

MONROE TOWN BOARD MEETING MINUTES

— 03/18/2024

MONROE TOWN BOARD MEETING AGENDA (Monday, March 18, 2024)

Generated by Valerie Bitzer

Members present

Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

1. Call to Order
2. Motion to Open Town Board Meeting

Action (Resolution): 2.1 Motion to Open Town Board Meeting of March 18, 2024

2024-#174

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of March 18, 2024, at 7:10 PM.

Motion by Sal Scancarello, second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

3. Community Announcements

Presentations: 3.1 Chris Kopf, PKF O'Connor Davies

To hear presentation by Chris Kopf, PKF O'Connor Davies, please go on-line to Board Doc's Video Clip #3.1, 0:0:23.

Discussion, Information: 3.2 2024 Tax Season

To hear Tax Collector Valerie Bitzer RE: 2024 Tax Season, please go on-line to Board Doc's Video Clip #3.2, 0:15:36.

Information: 3.3 Lions Club Annual Chocolate Bunny Fundraiser

To hear Councilwoman Bingham RE: Lions Club Annual Chocolate Bunny Fundraiser, please go on-line to Board Doc's Video Clip #3.3, 0:16:46.

Information: 3.4 2024 Monroe Community Clean Sweep

To hear Supervisor Cardone RE: 2024 Monroe Community Clean Sweep, please go on-line to Board Doc's Video Clip #3.4, 0:17:36.

4. Public Hearing

Action (Resolution), Discussion, Information: 4.1 Motion to Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation

2024-#175

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

The following residents signed up to speak during Public Comment for the continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation. To hear their comments, and Board Members responses, please go on-line to Board Doc's Video Clip #4.1, 0:18:53.

****NO PUBLIC COMMENT AT THIS TIME**

- Town Clerk Valerie Bitzer: No Public Comment
- Supervisor Cardone: No Public Comment. Dennis, you have anything to add or?
- Conservation Commission Chairperson Dennis Fordham: (Inaudible)
- Supervisor Cardone: Okay.
- Conservation Commission Chairperson Dennis Fordham: (Inaudible)
- Supervisor Cardone: Yes. (Inaudible) the Planning Board. Yep. Okay.

Action (Resolution): 4.2 Possible Motion to Keep Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation

2024-#176

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation until April 1, 2024, at 7:00 PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Maureen Richardson.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution): 4.3 Motion to Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14

2024-#177

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

The following signed up to speak during Public Comment regarding the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14. To hear their comments, and Board Members responses, please go on-line to Board Docs Video Clip #4.3, 0:20:05.

****NO PUBLIC COMMENT AT THIS TIME**

- Town Clerk Valerie Bitzer: No Public Comment.
- Supervisor Cardone: Public Comment. Anything to add Councilwoman Bingham? Nope. Did speak to Millennium earlier today. So, we are still trying to pursue some Grants on the federal level. I just gotta keep plugging away. Trying and trying.
- Supervisor Cardone: So, would you say we could hold this over for a month or two?
- Councilwoman Bingham: Well, probably two, because I think the deadline, the one grant that we're applying for is April 5th, and we're definitely not gonna hear anything right away. So, two months I think will be fine.
- Supervisor Cardone: Okay. So, I'm gonna.
- Councilwoman Richardson: Sorry. I just had a question. (Inaudible)
- Councilwoman Houle: Yeah.
- Councilwoman Richardson: Is this the Schumer submission deadline?
- Councilwoman Bingham: Gillibrand (inaudible).
- Councilwoman Richardson: Gillibrand. Yeah. So.
- Councilwoman Bingham: And then Ryan.
- Councilwoman Richardson: Yeah.
- Councilwoman Bingham: (Inaudible)
- Councilwoman Richardson: The advice was to submit for all three Representatives at once. And we were lucky enough where basically the budget is kind of messed up. Congressionally where there. I think FY 25 4 has not been officially approved so everything's been delayed. So, we have a few extra weeks from I think the 13th they extended it so, it'd be good to submit both the highway and the water now, and then speak with Pat Ryan's office about it.

- Councilwoman Bingham: (Inaudible) two months Supervisor would be fine.
- Supervisor Cardone: Okay. So, May 20th?
- Councilwoman Bingham: May 20th sounds fine.

Action (Resolution): 4.4 Possible Motion to Keep Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14

2024-#178

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14 until May 20, 2024, at 7:00 PM or soon there-after.

Motion by Mary Bingham, second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

5. Acceptance of Minutes

Action (Resolution): 5.1 Acceptance of March 4, 2024 Minutes

2024-#179

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the March 4, 2024 Minutes.

Motion by Mary Bingham, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

6. Budget Transfer Requests

Action (Resolution), Discussion: 6.1 Abstract of Budget Transfers

2024-#180

BE IT RESOLVED that the Town Board of the Town of Monroe made a Motion to approve Abstract #2024-09, 2023 Expenditure Adjustments, totaling \$23,384.66.

DATE OF AUDIT: March 18, 2024 ABSTRACT 2024-09

2023 Expenditure Adjustments

DATE GL NO. DESCRIPTION Account Tranf In Transf Out

12/31/2023 Water Administration MTA Tax SW00-1980-4000-00 68.18

Disability Insurance SW00-9055-8000-00 164.28

Water Department PS SW00-8310-1020-00 232.46
WD #1 Engineering Contractual SW01-8310-4020-00 6,610.50
WD #1 Miscellaneous SW01-8340-4109-00 6,610.50
WD #2 Engineering Contractual SW02-8310-4020-00 1,200.00
WD #2 Source & Supply Equipment SW02-8320-2000-00 309.23
WD #2 Miscellaneous SW02-8340-4109-00 1,509.23
WD #8 Engineering Contractual SW08-8310-4020-00 169.50
WD #8 Miscellaneous SW08-8340-4109-00 169.50
WD #12 Engineering Contractual SW12-8310-4020-00 1,489.46
WD #12 Source & Supply Equipment SW12-8320-2000-00 384.20
WD #12 Water Purification SW12-8330-4371-00 26.75
WD #12 Miscellaneous SW12-8340-4109-00 8,147.08
WD #12 Bond Principal Service A Public Improv SW12-9710-6000-00 1.00
WD #12 Legal General & Administration SW12-8310-4010-00 2,000.00
WD #12 Contingency SW12-1990-0000-00 6,000.00
WD #12 Electrical Power SW12-8340-4210-00 2,048.49
WD #14 Source & Supply Equipment SW14-8320-2000-00 562.24
WD #14 Water Purification SW14-8330-4371-00 166.65
WD #14 Miscellaneous SW14-8340-4109-00 4,085.59
WD #14 Legal General & Administrative 4,814.48
23,384.66 23,384.66

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

7. New Business

Action (Resolution), Discussion: 7.1 Use of Baseball and Soccer Fields, Mombasha Park

2024-#181

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution:

Be it RESOLVED the following organizations have applied for use of the Baseball and Soccer fields located at Mombasha Park: Monroe-Woodbury Little League, Monroe-Woodbury United Soccer and O.C. Smash (travel baseball). Each organization has contacted Parks Director Ann Marie Morris. Additionally, all paperwork has been submitted as it pertains to each field and are aware and agree to the schedule of usage along with rules/regulations. Additionally, COIs have been submitted naming the Town of Monroe as additional insured along with fees

and security deposits.

Motion by Supervisor -Tony Cardone, second by Maureen Richardson.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution), Discussion: 7.2 Josette Figueroa, Part-Time Bus Driver, Dial-A-Ride

2024-#182

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving the hiring of Josette Figueroa for the position of Part-Time Bus Driver, Dial-A-Ride at an hourly rate of \$21.20 and anticipated employment start date of March 19, 2024. Josette has been preapproved for employment by the Orange County Department of Human Resources.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution), Discussion: 7.3 Intermunicipal Agreement, Dial-A-Ride, Town of Walkill

2024-#183

BE IT RESOLVED that the Town Board of the Town of Monroe Made a RESOLUTION approving inter-municipal agreement (not involving any expenditures) between Town of Walkill and Town of Monroe allowing mutual entry of Dial-A-Ride vehicles into each Town.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

2024-#184

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion authorizing the Town Supervisor to execute the agreement in a final form approved by Town legal counsel.

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution), Discussion: 7.4 Dial-A-Ride System Safety Program Plan

2024-#185

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution to adopt the biennial update of the Town of Monroe Dial-A-Ride System Safety Program Plan and appendices as mandated by the New York State Public Transportation Safety Board. (2024)

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

2024-#186

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion authorizing the Supervisor to sign the Town of Monroe Dial-A-Ride System Safety Program Plan

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution), Discussion: 7.5 Set Public Hearing Date: FY-2025 Community Development Block Grant

To hear Supervisor Cardone and Councilwoman Richardson's discussion RE: Set Public Hearing Date: FY-2025 Community Development Block Grant, please go on-line to Board Doc's Video Clip #7.5, 0:30:16.

2024-#187

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to set a Public Hearing Date for FY-2025 Community Development Block Grant (CDBG) application for April 1, 2024. The Town invites public comments and suggestions regarding projects to be considered for funding under the Orange County Community Development Block Grant Program.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution), Discussion: 7.6 Retainer Agreement, Napoli Shkolnik, Water Districts 2, 12 and 14

To hear Board Members and Town Counsel Nugent RE: Retainer Agreement, Napoli Shkolnik, Water Districts 2,12 and 14, please go on-line to Board Doc's Video Clip #7.6, 0:32:52.

2024-#188

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution authorizing the Supervisor to execute the modification to the retainer agreement with Napoli Shkolnik in the form presented to the Town Board regarding Water Districts 2, 12 & 14.

Motion by Mary Bingham, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution), Discussion: 7.7 Engineering Agreement for Professional Services Related to Pallotti Village Water District Extension

To hear Councilwoman Bingham RE: Engineering Agreement for Professional Services Related to Pallotti Village Water District Extension, please go on-line to Board Doc's Video Clip #7.7, 0:36:41.

2024-#189

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion authorizing the Supervisor to sign the Engineering Agreement with MHE for Professional Services Related to Pallotti Village Water District Extension in a final form to be approved by Town Counsel.

Motion by Mary Bingham, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

8. Old Business

Information: 8.1 IBEW Agreement Update

To hear Supervisor Cardone RE IBEW Agreement Update, please go on-line to Board Doc's Video Clip #8.1, 0:39:21.

Information: 8.2 Checkerboard Inn

To hear Councilwoman Richardson RE: Checkerboard Inn, please go on-line to Board Doc's Video Clip #8.2, 0:39:45.

Information: 8.3 Bus Routes

To hear Councilwoman Richardson RE: Bus Routes, please go on-line to Board Doc's Video Clip #8.3, 0:40:48.

9. Public Comment

Information: 9.1 Rules for Public Comment

****NO PUBLIC COMMENT AT THIS TIME**

11. Possible motion to adjourn to Executive and or/ Attorney Client Session

Action (Resolution), Information: 11.1 Enter into Executive Session

2024-#190

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to enter into an Executive Session to discuss the potential employment of a particular entity.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

12. Return to Regular Meeting

Action (Resolution), Information: 12.1 Return to Regular Meeting

2024-#191

BE IT RESOLVED, that the Town Board of the Town of Monroe approves to return to regular session.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

13. Adjournment

Action (Resolution): 13.1 Adjournment of Meeting

2024-#192

BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of March 18, 2024, at 8:38 PM.

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson