

Monday, March 20, 2023
MONROE TOWN BOARD MEETING AGENDA

TOWN OF MONROE, NEW YORK
TOWN HALL
1465 ORANGE TURNPIKE
MONROE, NEW YORK
7:00 PM

1. Call to Order

Subject :	1.1 Pledge to the Flag
Meeting :	Mar 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information, Procedural

Public Content

I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

2. Motion to Open Town Board Meeting

Subject :	2.1 Motion to Open Town Board Meeting of March 20, 2023
Meeting :	Mar 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2023-#174 BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of March 20, 2023 at

Public Content

File Attachments

[2023 Town Board Meeting Schedule.pdf \(126 KB\)](#)

Motion & Voting

2023-#174

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of March 20, 2023 at 7:02 PM.

Motion by Mike McGinn, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Sal Scancarello, Dorey Houle

3. Community Announcements

Subject :	3.1 2023 Tax Season Information
Meeting :	Mar 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

File Attachments

[2023 Tax Notice.docx.pdf \(65 KB\)](#)

3. Community Announcements

Subject :	3.2 Monroe Open House
Meeting :	Mar 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

The Monroe Open House will take place on Wednesday, March 29th at Town Hall from 6-8 p.m.

The Town Clerk's Office will also be available for the following:

- Tax Collectors Office available for payment (no cash or credit card payments accepted)
- Issuance of New or Renewal of Dog Licenses (must have proof of up-to-date rabies, and if spayed /neutered)
- E-Z Pass Tags available for purchase
- Hunting /Fishing Licenses available for purchase
- Issuance of Marriage Licenses (please contact the Town Clerks Office prior to Open House to schedule an appointment and go over necessary documents needed to apply)
- Notary Services Available (please note, we do not Notarize anything pertaining to a Will, and if your document requires a Witness, you need to supply one)

File Attachments

[Town of Monroe_Open House Social Media Flyer.pdf \(4,512 KB\)](#)

3. Community Announcements

Subject :	3.3 Monroe Clean Sweep
Meeting :	Mar 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

The Greater Monroe Chamber of Commerce along with the Village of Harriman, Village of Monroe and the Town of Monroe are preparing for the annual Monroe Clean Sweep event taking place on Saturday, April 22nd from 8 a.m. - 12 p.m. The event will commence at the St. Anastasia Church parking lot located on Route 17M in Harriman. Resident volunteers, organizations and local businesses are needed to assist in "sweeping" the town and villages of littered areas. For more information and to register for participation in this event, please visit www.gmcoc.com.

In addition, the following services will be available at no cost to all Town of Monroe residents:

- Tire Recycling (rimless only) and Paper Shredding will take place at St. Anastasia Church
- Electronics Recycling will take place at St. Anastasia Church

File Attachments

[Clean Sweep 2023 Flyer 03082023.jpg \(136 KB\)](#)

3. Community Announcements

Subject :	3.4 Save the Date: Town of Monroe Food Truck Festival
Meeting :	Mar 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

The 2023 Town of Monroe Food Truck Festival will take place on Saturday, June 17th from 11 a.m. - 7 p.m. at O&R Park located at 61 O&R Road.

File Attachments

[Save the Date.jpg \(361 KB\)](#)

3. Community Announcements

Subject :	3.5 Orange County Household Hazardous Waste and Operation Safe Scripts Pharmaceutical Collection Event
Meeting :	Mar 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

File Attachments

[O.C. Household Hazardous Waste Event.png \(285 KB\)](#)

3. Community Announcements

Subject :	3.6 Orange County Job Fair
Meeting :	Mar 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

4. Public Hearing

Subject :	4.1 Motion to Open the Continuation of the Public Hearing Regarding Proposed Amendments to Local Law E-V1 2021 Amending Chapter 57 (ZONING) to establish a Two-Family Dwelling Overlay for the area of the Town of Monroe North of Route 17 (210812)
Meeting :	Mar 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing Regarding Proposed Amendments to A Local Law E-V1 2021 Amending Chapter 57 (Zoning) to establish a Two-Family Dwelling Overlay for the area of the Town of Monroe North of Route 17 (210812).

Public Content

The followingsigned up to speak during Public Comment for the Continuation of the Public Hearing Regarding Proposed Amendments to Local Law E-V1 2021 Amending Chapter 57 (ZONING) to establish a Two-Family Dwelling Overlay for the area of the Town of Monroe North of Route 17 (210812). To hear their comments, and Town Board responses, please go on-line to Board Docs Video Clip #4.1,

File Attachments

[Proposed Amendments to LL Amending Ch. 57 \(Zoning\) to Establish a Two-Family Dwelling Overlay for the Area of the T.O.M. No. of Rt. 17.pdf \(159 KB\)](#)
[Public Hearing Notice-Proposed Amendments to a Local Law Amending Ch. 57 \(Zoning\) to Establish a Two-Family Dwelling Overlay for the Area of the T.O.M. No. of Rt. 17.pdf \(25 KB\)](#)
[MOT07-22M LOCAL LAW 2 FAM DWELLING.pdf \(123 KB\)](#)

Motion & Voting

2023-#175

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing Regarding Proposed Amendments to A Local Law E-V1 2021 Amending Chapter 57 (Zoning) to establish a Two-Family Dwelling Overlay for the area of the Town of Monroe North of Route 17 (210812).

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Sal Scancarello, Dorey Houle

4. Public Hearing

Subject :	4.2 Possible Motion to Keep Open the Continuation of the Public Hearing Regarding Proposed Amendments to Local Law E-V1 2021 Amending Chapter 57 (Zoning) to establish a Two-Family Dwelling Overlay for the area of the Town of Monroe North of Route 17 (210812)
Meeting :	Mar 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing Regarding Proposed Amendments to A Local Law E-V1 2021 Amending Chapter 57 (Zoning) to establish a Two-Family Dwelling Overlay for the area of the Town of Monroe North of Route 17 (210812) until _____ at 7:00 PM or soon there-after.

Public Content

Motion & Voting

2023-#176

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing Regarding Proposed Amendments to A Local Law E-V1 2021 Amending Chapter 57 (Zoning) to establish a Two-Family Dwelling Overlay for the area of the Town of Monroe North of Route 17 (210812) until April 3, 2023, at 7:00 PM or soon there-after.

Motion by Mike McGinn, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Sal Scancarello, Dorey Houle

4. Public Hearing

Subject :	4.3 Order After Public Hearing RE: the Establishment of the DG Management Park District
Meeting :	Mar 20, 2023 - MONROE TOWN BOARD MEETING AGENDA

Type :

Action (Resolution), Information

Recommended Action :

2023-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made

Public Content

File Attachments

[Order After Public Hearing FINAL - DG Realty \(Park Dist\).docx \(29 KB\)](#)

Motion & Voting

2023-#177

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Councilman McGinn, and seconded by Councilmember Scancarello:

TOWN BOARD: TOWN OF MONROE
ORANGE COUNTY, NEW YORK

In the Matter of the Formation of a Drainage
District to Be Known as ORDER AFTER
PUBLIC HEARING
DG MANAGEMENT PARK DISTRICT

Pursuant to the Provisions of
Article 12 of the Town Law

WHEREAS, there was been filed with the Town Board a Petition from Premier Circle, LLC and a Map, Plan and Report by Lanc & Tully Engineering & Surveying, P.C., P.O. Box 687, Goshen, New York, dated February 2, 2023, in support of the formation of a district in the Town providing the facilities, improvements or services in a portion of the Town known as the DG MANAGEMENT PARK DISTRICT, located in the Town containing the information required by law; and

WHEREAS, said Petition and Map, Plan and Report were made available for inspection by the public at the office of the Town Clerk of the Town of Monroe, 1465 Orange Turnpike, Monroe, New York 10950 during Town business hours; and

WHEREAS, the proposed DG MANAGEMENT PARK DISTRICT is located on a 9.5± acre parcel of land (SBL: 1-1 -96) that lies on the east side of Oreco Terrace slightly north from the intersection with NYS Route 208; and

WHEREAS, the property is located to the north of Schunnemunk Street, situated in the SR-10 Zoning District, and has received preliminary approval by the Town of Monroe Planning Board as a Cluster Subdivision; and.

WHEREAS, it is further proposed to subdivide the existing parcel into a total of ten (10) lots; Nine (9) of the proposed lots would consist of three (3) single family residential lots and Six (6) two family residential lots and a single open space lot; and

WHEREAS, a fifty-foot right-of-way and proposed road will be irrevocably offered for dedication to the Town of Monroe, with access to drainage facilities outside of the right-of-way provided through

easements in favor of the Town of Monroe; and

WHEREAS, a map entitled, Park District Map, DG Realty Management, dated February 2, 2023, as prepared by Lanc & Tully Engineering and Surveying, PC depicts the location of the property, its metes and bounds, and general location of the open space/park area and is included as Appendix A of this report; and

WHEREAS, access to the lots will be gained from the proposed roadway which is approximately 450 feet long from the property boundary ending in a cul-de-sac. The open space area is a total of 5.79 acres in size and will consist of the following features:

- Wildflower Seed Bed Preparation and Planting
- Installation of Bat Houses, Bird Houses, and Bee Houses at the locations as indicated on the landscaping plan as prepared by Esposito Associates dated July 2022 included within Appendix B of this report.

WHEREAS, the open space areas are all located within the proposed lot 10 and are to the rear of the proposed residential lots; and

WHEREAS, in order to distribute the costs associated with maintenance of the open space to those property owners that it benefits, it is proposed to create a Park District. The authorization for the petition to create the Park District is given by Premier Circle, LLC, the current applicant; and

WHEREAS, the subdivision has received preliminary approval by the Town of Monroe Planning Board with a condition being that, prior to final approval, a Park District be created; and

WHEREAS, property owners within the Park District would be financially responsible to ensure that proper maintenance of the facilities is performed. A typical schedule of maintenance operations and their estimated annual costs are provided below; and

WHEREAS, property owners within the Park District shall be financially responsible to ensure that proper maintenance of the facilities is performed; and

WHEREAS the costs of such improvements will be borne solely by the developer of the DG REALTY MANAGEMENT, LLC Subdivision; and

WHEREAS, no costs shall be borne by the Town of Monroe and a schedule of the typical maintenance costs and operations have been provided in said Map, Plan and Report, the total estimated annual cost of maintaining the Park District is estimated to be \$2,250.00, with the average annual cost per property owner within the Drainage District estimated to be \$250.00 per lot or \$150.00 per residential unit; and

WHEREAS, the total costs associated with the improvements of the project, including construction costs, engineering costs, legal fees, financial, and administrative costs, are to be borne by the developer. Engineering of the facilities has been completed, and legal fees, financial, and administrative costs are estimated at \$2,500.00; and

WHEREAS, the Town may adjust these fees if the actual costs vary from the estimate; and

WHEREAS, there has been filed with the Town Clerk a map entitled, Park District Map, DG Realty Management, dated February 2, 2023, as prepared by Lanc & Tully Engineering and Surveying, P.C., which depicts the location of the property, its metes and bounds, and general layout of park district and is included as Appendix A of such report, with legal descriptions for the area of the Park District, the right-of-way area to be irrevocably offered to the Town of Monroe, and the Park District Easements as included in Appendix B of said report; and

WHEREAS, an Order Calling for a Public Hearing was published and posted by the Town Clerk in

accordance with applicable law; and

WHEREAS, a public hearing was conducted on March 6, 2023, before the Town Board of the Town of Monroe; and

WHEREAS, all persons interested were afforded an opportunity to be heard; and

WHEREAS, the Town Board hereby desires to establish such Park District.

Now therefore, on Motion of Councilman McGinn and seconded by Councilmember Scancarello, it is FOUND, ORDERED and DETERMINED as follows:

1. That said Petition, dated February 2, 2023, for the creation of the DG MANAGEMENT PARK DISTRICT in the Town of Monroe, Orange County New York, is signed, approved and acknowledged, as required by law, and is otherwise sufficient and complies with the provision of Section 191 of the Town Law, constituting Chapter 62 of the Consolidated Laws of the State of New York, and such other sections of said chapter as are applicable thereto; and that there is annexed to said Petition a map and plans showing the boundaries of the proposed Park District and a general plan of the proposed Park District; and

2. The Town Board of the Town of Monroe determines that it is in the public interest to grant the whole relief sought by said Petition, and that all of the property, property owners and interested persons within said proposed Park District are benefited thereby, and that all property, or property owners benefited are included therein, and that no property or property owners or interested persons benefited thereby have been excluded therefrom; and

3. That the creation of the proposed Park District for and the construction of the improvements hereinabove described is in the public interest; and

4. That Town Clerk shall record a copy of this Order in the office of the County Clerk of the County of Orange County and such Clerk shall also within ten (10) days after adoption of this Order, cause a certified copy thereof to be filed in the Office of the State Department of Audit and Control; and

5. That this Order shall be effective immediately; and

6. That the Petition for the creation of the DG MANAGEMENT PARK DISTRICT be established in the Town of Monroe, as describe in said Petition, Map and plan and to include the following property:

DESCRIPTION OF PROPOSED DG REALTY MANAGEMENT PARK DISTRICT

ALL that certain plot, piece, or parcel of land situate in the Town of Monroe, County of Orange, State of New York, said lands being more particularly bounded and described as follows:

BEGINNING at a point marked by an iron rod lying on the easterly line of Oreco Terrace, said point being the northwesterly corner of lands herein described and the southwesterly corner of lands now or formerly Garvin;

THENCE running along the southerly line of lands of said Garvin being a portion of the northerly line of lands herein described,

(1) South 74 degrees, 08 35 East, as per Filed Map No. 230-03, a distance of 79.97 feet to an x-cut being the southeasterly corner of lands of said Garvin and the southwesterly corner of land now or formerly Schaffer;

THENCE continuing along the southerly line of lands now or formerly Schaefer, the southerly line of lands now or formerly Simmons and a portion of the southerly line of lands now or formerly DAmbrosio

Family Prop. II LLC,

(2)South 74 degrees, 08 35 East, a distance of 680.49 feet, to an iron rod;

THENCE continuing along a portion of the southerly line of lands of said DAmbrosio Family Prop. II LLC being a portion of the northerly line of lands herein described,

(3)South 66 degrees, 04 34 East, a distance of 392.19 feet, to a nail being the northeasterly corner of lands herein described and the northwesterly corner of lands now or formerly Jacob Owitz;

THENCE running along a portion of the westerly line of lands of said Jacob Owitz being the easterly line of lands herein described,

(4)South 23 degrees, 55 25 West, a distance of 159.06 feet, to a point being the southeasterly corner of lands herein described and the northeasterly corner of lands now or formerly Domalweski and Dabek;

THENCE running along the northerly line of lands of said Domalweski and Dabek and continuing along the northerly line of lands now or formerly Chang, being a southerly line of lands herein described,

(5)South 87 degrees, 23 40 West, a distance of 326.91 feet, to a point being the northwesterly corner of lands of said Chang;

THENCE running along a portion of the westerly line of lands of said Chang being an easterly line of lands herein described,

(6)South 05 degrees, 34 28 East, a distance of 50.18 feet, to a point marked by an iron pipe being a southeasterly corner of lands herein described and the northeasterly corner of lands now or formerly Gordon, said point also lying on a northerly line of the Village of Monroe;

THENCE running along the northerly line of lands of said Gordon and continuing along the northerly line of lands now or formerly Fetter and a northerly line of lands now or formerly Brach & Mann being the southerly line of lands herein described, said line being a portion of a northerly line of said Village of Monroe,

(7)South 84 degrees, 37 25 West, a distance of 456.30 feet, to a point being a southwesterly corner of lands herein described;

THENCE running along a northeasterly line of lands of said Brach & Mann being a southwesterly line of lands herein described,

(8)North 32 degrees, 47 50 West, a distance of 201.30 feet, to an iron rod being the northerly part of lands of said Brach and Mann;

THENCE running along a portion of the northwesterly line of lands of said Brach & Mann being a southeasterly line of lands herein described,

(9)South 60 degrees, 50 25 West, a distance of 129.27 feet, to an iron rod being a southwesterly corner of lands herein described and lying at an angle in the easterly line of Oreco Terrace;

THENCE running along the easterly line of said Oreco Terrace being the westerly line of lands herein described on the following three (3) courses and distances:

(10)North 10 degrees, 31 11 East, a distance of 111.56 feet;

(11)North 18 degrees, 03 10 West, a distance of 320.02 feet, to an x-cut; and

(12)North 27 degrees, 12 10 East, a distance of 111.98 feet, to the point or place of BEGINNING.

Containing 9.505± acres

Premises herein described being Tax Map Lot No. 96, in Block 1, with Section 1, as shown the Tax Maps of the Town of Monroe, Orange County, New York dated 2022.

Premises herein described being the same premises as described in Liber 13834 of Deeds at Page 777, as filed in the Orange County Clerks Office.

Premises herein described being subject to any other easements, rights-of-way, covenants or restrictions of record.

Dated: March 20, 2023

PRESENT AND VOTING ON THIS ORDER:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor [X] [] [] []

Michael McGinn, Councilperson [X] [] [] []

Dorey Houle, Councilperson [X] [] [] []

Mary Bingham, Councilperson [] [] [] [X]

Sal Scancarello, Councilperson [X] [] [] []

Certified by the Town Clerks office on the 21st day of March 2023
Valerie Bitzer, Town Clerk

Motion by Mike McGinn, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Sal Scancarello, Dorey Houle

5. Acceptance of Minutes

Subject :	5.1 Acceptance of March 6, 2023 Minutes
Meeting :	Mar 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the March 6, 2023 Minutes.

Public Content

File Attachments

Motion & Voting

2023-#178

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the March 6, 2023 Minutes.

Motion by Sal Scancarello, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Sal Scancarello, Dorey Houle

6. Budget Transfer Requests

Subject :	6.1 Budget Transfer Abstract
Meeting :	Mar 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Budget Transfer Abstract #23-11, Transfers to Capital Reserve Accounts, totaling \$100,000.

Public Content

Resolution approving Budget Transfer Abstract #23-11, Transfers to Capital Reserve Accounts, totaling \$100,000.

File Attachments

[Budget Transfer Abstract 23-11.pdf \(107 KB\)](#)

Motion & Voting

2023-#179

BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Budget Transfer Abstract #23-11, Transfers to Capital Reserve Accounts, totaling \$100,000.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Sal Scancarello, Dorey Houle

7. New Business

Subject :	7.1 Request by Resident Michael Stodden
Meeting :	Mar 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

7. New Business

Subject : 7.2 J Squared Performance Guaranty
Meeting : Mar 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution), Discussion
Recommended Action : 2023-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2023-#180
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion based on the Preliminary and Final Minor Subdivision to approve the Bond regarding J Squared Performance Guaranty in the amount of \$41,250 in a final form to be approved by Town Counsel.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Sal Scancarello, Dorey Houle

7. New Business

Subject : 7.3 Sr. Center Kitchen Renovations
Meeting : Mar 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution), Discussion, Information
Recommended Action : 2023-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2023-#181
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to authorize the Supervisor to sign the Contract for the Survey for the asbestos with Air Environmental Consulting in the amount no more than \$1,500.

Motion by Mike McGinn, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mike McGinn, Sal Scancarello, Dorey Houle

7. New Business

Subject :	7.4 Use of Sr. Center, Pine Tree H.O.A.
Meeting :	Mar 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving use of the Sr. Center by the Pine Tree H.O.A. on March 28th at 7:30 PM.

Motion & Voting

2023-#182

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve the use of the Sr. Center by Pine Tree H.O.A. on March 28, 2023, at 7:30 PM. Fee of \$50 for room rental. Certificates of Insurance have been provided.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Sal Scancarello, Dorey Houle

7. New Business

Subject :	7.5 Resignation of Dial-A-Bus Department Head Dominick Pascullo
Meeting :	Mar 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution accepting the resignation of Dial-A-Bus Head Bus Driver, Dominick Pascullo. Dominick is retiring effective 4/1/2023.

Motion & Voting

2023-#183

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution accepting the

resignation of Dial-A-Bus Head Bus Driver, Dominick Pascullo. Dominick is retiring effective 4/1/2023.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Sal Scancarello, Dorey Houle

7. New Business

Subject :	7.6 Edwin Morales, Head Bus Driver, Dial-A-Bus
Meeting :	Mar 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving Edwin Morales for the position of Head Bus Driver in the town's Dial-A-Bus operation, effective April 3, 2023 at an annual rate of \$59,000. Edwin is currently a Bus Driver with Dial-A-Bus and has been pre-approved for this position change by Orange County Department of Human Resources.

Motion & Voting

2023-#184

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving Edwin Morales for the position of Head Bus Driver in the town's Dial-A-Bus operation, effective April 3, 2023 at an annual rate of \$59,000. Edwin is currently a Bus Driver with Dial-A-Bus and has been pre-approved for this position change by Orange County Department of Human Resources.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Sal Scancarello, Dorey Houle

7. New Business

Subject :	7.7 Memorandum of Agreement, Town of Monroe and Teamsters Local 445 Dial-A-Bus Bargaining Unit
Meeting :	Mar 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving Memorandum of Agreement and authorizing Town Supervisor to execute with Teamsters Local 445 (Dial-a-Bus Bargaining Unit).

File Attachments

[Reso to authorize MOA with Dial a Bus.pdf \(89 KB\)](#)

Motion & Voting

2023-#185

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Councilwoman Houle, and seconded by Councilman McGinn:

RESOLUTION APPROVING MEMORANDUM OF AGREEMENT AND AUTHORIZING TOWN SUPERVISOR TO EXECUTE WITH TEAMSTERS LOCAL 445 (DIAL-A-BUS BARGAINING UNIT)

WHEREAS, the Teamsters Local 445 represents the Dial-A-Bus Bargaining Unit and all full-time and part-time bus drivers, dispatchers and the Working Supervisor employed in the Town of Monroe Dial-a-Bus Program; and

WHEREAS, the current agreements between the Town of Monroe (Town) and the Teamsters Local 445 on behalf of the Dial-A-Bus Bargaining Unit (Union) expired on December 31, 2022; and

WHEREAS, the Union representative and the Town Board representatives have engaged in negotiations for a successor Collective Bargaining Agreement; and

WHEREAS, the Union representative and the Town Board representatives have reached an agreement for a successor Collective Bargaining Agreement as reflected in a Memorandum of Agreement presented to the Town Board; and

WHEREAS, the Town Board desires to approve such Memorandum of Agreement and authorize the Town Supervisor to execute the same.

NOW, THEREFORE, BE IT RESOLVED: that:

Section 1.The above WHEREAS clauses are incorporated herein as if set forth in full.

Section 2.The Town Board hereby approves the Memorandum of Agreement as presented to the Town Board and authorizes the Town Supervisor to execute such Memorandum of Agreement.

Section 3. The Town Supervisor and any officer, employee or consultant as directed by the Town Supervisor is hereby authorized to take any and all actions necessary to carry out the provisions of this Resolution.

Section 4.This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor[X][][]

Michael McGinn, Councilperson [X][][]

Mary Bingham, Councilperson [] [] [X]

Sal Scancarello, Councilperson [X] [] []

Dorey Houle, Councilperson [X] [] []

The Resolution was thereupon duly adopted.

Motion by Dorey Houle, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Sal Scancarello, Dorey Houle

7. New Business

Subject :	7.8 Highway Department Request to Surplus Equipment
Meeting :	Mar 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discuss and approve Highway Department request to surplus the following equipment:

2000 Eager Beaver Wood Chipper; Model: 290; VIN: 4865E1519LW007049

Motion & Voting

2023-#186

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve Highway Department request to surplus the following equipment:

2000 Eager Beaver Wood Chipper; Model: 290; VIN: 4865E1519LW007049

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Sal Scancarello, Dorey Houle

7. New Business

Subject :	7.9 Highway Department Request for Chipper Purchase
Meeting :	Mar 20, 2023 - MONROE TOWN BOARD MEETING AGENDA

Type :	Action (Resolution), Discussion
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discussion regarding quote for the purchase of a new Chipper for the Highway Department. The Chipper is a Sourcewell Bandit (Sourcewell #: 050119-BAN) in the amount of \$ 82,778.40. Funding for this purchase would come from the H10 Fund (Highway Capital Equipment Fund).

File Attachments

[Monroe_19XPc_03_23.pdf \(23 KB\)](#)

Motion & Voting

2023-#187

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve quote for the purchase of a new Chipper for the Highway Department. The Chipper is a Sourcewell Bandit (Sourcewell #: 050119-BAN) in the amount of \$ 82,778.40. Funding for this purchase would come from the H10 Fund (Highway Capital Equipment Fund).

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Sal Scancarello, Dorey Houle

7. New Business

Subject :	7.10 Water Meter Upgrade Project
Meeting :	Mar 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

Discussion regarding Water Meter Upgrade Project for Town of Monroe Water Districts. Resolution approving the allocation of \$100,000 in ARPA funding to Water District #1, 2, 7, 8, 10, 12, and 14 for this project.

7. New Business

Subject :	7.11 Fund Balance Use, Water District #7 and #10
Meeting :	Mar 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town

Public Content

Resolution approving the use of fund balance for Water District #7 and #10 for the Town of Monroe Water Meter Upgrade Project:

Water District 7: \$3,000

Water District 10: \$8,000

Motion & Voting

2023-#188

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving the use of Fund Balance for Water District #7 and #10 for the Town of Monroe Water Meter Upgrade Project:

Water District 7: \$3,000

Water District 10: \$8,000

Motion by Dorey Houle, second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Sal Scancarello, Dorey Houle

7. New Business

Subject :	7.12 Town of Monroe Landfill - Annual Post Closure Monitoring
Meeting :	Mar 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2022-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution authorizing the Supervisor to sign the proposal submitted by Sterling Environmental Engineering, P. C. to conduct the annual Town of Monroe Landfill Post-Closure Monitoring (PCM) Program. The Annual site inspection and PCM event is scheduled to be performed in May 2023. Total cost estimate is \$9,400.

*This cost estimate does not include sampling of any active seeps. The NYSDEC requires sampling of active seeps, if present. If observed, an additional laboratory fee of \$320/sample will be included for each seep.

File Attachments

Motion & Voting

2023-#189

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution authorizing the Supervisor to sign the proposal submitted by Sterling Environmental Engineering, P.C. to conduct the annual Town of Monroe Landfill Post-Closure Monitoring (PCM) Program. The Annual site inspection and PCM event is scheduled to be performed in May 2023. Total cost estimate is \$9,400.

*This cost estimate does not include sampling of any active seeps. The NYSDEC requires sampling of active seeps, if present. If observed, an additional laboratory fee of \$320/sample will be included for each seep.

Motion by Mike McGinn, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Sal Scancarello, Dorey Houle

7. New Business

Subject :	7.13 71 Talbot Road
Meeting :	Mar 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion

Public Content

Motion & Voting

2023-#190

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion authorizing payment for Title Search & Insurance on the property located at 71 Talbot Rd. in an amount not to exceed \$1,200.

Motion by Mike McGinn, second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Sal Scancarello, Dorey Houle

7. New Business

Subject :	7.14 RD Management Bond
Meeting :	Mar 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution regarding approval for RD Management Bond.

Motion & Voting

2023-#191

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve the 26 trees to acquire the Bond in the amount of \$20,000 to replace said trees regarding RD Management and their tenant BJs Wholesale Club.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Sal Scancarello, Dorey Houle

8. Old Business

Subject :	8.1 Change in O365 Email Provider
Meeting :	Mar 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2023-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving the Exchange Online Archiving by Mails Best Friend for the period of 3/13/2023 - 3/13/2024 at a cost of \$2,273.04.

Clarification: Licensing **and** archiving for 0365 email client for the Town of Monroe will be handled by Mails Best Friend with support from New Windsor IT.

- Microsoft E-mail Services Exchange Online Plan 1 (yearly commitment pricing from 3/13/2023 - 3/13/2024) (66 licenses @ \$45.96 per license per year = \$3033.36/yr
- Microsoft E-mail Services Exchange Online Archiving for Exchange Online (yearly commitment pricing from 3/13/2023 - 3/13/2024) (66 licenses @ \$34.44 per license per year = \$2273.04/yr

Resolution approving change in management of O365 email client for Town of Monroe employees and board members from Core BTS to Mails Best Friend. Oversight and Helpdesk support will be through New Windsor IT. The town continues to maintain an Intermunicipal Agreement with the Town of New Windsor for IT services.

Motion & Voting

2023-#192

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion approving Microsoft E-mail Services Exchange Online Archiving for Exchange Online (yearly commitment pricing from 3/13/2023 - 3/13/2024) (66 licenses @ \$34.44 per license per year = \$2273.04/yr.)

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Sal Scancarello, Dorey Houle

9. Public Hearings Continued

Subject : 9.1 Motion to Open the Continuation of the Public Hearing
RE: Local Law H-V1 of 2022 to Amend Chapter 57
(Zoning) Concerning the Regulations Governing Tree
Preservation

Meeting : Mar 20, 2023 - MONROE TOWN BOARD MEETING
AGENDA

Type : Action (Resolution), Discussion

Recommended Action : 2023-#
BE IT RESOLVED, that the Town Board of the Town of
Monroe Made a Motion to Open the Continuation of the
Public Hearing RE: Local Law H-V1 of 2022 to Amend
Chapter 57 (Zoning) Concerning the Regulations Governing
Tree Preservation.

Public Content

The following residents signed up to speak during Public Comment for the continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation. To hear their comments, and Board Members responses, please go on-line to Board Doc's Video Clip #4.3,

File Attachments

[PUBLIC HEARING Notice - Tree Preservation.docx.pdf \(70 KB\)](#)
[Local Law H-V1 Amending Tree Preservation 220918.pdf \(397 KB\)](#)
[O.C. Planning GML Recommendation.pdf \(69 KB\)](#)

Motion & Voting

2023-#193

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Sal Scancarello, Dorey Houle

9. Public Hearings Continued

Subject : 9.2 Possible Motion to Keep Open the Continuation of the
Public Hearing RE: Local Law H-V1 of 2022 to Amend
Chapter 57 (Zoning) Concerning the Regulations
Governing Tree Preservation

Meeting : Mar 20, 2023 - MONROE TOWN BOARD MEETING
AGENDA

Type :

Action (Resolution)

Recommended Action :

2023-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation until _____ at 7:00 PM or soon thereafter.

Public Content

Motion & Voting

2023-#194

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation until April 3, 2023, at 7:00 PM or soon thereafter.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Sal Scancarello, Dorey Houle

10. Public Comment

Subject :

10.1 Rules for Public Comment

Meeting :

Mar 20, 2023 - MONROE TOWN BOARD MEETING AGENDA

Type :

Information

Public Content

Please be advised that any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting.

TOWN OF MONROE MEETING RULES PUBLIC COMMENT PERIODS -RULE 1:Although not required by any statute or law, the Town Board shall include at least one public participation period on the Agenda for regular Town Board meetings. However, nothing shall prohibit the Town Board, by majority vote, from suspending public comment or otherwise limiting public during a regular Town Board meetings where such limitations are determined to be necessary or otherwise conducive to accomplishing the business presently before the Town Board.**RULE 2:**Public comment during the public participation period of regular Town Board meetings shall be limited to three (3) minutes per speaker and the subject matter of such public comment shall be limited to Town business. 1 Yielding time or otherwise giving time to a speaker to extend the three (3) minute period by another person shall not be permitted. Written comments may be submitted to the Town Clerk in lieu of, or in addition to, a persons oral statement during any public comment period. Such minutes shall become a Town record and the brief nature of the submitted writing may be included in Town Board minutes. However, the full text of such submissions shall not be incorporated into Town Board minutes, unless expressly authorized by resolution of the Town Board.**RULE 3:**Any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting. Where a

public hearing and public comment period will occur during the same Town Board meeting, a person may sign up to speak on the topic of each and every public hearing and for public comment period consistent with the applicable time limits set forth above. For example, a speaker could speak for five (5) minutes during a public hearing and three (3) minutes during public comment at the same Town Board meeting. However, such person may not use the public hearing time to speak on matters not relevant

1 Rule 2 revised by Resolution of the Town Board on 03-06-2017 to add: and the subject matter of such public comment shall be limited to Town business. to the public hearing. Any comments made by a person made during public comment that relates to the subject of a public hearing, shall not be considered by the Town Board as part of such public hearing nor made part of the public hearing record. The only public comment to be accepted by the Town Board outside of a public hearing shall be written comments received during the time period set by the Town Board for such purpose.**RULE 4:** If a sign-in sheet is not available, a person may raise his/her hand to speak during the public participation period and/or public hearing and may speak during such public comment period/public hearing upon recognition of the Supervisor or Presiding Officer.**RULE 5:** Any person speaking during public comment or a public hearing, when recognized by the Presiding Officer, shall approach the podium for such purpose and state his or her name, the street and municipality where he /she resides, and if applicable, his/her group or entity affiliation.**RULE 6:** Town Board members shall not respond to a person speaking during the public comment period unless and until all persons desiring to speak during the Public comment period have finished speaking. At such time as all speakers have finished speaking during such public comment period, each Town Board member shall be allotted up to three (3) minutes in total to respond to any questions posed or to provide relevant information in response to the collective comments and questions of the public comment speakers.**RULE 7:** Town Board members shall not attempt to answer questions during the time that a speaker is presenting during public comment. Town Board members will note any questions asked and may respond to the speaker at the conclusion of the speakers public comments.**PUBLIC HEARINGS RULE 8:** Public comment during a Public Hearing shall be limited to five (5) minutes per speaker. In the event that a speaker is the subject of the Public Hearing or has a significant interest in the matter different from that of the general public, such speaker shall, upon approval of the Town Board, be allowed up to the (10) minutes during a public hearing. Yielding time or otherwise giving time to a speaker to extend their permissible time limit by another person shall not be permitted.**RULE 9:** Members of the public, other than those called as witnesses by the parties, shall not be permitted to speak during public hearings concerning the removal/discipline of a Town Officer or employee as such hearings shall be limited to presentation of evidence and related submissions by Town representatives and the Town Officer or employee subject to removal/discipline. Time limits during a public hearing concerning the removal/discipline of a Town Officer or employee shall not be applicable as such proceeding shall follow any applicable statute, rule or regulation and shall otherwise be overseen by the hearing officer or presiding officer.**RULE 10:** In the case of a public hearing, prior to the close or continuation of the public hearing, Town Board members may be allotted up to five (5) minutes each to respond to questions or otherwise provide relevant information in response to specific comments made by speakers during that session of the public hearing. Further, prior to the close of the public portion of the public hearing, each Town Board member may be allotted up to eight (8) minutes to speak on the issue that is the subject of the Public hearing. However, where the public hearing concerns removal of a Town Officer or employee, Town Board members, if the body making a determination, shall not speak regarding the merits of the proceedings until after the close of the public hearing when deliberations on removal/discipline have commenced.**RULE 11:** Written submissions related to public hearings must be made before the close of the public hearing as such time is set by the Town Board.**GENERAL RULES APPLICABLE TO ALL PUBLIC MEETINGS AND HEARINGS RULE 12:** The Town Clerk shall act as the timekeeper or the Town Board may designate another person to be the timekeeper.**RULE 13:** Members of the Town Board, speakers and audience members must observe proper decorum at all times. Any statements made during any part of the meeting or during a public hearing by the Supervisor, members of the Town Board, town officials or employees, or members of the general public shall not involve personal, impertinent, or slanderous attacks on individuals, regardless of whether the individual so attacked is an elected official, a town official or employee, or a member of the general public.**RULE 14:** Neither speakers, nor Town Board members shall use public comment periods or other time during such meeting for political campaigning purposes, including promoting their candidacy or speaking out against another candidate. However, nothing shall prohibit a candidate from speaking on an Town-related issue merely because he or she is a candidate for political office.**RULE 15:** Pursuant to New York State Town Law, the Town Supervisor or Presiding Officer shall control the Town Board meeting. The use of profane, vulgar, inflammatory, threatening, abusive, or

disparaging language or racial or ethnic slurs directed at the Supervisor, members of the Town Board, meeting attendees shall not be tolerated and the Town Supervisor shall address any such incidents. Further, any statements, regardless of the nature of the statement, made by a person attending the meeting which is not made during such persons authorized speaking time shall not be tolerated and the Town Supervisor shall address any such incidents. The Town Board has a right to protect itself from disturbance from attendees at a meeting and may order, by majority vote, removal of an attendee, or there Presiding Officer direct removal of an attendee on his own. Removal at the direction of the Presiding Officer is subject to appeal of another Town Board member, but not to appeal of the attendee. Such appeal is not debatable.**RULE 16:**In circumstances where the Supervisor/Presiding Officer is not attempting to exert control over the meeting, is temporarily absent, or is the source of the present disorder at the meeting and is failing to preside over the meeting, such Supervisor/Presiding Officer may then be deemed absent as the Presiding Officer by approval of a majority of the Town Board. In such case, a Town Board member may make a motion to suspend the Rules and appoint the Acting Supervisor to take over the role of Presiding Officer until such time as the Supervisor or original Presiding Officer is able to properly return to performing his/her role as Presiding Officer. If the Acting Supervisor is determined to be absent for presiding purposes, the Town Board member making such motion shall propose another Town Board member to act as the Presiding Officer during the absence of the Supervisor/original Presiding Officer.**RULE 17:**Comments by speakers must be addressed to the Town Board and shall not be addressed to the audience. Further, attendees may not address the Town Board unless first recognized by the Supervisor or Presiding Officer.**RULE 18:**Discussion and exchanges between active speakers and attendees/audience members of the public meeting or hearing are prohibited. A speaker may, however, when properly recognized, state agreement or disagreement with the views of prior speakers in his /her comments directed to the Town Board.**RULE 19:**Banners or other signs are not permitted in the meeting room unless, nor shall distribution of flyers within the meeting room be permitted. Nothing shall prohibit a person from holding a lawful sign or handing out flyers outside of the meeting location.**RULE 20:**If the Supervisor or Presiding Officer fails to enforce the rules set forth herein, any member of the Town Board may move to require him or her to do so, and an affirmative vote of the majority of the Town Board shall require him or her to do so. Any decision by the Presiding Officer relating to enforcement of the rules set forth herein may be appealed and subsequently overturned by a vote of the majority of Town Board members. Such appeal may be raised by a Town Board member or the affected attendee if properly recognized.**RULE 21:**Any person who disregards the directives of the Supervisor or the Presiding Officer in enforcing the rules or who generally conducts himself or herself in a boisterous or inappropriate manner while addressing the Town Board thereby disturbs the peace at a such meeting and will be barred from further participation and shall forfeit any balance of time remaining for his or her comments.**RULE 22:**If a speaker who has violated these rules refuses to step down or to refrain from committing/ continuing such violation(s), the Supervisor or the Presiding Officer may direct the individual to leave the meeting room. If the individual declines and/or refuses to leave the meeting room, the Supervisor or Presiding Officer may request the individual to be removed from the meeting room and charged with disorderly conduct as per the New York State Penal Law. The Supervisors determination is subject to the appeal provisions set forth above as well as the absence of the Supervisor /Presiding Officer provisions of these rules. The Town Board may, by resolution, designate the person who will sign the supporting deposition and/or Court Information document charging the removed person with Disorderly Conduct.**RULE 23:** The following provisions, as modified herein, of Rule 49 of Roberts Rules concerning Small Boards shall apply to the Town Board of the Town of Monroe: a. Members may raise a hand or asked to be recognized, instead of standing when seeking to obtain the floor and may remain seated when making motions or speaking. b. The Presiding Officer need not rise while putting questions to a vote. c. The Presiding Officer may without leaving the chair speak in informal discussions and in debate and may vote on all questions as provided for by Code or law.**RULE 24:**While there is no statute or applicable regulation that requires an Meeting Agenda to be prepared for Town Board meetings, the Town Board desires to have an Agendas prepared and distributed prior to Town Board meetings. The order of business at regular Town Board meetings shall be as follows: 1. REGULAR MEETING a. Call to Order; Pledge of Allegiance b. Approval of Minutes c. Upcoming Meeting Dates & General Announcements 2. SPECIAL ORDERS 3. DEPARTMENTAL MONTHLY REPORTS (Alphabetical Order) 4. OLD BUSINESS 5. NEW BUSINESS 6. PUBLIC COMMENT 7. EXECUTIVE SESSION (If necessary) 8. ADJOURNMENT A Board member seeking to take up a matter out of order on the agenda or to introduce a new item of business may may request such change on consent of the Town Board, or may (if consent is denied or the member expects the matter to be contested make a motion to suspend the rules for such purpose, identifying the requested change to the Agenda or the new business to be raised. Upon approval of the majority of the Town Board, such business

may be taken up immediately by the Town Board. The Presiding Officer shall prepare and cause to be distributed, Town Board meeting Agendas, in conformance with the Order of Business, as applicable. Pursuant to Roberts Rules, the Agenda distributed in advance to the Town Board is not binding on the Town Board, except as to the Order of Business set forth above. However, as set forth above, the Meeting Agenda, including the Order of Business and specific Agenda items may be modified upon approval of a majority of the Town Board. The Presiding Officer will announce each Agenda item as it is reached on the Agenda (or amended Agenda). Prior to the business being taken up, a member may move to to lay the matter on the table, postpone the matter or refer it to a committee.**RULE 25:**Recesses may be taken for a stated period of time either upon consent, without objection, or upon approval of a motion by a Town Board member.**RULE 26:** These Town Board Rules may be amended by a Resolution of the Town Board approved by a majority of the Town Board.**RULE 27:**The above rules shall take effect at the next ensuing meeting of the Town Board following the adoption of these rules.**RULE 28:**The Presiding Officer, or any Town Board member may request an interpretation of these Rules from the Town Attorney. A current copy of these Town of Monroe Meeting Rules shall be maintained by the Town Clerk and be made available to the public. 6. This Resolution shall be effective immediately. The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows: Yea Nay Abstain Absent Harley Doles, Supervisor [] [] [] [X] Anthony Cardone, Acting Supervisor[X] [] [] [] Gerard McQuade, Councilman [] [X] [] [] Michael McGinn, Councilman [X] [] [] [] Richard Colon, Councilman [X] [] [] [] The Resolution was thereupon duly adopted. TOWN OF MONROE TOWN BOARD MEETING RULES History of adoption and amendments. February 27, 2017: Town Board Rules adopted by Resolution of the Town Board. March 6, 2017: Rule 2 amended by Resolution of the Town Board to add: and the subject matter of such public comment shall be limited to Town business.

10. Public Comment

Subject :	10.2 Public Comment
Meeting :	Mar 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

The following spoke during Public Comment. To hear their comments, and Town Board members responses, please go on-line to Board Doc'sVideo Clip #10.2,

11. Possible motion to adjourn to Executive and or/ Attorney Client Session

Subject :	11.1 Enter into Executive Session
Meeting :	Mar 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

12. Return to Regular Meeting

Subject :	12.1 Return to Regular Meeting
Meeting :	Mar 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

13. Adjournment

Subject :	13.1 Adjournment of Meeting
Meeting :	Mar 20, 2023 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2023-# BE IT RESOLVED, that the Town Board of the Town of Monroe adjourns the meeting of March 20, 2023 at

Public Content

Motion & Voting

2023-#195

BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of March 20, 2023 at 8:01 PM.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mike McGinn, Sal Scancarello, Dorey Houle