July 5, 2024). The Town of Monroe contributed \$7,500 for this celebration in 2023.

File Attachments

[Fully Executed IMA 03252022.pdf \(184 KB\)](#)
[2024 Monroe Fireworks Contribution Request.pdf \(54 KB\)](#)

Motion & Voting

2024-#270
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to make an \$8,000 contribution to the 2024 Independence Day Fireworks in the Village of Monroe.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

10. New Business

Subject :	10.14 Commitment of Funds, Hazard Mitigation Grant Program
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution committing to the utilization of local funds to provide the required match of \$52,237.50 or 25% of the total project cost should the town's application, ("Town of Monroe Generator Project") to the Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program (HMGP) be approved. The town is seeking funding for the purchase of (3) generators to equip critical facilities in the community to include Water District #2, Water District #14 and Monroe Town Hall.

Motion & Voting

2024-#271
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution committing to the utilization of local funds to provide the required match of \$52,237.50 or 25% of the total project cost should the town's application, ("Town of Monroe Generator Project") to the Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program (HMGP) be approved. The town is seeking funding for the purchase of (3) generators to equip critical facilities in the community to include

Water District #2, Water District #14 and Monroe Town Hall.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

10. New Business

Subject : 10.15 Town of Monroe Landfill, Annual Post Closure Monitoring

Meeting : May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution), Discussion

Recommended Action : 2024-#
BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Resolution authorizing the Supervisor to sign the proposal submitted by Sterling Environmental Engineering, P. C. to conduct the annual Town of Monroe Landfill Post-Closure Monitoring (PCM) Program.

The estimated cost for the 2024 PCM Program is:

Task	Cost
1. Water Quality Monitoring	\$4,225
2. Explosive Gas Survey	\$625
3. Laboratory Analyses (9 samples and 1 trip blank) *	\$2,610
4. Data Evaluation, Prepare Letter Report and NYSDEC Region 3 Annual Report Form	\$2,185
Total Cost Estimate	\$9,645

* This cost estimate does not include sampling of any active seeps. The NYSDEC requires sampling of active seeps, if present. If observed, an additional laboratory fee of \$260/sample will be included for each seep.

Motion & Voting

2024-#272
BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Resolution authorizing the Supervisor to sign the proposal submitted by Sterling Environmental Engineering, P.C. to conduct the annual Town of Monroe Landfill Post-Closure Monitoring (PCM) Program.

The estimated cost for the 2024 PCM Program is:

TaskCost

1. Water Quality Monitoring\$4,225

2. Explosive Gas Survey\$625

3. Laboratory Analyses (9 samples and 1 trip blank) *\$2,610

4. Data Evaluation, Prepare Letter Report and NYSDEC Region 3 Annual Report Form \$2,185

Total Cost Estimate

\$9,645

* This cost estimate does not include sampling of any active seeps. The NYSDEC requires sampling of active seeps, if present. If observed, an additional laboratory fee of \$260/sample will be included for each seep.

Motion by Dorey Houle, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

10. New Business

Subject :	10.16 Agreement for ATM Services, Town of Monroe Food Truck Festival
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Resolution authorizing the Supervisor to sign the General Agreement Pertaining to the ATM and Merchant Services for the Town of Monroe Food Truck Festival on June 15, 2024.

Motion & Voting

2024-#273

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Resolution authorizing the Supervisor to sign the General Agreement Pertaining to the ATM and Merchant Services for the Town of Monroe Food Truck Festival on June 15, 2024.

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

10. New Business

Subject :	10.17 Legislation to Establish Community Preservation Funds
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion

Recommended Action :

2024-#

BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

File Attachments

[Reso re St legislation to add town and cities for comm. preservation funds.pdf \(166 KB\)](#)

Motion & Voting

2024-#274

BE IT RESOLVED that the Town Board of the Town of Monroe made the following Resolution by Supervisor Cardone and seconded by Councilwoman Richardson:

RESOLUTION REQUESTING EACH STATE SENATOR AND ASSEMBLYPERSON REPRESENTING ORANGE COUNTY RESIDENTS TO INTRODUCE AND/OR SPONSOR STATE LEGISLATION THAT WILL ADD ORANGE COUNTY TOWNS AND CITIES TO THE LIST OF DESIGNATED COMMUNITIES IN THE HUDSON VALLEY ELIGIBLE TO ESTABLISH COMMUNITY PRESENTATION FUNDS

WHEREAS, in 2007 the New York Legislature authorized any town or city in Putnam and Westchester counties to establish by local law a community preservation fund pursuant to General Municipal Law § 6-s and Tax Law § 1560 et seq. which may be funded by, among other revenues, proceeds from a tax imposed upon the transfer of real property interests in such designated community; and

WHEREAS, such community preservation funds may be used for such purposes as (a) establishment of parks, nature preserves, or recreation areas, (b) preservation of open space, including forested lands and lands of exceptional scenic or ecological value, (c) preservation of wetlands and aquifer recharge areas, (d) preservation of public access to streams and other waterways, (e) preservation of historic places and properties, and (f) preservation of predominantly viable or unique and irreplaceable agricultural land; and

WHEREAS, in adopting General Municipal Law § 6-c Community Preservation Funds the State Legislature specifically made findings that the critical environmental assets of the Hudson Valley community are becoming at risk and endangered due to the natural progression of growth and development and are in need of public protection, preservation, improvement and support; and

WHEREAS, the State Legislature further found that the establishment and operation of a community preservation fund can advance the preservation, improvement and support of these critical Hudson Valley community environmental assets, and act as a check against the risk and endangerment of these Hudson Valley assets, so as to assure their enjoyment and survivability in current and future generations; and

WHEREAS, in 2019, the State Legislature amended General Municipal Law § 6-s and Tax Law § 1560 to additionally authorize any town or city in Ulster County to establish by local law a community preservation fund; and

WHEREAS, the above-noted findings of the State Legislature as to the critical need for the protection of such Hudson Valley assets in general, and in Orange County in particular, are even more pronounced now than they were 17 years ago; and

WHEREAS, the numerous, widespread, and quality natural, historical, and farmland assets within the towns and cities of Orange County are in dire need of all available protections to ensure their enjoyment

and survivability for current and future generations, which protections can be significantly furthered by the financial and other resources that community preservation funds offer,

NOW, THEREFORE, it is hereby

RESOLVED, that the request of the County Executive, the Orange County Legislature hereby urgently requesting that the Honorable Senators James Skoufis and Robert Rolison and the Honorable Assemblypersons Karl Brabenec, Aileen Gunther, Brian Maher, Christopher Eachus, and Jonathan Jacobson introduce the sponsor legislation at the earliest opportunity to amend General Municipal Law § 6-s and Tax Law § 1560, and any other laws deemed necessary or proper, to allow each of the towns and cities in Orange County to establish by local law a community preservation funds for the protection of their natural, historical, and farmland assets so as to ensure their enjoyment and survivability for current and future generations.

BE IT FURTHER RESOLVED, the Town Supervisor and any other officer or employee as directed by the Town Supervisor is hereby authorized to take any and all necessary actions to carry out the provisions of this Resolution, including transmitting this Resolution to an interested parties.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor[X][][]

Dorey Houle, Councilperson[X][][]

Mary Bingham, Councilperson [X][][]

Sal Scancarello, Councilperson [X][][]

Maureen Richardson, Councilperson[X][][]

The Resolution was thereupon duly adopted.

