

Monday, April 4, 2022
MONROE TOWN BOARD MEETING AGENDA

TOWN OF MONROE, NEW YORK
TOWN HALL
1465 ORANGE TURNPIKE
MONROE, NEW YORK
7:00 PM

1. Call to Order

Subject :	1.1 Pledge to the Flag
Meeting :	Apr 4, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information, Procedural

Public Content

I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

2. Motion to Open Town Board Meeting

Subject :	2.1 Motion to Open Town Board Meeting of April 4, 2022
Meeting :	Apr 4, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-#178 BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of April 4, 2022 at

Public Content

File Attachments

[2022 Town Board Meeting Schedule.pdf \(111 KB\)](#)

Motion & Voting

2022-#178

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of April 4, 2022 at 7:02 PM.

Motion by Sal Scancarello, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

3. Community Announcements

Subject :	3.1 Prom It Forward Giveaway Event
Meeting :	Apr 4, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

The Prom It Forward event hosted by Harriman Clothing Co. will take place on Thursday, April 7th from 6:30 - 9:30 p.m. at Monroe Town Hall.

File Attachments

[Prom It Forward Event 04072022.png \(1.063 KB\)](#)

3. Community Announcements

Subject :	3.2 Monroe Clean Sweep
Meeting :	Apr 4, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

The 2022 Monroe Clean Sweep will take place on Saturday, April 23rd, beginning at 8 a.m. at St. Anastasia's in Harriman.

File Attachments

[2022 Monroe Clean Sweep.png \(243 KB\)](#)

4. New Business

Subject :	4.1 Arden Forest Condominiums
Meeting :	Apr 4, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion

Recommended Action :

2022-#

BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discussion regarding request for use of on-site storage containers during exterior renovation project at Arden Forest Condominiums.

As per Section 37-5C of the Town Code, Town Board approval must be granted.

§37-5 Exterior yards.

A.

In no instance shall upholstered furniture, carpeting, mattresses, box springs, clothing or any fabric items, dishwashers, refrigerators, washing machines, dryers, stoves, ovens or any such indoor appliance be located in yards or yard enclosures or on porches where they are subject to weather deterioration or exposed to public view, except when such items are placed curbside for removal pursuant to the Town's bulk pickup standards and schedule.

B.

No materials or stock-in-trade, garments, shoes, equipment, machinery, merchandise or other wares may be stored or displayed in a front yard or exterior or interior side yard, except for motor vehicles for sale at a permitted motor vehicle sales establishment in an appropriate zoning district.

C.

In residential districts, the presence or use of enclosed box storage trailers is strictly prohibited unless, for good cause shown, permission is granted by the Town Board for the temporary use of such trailers.

Motion & Voting

2022-#179

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion approving storage containers on site at Arden Forest Condominiums until June 15th. (good cause was shown for temporary position)

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

5. Public Hearing

Subject :	5.1 Motion to Open the Continuation of the Public Hearing RE Proposed Application for FY-2023 Orange County Community Development Block Grant Program
Meeting :	Apr 4, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing RE Proposed Application for FY-2023 Orange County Community Development Block Grant Program.

Public Content

The followingsigned up to speak during Public Comment regarding the Continuation of the Public Hearing in Relation toProposed Application for FY-2023 Orange County Community Development Block Grant Program. To hear their comments, and Board Members responses, please go on-line to Board Docs Video Clip #4.1,

File Attachments

[2022 CDBG Notice of PH.pdf \(10 KB\)](#)

Motion & Voting

2022-#180

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing RE Proposed Application for FY-2023 Orange County Community Development Block Grant Program.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

5. Public Hearing

Subject :	5.2 Motion to Close the Continuation of the Public Hearing RE Proposed Application for FY-2023 Orange County Community Development Block Grant Program
Meeting :	Apr 4, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing RE Proposed Application for FY-2023 Orange County Community Development Block Grant Program until

Public Content

Motion & Voting

2022-#181

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Close the Continuation of the Public Hearing RE Proposed Application for FY-2023 Orange County Community Development Block Grant Program until

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

5. Public Hearing

Subject : 5.3 Motion to Open the Continuation of the Public Hearing for Proposed Arrow Park Water District

Meeting : Apr 4, 2022 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution), Discussion

Recommended Action : 2022-#
BE IT RESOLVED that the Town Board of the Town of Monroe Motion to Open the Public Hearing for Proposed Arrow Park Water District.

