

Monday, May 6, 2019
MONROE TOWN BOARD MEETING AGENDA

TOWN OF MONROE, NEW YORK
SENIOR CENTER
101 MINE ROAD
MONROE, NEW YORK
7:00 PM

1. Call to Order

Subject :	1.1 Pledge to the Flag
Meeting :	May 6, 2019 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Procedural

Public Content

Supervisor Cardone called the meeting to order with the Pledge of Allegiance.

I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

2. Informational Public Notice

Subject :	2.1 Informational Public Notice
Meeting :	May 6, 2019 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

File Attachments

[Informational Public Notice 5-6-2019.pdf \(4 KB\)](#)

3. Public Hearing

Subject :	3.1 Proposed SEQRA Resolution - Floating Zone
Meeting :	May 6, 2019 - MONROE TOWN BOARD MEETING AGENDA

Type :

Action (Resolution)

Recommended Action :

2019-#

BE IT RESOLVED that the Town Board of the Town of Monroe made the following Resolution.

Public Content

File Attachments

[Proposed SEQRA Resolution - Floating Zone \(2\).pdf \(84 KB\)](#)

Motion & Voting

2019-#195

BE IT RESOLVED that the Town Board of the Town of Monroe made the following Resolution.

RESOLUTION 2019/195

RESOLUTION OF THE TOWN BOARD FOR THE TOWN OF MONROE
DECLARING ITSELF LEAD AGENCY UNDER THE
STATE ENVIRONMENTAL QUALITY REVIEW ACT

WHEREAS, the Town Board for the Town of Monroe (Town Board) is considering the adoption of a proposed Local Law to amend Chapter 57 of the Town Code to add Article XXI entitled Special Planning Districts; and

WHEREAS, the proposed Local Law is an amendment to a use in the Town Zoning Code affecting more than twenty-five acres, and is thereby determined to be an Type I action; and

WHEREAS, the Town Board is the sole agency with authority to adopt the proposed Local Law; and

WHEREAS, the Town Board desires to assume Lead Agency status and to conduct a review to determine the significance of the proposed Local Law in accordance with Article 8 of the Environmental Conservation Law of the State of New York, and the regulations promulgated thereunder at 6 NYCRR 617.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1.All Whereas clauses are hereby incorporated by reference as though set forth in full herein.

Section 2.The Town Board determines that the proposed action will require review pursuant to the State Environmental Quality Review Act (SEQRA), and the governing regulations promulgated thereunder.

Section 3.The Town Board hereby declares itself as Lead Agency in connection with the SEQRA review of the proposed Local Law and, in this capacity, the Town Board will determine if the proposed Local Law will have a significant adverse environmental impact.

Section 4.The Town Board hereby determines that the proposed Local Law is a Type I Action under SEQRA.

Section 5.The Town Board directs that a long form Environmental Assessment Form (FEAF) be prepared and reviewed by the Town Planner, and upon completion of the FEAF, the Town Board directs that the Town Clerk refer the proposed Local Law along with the FEAF to other potentially involved

agencies.

Section 6.The Town Board directs the Town Clerk and any other officer or employee, as directed by the Supervisor, to take any action necessary to carry out the provisions of this Resolution.

Section 7.This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

YeaNayAbstainAbsent

Anthony Cardone, Supervisor[X][][]

Michael McGinn, Councilperson[X][][]

Richard Colon, Councilperson[][][X]

Mary Bingham, Councilperson[X][][]

Sal Scancarello, Councilperson[X][][]

The Resolution was thereupon duly adopted.

Motion by Mike McGinn, second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello

3. Public Hearing

Subject :	3.2 Open Public Hearing for Proposed Amending of Ch. 57 of the Town Code
Meeting :	May 6, 2019 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2019-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing for Proposed Amending of Ch. 57 of the Town Code.

Public Content

File Attachments

[Floating Zone Draft- 5-1-19.pdf \(1.025 KB\)](#)

Motion & Voting

2019-#196

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing for Proposed Amending of Ch. 57 of the Town Code.

Motion by Mike McGinn, second by Councilman - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

3. Public Hearing

Subject :	3.3 Public Hearing Notice: Amendment of Chapter 57 of the Town Code
Meeting :	May 6, 2019 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

File Attachments

[Chapter 57 Public Hearing Notice.pdf \(76 KB\)](#)

3. Public Hearing

Subject :	3.4 Public Comment RE: Proposed Amending of Ch. 57 of the Town Code
Meeting :	May 6, 2019 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

The following residents spoke during Public Comment regarding the Proposed Amending of Ch. 57 of the Town Code. To hear their comments, and Board Members responses please go on-line to Board Docs Video Clip #3.3,

3. Public Hearing

Subject :	3.5 Motion to Continue Public Hearing for Proposed Amending of Ch. 57 of the Town Code
Meeting :	May 6, 2019 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2019-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2019-#197

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to continue the Public Hearing for Proposed Amending of Ch. 57 of the Town Code May 20, 2019 at 7:00pm.

Motion by Mike McGinn, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

3. Public Hearing

Subject :	3.6 Set Public Hearing Date-Official Formation of Water District 14
Meeting :	May 6, 2019 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2019-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Set a Public Hearing date for May 20, 2019 regarding the official formation of Water District 14.

Motion & Voting

2019-#198

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to set Public Hearing for the Formation of Water District 14 on Monday, May 20, 2019 at 7:30pm.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

4. Community/Announcements

Subject :	4.1 Pizzarama: New Pizza Parlor in Town
Meeting :	May 6, 2019 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Pizzarama: New Pizza Parlor in Town next to Daylight Donuts.

4. Community/Announcements

Subject :	4.2 Orange County Developing Long Range Transportation Plan
Meeting :	May 6, 2019 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

File Attachments

[Orange County - 2045 Long Range Transportation Plan.pdf \(691 KB\)](#)

5. Audit of Claims

Subject :	5.1 Audit of Claims
Meeting :	May 6, 2019 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2019-# BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #19-008 General Fund containing Check #'s 24018 - 24030 totaling \$230,271.20

Public Content

Motion & Voting

2019-#199
BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #19-008 General Fund containing Check #'s 24018 - 24030 totaling \$230,271.20

Motion by Councilman - Rick Colon, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

6. Acceptance of Minutes

Subject :	6.1 Acceptance of April 15, 2019 Minutes
Meeting :	May 6, 2019 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion

Recommended Action :

2019-#

BE IT RESOLVED that the Town Board of the Town of Monroe accepts the Minutes of April 15, 2019.

Public Content

File Attachments

[4-15-19 TB DRAFT Minutes.pdf \(505 KB\)](#)

Motion & Voting

2019-#200

BE IT RESOLVED that the Town Board of the Town of Monroe accepts the Minutes of April 15, 2019.

Motion by Sal Scancarello, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

7. New Business

Subject : 7.1 Town Hall Wiring

Meeting : May 6, 2019 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution), Discussion

Recommended Action : 2019-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discuss estimates provided to the Town regarding the necessary installation of voice and data cabling for the upper level of the Town Hall building.

Motion & Voting

2019-#201

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Accept the proposal from Paruolo Electric for the New Town Hall Wiring for the sum of \$4,260.

Motion by Mike McGinn, second by Councilman - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

7. New Business

Subject : 7.2 State Police Barracks HVAC

Meeting : May 6, 2019 - MONROE TOWN BOARD MEETING
AGENDA

Type : Action (Resolution), Discussion

Public Content

Discuss proposal for the replacement of the HVAC system at the State Police Barracks.

Motion & Voting

2019-#202

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion authorizing the repair of the A/C system, and the enhancement of the A/C system for the Trooper Barracks in the amount of \$11,250

Motion by Mike McGinn, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

7. New Business

Subject : 7.3 Trees for Tribs

Meeting : May 6, 2019 - MONROE TOWN BOARD MEETING
AGENDA

Type : Action (Resolution), Discussion

Recommended Action : 2019-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discussplanting proposal for the NYS DEC program Trees for Tribs."Pending Board approval, the DEC has assigned a planting date of Sunday, June2, 2019.

File Attachments

[Planting Proposal - Monroe.pdf \(412 KB\)](#)

Motion & Voting

2019-#203

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the Grant to go forward with the New York State DEC Trees for Tribs program.

Motion by Mike McGinn, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

7. New Business

Subject : 7.4 Budgetary Transfer Request-Boat House
Meeting : May 6, 2019 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution), Discussion
Recommended Action : 2019-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discuss and approve budgetary transfer request for the Senior Center.

Motion & Voting

2019-#204

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to transfer from A7120-2000 (equipment) for \$120.00 to A7120-4109 (other expenses) advertising for the Boat House/Job Openings.

Motion by Mike McGinn, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

7. New Business

Subject : 7.5 ZBA Applicant-Return of Escrow Balance
Meeting : May 6, 2019 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution)
Fiscal Impact : No
Dollar Amount : \$1,150.00
Budget Source : Applicant's Escrow Account
Recommended Action : 2019-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discuss and approve ZBA Applicant Ventsislav Stavrev's request for the return of his escrow balance of \$1,150.00 from account # Z030-2018.

Motion & Voting

2019-#205

BE IT RESOLVED that the Town Board of the Town of Monroe approves ZBA Applicant Ventsislav Stavrev's request for the return of his escrow balance of \$1,150.00 from account #Z030-2018.

Motion by Mary Bingham, second by Councilman - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

7. New Business

Subject :	7.6 Planning Board Applicant-Return of Escrow Balance
Meeting :	May 6, 2019 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Dollar Amount :	\$562.72
Budgeted :	No
Budget Source :	Escrow account
Recommended Action :	2019-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discuss and approve Planning Board Applicant Kingdom Hall's request for the return of their escrow balance of \$562.72 fromAccount# 0152-2017. Their project has been completed.

Motion & Voting

2019-#206

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to return the \$562.72 from Account #0152-2017 to the Applicant of Kingdom Hall.

Motion by Councilman - Rick Colon, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

7. New Business

Subject :	7.7 Expenditure Request-Training Seminar, Assessor's Office
Meeting :	May 6, 2019 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion

Public Content

Discuss request for Nancy Elgueta, Assessor's Clerk, to attend Cornell University Assessor's Seminar Training July 14-19, 2019 in Ithaca, New York.

7. New Business

Subject :	7.8 Auctions International-Sale of Highway Department Equipment
Meeting :	May 6, 2019 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2019-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discuss and approve the sale of the following Highway Department equipment on Auctions International:

- (2) 1990 Cushman Lawn Tractors
- (1) 1990 Bomag Roller
- (1) Light Tower

Motion & Voting

2019-#207
BE IT RESOLVED that the Town Board of the Town of Monroe approves the sale of the following Highway Department equipment on Auctions International:

- (2) 1990 Cushman Lawn Tractors
- (1) 1990 Bomag Roller
- (1) Light Tower

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

7. New Business

Subject :	7.9 Budgetary Transfer-Highway Department
Meeting :	May 6, 2019 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion

Recommended Action :

2019-#

BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Amendment of 4/15/19 resolution to reflect Highway Budgetary transfer of \$26,500 from Account # DB 1900-0000, Contingency, to Account # DB 5130-2000, Machinery/Equipment, forpayment to H.O. Penn for the purchase of a Caterpillar Compactor.

Motion & Voting

2019-#208

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Amend 4/15/19 Resolution #2019-186 to reflect Highway Budgetary transfer of \$26,500 from Account # DB 1900-0000, Contingency, to Account # DB 5130-2000, Machinery/Equipment, for payment to H.O. Penn for the purchase of a Caterpillar Compactor.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

7. New Business

Subject :	7.10 5G Service for the Town of Monroe
Meeting :	May 6, 2019 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion

Public Content

Discuss 5G service for the Town of Monroe.

Motion & Voting

2019-#209

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion Amending Resolution #2019-197 for the Continuation of the Public Hearing for Chapter 57 Zoning Amendments for 7:00pm, and Resolution #2019-198 for the Public Hearing for the Formation of Water District 14 for 7:10pm or shortly thereafter, and put 5G Service for the Town Hall as the first item for the Agenda of May 20, 2019 Town Board Meeting.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

7. New Business

Subject : 7.11 Eagle View Subdivision
Meeting : May 6, 2019 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution), Discussion

Public Content

Discuss conservation easement required for the Eagle View subdivision.

Motion & Voting

2019-#210

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Table this matter until May 20, 2019.

Motion by Supervisor -Tony Cardone, second by Councilman - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

7. New Business

Subject : 7.12 Acre Zoning Requirements/Specifications
Meeting : May 6, 2019 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution), Discussion

Public Content

Discuss changing Town acre zoning requirements and specifications.

Motion & Voting

2019-#211

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion for our Planner to discuss or give us suggestions as how's the best way to remedy this to get it back to 40,000 square feet to correct this deficiency.

Motion by Mary Bingham, second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

2019-#212

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to have the Planner look into two family homes possibly that are on a 1 acre lot that do not have central sewer or water could it

be they are currently a 1 family home. Is there a possibility make them a 2 family home on a 1 acre lot without central sewer, or water?

Motion by Mary Bingham, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

7. New Business

Subject :	7.13 Security Related Issues With New Town Hall
Meeting :	May 6, 2019 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information

Public Content

Motion & Voting

2019-#213

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to prepare an RFP for security systems, and upgrades to the New Town Hall to be presented at the next Board Meeting on May 20, 2019.

Motion by Mike McGinn, second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

8. Old Business

Subject :	8.1 God's Grace Ministry
Meeting :	May 6, 2019 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2019-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discuss request submitted by God's Grace Ministry for the use of the Meeting Room inTown Hall (upper level) on Sundays between the hours of 11 a.m. -1:30 p.m.

Motion & Voting

2019-#214

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion authorizing Supervisor

to sign the Use Form for God's Grace Ministry for the Celebration Hall for approximately 2 1/2 hours at a cost each time of \$200.

Motion by Mike McGinn, second by Councilman - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

8. Old Business

Subject :	8.2 Lease Agreement with State Police Barrack's on Nininger Road
Meeting :	May 6, 2019 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2019-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2019-#215

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to authorize the Supervisor to sign the Lease Agreement with the State Police Barrack's on Nininger Road after thorough review and approval.

Motion by Mike McGinn, second by Councilman - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

9. Public Comment

Subject :	9.1 Rules for Public Comment
Meeting :	May 6, 2019 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Please be advised that any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting.

TOWN OF MONROE MEETING RULES PUBLIC COMMENT PERIODS -RULE 1:Although not required by any statute or law, the Town Board shall include at least one public participation period on the Agenda for regular Town Board meetings. However, nothing shall prohibit the Town Board, by majority vote, from suspending public comment or otherwise limiting public during a regular Town Board meetings where such

limitations are determined to be necessary or otherwise conducive to accomplishing the business presently before the Town Board.**RULE 2:**Public comment during the public participation period of regular Town Board meetings shall be limited to three (3) minutes per speaker and the subject matter of such public comment shall be limited to Town business. 1 Yielding time or otherwise giving time to a speaker to extend the three (3) minute period by another person shall not be permitted. Written comments may be submitted to the Town Clerk in lieu of, or in addition to, a persons oral statement during any public comment period. Such minutes shall become a Town record and the brief nature of the submitted writing may be included in Town Board minutes. However, the full text of such submissions shall not be incorporated into Town Board minutes, unless expressly authorized by resolution of the Town Board.**RULE 3:**Any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting. Where a public hearing and public comment period will occur during the same Town Board meeting, a person may sign up to speak on the topic of each and every public hearing and for public comment period consistent with the applicable time limits set forth above. For example, a speaker could speak for five (5) minutes during a public hearing and three (3) minutes during public comment at the same Town Board meeting. However, such person may not use the public hearing time to speak on matters not relevant

1 Rule 2 revised by Resolution of the Town Board on 03-06-2017 to add: and the subject matter of such public comment shall be limited to Town business. to the public hearing. Any comments made by a person made during public comment that relates to the subject of a public hearing, shall not be considered by the Town Board as part of such public hearing nor made part of the public hearing record. The only public comment to be accepted by the Town Board outside of a public hearing shall be written comments received during the time period set by the Town Board for such purpose.**RULE 4:**If a sign-in sheet is not available, a person may raise his/her hand to speak duringthe public participation period and/or public hearing and may speak during such public comment period/public hearing upon recognition of the Supervisor or Presiding Officer.**RULE 5:** Any person speaking during public comment or a public hearing, when recognized by the Presiding Officer, shall approach the podium for such purpose and state his or her name, the street and municipality where he /she resides resides, and if applicable, his/her group or entity affiliation.**RULE 6:**Town Board members shall not respond to a person speaking during the public comment period unless and until all persons desiring to speak during the Public comment period have finished speaking. At such time as all speakers have finished speaking during such public comment period, each Town Board member shall be allotted up to three (3) minutes in total to respond to any questions posed or to provide relevant information in response to the collective comments and questions of the public comment speakers.**RULE 7:**Town Board members shall not attempt to answer questions during the time that a speaker is presenting during public comment. Town Board members will note any questions asked and may respond to the speaker at the conclusion of the speakers publiccomments.**PUBLIC HEARINGS RULE 8:**Public comment during a Public Hearing shall be limited to five (5) minutes per speaker. In the event that a speaker is the subject of the Public Hearing or has a significant interest in the matter different from that of the general public, such speaker shall, upon approval of the Town Board, be allowed up to the (10) minutes during a public hearing. Yielding time or otherwise giving time to a speaker to extend their permissible time limit by another person shall not be permitted.**RULE 9:**Members of the public, other than those called as witnesses by the parties, shall not be permitted to speak during public hearings concerning the removal/discipline of a Town Officer or employee as such hearings shall be limited to presentation of evidenceand related submissions by Town representatives and the Town Officer or employee subject to removal/discipline. Time limits during a public hearing concerning the removal/discipline of a Town Officer or employee shall not be applicable as such proceeding shall follow any applicable statute, rule or regulation and shall otherwise be overseen by the hearing officer or presiding officer.**RULE 10:**In the case of a public hearing, prior to the close or continuation of the public hearing, Town Board members may be allotted up to five (5) minutes each to respond to questions or otherwise provide relevant information in response to specific comments made by speakers during that session of the public hearing. Further, prior to the close of the public portion of the public hearing, each Town Board member may be allotted up to eight (8) minutes to speak on the issue that is the subject of the Public hearing. However, where the public hearing concerns removal of a Town Officer or employee, Town Board members, if the body making a determination, shall not speak regarding the merits of the proceedings until after the close of the public hearing when deliberations on removal/discipline have commenced.**RULE 11:**Written submissions related to public hearings must be made before the close of the public hearing as such time is set by the Town Board.**GENERAL RULES APPLICABLE TO ALL PUBLIC MEETINGS AND HEARINGS RULE 12:**The Town Clerk shall act as the

timekeeper or the Town Board may designate another person to be the timekeeper.**RULE 13:**Members of the Town Board, speakers and audience members must observe proper decorum at all times. Any statements made during any part of the meeting or during a public hearing by the Supervisor, members of the Town Board, town officials or employees, or members of the general public shall not involve personal, impertinent, or slanderous attacks on individuals, regardless of whether the individual so attacked is an elected official, a town official or employee, or a member of the general public.**RULE 14:**Neither speakers, nor Town Board members shall use public comment periods or other time during such meeting for political campaigning purposes, including promoting their candidacy or speaking out against another candidate. However, nothing shall prohibit a candidate from speaking on an Town-related issue merely because he or she is a candidate for political office.**RULE 15:**Pursuant to New York State Town Law, the Town Supervisor or Presiding Officer shall control the Town Board meeting. The use of profane, vulgar, inflammatory, threatening, abusive, or disparaging language or racial or ethnic slurs directed at the Supervisor, members of the Town Board, meeting attendees shall not be tolerated and the Town Supervisor shall address any such incidents. Further, any statements, regardless of the nature of the statement, made by a person attending the meeting which is not made during such persons authorized speaking time shall not be tolerated and the Town Supervisor shall address any such incidents. The Town Board has a right to protect itself from disturbance from attendees at a meeting and may order, by majority vote, removal of an attendee, or there Presiding Officer direct removal of an attendee on his own. Removal at the direction of the Presiding Officer is subject to appeal of another Town Board member, but not to appeal of the attendee. Such appeal is not debatable.**RULE 16:**In circumstances where the Supervisor/Presiding Officer is not attempting to exert control over the meeting, is temporarily absent, or is the source of the present disorder at the meeting and is failing to preside over the meeting, such Supervisor/Presiding Officer may then be deemed absent as the Presiding Officer by approval of a majority of the Town Board. In such case, a Town Board member may make a motion to suspend the Rules and appoint the Acting Supervisor to take over the role of Presiding Officer until such time as the Supervisor or original Presiding Officer is able to properly return to performing his/her role as Presiding Officer. If the Acting Supervisor is determined to be absent for presiding purposes, the Town Board member making such motion shall propose another Town Board member to act as the Presiding Officer during the absence of the Supervisor/original Presiding Officer.**RULE 17:**Comments by speakers must be addressed to the Town Board and shall not be addressed to the audience. Further, attendees may not address the Town Board unless first recognized by the Supervisor or Presiding Officer.**RULE 18:**Discussion and exchanges between active speakers and attendees/audience members of the public meeting or hearing are prohibited. A speaker may, however, when properly recognized, state agreement or disagreement with the views of prior speakers in his /her comments directed to the Town Board.**RULE 19:**Banners or other signs are not permitted in the meeting room unless, nor shall distribution of flyers within the meeting room be permitted. Nothing shall prohibit a person from holding a lawful sign or handing out flyers outside of the meeting location.**RULE 20:**If the Supervisor or Presiding Officer fails to enforce the rules set forth herein, any member of the Town Board may move to require him or her to do so, and an affirmative vote of the majority of the Town Board shall require him or her to do so. Any decision by the Presiding Officer relating to enforcement of the rules set forth herein may be appealed and subsequently overturned by a vote of the majority of Town Board members. Such appeal may be raised by a Town Board member or the affected attendee if properly recognized.**RULE 21:**Any person who disregards the directives of the Supervisor or the Presiding Officer in enforcing the rules or who generally conducts himself or herself in a boisterous or inappropriate manner while addressing the Town Board thereby disturbs the peace at a such meeting and will be barred from further participation and shall forfeit any balance of time remaining for his or her comments.**RULE 22:**If a speaker who has violated these rules refuses to step down or to refrain from committing/ continuing such violation(s), the Supervisor or the Presiding Officer may direct the individual to leave the meeting room. If the individual declines and/or refuses to leave the meeting room, the Supervisor or Presiding Officer may request the individual to be removed from the meeting room and charged with disorderly conduct as per the New York State Penal Law. The Supervisors determination is subject to the appeal provisions set forth above as well as the absence of the Supervisor /Presiding Officer provisions of these rules. The Town Board may, by resolution, designate the person who will sign the supporting deposition and/or Court Information document charging the removed person with Disorderly Conduct.**RULE 23:** The following provisions, as modified herein, of Rule 49 of Roberts Rules concerning Small Boards shall apply to the Town Board of the Town of Monroe: a. Members may raise a hand or asked to be recognized, instead of standing when seeking to obtain the floor and may remain seated when making motions or speaking. b. The Presiding Officer need not rise while putting questions to a vote. c. The Presiding Officer may without leaving the chair speak in informal discussions and in debate and may vote on

all questions as provided for by Code or law.**RULE 24:**While there is no statute or applicable regulation that requires an Meeting Agenda to be prepared for Town Board meetings, the Town Board desires to have an Agendas prepared and distributed prior to Town Board meetings. The order of business at regular Town Board meetings shall be as follows: 1. REGULAR MEETING a. Call to Order; Pledge of Allegiance b. Approval of Minutes c. Upcoming Meeting Dates & General Announcements 2. SPECIAL ORDERS 3. DEPARTMENTAL MONTHLY REPORTS (Alphabetical Order) 4. OLD BUSINESS 5. NEW BUSINESS 6. PUBLIC COMMENT 7. EXECUTIVE SESSION (If necessary) 8. ADJOURNMENT A Board member seeking to take up a matter out of order on the agenda or to introduce a new item of business may may request such change on consent of the Town Board, or may (if consent is denied or the member expects the matter to be contested make a motion to suspend the rules for such purpose, identifying the requested change to the Agenda or the new business to be raised. Upon approval of the majority of the Town Board, such business may be taken up immediately by the Town Board. The Presiding Officer shall prepare and cause to be distributed, Town Board meeting Agendas, in conformance with the Order of Business, as applicable. Pursuant to Roberts Rules, the Agenda distributed in advance to the Town Board is not binding on the Town Board, except as to the Order of Business set forth above. However, as set forth above, the Meeting Agenda, including the Order of Business and specific Agenda items may be modified upon approval of a majority of the Town Board. The Presiding Officer will announce each Agenda item as it is reached on the Agenda (or amended Agenda). Prior to the business being taken up, a member may move to to lay the matter on the table, postpone the matter or refer it to a committee.**RULE 25:**Recesses may be taken for a stated period of time either upon consent, without objection, or upon approval of a motion by a Town Board member.**RULE 26:** These Town Board Rules may be amended by a Resolution of the Town Board approved by a majority of the Town Board.**RULE 27:**The above rules shall take effect at the next ensuing meeting of the Town Board following the adoption of these rules.**RULE 28:**The Presiding Officer, or any Town Board member may request an interpretation of these Rules from the Town Attorney. A current copy of these Town of Monroe Meeting Rules shall be maintained by the Town Clerk and be made available to the public. 6. This Resolution shall be effective immediately. The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows: Yea Nay Abstain Absent Harley Doles, Supervisor [] [] [] [X] Anthony Cardone, Acting Supervisor [X] [] [] [] Gerard McQuade, Councilman [] [X] [] [] Michael McGinn, Councilman [X] [] [] [] Richard Colon, Councilman [X] [] [] [] The Resolution was thereupon duly adopted. TOWN OF MONROE TOWN BOARD MEETING RULES History of adoption and amendments. February 27, 2017: Town Board Rules adopted by Resolution of the Town Board. March 6, 2017: Rule 2 amended by Resolution of the Town Board to add: and the subject matter of such public comment shall be limited to Town business.

9. Public Comment

Subject :	9.2 Public Comment
Meeting :	May 6, 2019 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

The following residents spoke during Public Comment. To hear their comments, and Town Board members responses go online to Board Doc's to Video Clip #

10. Possible motion to adjourn to Executive and or/ Attorney Client Session

Subject :	10.1 Enter into Attorney Client Session
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Meeting : May 6, 2019 - MONROE TOWN BOARD MEETING
AGENDA

Type : Information

11. Return to Regular Meeting

Subject : 11.1 Return to Regular Meeting

Meeting : May 6, 2019 - MONROE TOWN BOARD MEETING
AGENDA

Type : Information

13. Adjournment

Subject : 13.1 Adjournment of Meeting

Meeting : May 6, 2019 - MONROE TOWN BOARD MEETING
AGENDA

Type : Action (Resolution)

Recommended Action : 2019-#
BE IT RESOLVED, that the Town Board of the Town of
Monroe adjourns the meeting of May 6, 2019 at

Public Content

Motion & Voting

2019-#216

BE IT RESOLVED, that the Town Board of the Town of Monroe adjourns the meeting of May 6, 2019 at
9:08pm.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilman - Rick Colon, Mike McGinn, Mary Bingham, Sal
Scancarello