Motion by Supervisor -Tony Cardone, second by Maureen Richardson.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson
2024-#275

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to engage Town Planner, Max Stach with the intention of creating a Community Preservation Plan in anticipation of any eventuality with the County, Monroe or without for guidance for preservation. (Community Preservation Plan)

Motion by Maureen Richardson, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

10. New Business

Subject :

10.18 Village of South Blooming Grove Notice of Intent,
RE: Lead Agency Amendment of Chapter 235 of the
Village Code

Meeting :May 6, 2024 - MONROE TOWN BOARD MEETING
AGENDA

Type :Action (Resolution), Discussion

Recommended Action :2024-#
BE IT RESOLVED that the Town Board of the Town
of Monroe

Public Content

Motion & Voting

2024-#276
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion for Town Counsel Nugent to follow through with the So. Blooming Grove Notice of Intent RE: Amendment of Ch. 235 of the Village Code, to list the Town of Monroe as an interested agency and to list any deficiencies noted in the publication.

Motion by Mary Bingham, second by Supervisor -Tony Cardone.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

10. New Business

Subject :10.19 Govolution, Building Department Credit Card
Payment Processing

Meeting :May 6, 2024 - MONROE TOWN BOARD MEETING
AGENDA

Type :Action (Resolution)

Recommended Action :2024-#
BE IT RESOLVED, that the Town Board of the Town
of Monroe

Public Content

Discuss and approve request submitted by Building Inspector Ben Maldonado authorizing the change in credit card payment processing vendor to Govolution. The current vendordoes not support the integration of the new MGO permitting program the town is migrating to. Govolution hasa full integration into the MGO Permitting product and has implemented its services together with MGO for a variety of clients. There are no fees to the Town to implement Govolution's services as the end user pays a service fee. The fee structure would be 2.50% for all card brands with a \$2.00 minimum. ACH is an option as well and the fee would be a flat \$2.00 per check no %.

Resolution authorizing the Supervisor to execute the Master Subscription Agreement.

Motion & Voting

2024-#277
BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion authorizing the

Supervisor to execute the Master Subscription Agreement request submitted by Building Inspector Ben Maldonado authorizing the change in credit card payment processing vendor to Govolution. The current vendor does not support the integration of the new MGO permitting program the town is migrating to. Govolution has a full integration into the MGO Permitting product and has implemented its services together with MGO for a variety of clients. There are no fees to the Town to implement Govolution's services as the end user pays a service fee. The fee structure would be 2.50% for all card brands with a \$2.00 minimum. ACH is an option as well and the fee would be a flat \$2.00 per check no %.

Motion by Dorey Houle, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

10. New Business

Subject :	10.20 2024 Standard Workday Reporting Resolution: James McKnight
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2024-# BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion approving the 2024 Standard Workday Reporting Resolution for James McKnight.

Public Content

Motion & Voting

2024-#278
BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion approving the 2024 Standard Workday Reporting Resolution for James McKnight.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

10. New Business

Subject :	10.21 Request RE: Fundraiser to Benefit Monroe Lakeside Fire & Rescue
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Garage Sale Fundraiser requested by Lakeside Fire and Rescue for Saturday, September 7, 2024, with a rain date of September 8, 2024. They are going to try and get a Porta Potty donated like last year, and they would like to have a grill again so they can sell hot dogs and burgers. Last year ran very smooth and they would like to keep it the same. They will need the Town or the Police to place "No Parking" signs on Reynolds Rd. so residents will not complain about parking. Certificate of Insurance will need to be provided by both Lakeside Fire & Rescue and for the Porta Potty along with the Yard Sale Permit to be issued by the Village of Monroe.

Motion & Voting

2024-#279

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion approving Garage Sale Fundraiser requested by Lakeside Fire and Rescue for Saturday, September 7, 2024, with a rain date of September 8, 2024. They are going to try and get a Porta Potty donated like last year, and they would like to have a grill again so they can sell hot dogs and burgers. Last year ran very smooth and they would like to keep it the same. They will need the Town or the Police to place "No Parking" signs on Reynolds Rd. so residents will not complain about parking. Certificate of Insurance will need to be provided by both Lakeside Fire & Rescue and for the Porta Potty along with the Yard Sale Permit to be issued by the Village of Monroe.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

10. New Business

Subject :	10.22 Reimbursement for Town Clerk RE: NYSTCA Conference, April 21-24, 2024
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2024-#280

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to approve additional amount (\$42.76) from previous Motion.

2024-#160

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion for Town Clerk Valerie

Bitzer to attend the New York State Town Clerks Association Conference in Albany, NY from April 21-24, 2024. The cost of Registration is \$125.00. Hotel accommodations for 3 nights is \$765.00. Amount not to exceed \$1,000.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

****Actual Mileage totals \$152.76. Over amount not to exceed \$1,000 by \$42.76.**

Registration: \$125
Hotel Accomodations for 3 nights: \$765
Mileage: \$152.76
Total: \$1042.76

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

10. New Business

Subject :	10.23 Recycle Coach
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

10. New Business

Subject :	10.24 LED Telecom Cables
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2024-#281
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to authorize Town Counsel Nugent to investigate the LED Telecom wires with any associated companies that have done work in Monroe.

Motion by Maureen Richardson, second by Supervisor -Tony Cardone.
Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

11. Old Business

Subject :	11.1 Lake Sapphire Declaration of Easement
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2024-#282
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve the Lake Sapphire Declaration of Easement approved in a final form by Town Counsel.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

11. Old Business

Subject :	11.2 Town of Monroe Social Media Policy
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

12. Public Comment

Subject :	12.1 Rules for Public Comment
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Please be advised that any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting.

TOWN OF MONROE MEETING RULES PUBLIC COMMENT PERIODS -RULE 1:Although not required by any statute or law, the Town Board shall include at least one public participation period on the Agenda for regular Town Board meetings. However, nothing shall prohibit the Town Board, by majority vote, from suspending public comment or otherwise limiting public during a regular Town Board meetings where such limitations are determined to be necessary or otherwise conducive to accomplishing the business presently before the Town Board.**RULE 2:**Public comment during the public participation period of regular Town Board meetings shall be limited to three (3) minutes per speaker and the subject matter of such public comment shall be limited to Town business. 1 Yielding time or otherwise giving time to a speaker to extend the three (3) minute period by another person shall not be permitted. Written comments may be submitted to the Town Clerk in lieu of, or in addition to, a persons oral statement during any public comment period. Such minutes shall become a Town record and the brief nature of the submitted writing may be included in Town Board minutes. However, the full text of such submissions shall not be incorporated into Town Board minutes, unless expressly authorized by resolution of the Town Board.**RULE 3:**Any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting. Where a public hearing and public comment period will occur during the same Town Board meeting, a person may sign up to speak on the topic of each and every public hearing and for public comment period consistent with the applicable time limits set forth above. For example, a speaker could speak for five (5) minutes during a public hearing and three (3) minutes during public comment at the same Town Board meeting. However, such person may not use the public hearing time to speak on matters not relevant

1 Rule 2 revised by Resolution of the Town Board on 03-06-2017 to add: and the subject matter of such public comment shall be limited to Town business. to the public hearing. Any comments made by a person made during public comment that relates to the subject of a public hearing, shall not be considered by the Town Board as part of such public hearing nor made part of the public hearing record. The only public comment to be accepted by the Town Board outside of a public hearing shall be written comments received during the time period set by the Town Board for such purpose.**RULE 4:**If a sign-in sheet is not available, a person may raise his/her hand to speak duringthe public participation period and/or public hearing and may speak during such public comment period/public hearing upon recognition of the Supervisor or Presiding Officer.**RULE 5:** Any person speaking during public comment or a public hearing, when recognized by the Presiding Officer, shall approach the podium for such purpose and state his or her name, the street and municipality where he /she resides resides, and if applicable, his/her group or entity affiliation.**RULE 6:**Town Board members shall not respond to a person speaking during the public comment period unless and until all persons desiring to speak during the Public comment period have finished speaking. At such time as all speakers have finished speaking during such public comment period, each Town Board member shall be allotted up to three (3) minutes in total to respond to any questions posed or to provide relevant information in response to the collective comments and questions of the public comment speakers.**RULE 7:**Town Board members shall not attempt to answer questions during the time that a speaker is presenting during public comment. Town Board members will note any questions asked and may respond to the speaker at the conclusion of the speakers publiccomments.**PUBLIC HEARINGS RULE 8:**Public comment during a Public Hearing shall be limited to five (5) minutes per speaker. In the event that a speaker is the subject of the Public Hearing or has a significant interest in the matter different from that of the general public, such speaker shall, upon approval of the Town Board, be allowed up to the (10) minutes during a public hearing. Yielding time or otherwise giving time to a speaker to extend their permissible time limit by another person shall not be permitted.**RULE 9:**Members of the public, other than those called as witnesses by the parties, shall not be permitted to speak during public hearings concerning the removal/discipline of a Town Officer or employee as such hearings shall be limited to presentation of evidenceand related submissions by Town representatives and the Town Officer or employee subject to removal/discipline. Time limits during a public hearing concerning the removal/discipline of a Town Officer or employee shall not be applicable as such proceeding shall follow any applicable statute, rule or regulation and shall otherwise be overseen by the hearing officer or presiding officer.**RULE 10:**In the case of a public hearing, prior to the close or continuation of the public hearing, Town Board members may be allotted up to five (5) minutes each to respond to questions or otherwise provide relevant information in response to specific comments made by speakers during that session of the public hearing. Further, prior to the close of the public portion of the public hearing, each Town Board member may be allotted up to eight (8) minutes to speak on the issue that is the subject of the Public hearing. However, where the public hearing concerns

removal of a Town Officer or employee, Town Board members, if the body making a determination, shall not speak regarding the merits of the proceedings until after the close of the public hearing when deliberations on removal/discipline have commenced.**RULE 11:**Written submissions related to public hearings must be made before the close of the public hearing as such time is set by the Town Board.**GENERAL RULES**

APPLICABLE TO ALL PUBLIC MEETINGS AND HEARINGS**RULE 12:**The Town Clerk shall act as the timekeeper or the Town Board may designate another person to be the timekeeper.**RULE 13:**Members of the Town Board, speakers and audience members must observe proper decorum at all times. Any statements made during any part of the meeting or during a public hearing by the Supervisor, members of the Town Board, town officials or employees, or members of the general public shall not involve personal, impertinent, or slanderous attacks on individuals, regardless of whether the individual so attacked is an elected official, a town official or employee, or a member of the general public.**RULE 14:**Neither speakers, nor Town Board members shall use public comment periods or other time during such meeting for political campaigning purposes, including promoting their candidacy or speaking out against another candidate. However, nothing shall prohibit a candidate from speaking on an Town-related issue merely because he or she is a candidate for political office.**RULE 15:**Pursuant to New York State Town Law, the Town Supervisor or Presiding Officer shall control the Town Board meeting. The use of profane, vulgar, inflammatory, threatening, abusive, or disparaging language or racial or ethnic slurs directed at the Supervisor, members of the Town Board, meeting attendees shall not be tolerated and the Town Supervisor shall address any such incidents. Further, any statements, regardless of the nature of the statement, made by a person attending the meeting which is not made during such persons authorized speaking time shall not be tolerated and the Town Supervisor shall address any such incidents. The Town Board has a right to protect itself from disturbance from attendees at a meeting and may order, by majority vote, removal of an attendee, or there Presiding Officer direct removal of an attendee on his own. Removal at the direction of the Presiding Officer is subject to appeal of another Town Board member, but not to appeal of the attendee. Such appeal is not debatable.**RULE 16:**In circumstances where the Supervisor/Presiding Officer is not attempting to exert control over the meeting, is temporarily absent, or is the source of the present disorder at the meeting and is failing to preside over the meeting, such Supervisor/Presiding Officer may then be deemed absent as the Presiding Officer by approval of a majority of the Town Board. In such case, a Town Board member may make a motion to suspend the Rules and appoint the Acting Supervisor to take over the role of Presiding Officer until such time as the Supervisor or original Presiding Officer is able to properly return to performing his/her role as Presiding Officer. If the Acting Supervisor is determined to be absent for presiding purposes, the Town Board member making such motion shall propose another Town Board member to act as the Presiding Officer during the absence of the Supervisor/original Presiding Officer.**RULE 17:**Comments by speakers must be addressed to the Town Board and shall not be addressed to the audience. Further, attendees may not address the Town Board unless first recognized by the Supervisor or Presiding Officer.**RULE 18:**Discussion and exchanges between active speakers and attendees/audience members of the public meeting or hearing are prohibited. A speaker may, however, when properly recognized, state agreement or disagreement with the views of prior speakers in his /her comments directed to the Town Board.**RULE 19:**Banners or other signs are not permitted in the meeting room unless, nor shall distribution of flyers within the meeting room be permitted. Nothing shall prohibit a person from holding a lawful sign or handing out flyers outside of the meeting location.**RULE 20:**If the Supervisor or Presiding Officer fails to enforce the rules set forth herein, any member of the Town Board may move to require him or her to do so, and an affirmative vote of the majority of the Town Board shall require him or her to do so. Any decision by the Presiding Officer relating to enforcement of the rules set forth herein may be appealed and subsequently overturned by a vote of the majority of Town Board members. Such appeal may be raised by a Town Board member or the affected attendee if properly recognized.**RULE 21:**Any person who disregards the directives of the Supervisor or the Presiding Officer in enforcing the rules or who generally conducts himself or herself in a boisterous or inappropriate manner while addressing the Town Board thereby disturbs the peace at a such meeting and will be barred from further participation and shall forfeit any balance of time remaining for his or her comments.**RULE 22:**If a speaker who has violated these rules refuses to step down or to refrain from committing/ continuing such violation(s), the Supervisor or the Presiding Officer may direct the individual to leave the meeting room. If the individual declines and/or refuses to leave the meeting room, the Supervisor or Presiding Officer may request the individual to be removed from the meeting room and charged with disorderly conduct as per the New York State Penal Law. The Supervisors determination is subject to the appeal provisions set forth above as well as the absence of the Supervisor /Presiding Officer provisions of these rules. The Town Board may, by resolution, designate the person who will sign the supporting deposition and/or Court Information document charging the removed person with

Disorderly Conduct.**RULE 23:** The following provisions, as modified herein, of Rule 49 of Roberts Rules concerning Small Boards shall apply to the Town Board of the Town of Monroe: a. Members may raise a hand or asked to be recognized, instead of standing when seeking to obtain the floor and may remain seated when making motions or speaking. b. The Presiding Officer need not rise while putting questions to a vote. c. The Presiding Officer may without leaving the chair speak in informal discussions and in debate and may vote on all questions as provided for by Code or law.**RULE 24:**While there is no statute or applicable regulation that requires an Meeting Agenda to be prepared for Town Board meetings, the Town Board desires to have an Agendas prepared and distributed prior to Town Board meetings. The order of business at regular Town Board meetings shall be as follows: 1. REGULAR MEETING a. Call to Order; Pledge of Allegiance b. Approval of Minutes c. Upcoming Meeting Dates & General Announcements 2. SPECIAL ORDERS 3. DEPARTMENTAL MONTHLY REPORTS (Alphabetical Order) 4. OLD BUSINESS 5. NEW BUSINESS 6. PUBLIC COMMENT 7. EXECUTIVE SESSION (If necessary) 8. ADJOURNMENT A Board member seeking to take up a matter out of order on the agenda or to introduce a new item of business may may request such change on consent of the Town Board, or may (if consent is denied or the member expects the matter to be contested make a motion to suspend the rules for such purpose, identifying the requested change to the Agenda or the new business to be raised. Upon approval of the majority of the Town Board, such business may be taken up immediately by the Town Board. The Presiding Officer shall prepare and cause to be distributed, Town Board meeting Agendas, in conformance with the Order of Business, as applicable. Pursuant to Roberts Rules, the Agenda distributed in advance to the Town Board is not binding on the Town Board, except as to the Order of Business set forth above. However, as set forth above, the Meeting Agenda, including the Order of Business and specific Agenda items may be modified upon approval of a majority of the Town Board. The Presiding Officer will announce each Agenda item as it is reached on the Agenda (or amended Agenda). Prior to the business being taken up, a member may move to to lay the matter on the table, postpone the matter or refer it to a committee.**RULE 25:**Recesses may be taken for a stated period of time either upon consent, without objection, or upon approval of a motion by a Town Board member.**RULE 26:** These Town Board Rules may be amended by a Resolution of the Town Board approved by a majority of the Town Board.**RULE 27:**The above rules shall take effect at the next ensuing meeting of the Town Board following the adoption of these rules.**RULE 28:**The Presiding Officer, or any Town Board member may request an interpretation of these Rules from the Town Attorney. A current copy of these Town of Monroe Meeting Rules shall be maintained by the Town Clerk and be made available to the public. 6. This Resolution shall be effective immediately. The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows: Yea Nay Abstain Absent Harley Doles, Supervisor [] [] [] [X] Anthony Cardone, Acting Supervisor[X] [] [] [] Gerard McQuade, Councilman [] [X] [] [] Michael McGinn, Councilman [X] [] [] [] Richard Colon, Councilman [X] [] [] [] The Resolution was thereupon duly adopted. TOWN OF MONROE TOWN BOARD MEETING RULES History of adoption and amendments. February 27, 2017: Town Board Rules adopted by Resolution of the Town Board. March 6, 2017: Rule 2 amended by Resolution of the Town Board to add: and the subject matter of such public comment shall be limited to Town business.

12. Public Comment

Subject :	12.2 Public Comment
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information

Public Content

The following spoke during Public Comment. To hear their comments, and Town Board members responses, please go on-line to Board Doc'sVideo Clip #12.2,

Motion & Voting

2024-#283
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to extend the Public Comment time for Dan Burke by 30 seconds.

Motion by Mary Bingham, second by Maureen Richardson.
Final Resolution: Motion Carries
Aye: Mary Bingham, Dorey Houle, Maureen Richardson
Nay: Supervisor -Tony Cardone, Sal Scancarello

13. Motion From the Floor

Subject :	13.1 Marangi Contract
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2024-# BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2024-#284
BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion authorizing Marangi to produce the current Scope of Service Terms for the Town of Monroe including the Villages and anyone under our contract including tonnage.

Motion by Maureen Richardson, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

14. Possible motion to adjourn to Executive and or/ Attorney Client Session

Subject :	14.1 Enter into Executive Session
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2024-# BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to enter into an Executive Session to discuss

Motion & Voting

2024-#285

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to enter into an Executive Session to discuss Attorney Client.

Motion by Maureen Richardson, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

15. Return to Regular Meeting

Subject :	15.1 Return to Regular Meeting
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2024-# BE IT RESOLVED, that the Town Board of the Town of Monroe approves to return to regular session.

Motion & Voting

2024-#286

BE IT RESOLVED, that the Town Board of the Town of Monroe approves to return to regular session.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

Not Present at Vote: Maureen Richardson

16. Adjournment

Subject :	16.1 Adjournment of Meeting
Meeting :	May 6, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of May 6, 2024, at

Public Content

Motion & Voting

2024-#287

BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of May 6, 2024, at 10:35 PM.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

Not Present at Vote: Maureen Richardson