Public Content

The followingsigned up to speak during Public Comment regarding the Continuation of the Public Hearing for Proposed Arrow Park Water District. To hear their comments, and Board Members responses, please go on-line to Board Docs Video Clip #4.3,

Motion & Voting

2022-#182
BE IT RESOLVED that the Town Board of the Town of Monroe Motion to Open the Public Hearing for Proposed Arrow Park Water District.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

5. Public Hearing

Subject : 5.4 Possible Motion to Keep Open the Continuation of the Public Hearing for Proposed Arrow Park Water District

Meeting : Apr 4, 2022 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution)

Recommended Action : 2022-#
BE IT RESOLVED that the Town Board of the Town of Monroe Motion to Keep Open the Continuation of the Public Hearing for Proposed Arrow Park Water District until

Public Content

Motion & Voting

2022-#183
BE IT RESOLVED that the Town Board of the Town of Monroe Motion to Keep Open the Continuation of the Public Hearing for Proposed Arrow Park Water District until May 16, 2022 at 7:00 PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

5. Public Hearing

Subject : 5.5 Motion to Open the Public Hearing RE Local Law B-V1: Reduce Number of Planning Board Members From Seven (7) to Five (5)

Meeting : Apr 4, 2022 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution)

Recommended Action : 2022-#
BE IT RESOLVED that the Town Board of the Town of Monroe Motion to Open the Public Hearing RE Proposed Local Law B-V1: Reduce Number of Planning Board Members from Seven (7) to Five (5).

Public Content

The followingsigned up to speak during Public Comment regarding the Public Hearing for ProposedLocal Law B-V1: Reduce Number of Planning Board Members from Seven (7) to Five (5). To hear their comments, and Board Members responses, please go on-line to Board Docs Video Clip #4.5,

File Attachments

[Public Notice-Proposed Local Law B-V1 to Reduce the Number of T.O.M. Planning Board Members From Seven to Five.pdf \(40 KB\)](#)

Motion & Voting

2022-#184

BE IT RESOLVED that the Town Board of the Town of Monroe Motion to Open the Public Hearing RE Proposed Local Law B-V1: Reduce Number of Planning Board Members from Seven (7) to Five (5).

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Fails

Not Present at Vote: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

5. Public Hearing

Subject : 5.6 Motion to Close the Public Hearing RE Local Law B-V1: Reduce Number of Planning Board Members From Seven (7) to Five (5)

Meeting : Apr 4, 2022 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution)

Recommended Action : 2022-#

BE IT RESOLVED that the Town Board of the Town of Monroe Motion to Close the Public Hearing RE Local Law B-V1: Reduce Number of Planning Board Members From Seven (7) to Five (5).

Public Content

Motion & Voting

2022-#185

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Close the Public Hearing RE Local Law B-V1: Reduce Number of Planning Board Members From Seven (7) to Five (5).

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

5. Public Hearing

Subject :	5.7 Motion to Adopt Local Law B-V1 (Local Law 2/2022) Reduce Number of Planning Board Members From Seven (7) to Five (5)
Meeting :	Apr 4, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)

Public Content

Motion & Voting

2022-#186

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Councilwoman Bingham, and seconded by Councilman McGinn.

RESOLUTION ADOPTING LOCAL LAW NO. 2 OF 2022
AMENDING CHAPTER A64 OF THE CODE OF THE TOWN OF MONROE
TO REDUCE THE TOWN PLANNING BOARD FROM SEVEN TO FIVE MEMBERS

WHEREAS, the Town Board of the Town of Monroe, New York (Town Board) from time to time reviews its laws, rules and regulations to be certain the same are consistent with all current lawful practices as well as best practices to protect the health, safety and welfare of Town residents; and

WHEREAS, the Town Board desires to adopt a Local Law Amending Chapter A64 of the Code of the Town of Monroe to decrease the membership of the Planning Board members in the Town from seven members to five members; and

WHEREAS, such introductory Local Law was introduced before the Town Board on April 4, 2022; and

WHEREAS, upon notice duly published and posted, a Public Hearing was held on said Local Law on April 4, 2022, wherein public discussion was heard concerning the merits of said Local Law and after

hearing from all those present wishing to speak and acknowledging that no written comments had been received, the Town Board declared the public hearing closed.

NOW, THEREFORE, BE IT RESOLVED by the Town Board as follows:

Section 1. All WHEREAS paragraphs are incorporated herein by reference as though set forth in full.

Section 2. The Town Board hereby adopts Local Law No. 2 entitled, LOCAL LAW NO. 2 OF 2022 AMENDING CHAPTER A64 OF THE CODE OF THE TOWN OF MONROE as attached hereto as Schedule A.

Section 3. The Town Clerk is hereby directed to enter said Local Law into the minutes of this meeting and in the Local Law book of the Town of Monroe, and to give due notice of the adoption of said Local Law by filing the Local Law in the Office of the Secretary of State in the State of New York.

Section 4. This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor [X] [] [] []

Michael McGinn, Councilperson [X] [] [] []

Mary Bingham, Councilperson [X] [] [] []

Sal Scancarello, Councilperson [X] [] [] []

Dorey Houle, Councilperson [X] [] [] []

The Resolution was thereupon duly adopted.

Motion by Mary Bingham, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

6. Acceptance of Minutes

Subject :	6.1 Acceptance of March 21, 2022 Minutes
Meeting :	Apr 4, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-# BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to accept the March 21, 2022 Minutes.

Public Content

File Attachments

[TB 3-21-2022 DRAFT Meeting Minutes.pdf \(457 KB\)](#)

Motion & Voting

2022-#187

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to accept the March 21, 2022 Minutes.

Motion by Mary Bingham, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

6. Acceptance of Minutes

Subject :	6.2 Acceptance of March 23, 2022 Joint Town Board /Planning Board Workshop Minutes
Meeting :	Apr 4, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2022-# BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to accept the March 23, 2022 Joint Town Board/Planning Board Workshop Minutes.

Public Content

File Attachments

[TB-PB 3-23-22 DRAFT Joint Workshop Meeting Minutes.pdf \(37 KB\)](#)

Motion & Voting

2022-#188

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to accept the March 23, 2022 Joint Town Board/Planning Board Workshop Minutes.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

7. Audit of Claims

Subject :	7.1 General Fund Abstract
Meeting :	Apr 4, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)

Recommended Action :

2022-#

BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #22-06 General Fund containing Check #28354 - 28416 totaling \$307,833.81

Public Content

File Attachments

[Abstract #22-06.pdf \(201 KB\)](#)

Motion & Voting

2022-#189

BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #22-06 General Fund containing Check #28354 - 28416 totaling \$307,833.81.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

7. Audit of Claims

Subject :

7.2 Consolidated Cash Adjustment

Meeting :

Apr 4, 2022 - MONROE TOWN BOARD MEETING
AGENDA

Type :

Action (Resolution)

Recommended Action :

2022-#

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to adjust consolidated cash in checking. (\$654,364.65)

Public Content

File Attachments

[GL Account Transfer 033122.pdf \(428 KB\)](#)

Motion & Voting

2022-#190

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to adjust consolidated cash in checking. (\$654,364.65).

DATEGL NO.DESCRPTIONAccountDbCr

3/31/2022DA Townwide Hwy checkingDA00-0200417.05

DA Townwide Hwy savingsDA00-0201417.05

for ck #27737, PO-02270 10/26/2021
3/31/2022H010 HWY Equip. checkingH010-0200382,573.54
H010 HWY Equip. savingsH010-0201382,573.54

moved engineer exp from SW12 to Capital acct
3/31/2022H023 checkingH023-0200117,447.37
H023 savingsH023-0201117,447.37

move cash back to savings
3/31/2022H030 1465 reno savingsH030-020112,597.44
H030 1465 reno checkingH030-020012,597.44

for ck# 27970 OC chgbks, pd by MJFD on 12/28
3/31/2022SF00 checkingSF00-0200458.80
SF00 savingsSF00-0201458.80

move cash back to savings trans from wrong acct
3/31/2022SL00 SavingsSL00-0201458.80
SL00 CheckingSL00-0200458.80

move cash back to savings
3/31/2022SR00 SavingsSR00-0201455.14
SR00 CheckingSR00-0200455.14

adj cash bal in checking
3/31/2022SS07-0200 checkingSS07-02005,571.65
SS07-0201 savingsSS07-02015,571.65
SS08-0201 savingsSS08-02012,199.06
SS08-0200 checkingSS08-02002,199.06
SS09-0201 savingsSS09-02013,377.13
SS09-0200 checkingSS09-02003,377.13

Move cash back to savings
3/31/2022SW12 savingsSW12-0201125,490.48
SW12 checkingSW12-0200125,490.48

not transferred for cks in jan 2021
3/31/2022SW14 checkingSW14-02003,318.19
SW14 savingsSW14-02013,318.19

654,364.65654,364.65

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

8. New Business Continued

Subject :	8.1 Engineering Agreement, Senior Center Accessibility Improvements
Meeting :	Apr 4, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2022-#

BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discussion of MHE agreement for engineering services related to the following projects at the Town of Monroe Senior Center:

- ADA entry ramp improvements
- Park lot restriping
- Door automation
- Improvements to second means of egress

The Town of Monroe was awarded CDBG grant funding in the amount of \$125,000 to be used toward the completion of this work. We are currently awaiting the municipal grant agreement from Orange County.

Motion & Voting

2022-#191

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion authorizing Supervisor to sign MHE agreement for engineering services related to the following projects at the Town of Monroe Senior Center:

- ADA entry ramp improvements
- Park lot restriping
- Door automation
- Improvements to second means of egress

The Town of Monroe was awarded CDBG grant funding in the amount of \$125,000 to be used toward the completion of this work. We are currently awaiting the municipal grant agreement from Orange County.

Motion by Mary Bingham, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

8. New Business Continued

Subject :	8.2 Surveying Proposals, Senior Center
Meeting :	Apr 4, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2022-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discussion regarding approval of proposal for surveying services for topographic surveying at the Senior Center. This work is required as part of the project funded by the Community Development Block Grant (CDBG) awarded for FY-2022 for the design of the new accessible ramp for the front entry of the Senior Center building and to design the modifications to the existing wood exit ramp at the other exit door on the front of the building. The surveying will provide the necessary accuracy to ensure compliance with ADA requirements.

Quote No.	Contractor	Description	Total
1	Mercurio-Norton-Tarolli-Marshall Engineering and Land Surveying	Topographic Survey: \$1,400.00 Additional costs listed: \$0	\$1,400.00
2	CV Associates NY, Engineering and Land Surveying	Topographic Services: \$1,200.00 Office Support Services: \$400.00	\$1,600.00
3	Gary Rich Land Surveyor	Topographic Survey	No Response/No Proposal Received

Motion & Voting

2022-#192

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion approving Mercurio-Norton-Tarolli-Marshall Engineering and Land Surveying, for surveying services for topographic surveying at the Senior Center. (Topographic Survey: \$1,400.00, Additional costs listed: \$0)

Motion by Mary Bingham, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

8. New Business Continued

Subject :	8.3 Employee Handbook, Social Media Policy
Meeting :	Apr 4, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2022-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discussion regarding amendment of the Employee Handbook to include the addition of a Social Media Policy.

Motion & Voting

2022-#193

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion approving amendment of the Employee Handbook to include the addition of a Social Media Policy.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

8. New Business Continued

Subject :	8.4 2022 NYSAA Annual Training
Meeting :	Apr 4, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2022-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discuss request of Town of Monroe Assessor, Royce Noblin to attend the 2022 New York State Assessor's Association annual training at Cornell University the week of July 18, 2022.

Training Cost: \$550.00

Hotel Accommodations:\$670.00 (5 night stay at a rate of \$134/night)

Motion & Voting

2022-#194

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve Town of Monroe Assessor, Royce Noblin to attend the 2022 New York State Assessor's Association annual training at Cornell University the week of July 18, 2022. (maximum allowance \$1,220.00)

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

8. New Business Continued

Subject :	8.5 ZBA Escrow Refund
Meeting :	Apr 4, 2022 - MONROE TOWN BOARD MEETING AGENDA

Type :	Action (Resolution), Discussion
Dollar Amount :	\$1,814.15
Budget Source :	Escrow
Recommended Action :	2022-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Department: Planning/Zoning

Request: Return of resident's open escrow

Date of Request: March 29, 2022

Request regarding the return of escrow from (2) accounts in the name of Maple Tree Associates and Pollack Farms with the owner's name, Joseph Dierna. Mr. Dierna has passed away (death certificate provided), funds will be returned to his wife, Ann Dierna.

File Attachments

[Ann Dierna refund escrow Paperwork.pdf \(458 KB\)](#)

Motion & Voting

2022-#195

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve the return of escrow from (2) accounts in the name of Maple Tree Associates and Pollack Farms with the owner's name, Joseph Dierna. Mr. Dierna has passed away (death certificate provided), funds will be returned to his wife, Ann Dierna in the amount of \$1,814.15.

Motion by Mike McGinn, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

Abstain: Supervisor -Tony Cardone

8. New Business Continued

Subject :	8.6 Town Hall Summer Hours
Meeting :	Apr 4, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2022-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2022-#196

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion approving Summer Hours.

Monday - Wednesday: 7:30 a.m. - 5:00 p.m., 30 minute lunch

Thursday: 8 a.m. - 5 p.m., 1 hour lunch

Friday: Town Hall Closed

Effective beginning the week of June 6, 2022

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

9. Old Business

Subject :	9.1 ZBA Appointment
Meeting :	Apr 4, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2022-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discuss and approve appointment of Barbara Iannucci to the position of Zoning Board of Appeals Alternate, Slot #2, term expiration 12/31/2024.

Motion & Voting

2022-#197

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve appointment of Barbara Iannucci to the position of Zoning Board of Appeals Alternate, Slot #2, term expiration 12/31/2024.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

10. Public Comment

Subject :	10.1 Rules for Public Comment
Meeting :	Apr 4, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Please be advised that any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting.

TOWN OF MONROE MEETING RULES PUBLIC COMMENT PERIODS -RULE 1:Although not required by any statute or law, the Town Board shall include at least one public participation period on the Agenda for regular Town Board meetings. However, nothing shall prohibit the Town Board, by majority vote, from suspending public comment or otherwise limiting public during a regular Town Board meetings where such limitations are determined to be necessary or otherwise conducive to accomplishing the business presently before the Town Board.**RULE 2:**Public comment during the public participation period of regular Town Board meetings shall be limited to three (3) minutes per speaker and the subject matter of such public comment shall be limited to Town business. 1 Yielding time or otherwise giving time to a speaker to extend the three (3) minute period by another person shall not be permitted. Written comments may be submitted to the Town Clerk in lieu of, or in addition to, a persons oral statement during any public comment period. Such minutes shall become a Town record and the brief nature of the submitted writing may be included in Town Board minutes. However, the full text of such submissions shall not be incorporated into Town Board minutes, unless expressly authorized by resolution of the Town Board.**RULE 3:**Any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting. Where a public hearing and public comment period will occur during the same Town Board meeting, a person may sign up to speak on the topic of each and every public hearing and for public comment period consistent with the applicable time limits set forth above. For example, a speaker could speak for five (5) minutes during a public hearing and three (3) minutes during public comment at the same Town Board meeting. However, such person may not use the public hearing time to speak on matters not relevant

1 Rule 2 revised by Resolution of the Town Board on 03-06-2017 to add: and the subject matter of such public comment shall be limited to Town business. to the public hearing. Any comments made by a person made during public comment that relates to the subject of a public hearing, shall not be considered by the Town Board as part of such public hearing nor made part of the public hearing record. The only public comment to be accepted by the Town Board outside of a public hearing shall be written comments received during the time period set by the Town Board for such purpose.**RULE 4:**If a sign-in sheet is not available, a person may raise his/her hand to speak duringthe public participation period and/or public hearing and may speak during such public comment period/public hearing upon recognition of the Supervisor or Presiding Officer.**RULE 5:** Any person speaking during public comment or a public hearing, when recognized by the Presiding Officer, shall approach the podium for such purpose and state his or her name, the street and municipality where he /she resides resides, and if applicable, his/her group or entity affiliation.**RULE 6:**Town Board members shall not respond to a person speaking during the public comment period unless and until all persons desiring to speak during the Public comment period have finished speaking. At such time as all speakers have finished speaking during such public comment period, each Town Board member shall be allotted up to three (3) minutes in total to respond to any questions posed or to provide relevant information in response to the collective comments and questions of the public comment speakers.**RULE 7:**Town Board members shall not attempt to answer questions during the time that a speaker is presenting during public comment. Town Board members will note any questions asked and may respond to the speaker at the conclusion of the speakers publiccomments.**PUBLIC HEARINGS RULE 8:**Public comment during a Public Hearing shall be limited to five (5) minutes per speaker. In the event that a speaker is the subject of the Public Hearing or has a significant interest in the matter different from that of the general public, such speaker shall, upon approval of the Town Board, be allowed up to the (10) minutes during a public hearing. Yielding time or otherwise giving time to a speaker to extend their permissible time limit by another person shall not be permitted.**RULE 9:**Members of the public, other than those called as witnesses by the parties, shall not be permitted to speak during public hearings concerning the removal/discipline of a Town Officer or employee as such hearings shall be limited to presentation of evidenceand related submissions by Town representatives and the Town Officer or employee subject to removal/discipline. Time limits during a public hearing concerning the removal/discipline of a Town

Officer or employee shall not be applicable as such proceeding shall follow any applicable statute, rule or regulation and shall otherwise be overseen by the hearing officer or presiding officer.**RULE 10:**In the case of a public hearing, prior to the close or continuation of the public hearing, Town Board members may be allotted up to five (5) minutes each to respond to questions or otherwise provide relevant information in response to specific comments made by speakers during that session of the public hearing. Further, prior to the close of the public portion of the public hearing, each Town Board member may be allotted up to eight (8) minutes to speak on the issue that is the subject of the Public hearing. However, where the public hearing concerns removal of a Town Officer or employee, Town Board members, if the body making a determination, shall not speak regarding the merits of the proceedings until after the close of the public hearing when deliberations on removal/discipline have commenced.**RULE 11:**Written submissions related to public hearings must be made before the close of the public hearing as such time is set by the Town Board.**GENERAL RULES**

APPLICABLE TO ALL PUBLIC MEETINGS AND HEARINGS**RULE 12:**The Town Clerk shall act as the timekeeper or the Town Board may designate another person to be the timekeeper.**RULE 13:**Members of the Town Board, speakers and audience members must observe proper decorum at all times. Any statements made during any part of the meeting or during a public hearing by the Supervisor, members of the Town Board, town officials or employees, or members of the general public shall not involve personal, impertinent, or slanderous attacks on individuals, regardless of whether the individual so attacked is an elected official, a town official or employee, or a member of the general public.**RULE 14:**Neither speakers, nor Town Board members shall use public comment periods or other time during such meeting for political campaigning purposes, including promoting their candidacy or speaking out against another candidate. However, nothing shall prohibit a candidate from speaking on an Town-related issue merely because he or she is a candidate for political office.**RULE 15:**Pursuant to New York State Town Law, the Town Supervisor or Presiding Officer shall control the Town Board meeting. The use of profane, vulgar, inflammatory, threatening, abusive, or disparaging language or racial or ethnic slurs directed at the Supervisor, members of the Town Board, meeting attendees shall not be tolerated and the Town Supervisor shall address any such incidents. Further, any statements, regardless of the nature of the statement, made by a person attending the meeting which is not made during such persons authorized speaking time shall not be tolerated and the Town Supervisor shall address any such incidents. The Town Board has a right to protect itself from disturbance from attendees at a meeting and may order, by majority vote, removal of an attendee, or there Presiding Officer direct removal of an attendee on his own. Removal at the direction of the Presiding Officer is subject to appeal of another Town Board member, but not to appeal of the attendee. Such appeal is not debatable.**RULE 16:**In circumstances where the Supervisor/Presiding Officer is not attempting to exert control over the meeting, is temporarily absent, or is the source of the present disorder at the meeting and is failing to preside over the meeting, such Supervisor/Presiding Officer may then be deemed absent as the Presiding Officer by approval of a majority of the Town Board. In such case, a Town Board member may make a motion to suspend the Rules and appoint the Acting Supervisor to take over the role of Presiding Officer until such time as the Supervisor or original Presiding Officer is able to properly return to performing his/her role as Presiding Officer. If the Acting Supervisor is determined to be absent for presiding purposes, the Town Board member making such motion shall propose another Town Board member to act as the Presiding Officer during the absence of the Supervisor/original Presiding Officer.**RULE 17:**Comments by speakers must be addressed to the Town Board and shall not be addressed to the audience. Further, attendees may not address the Town Board unless first recognized by the Supervisor or Presiding Officer.**RULE 18:**Discussion and exchanges between active speakers and attendees/audience members of the public meeting or hearing are prohibited. A speaker may, however, when properly recognized, state agreement or disagreement with the views of prior speakers in his /her comments directed to the Town Board.**RULE 19:**Banners or other signs are not permitted in the meeting room unless, nor shall distribution of flyers within the meeting room be permitted. Nothing shall prohibit a person from holding a lawful sign or handing out flyers outside of the meeting location.**RULE 20:**If the Supervisor or Presiding Officer fails to enforce the rules set forth herein, any member of the Town Board may move to require him or her to do so, and an affirmative vote of the majority of the Town Board shall require him or her to do so. Any decision by the Presiding Officer relating to enforcement of the rules set forth herein may be appealed and subsequently overturned by a vote of the majority of Town Board members. Such appeal may be raised by a Town Board member or the affected attendee if properly recognized.**RULE 21:**Any person who disregards the directives of the Supervisor or the Presiding Officer in enforcing the rules or who generally conducts himself or herself in a boisterous or inappropriate manner while addressing the Town Board thereby disturbs the peace at a such meeting and will be barred from further participation and shall forfeit any balance of time remaining for his or her comments.**RULE 22:**If a speaker who has violated these

rules refuses to step down or to refrain from committing/ continuing such violation(s), the Supervisor or the Presiding Officer may direct the individual to leave the meeting room. If the individual declines and/or refuses to leave the meeting room, the Supervisor or Presiding Officer may request the individual to be removed from the meeting room and charged with disorderly conduct as per the New York State Penal Law. The Supervisors determination is subject to the appeal provisions set forth above as well as the absence of the Supervisor /Presiding Officer provisions of these rules. The Town Board may, by resolution, designate the person who will sign the supporting deposition and/or Court Information document charging the removed person with Disorderly Conduct.

RULE 23: The following provisions, as modified herein, of Rule 49 of Roberts Rules concerning Small Boards shall apply to the Town Board of the Town of Monroe: a. Members may raise a hand or asked to be recognized, instead of standing when seeking to obtain the floor and may remain seated when making motions or speaking. b. The Presiding Officer need not rise while putting questions to a vote. c. The Presiding Officer may without leaving the chair speak in informal discussions and in debate and may vote on all questions as provided for by Code or law.

RULE 24: While there is no statute or applicable regulation that requires an Meeting Agenda to be prepared for Town Board meetings, the Town Board desires to have an Agendas prepared and distributed prior to Town Board meetings. The order of business at regular Town Board meetings shall be as follows: 1. REGULAR MEETING a. Call to Order; Pledge of Allegiance b. Approval of Minutes c. Upcoming Meeting Dates & General Announcements 2. SPECIAL ORDERS 3. DEPARTMENTAL MONTHLY REPORTS (Alphabetical Order) 4. OLD BUSINESS 5. NEW BUSINESS 6. PUBLIC COMMENT 7. EXECUTIVE SESSION (If necessary) 8. ADJOURNMENT

A Board member seeking to take up a matter out of order on the agenda or to introduce a new item of business may may request such change on consent of the Town Board, or may (if consent is denied or the member expects the matter to be contested make a motion to suspend the rules for such purpose, identifying the requested change to the Agenda or the new business to be raised. Upon approval of the majority of the Town Board, such business may be taken up immediately by the Town Board. The Presiding Officer shall prepare and cause to be distributed, Town Board meeting Agendas, in conformance with the Order of Business, as applicable. Pursuant to Roberts Rules, the Agenda distributed in advance to the Town Board is not binding on the Town Board, except as to the Order of Business set forth above. However, as set forth above, the Meeting Agenda, including the Order of Business and specific Agenda items may be modified upon approval of a majority of the Town Board. The Presiding Officer will announce each Agenda item as it is reached on the Agenda (or amended Agenda). Prior to the business being taken up, a member may move to to lay the matter on the table, postpone the matter or refer it to a committee.

RULE 25: Recesses may be taken for a stated period of time either upon consent, without objection, or upon approval of a motion by a Town Board member.

RULE 26: These Town Board Rules may be amended by a Resolution of the Town Board approved by a majority of the Town Board.

RULE 27: The above rules shall take effect at the next ensuing meeting of the Town Board following the adoption of these rules.

RULE 28: The Presiding Officer, or any Town Board member may request an interpretation of these Rules from the Town Attorney. A current copy of these Town of Monroe Meeting Rules shall be maintained by the Town Clerk and be made available to the public.

6. This Resolution shall be effective immediately. The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows: Yea Nay Abstain Absent Harley Doles, Supervisor [] [] [] [X] Anthony Cardone, Acting Supervisor [X] [] [] [] Gerard McQuade, Councilman [] [X] [] [] Michael McGinn, Councilman [X] [] [] [] Richard Colon, Councilman [X] [] [] [] The Resolution was thereupon duly adopted.

TOWN OF MONROE TOWN BOARD MEETING RULES History of adoption and amendments. February 27, 2017: Town Board Rules adopted by Resolution of the Town Board. March 6, 2017: Rule 2 amended by Resolution of the Town Board to add: and the subject matter of such public comment shall be limited to Town business.

10. Public Comment

Subject :	10.2 Public Comment
Meeting :	Apr 4, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

The following spoke during Public Comment. To hear their comments, and Town Board members responses, please go on-line to Board Doc'sVideo Clip #10.2,

11. Motions From the Floor

Subject : 11.1 Recycle Rain Gutter Regatta
Meeting : Apr 4, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution), Discussion, Information

Public Content

Department:

Name:

Request:

Date of Request:

Comments:

Motion & Voting

2022-198

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion approving M-W Girl Scouts to hold Recycle Rain Gutter Regatta at Town Hall parking lot on April 24, 2022 from 1:30 PM-4:30 PM. Fees associated with event will be waived.

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

11. Motions From the Floor

Subject : 11.2 Resolution Declaring Lead Agency Status and Issuing a Negative Declaration for the Lease of a Certain Parcel of Land Located within the Town of Monroe (Dinosaur Park)
Meeting : Apr 4, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution), Information

Public Content

Department:

Name:

Request:

Date of Request:

Comments:

Motion & Voting

2022-199

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Councilman McGinn, and seconded by Supervisor Cardone.

RESOLUTION OF THE TOWN BOARD OF THE TOWN OF MONROE DECLARING LEAD AGENCY STATUS AND ISSUING A NEGATIVE DECLARATION FOR THE LEASE OF A CERTAIN PARCEL OF LAND LOCATED WITHIN THE TOWN OF MONROE

WHEREAS, the Town Board for the Town of Monroe is the owner of a parcel of land consisting of approximately 131 acres on Orange Turnpike and identified in the Tax Maps as Section 31, Block 1, Lot 7.11 (the Property); and

WHEREAS, the Town has an opportunity to lease the Property to Orange County Dinosaur Park, LLC (Lessee) to facilitate an active recreational use on the site that would incorporate both educational and recreational components for the benefit of the Town residents and provide fiscal benefits to the Town; and

WHEREAS, the Town desires to enter into the lease with the Lessee to lease the Property, which lease shall include, among other provisions, a requirement that such land shall only be utilized for active recreational purposes; and

WHEREAS, the Proposed Action involves conveyance of 100 or more contiguous acres of land which constitutes a Type I action pursuant to SEQRA and the implementing regulations promulgated thereunder; and

WHEREAS, in accordance with SEQRA regulations, a Full Environmental Assessment Form, which is annexed hereto and made a part hereof, was prepared and reviewed by the Town Board as Lead Agency; and

WHEREAS, the Town Board has reviewed the Full Environmental Assessment Form and desires to make the following determination:

NOW, THEREFORE, BE IT RESOLVED by the Town Board as follows:

Section 1. All WHEREAS paragraphs are incorporated herein by reference as though set forth in full.

Section 2. The Town Board hereby declares Lead Agency status pursuant to SEQRA in connection with the Proposed Action as the only agency with approval authority with respect to the action leasing the property.

Section 3. The Town Board, as Lead Agency, hereby determines that the Proposed Action is a Type I Action under SEQRA, and upon review of the Full Environmental Assessment Form, the Town Board hereby further determines that said lease of Town property will not result in any significant adverse environmental impacts.

Section 4. For the reasons set forth in Part 3 of the Full Environmental Assessment Form, the Town is segmenting the environmental review of the future project from the action involving the lease of the property and such environmental review of any future project will be conducted by the Town Planning Board as the agency charged with site plan approval upon the receipt of a complete site plan application.

Section 5. The Town Board hereby directs the Town Clerk and any other officer or employee, as directed by the Town Supervisor, to take any action necessary to carry out the provisions of this Resolution.

Section 6. This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor [X] [] [] []

Michael McGinn, Councilperson [X] [] [] []

Mary Bingham, Councilperson [X] [] [] []

Sal Scancarello, Councilperson [X] [] [] []

Dorey Houle, Councilperson [X] [] [] []

The Resolution was thereupon duly adopted.

Motion by Mike McGinn, second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

12. Possible motion to adjourn to Executive and or/ Attorney Client Session

Subject :	12.1 Enter into Executive Session
Meeting :	Apr 4, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion

13. Return to Regular Meeting

Subject :	13.1 Return to Regular Meeting
Meeting :	Apr 4, 2022 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

14. Adjournment

Subject :	14.1 Adjournment of Meeting
Meeting :	Apr 4, 2022 - MONROE TOWN BOARD MEETING AGENDA

Type :

Action (Resolution)

Recommended Action :

2022-#

BE IT RESOLVED, that the Town Board of the Town of Monroe adjourns the meeting of April 4, 2022 at

Public Content

Motion & Voting

2022-#200

BE IT RESOLVED, that the Town Board of the Town of Monroe adjourns the meeting of April 4, 2022 at 8:05 PM.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle