

Monday, March 4, 2024
MONROE TOWN BOARD MEETING AGENDA

TOWN OF MONROE, NEW YORK
TOWN HALL
1465 ORANGE TURNPIKE
MONROE, NEW YORK
7:00 PM

1. Call to Order

Subject :	1.1 Pledge to the Flag
Meeting :	Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion,Information,Procedural

Public Content

I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

1. Call to Order

Subject :	1.2 Moment of Silence
Meeting :	Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Moment of Silence for Sr. Olivia Reginella.

2. Motion to Open Town Board Meeting

Subject :	2.1 Motion to Open Town Board Meeting of March 4, 2024
Meeting :	Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA

Type :	Action (Resolution)
Recommended Action :	2024-#142 BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of March 4, 2024, at

Public Content

File Attachments

[2024 Town Board Meeting Schedule.pdf \(124 KB\)](#)

Motion & Voting

2024-#142
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of March 4, 2024, at 7:03PM.

Motion by Sal Scancarello, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

3. Community Announcements

Subject :	3.1 2024 Tax Season
Meeting :	Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

File Attachments

[2024 B.A.S. Info for Website.pdf \(63 KB\)](#)
[2024 Tax Notice.pdf \(65 KB\)](#)

3. Community Announcements

Subject :	3.2 Teenager Trends, Monroe-Woodbury Coalition Event on March 7th
Meeting :	Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

3. Community Announcements

Subject :	3.3 Monroe Historical Society Event
Meeting :	Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

The 2024 East Orange Collectors Show hosted by the Monroe Historical Society will take place on Saturday, March 9th from 10 a.m. - 2 p.m. at Town Hall. Admission is free.

File Attachments

[Monroe Historical Society Event 03092024.jpg \(3,722 KB\)](#)

3. Community Announcements

Subject :	3.4 Monroe Free Library Around the World
Meeting :	Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Monroe Free Library recently kicked off their six month "Around the World" series.

File Attachments

[Monroe Free Library Around the World.jpg \(185 KB\)](#)

3. Community Announcements

Subject :	3.5 Fundraiser for Monroe Resident, Aidan King
Meeting :	Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

File Attachments

[AIDAN KING FUNDRAISER.pdf \(7,560 KB\)](#)

3. Community Announcements

Subject :	3.6 2024 Monroe Community Clean Sweep
Meeting :	Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

The 2024 Monroe Community Clean Sweep event will take place on Saturday, April 20th beginning at 8 a.m. in the St. Anastasia Church parking lot and will include a shredding and electronic and tire recycling event available for Town residents.

4. Public Hearing

Subject :	4.1 Motion to Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation
Meeting :	Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2024-# BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation.

Public Content

The following residents signed up to speak during Public Comment for the continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation. To hear their comments, and Board Members responses, please go on-line to Board Doc's Video Clip #4.1,

File Attachments

- [PUBLIC HEARING Notice - Tree Preservation.docx.pdf \(70 KB\)](#)
- [Local Law H-V1 Amending Tree Preservation 220918.pdf \(397 KB\)](#)
- [O.C. Planning GML Recommendation.pdf \(69 KB\)](#)
- [Local Law H-V1 Amending Tree Preservation ntc 230814.pdf \(431 KB\)](#)
- [Local Law H-V1 Amending Tree Preservation 231115.pdf \(407 KB\)](#)
- [Local Law H-V1 Amending Tree Preservation 231115.pdf \(407 KB\)](#)
- [Local Law H-V1 Amending Tree Preservation 240219.pdf \(476 KB\)](#)

Motion & Voting

2024-#143
BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject : 4.2 Possible Motion to Keep Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation

Meeting : Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution)

Recommended Action : 2024-#
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation until _____ at 7:00 PM or soon there-after.

Public Content

Motion & Voting

2024-#144
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation until March 18, 2024, at 7:00 PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Maureen Richardson.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject : 4.3 Motion to Open the Continuation of the Public Hearing: Proposed Local Law E-V1/2023 Ch. 41 (Sewage Systems) Revisions

Meeting : Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution), Discussion, Information

Recommended Action : 2024-#
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing: Proposed Local Law E-V1/2023 Ch. 41 (Sewage Systems) Revisions.

Public Content

The following residents signed up to speak during Public Comment on the Continuation of the Public Hearing: Proposed Local Law E-V1/2023 Ch. 41 (Sewage Systems) Revisions. To hear their comments and Town Board Members responses, please go on-line to Board Doc's Video Clip #4.3,

File Attachments

[Public Hearing Notice RE Proposed LL Ch. 41 Sewage Systems Revisions.docx.pdf \(65 KB\)](#)
[20230925 Chapter 41 Sewerage Systems LL.docx.pdf \(210 KB\)](#)
[Sewer Bulk Requirements Clarification LL 231115.pdf \(309 KB\)](#)
[Sewer Maps.pdf \(8,108 KB\)](#)
[Resolution Adopting Local Law CH41.pdf \(104 KB\)](#)

Motion & Voting

2024-#145
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing: Proposed Local Law E-V1/2023 Ch. 41 (Sewage Systems) Revisions.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :	4.4 Possible Motion to Keep Open the Continuation of the Public Hearing: Proposed Local Law E-V1/2023 Ch. 41 (Sewage System Revisions)
Meeting :	Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing: Proposed Local Law E-V1/2023 Ch. 41 (Sewage System Revisions) until _____ at 7:00 PM or soon there-after.

Public Content

Motion & Voting

2024-#146
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing: Proposed Local Law E-V1/2023 Ch. 41 (Sewage System Revisions) until April 15, 2024, at 7:00 PM or soon there-after.

Motion by Mary Bingham, second by Supervisor -Tony Cardone.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :	4.5 Motion to Open the Continuation of the Public Hearing RE: Short Term Rental Application, 649 Lakes Road (SBL: 29-1-34.1)
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Meeting :	Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

The following residents signed up to speak during Public Comment for the Continuation of the Public Hearing REShort Term Rental Application, 649 Lakes Road (SBL: 29-1-34.1). To hear their comments, and Town Board Members responses, please go on-line to Board Doc's Video Clip #4.5,

File Attachments

[Notice for Publication RE STR 649 Lakes Rd.pdf \(64 KB\)](#)
[Affidavit 9781747.pdf \(61 KB\)](#)

Motion & Voting

2024-#147
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing RE: Short Term Rental Application, 649 Lakes Road (SBL: 29-1-34.1).

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :	4.6 Possible Motion to Keep Open the Continuation of the Public Hearing RE: Short Term Rental Application, 649 Lakes Road (SBL: 29-1-34.1)
Meeting :	Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2024-#148
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the

Continuation of the Public Hearing RE: Short Term Rental Application, 649 Lakes Road (SBL: 29-1-34.1) until April 1, 2024 at 7:00 PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

5. Acceptance of Minutes

Subject :	5.1 Acceptance of February 5, 2024 Minutes
Meeting :	Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the February 5, 2024 Minutes.

Public Content

File Attachments

[TB REVISED 2-5-2024 DRAFT Meeting Minutes.pdf \(1.103 KB\)](#)

Motion & Voting

2024-#149
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the February 5, 2024 Minutes.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

6. Audit of Claims

Subject :	6.1 General Fund Abstract
Meeting :	Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #24-03 General Fund containing Check # 31307 - 31422 totaling \$5,712,128.90.

Public Content

File Attachments

Motion & Voting

2024-#150

BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #24-03 General Fund containing Check # 31307 - 31422 totaling \$5,712,128.90.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

6. Audit of Claims

Subject :	6.2 Escrow Fund Abstract
Meeting :	Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #24-01 Escrow containing Check # 2113 - 2133 totaling \$105,454.66.

Public Content

File Attachments

[ESCROW ABSTRACTS 24-01.pdf \(88 KB\)](#)

Motion & Voting

2024-#151

BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #24-01 Escrow containing Check # 2113 - 2133 totaling \$105,454.66.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

7. Budget Transfer Requests

Subject :	7.1 Abstract of Budget Transfers
Meeting :	Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe made a Motion to approve Abstract 2024-01 thru 2024-07 Budget Transfers to fix negative balances in the 2023 budget - DB, DA, B and A FUNDS totaling \$467,811.14.

Public Content

Transfers to fix negative balances in the 2023 budget -DB, DA, B and A FUNDS totaling \$467,811.14.

File Attachments

[2024 Budget Transfer Book 1.pdf \(132 KB\)](#)
[2024 Budget Transfer Book 2.pdf \(119 KB\)](#)
[2024 Budget Transfer Book 3.pdf \(139 KB\)](#)
[2024 Budget Transfer Book 4.pdf \(113 KB\)](#)
[2024 Budget Transfer Book 5.pdf \(113 KB\)](#)
[2024 Budget Transfer Book 6.pdf \(112 KB\)](#)
[2024 Budget Transfer Book 7.pdf \(113 KB\)](#)

Motion & Voting

2024-#152

BE IT RESOLVED that the Town Board of the Town of Monroe made a Motion to approve Abstract 2024-01 thru 2024-07 Budget Transfers to fix negative balances in the 2023 budget - DB, DA, B and A FUNDS totaling \$467,811.14.

DATE OF AUDIT: March 4, 2024ABSTRACT 2024-01
Transfers to fix negative balances in the 2023 budget - DB FUND
DATEGL NO.DESCRPTIONAccountTranf InTransf Out
12/31/2023MTA TaxDB00-1980-4000-00372.83
General Repairs Personal ServicesDB00-5110-1020-0029,732.41
General Repairs OT 1.5DB00-5110-1051-002,808.10
General Repairs EquipmentDB00-5110-2000-00347.47
General Repairs Tools & SuppliesDB00-5110-4103-00120.58
General Repairs Uniforms & BootsDB00-5110-4105-001,413.68
General Equipment Repair & MaintenanceDB00-5110-4308-00343.69
General Repairs CulvertsDB00-5110-4351-0033,394.17
General Repairs Crack SealDB00-5110-4359-00237.11
Machinery, Personal ServicesDB00-5130-1020-004,920.02
Sidewalks ContractualDB00-5410-4500-001,090.00
Bond Interest Public Improvement EquipmeDB00-9710-7001-007.50
General Repairs PT SeasonalDB00-5110-1030-0011,460.00
General Repairs Equipment RentalDB00-5110-2000-012,500.00
General Repairs Guard RailsDB00-5110-4352-004,000.00
General Repairs PaintDB00-5110-4353-007,625.00
General Repairs AsphaltDB00-5110-4355-0015,402.40
General Repairs GravelDB00-5110-4358-005,000.00
Permanent Road ImprovementsDB00-5110-4400-0021,333.16
General Repairs ContractualDB00-5110-4500-007,467.00
74,787.5674,787.56

DATE OF AUDIT:March 4, 2024ABSTRACT 2024-02
Transfers to fix negative balances in the 2023 budget - DA FUND
DATEGL NO.DESCRPTIONAccountTranf InTransf Out
12/31/2023MTA TaxDA00-1980-4000-00264.34
Brush & Weeds DT 2.0DA00-5140-1052-00142.36

Snow Removal FuelDA00-5142-4304-003,589.90
Employee Benefits - Eye CareDA00-9060-8001-0084.00
State RetirementDA00-9010-8000-004,080.60
4,080.604,080.60

DATE OF AUDIT: March 4, 2024ABSTRACT 2024-03
Transfers to fix negative balances in the 2023 budget - B FUND
DATEGL NO.DESCRPTIONAccountTranf InTransf Out
12/31/2023IT MaintenanceB000-1480-4223-00313.00
Central Storeroom Office SuppliesB000-1660-4101-00667.76
MTA TaxB000-1980-4000-00174.91
MS4 Annual ReportB000-1440-4020-011,155.67

Safety Inspection Education, Dues, MtgsB000-3620-4189-0082.03
Safety Inspection Cell PhonesB000-3620-4221-00479.73
Safety Inspection Vehicle FuelB000-3620-4304-00228.58
Safety Inspection Vehicle LeasesB000-3620-4500-013,446.34
Public Safety Software MaintenanceB000-3620-4226-004,236.68

Zoning Legal General & AdminB000-8010-4010-0025.00
Zoning Engineering General & AdminB000-8010-4020-0025.00

Planning PS Board MembersB000-8020-1020-002,666.05
Planning EquipmentB000-8020-2000-002,666.05

Conservation GISB000-8730-4189-00400.00
Conservation Dues, Mtgs, MileageB000-8730-4189-00400.00

Hospital & Medical InsuranceB000-9060-8000-0028,614.12
State RetirementB000-9030-8000-002,609.00
Social SecurityB000-9030-8000-003,688.81
MedicareB000-9035-8000-001,039.89
Workers CompB000-9040-8000-001,613.20
UnemploymentB000-9050-8000-002,550.00
Dental InsuranceB000-9060-8002-002,049.00
Public Safety Software MaintenanceB000-3620-4226-0015,064.22
37,097.5237,097.52

DATE OF AUDIT: March 4, 2024ABSTRACT 2024-04
Transfers to fix negative balances in the 2023 budget - A FUND
DATEGL NO.DESCRPTIONAccountTranf InTransf Out
12/31/2023Town Council EquipmentA000-1010-2000-00357.24
Town Council Public NoticesA000-1010-4104-001,432.48
Town Council IT SupportA000-1010-4223-0018.75
Town Council ContractualA000-1010-4500-0053.03
Town Council Printing, Adv & Pub653.59
Town Council Other Exp400.00
Town Council Educ, Dues, Mtgs, Mileage802.02

Town Council Phones5.89

Justice Court PS Part TimeA000-1110-1030-002.20
Justice Court Attend PTA000-1110-1030-021,284.82
Justice Court Attend UniformsA000-1110-4105-005.88
Justice Court IT SupportA000-1110-4223-001,292.90

Supervisor PS FTA000-1220-1020-01162.31
Supervisor PS PTA000-1220-1030-001,109.56
Personnel Hiring ExpA000-1220-4110-00134.48
supervisor EquipmentA000-1220-2000-001,406.35

Assessor Comp FTA000-1355-1020-0011,710.23
Assessor IT SupportA000-1355-4223-00350.00
Assessor Comp PTA000-1355-1030-0012,060.23

Town Clerk EZ PassA000-1410-4102-002,625.00
Town Clerk IT SupportA000-1410-4223-00343.75
Town Clerk EnumerationA000-1410-4890-002,968.75

Legal Cont. Gen & AdminA000-1421-4010-005,680.00
Legal Cont ProsecutorA000-1421-4010-0217,015.00
HR ConsultantA000-1430-4500-003,644.35
Bond CounselA000-1420-4000-028,950.00
Legal Clerk to ProsecutorA000-1421-1030-001,375.03
Legal Cont. LawsuitsA000-1421-4010-0111,500.00
Election ContractualA000-1450-4500-001,400.00
GASB 34 Fixed Assets Cont.A0001320-4500-013,114.32
45,929.0845,929.08

DATE OF AUDIT: March 4, 2024ABSTRACT 2024-05
Transfers to fix negative balances in the 2023 budget - A FUND
DATEGL NO.DESCRPTIONAccountTranf InTransf Out
12/31/2023Shared Services EquipmentA000-1620-2000-00102,283.08
Shared Services PS PTA000-1620-1030-0024,545.00
Shared Services Building Repairs & MaintA000-1620-4303-0018,459.41
1465 Orange Turnpike Monitoring SystemA000-1620-4260-084,304.00
Shared Services Janitorial SuppliesA000-1620-4281-001,880.63
SHARED SERVICES GAS & ELECTRIC DABA000-1620-4210-09573.63
Shared Services Refuse 1465 Orange TpkA000-1620-4230-00561.82
Shared Services JanitorialA000-1620-4280-00121.89
Shared Services Water UsageA000-1620-4240-00188.47
Shared Services IT SuportA000-1620-4223-00250.00
101 Mine Rd Snr Ctr Panic MonitoringA000-1620-4260-05400.00
Shared Services UniformsA000-1620-4105-00500.00
17 Lake St Burg, Fire & Panic MonitoringA000-1620-4260-03500.00
Shared Services Other ExpensesA000-1620-4109-00506.25
Shared Services Sewer Pump Mine RdA000-1620-4210-06691.67
Shared Services Fire InspectionsA000-1620-4271-00833.00
Shared Services ContractualA000-1620-4500-00998.50
Shared Services Gas & Electric Snr CntrA000-1620-4210-031,932.75
Shared Services Vehicle MaintenanceA000-1620-4301-002,217.02
Shared Services OTA000-1620-1051-002,452.64

Shared Services Vehicle FuelA000-1620-4304-002,740.31
 Shared Services Equipment Repair & MaintA000-1620-4308-003,287.17
 Shared Services Gas & Electric Maint DepA000-1620-4210-043,444.33
 Shared Services Gas & Elec 1465 Orange TA000-1620-4210-083,705.32
 Shared Services Gas & Electric HighwayA000-1620-4210-0514,348.67
 Shared Services PS FTA000-1620-1020-0044,975.14
 State Police EquipmentA000-1621-2000-0017,000.00
 State Police Bldg Repair & MaintA000-1621-4303-006,231.70
 Hospital & Medical InsuranceA000-9060-8000-0045,526.52
 152,729.46152,729.46

DATE OF AUDIT: March 4, 2024ABSTRACT 2024-06
 Transfers to fix negative balances in the 2023 budget - A FUND
 DATEGL NO.DESCRPTIONAccountTranf InTransf Out
 12/31/2023Theater Bldg Elevator MaintenanceA000-1622-4270-002,225.00
 Central Comm Phone SIPSA000-1650-4220-003,530.88
 Central Printing Stationery & SuppA000-1670-4101-002,777.39
 Central Printing PostageA000-1670-4400-002,589.71
 Central Printing Copier & postage LeaseA000-1670-4500-001,385.69
 Central Data Processing InternetA000-1680-4222-0038.34
 Central Data Processing Software MaintA000-1680-4226-001,584.46
 Unallocated InsuranceA000-1910-4601-005,671.14
 OCSD #1 11 Stage RdA000-1950-4000-013.42
 OCSD #1 1465 Orange TpkeA000-1950-4000-1464.85
 School Tax 15 Lake StA000-1951-4000-015,843.10
 School Tax 34 Millpond PkwayA000-1951-4000-0225,572.33
 MTA TaxA000-1980-4000-001,468.39
 Traffic Control SignsA000-3310-2000-00647.85
 Theater Bldg SewerA000-1622-4250-004,071.91
 Theater Bldg Rep & MaintA000-1622-4303-001,585.01
 Internet Town Hall 1465 Orange TpkeA000-1650-4222-081,028.21
 Central Printing Copy PaperA000-1670-4401-001,158.90
 Central Data EquipmentA000-1680-2000-00816.94
 Central Data Processing ContractualA000-1680-4500-0015,847.20
 Judgement & ClaimsA000-1930-4000-00222.40
 OCSD #1 15 LakeA000-1950-4000-0242.65
 OCSD #1 87 MineA000-1950-4000-0738.62
 OCSD #1 212 Lakes RdA000-1950-4000-0958.34
 OCSD #1 369 NinningerA000-1950-4000-1066.37
 OCSD #1 Mombasha PkA000-1950-4000-1191.00
 OCSD #1 Mombasha Pk WatershedA000-1950-4000-1240.00
 OCSD #1 Misc sm propertiesA000-1950-4000-13531.45
 OCSD #1 Mine Rd 45 AcresA000-1950-4000-15435.33
 Other Gen Govt SupportA000-1989-4500-006,150.00
 Hosp & Med InsuranceA000-9060-8000-0021,218.22
 53,402.5553,402.55

DATE OF AUDIT: March 4, 2024ABSTRACT 2024-07

Transfers to fix negative balances in the 2023 budget - A FUND
 DATEGL NO.DESCRPTIONAccountTranf InTransf Out
 12/31/2023HWY Confidential Secretary PS FTA000-5010-1011-00221.80
 HWY Admin EquipmentA000-5010-2000-00530.31
 HWY Admin PrintingA000-5010-4102-0050.70
 HWY Admin Cell PhoneA000-5010-4221-001,276.19
 HWY Admin InternetA000-5010-4222-00257.49
 HWY Admin IT SupportA000-5010-4223-00985.41
 HWY Garage EngineeringA000-5132-4020-0062,550.00
 HWY Garage RefuseA000-5132-4230-00923.74
 HWY Garage WaterA000-5132-4240-00198.64
 HWY Garage Fire InspectionA000-5132-4271-00741.45
 HWY Garage Bldg Repair & MaintA000-5132-4303-001,068.73
 HWY Garage Auto InsuranceA000-5132-4600-00921.42
 HWY Working Leader StipendA000-5010-1030-00441.65
 HWY Admin PS PTA000-5010-1030-01280.55
 HWY Admin Educ, Dues, MtgsA000-5010-4189-003,734.11
 HWY Contractual & Software MaintA000-5010-4226-005,741.18
 Hwy Garage EquipA000-5132-2000-001,410.04
 ContingencyA000-1990-0000-0058,118.35

Bus Operations Other AdminA000-5630-1010-0115,558.00
 Bus Operations OvertimeA000-5630-1050-00271.90
 Bus Operations Support CelebrationsA000-5630-1050-01788.78
 Bus Operations Equipment A000-5630-2000-001,499.76
 Bus Operations Stationary & SuppliesA000-5630-4101-0027.64
 Bus Operations UniformsA000-5630-4105-001,364.41
 Bus Operations MiscA000-5630-4109-00203.74
 Bus Operations Educ, Dues, MtgsA000-5630-4189-00270.00
 Bus Operations IT SupportA000-5630-4223-00526.31
 Bus Operations Janitorial SuppliesA000-5630-4281-00453.14
 Bus Operations Vehicle Repair LaborA000-5630-4301-028,414.55
 Bus Operations InsuranceA000-5630-4907-00680.26
 Bus Operations Driver Full TimeA000-5630-1020-0027,710.66
 Bus Operations Driver PTA000-5630-1030-002,347.83
 99,784.3799,784.37

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
 Final Resolution: Motion Carries
 Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

8. Cash Transfer Requests

Subject :	8.1 Cash Transfer Abstract
Meeting :	Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion

Recommended Action :

2024-#

BE IT RESOLVED that the Town Board of the Town of Monroe made a Motion to approve Abstract# CASH 2024-01, Cash Transfers to Investment Funds, totaling \$5,520,000.

Public Content

File Attachments

[cash transfer 2024-01.pdf \(649 KB\)](#)

Motion & Voting

2024-#153

BE IT RESOLVED that the Town Board of the Town of Monroe made a Motion to approve Abstract# CASH 2024-01, Cash Transfers to Investment Funds, totaling \$5,520,000.

CASH TRANSFERS TO INVESTMENT FUNDS

TOWN OF MONROE

DATE OF AUDIT: March 4, 2024 ABSTRACT #CASH 2024-01

DATE GL NO. DESCRIPTION Account Tranf To Transf From

2/15/2023 NYCLASS Investment A Fund A000-0240 1,600,000.00

Consolidated Savings A Fund A000-0201 1,600,000.00

NYCLASS Investment B Fund B000-0240 200,000.00

Consolidated Savings B Fund B000-0201 200,000.00

NYCLASS Investment DA Fund DA00-0240 400,000.00

Consolidated Savings DA Fund DA00-0201 400,000.00

NYCLASS Investment DB Fund DB00-0240 1,000,000.00

Consolidated Savings DB Fund DB00-0201 1,000,000.00

NYCLASS Investment H010 Fund H010-0240 50,000.00

Consolidated Savings H010 Fund H010-0201 50,000.00

NYCLASS Investment H011 Fund H011-0240 25,000.00

Consolidated Savings H011 Fund H011-0201 25,000.00

NYCLASS Investment SL00 Fund SL00-0240 70,000.00

Consolidated Savings SL00 Fund SL00-0201 70,000.00

NYCLASS Investment SR00 Fund SR00-0240 1,600,000.00

Consolidated Savings SR00 Fund SR00-0201 1,600,000.00

NYCLASS Investment SW01 Fund SW01-0240 80,000.00

Consolidated Savings SW01 Fund SW01-0201 80,000.00

NYCLASS Investment SW02 Fund SW02-0240 50,000.00

Consolidated Savings SW02 Fund SW02-0201 50,000.00

NYCLASS Investment SW07 Fund SW07-0240 10,000.00

Consolidated Savings SW07 Fund SW07-0201 10,000.00

NYCLASS Investment SW08 Fund SW08-0240 200,000.00

Consolidated Savings SW08 Fund SW08-0201 200,000.00

NYCLASS Investment SW10 Fund SW10-0240 15,000.00

Consolidated Savings SW10 Fund SW10-0201 15,000.00

NYCLASS Investment SW12 Fund SW12-0240 80,000.00

Consolidated Savings SW12 Fund SW12-0201 80,000.00

NYCLASS Investment SW14 Fund SW14-0240 100,000.00

Consolidated Savings SW14 Fund SW14-0201 100,000.00

NYCLASS Investment SW15 Fund SW15-0240 40,000.00
Consolidated Savings SW15 Fund SW15-0201 40,000.00
5,520,000.00 5,520,000.00

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject : 9.1 Short-Term Rental (STR) Application, 21 Front Street (SBL: 16-3-1)

Meeting : Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution), Discussion

Recommended Action : 2024-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Review of Short-Term Rental (STR) Application for 21 Front Street(SBL: 16-3-1).

Motion & Voting

2024-#154
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to set a Public Hearing
RE: Short-Term Rental (STR) Application for 21 Front Street (SBL: 16-3-1) for April 1, 2024 at 7:00PM
or soon there-after.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject : 9.2 License Agreement, Somni, Inc.

Meeting : Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution), Discussion

Recommended Action : 2024-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2024-#155

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve License Agreement with Somni RE: two (2) parking spaces.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson
2024-#156

BE IT RESOLVED that the Town Board of the Town of Monroe authorizing the Supervisor to sign License Agreement with Somni for two (2) parking spots.

Motion by Dorey Houle, second by Maureen Richardson.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.3 Orange & Rockland Mobile Substation Agreement
Meeting :	Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2024-#157

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Councilwoman Houle and seconded by Councilman Scancarello:

RESOLUTION AUTHORIZING SUPERVISOR TO EXECUTE AGREEMENT WITH ORANGE & ROCKLAND UTILITIES

RESOLUTION AUTHORIZING SUPERVISOR TO EXECUTE AGREEMENT WITH ORANGE & ROCKLAND UTILITIES

WHEREAS, the Town Board of the Town of Monroe (Town Board) wishes to enter an agreement with Orange and Rockland Utilities, Inc. (O&R Utilities) to install a mobile substation to satisfy electrical demand in the Town of Monroe and adjacent areas on a parcel along Larkin Drive near the intersection of County Route 105 (Site); and

WHEREAS, the Site is not located on an existing tax parcel, but the Site is on a parcel owned by the Town upon which O&R Utilities has an easement; and

WHEREAS, the parties have agreed to enter into this Agreement to acknowledge the Companys activities at the Site pursuant to the Easement.

NOW, THEREFORE, BE IT RESOLVED: that:

Section 1.The above WHEREAS clauses are incorporated herein as if set forth in full.

Section 2.The Supervisor is hereby authorized to execute any and all documents necessary to accept the proposal of O&R Utilities as presented in the agreement annexed hereto as drafted by the Town Board and Town Attorney.

Section 3. The Town Supervisor and any other officer or employee as directed by the Town Supervisor is hereby authorized to take any and all necessary actions to carry out the provisions of this Resolution.

Section 4.This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor[X][][]

Dorey Houle, Councilperson[X][][]

Mary Bingham, Councilperson [][X] [][]

Sal Scancarello, Councilperson [X][][]

Maureen Richardson, Councilperson[X][][]

The Resolution was thereupon duly adopted.

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Sal Scancarello, Dorey Houle, Maureen Richardson

Nay: Mary Bingham

9. New Business

Subject :	9.4 IBEW Agreement, Highway Department
Meeting :	Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2024-#158

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve the IBEW Agreement, Highway Department.

Motion by Supervisor -Tony Cardone, second by Maureen Richardson.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle
Nay: Maureen Richardson

9. New Business

Subject :	9.5 Employee Handbook Amendment
Meeting :	Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving the amendment to the Town of Monroe Employee Handbook to include Section 1107, Political Advertisements in the Workplace.

1107 Political Advertisements in the Workplace

Policy Statement The Town complies with NYS General Municipal Law §99-z, which prohibits municipal officers or employees from displaying political advertisements on public property.

Political Advertisements "Political advertisement" shall mean any poster, sign, flag, banner, picture, sticker, patch, bumper sticker, article of clothing, accessory or any other item meant to advertise or promote a certain individual for political office. There are certain exceptions when such a political advertisement appears in a book, digital medium, museum, or otherwise serves an educational or historical purpose, or in instances where the certain individual who is the subject of such political advertisement is deceased.

Prohibited Conduct A municipal officer or employee, whether paid or unpaid, is prohibited from displaying or causing to be displayed any political advertisement on or within any public building occupied in the discharge of official duties by an employee or officer of the Town, or on any public flagpole, monument, sign or any other permanent structure that such municipal officer or employee interacts with as part of their official capacity.
This prohibition also applies to political advertisements on any uniform, accessory, or other gear worn or used by a municipal officer or employee as part of their official capacity, as well as on or within any Town-owned vehicle, or any equipment owned by the Town.

Motion & Voting

2024-#159
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving the amendment to the Town of Monroe Employee Handbook to include Section 1107, Political Advertisements in the Workplace.

1107 Political Advertisements in the Workplace

Policy Statement The Town complies with NYS General Municipal Law §99-z, which

prohibits municipal officers or employees from displaying political advertisements on public property.

Political Advertisements "Political advertisement" shall mean any poster, sign, flag, banner, picture, sticker, patch, bumper sticker, article of clothing, accessory or any other item meant to advertise or promote a certain individual for political office. There are certain exceptions when such a political advertisement appears in a book, digital medium, museum, or otherwise serves an educational or historical purpose, or in instances where the certain individual who is the subject of such political advertisement is deceased.

Prohibited Conduct A municipal officer or employee, whether paid or unpaid, is prohibited from displaying or causing to be displayed any political advertisement on or within any public building occupied in the discharge of official duties by an employee or officer of the Town, or on any public flagpole, monument, sign or any other permanent structure that such municipal officer or employee interacts with as part of their official capacity. This prohibition also applies to political advertisements on any uniform, accessory, or other gear worn or used by a municipal officer or employee as part of their official capacity, as well as on or within any Town-owned vehicle, or any equipment owned by the Town.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.6 2024 NYSTCA Conference, Albany, NY
Meeting :	Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion for Town Clerk Valerie Bitzer to attend the New York State Town Clerks Association Conference in Albany, NY from April 21-24, 2024. The cost of Registration is \$125.00. Hotel accommodations for 3 nights is \$765.00.

Public Content

Resolution authorizing Town Clerk Valerie Bitzer to attend the New York State Town Clerks Association Conference in Albany, NY from April 21-24, 2024. The cost of Registration is \$125.00.Hotel accommodations for 3 nights is \$765.00.

Motion & Voting

2024-#160
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion for Town Clerk Valerie Bitzer to attend the New York State Town Clerks Association Conference in Albany, NY from April 21-24, 2024. The cost of Registration is \$125.00. Hotel accommodations for 3 nights is \$765.00. Amount not to exceed \$1,000.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.7 BAITFISH Training, Dial-A-Ride
Meeting :	Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving Dial-A-Ride Head Bus Driver Edwin Morales's attendance at the NYSDOT BAITFISH Training (Bus Accident Investigation Training For Identifying Safety Hazards) being held 5/14/24 - 5/16/24 in Syracuse, New York. There is no charge to attend the training. Hotel accommodations for a 3-night stay is \$462.00.

Motion & Voting

2024-#161

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion approving Dial-A-Ride Head Bus Driver Edwin Morales's attendance at the NYSDOT BAITFISH Training (Bus Accident Investigation Training For Identifying Safety Hazards) being held 5/14/24 - 5/16/24 in Syracuse, New York. There is no charge to attend the training. Hotel accommodations for a 3-night stay is \$462.00. Amount not to exceed \$750.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.8 Town of Monroe Food Truck Festival
Meeting :	Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving the Town of Monroe Food Truck Festival, taking place on Saturday, June 15th from 11 a.m. - 7 p.m. at town owned O&R Park.

File Attachments

[Food Truck Festival Save the Date 06152024.jpg \(264 KB\)](#)

Motion & Voting

2024-#162
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving the Town of Monroe Food Truck Festival, taking place on Saturday, June 15th from 11 a.m. - 7 p.m. at town owned O&R Park.

Motion by Sal Scancarello, second by Supervisor -Tony Cardone.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.9 Use of O&R Park, Leadership Orange
Meeting :	Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

BE IT RESOLVED to allow Leadership Orange Class of 2024 to utilize Town of Monroes O&R park for a 5K race event on May 11, 2024 8am-2pm. The park will be used as a staging area for organizers & participants. Set up 8am, race begins at 10:30 am, break-down completed by 2pm. They anticipate utilizing food trucks for refreshments & information tables for various Orange County Departments (i.e. Dept of Health, RECAP, Mental Health Assoc, Access Support). The race will begin/end on the Heritage Trail adjacent to O&R park. Parking will be at the 1st commuter parking lot on O&R Road with limited parking availability on-site at O&R park. Organizers are aware and have provided a COI naming the Town of Monroe as additional insured and further must obtain additional permitted resolutions from neighboring municipalities and forward to the Town of Monroe. Purpose of the 5k Run is to raise funds for a Junior Leadership Orange program for 8th students. Organizers will work with Parks Dept Head Morris and will meet on-site prior and to ensure successful event.

Motion & Voting

2024-#163
BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution Made by Supervisor Cardone and seconded by Councilwoman Richardson:

BE IT RESOLVED to allow Leadership Orange Class of 2024 to utilize Town of Monroes O&R park for a 5K race event on May 11, 2024 8am-2pm. The park will be used as a staging area for organizers & participants. Set up 8am, race begins at 10:30 am, break-down completed by 2pm. They anticipate utilizing food trucks for refreshments & information tables for various Orange County Departments (i.e.

Dept of Health, RECAP, Mental Health Assoc, Access Support). The race will begin/end on the Heritage Trail adjacent to O&R park. Parking will be at the 1st commuter parking lot on O&R Road with limited parking availability on-site at O&R park. Organizers are aware and have provided a COI naming the Town of Monroe as additional insured and further must obtain additional permitted resolutions from neighboring municipalities and forward to the Town of Monroe. Purpose of the 5k Run is to raise funds for a Junior Leadership Orange program for 8th students. Organizers will work with Parks Dept Head Ann Marie Morris and will meet on-site prior and to ensure successful event.

Motion by Supervisor -Tony Cardone, second by Maureen Richardson.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.10 Music for Humanity Gaming Application
Meeting :	Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2024-#164 BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Table the matter regarding Music for Humanity Gaming Application. Motion by Dorey Houle, second by Supervisor -Tony Cardone. Final Resolution: Motion Carries Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson	2024-#165A BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve Music for Humanity Gaming Application under the condition that Councilwoman Houle's research shows that this is a legitimate organization. Motion by Dorey Houle, second by Supervisor -Tony Cardone. Final Resolution: Motion Carries Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson
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9. New Business

Subject :	9.11 Return of J-Squared Bond
Meeting :	Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution regarding Performance Bond in the amount of \$41,250.00 to be returned to Paul Edwards (J-Squared).

Motion & Voting

2024-#166

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution to return the Performance Bond to Paul Edwards (J Squared Builders) in the amount of \$41,250.00.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.12 Liaison Positions
Meeting :	Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to discuss Liaison Positions.

Public Content

Motion & Voting

2024-#167

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to discuss Liaison Positions.

Motion by Maureen Richardson, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

10. Old Business

Subject :	10.1 Resolution Adopting Local Law RE: Amendment to Clarify Ch. 57 (Zoning) Regarding Sewers
Meeting :	Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution to adopt a Local Law Amending Chapter 57 (Zoning) To Clarify The Bulk Requirements That Apply When The Provisions Of §57-21.1e (Minimum Lot Area With Central Sewer Facilities) Applies.

File Attachments

[Resolution Adopting Local Law Amending Ch. 57 Sewer Facilities.pdf \(73 KB\)](#)
[Sewer Bulk Requirements Clarification LL 231115.pdf \(309 KB\)](#)

Motion & Voting

2024-#168

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Councilwoman Bingham and seconded by Councilwoman Houle:

RESOLUTION ADOPTING LOCAL LAW NO. 4 OF 2024
A LOCAL LAW AMENDING CHAPTER 57 (ZONING) TO CLARIFY THE BULK REQUIREMENTS THAT APPLY WHEN THE PROVISIONS OF §57-21.1E (MINIMUM LOT AREA WITH CENTRAL SEWER FACILITIES) APPLIES

WHEREAS, the Town Board of the Town of Monroe, New York (Town Board) from time to time reviews its laws, rules and regulations to be certain the same are consistent with all current lawful practices as well as best practices to protect the health, safety and welfare of Town residents; and

WHEREAS, the Town Board desires to adopt a Local Law Amending Chapter 57 (Zoning) To Clarify The Bulk Requirements That Apply When The Provisions Of §57-21.1e (Minimum Lot Area With Central Sewer Facilities) Applies; and

WHEREAS, such introductory Local Law was introduced before the Town Board on December 4, 2023; and

WHEREAS, the local law was referred to the Orange County Department of Planning for review under New York State General Municipal Law 239-m and the Department of Planning responded on December 8, 2023 determining that they had no advisory comments concerning the proposed local law; and

WHEREAS, upon notice duly published and posted, a Public Hearing was held on said Local Law on January 17, 2024, continued on February 5, 2024 wherein public discussion was heard concerning the merits of said Local Law and all persons were afforded an opportunity to be heard and the Village Board declared the public hearing closed.

NOW, THEREFORE, BE IT RESOLVED by the Town Board as follows:

Section 1. All WHEREAS paragraphs are incorporated herein by reference as though set forth in full.

Section 2. The Town Board hereby adopts a Local Law titled, LOCAL LAW NO. 4 OF 2024 A LOCAL LAW AMENDING CHAPTER 57 (ZONING) TO CLARIFY THE BULK REQUIREMENTS THAT APPLY WHEN THE PROVISIONS OF §57-21.1E (MINIMUM LOT AREA WITH CENTRAL SEWER FACILITIES) APPLIES in the form presented to the Town Board.

Section 3. The Town Clerk is hereby directed to enter said Local Law into the minutes of this meeting and in the Local Law book of the Town of Monroe, and to give due notice of the adoption of said Local

Law by filing the Local Law in the Office of the Secretary of State in the State of New York.

Section 4. This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent
Anthony Cardone, Supervisor[X][][][]

Dorey Houle, Councilperson[X][][][]

Mary Bingham, Councilperson [X][][][]

Sal Scancarello, Councilperson [X][][][]

Maureen Richardson, Councilperson [X][][][]

The Resolution was thereupon duly adopted.

Motion by Mary Bingham, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

11. Public Comment

Subject :	11.1 Rules for Public Comment
Meeting :	Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Please be advised that any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting.

TOWN OF MONROE MEETING RULES PUBLIC COMMENT PERIODS -RULE 1:Although not required by any statute or law, the Town Board shall include at least one public participation period on the Agenda for regular Town Board meetings. However, nothing shall prohibit the Town Board, by majority vote, from suspending public comment or otherwise limiting public during a regular Town Board meetings where such limitations are determined to be necessary or otherwise conducive to accomplishing the business presently before the Town Board.RULE 2:Public comment during the public participation period of regular Town Board meetings shall be limited to three (3) minutes per speaker and the subject matter of such public comment shall be limited to Town business. 1 Yielding time or otherwise giving time to a speaker to extend the three (3)

minute period by another person shall not be permitted. Written comments may be submitted to the Town Clerk in lieu of, or in addition to, a person's oral statement during any public comment period. Such minutes shall become a Town record and the brief nature of the submitted writing may be included in Town Board minutes. However, the full text of such submissions shall not be incorporated into Town Board minutes, unless expressly authorized by resolution of the Town Board.

RULE 3: Any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting. Where a public hearing and public comment period will occur during the same Town Board meeting, a person may sign up to speak on the topic of each and every public hearing and for public comment period consistent with the applicable time limits set forth above. For example, a speaker could speak for five (5) minutes during a public hearing and three (3) minutes during public comment at the same Town Board meeting. However, such person may not use the public hearing time to speak on matters not relevant

1 Rule 2 revised by Resolution of the Town Board on 03-06-2017 to add: and the subject matter of such public comment shall be limited to Town business. to the public hearing. Any comments made by a person made during public comment that relates to the subject of a public hearing, shall not be considered by the Town Board as part of such public hearing nor made part of the public hearing record. The only public comment to be accepted by the Town Board outside of a public hearing shall be written comments received during the time period set by the Town Board for such purpose.

RULE 4: If a sign-in sheet is not available, a person may raise his/her hand to speak during the public participation period and/or public hearing and may speak during such public comment period/public hearing upon recognition of the Supervisor or Presiding Officer.

RULE 5: Any person speaking during public comment or a public hearing, when recognized by the Presiding Officer, shall approach the podium for such purpose and state his or her name, the street and municipality where he/she resides, and if applicable, his/her group or entity affiliation.

RULE 6: Town Board members shall not respond to a person speaking during the public comment period unless and until all persons desiring to speak during the Public comment period have finished speaking. At such time as all speakers have finished speaking during such public comment period, each Town Board member shall be allotted up to three (3) minutes in total to respond to any questions posed or to provide relevant information in response to the collective comments and questions of the public comment speakers.

RULE 7: Town Board members shall not attempt to answer questions during the time that a speaker is presenting during public comment. Town Board members will note any questions asked and may respond to the speaker at the conclusion of the speaker's public comments.

PUBLIC HEARINGS RULE 8: Public comment during a Public Hearing shall be limited to five (5) minutes per speaker. In the event that a speaker is the subject of the Public Hearing or has a significant interest in the matter different from that of the general public, such speaker shall, upon approval of the Town Board, be allowed up to the (10) minutes during a public hearing. Yielding time or otherwise giving time to a speaker to extend their permissible time limit by another person shall not be permitted.

RULE 9: Members of the public, other than those called as witnesses by the parties, shall not be permitted to speak during public hearings concerning the removal/discipline of a Town Officer or employee as such hearings shall be limited to presentation of evidence and related submissions by Town representatives and the Town Officer or employee subject to removal/discipline. Time limits during a public hearing concerning the removal/discipline of a Town Officer or employee shall not be applicable as such proceeding shall follow any applicable statute, rule or regulation and shall otherwise be overseen by the hearing officer or presiding officer.

RULE 10: In the case of a public hearing, prior to the close or continuation of the public hearing, Town Board members may be allotted up to five (5) minutes each to respond to questions or otherwise provide relevant information in response to specific comments made by speakers during that session of the public hearing. Further, prior to the close of the public portion of the public hearing, each Town Board member may be allotted up to eight (8) minutes to speak on the issue that is the subject of the Public hearing. However, where the public hearing concerns removal of a Town Officer or employee, Town Board members, if the body making a determination, shall not speak regarding the merits of the proceedings until after the close of the public hearing when deliberations on removal/discipline have commenced.

RULE 11: Written submissions related to public hearings must be made before the close of the public hearing as such time is set by the Town Board.

GENERAL RULES

APPLICABLE TO ALL PUBLIC MEETINGS AND HEARINGS RULE 12: The Town Clerk shall act as the timekeeper or the Town Board may designate another person to be the timekeeper.

RULE 13: Members of the Town Board, speakers and audience members must observe proper decorum at all times. Any statements made during any part of the meeting or during a public hearing by the Supervisor, members of the Town Board, town officials or employees, or members of the general public shall not involve personal, impertinent,

or slanderous attacks on individuals, regardless of whether the individual so attacked is an elected official, a town official or employee, or a member of the general public.**RULE 14:**Neither speakers, nor Town Board members shall use public comment periods or other time during such meeting for political campaigning purposes, including promoting their candidacy or speaking out against another candidate. However, nothing shall prohibit a candidate from speaking on an Town-related issue merely because he or she is a candidate for political office.**RULE 15:**Pursuant to New York State Town Law, the Town Supervisor or Presiding Officer shall control the Town Board meeting. The use of profane, vulgar, inflammatory, threatening, abusive, or disparaging language or racial or ethnic slurs directed at the Supervisor, members of the Town Board, meeting attendees shall not be tolerated and the Town Supervisor shall address any such incidents. Further, any statements, regardless of the nature of the statement, made by a person attending the meeting which is not made during such persons authorized speaking time shall not be tolerated and the Town Supervisor shall address any such incidents. The Town Board has a right to protect itself from disturbance from attendees at a meeting and may order, by majority vote, removal of an attendee, or there Presiding Officer direct removal of an attendee on his own. Removal at the direction of the Presiding Officer is subject to appeal of another Town Board member, but not to appeal of the attendee. Such appeal is not debatable.**RULE 16:**In circumstances where the Supervisor/Presiding Officer is not attempting to exert control over the meeting, is temporarily absent, or is the source of the present disorder at the meeting and is failing to preside over the meeting, such Supervisor/Presiding Officer may then be deemed absent as the Presiding Officer by approval of a majority of the Town Board. In such case, a Town Board member may make a motion to suspend the Rules and appoint the Acting Supervisor to take over the role of Presiding Officer until such time as the Supervisor or original Presiding Officer is able to properly return to performing his/her role as Presiding Officer. If the Acting Supervisor is determined to be absent for presiding purposes, the Town Board member making such motion shall propose another Town Board member to act as the Presiding Officer during the absence of the Supervisor/original Presiding Officer.**RULE 17:**Comments by speakers must be addressed to the Town Board and shall not be addressed to the audience. Further, attendees may not address the Town Board unless first recognized by the Supervisor or Presiding Officer.**RULE 18:**Discussion and exchanges between active speakers and attendees/audience members of the public meeting or hearing are prohibited. A speaker may, however, when properly recognized, state agreement or disagreement with the views of prior speakers in his /her comments directed to the Town Board.**RULE 19:**Banners or other signs are not permitted in the meeting room unless, nor shall distribution of flyers within the meeting room be permitted. Nothing shall prohibit a person from holding a lawful sign or handing out flyers outside of the meeting location.**RULE 20:**If the Supervisor or Presiding Officer fails to enforce the rules set forth herein, any member of the Town Board may move to require him or her to do so, and an affirmative vote of the majority of the Town Board shall require him or her to do so. Any decision by the Presiding Officer relating to enforcement of the rules set forth herein may be appealed and subsequently overturned by a vote of the majority of Town Board members. Such appeal may be raised by a Town Board member or the affected attendee if properly recognized.**RULE 21:**Any person who disregards the directives of the Supervisor or the Presiding Officer in enforcing the rules or who generally conducts himself or herself in a boisterous or inappropriate manner while addressing the Town Board thereby disturbs the peace at a such meeting and will be barred from further participation and shall forfeit any balance of time remaining for his or her comments.**RULE 22:**If a speaker who has violated these rules refuses to step down or to refrain from committing/ continuing such violation(s), the Supervisor or the Presiding Officer may direct the individual to leave the meeting room. If the individual declines and/or refuses to leave the meeting room, the Supervisor or Presiding Officer may request the individual to be removed from the meeting room and charged with disorderly conduct as per the New York State Penal Law. The Supervisors determination is subject to the appeal provisions set forth above as well as the absence of the Supervisor /Presiding Officer provisions of these rules. The Town Board may, by resolution, designate the person who will sign the supporting deposition and/or Court Information document charging the removed person with Disorderly Conduct.**RULE 23:** The following provisions, as modified herein, of Rule 49 of Roberts Rules concerning Small Boards shall apply to the Town Board of the Town of Monroe: a. Members may raise a hand or asked to be recognized, instead of standing when seeking to obtain the floor and may remain seated when making motions or speaking. b. The Presiding Officer need not rise while putting questions to a vote. c. The Presiding Officer may without leaving the chair speak in informal discussions and in debate and may vote on all questions as provided for by Code or law.**RULE 24:**While there is no statute or applicable regulation that requires an Meeting Agenda to be prepared for Town Board meetings, the Town Board desires to have an Agendas prepared and distributed prior to Town Board meetings. The order of business at regular Town Board meetings shall be as follows: 1. REGULAR MEETING a. Call to Order; Pledge of Allegiance b. Approval

of Minutes c. Upcoming Meeting Dates & General Announcements 2. SPECIAL ORDERS 3. DEPARTMENTAL MONTHLY REPORTS (Alphabetical Order) 4. OLD BUSINESS 5. NEW BUSINESS 6. PUBLIC COMMENT 7. EXECUTIVE SESSION (If necessary) 8. ADJOURNMENT A Board member seeking to take up a matter out of order on the agenda or to introduce a new item of business may may request such change on consent of the Town Board, or may (if consent is denied or the member expects the matter to be contested make a motion to suspend the rules for such purpose, identifying the requested change to the Agenda or the new business to be raised. Upon approval of the majority of the Town Board, such business may be taken up immediately by the Town Board. The Presiding Officer shall prepare and cause to be distributed, Town Board meeting Agendas, in conformance with the Order of Business, as applicable. Pursuant to Roberts Rules, the Agenda distributed in advance to the Town Board is not binding on the Town Board, except as to the Order of Business set forth above. However, as set forth above, the Meeting Agenda, including the Order of Business and specific Agenda items may be modified upon approval of a majority of the Town Board. The Presiding Officer will announce each Agenda item as it is reached on the Agenda (or amended Agenda). Prior to the business being taken up, a member may move to to lay the matter on the table, postpone the matter or refer it to a committee.**RULE 25:**Recesses may be taken for a stated period of time either upon consent, without objection, or upon approval of a motion by a Town Board member.**RULE 26:** These Town Board Rules may be amended by a Resolution of the Town Board approved by a majority of the Town Board.**RULE 27:**The above rules shall take effect at the next ensuing meeting of the Town Board following the adoption of these rules.**RULE 28:**The Presiding Officer, or any Town Board member may request an interpretation of these Rules from the Town Attorney. A current copy of these Town of Monroe Meeting Rules shall be maintained by the Town Clerk and be made available to the public. 6. This Resolution shall be effective immediately. The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows: Yea Nay Abstain Absent Harley Doles, Supervisor ☐ ☐ ☐ ☒ Anthony Cardone, Acting Supervisor☒ ☐ ☐ ☐ Gerard McQuade, Councilman ☐ ☒ ☐ ☐ Michael McGinn, Councilman ☒ ☐ ☐ ☐ Richard Colon, Councilman ☒ ☐ ☐ ☐ The Resolution was thereupon duly adopted. TOWN OF MONROE TOWN BOARD MEETING RULES History of adoption and amendments. February 27, 2017: Town Board Rules adopted by Resolution of the Town Board. March 6, 2017: Rule 2 amended by Resolution of the Town Board to add: and the subject matter of such public comment shall be limited to Town business.

11. Public Comment

Subject :	11.2 Public Comment
Meeting :	Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	

Public Content

The following spoke during Public Comment. To hear their comments, and Town Board members responses, please go on-line to Board Doc'sVideo Clip #11.2,

12. Motion From the Floor

Subject :	12.1 Resolution in Support of Pesticide Treatment, Round Lake, Orange County, NY
Meeting :	Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information

Recommended Action :

2024-#

BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2024-#169

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion approving the Resolution in Support of Pesticide Treatment, Round Lake, Orange County, NY with Solitude in an amount no to exceed \$26,000.

Motion by Mary Bingham, second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

2024-#170

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion authorizing the Supervisor to sign the contract with Solitude for the treatment of Round Lake not to exceed \$26,000.

Motion by Dorey Houle, second by Maureen Richardson.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

13. Possible motion to adjourn to Executive and or/ Attorney Client Session

Subject : 13.1 Enter into Executive Session

Meeting : Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution), Information

Recommended Action : 2024-#

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to enter into an Executive Session to discuss

Motion & Voting

2024-#171

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to enter into an Executive Session to discuss Personnel Matters regarding Workplace Complaints.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

14. Return to Regular Meeting

Subject : 14.1 Return to Regular Meeting

Meeting : Mar 4, 2024 - MONROE TOWN BOARD MEETING AGENDA

Type :Action (Resolution), Information

Recommended Action :2024-#
BE IT RESOLVED, that the Town Board of the Town of Monroe approves to return to regular session.

Motion & Voting

2024-#172
BE IT RESOLVED, that the Town Board of the Town of Monroe approves to return to regular session.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

15. Adjournment

Subject :15.1 Adjournment of Meeting

Meeting :Mar 4, 2024 - MONROE TOWN BOARD MEETING
AGENDA

Type :Action (Resolution)

Recommended Action :2024-#
BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of March 4, 2024, at

Public Content

Motion & Voting

2024-#173
BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of March 4, 2024, at 9:43 PM.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson