

Monday, May 5, 2025
MONROE TOWN BOARD MEETING AGENDA

TOWN OF MONROE, NEW YORK
TOWN HALL
1465 ORANGE TURNPIKE
MONROE, NEW YORK
7:00 PM

1. Call to Order

Subject :	1.1 Pledge to the Flag
Meeting :	May 5, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion,Information,Procedural

Public Content

I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

2. Motion to Open Town Board Meeting

Subject :	2.1 Motion to Open Town Board Meeting of May 5, 2025
Meeting :	May 5, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2025-#199 BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of May 5, 2025, at

Public Content

File Attachments

[2025 Town Board Meeting Schedule.pdf \(133 KB\)](#)

Motion & Voting

2025-#199
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of May 5, 2025, at 7:01 PM.

Motion by Dorey Houle, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

3. Community Announcements

Subject :	3.1 Free Movie for Veterans, "Warfare"
Meeting :	May 5, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Free Movie for Veterans

Free showing of the movie "Warfare"

Where: Flagshop Premium Cinemas, Monroe, NY

When: Wednesday, May 7th at 1PM or 6PM

Each guest will receive popcorn and a drink!

To reserve tickets for you and a guest, call 845-291-2470

File Attachments

[Free Movie Night-Warfare.png \(1.899 KB\)](#)

3. Community Announcements

Subject :	3.2 Upcoming Classes at Smith's Clove Park (Teen Self Defense & Film Class)
Meeting :	May 5, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Teen Self Defense Classes

Smith's Clove Park 133 Spring Street, Monroe, NY 10950

Thursdays May 8th - June 12th

5:00-6:00PM

\$25 for the 6-week class for Monroe residents

\$50 for non-residents

Register at activities@monroeny.org or call the Park Office at 845-783-9108

Monroe Film Class

Presented by Michael Jacoby & Smith's Clove Park

Starting May 7th every Wednesday 4:30-6PM

Filmmaking 101, Scriptwriting, Lighting Design, Acting, Directing, Monroe Film Festival

Sign up by calling Smith's Clove Park at 845-783-9108

\$10 for residents

\$20 for non-residents

File Attachments

[SCP Teen Self Defense Class.jpg \(189 KB\)](#)

[SCP Film Class.jpg \(141 KB\)](#)

3. Community Announcements

Subject :	3.3 C.A.R.E.S. Van Stop at Monroe Town Hall on May 15th
Meeting :	May 5, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Congressman Pat Ryan C.A.R.E.S. Van (**C**onstituent **A**dvocacy **R**esources **E**mpowerment **S**ervices) will be visiting Town Hall on Thursday, May 15, 2025, between 10am-12pm at Town Hall located at 1465 Orange Tpke., Monroe, NY. For more information or if you need assistance, but can't make the event, contact my office. Stay up to date by signing up for my weekly newsletter. (845) 443-2930 PatRyan.house.gov or scan the QR code attached to the flyer.

File Attachments

[Rep. Ryan May CARES Van - Monroe PDF.pdf \(2.435 KB\)](#)

3. Community Announcements

Subject :	3.4 Disco Party at Monroe Free Library
Meeting :	May 5, 2025 - MONROE TOWN BOARD MEETING AGENDA

Type :

Information

Public Content

Monroe Free Library Decades 70's Disco Party Friday May 16th 7-9pm, 44 Millpond Pkwy., Monroe, NY. Dancing, Karaoke, Video Games, Board Games, Candy Bar, Refreshments.

File Attachments

[MFL Disco Party 05162025.jpg \(2.382 KB\)](#)

3. Community Announcements

Subject :	3.5 Monroe Free Library Community Yard Sale, Saturday, May 17th
Meeting :	May 5, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Spring 2025 Monroe Free Library Community Yard Sale 44 Millpond Pkwy., Monroe, NY. Saturday, May 17th 9am-4pm. Rain date May 31st. Vendors wanted!

File Attachments

[MFL YardSale_vendors_IG.jpg \(846 KB\)](#)

3. Community Announcements

Subject :	3.6 The Playhouse at Museum Village Presents Agatha Christie's Murder on the Orient Express
Meeting :	May 5, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

The Playhouse at Museum Village, Creative Theatre - Muddy Water Players presents Murder on the Orient Express. Adapted for the stage by Ken Ludwig. Directed by Steve Davis. Get on board - it's a great ride! This is a murder mystery truly gone off the rails. Three weekends only!

Fridays, May 2, 9 & 16 at 7pm

Saturdays, May 3, 10 & 17 at 7pm

Sundays, May 4 & 18 at 2pm

Thursday, May 15 at 7pm

1010 Rt. 17M, Monroe, NY. 845-294-9465 Tickets & more details: www.AtThePlayhouse.org

Limited seating! Reservations suggested.

\$26 includes our signature dessert!

File Attachments

[The Playhouse at Museum Village.jpg \(176 KB\)](#)

3. Community Announcements

Subject :	3.7 Free Rabies Clinic
Meeting :	May 5, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

File Attachments

[Rabies Clinic.pdf \(743 KB\)](#)

[Spanish Rabies Clinic.pdf \(748 KB\)](#)

3. Community Announcements

Subject :	3.8 Mobile DMV Update
Meeting :	May 5, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

All Mobile DMV visits to Municipalities for the month of May have been cancelled. Please continue to visit the Orange County Mobile DMV web page at <https://www.orangecountygov.com/2226/Mobile-DMV-Unit> for schedule updates for June.

4. Acceptance of Minutes

Subject :	4.1 Acceptance of April 21, 2025 Minutes
Meeting :	May 5, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the April 21, 2025

Public Content

File Attachments

[TB 4-21-2025 DRAFT Meeting Minutes.pdf \(272 KB\)](#)

Motion & Voting

2025-#200

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the April 21, 2025 Minutes.

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Mary Bingham, Sal Scancarello, Dorey Houle

Abstain: Maureen Richardson

5. Audit of Claims

Subject :	5.1 General Fund Abstract
Meeting :	May 5, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #25-9 General Fund containing Check #36707 - 36761 totaling \$283,910.50.

Public Content

File Attachments

[MONROE 5 5 2025.pdf \(515 KB\)](#)

Motion & Voting

2025-#201

BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #25-9 General Fund containing Check #36707 - 36761 totaling \$283,910.50.

Motion by Dorey Houle, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

5. Audit of Claims

Subject :	5.2 Escrow Fund Abstract
Meeting :	May 5, 2025 - MONROE TOWN BOARD MEETING

AGENDA

Type :

Action (Resolution), Discussion

Recommended Action :

2025-#

BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #25-06 Escrow Fund containing Check # 2209 & 2211 totaling \$50,762.60.

Public Content

File Attachments

[ESCROW 25-06.pdf \(424 KB\)](#)

Motion & Voting

2025-#202

BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #25-06 Escrow Fund containing Check # 2209 & 2211 totaling \$50,762.60.

Motion by Dorey Houle, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

6. New Business

Subject :

6.1 Justin Acevedo, Seasonal Laborer, Smith's Clove Park

Meeting :

May 5, 2025 - MONROE TOWN BOARD MEETING
AGENDA

Type :

Action (Resolution), Discussion

Recommended Action :

2025-#

BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving Justin Acevedo for the position of Seasonal Laborer, Smith's Clove Park for an employment period of May 12, 2025 - October 15, 2025 at an hourly rate of \$18. Justin has been preapproved for employment by Orange County Department of Human Resources and approved by resolution by the Monroe Joint Parks and Recreation Commission.

Motion & Voting

2025-#203

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving Justin Acevedo for the position of Seasonal Laborer, Smith's Clove Park for an employment period of May 12, 2025 - October 15, 2025 at an hourly rate of \$18. Justin has been preapproved for employment by Orange County Department of Human Resources and approved by resolution by the Monroe Joint

Parks and Recreation Commission.

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

6. New Business

Subject :	6.2 Conservation Commission Resignation RE Christopher Shaw
Meeting :	May 5, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion accepting the Resignation of Christopher Shaw, Conservation Commission effective April 30, 2025.

Public Content

File Attachments

[MCC Resignation RE Christopher Shaw_Redacted.pdf \(742 KB\)](#)

Motion & Voting

2025-#204

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion accepting the Resignation of Christopher Shaw, Conservation Commission effective April 30, 2025.

Motion by Dorey Houle, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

6. New Business

Subject :	6.3 Return of Escrow
Meeting :	May 5, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Request: Return of escrow for Bito ZBA Application

Date of Request: April 29, 2025

Comments: Request for the return of Ilona Bito's escrow balance on her ZBA application in the amount of \$1,054.01. Her ZBA application has been completed and variance granted. All invoices have been paid.

Motion & Voting

2025-#205

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to return Escrow for Ilona Bito's ZBA Application in the amount of \$1,054.01. Her ZBA application has been completed and variance granted. All invoices have been paid.

Motion by Dorey Houle, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

6. New Business

Subject :	6.4 Training Approval Request, Assessor's Office
Meeting :	May 5, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving Carla McNamara, Assessor, to attend the 2025 Cornell Seminar on Professional Development from July 13, 2025 - July 18, 2025 at The Hotel Ithaca with a total estimated cost of \$1,679 (includes registration, travel, and accommodations).

File Attachments

[Letter and Projected Expenses 2025 Cornell.pdf \(220 KB\)](#)

Motion & Voting

2025-#206

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving Carla McNamara, Assessor, to attend the 2025 Cornell Seminar on Professional Development from July 13, 2025 - July 18, 2025 at The Hotel Ithaca with a total estimated cost of \$1,679 (includes registration, travel, and accommodations).

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

7. Old Business

Subject :	7.1 Water Main Pipes, Bald Hill
Meeting :	May 5, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

Discussion regarding request byBald Hill Developments LLC for the potential substitution of C900 PVC (Polyvinyl Chloride) pipe for the Ductile Iron water mains specified on the project plans for Bald Hill Estates.

8. Motion From the Floor

Subject :	8.1 Home Rule RE: Hotel Tax
Meeting :	May 5, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2025-#207
BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Councilwoman Richardson and Seconded by Councilwoman Bingham:

RESOLUTION REQUESTING THE ENACTMENT OF STATE LEGISLATION AUTHORIZING THE TOWN TO ADOPT A HOTEL / MOTEL OCCUPANCY TAX ALSO PERTAINING TO SHORT TERM RENTALS

WHEREAS, the Town Board of the Town of Monroe recognizes the financial benefit of establishing a hotel / motel occupancy tax to generate revenue for local services, infrastructure, and tourism-related expenses; and

WHEREAS, such a tax cannot be imposed by the Town without enabling legislation from the New York State Legislature; and

WHEREAS, State Senator James Skoufis has introduced a bill authorizing such legislation for similarly situated municipalities, including Monroe, and the Town of Monroe seeks to enact similar legislation tailored to its jurisdiction;

NOW, THEREFORE, BE IT RESOLVED that:

1. The Town Board of the Town of Monroe hereby formally requests that the New York State Legislature enact legislation authorizing the Town of Monroe to impose a hotel or motel occupancy tax,

- consistent with the language introduced by Senator Skoufis at 5% into the general fund.
2. The Town Supervisor is authorized to transmit this request to Assemblyman Karl Brabenec and Senator James Skoufis for introduction of a same as bill in both houses of the Legislature.
 3. Upon introduction of the bill and assignment of bill numbers, the Town Board shall consider a subsequent resolution to authorize the Supervisor and Town Clerk to execute the required home rule request forms pursuant to the New York State Constitution.

Motion by Maureen Richardson, second by Mary Bingham.

Final Resolution: Motion Fails

Aye: Mary Bingham, Maureen Richardson

Nay: Sal Scancarello, Dorey Houle

9. Public Comment

Subject :	9.1 Rules for Public Comment
Meeting :	May 5, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Please be advised that any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting.

TOWN OF MONROE MEETING RULES PUBLIC COMMENT PERIODS -RULE 1:Although not required by any statute or law, the Town Board shall include at least one public participation period on the Agenda for regular Town Board meetings. However, nothing shall prohibit the Town Board, by majority vote, from suspending public comment or otherwise limiting public during a regular Town Board meetings where such limitations are determined to be necessary or otherwise conducive to accomplishing the business presently before the Town Board.**RULE 2:**Public comment during the public participation period of regular Town Board meetings shall be limited to three (3) minutes per speaker and the subject matter of such public comment shall be limited to Town business. 1 Yielding time or otherwise giving time to a speaker to extend the three (3) minute period by another person shall not be permitted. Written comments may be submitted to the Town Clerk in lieu of, or in addition to, a persons oral statement during any public comment period. Such minutes shall become a Town record and the brief nature of the submitted writing may be included in Town Board minutes. However, the full text of such submissions shall not be incorporated into Town Board minutes, unless expressly authorized by resolution of the Town Board.**RULE 3:**Any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting. Where a public hearing and public comment period will occur during the same Town Board meeting, a person may sign up to speak on the topic of each and every public hearing and for public comment period consistent with the applicable time limits set forth above. For example, a speaker could speak for five (5) minutes during a public hearing and three (3) minutes during public comment at the same Town Board meeting. However, such person may not use the public hearing time to speak on matters not relevant

1 Rule 2 revised by Resolution of the Town Board on 03-06-2017 to add: and the subject matter of such public comment shall be limited to Town business. to the public hearing. Any comments made by a person made during public comment that relates to the subject of a public hearing, shall not be considered by the Town Board as part of such public hearing nor made part of the public hearing record. The only public comment to be accepted by the Town Board outside of a public hearing shall be written comments received during the time period set by the Town Board for such purpose.**RULE 4:**If a sign-in sheet is not available, a person may

raise his/her hand to speak during the public participation period and/or public hearing and may speak during such public comment period/public hearing upon recognition of the Supervisor or Presiding Officer. **RULE 5:** Any person speaking during public comment or a public hearing, when recognized by the Presiding Officer, shall approach the podium for such purpose and state his or her name, the street and municipality where he/she resides, and if applicable, his/her group or entity affiliation. **RULE 6:** Town Board members shall not respond to a person speaking during the public comment period unless and until all persons desiring to speak during the Public comment period have finished speaking. At such time as all speakers have finished speaking during such public comment period, each Town Board member shall be allotted up to three (3) minutes in total to respond to any questions posed or to provide relevant information in response to the collective comments and questions of the public comment speakers. **RULE 7:** Town Board members shall not attempt to answer questions during the time that a speaker is presenting during public comment. Town Board members will note any questions asked and may respond to the speaker at the conclusion of the speakers public comments. **PUBLIC HEARINGS RULE 8:** Public comment during a Public Hearing shall be limited to five (5) minutes per speaker. In the event that a speaker is the subject of the Public Hearing or has a significant interest in the matter different from that of the general public, such speaker shall, upon approval of the Town Board, be allowed up to the (10) minutes during a public hearing. Yielding time or otherwise giving time to a speaker to extend their permissible time limit by another person shall not be permitted. **RULE 9:** Members of the public, other than those called as witnesses by the parties, shall not be permitted to speak during public hearings concerning the removal/discipline of a Town Officer or employee as such hearings shall be limited to presentation of evidence and related submissions by Town representatives and the Town Officer or employee subject to removal/discipline. Time limits during a public hearing concerning the removal/discipline of a Town Officer or employee shall not be applicable as such proceeding shall follow any applicable statute, rule or regulation and shall otherwise be overseen by the hearing officer or presiding officer. **RULE 10:** In the case of a public hearing, prior to the close or continuation of the public hearing, Town Board members may be allotted up to five (5) minutes each to respond to questions or otherwise provide relevant information in response to specific comments made by speakers during that session of the public hearing. Further, prior to the close of the public portion of the public hearing, each Town Board member may be allotted up to eight (8) minutes to speak on the issue that is the subject of the Public hearing. However, where the public hearing concerns removal of a Town Officer or employee, Town Board members, if the body making a determination, shall not speak regarding the merits of the proceedings until after the close of the public hearing when deliberations on removal/discipline have commenced. **RULE 11:** Written submissions related to public hearings must be made before the close of the public hearing as such time is set by the Town Board. **GENERAL RULES APPLICABLE TO ALL PUBLIC MEETINGS AND HEARINGS RULE 12:** The Town Clerk shall act as the timekeeper or the Town Board may designate another person to be the timekeeper. **RULE 13:** Members of the Town Board, speakers and audience members must observe proper decorum at all times. Any statements made during any part of the meeting or during a public hearing by the Supervisor, members of the Town Board, town officials or employees, or members of the general public shall not involve personal, impertinent, or slanderous attacks on individuals, regardless of whether the individual so attacked is an elected official, a town official or employee, or a member of the general public. **RULE 14:** Neither speakers, nor Town Board members shall use public comment periods or other time during such meeting for political campaigning purposes, including promoting their candidacy or speaking out against another candidate. However, nothing shall prohibit a candidate from speaking on an Town-related issue merely because he or she is a candidate for political office. **RULE 15:** Pursuant to New York State Town Law, the Town Supervisor or Presiding Officer shall control the Town Board meeting. The use of profane, vulgar, inflammatory, threatening, abusive, or disparaging language or racial or ethnic slurs directed at the Supervisor, members of the Town Board, meeting attendees shall not be tolerated and the Town Supervisor shall address any such incidents. Further, any statements, regardless of the nature of the statement, made by a person attending the meeting which is not made during such persons authorized speaking time shall not be tolerated and the Town Supervisor shall address any such incidents. The Town Board has a right to protect itself from disturbance from attendees at a meeting and may order, by majority vote, removal of an attendee, or there Presiding Officer direct removal of an attendee on his own. Removal at the direction of the Presiding Officer is subject to appeal of another Town Board member, but not to appeal of the attendee. Such appeal is not debatable. **RULE 16:** In circumstances where the Supervisor/Presiding Officer is not attempting to exert control over the meeting, is temporarily absent, or is the source of the present disorder at the meeting and is failing to preside over the meeting, such Supervisor/Presiding Officer may then be deemed absent as the Presiding Officer by approval of a majority of the Town Board. In such case, a Town Board member may make a motion to suspend the Rules and appoint

the Acting Supervisor to take over the role of Presiding Officer until such time as the Supervisor or original Presiding Officer is able to properly return to performing his/her role as Presiding Officer. If the Acting Supervisor is determined to be absent for presiding purposes, the Town Board member making such motion shall propose another Town Board member to act as the Presiding Officer during the absence of the Supervisor/original Presiding Officer.**RULE 17:**Comments by speakers must be addressed to the Town Board and shall not be addressed to the audience. Further, attendees may not address the Town Board unless first recognized by the Supervisor or Presiding Officer.**RULE 18:**Discussion and exchanges between active speakers and attendees/audience members of the public meeting or hearing are prohibited. A speaker may, however, when properly recognized, state agreement or disagreement with the views of prior speakers in his /her comments directed to the Town Board.**RULE 19:**Banners or other signs are not permitted in the meeting room unless, nor shall distribution of flyers within the meeting room be permitted. Nothing shall prohibit a person from holding a lawful sign or handing out flyers outside of the meeting location.**RULE 20:**If the Supervisor or Presiding Officer fails to enforce the rules set forth herein, any member of the Town Board may move to require him or her to do so, and an affirmative vote of the majority of the Town Board shall require him or her to do so. Any decision by the Presiding Officer relating to enforcement of the rules set forth herein may be appealed and subsequently overturned by a vote of the majority of Town Board members. Such appeal may be raised by a Town Board member or the affected attendee if properly recognized.**RULE 21:**Any person who disregards the directives of the Supervisor or the Presiding Officer in enforcing the rules or who generally conducts himself or herself in a boisterous or inappropriate manner while addressing the Town Board thereby disturbs the peace at a such meeting and will be barred from further participation and shall forfeit any balance of time remaining for his or her comments.**RULE 22:**If a speaker who has violated these rules refuses to step down or to refrain from committing/ continuing such violation(s), the Supervisor or the Presiding Officer may direct the individual to leave the meeting room. If the individual declines and/or refuses to leave the meeting room, the Supervisor or Presiding Officer may request the individual to be removed from the meeting room and charged with disorderly conduct as per the New York State Penal Law. The Supervisors determination is subject to the appeal provisions set forth above as well as the absence of the Supervisor /Presiding Officer provisions of these rules. The Town Board may, by resolution, designate the person who will sign the supporting deposition and/or Court Information document charging the removed person with Disorderly Conduct.**RULE 23:** The following provisions, as modified herein, of Rule 49 of Roberts Rules concerning Small Boards shall apply to the Town Board of the Town of Monroe: a. Members may raise a hand or asked to be recognized, instead of standing when seeking to obtain the floor and may remain seated when making motions or speaking. b. The Presiding Officer need not rise while putting questions to a vote. c. The Presiding Officer may without leaving the chair speak in informal discussions and in debate and may vote on all questions as provided for by Code or law.**RULE 24:**While there is no statute or applicable regulation that requires an Meeting Agenda to be prepared for Town Board meetings, the Town Board desires to have an Agendas prepared and distributed prior to Town Board meetings. The order of business at regular Town Board meetings shall be as follows: 1. REGULAR MEETING a. Call to Order; Pledge of Allegiance b. Approval of Minutes c. Upcoming Meeting Dates & General Announcements 2. SPECIAL ORDERS 3. DEPARTMENTAL MONTHLY REPORTS (Alphabetical Order) 4. OLD BUSINESS 5. NEW BUSINESS 6. PUBLIC COMMENT 7. EXECUTIVE SESSION (If necessary) 8. ADJOURNMENT A Board member seeking to take up a matter out of order on the agenda or to introduce a new item of business may may request such change on consent of the Town Board, or may (if consent is denied or the member expects the matter to be contested make a motion to suspend the rules for such purpose, identifying the requested change to the Agenda or the new business to be raised. Upon approval of the majority of the Town Board, such business may be taken up immediately by the Town Board. The Presiding Officer shall prepare and cause to be distributed, Town Board meeting Agendas, in conformance with the Order of Business, as applicable. Pursuant to Roberts Rules, the Agenda distributed in advance to the Town Board is not binding on the Town Board, except as to the Order of Business set forth above. However, as set forth above, the Meeting Agenda, including the Order of Business and specific Agenda items may be modified upon approval of a majority of the Town Board. The Presiding Officer will announce each Agenda item as it is reached on the Agenda (or amended Agenda). Prior to the business being taken up, a member may move to to lay the matter on the table, postpone the matter or refer it to a committee.**RULE 25:**Recesses may be taken for a stated period of time either upon consent, without objection, or upon approval of a motion by a Town Board member.**RULE 26:** These Town Board Rules may be amended by a Resolution of the Town Board approved by a majority of the Town Board.**RULE 27:**The above rules shall take effect at the next ensuing meeting of the Town Board following the adoption of these rules.**RULE 28:**The Presiding Officer, or any Town Board member may request

an interpretation of these Rules from the Town Attorney. A current copy of these Town of Monroe Meeting Rules shall be maintained by the Town Clerk and be made available to the public. 6. This Resolution shall be effective immediately. The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows: Yea Nay Abstain Absent Harley Doles, Supervisor [] [] [] [X] Anthony Cardone, Acting Supervisor [X] [] [] [] Gerard McQuade, Councilman [] [X] [] [] Michael McGinn, Councilman [X] [] [] [] Richard Colon, Councilman [X] [] [] [] The Resolution was thereupon duly adopted. TOWN OF MONROE TOWN BOARD MEETING RULES History of adoption and amendments. February 27, 2017: Town Board Rules adopted by Resolution of the Town Board. March 6, 2017: Rule 2 amended by Resolution of the Town Board to add: and the subject matter of such public comment shall be limited to Town business.

9. Public Comment

Subject :	9.2 Public Comment
Meeting :	May 5, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

The following spoke during Public Comment. To hear their comments, and Town Board members responses, please go on-line to Board Doc'sVideo Clip #9.2,

10. Community Announcement

Subject :	10.1 Councilwoman Richardson Comments on Litigation
Meeting :	May 5, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

11. Possible motion to adjourn to Executive and or/ Attorney Client Session

Subject :	11.1 Enter into Executive Session
Meeting :	May 5, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2024-# BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to enter into an Executive Session to discuss

Motion & Voting

2025-#208
BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to enter into an Executive Session to discuss Collective Bargaining Agreements as they pertain to a particular employee.

Motion by Dorey Houle, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

12. Return to Regular Meeting

Subject :	12.1 Return to Regular Meeting
Meeting :	May 5, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2024-# BE IT RESOLVED, that the Town Board of the Town of Monroe approves to return to regular session.

Motion & Voting

2025-#209
BE IT RESOLVED, that the Town Board of the Town of Monroe approves to return to regular session at 7:59 pm.

Motion by Dorey Houle, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

13. Adjournment

Subject :	13.1 Adjournment of Meeting
Meeting :	May 5, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of May 5, 2025, at

Public Content

Motion & Voting

2025-#210
BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of May 5, 2025, at 7:59 PM.

Motion by Dorey Houle, second by Maureen Richardson.

Final Resolution: Motion Carries

Aye: Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson