

MONROE TOWN BOARD MEETING MINUTES

— 02/24/2025

MONROE TOWN BOARD MEETING AGENDA (Monday, February 24, 2025)

*Generated by Valerie Bitzer *Public Hearings Transcribed by Deputy Town Clerk Barbara Singer*

Members present

Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Highway Superintendent Pat Patterson

Town Counsel Matt Toal

1. Call to Order

Discussion,Information,Procedural: 1.1 Pledge to the Flag

2. Motion to Open Town Board Meeting

Action (Resolution): 2.1 Motion to Open Town Board Meeting of February 24, 2025

2025-#102

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of February 24, 2025, at 7:02 PM.

Motion by Sal Scancarello, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

3. Community Announcements

Information: 3.1 2025 Tax Collector's Notice

Town of Monroe

Tax Collector's Notice

Please Take Notice That, the Tax Collector's Office, for the Town of Monroe will be collecting taxes at 1465 Orange Turnpike, Monroe, New York during the months of January 1st – March 31st, 2025 Monday-Friday from 9:00 AM until 2:00 PM. Additionally, we will be open late on the following dates: January 31, 2025, from 4:00 PM to 6:00 PM and March 31, 2025, from 4:00 PM to 5:00 PM.

Payments by mail send to: Town of Monroe Tax Collector 1465 Orange Turnpike, Monroe, NY

10950.

For online payments by credit card or e-check, please go to www.monroeny.org and click on View/Pay Bills Online. Credit card/e-check payments will NOT be accepted at Town Hall. Please make all checks, cashier's checks or money order payments out to Town of Monroe Tax Collector. **Please include phone number on check. No cash payments will be accepted. Payments made during the month of February: a 1% penalty will be added. Payments made during the month of March: a 2% penalty will be added, plus a \$2.00 Second Notice Fee. Last day for acceptance of payment of taxes will be collected on March 31, 2025. Must be postmarked no later than March 31, 2025. Tax payments made after March 31, 2025 must be paid to the Orange County Commissioner of Finance (845) 291-2480.

Dated: December 30, 2024
Valerie Bitzer
Tax Collector, Town of Monroe

2025 Town & County Tax Season

The Town of Monroe Tax Collector will be accepting the following payment methods only for the 2025 Orange County, Town and County Real Property Tax Bills: personal checks, money orders, cashier checks (made payable to the Town of Monroe Tax Collector).

For payments by mail, please send to:

Town of Monroe Tax Collector
1465 Orange Turnpike
Monroe, NY 10950

* PLEASE INCLUDE PHONE NUMBER ON CHECK

* NO CASH, CREDIT CARD / E-CHECK PAYMENTS WILL BE ACCEPTED AT TOWN HALL

For online payments, there is a convenience fee that will be applied for the service (charged by the credit card company). The fees are as follows: Visa, MasterCard and Discover Credit cards 2.45% percent, Visa Debit \$3.95, E-Check \$1.75.

If you have any questions, please contact Valerie Bitzer Tax Collector via email: valerie@monroeny.org or by phone at (845) 783-1900 ext. 203.

Tax Collection Hours: Monday – Friday 9:00 AM - 2:00 PM. Additionally, we will be open late on the following dates: January 31, 2025, from 4:00 PM to 6:00 PM and March 31, 2025, from 4:00 PM to 5:00 PM.

Payments received February 2025 a 1% penalty is added.

Payments received March 2025 a 2% penalty is added, plus a \$2.00 Second Notice Fee.

Tax payments made after March 31, 2025, must be paid to the Orange County Commissioner of Finance (845) 291-2480.

Useful Links:

Please visit Orange County Real Property

Please visit Town of Monroe

To hear Tax Collector Valerie Bitzer RE 2025 Tax Collector's Notice, please go on-line to Board Doc's Video Clip #3.1, 0:0:56.

Information: 3.2 Monroe Connect

Monroe Connect is an App that will allow the Town of Monroe to send Alerts & Emergency Notifications directly to Citizens (Road Closures, Events, Storm Warnings, Boil Water Advisories, etc.).

To hear Town Clerk Valerie Bitzer RE Monroe Connect, please go on-line to Board Doc's Video Clip #3.2, 0:1:58.

Information: 3.3 Orange County Mobile DMV at Town Hall, February 25th

Orange County Clerk Kelly Eskew invites you to the Orange County Mobile DMV Unit. Transactions Offered: All Registration Transactions, all License Transactions including Real/Enhanced, Enforcement Transactions. Tuesday, February 25th 10:00-12PM, closed 12-1pm, 1-3:30pm. Monroe Town Hall 1465 Orange Tpke., Monroe, NY 10950.

To hear Supervisor Cardone RE Mobile DMV Visits Town Hall, please go on-line to Board Doc's Video Clip #3.3, 0:2:41.

Information: 3.4 Free Movie Night for Veterans

Orange County Executive Steve Neuhaus and Veterans Service Agency Director Christian Farrell are teaming up to honor our local veterans with a special event.

There will be two free showings of Marvel's "Captain America: Brave New World" on Wednesday, March 5th at 1:00 p.m. and 6:00 p.m. at Flagship Premium Cinemas in Monroe. Each veteran and one guest will receive a complimentary popcorn and a drink.

Call 845-291-2470 to reserve your spot.

To hear Supervisor Cardone RE Free Movie Night for Veterans, please go on-line to Board

Doc's Video Clip #3.4, 0:3:08.

Information: 3.5 Dial-A-Ride New Servicing Times

Town of Monroe Dial A Ride New Servicing Times!

Good News!

Starting on January 13, 2025, service will be extended!

RESERVATIONS WILL BE AVAILABLE AS EARLY AS 6:00AM TO TRAVEL TO THE LOCAL BUS STOPS IN THE TOWN OF MONROE OR THE TRAIN STATION IN HARRIMAN AMONGST OTHER DESTINATIONS IN OUR SERVICE AREA.

EVENING SERVICE WILL ALSO BE EXTENDED AND THE LAST AVAILABLE RESERVATION WILL BE AT 6:00PM FROM ANY LOCATION IN OUR SERVICE AREA INCLUDING THE HARRIMAN TRAIN STATION IF AVAILABLE.

THANK YOU FOR USING DIAL A RIDE MONROE!

91 MINE ROAD

MONROE NY 10950

845-783-6222

To hear Supervisor Cardone RE Dial-A-Ride New Servicing Times, please go on-line to Board Doc's Video Clip #3.5, 0:3:48.

Action (Resolution), Information: 3.6 2025 Clean Sweep

The 2025 Monroe Clean Sweep event will take place on Saturday, April 26th beginning at 8 a.m. in the St. Anastasia Church parking lot located on Route 17M in Harriman. Electronic Recycling, Shredding and Tire Recycling will be available on site to Town of Monroe residents.

To hear Supervisor Cardone RE 2025 Monroe Clean Sweep, please go on-line to Board Doc's Video Clip #3.6, 0:4:50.

2025-#103

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion approving quote from Upcycle for Electronic Recycling on April 26, 2025, in conjunction with Clean Sweep in the amount of \$750.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Information: 3.7 MWHS Job Fair

MWHS Job Fair, Thursday, April 10th, 5:00pm-8:00pm. Monroe Woodbury High School 155 Dunderberg Rd., Central Valley, NY. Call Bryan Giudice 845-460-7000

bguidice@mw.k12.ny.us for more information. Connect with 1,500+ students who are looking for jobs at local businesses. Introduce your business and employment opportunities. Participation is free of charge. Informational materials, giveaways encouraged.

To hear Councilman Scancarello RE MWHS Job Fair, please go on-line to Board Doc's Video Clip #3.7, 0:6:11.

Information: 3.8 Free Community Concert at First Presbyterian Church of Monroe

Community Concert Series Saturday, March 8th, 7:00pm. Alexandra Trosper will sing songs from Broadway's golden age, arias from the great operas and some music from not so long ago in an evening of song and celebration. FREE! Sponsored by First Presbyterian Church of Monroe 142 Stage Rd., Monroe, NY 10950. fpcmonroe.org

To hear Councilwoman Hould RE Free Community Concert at First Presbyterian Church of Monroe, please go on-line to Board Doc's Video Clip #3.8, 0:6:45.

Information: 3.9 Fire Hydrants, Rye Hill Road

The two hydrants on Rye Hill Rd. are flushed hydrants for WD No. 1. One was hit by a truck and that's why it was bagged. Those hydrants are only for flushing. Not for fire protection. The fire district has tankers, and a tanker task force that gets called up when there is something in our districts without hydrants. There are maps that the chiefs have, and everything is all mapped out.

To hear Supervisor Cardone and Highway Superintendent Pat Patterson RE Fire Hydrants, Rye Hill Road, please go on-line to Board Doc's Video Clip #3.9, 0:7:38.

Information: 3.10 Association of Towns

Supervisor Cardone and Highway Superintendent Pat Patterson attended Association of Towns in the city last week. Meeting of municipalities. A lot of networking. Supervisor Cardone took 6 classes. Everything from PFOSS to water protection, AI. Approximately over 80 people from the County attended. If anyone has any questions, please feel free to reach out to the Supervisor. They also found a resource to get LED lightbulbs for most of the highway garage for nothing or next to nothing for each bulb including the salt shed, and in the mechanics shop, every florescent tube will be replaced with LED's. Will be getting rid of gas halogen bulbs that take a long time to come on. That's why the lights are left on in the salt shed, because they take a long time to come on and people can't see when they go in there. They take so long in the cold. LED's in the salt shed will be put on a sensor to be able to save a lot of electricity.

To hear Supervisor Cardone and Highway Superintendent Pat Patterson RE Association of Towns, please go on-line to Board Doc's Video Clip #3.10, 0:9:36.

4. Public Hearing

Action (Resolution), Discussion, Information: 4.1 Motion to Open the Continuation of the Re-Opening of the Public Hearing RE: Local Law H-V2 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation

2025-#104

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Re-Opening of the Public Hearing RE: Local Law H-V2 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

The following residents signed up to speak for Public Comment for the Continuation of the Re-Opening of the Public Hearing, Local Law H-V2 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation. To hear their comments and Town Board Members responses, please go on-line to Board Doc's Video Clip #4.1, 0:12:13.

- Town Supervisor Cardone: Anybody sign up to speak, Madam Clerk?
- Town Clerk Valerie Bitzer: Dennis Fordham, if there's anything to discuss.
- Town Supervisor Cardone: Come on up Dennis.
- Dennis Fordham: Is this on?
- Town Supervisor Cardone: Yes.
- Dennis Fordham: Yes, it is on. We had a good meeting on, what was it, February the 5th? We're now still waiting for revised tree law from Max Stach. Yes, we're still waiting.
- Town Supervisor Cardone: We are waiting. He's almost done.
- Dennis Fordham: Okay.
- Town Supervisor Cardone: Based on the conversations we had. I mean, I would say we'd have it by next Monday, which is our next meeting, March 3rd, so we can hold off, leave it open till Monday, close it and then hopefully adopt it.
- Dennis Fordham: Yeah, wouldn't it still have to be open public hearing and be published?
- Town Supervisor Cardone: Not necessarily.
- Dennis Fordham: It's your call.
- Town Supervisor Cardone: Yeah.
- Councilwoman Richardson: I think it has, ask Brian, but I think (inaudible)
- Town Clerk Valerie Bitzer: Speak into the mic please.
- Councilwoman Richardson: The semi finalized, or the version that we're about to finalize, has to be published for a certain amount of time before it actually is finalized, is that correct?
- Town Attorney Toal: So, I can check with Brian but I believe that would be correct.
- Councilwoman Richardson: It's a good idea to hold off till Monday but we'll get that advice also by Monday just so that we adhere to open meetings law and give everybody a chance to

weigh in on the potentially final version.

- Dennis Fordham: Yeah, just one thought on the final version. When you go onto your website and look for the attached documents against the. It's very difficult to see what is the latest documents even when you open the draft tree code, there's no date on it. There no date on the version that's there now.

- Councilwoman Houle: Talk into the mic.

- Dennis Fordham: I'm sorry. The late, the version of the tree code that's on the website now, there is no date on it. And there's more than one version there. So, all I would suggest is when the new version comes out it at least has a footer with a date on it, something like that. Okay.

- Councilwoman Richardson: There's a lot of notes that we've been (inaudible) this is the longest attachments.

- Dennis Fordham: There's a lot of documents there, on other versions of the tree.

- Councilwoman Richardson: So, marking the date and that this is the proposed finalized version and publishing it, I think, according to the open meetings guidelines, we'll get that all from the clerk and the attorney.

- Town Clerk Valerie Bitzer: So, Dennis, if I may just interrupt, all the attachments, for the most part that are on board docs regarding this, which are on the website, that first transmittal tree law 250114, is January 14th of 25. So, as those come in, those are getting posted.

- Dennis Fordham: Yeah but there is an earlier version there which has no date and when you open the document there's no date on the document. There should be a version date I would (inaudible)

- Town Clerk Valerie Bitzer: As far as the document, that I can't control. I can control how it gets posted and titled.

- Dennis Fordham: Yeah okay.

- Councilwoman Bingham: So, I think your concern is that when we do get a new version from Max, that it has a date on it saying revised on.

- Dennis Fordham: Just make sure that everyone's looking at the latest version, that's all I would say, okay. Thank you.

- Town Clerk Valerie Bitzer: That's all for public comment.

- Councilwoman Houle: Thank you Dennis.

Action (Resolution), Discussion, Information: 4.2 Possible Motion to Keep Open the Continuation of the Re-Opening of the Public Hearing RE: Local Law H-V2 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation

2025-#105

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Re-Opening of the Public Hearing RE: Local Law H-V2 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation until March 3, 2025, at 7:00 PM or soon there-after.

Motion by Maureen Richardson, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution): 4.3 Motion to Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14

2025-#106

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

The following signed up to speak during Public Comment regarding the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14. To hear their comments, and Board Members responses, please go on-line to Board Docs Video Clip #4.3, 0:16:57.

- Town Clerk Valerie Bitzer: No public comment.
- Councilwoman Bingham: Well, we were supposed to have a meeting with Shawn tomorrow but it's going to be, I believe, moved to Thursday. So, I haven't received any new information and I I'm assuming we might have to update the IUP on this. I would like to verify that with Shawn Arnott and I would like to keep the public hearing open probably until April 7th, that would give us enough time to discuss it with the engineer.
- So, I'll make a motion to continue the public hearing.
- Town Supervisor Cardone: Wait before you do that. One other addition, we have a grant that is hoping to come, we're going to get an answer in the next couple of weeks for water district 14 improvements. That's a \$1.301 million grant that we've applied for, the WIAA grant.
- Councilwoman Bingham: So, should we make it until the end of April? Give us just a few more?
- Town Supervisor Cardone: Yeah, just to be sure I think if we went to the 21st it'd be better off.
- Councilwoman Bingham: Okay.

Action (Resolution): 4.4 Possible Motion to Keep Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14

2025-#107

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14 until April 21, 2025, at 7:00 PM or soon there-after.

Motion by Mary Bingham, second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

5. Acceptance of Minutes

Action (Resolution): 5.1 Acceptance of February 3, 2025 Minutes

2025-#108

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the February 3, 2025 Minutes.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

6. Audit of Claims

Action (Resolution), Discussion: 6.1 General Fund Abstract

To hear Supervisor Cardone and Councilwoman Bingham RE General Fund Abstract, please go on-line to Board Doc's Video Clip #6.1, 0:19:12.

2025-#109

BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #25-4 General Fund containing Check #36350-36459 totaling \$4,443,495.89.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution), Discussion: 6.2 Escrow Fund Abstract

2025-#110

BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #25-03 Escrow Fund containing Check #2196-2200 totaling \$18,904.95.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

7. Budget Transfers

Action (Resolution), Discussion: 7.1 Budget Transfer Abstract 24-24

2025-#111

BE IT RESOLVED that the Town Board of the Town of Monroe approves Budget Transfer Abstract #2024-24 totaling \$235,525.59 for 2024 Expenditure Adjustments to pay for encumbered balance of 2025 dump truck and rack truck.

ABSTRACT OF BUDGET TRANSFERS

TOWN OF MONROE

DATE OF AUDIT: FEBRUARY 24, 2025 ABSTRACT 2024-24

2024 Expenditure Adjustments to pay for encumbered bal of 2025 dump truck and rack truck

DATE	GL NO.	DESCRIPTION	Account	Trans In	Trans Out
		General Repairs Equipment	DB00-5110-2000-00	235,525.59	
		Gen Equipment Repair & Maintenance	DB00-5110-4308-00	74,931.89	
		General Repairs Road Oil	DB00-5110-4354-00	40,362.47	
		General Repairs Asphalt	DB00-5110-4355-00	11,994.94	
		Permanent Road Improvements	DB00-5110-4400-00	73,481.66	
		Sidewalks Contractual	DB00-5410-4500-00	2,760.00	
		State Retirement	DB00-9010-8000-00	5,030.00	
		Social Security	DB00-9030-8000-00	4,964.20	
		Medicare	DB00-9035-8000-00	1,365.44	
		Workers Comp	DB00-9040-8000-00	14,537.58	
		Disability	DB00-9055-8000-00	1,934.20	
		Eye Care	DB00-9060-8001-00	1,342.63	
		Dental	DB00-9060-8002-00	2,820.58	
				235,525.59	235,525.59

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

8. Cash Transfers

Action (Resolution): 8.1 Cash Transfer Abstract

2025-#112

BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #2025-01, Cash Transfer from Town of Monroe Town Clerk Account ending in 0739, to the Town of Monroe Tax Collector Account ending in 0747 in the amount of \$62,023.67 (moving money that was deposited into the wrong account).

TOWN CLERK/TAX COLLECTOR CASH TRANSFERS

TOWN OF MONROE

DATE OF AUDIT: February 24, 2025 ABSTRACT # 2025-01

DATE	GL NO.	DESCRIPTION	Account	Tranf In	Transf Out
2/24/2025	T.O.M.	Town Clerk Acct. Ending in 0739	62,023.67		
2/24/2025	T.O.M.	Tax Collector Acct. Ending in 0747	62,023.67		
*Moving money that was deposited into the wrong account					
62,023.67			62,023.67		

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Discussion: 9.1 Short Term Rental Application, 106 Osseo Park Road (SBL#: 7-02-49)

To hear Town Board Members, Town Counsel Matt Toal and resident Camille Tokerud RE Short Term Rental Application, 106 Osseo Park Road (SBL#: 7-02-49), please go on-line to Board Doc's Video Clip #9.1, 0:22:40.

- Everything has essentially cleared the Building Inspector
- Procedure for first permit issuance: Subsection F in determining whether to authorize the permit the Town Board shall consider the information in the application the testimony of the Building Inspector, the testimony of the application, and the testimony of any objecting neighbors and the applicant and shall authorize the permit where it finds the following standards are met. One, adequate parking facilities are provided to meet the parking requirement of four off street parking spaces which are provided in a manner that does not impact the residential character of the neighborhood. Two, if new construction or expansion is proposed the size of the structure proposed for this use is generally consistent with residences located within 500 ft or it is so situated to not be seen as inconsistent with the appearance of other area residences as viewed from any public street or public park. Three, the structure and lot are conforming to the requirements of this chapter or have received variances for any non-conformances and the lot and structure not considered existing

non-conforming uses or buildings. Four, adjoining residences and their yards are generally afforded a reasonable degree of privacy from view by occupants of the proposed vacation residents or partial vacation residents by the imposition of landscaping and uh privacy fencing. Five, the number of permitted short-term rentals surrounding the proposed property are not excessive in number so as to result in adverse character impacts to principal residences in the neighborhood.

- Okay to approve but would like an official Resolution from our Attorney.

Discussion, Presentations: 9.2 Monroe Conservation Commission, Request to Host Repair Cafe

To hear Town Board Members and Conservation Commission Chairperson Dennis Fordham RE Monroe Conservation Commission, Request to Host Repair Cafe, please go on-line to Board Doc's Video Clip #9.2, 0:29:48.

- Monroe Conservation Commission to organize and host a Repair Cafe at Monroe Town Hall on Saturday, June 7, 2025 in conjunction with Repair Cafe Hudson Valley.

- Save people money and keep items out of the landfill

- Repair Cafés also help the town Climate Smart Community points

- Proposed date, Saturday June 7, 2025

- Many local towns have Repair Café's

- Commitment from the Board to hold and support the event

- Agree to a suitable location-Town Hall or Senior Center

- Assist MCC with advertising event on Town website, Facebook, Printing flyers & handouts, etc

- Provide assistance on day of the event

- Review Memorandum of Agreement

- Call for Volunteers

- Repair Cafes are events where the community can bring their broken, but beloved items to be fixed FOR FREE by local volunteers who specialize in various fields. Some of our many goals are to share repair knowledge and skills, save people money and keep items out of the landfill. Cafes also help your town earn Climate Smart Community points which will earn money for your municipality.

- You don't have to be an expert to volunteer. If you're a maker or tinkerer, can fix a lamp, glue, or sew, you have the skills to be a volunteer fixer! You can always start by shadowing another fixer as we will put the word out to our nearby network of experienced repair coaches to come lend a hand. And If you aren't a fixer but still want to help out, there are lots of other crucial roles that keep a cafe running smoothly.

- Our first Monroe Cafe will take place on Saturday, June 7th from 10am-2pm, location still TBD. For more information about this cafe or to volunteer, please contact Dennis Fordham at MCC@monroeny.org. For more information about our network of Repair Cafes, please visit www.repaircafehvhv.org.

Discussion: 9.3 Town Law Enforcement

To hear Supervisor Cardone, Councilwoman Houle and Former Chief of Police RE Town Law Enforcement, please go on-line to Board Doc's Video Clip #9.3, 0:40:58.

- Alex Melchiorre, retired Monroe Police Chief. Also been employed by the Village of Tuxedo Park and the Town of Blooming Grove as Police Chief.
- Been on numerous committees within the County for Law Enforcement.
- Has many contacts in Orange County
- Great need for Law Enforcement in the community.
- Loaded with experience.
- Author of many policies, procedures and guidelines for several police departments.
- Gained NYS accreditation in Monroe and Blooming Grove.
- Writes Grants and always researching for equipment.
- In contact with Orange County Emergency Services and other bordering communities.
- Police work hand in hand with Planning, Zoning and the Building Inspector.
- When Town Hall was redone, former Councilman McGinn was the one who put together the security system and Alex helped and reviewed it.

Action (Resolution), Discussion: 9.4 2025 East Orange Collectors Show

2025-#113

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving the use of the Town Hall Meeting Room for the 2025 East Orange Collectors Show hosted by the Monroe Historical Society on March 15, 2025 from 10 a.m. - 2 p.m. This event is open to the public and admission is free. *Featuring: Antique Toys, Old Coins, Antique Iron Hardware, Model Trains, All Kinds of Bottles, Glass Insulators, License Plates, Farming Items, Slot Cars, and much more.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution), Discussion: 9.5 Request RE: Fundraiser to Benefit Monroe Lakeside Fire & Rescue

Annual Garage Sale Fundraiser requested by Lakeside Ladies Auxiliary for Saturday, September 6, 2025, with a rain date of Sunday, September 7, 2025. In the past they've provided a grill so they can sell hot dogs, burgers, soda, water, chips etc. They will get a food permit to avoid any complications. They are also trying to get a porta potty for guests and are looking into having the Breast Cancer Truck come to this event so the customers can donate

unwanted items which they can use for a tax write-off. They will need the Town or the Police to place "No Parking" signs on Reynolds Rd. Additionally they are looking into having the Fire Dept come and display their truck but will have to wait and see. Certificate of Insurance will need to be provided by both Lakeside Fire & Rescue and for the Porta Potty along with the Yard Sale Permit to be issued by the Village of Monroe.

2025-#114

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve the date of Saturday September 62025 with a rain date of Sunday September 72025 for the Ladies Lakeside Auxiliary Garage Sale. Councilwoman Houle will get the Yard Sale Permit from the Village.

Motion by Supervisor -Tony Cardone second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Dorey Houle Maureen Richardson

Action (Resolution) Discussion: 9.6 John Dowling Head Bus Driver Dial-A-Ride

2025-#115

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving John Dowling current Bus Driver for Town of Monroe Dial-A-Ride for the position of Head Bus Driver at an annual salary of \$68 effective February 25 2025. John has been preapproved for this promotion by Orange County Department of Human Resources.

Motion by Supervisor -Tony Cardone second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Dorey Houle Maureen Richardson

Action (Resolution) Discussion: 9.7 Road Sand/Salt Mix

2025-#116

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving the Town of Monroe Highway Department to sell any unused sand/salt mix to the Town of Warwick at a rate of \$40 per ton. This arrangement ensures that excess materials are utilized efficiently while providing a beneficial resource to a neighboring town. *Include into Surplus.

Motion by Supervisor -Tony Cardone second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Dorey Houle Maureen Richardson

Action (Resolution) Discussion: 9.8 Resident Concern Hilltop Road

Request being put into County to reduce the speed limit on Hilltop Rd. from 30-25.

To hear conversation between Board Members and Highway Superintendent RE Resident Concern Hilltop Road please go on-line to Board Doc's Video Clip #9.8 0:58:20.

2025-#117

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve dropping the speed limit on Hilltop Rd. from 30-25.

Motion by Supervisor -Tony Cardone second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Dorey Houle

Nay: Maureen Richardson

Discussion Information: 9.9 19 Elmwood Drive Water Bill

- Consistency in the amount of water that is used.
- Issue when the meter was changed.
- Questioned any plumbing work leaky pipes leaky toilets.
- None to the above.
- Looking to apply credit to account.
- Will see what next meter reading brings.

Action (Resolution) Discussion: 9.10 2025 Library Agreement

2025-#118

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution authorizing the Supervisor to execute the 2025 agreement with Monroe Free Library. (\$1506325 Town Pymt.)

Motion by Sal Scancarello second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Dorey Houle Maureen Richardson

Action (Resolution) Discussion: 9.11 Freshwater Wetlands Article 24 Permitting Services

2025-#119

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion Authorizing the

Supervisor to sign the Agreement for NYSDEC Wetlands Permit in the amount of \$3000.

Motion by Dorey Houle second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Dorey Houle Maureen Richardson

Action (Resolution) Discussion: 9.12 As Needed Water Chestnut Treatment Services at Round Lake

Discussion of Service Agreement for As Needed Water Chestnut Treatment Services at Round Lake.

Upon request any growth of water chestnuts found in Round Lake shall be treated and controlled through the application of contact and systemic aquatic herbicides and surfactants found in the lake at the time of application at a cost of \$350.00 Per Acre (As Needed April through August 2025).

2025-#120

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion authorizing the Supervisor to sign the Agreement with Solitude Lake Management for the treatment of Water Chestnuts at Round Lake in an amount not to exceed \$3500. (cap at 10 acres)

Motion by Dorey Houle second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Dorey Houle Maureen Richardson

Action (Resolution) Discussion: 9.13 Resolution for Conflict Counsel

2025-#121

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Councilwoman Houle and seconded by Councilwoman Bingham:

RESOLUTION AUTHORIZING ENGAGEMENT OF CURRENT TOWN LAW FIRMS AS CONFLICT COUNSEL FOR TOWN BOARD PLANNING BOARD ZONING BOARD OF APPEALS AND BOARD OF ETHICS MATTERS AS NEEDED

WHEREAS the Town Board from time to time requires to engage conflict counsel to cover matters for the Town Board Planning Board Zoning Board of Appeals and Board of Ethics ("Boards") when the attorneys for such boards recuse themselves from a matter; and

WHEREAS the Town Board currently engages the law firm of Naughton & Torre LLP for Planning Board legal services and the law firm of Feerick Nugent MacCartney PLLC ("Law Firms") as legal counsel for the Town Board Zoning Board of Appeals and Board of Ethics; and

WHEREAS the Town Board desires to authorize the Naughton & Torre firm to handle conflict matters arising for the Feerick Nugent MacCartney PLLC firm and to authorize the Feerick Nugent MacCartney PLLC firm to handle conflict matters for the Naughton & Torre firm.

NOW THEREFORE BE IT RESOLVED: that:

Section 1. The above "WHEREAS" clauses are incorporated herein as if set forth in full.

Section 2. The Town Board hereby authorizes the law firm of Naughton & Torre to represent the Town in legal matters where the law firm of Feerick Nugent MacCartney has communicated the existence of a conflict.

Section 3. The Town Board hereby authorizes the law firm Feerick Nugent MacCartney PLLC to represent the Town in legal matters where the law firm of Naughton & Torre has communicated the existence of a conflict.

Section 4. The Town Board hereby agrees to compensate the law firm of Naughton & Torre pursuant to the terms of the firm's engagement letter presented to the Town and dated February 12 2025.

Section 5. The Town Board hereby agrees to compensate the law firm of Feerick Nugent MacCartney PLLC pursuant to the same terms and conditions that the firm is currently retained by the Town for legal services except that conflict matters handled by the firm shall be included under the Town's general retainer for the first three (3) hours of conflict work unless otherwise agreed upon in writing.

Section 6. The Town Supervisor and any other officer or employee as directed by the Town Supervisor is hereby authorized to take any and all necessary actions to carry out the provisions of this Resolution.

Section 7. This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone Supervisor [X] [] [] []

Dorey Houle Councilperson [X] [] [] []

Mary Bingham Councilperson [X] [] [] []

Sal Scancarello Councilperson [X] [] [] []

Maureen Richardson Councilperson [X] [] [] []

The Resolution was thereupon duly adopted.

Motion by Dorey Houle second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Dorey Houle Maureen Richardson

Action (Resolution) Discussion: 9.14 Pallotti Village - Well Evaluation Proposal

2025-#122

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution authorizing the Supervisor to sign the proposal submitted by Alpha GeoScience for the well evaluation at the site of Pallotti Village with authorization of an initial budget of \$5000.

Motion by Dorey Houle second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Dorey Houle Maureen Richardson

Discussion Information: 9.15 Monroe Commons Landscape Plan

Steve Esposito Landscape Architect for Monroe Commons

- Conditionally approved by the Planning Board.
- Multi use structure.
- Passive Recreation Area.
- Meadows.
- Existing Wetlands enhancing and expanding.
- Tree Survey for entire site.
- 1966 trees 241 dead.

- 1725 trees to be removed.
- 197 shade trees.
- 284 wetland.
- 585 trees to plant.
- 1296 shrubs to be planted.
- Wetland area along the perimeter will be replanted and reseeded.
- Would like plans to be given to the Conservation Commission to consider.

To hear discussion between Steve Esposito Town Board Members and Conservation Commission Chairperson please go on-line to Board Doc's Video Clip #9.15 1:24:10.

Action (Resolution) Discussion: 9.16 Dial-A-Ride Drug and Alcohol Plan Update

2025-#123

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to adopt the Dial-A-Ride Drug and Alcohol Plan with the 2025 revisions.

Motion by Supervisor -Tony Cardone second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Dorey Houle Maureen Richardson

Action (Resolution) Discussion: 9.17 November Electronic Recycling/Shredding Event

Electronic Recycling/Shredding Event to take place on Saturday November 12025 at the Town of Monroe Highway Garage located at 87 Mine Road. Monroe between 9:00AM-12:00PM. Approve Quotes from Upcycle & Pro Shred.

- Upcycle \$750

- Pro Shred \$1200

2025-#124

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve Electronic Recycling/Shredding Event to take place on Saturday November 12025 at the Town of Monroe Highway Garage located at 87 Mine Road. Monroe between 9:00AM-12:00PM. Approve Quotes from Upcycle & Pro Shred.

- Upcycle \$750

- Pro Shred \$1200

Motion by Supervisor -Tony Cardone second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Dorey Houle Maureen Richardson

Action (Resolution): 9.18 2025 NYSTCA Conference Syracuse NY

2025-#125

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion for Town Clerk Valerie Bitzer to attend the New York State Town Clerks Association Conference in Syracuse NY from April 27-29 2025. The cost of Registration/Meals is \$495. Hotel for overnight accommodations is \$489.00. (totaling \$984.00) *206 miles each way. Amount not to exceed \$1050.

Motion by Supervisor -Tony Cardone second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Dorey Houle Maureen Richardson

Action (Resolution) Discussion: 9.19 Return of Escrow Request Yoel Gross

Mr. Gross has moved from 14 Raywood Drive and no longer needs to appear before the ZBA and is asking to have the escrow money that was established for the project to be returned.

The project never appeared before the ZBA so there were no funds used from the initial \$2500 escrow amount.

2025-#126

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving the return of the escrow in the amount of \$2500 to Mr. Gross. (Mr. Gross has moved from 14 Raywood Drive and no longer needs to appear before the ZBA and is asking to have the escrow money that was established for the project to be returned.

The project never appeared before the ZBA so there were no funds used from the initial \$2500 escrow amount).

Motion by Supervisor -Tony Cardone second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Dorey Houle Maureen Richardson

Action (Resolution): 9.20 Return of Escrow Request Chris Robinson

Chris Robinson's variance has been granted and all fees have been paid related to his account.

2025-#127

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion authorizing the return of the escrow balance in the amount of \$621.33 to Chris Robinson. (Chris Robinson's variance has been granted and all fees have been paid related to his account).

Motion by Supervisor -Tony Cardone second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Dorey Houle Maureen Richardson

Action (Resolution): 9.21 Return of Escrow Request Remmy Burdiez

Mr. Burdiez received his variance and all fees associated with account have been paid.

2025-#128

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion authorizing the return of the escrow balance in the amount of \$649.87 to Mr. Burdiez. (Mr. Burdiez received his variance and all fees associated with account have been paid).

Motion by Supervisor -Tony Cardone second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Dorey Houle Maureen Richardson

Action (Resolution): 9.22 Music for Humanity Gaming Application

2025-#129

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve the Music for Humanity Gaming License for the Town of Monroe.

Motion by Dorey Houle second by Maureen Richardson.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Dorey Houle Maureen Richardson

10. Old Business

Action (Resolution) Discussion: 10.1 Board of Ethics Appointment

2025-#130

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to appoint Christine O'Toole to the Board of Ethics Slot #2 Term to Expire 12/31/2027.

Motion by Supervisor -Tony Cardone second by Maureen Richardson.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Maureen Richardson

Not Present at Vote: Dorey Houle

2025-#130A

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to appoint Jennifer Gillett to the Board of Ethics Slot #8 Term to Expire 12/31/2027.

Motion by Supervisor -Tony Cardone second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Maureen Richardson

Not Present at Vote: Dorey Houle

Information: 10.2 Zone Change Petition RE: Larkin Dr. (SBL: 2-1-29)

The matter will be adjourned until they submit the necessary information to the Town's Planner.

11. Public Comment

Information: 11.1 Rules for Public Comment

Discussion Information: 11.2 Public Comment

The following spoke during Public Comment. To hear their comments and Town Board members responses please go on-line to Board Doc's Video Clip #11.2 2:05:30.

- Dan Burke
- Jo Ellen Fordham

Dan Burke:

- Attended OC Legislature Committee Meeting RE OC Sewer District No. 1
- Harriman Treatment Plant desperately needs upgrading
- Moving steadily forward
- Cost/household might come to \$1062/yr.
- Engineering Co. that's putting this together has 4 different applications in Grants in which will probably reduce it quite a bit
- Chairman of the Co. Legislature attends these meetings as well as the Supervisor
- Monroe Theater: Doing a great job

- Showing good movies on 6 screens
- Contract that was signed in 2018 allows for 6 events/year
- Questioned if the Town will be doing 6 events in 2025 (Veterans movie) and if the Town was getting any cash flow from the theater

Jo Ellen Fordham:

- Commented on the Monroe Commons Landscape Plan
- Conservation Commission is about conserving trees

Councilwoman Richardson:

- Veterans events have been great for the community and hope to do more like that
- Talked about renegotiating the contract
- Hopes to do an event for Museum Village (possible film festival)
- Conservation Commission should be involved in any tree planning/landscape plan

-

12. Possible motion to adjourn to Executive and or/ Attorney Client Session

Information: 12.1 Enter into Executive Session

*NO ACTION AT THIS TIME

13. Return to Regular Meeting

Information: 13.1 Return to Regular Meeting

*NO ACTION AT THIS TIME

14. Adjournment

Action (Resolution): 14.1 Adjournment of Meeting

2025-#131

BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of February 24 2025 at 9:14 PM.

Motion by Supervisor -Tony Cardone second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Dorey Houle Maureen Richardson

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