

Monday, April 17, 2023
MONROE TOWN BOARD MEETING AGENDA

TOWN OF MONROE, NEW YORK
TOWN HALL
1465 ORANGE TURNPIKE
MONROE, NEW YORK
7:00 PM

1. Call to Order

Subject :	1.1 Pledge to the Flag
Meeting :	Apr 17, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information, Procedural

Public Content

I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

2. Motion to Open Town Board Meeting

Subject :	2.1 Motion to Open Town Board Meeting of April 17, 2023
Meeting :	Apr 17, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2023-#228 BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of April 17, 2023, at

Public Content

File Attachments

[2023 Town Board Meeting Schedule.pdf \(126 KB\)](#)

Motion & Voting

2023-#228

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of April 17, 2023, at 7:02 PM.

Motion by Dorey Houle, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Dorey Houle

3. Community Announcements

Subject :	3.1 Monroe Clean Sweep
Meeting :	Apr 17, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

The Greater Monroe Chamber of Commerce along with the Village of Harriman, Village of Monroe and the Town of Monroe are preparing for the annual Monroe Clean Sweep event taking place on Saturday, April 22nd from 8 a.m. - 12 p.m. The event will commence at the St. Anastasia Church parking lot located on Route 17M in Harriman. Resident volunteers, organizations and local businesses are needed to assist in "sweeping" the town and villages of littered areas. For more information and to register for participation in this event, please visit www.gmcoc.com.

In addition, the following services will be available at no cost to all Town of Monroe residents:

- Tire Recycling (rimless only) and Paper Shredding will take place at St. Anastasia Church
- Electronics Recycling will take place at St. Anastasia Church

File Attachments

[Clean Sweep 2023 Flyer 03082023.jpg \(136 KB\)](#)

3. Community Announcements

Subject :	3.2 Job Fair at Monroe-Woodbury High School
Meeting :	Apr 17, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

A Job Fair will take place at Monroe-Woodbury High School on April 27th from 5 - 8 p.m.

File Attachments

[Participants_MWHS Job Fair_2023 \(1\).pdf \(3,297 KB\)](#)

[Students_MWHS Job Fair_2023.pdf \(3.274 KB\)](#)

3. Community Announcements

Subject :	3.3 Save the Date: Town of Monroe Food Truck Festival
Meeting :	Apr 17, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

The 2023 Town of Monroe Food Truck Festival will take place on Saturday, June 17th from 11 a.m. - 7 p.m. at O&R Park located at 61 O&R Road.

File Attachments

[Save the Date.jpg \(361 KB\)](#)

3. Community Announcements

Subject :	3.4 Orange County Law Enforcement Memorial Service
Meeting :	Apr 17, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

3. Community Announcements

Subject :	3.5 Girl Scout Troop 524
Meeting :	Apr 17, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	

Public Content

4. Public Hearing

Subject :	4.1 Motion to Open the Continuation of the Public Hearing Regarding Proposed Amendments to Local Law E-V1 2021 Amending Chapter 57 (ZONING) to establish a Two-Family Dwelling Overlay for the area of the Town of Monroe North of Route 17 (210812)
Meeting :	Apr 17, 2023 - MONROE TOWN BOARD MEETING AGENDA

Type :	Action (Resolution)
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing Regarding Proposed Amendments to A Local Law E-V1 2021 Amending Chapter 57 (Zoning) to establish a Two-Family Dwelling Overlay for the area of the Town of Monroe North of Route 17 (210812).

Public Content

The followingsigned up to speak during Public Comment for the Continuation of the Public Hearing Regarding Proposed Amendments to Local Law E-V1 2021 Amending Chapter 57 (ZONING) to establish a Two-Family Dwelling Overlay for the area of the Town of Monroe North of Route 17 (210812). To hear their comments, and Town Board responses, please go on-line to Board Docs Video Clip #4.1,

File Attachments

[feafpart1 for 2-FO District 211003.pdf \(999 KB\)](#)
[Full EAF Part 1 2-FO 211003.pdf \(79 KB\)](#)
[feafpart2 for 2-FO 211003.pdf \(1,082 KB\)](#)
[feafpart3 and Neg Dec for 2-FO 211003.pdf \(580 KB\)](#)
[Proposed Amendments to LL Amending Ch. 57 \(Zoning\) to Establish a Two-Family Dwelling Overlay for the Area of the T.O.M. No. of Rt. 17.pdf \(159 KB\)](#)
[Public Hearing Notice-Proposed Amendments to a Local Law Amending Ch. 57 \(Zoning\) to Establish a Two-Family Dwelling Overlay for the Area of the T.O.M. No. of Rt. 17.pdf \(25 KB\)](#)
[MOT07-22M LOCAL LAW 2 FAM DWELLING.pdf \(123 KB\)](#)

Motion & Voting

2023-#229

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing Regarding Proposed Amendments to A Local Law E-V1 2021 Amending Chapter 57 (Zoning) to establish a Two-Family Dwelling Overlay for the area of the Town of Monroe North of Route 17 (210812).

Motion by Mike McGinn, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Dorey Houle

4. Public Hearing

Subject :	4.2 Motion to Close the Continuation of the Public Hearing Regarding Proposed Amendments to Local Law E-V1 2021 Amending Chapter 57 (Zoning) to establish a Two-Family Dwelling Overlay for the area of the Town of Monroe North of Route 17 (210812)
Meeting :	Apr 17, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2023-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Close the Continuation of the Public Hearing Regarding Proposed Amendments to A Local Law E-V1 2021 Amending Chapter 57 (Zoning) to establish a Two-Family Dwelling Overlay for the area of the Town of Monroe North of Route 17 (210812).

Public Content

Motion & Voting

2023-#230

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Close the Continuation of the Public Hearing Regarding Proposed Amendments to A Local Law E-V1 2021 Amending Chapter 57 (Zoning) to establish a Two-Family Dwelling Overlay for the area of the Town of Monroe North of Route 17 (210812).

Motion by Mike McGinn, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Dorey Houle

4. Public Hearing

Subject :	4.3 Resolution Adopting Local Law No. 5/2023 Re: Establishment of a Two-Family Overlay Zone
Meeting :	Apr 17, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

File Attachments

[20230320 Two Family Local Law.docx.pdf \(1.249 KB\)](#)
[Resolution Adopting Local Law 5 of 2023 Two Family Overlay.pdf \(108 KB\)](#)
[Full EAF Part 1 2-FO 211003.pdf \(79 KB\)](#)
[feafpart2 for 2-FO 211003.pdf \(1,082 KB\)](#)
[feafpart3 and Neg Dec for 2-FO 211003.pdf \(580 KB\)](#)
[feafpart1 for 2-FO District 211003.pdf \(999 KB\)](#)

Motion & Voting

2023-#231

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Councilman McGinn, and seconded by Councilwoman Houle:

RESOLUTION ADOPTING LOCAL LAW NO. 5 OF 2023

REGARDING ESTABLISHMENT OF A TWO-FAMILY OVERLAY ZONE

WHEREAS, the Town Board of the Town of Monroe, New York (Town Board) from time to time reviews its laws, rules and regulations to be certain the same are consistent with all current lawful practices as well as best practices to protect the health, safety and welfare of Town residents; and

WHEREAS, the Town Board desires to adopt A LOCAL LAW AMENDING CHAPTER 57 (ZONING) TO ESTABLISH A TWO-FAMILY DWELLING OVERLAY FOR THE AREA OF THE TOWN OF MONROE NORTH OF ROUTE 17 (Local Law); and

WHEREAS, the Town Board acted as Lead Agency regarding the proposed Local Law as the sole agency with authority to adopt the Local Law; and

WHEREAS, a public hearing regarding such Local Law was opened on October 4, 2021 and such public hearing continued on November 15, 2021, December 6, 2021, January 18, 2022, February 22, 2022, March 21, 2022, April 18, 2022, May 2, 2022, June 6, 2022, August 15, 2022, September 6, 2022, September 19, 2022, October 17, 2022, November 21, 2022, December 5, 2022, January 9, 2023, February 6, 2023, March 6, 2023, March 20, 2023, April 3, 2023 and April 17, 2023 at which time such public hearing was closed; and

WHEREAS, the Local Law was referred to the Orange County Department of Planning for review under NYS General Municipal Law 239-m and was determined to be a matter for local determination; and

WHEREAS, all persons interested and desiring to be heard were afforded the opportunity to do so during such public hearings; and

WHEREAS, the Town Board has reviewed Parts I, II and III of the Environmental Assessment Form.

NOW, THEREFORE, BE IT RESOLVED by the Town Board as follows:

Section 1. All WHEREAS paragraphs are incorporated herein by reference as though set forth in full.

Section 2. The Town Board hereby determines that this action will not have any adverse negative impact on the environment and adopts the negative declaration in the form presented to the Town Board.

Section 3. The Town Board hereby adopts Local Law No. 5 of 2023 entitled, A LOCAL LAW AMENDING CHAPTER 57 (ZONING) TO ESTABLISH A TWO-FAMILY DWELLING OVERLAY FOR THE AREA OF THE TOWN OF MONROE NORTH OF ROUTE 17 in the form presented to the Town Board.

Section 4. The Town Clerk is hereby directed to enter said Local Law into the minutes of this meeting and in the Local Law book of the Town of Monroe, and to give due notice of the adoption of said Local Law by filing the Local Law in the Office of the Secretary of State in the State of New York.

Section 5. This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor[X][][]

Michael McGinn, Councilperson [X][][]

Mary Bingham, Councilperson [][][X]

Sal Scancarello, Councilperson [] [] [X]

Dorey Houle, Councilperson [X] [] []

The Resolution was thereupon duly adopted.

Motion by Mike McGinn, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Dorey Houle

5. Recognition

Subject :	5.1 Recognition of Colleagues From Chester
Meeting :	Apr 17, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

6. Continuation of Public Hearings

Subject :	6.1 Motion to Open the Continuation of the Public Hearing to Consider the Adoption of Introductory Local Law No. A-v1 Amending the Town Code of the Town of Monroe Requiring Utility Companies to Remove Inactive, Broken and/or Dormant Poles within Town Boundaries
Meeting :	Apr 17, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing to consider the adoption of Introductory Local Law No. A-v1 amending the Town Code of the Town of Monroe requiring utility companies to remove inactive, broken and/or dormant poles within Town boundaries.

Public Content

The following residents signed up to speak during Public Comment regarding the Continuation of the Public Hearing to Consider the Adoption of Introductory Local Law No. A-v1 Amending the Town Code of the Town of Monroe Requiring Utility Companies to Remove Inactive, Broken and/or Dormant Poles within Town Boundaries. To hear their comments, and Town Board Members responses, please go on-line to Board Doc's Video Clip #4.4,

File Attachments

[Notice of Public Hearing - Double Poles LL.docx.pdf \(65 KB\)](#)

[Draft Local Law Double Poles CLEAN.docx.pdf \(160 KB\)](#)

Motion & Voting

2023-#232

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing to consider the adoption of Introductory Local Law No. A-v1 amending the Town Code of the Town of Monroe requiring utility companies to remove inactive, broken and/or dormant poles within Town boundaries.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Dorey Houle

6. Continuation of Public Hearings

Subject :	6.2 Motion to Close the Public Hearing to Consider the Adoption of Introductory Local Law No. A-v1 Amending the Town Code of the Town of Monroe Requiring Utility Companies to Remove Inactive, Broken and/or Dormant Poles Within Town Boundaries
Meeting :	Apr 17, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Close the Public Hearing to consider the adoption of Introductory Local Law No. A-v1 amending the Town Code of the Town of Monroe requiring utility companies to remove inactive, broken and/or dormant poles within Town boundaries.

Public Content

Motion & Voting

2023-#233

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Close the Public Hearing to consider the adoption of Introductory Local Law No. A-v1 amending the Town Code of the Town of Monroe requiring utility companies to remove inactive, broken and/or dormant poles within Town boundaries.

Motion by Dorey Houle, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Dorey Houle

6. Continuation of Public Hearings

Subject :	6.3 Resolution Adopting Local Law No. 6/2023 RE:
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Amending Ch. 43, "Streets and Sidewalks", of the Town Code of the Town of Monroe Requiring Utility Companies to Remove Inactive, Broken or Replaced Utility Poles Within Town Boundaries

Meeting :

Apr 17, 2023 - MONROE TOWN BOARD MEETING
AGENDA

Type :

Action (Resolution)

Recommended Action :

2023-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2023-#234

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Supervisor Cardone, and seconded by Councilman McGinn:

RESOLUTION ADOPTING LOCAL LAW NO. 6 OF 2023
LOCAL LAW AMENDING CHAPTER 43, STREETS AND SIDEWALKS, OF THE TOWN CODE OF THE TOWN OF MONROE REQUIRING UTILITY COMPANIES TO REMOVE INACTIVE, BROKEN OR REPLACED UTILITY POLES WITHIN TOWN BOUNDARIES

WHEREAS, the Town Board of the Town of Monroe, New York (Town Board) from time to time reviews its laws, rules and regulations to be certain the same are consistent with all current lawful practices as well as best practices to protect the health, safety and welfare of Town residents; and

WHEREAS, the Town Board desires to adopt a Local Law Amending Chapter 43 entitled Streets and Sidewalks of the Town Code; and

WHEREAS, upon notice duly published and posted, a Public Hearing was held on said Local Law on April 3, 2023 and continued to April 17, 2023 wherein public discussion was heard concerning the merits of said Local Law and after hearing from all those present wishing to speak and acknowledging that no written comments had been received, the Town Board declared the public hearing closed.

NOW, THEREFORE, BE IT RESOLVED by the Town Board as follows:

Section 1. All WHEREAS paragraphs are incorporated herein by reference as though set forth in full.

Section 2. The Town Board hereby adopts Local Law No. 6 of 2023 entitled, LOCAL LAW AMENDING CHAPTER 43, STREETS AND SIDEWALKS, OF THE TOWN CODE OF THE TOWN OF MONROE REQUIRING UTILITY COMPANIES TO REMOVE INACTIVE, BROKEN OR REPLACED UTILITY POLES WITHIN TOWN BOUNDARIES as attached hereto as Schedule A.

Section 3. The Town Clerk is hereby directed to enter said Local Law into the minutes of this meeting and in the Local Law book of the Town of Monroe, and to give due notice of the adoption of said Local Law by filing the Local Law in the Office of the Secretary of State in the State of New York.

Section 4. This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor [X] [] [] []

Michael McGinn, Councilperson [X] [] [] []

Mary Bingham, Councilperson [] [] [X] []

Sal Scancarello, Councilperson [] [] [] [X]

Dorey Houle, Councilperson [X] [] [] []

The Resolution was thereupon duly adopted.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Dorey Houle

6. Continuation of Public Hearings

Subject :	6.4 Motion to Open the Continuation of the Public Hearing to Consider the Adoption of Introductory Local Law No. B-v1 to Amend Chapter 47 (Senior Citizen Exemption) to Add Section 47-18, Subdivision C Concerning Veterans Disability Compensation
Meeting :	Apr 17, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing to consider the adoption of Introductory Local Law No. B-v1 to amend Chapter 47 (Senior Citizen Exemption) to add Section 47-18, subdivision C concerning Veterans Disability Compensation.

Public Content

The following residents signed up to speak during Public Comment regarding the Continuation of the Public Hearing to consider the adoption of Introductory Local Law No. B-v1 to amend Chapter 47 (Senior Citizen Exemption) to add Section 47-18, subdivision C concerning Veterans Disability Compensation. To hear their comments, and Town Board Members responses, please go on-line to Board Doc's Video Clip #4.7,

File Attachments

Motion & Voting

2023-#235

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing to consider the adoption of Introductory Local Law No. B-v1 to amend Chapter 47 (Senior Citizen Exemption) to add Section 47-18, subdivision C concerning Veterans Disability Compensation.

Motion by Mike McGinn, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Dorey Houle

6. Continuation of Public Hearings

Subject :	6.5 Motion to Close the Continuation of the Public Hearing to Consider the Adoption of Introductory Local Law No. B-v1 to Amend Chapter 47 (Senior Citizen Exemption) to Add Section 47-18, Subdivision C Concerning Veterans Disability Compensation
Meeting :	Apr 17, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Close the Continuation of the Public Hearing to Consider the Adoption of Introductory Local Law No. B-v1 to Amend Chapter 47 (Senior Citizen Exemption) to Add Section 47-18, Subdivision C Concerning Veterans Disability Compensation.

Motion & Voting

2023-#236

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Close the Continuation of the Public Hearing to Consider the Adoption of Introductory Local Law No. B-v1 to Amend Chapter 47 (Senior Citizen Exemption) to Add Section 47-18, Subdivision C Concerning Veterans Disability Compensation.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Dorey Houle

6. Continuation of Public Hearings

Subject :	6.6 Motion to Adopt Local Law No. 7/2023 RE: Amending Ch. 47 of the Town of Monroe Code Taxation
Meeting :	Apr 17, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2023-#

BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2023-#237

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Supervisor Cardone, and seconded by Councilwoman Houle:

RESOLUTION ADOPTING LOCAL LAW NO. 7 OF 2023
LOCAL LAW AMENDING CHAPTER 47 OF THE TOWN OF MONROE CODE
TAXATION

WHEREAS, the Town Board of the Town of Monroe, New York (Town Board) from time to time reviews its laws, rules and regulations to be certain the same are consistent with all current lawful practices as well as best practices to protect the health, safety and welfare of Town residents; and

WHEREAS, the Town Board desires to adopt a Local Law amending Chapter 47 of the Town of Monroe Code (Taxation); and

WHEREAS, following introduction of the local law and upon notice duly published and posted, a Public Hearing was held on said Local Law on April 3, 2023 and continued on April 17, 2023, wherein public discussion was heard concerning the merits of said Local Law and after hearing from all those present wishing to speak and acknowledging that no written comments had been received, the Town Board declared the public hearing closed.

NOW, THEREFORE, BE IT RESOLVED by the Town Board as follows:

Section 1. All WHEREAS paragraphs are incorporated herein by reference as though set forth in full.

Section 2. The Town Board hereby adopts Local Law No. 7 of 2023 entitled, AMENDING CHAPTER 47 OF THE TOWN OF MONROE CODE (TAXATION) as attached hereto as Schedule A.

Section 3. The Town Clerk is hereby directed to enter said Local Law into the minutes of this meeting and in the Local Law book of the Town of Monroe, and to give due notice of the adoption of said Local Law by filing the Local Law in the Office of the Secretary of State in the State of New York.

Section 4. This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor [X] [] [] []

Michael McGinn, Councilperson [X] [] [] []

Mary Bingham, Councilperson [] [] [] [X]

Sal Scancarello, Councilperson [] [] [] [X]

Dorey Houle, Councilperson [X] [] [] []

The Resolution was thereupon duly adopted.

RESOLUTION ADOPTING LOCAL LAW NO. 7 OF 2023
LOCAL LAW AMENDING CHAPTER 47 OF THE TOWN OF MONROE CODE
TAXATION

WHEREAS, the Town Board of the Town of Monroe, New York (Town Board) from time to time reviews its laws, rules and regulations to be certain the same are consistent with all current lawful practices as well as best practices to protect the health, safety and welfare of Town residents; and

WHEREAS, the Town Board desires to adopt a Local Law amending Chapter 47 of the Town of Monroe Code (Taxation); and

WHEREAS, following introduction of the local law and upon notice duly published and posted, a Public Hearing was held on said Local Law on April 3, 2023 and continued on April 17, 2023, wherein public discussion was heard concerning the merits of said Local Law and after hearing from all those present wishing to speak and acknowledging that no written comments had been received, the Town Board declared the public hearing closed.

NOW, THEREFORE, BE IT RESOLVED by the Town Board as follows:

Section 1. All WHEREAS paragraphs are incorporated herein by reference as though set forth in full.

Section 2. The Town Board hereby adopts Local Law No. 7 of 2023 entitled, AMENDING CHAPTER 47 OF THE TOWN OF MONROE CODE (TAXATION) as attached hereto as Schedule A.

Section 3. The Town Clerk is hereby directed to enter said Local Law into the minutes of this meeting and in the Local Law book of the Town of Monroe, and to give due notice of the adoption of said Local Law by filing the Local Law in the Office of the Secretary of State in the State of New York.

Section 4. This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor [X] [] [] []

Michael McGinn, Councilperson [X] [] [] []

Mary Bingham, Councilperson [] [] [] [X]

Sal Scancarello, Councilperson [] [] [] [X]

Dorey Houle, Councilperson [X] [] [] []

The Resolution was thereupon duly adopted.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Dorey Houle

6. Continuation of Public Hearings

Subject :	6.7 Motion to Open the Public Hearing for Local Law C-v1 Regarding Video Conferencing for Municipal Meetings
Meeting :	Apr 17, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discussion and resolution approving a Local Law authorizing the use of Videoconferencing for Municipal Meetings.

The following residents signed up to speak during Public Comment for the Public Hearing of Local Law C-v1 Regarding Video Conferencing for Municipal Meetings. To hear their comments, and Town Board Members responses, please go on-line to Board Doc's Video Clip #4.10,

File Attachments

[Local Law.pdf \(70 KB\)](#)
[Policies and Procedures.pdf \(95 KB\)](#)
[Resolution Adopting Local Law.docx.pdf \(70 KB\)](#)

Motion & Voting

2023-#238
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing for Local Law C-v1 Regarding Video Conferencing for Municipal Meetings.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Dorey Houle

6. Continuation of Public Hearings

Subject :	6.8 Motion to Close the Public Hearing for Local Law C-v1 Regarding Video Conferencing for Municipal Meetings
Meeting :	Apr 17, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion

Recommended Action :

2023-#

BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discussion and resolution approving a Local Law authorizing the use of Videoconferencing for Municipal Meetings.

Motion & Voting

2023-#239

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Close the Public Hearing for Local Law C-v1 Regarding Video Conferencing for Municipal Meetings.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Dorey Houle

6. Continuation of Public Hearings

Subject : 6.9 Resolution to Adopt Local Law No. 8/2023 RE: Authorizing the Use of Video Conferencing for Town Meetings

Meeting : Apr 17, 2023 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution)

Recommended Action : 2023-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2023-#240

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Supervisor Cardone, and seconded by Councilwoman Houle:

RESOLUTION ADOPTING LOCAL LAW NO. 8 OF 2023
LOCAL LAW AUTHORIZING THE USE OF VIDEOCONFERENCING
FOR TOWN MEETINGS

WHEREAS, the Town Board of the Town of Monroe, New York (Town Board) from time to time reviews its laws, rules and regulations to be certain the same are consistent with all current lawful practices as well as best practices to protect the health, safety and welfare of Town residents; and

WHEREAS, the Town Board desires to adopt a Local Law Authorizing the Use of Videoconferencing for Town Meetings; and

WHEREAS, such introductory Local Law was introduced before the Town Board on April 17, 2023; and

WHEREAS, upon notice duly published and posted, a Public Hearing was held on said Local Law on April 17, 2023 wherein public discussion was heard concerning the merits of said Local Law and after hearing from all those present wishing to speak and acknowledging that no written comments had been received, the Town Board declared the public hearing closed.

NOW, THEREFORE, BE IT RESOLVED by the Town Board as follows:

Section 1. All WHEREAS paragraphs are incorporated herein by reference as though set forth in full.

Section 2. The Town Board hereby adopts Local Law No. 8 of 2023 entitled, LOCAL LAW AUTHORIZING THE USE OF VIDEOCONFERENCING FOR MUNICIPAL MEETINGS as attached hereto as Schedule A.

Section 3. The Town Board hereby approves the Videoconferencing Policies and Procedures presented to the Town Board, to be effective on the same date that the local law becomes effective.

Section 4. The Town Clerk is hereby directed to enter said Local Law into the minutes of this meeting and in the Local Law book of the Town of Monroe, and to give due notice of the adoption of said Local Law by filing the Local Law in the Office of the Secretary of State in the State of New York.

Section 5. This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor [X] [] [] []

Michael McGinn, Councilperson [X] [] [] []

Mary Bingham, Councilperson [] [] [] [X]

Sal Scancarello, Councilperson [] [] [] [X]

Dorey Houle, Councilperson [X] [] [] []

The Resolution was thereupon duly adopted.

RESOLUTION ADOPTING LOCAL LAW NO. 8 OF 2023 LOCAL LAW AUTHORIZING THE USE OF VIDEOCONFERENCING FOR TOWN MEETINGS

WHEREAS, the Town Board of the Town of Monroe, New York (Town Board) from time to time reviews its laws, rules and regulations to be certain the same are consistent with all current lawful practices as well as best practices to protect the health, safety and welfare of Town residents; and

WHEREAS, the Town Board desires to adopt a Local Law Authorizing the Use of Videoconferencing for

Town Meetings; and

WHEREAS, such introductory Local Law was introduced before the Town Board on April 17, 2023; and

WHEREAS, upon notice duly published and posted, a Public Hearing was held on said Local Law on April 17, 2023 wherein public discussion was heard concerning the merits of said Local Law and after hearing from all those present wishing to speak and acknowledging that no written comments had been received, the Town Board declared the public hearing closed.

NOW, THEREFORE, BE IT RESOLVED by the Town Board as follows:

Section 1. All WHEREAS paragraphs are incorporated herein by reference as though set forth in full.

Section 2. The Town Board hereby adopts Local Law No. 8 of 2023 entitled, LOCAL LAW AUTHORIZING THE USE OF VIDEOCONFERENCING FOR MUNICIPAL MEETINGS as attached hereto as Schedule A.

Section 3. The Town Board hereby approves the Videoconferencing Policies and Procedures presented to the Town Board, to be effective on the same date that the local law becomes effective.

Section 4. The Town Clerk is hereby directed to enter said Local Law into the minutes of this meeting and in the Local Law book of the Town of Monroe, and to give due notice of the adoption of said Local Law by filing the Local Law in the Office of the Secretary of State in the State of New York.

Section 5. This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor [X] [] [] []

Michael McGinn, Councilperson [X] [] [] []

Mary Bingham, Councilperson [] [] [] [X]

Sal Scancarello, Councilperson [] [] [] [X]

Dorey Houle, Councilperson [X] [] [] []

The Resolution was thereupon duly adopted.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Dorey Houle

6. Continuation of Public Hearings

Subject : 6.10 Resolution Adopting Regulations RE Video Conferencing

Meeting : Apr 17, 2023 - MONROE TOWN BOARD MEETING

AGENDA

Type :

Action (Resolution), Information

Recommended Action :

2023-#

BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2023-#241

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution to Adopt the Regulations regarding Video Conferencing.

Motion by Mike McGinn, second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Dorey Houle

7. Acceptance of Minutes

Subject :

7.1 Acceptance of April 3, 2023 Minutes

Meeting :

Apr 17, 2023 - MONROE TOWN BOARD MEETING
AGENDA

Type :

Action (Resolution)

Recommended Action :

2023-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the April 3, 2023 Minutes.

Public Content

File Attachments

[TB 4-3-2023 DRAFT Meeting Minutes.pdf \(820 KB\)](#)

Motion & Voting

2023-#242

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the April 3, 2023 Minutes.

Motion by Dorey Houle, second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Dorey Houle

8. Budget Transfers

Subject :

8.1 Abstract of Budget Transfers

Meeting :

Apr 17, 2023 - MONROE TOWN BOARD MEETING

AGENDA

Type :

Action (Resolution), Discussion

Recommended Action :

2023-#

BE IT RESOLVED that the Town Board of the Town of Monroe approves Budget Transfer Abstract #23-12, 2023 Budgeted Interfund Transfers to Fund SW00 in the amount of \$367,636.00

Public Content

File Attachments

[23-12.pdf \(122 KB\)](#)

Motion & Voting

2023-#243

BE IT RESOLVED that the Town Board of the Town of Monroe approves Budget Transfer Abstract #23-12, 2023 Budgeted Interfund Transfers to Fund SW00 in the amount of \$367,636.00

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Dorey Houle

9. Cash Transfer

Subject :

9.1 Moodna Joint Sewer Commission

Meeting :

Apr 17, 2023 - MONROE TOWN BOARD MEETING
AGENDA

Type :

Action (Resolution), Discussion

Recommended Action :

2023-#

BE IT RESOLVED that the Town Board of the Town of Monroe approves Cash Transfer Abstract#2023-01 for Moodna Sewer Commission JS-0201 (Savings) to NYCLASS Investment Fund in the amount of \$1,200,000

Public Content

Resolution approving Cash Transfer Abstract #2023-01 for Moodna Joint Sewer Commission JS-0201 (Savings) to NYCLASS Investment Fund in the amount of \$1,200,000.

File Attachments

[CASH Transfer 2023-01.pdf \(109 KB\)](#)

Motion & Voting

2023-#244

BE IT RESOLVED that the Town Board of the Town of Monroe approves Cash Transfer Abstract#2023-01 for Moodna Sewer Commission JS-0201 (Savings) to NYCLASS Investment Fund in the amount of \$1,200,000.

Moodna Joint Sewer Commission

DATE OF AUDIT: April 17, 2023 ABSTRACT #2023-01

DATE GL NO. DESCRIPTION Account Tranf In Transf Out

To move cash from JS-0201 (savings) to NYCLASS investment Fund

4/14/2023 Balance \$1,767,190.13

4/18/2023 Moodna NYCLASS Investment Fund JS00-0240 1,200,000.00

Moodna Savings M&T 1231 JS00-0201 1,200,000.00

** will sweep back to M&T 0231 as needed for 2023 expenses

1,200,000.00 1,200,000.00

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Dorey Houle

10. Audit of Claims

Subject :	10.1 General Fund Abstract
Meeting :	Apr 17, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #23-06 General Fund containing Check #29996 - 30048 totaling \$132,065.24.

Public Content

File Attachments

[MonroeAbstracts 23-06.pdf \(74 KB\)](#)

Motion & Voting

2023-#245

BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #23-06 General Fund containing Check #29996 - 30048 totaling \$132,065.24.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Dorey Houle

11. New Business

Subject :	11.1 Crown Castle Fiber Service Proposal
Meeting :	Apr 17, 2023 - MONROE TOWN BOARD MEETING AGENDA

Type :

Information, Presentations

Public Content

Discussion regarding Crown Castle Fiber Service Proposal for dedicated internet service at Town Hall.

11. New Business

Subject :	11.2 Mark Bono, Seasonal Laborer, Moodna
Meeting :	Apr 17, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving the hiring of Mark Bono for the position of Seasonal Laborer, Moodna. Anticipated start date is April 18, 2023 at a pay rate of \$18/hour. This seasonal appointment shall not exceed the maximum seasonal employment time period of 9 months as set forth by Orange County Department of Human Resources.

Motion & Voting

2023-#246

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving the hiring of Mark Bono for the position of Seasonal Laborer, Moodna. Anticipated start date is April 18, 2023 at a pay rate of \$18/hour. This seasonal appointment shall not exceed the maximum seasonal employment time period of 9 months as set forth by Orange County Department of Human Resources.

Motion by Mike McGinn, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Dorey Houle

11. New Business

Subject :	11.3 Laura Ippoliti, Part-Time Bus Driver, Dial-A-Bus
Meeting :	Apr 17, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving Laura Ippoliti for the position of Part-Time Bus Driver, Dial-A-Bus, at an hourly rate of \$20, not to exceed 20 hours per week. Employment effective April 19, 2023. Laura has been preapproved for this position by the Orange County Department of Human Resources.

Motion & Voting

2023-#247

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving Laura Ippoliti for the position of Part-Time Bus Driver, Dial-A-Bus, at an hourly rate of \$20, not to exceed 20 hours per week. Employment effective April 19, 2023. Laura has been preapproved for this position by the Orange County Department of Human Resources.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Dorey Houle

11. New Business

Subject :	11.4 110 School Road, Review of STR Application
Meeting :	Apr 17, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Review of STR (Short-Term Rental) Application for property located at 110 School Road, SBL #29-1-40.2.

Motion & Voting

2023-#248

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve STR (Short-Term Rental) Application for property located at 110 School Road, SBL #29-1-40.2. Applicant has met changes set forth in Ch. 40 of the Town Code.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Dorey Houle

11. New Business

Subject :	11.5 Town Hall Meeting Room Use Request
Meeting :	Apr 17, 2023 - MONROE TOWN BOARD MEETING AGENDA

Type :	Action (Resolution), Discussion
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discussion and resolution approving the Village of Monroe's use of the Town Hall Meeting Room at no charge on Saturday, May 6, 2023 from 12:30 p.m. - 2:30 p.m. for the purpose of inviting the public to participate in an information session regarding the redesign and update of Crane Park.

Motion & Voting

2023-#249
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving the Village of Monroe's use of the Town Hall Meeting Room at no charge on Saturday, May 6, 2023 from 12:30 p.m. - 2:30 p.m. for the purpose of inviting the public to participate in an information session regarding the redesign and update of Crane Park.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Dorey Houle

11. New Business

Subject :	11.6 School Road Utility (Drainage) Easements
Meeting :	Apr 17, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discussion of proposal provided by Mercurio-Norton-Tarolli-Marshall (MNTM) for professional services related to the preparation of a utility easement for parcels located on School Road in the Town of Monroe. The combined subject parcels contain approximately 0.84 acres and are currently referenced as Town of Monroe Tax Parcel Section 30, Block 1, Lots 3 & 4.

Motion & Voting

2023-#250
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution authorizing the Supervisor to sign the contract with MMTM for both the Easement Description, and the Easement Exhibit in the amount of \$1,200. We have to provide a 50% Retainer fee on the signing of the contract.

Motion by Mike McGinn, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Dorey Houle

11. New Business

Subject : 11.7 ZBA Escrow Refund
Meeting : Apr 17, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution), Discussion
Recommended Action : 2023-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Department: Zoning Board of Appeals

Name: Norinne McSweeney

Request: Return of Escrow Balance (\$1,091.19) to Max Wessels, Jr.

Comments: The project was completed in October 2022 and the final bill was issued and paid in November 2022.

Motion & Voting

2023-#251

BE IT RESOLVED that the Town Board of the Town of Monroe Made ma Motion to approve the return of Escrow Balance (\$1,091.19) to Max Wessels, Jr. The project was completed in October 2022 and the final bill was issued and paid in November 2022.

Motion by Mike McGinn, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Dorey Houle

11. New Business

Subject : 11.8 2023 NYS Association of Tax Receivers & Collectors Conference (NYSATRC)
Meeting : Apr 17, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution), Information
Recommended Action : 2023-#
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion for Tax Collector Valerie Bitzer to attend the New York State Association of Tax Receivers & Collectors Conference (NYSATRC), in Ithaca, NY from June 11-14, 2023. Conference Registration is \$100. Hotel Ithaca for overnight accommodations is \$585 which includes

Welcome Reception on Sunday, Breakfast Monday, Tuesday & Wednesday, A.M. & P.M. Breaks Monday & Tuesday, Lunch Monday & Tuesday, Dinner Reception Tuesday
*Dinner is on your own Sunday & Monday

Public Content

Resolution authorizing Tax Collector Valerie Bitzer to attend the New York State Association of Tax Receivers & Collectors Conference (NYSATRC), in Ithaca, NY from June 11-14, 2023. Conference Registration is \$100. Hotel Ithaca for overnight accommodations is \$585 which includes Welcome Reception on Sunday, Breakfast Monday, Tuesday & Wednesday, A.M. & P.M. Breaks Monday & Tuesday, Lunch Monday & Tuesday, Dinner Reception Tuesday *Dinner is on your own Sunday & Monday

Motion & Voting

2023-#252

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion for Tax Collector Valerie Bitzer to attend the New York State Association of Tax Receivers & Collectors Conference (NYSATRC), in Ithaca, NY from June 11-14, 2023. Conference Registration is \$100. Hotel Ithaca for overnight accommodations is \$585 which includes Welcome Reception on Sunday, Breakfast Monday, Tuesday & Wednesday, A.M. & P.M. Breaks Monday & Tuesday, Lunch Monday & Tuesday, Dinner Reception Tuesday *Dinner is on your own Sunday & Monday. Approve up to \$800 for this Conference.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Dorey Houle

12. Old Business

Subject :	12.1 Monroe Volunteer Ambulance Corps Agreement
Meeting :	Apr 17, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)

Public Content

Motion & Voting

2023-#253

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Table the matter regarding Monroe Volunteer Ambulance Corps Agreement until May 1, 2023.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Dorey Houle

12. Old Business

Subject :	12.2 Lake Sapphire Drainage District
Meeting :	Apr 17, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion

Public Content

13. Public Comment

Subject :	13.1 Rules for Public Comment
Meeting :	Apr 17, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Please be advised that any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting.

TOWN OF MONROE MEETING RULES PUBLIC COMMENT PERIODS -RULE 1:Although not required by any statute or law, the Town Board shall include at least one public participation period on the Agenda for regular Town Board meetings. However, nothing shall prohibit the Town Board, by majority vote, from suspending public comment or otherwise limiting public during a regular Town Board meetings where such limitations are determined to be necessary or otherwise conducive to accomplishing the business presently before the Town Board.**RULE 2:**Public comment during the public participation period of regular Town Board meetings shall be limited to three (3) minutes per speaker and the subject matter of such public comment shall be limited to Town business. 1 Yielding time or otherwise giving time to a speaker to extend the three (3) minute period by another person shall not be permitted. Written comments may be submitted to the Town Clerk in lieu of, or in addition to, a persons oral statement during any public comment period. Such minutes shall become a Town record and the brief nature of the submitted writing may be included in Town Board minutes. However, the full text of such submissions shall not be incorporated into Town Board minutes, unless expressly authorized by resolution of the Town Board.**RULE 3:**Any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting. Where a public hearing and public comment period will occur during the same Town Board meeting, a person may sign up to speak on the topic of each and every public hearing and for public comment period consistent with the applicable time limits set forth above. For example, a speaker could speak for five (5) minutes during a public hearing and three (3) minutes during public comment at the same Town Board meeting. However, such person may not use the public hearing time to speak on matters not relevant

1 Rule 2 revised by Resolution of the Town Board on 03-06-2017 to add: and the subject matter of such public comment shall be limited to Town business. to the public hearing. Any comments made by a person made during public comment that relates to the subject of a public hearing, shall not be considered by the Town Board as part of such public hearing nor made part of the public hearing record. The only public comment to be accepted by the Town Board outside of a public hearing shall be written comments received during the time period set by the Town Board for such purpose.**RULE 4:**If a sign-in sheet is not available, a person may raise his/her hand to speak duringthe public participation period and/or public hearing and may speak during such public comment period/public hearing upon recognition of the Supervisor or Presiding Officer.**RULE 5:** Any person speaking during public comment or a public hearing, when recognized by the Presiding Officer,

shall approach the podium for such purpose and state his or her name, the street and municipality where he /she resides, and if applicable, his/her group or entity affiliation.

RULE 6: Town Board members shall not respond to a person speaking during the public comment period unless and until all persons desiring to speak during the Public comment period have finished speaking. At such time as all speakers have finished speaking during such public comment period, each Town Board member shall be allotted up to three (3) minutes in total to respond to any questions posed or to provide relevant information in response to the collective comments and questions of the public comment speakers.

RULE 7: Town Board members shall not attempt to answer questions during the time that a speaker is presenting during public comment. Town Board members will note any questions asked and may respond to the speaker at the conclusion of the speakers public comments.

PUBLIC HEARINGS RULE 8: Public comment during a Public Hearing shall be limited to five (5) minutes per speaker. In the event that a speaker is the subject of the Public Hearing or has a significant interest in the matter different from that of the general public, such speaker shall, upon approval of the Town Board, be allowed up to the (10) minutes during a public hearing. Yielding time or otherwise giving time to a speaker to extend their permissible time limit by another person shall not be permitted.

RULE 9: Members of the public, other than those called as witnesses by the parties, shall not be permitted to speak during public hearings concerning the removal/discipline of a Town Officer or employee as such hearings shall be limited to presentation of evidence and related submissions by Town representatives and the Town Officer or employee subject to removal/discipline. Time limits during a public hearing concerning the removal/discipline of a Town Officer or employee shall not be applicable as such proceeding shall follow any applicable statute, rule or regulation and shall otherwise be overseen by the hearing officer or presiding officer.

RULE 10: In the case of a public hearing, prior to the close or continuation of the public hearing, Town Board members may be allotted up to five (5) minutes each to respond to questions or otherwise provide relevant information in response to specific comments made by speakers during that session of the public hearing. Further, prior to the close of the public portion of the public hearing, each Town Board member may be allotted up to eight (8) minutes to speak on the issue that is the subject of the Public hearing. However, where the public hearing concerns removal of a Town Officer or employee, Town Board members, if the body making a determination, shall not speak regarding the merits of the proceedings until after the close of the public hearing when deliberations on removal/discipline have commenced.

RULE 11: Written submissions related to public hearings must be made before the close of the public hearing as such time is set by the Town Board.

GENERAL RULES

APPLICABLE TO ALL PUBLIC MEETINGS AND HEARINGS RULE 12: The Town Clerk shall act as the timekeeper or the Town Board may designate another person to be the timekeeper.

RULE 13: Members of the Town Board, speakers and audience members must observe proper decorum at all times. Any statements made during any part of the meeting or during a public hearing by the Supervisor, members of the Town Board, town officials or employees, or members of the general public shall not involve personal, impertinent, or slanderous attacks on individuals, regardless of whether the individual so attacked is an elected official, a town official or employee, or a member of the general public.

RULE 14: Neither speakers, nor Town Board members shall use public comment periods or other time during such meeting for political campaigning purposes, including promoting their candidacy or speaking out against another candidate. However, nothing shall prohibit a candidate from speaking on an Town-related issue merely because he or she is a candidate for political office.

RULE 15: Pursuant to New York State Town Law, the Town Supervisor or Presiding Officer shall control the Town Board meeting. The use of profane, vulgar, inflammatory, threatening, abusive, or disparaging language or racial or ethnic slurs directed at the Supervisor, members of the Town Board, meeting attendees shall not be tolerated and the Town Supervisor shall address any such incidents. Further, any statements, regardless of the nature of the statement, made by a person attending the meeting which is not made during such persons authorized speaking time shall not be tolerated and the Town Supervisor shall address any such incidents. The Town Board has a right to protect itself from disturbance from attendees at a meeting and may order, by majority vote, removal of an attendee, or there Presiding Officer direct removal of an attendee on his own. Removal at the direction of the Presiding Officer is subject to appeal of another Town Board member, but not to appeal of the attendee. Such appeal is not debatable.

RULE 16: In circumstances where the Supervisor/Presiding Officer is not attempting to exert control over the meeting, is temporarily absent, or is the source of the present disorder at the meeting and is failing to preside over the meeting, such Supervisor/Presiding Officer may then be deemed absent as the Presiding Officer by approval of a majority of the Town Board. In such case, a Town Board member may make a motion to suspend the Rules and appoint the Acting Supervisor to take over the role of Presiding Officer until such time as the Supervisor or original Presiding Officer is able to properly return to performing his/her role as Presiding Officer. If the Acting Supervisor is determined to be absent for presiding purposes, the Town Board member making such motion

shall propose another Town Board member to act as the Presiding Officer during the absence of the Supervisor/original Presiding Officer.**RULE 17:**Comments by speakers must be addressed to the Town Board and shall not be addressed to the audience. Further, attendees may not address the Town Board unless first recognized by the Supervisor or Presiding Officer.**RULE 18:**Discussion and exchanges between active speakers and attendees/audience members of the public meeting or hearing are prohibited. A speaker may, however, when properly recognized, state agreement or disagreement with the views of prior speakers in his /her comments directed to the Town Board.**RULE 19:**Banners or other signs are not permitted in the meeting room unless, nor shall distribution of flyers within the meeting room be permitted. Nothing shall prohibit a person from holding a lawful sign or handing out flyers outside of the meeting location.**RULE 20:**If the Supervisor or Presiding Officer fails to enforce the rules set forth herein, any member of the Town Board may move to require him or her to do so, and an affirmative vote of the majority of the Town Board shall require him or her to do so. Any decision by the Presiding Officer relating to enforcement of the rules set forth herein may be appealed and subsequently overturned by a vote of the majority of Town Board members. Such appeal may be raised by a Town Board member or the affected attendee if properly recognized.**RULE 21:**Any person who disregards the directives of the Supervisor or the Presiding Officer in enforcing the rules or who generally conducts himself or herself in a boisterous or inappropriate manner while addressing the Town Board thereby disturbs the peace at a such meeting and will be barred from further participation and shall forfeit any balance of time remaining for his or her comments.**RULE 22:**If a speaker who has violated these rules refuses to step down or to refrain from committing/ continuing such violation(s), the Supervisor or the Presiding Officer may direct the individual to leave the meeting room. If the individual declines and/or refuses to leave the meeting room, the Supervisor or Presiding Officer may request the individual to be removed from the meeting room and charged with disorderly conduct as per the New York State Penal Law. The Supervisors determination is subject to the appeal provisions set forth above as well as the absence of the Supervisor /Presiding Officer provisions of these rules. The Town Board may, by resolution, designate the person who will sign the supporting deposition and/or Court Information document charging the removed person with Disorderly Conduct.**RULE 23:** The following provisions, as modified herein, of Rule 49 of Roberts Rules concerning Small Boards shall apply to the Town Board of the Town of Monroe: a. Members may raise a hand or asked to be recognized, instead of standing when seeking to obtain the floor and may remain seated when making motions or speaking. b. The Presiding Officer need not rise while putting questions to a vote. c. The Presiding Officer may without leaving the chair speak in informal discussions and in debate and may vote on all questions as provided for by Code or law.**RULE 24:**While there is no statute or applicable regulation that requires an Meeting Agenda to be prepared for Town Board meetings, the Town Board desires to have an Agendas prepared and distributed prior to Town Board meetings. The order of business at regular Town Board meetings shall be as follows: 1. REGULAR MEETING a. Call to Order; Pledge of Allegiance b. Approval of Minutes c. Upcoming Meeting Dates & General Announcements 2. SPECIAL ORDERS 3. DEPARTMENTAL MONTHLY REPORTS (Alphabetical Order) 4. OLD BUSINESS 5. NEW BUSINESS 6. PUBLIC COMMENT 7. EXECUTIVE SESSION (If necessary) 8. ADJOURNMENT A Board member seeking to take up a matter out of order on the agenda or to introduce a new item of business may may request such change on consent of the Town Board, or may (if consent is denied or the member expects the matter to be contested make a motion to suspend the rules for such purpose, identifying the requested change to the Agenda or the new business to be raised. Upon approval of the majority of the Town Board, such business may be taken up immediately by the Town Board. The Presiding Officer shall prepare and cause to be distributed, Town Board meeting Agendas, in conformance with the Order of Business, as applicable. Pursuant to Roberts Rules, the Agenda distributed in advance to the Town Board is not binding on the Town Board, except as to the Order of Business set forth above. However, as set forth above, the Meeting Agenda, including the Order of Business and specific Agenda items may be modified upon approval of a majority of the Town Board. The Presiding Officer will announce each Agenda item as it is reached on the Agenda (or amended Agenda). Prior to the business being taken up, a member may move to to lay the matter on the table, postpone the matter or refer it to a committee.**RULE 25:**Recesses may be taken for a stated period of time either upon consent, without objection, or upon approval of a motion by a Town Board member.**RULE 26:** These Town Board Rules may be amended by a Resolution of the Town Board approved by a majority of the Town Board.**RULE 27:**The above rules shall take effect at the next ensuing meeting of the Town Board following the adoption of these rules.**RULE 28:**The Presiding Officer, or any Town Board member may request an interpretation of these Rules from the Town Attorney. A current copy of these Town of Monroe Meeting Rules shall be maintained by the Town Clerk and be made available to the public. 6. This Resolution shall be effective immediately. The question of the adoption of the foregoing Resolution was duly put to a vote on roll

call, which resulted as follows: Yea Nay Abstain Absent Harley Doles, Supervisor [] [] [] [X] Anthony Cardone, Acting Supervisor [X] [] [] [] Gerard McQuade, Councilman [] [X] [] [] Michael McGinn, Councilman [X] [] [] [] Richard Colon, Councilman [X] [] [] [] The Resolution was thereupon duly adopted. TOWN OF MONROE TOWN BOARD MEETING RULES History of adoption and amendments. February 27, 2017: Town Board Rules adopted by Resolution of the Town Board. March 6, 2017: Rule 2 amended by Resolution of the Town Board to add: and the subject matter of such public comment shall be limited to Town business.

13. Public Comment

Subject :	13.2 Public Comment
Meeting :	Apr 17, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

The following spoke during Public Comment. To hear their comments, and Town Board members responses, please go on-line to Board Doc'sVideo Clip #10.2,

14. Motion From the Floor

Subject :	14.1 Resolution for General Agreement Pertaining to the ATM and Merchant Services for the Town of Monroe Food Truck Festival
Meeting :	Apr 17, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2023-#254
BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Councilman McGinn and seconded by Councilwoman Houle RE General Agreement to the ATM and Merchant Services for the Town of Monroe Food Truck Festival with Accessible Means LLC.

Whereas, Town of Monroe, NY, is holding an event known as the Town of Monroe, NY Food Truck Festival, on Saturday June 17, 2023, in the Parking Lot located at 61 Orange and Rockland Road, Monroe, NY

Whereas, Accessible Means LLC and Town of Monroe, NY, wish to agree upon Accessible Means LLC providing ATM Services for the Town of Monroe, NY Food Truck Festival event.

Now therefore, witnessed that for and in consideration of the promises herein after contained, the

parties agree as follows:

Accessible Means LLC will be the exclusive provider of ATM services at the Town of Monroe, NY Food Truck Festival event.

The ATM(s) provided would charge a surcharge fee of \$3.25 per surcharged transaction, which will be split between the parties as follows:

\$1.00 to the Town of Monroe, NY and \$2.25 to Accessible Means LLC.

Payment to Town of Monroe, NY will be on surcharged transactions only.

Payment will be by check.

Payment will be made within 30 - 45 days.

Accessible Means LLC will have insurance for general liability in the amount of \$1,000,000 per occurrence in force during the event. Town of Monroe, NY to be named as certificate holder with additional insured listed as required.

In witness thereof, the parties have signed this agreement the day and year first written.

Motion by Mike McGinn, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Dorey Houle

15. Possible motion to adjourn to Executive and or/ Attorney Client Session

Subject :	15.1 Enter into Executive Session
Meeting :	Apr 17, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2023-# BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to enter into an Executive Session to discuss

Motion & Voting

2023-#255

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to enter into an Executive Session to discuss Litigation & Personnel.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Dorey Houle

16. Return to Regular Meeting

Subject :	16.1 Return to Regular Meeting
Meeting :	Apr 17, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2023-# BE IT RESOLVED, that the Town Board of the Town of Monroe approves to return to regular session.

Motion & Voting

2023-#256
BE IT RESOLVED that the Town Board of the Town of Monroe approves to return to regular session.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Dorey Houle

17. Adjournment

Subject :	17.1 Adjournment of Meeting
Meeting :	Apr 17, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2023-# BE IT RESOLVED, that the Town Board of the Town of Monroe adjourns the meeting of April 17, 2023, at

Public Content

Motion & Voting

2023-#257
BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of April 17, 2023,
at 9:08 PM.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Dorey Houle