

MONROE TOWN BOARD MEETING MINUTES

— 04/07/2025

MONROE TOWN BOARD MEETING AGENDA (Monday, April 7, 2025)

Generated by Valerie Bitzer

Members present

Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Highway Superintendent James "Pat" Patterson

Town Counsel: Brian Nugent

1. Call to Order

Discussion,Information,Procedural: 1.1 Pledge to the Flag

2. Motion to Open Town Board Meeting

Action (Resolution): 2.1 Motion to Open Town Board Meeting of April 7, 2025

2025-#169

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of April 7, 2025, at 7:01 PM.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

3. Community Announcements

Information: 3.1 Technical Difficulties From 3/24/2025 Town Board Meeting

Due to technical difficulties, from the Return from Executive Session to the Adjournment of the March 24, 2025 Town Board Meeting did not record. The following Resolutions were passed:

2025-#164

BE IT RESOLVED, that the Town Board of the Town of Monroe approves to return to regular session.

2025-#165

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to accept the resignation of Town Justice Court Clerk Raquel Diaz effective as of April 9, 2025.

2025-#166

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to accept the resignation of Town Assessor Royce "Rip" Noblin effective as of April 5, 2025.

2025-#167

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Appoint Carla McNamara as Town Assessor to fill the term of Royce Rip" Noblin. Term April 5, 2025, thru the end of September 2025

2025-#168

BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of March 24, 2025, at 8:00 PM.

To hear Supervisor Cardone RE Technical Difficulties From 3/24/2025 Town Board Meeting, please go on-line to Board Doc's Video Clip #3.1, 0:0:58.

Information: 3.2 Orange County Mobile DMV at Town Hall, April 8th

Orange County Clerk Kelly Eskew invites you to the Orange County Mobile DMV Unit. Transactions Offered: All Registration Transactions, all License Transactions including Real/Enhanced, Enforcement Transactions. Tuesday, April 8th 10:00-12PM, closed 12-1pm, 1-3:30pm. Monroe Town Hall 1465 Orange Tpke., Monroe, NY 10950.

To hear Supervisor Cardone RE Orange County Mobile DMV at Town Hall, April 8th, please go on-line to Board Doc's Video Clip #3.2, 0:1:23.

Information: 3.3 MGO Connect

The Town of Monroe Building Department is excited to announce the launch of MGO Connect (MyGovernmentOnline) customer portal. Beginning the week of April 7, 2025 residents, contractors and other users will be able to submit new applications and manage existing projects online at www.mgoconnect.org. Current users can continue to use their existing email address and password while new users can sign up for an account. Search for "MGO Connect" to download the mobile app.

To hear Supervisor Cardone RE MGO Connect, please go on-line to Board Doc's Video Clip #3.3, 0:2:38.

Information: 3.4 MWHS Job Fair

MWHS Job Fair, Thursday, April 10th, 5:00pm-8:00pm. Monroe Woodbury High School 155 Dunderberg Rd., Central Valley, NY. Call Bryan Giudice 845-460-7000 bguidice@mw.k12.ny.us for more information. Connect with 1,500+ students who are looking

for jobs at local businesses. Introduce your business and employment opportunities. Participation is free of charge. Informational materials, giveaways encouraged. Some participating businesses include: Shop Rite, MJFD, Woodbury Commons Gap, Ambercrombie & Fitch, Nike, Hollister, Steve Madden, NYS Police, Garnet Health.

Special thanks to Staci McCleary & Liam Gaffney.

To hear Councilman Scancarello RE MWHS Job Fair, please go on-line to Board Doc's Video Clip #3.4, 0:3:41.

Information: 3.5 2025 Clean Sweep

The 2025 Monroe Clean Sweep event will take place on Saturday, April 26th beginning at 8 a.m. at Monroe Town Hall located at 1465 Orange Turnpike. Electronic Recycling, Shredding and Tire Recycling will be available onsite to Town of Monroe residents. Additionally, this year we will be adding textile recycling.

To hear Supervisor Cardone RE 2025 Clean Sweep, please go on-line to Board Doc's Video Clip #3.5, 0:4:09.

Information: 3.6 Arbor Day Celebration at Mombasha Park

Free sapling to first 100 residents. Saturday, April 26, 2025, Mombasha Park, 1:00pm. Troop 440 will be assisting in planting a few trees.

To hear Supervisor Cardone RE Arbor Day Celebration at Mombasha Park, please go on-line to Board Doc's Video Clip #3.6, 0:4:55.

Information: 3.7 Monroe Free Library Open House

Monroe Free Library Open House Saturday, April 12th, 11:00am-2:00pm 44 Millpond Parkway, Monroe, NY.

- drop in crafts
- information sessions
- meet and greet with Library Staff and Board
- scavenger hunt
- light refreshments
- library swag raffle

To hear Councilwoman Dorey Houle RE Monroe Free Library Open House, please go on-line to Board Doc's Video Clip #3.7, 0:5:44.

Information: 3.8 Repair Cafe

CALL FOR VOLUNTEERS Monroe Repair Cafe

We need volunteers with these skills:

- Sewing and stitching
- Electrical and mechanical repairs
- Knife and scissors sharpening
- Minor wood repairs
- Jewelry cleaning and fixing
- Bicycle repairs

Volunteers need to bring equipment and tools in their area of expertise. Electricity outlets will be available.

Please email us if you are interested in being a Repair Café fixer on Saturday, 28 June 2025: monroenyrepaircafe@gmail.com Or text 862-377-4493

Scheduled for 28 June 2025, 10am-2pm

Location: Monroe Town Hall

To hear Councilwoman Houle RE Repair Cafe, please go on-line to Board Doc's Video Clip #3.8, 0:6:22.

4. Acceptance of Minutes

Action (Resolution): 4.1 Acceptance of March 24, 2025 Minutes

2025-#170

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the March 24, 2025 Minutes.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

5. Audit of Claims

Action (Resolution), Discussion: 5.1 General Fund Abstract

2025-#171

BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #25-7 General Fund containing Check # 36590 - 36642 totaling \$419,399.77.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution), Discussion: 5.2 Escrow Fund Abstract

2025-#172

BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #25-05 Escrow Fund containing Check # 2205 - 2207 totaling \$2,395.95.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

6. New Business

Action (Resolution), Discussion: 6.1 End of Probationary Period, Christopher McDermott, Highway Department

2025-#173

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution authorizing the end of the 3-month probational period for Christopher McDermott, Heavy Equipment Operator, Highway Department, effective April 7, 2025.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution), Discussion: 6.2 Jonathan Subocz, Seasonal Laborer

2025-#174

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving Jonathan Subocz for the position of Seasonal Laborer at an hourly rate of \$20 and employment period of May 19th - August 15, 2025. Jonathan has been preapproved for

employment by Orange County Department of Human Resources.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution), Discussion: 6.3 Brenda Woodard, Part-Time Bus Driver

2025-#175

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving Brenda Woodard for the position of Part-Time Bus Driver, Dial-A-Ride at an hourly rate of \$22.47 and start date of April 14, 2025. Brenda has been preapproved for employment by Orange County Department of Human Resources.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution), Discussion: 6.4 Max Dao, Part-Time Assistant Building Inspector III

2025-#176

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving Max Dao for the position of Part-time Assistant Building Inspector III at an hourly rate of \$28 and anticipated start date of April 15, 2025. Max has been preapproved for this position by Orange County Department of Human Resources.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution), Discussion: 6.5 2025-2030 Bus Operator Service Contract

2025-#177

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution authorizing the Supervisor to sign the 2025-2030 (04/01/2025 – 03/31/2030) Bus Operator Service Contract with Orange County.

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution), Discussion: 6.6 Orange County Bikeway Vision Plan

2025-#178

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Supervisor Cardone and seconded by Councilwoman Houle:

A RESOLUTION IN SUPPORT OF THE ORANGE COUNTY BIKEWAY VISION

WHEREAS, the County of Orange is seeking to promote and encourage a “Bikeway Vision” throughout the County, and

WHEREAS, this vision is outlined in a publication entitled “Orange County Bikeway Vision Plan” prepared by the Orange County Department of Planning, dated July 25, 2023; and

WHEREAS, this Bikeway Vision seeks to establish a non-motorized transportation system throughout Orange County, NY, that provides a mode for the most vulnerable users of our roadways to travel and recreate safely and stress-free both within communities and over long distances; and

WHEREAS, the development of this Bikeway supports Orange County's overall goals of safe, convenient, affordable, and comfortable transportation options for all residents and encourages economic development throughout the County while honoring four key priorities for non-motorized development: (a) Safety, (b) Mobility, (c) Economic Competitiveness, and (d) Equity & Access; and

WHEREAS, interconnectivity within Orange County and with adjoining municipalities is a desirable outcome to ensure these key priorities are achieved; and,

WHEREAS, the Town of Monroe wishes to go on record expressing their support of the Bikeway Vision as outlined by the County of Orange in the aforementioned publication;

NOW, THEREFORE, it is hereby

RESOLVED, that the Town of Monroe expresses their unanimous and complete support for the implementation of the Bikeway Vision described hereinabove; and it is further

RESOLVED, that a copy of this Resolution shall be forwarded to the County so that the support of the Town of Monroe for the establishment of the Bikeway may be made known to all interested parties.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor [X] [] [] []

Dorey Houle, Councilperson [X] [] [] []

Mary Bingham, Councilperson [X] [] [] []

Sal Scancarello, Councilperson [X] [] [] []

Maureen Richardson, Councilperson [X] [] [] []

The Resolution was thereupon duly adopted.

CERTIFICATE

The foregoing is a true and complete copy of a resolution adopted by the Town Board of the Town of Monroe at a regular meeting held on Aril 7, 2025. Public notice was given and the meeting was conducted in full compliance with the New York Open Meeting Law (Public Officers Law, Sections 100-111). Minutes of the meeting will be available as provided by law.

By: Valerie Bitzer, Town Clerk

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution), Discussion: 6.7 Return of Escrow

2025-#179

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion for the return of balance of Escrow to Brannin Russel in the amount of \$1,195.74.

The ZBA has completed the project for Brannin Russell and all expenses have been paid.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution), Information: 6.8 June 2025 NYALGRO Town Clerk Conference

2025-#180

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve request submitted by Town Clerk Valerie Bitzer to attend the June 2025 NYALGRO Conference in Callicoon, NY from June 1st thru 4th. Valerie will be staying until June 3rd.

Hotel cost is \$624.50 for two nights which includes meals. Conference Registration \$30. Amount not to exceed \$750.00.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

7. Old Business

Action (Resolution), Discussion: 7.1 Resolution Adopting Local Law 1 of 2025: a Local Law to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation

Councilwoman Bingham indicated that she would reach out to the Planning Board as the Applicant would need to go to the Planning Board.

2025-#181

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Supervisor Cardone and seconded by Councilwoman Bingham:

RESOLUTION ADOPTING LOCAL LAW NO. 1 OF 2025

AMENDING CHAPTER 57 (ZONING) REGARDING TREE PRESERVATION

WHEREAS, the Town Board of the Town of Monroe, New York ("Town Board") from time to time reviews its laws, rules and regulations to be certain the same are consistent with all

current lawful practices as well as best practices to protect the health, safety and welfare of Town residents; and

WHEREAS, the Town Board desires to adopt a local law entitled “AMENDING CHAPTER 57 (ZONING) TO SIMPLIFY THE ARTICLE GOVERNING TREE PRESERVATION AND PROVIDING ADDITIONAL RELIEF THEREFROM” (“Local Law”); and

WHEREAS, the Town Board acted as Lead Agency regarding the proposed Local Law as the sole agency with authority to adopt the Local Law; and

WHEREAS, a public hearing regarding such Local Law was opened on October 3, 2022 and such public hearing continued on October 17, 2022, November 21, 2022, December 4, 2022, January 9, 2023, February 15, 2023, March 6, 2023, March 20, 2023, April 3, 2023, May 1, 2023, May 15, 2023, June 21, 2023, July 10, 2023, August 14, 2023, September 5, 2023, September 18, 2023, October 16, 2023, December 4, 2023, January 17, 2024, February 5, 2024, March 4, 2024, March 18, 2024, April 1, 2024, May 6, 2024, May 20, 2024, June 3, 2024, June 17, 2024 and July 15, 2024 at which time such public hearing was closed; and

WHEREAS, on September 3, 2024, such public hearing was scheduled to reopen to consider further amendments to the proposed local law on September 16, 2024 and such public hearing was opened and then continued on October 7, 2024, November 7, 2024, December 2, 2024, January 21, 2025, February 24, 2025, March 3, 2025, March 24, 2025 at which time the public hearing was closed for oral comment and left open through April 3, 2025 for written comments at which time the public hearing was closed; and

WHEREAS, all persons interested and desiring to be heard were afforded the opportunity to do so during the initial public hearing and continuations thereof; and

WHEREAS, the Local Law was referred to the Orange County Department of Planning for review under NYS General Municipal Law 239-m and a response was received on November 15, 2022 determining the Local Law to be a matter for local determination; and

WHEREAS, the Town Board has reviewed Parts 1, 2 and 3 of the Full Environmental Assessment Form.

NOW, THEREFORE, BE IT RESOLVED by the Town Board as follows:

Section 1. All “WHEREAS” paragraphs are incorporated herein by reference as though set forth in full.

Section 2. The Town Board hereby determines that this action will not have any adverse negative impact on the environment and adopts the negative declaration in the form presented to the Town Board.

Section 3. The Town Board hereby adopts Local Law No. 1 of 2025 entitled, “AMENDING CHAPTER 57 (ZONING) TO SIMPLIFY THE ARTICLE GOVERNING TREE PRESERVATION AND PROVIDING ADDITIONAL RELIEF THEREFROM” in the form presented to the Town Board.

Section 4. The Town Clerk is hereby directed to enter said Local Law into the minutes of this meeting and in the Local Law book of the Town of Monroe, and to give due notice of the adoption of said Local Law by filing the Local Law in the Office of the Secretary of State in the State of New York.

Section 5. This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor [X] [] [] []

Dorey Houle, Councilperson [X] [] [] []

Mary Bingham, Councilperson [X] [] [] []

Sal Scancarello, Councilperson [X] [] [] []

Maureen Richardson, Councilperson [X] [] [] []

The Resolution was thereupon duly adopted.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

8. Public Comment

Information: 8.1 Rules for Public Comment

Discussion, Information: 8.2 Public Comment

****NO PUBLIC COMENT AT THIS TIME**

9. Possible motion to adjourn to Executive and or/ Attorney Client Session

Action (Resolution): 9.1 Enter into Executive Session

2025-#182

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to enter into an Executive Session to discuss Justice Court Personnel.

Motion by Mary Bingham, second by Supervisor -Tony Cardone.

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

Not Present at Vote: Maureen Richardson

10. Return to Regular Meeting

Action (Resolution): 10.1 Return to Regular Meeting

2025-#183

BE IT RESOLVED, that the Town Board of the Town of Monroe approves to return to regular session.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

Not Present at Vote: Maureen Richardson

11. Motions From the Floor

Action (Resolution), Information: 11.1 Resolution RE: Justice Court Personnel Nicolette Wechsler

2025-#184

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to increase Nicolette Wechsler to \$25/hr. effective 4/6/2025, and on January 1, 2026, to increase her salary to \$28/hr.

Motion by Mary Bingham, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution), Information: 11.2 Resolution RE: Justice Court Personnel Terri Cappola

2025-#185

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to increase the salary of Terri Cappola to \$35/hr. effective 4/6/2025.

Motion by Mary Bingham, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

12. Public Comment

Information: 12.1 Rules for Public Comment

Discussion, Information: 12.2 Public Comment

****NO PUBLIC COMMENT AT THIS TIME**

13. Adjournment

Action (Resolution): 13.1 Adjournment of Meeting

2025-#186

BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of April 7, 2025, at 8:27 PM.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson