

Monday, February 24, 2025
MONROE TOWN BOARD MEETING AGENDA

TOWN OF MONROE, NEW YORK
TOWN HALL
1465 ORANGE TURNPIKE
MONROE, NEW YORK
7:00 PM

1. Call to Order

Subject :	1.1 Pledge to the Flag
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion,Information,Procedural

Public Content

I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

2. Motion to Open Town Board Meeting

Subject :	2.1 Motion to Open Town Board Meeting of February 24, 2025
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2025-#102 BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of February 24, 2025, at

Public Content

File Attachments

[2025 Town Board Meeting Schedule.pdf \(133 KB\)](#)

Motion & Voting

2025-#102

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of February 24, 2025, at 7:02 PM.

Motion by Sal Scancarello, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

3. Community Announcements

Subject :	3.1 2025 Tax Collector's Notice
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

File Attachments

[2025 Tax Notice.pdf \(65 KB\)](#)

[2025 Town and County Tax Season Website.pdf \(63 KB\)](#)

[2025 Tax Notice Affidavit_Redacted.pdf \(204 KB\)](#)

3. Community Announcements

Subject :	3.2 Monroe Connect
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

The Town of Monroe has partnered with GoGov for the creation and launch of the Monroe Connect app, a valuable resource for easily accessing important information and notifications related to the Town of Monroe. All residents and community members are encouraged to download this app which is available on both the Apple and Android platform.

File Attachments

[Monroe Flyer.pdf \(3,629 KB\)](#)

[img_2542_720.jpg \(193 KB\)](#)

[img_2543_720.jpg \(99 KB\)](#)

[img_2544_720.jpg \(150 KB\)](#)

3. Community Announcements

Subject :	3.3 Orange County Mobile DMV at Town Hall, February 25th
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Meeting :Feb 24, 2025 - MONROE TOWN BOARD MEETING
AGENDA

Type :Information

Public Content

Orange County Clerk Kelly Eskew invites you to the Orange County Mobile DMV Unit. Transactions Offered: All Registration Transactions, all License Transactions including Real/Enhanced, Enforcement Transactions. Tuesday, February 25th 10:00-12PM, closed 12-1pm, 1-3:30pm. Monroe Town Hall 1465 Orange Tpke., Monroe, NY 10950.

File Attachments

[OC Mobile DMV at Town Hall 02252025.png \(574 KB\)](#)

3. Community Announcements

Subject :3.4 Free Movie Night for Veterans

Meeting :Feb 24, 2025 - MONROE TOWN BOARD MEETING
AGENDA

Type :Information

Public Content

Orange County Executive Steve Neuhaus and Veterans Service Agency Director Christian Farrell are teaming up to honor our local veterans with a special event.

There will be two free showings of Marvels Captain America: Brave New World on Wednesday, March 5th at 1:00 p.m. and 6:00 p.m. at Flagship Premium Cinemas in Monroe. Each veteran and one guest will receive a complimentary popcorn and a drink.

Call 845-291-2470 to reserve your spot.

File Attachments

[Free Movie for Veterans 03052025.jpg \(108 KB\)](#)

3. Community Announcements

Subject :3.5 Dial-A-Ride New Servicing Times

Meeting :Feb 24, 2025 - MONROE TOWN BOARD MEETING
AGENDA

Type :Information

Public Content

File Attachments

[Dial-A-Ride 2_page-0001.jpg \(2,155 KB\)](#)

3. Community Announcements

Subject :	3.6 2025 Clean Sweep
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2025-# BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion

Public Content

Resolution approving quote from Upcycle for Electronic Recycling on April 26, 2025, in conjunction with Clean Sweep.

File Attachments

[Town of Monroe Quote - 1 \(1\) April 26, 2025_Redacted.pdf \(163 KB\)](#)

Motion & Voting

2025-#103

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion approving quote from Upcycle for Electronic Recycling on April 26, 2025, in conjunction with Clean Sweep in the amount of \$750.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

3. Community Announcements

Subject :	3.7 MWHS Job Fair
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

File Attachments

[IMG_0869.jpeg \(196 KB\)](#)

3. Community Announcements

Subject :	3.8 Free Community Concert at First Presbyterian Church of Monroe
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Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

File Attachments

[Trosper Concert Series .png \(246 KB\)](#)

3. Community Announcements

Subject :	3.9 Fire Hydrants, Rye Hill Road
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

3. Community Announcements

Subject :	3.10 Association of Towns
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

4. Public Hearing

Subject :	4.1 Motion to Open the Continuation of the Re-Opening of the Public Hearing RE: Local Law H-V2 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2025-# BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Re-Opening of the Public Hearing RE: Local Law H-V2 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation.

Public Content

The following residents signed up to speak for Public Comment for the Continuation of the Re-Opening of the Public Hearing, Local Law H-V2 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation. To hear their comments and Town Board Members responses, please go on-line to Board Doc's Video Clip #4.1,

File Attachments

[Transmittal Tree Law 250114.pdf \(161 KB\)](#)
[Tree Law Amendment Local Law 250114.pdf \(297 KB\)](#)
[MCC Comments to Tree Law 110124.pdf \(79 KB\)](#)
[Re-Opening of PH RE Tree Code REV.pdf \(65 KB\)](#)
[ANT to Town Board re Planning Board Comments on Proposed Tree Preservation Amendments, 10-24-24, with attachment.pdf \(3.307 KB\)](#)
[Tree Law Amendment Local Law - DRAFT.pdf \(306 KB\)](#)
[Re-Opening of Tree Code PH 10550984.pdf \(58 KB\)](#)
[7-15-2024 Resolution RE Tree Preservation.pdf \(94 KB\)](#)
[Resolution Adopting Local Law Tree Preservation - revised 7-15-24.pdf \(108 KB\)](#)
[20240422 Tree Law Amendment Local Law no tc.pdf \(306 KB\)](#)
[20240422 Tree Law Amendment Local Law.pdf \(792 KB\)](#)
[PUBLIC HEARING Notice - Tree Preservation.docx.pdf \(70 KB\)](#)
[Local Law H-V1 Amending Tree Preservation 220918.pdf \(397 KB\)](#)
[O.C. Planning GML Recommendation.pdf \(69 KB\)](#)
[Local Law H-V1 Amending Tree Preservation ntc 230814.pdf \(431 KB\)](#)
[Local Law H-V1 Amending Tree Preservation 231115.pdf \(407 KB\)](#)
[Local Law H-V1 Amending Tree Preservation 231115.pdf \(407 KB\)](#)
[Local Law H-V1 Amending Tree Preservation 240219.pdf \(476 KB\)](#)
[Local Law H-V1 Amending Tree Preservation 240307.pdf \(411 KB\)](#)
[57 Att 4, Landmark, Native, Protected & Specimine Trees Vr060924.pdf \(219 KB\)](#)
[MCC-TreeLawResponse061223 MS responses..pdf \(106 KB\)](#)
[MCC Comment to Tree Law 082524.pdf \(76 KB\)](#)
[MCC-TreeLawResponse061223.pdf \(104 KB\)](#)
[TPCitrPHtreepreservation.pdf \(156 KB\)](#)
[MCC-TreeLawResponse061923.pdf \(106 KB\)](#)
[Tree Law Amendment Local Law - DRAFT, with Planning Board redlines 10-24-24.pdf \(351 KB\)](#)

Motion & Voting

2025-#104

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Re-Opening of the Public Hearing RE: Local Law H-V2 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :	4.2 Possible Motion to Keep Open the Continuation of the Re-Opening of the Public Hearing RE: Local Law H-V2 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information

Recommended Action :

2025-#

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Re-Opening of the Public Hearing RE: Local Law H-V2 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation until _____ at 7:00 PM or soon there-after.

Motion & Voting

2025-#105

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Re-Opening of the Public Hearing RE: Local Law H-V2 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation until March 3, 2025, at 7:00 PM or soon there-after.

Motion by Maureen Richardson, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :

4.3 Motion to Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14

Meeting :

Feb 24, 2025 - MONROE TOWN BOARD MEETING
AGENDA

Type :

Action (Resolution)

Recommended Action :

2025-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14.

Public Content

The followingsigned up to speak during Public Comment regarding the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14.To hear their comments, and Board Members responses, please go on-line to Board Docs Video Clip #4.3,

File Attachments

[WD 14 Nov 3, 2021 4.2 Agenda Item.pdf \(417 KB\)](#)

[WD 14 Nov 15, 2021 Agenda.pdf \(523 KB\)](#)

[WD 14 Bond Resolution Nov 19, 2021.pdf \(1,738 KB\)](#)

[WD 14 2021 Resolution.pdf \(77 KB\)](#)

[WD 14 Nov 3, 2021 4.1 Agenda Item.pdf \(491 KB\)](#)

[WD 14 Extract of Minutes Nov 15, 2021.pdf \(430 KB\)](#)

[WD 14 Nov 19, 2021 Bond Resolution.pdf \(1,108 KB\)](#)

[WD 14 Nov 19, 2021 Notice.pdf \(41 KB\)](#)

[WD 14 Nov 19, 2021 Proof of Publication - Bond Resolution.pdf \(70 KB\)](#)

[WD 14 Oct 4, 2021 Town Board Agenda.pdf \(617 KB\)](#)
[WD 14 Nov 19, 2021 Proof of Publication - ZOOM Meeting.pdf \(49 KB\)](#)
[WD 14 Nov 19, 2021 Town Board Minutes.pdf \(485 KB\)](#)
[WD 14 Order Calling For A Public Hearing.pdf \(267 KB\)](#)
[WD 14 Nov 19, 2021 Resolution & Order After Public Hearing.pdf \(709 KB\)](#)

Motion & Voting

2025-#106

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :	4.4 Possible Motion to Keep Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14 until _____ at 7:00 PM or soon there-after.

Public Content

Motion & Voting

2025-#107

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14 until April 21, 2025, at 7:00 PM or soon there-after.

Motion by Mary Bingham, second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

5. Acceptance of Minutes

Subject :	5.1 Acceptance of February 3, 2025 Minutes
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)

Recommended Action :

2025-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the February 3, 2025 Minutes.

Public Content

File Attachments

[TB 2-3-2024 DRAFT Meeting Minutes Revised2.pdf \(3.922 KB\)](#)

Motion & Voting

2025-#108

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the February 3, 2025 Minutes.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

6. Audit of Claims

Subject :	6.1 General Fund Abstract
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #25-4 General Fund containing Check #36350-36459 totaling \$4,443,495.89.

Public Content

File Attachments

[MONROE 2 24 2025.pdf \(846 KB\)](#)

Motion & Voting

2025-#109

BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #25-4 General Fund containing Check #36350-36459 totaling \$4,443,495.89.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

6. Audit of Claims

Subject :	6.2 Escrow Fund Abstract
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Meeting : Feb 24, 2025 - MONROE TOWN BOARD MEETING
AGENDA

Type : Action (Resolution), Discussion

Recommended Action : 2025-#
BE IT RESOLVED that the Town Board of the Town of
Monroe requests approval of Abstract #25-03 Escrow
Fund containing Check #2196-2200 totaling \$18,904.95.

Public Content

File Attachments

[ESCROW 25-03.pdf \(310 KB\)](#)

Motion & Voting

2025-#110
BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #25-03
Escrow Fund containing Check #2196-2200 totaling \$18,904.95.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

7. Budget Transfers

Subject : 7.1 Budget Transfer Abstract 24-24

Meeting : Feb 24, 2025 - MONROE TOWN BOARD MEETING
AGENDA

Type : Action (Resolution), Discussion

Recommended Action : 2025-#
BE IT RESOLVED that the Town Board of the Town of
Monroe approves Budget Transfer Abstract #2024-24
totaling \$235,525.59 for 2024 Expenditure Adjustments to
pay for encumbered balance of 2025 dump truck and rack
truck.

Public Content

File Attachments

[2024-24.pdf \(412 KB\)](#)

Motion & Voting

2025-#111
BE IT RESOLVED that the Town Board of the Town of Monroe approves Budget Transfer Abstract
#2024-24 totaling \$235,525.59 for 2024 Expenditure Adjustments to pay for encumbered balance of

2025 dump truck and rack truck.

ABSTRACT OF BUDGET TRANSFERS
TOWN OF MONROE
DATE OF AUDIT: FEBRUARY 24, 2025 ABSTRACT 2024-24
2024 Expenditure Adjustments to pay for encumbered bal of 2025 dump truck and rack truck

DATE	GL NO.	DESCRIPTION	Account	Trans In	Trans Out
		General Repairs Equipment	DB00-5110-2000-00	235,525.59	
		Gen Equipment Repair & Maintenance	DB00-5110-4308-00	74,931.89	
		General Repairs Road Oil	DB00-5110-4354-00	40,362.47	
		General Repairs Asphalt	DB00-5110-4355-00	11,994.94	
		Permanent Road Improvements	DB00-5110-4400-00	73,481.66	
		Sidewalks Contractual	DB00-5410-4500-00	2,760.00	
		State Retirement	DB00-9010-8000-00	5,030.00	
		Social Security	DB00-9030-8000-00	4,964.20	
		Medicare	DB00-9035-8000-00	1,365.44	
		Workers Comp	DB00-9040-8000-00	14,537.58	
		Disability	DB00-9055-8000-00	1,934.20	
		Eye Care	DB00-9060-8001-00	1,342.63	
		Dental	DB00-9060-8002-00	2,820.58	
				235,525.59	235,525.59

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

8. Cash Transfers

Subject :	8.1 Cash Transfer Abstract
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2025-# BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #2025-01, Cash Transfer from Town of Monroe Town Clerk Account ending in 0739, to the Town of Monroe Tax Collector Account ending in 0747 in the amount of \$62,023.67 (moving money that was deposited into the wrong account).

Public Content

File Attachments

[Town Clerk -Tax Collector Cash Transfer Abstract 2025-01.pdf \(124 KB\)](#)

Motion & Voting

2025-#112
BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #2025-01, Cash Transfer from Town of Monroe Town Clerk Account ending in 0739, to the Town of Monroe

Tax Collector Account ending in 0747 in the amount of \$62,023.67 (moving money that was deposited into the wrong account).

TOWN CLERK/TAX COLLECTOR CASH TRANSFERS
TOWN OF MONROE
DATE OF AUDIT: February 24, 2025 ABSTRACT # 2025-01

DATE GL NO. DESCRIPTION Account Tranf In Transf Out
2/24/2025 T.O.M. Town Clerk Acct. Ending in 0739 62,023.67
2/24/2025 T.O.M. Tax Collector Acct. Ending in 0747 62,023.67
*Moving money that was deposited into the wrong account
62,023.67 62,023.67

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.1 Short Term Rental Application, 106 Osseo Park Road (SBL#: 7-02-49)
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion

Public Content

9. New Business

Subject :	9.2 Monroe Conservation Commission, Request to Host Repair Cafe
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Presentations

Public Content

Discussion regarding request of Monroe Conservation Commission to organize and host a Repair Cafe at Monroe Town Hall on Saturday, June 7, 2025 in conjunction with Repair Cafe Hudson Valley.

File Attachments

[MCC Repair PP.pdf \(1,110 KB\)](#)

9. New Business

Subject :	9.3 Town Law Enforcement
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion

Public Content

9. New Business

Subject :	9.4 2025 East Orange Collectors Show
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving the use of the Town Hall Meeting Room for the 2025 East Orange Collectors Show hosted by the Monroe Historical Society on March 15, 2025 from 10 a.m. - 2 p.m. This event is open to the public and admission is free.

File Attachments

[2025 East Orange Collectors Show 03152025.jpg \(138 KB\)](#)

Motion & Voting

2025-#113
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving the use of the Town Hall Meeting Room for the 2025 East Orange Collectors Show hosted by the Monroe Historical Society on March 15, 2025 from 10 a.m. - 2 p.m. This event is open to the public and admission is free. *Featuring: Antique Toys, Old Coins, Antique Iron Hardware, Model Trains, All Kinds of Bottles, Glass Insulators, License Plates, Farming Items, Slot Cars, and much more.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.5 Request RE: Fundraiser to Benefit Monroe Lakeside Fire & Rescue
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town

Public Content

Annual Garage Sale Fundraiser requested by Lakeside Ladies Auxiliary for Saturday, September 6, 2025, with a rain date of Sunday, September 7, 2025. In the past they've provided a grill so they can sell hot dogs, burgers, soda, water, chips etc. They will get a food permit to avoid any complications. They are also trying to get a porta potty for guests and are looking into having the Breast Cancer Truck come to this event so the customers can donate unwanted items which they can use for a tax write-off. They will need the Town or the Police to place "No Parking" signs on Reynolds Rd. Additionally, they are looking into having the Fire Dept come and display their truck but will have to wait and see. Certificate of Insurance will need to be provided by both Lakeside Fire & Rescue and for the Porta Potty along with the Yard Sale Permit to be issued by the Village of Monroe.

Motion & Voting

2025-#114

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve the date of Saturday, September 6, 2025, with a rain date of Sunday, September 7, 2025, for the Ladies Lakeside Auxiliary Garage Sale. Councilwoman Hould will get the Yard Sale Permit from the Village.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.6 John Dowling, Head Bus Driver, Dial-A-Ride
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving John Dowling, current Bus Driver for Town of Monroe Dial-A-Ride, for the position of Head Bus Driver at an annual salary of \$68,000, effective February 25, 2025. John has been preapproved for this promotion by Orange County Department of Human Resources.

Motion & Voting

2025-#115

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving John Dowling, current Bus Driver for Town of Monroe Dial-A-Ride, for the position of Head Bus Driver at an annual salary of \$68,000, effective February 25, 2025. John has been preapproved for this promotion by Orange County Department of Human Resources.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.7 Road Sand/Salt Mix
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving the Town of Monroe Highway Department to sell any unused sand/salt mix to the Town of Warwick at a rate of \$40 per ton. This arrangement ensures that excess materials are utilized efficiently while providing a beneficial resource to a neighboring town.

Motion & Voting

2025-#116
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving the Town of Monroe Highway Department to sell any unused sand/salt mix to the Town of Warwick at a rate of \$40 per ton. This arrangement ensures that excess materials are utilized efficiently while providing a beneficial resource to a neighboring town. *Include into Surplus.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.8 Resident Concern, Hilltop Road
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion

Public Content

Motion & Voting

2025-#117

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve dropping the speed limit on Hilltop Rd. from 30-25.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

Nay: Maureen Richardson

9. New Business

Subject :	9.9 19 Elmwood Drive, Water Bill
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

9. New Business

Subject :	9.10 2025 Library Agreement
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution authorizing the Supervisor to execute the 2025 agreement with Monroe Free Library.

Motion & Voting

2025-#118

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution authorizing the Supervisor to execute the 2025 agreement with Monroe Free Library. (\$1,506,325 Town Pymt.)

Motion by Sal Scancarello, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.11 Freshwater Wetlands Article 24 Permitting Services
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING

AGENDA

Type :

Action (Resolution), Discussion

Recommended Action :

2025-#

BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

The NYSDEC has introduced new legislation that went into effect on January 1, 2025. This legislation redefines what waterbodies are considered to be under a freshwater wetland designation. These new rules require more waterbodies to obtain a 5 year wetland permit prior to any type of herbicide/algicide treatment work. The cost for this permit is \$3,000 which will be billed at an annual rate of \$600 for the duration of the permit (5 years). A portion of Round Lake is considered freshwater wetland. In past treatment years, this area was avoided, but the new legislation requires a wetland permit regardless of the area of treatment. No treatment work can be conducted until a wetland permit is obtained.

Motion & Voting

2025-#119

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion Authorizing the Supervisor to sign the Agreement for NYSDEC Wetlands Permit in the amount of \$3,000.

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :

9.12 As Needed Water Chestnut Treatment Services at Round Lake

Meeting :

Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA

Type :

Action (Resolution), Discussion

Recommended Action :

2025-#

BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discussion of Service Agreement for As Needed Water Chestnut Treatment Services at Round Lake.

Upon request, any growth of water chestnuts found in Round Lake shall be treated and controlled through the application of contact and systemic aquatic herbicides and surfactants found in the lake at the time of application at a cost of \$350.00 Per Acre (As Needed April through August 2025).

Motion & Voting

2025-#120

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion authorizing the

Supervisor to sign the Agreement with Solitude Lake Management for the treatment of Water Chestnuts at Round Lake in an amount not to exceed \$3,500. (cap at 10 acres)

Motion by Dorey Houle, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.13 Resolution for Conflict Counsel
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution authorizing engagement of current town law firms as conflict counsel for Town Board, Planning Board, Zoning Board of Appeals and Board of Ethics matters as needed.

File Attachments

[Certified Resolution RE Conflict Counsel.pdf \(104 KB\)](#)

Motion & Voting

2025-#121
BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Councilwoman Houle and seconded by Councilwoman Bingham:

RESOLUTION AUTHORIZING ENGAGEMENT OF CURRENT TOWN LAW FIRMS AS CONFLICT COUNSEL FOR TOWN BOARD, PLANNING BOARD, ZONING BOARD OF APPEALS AND BOARD OF ETHICS MATTERS AS NEEDED

WHEREAS, the Town Board from time to time requires to engage conflict counsel to cover matters for the Town Board, Planning Board, Zoning Board of Appeals and Board of Ethics (Boards) when the attorneys for such boards recuse themselves from a matter; and

WHEREAS, the Town Board currently engages the law firm of Naughton & Torre, LLP for Planning Board legal services and the law firm of Feerick Nugent MacCartney, PLLC (Law Firms) as legal counsel for the Town Board, Zoning Board of Appeals and Board of Ethics; and

WHEREAS, the Town Board desires to authorize the Naughton & Torre firm to handle conflict matters arising for the Feerick Nugent MacCartney PLLC firm and to authorize the Feerick Nugent MacCartney PLLC firm to handle conflict matters for the Naughton & Torre firm.

NOW, THEREFORE, BE IT RESOLVED: that:

Section 1.The above WHEREAS clauses are incorporated herein as if set forth in full.

Section 2.The Town Board hereby authorizes the law firm of Naughton & Torre to represent the Town in legal matters where the law firm of Feerick Nugent MacCartney has communicated the existence of a conflict.

Section 3. The Town Board hereby authorizes the law firm Feerick Nugent MacCartney PLLC to represent the Town in legal matters where the law firm of Naughton & Torre has communicated the existence of a conflict.

Section 4.The Town Board hereby agrees to compensate the law firm of Naughton & Torre pursuant to the terms of the firms engagement letter presented to the Town and dated February 12, 2025.

Section 5. The Town Board hereby agrees to compensate the law firm of Feerick Nugent MacCartney PLLC, pursuant to the same terms and conditions that the firm is currently retained by the Town for legal services, except that conflict matters handled by the firm shall be included under the Towns general retainer for the first three (3) hours of conflict work unless otherwise agreed upon in writing.

Section 6.The Town Supervisor and any other officer or employee as directed by the Town Supervisor is hereby authorized to take any and all necessary actions to carry out the provisions of this Resolution.

Section 7.This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

- Yea Nay Abstain Absent
Anthony Cardone, Supervisor[X][][][]

Dorey Houle, Councilperson[X][][][]

Mary Bingham, Councilperson [X][][][]

Sal Scancarello, Councilperson [X][][][]

Maureen Richardson, Councilperson [X][][][]

The Resolution was thereupon duly adopted.

Motion by Dorey Houle, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.14 Pallotti Village - Well Evaluation Proposal
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution authorizing the Supervisor to sign the proposal submitted by Alpha GeoScience for the well evaluation at the site of Pallotti Village with authorization of an initial budget of \$5,000.

Motion & Voting

2025-#122
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution authorizing the Supervisor to sign the proposal submitted by Alpha GeoScience for the well evaluation at the site of Pallotti Village with authorization of an initial budget of \$5,000.

Motion by Dorey Houle, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.15 Monroe Commons, Landscape Plan
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

Discussion regarding most current Monroe Commons Landscape Plan.

9. New Business

Subject :	9.16 Dial-A-Ride Drug and Alcohol Plan Update
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2025-#123
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to adopt the Dial-A-Ride Drug and Alcohol Plan with the 2025 revisions.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.17 November Electronic Recycling/Shredding Event
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2025-# BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Discuss and approve Electronic Recycling/Shredding Event to take place on Saturday, November 1, 2025, at the Town of Monroe Highway Garage located at 87 Mine Road., Monroe between 9:00AM-12:00PM. Approve Quotes from Upcycle & Pro Shred.

- Upcycle \$750

- Pro Shred \$1,200

File Attachments

[Town of Monroe Quote - 2 \(1\) November 1, 2025_Redacted.pdf \(162 KB\)](#)

[2024 Proshred Quote 0000347_Redacted.pdf \(96 KB\)](#)

[11-1-2025 Proshred Quote 00002476_Redacted.pdf \(97 KB\)](#)

Motion & Voting

2025-#124

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to approve Electronic Recycling/Shredding Event to take place on Saturday, November 1, 2025, at the Town of Monroe Highway Garage located at 87 Mine Road., Monroe between 9:00AM-12:00PM. Approve Quotes from Upcycle & Pro Shred.

- Upcycle \$750

- Pro Shred \$1,200

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.18 2025 NYSTCA Conference, Syracuse , NY
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA

Type :	Action (Resolution)
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion for Town Clerk Valerie Bitzer to attend the New York State Town Clerks Association Conference in Syracuse, NY from April 27-29, 2025. The cost of Registration/Meals is \$495. Hotel for overnight accommodations is \$489.00. (totaling \$984.00) *206 miles each way

Public Content

Resolution authorizing Town Clerk Valerie Bitzer to attend the New York State Town Clerks Association Conference in Syracuse, NY from April 27-29, 2025. The cost of Registration/Meals is \$495.00. Hotel for overnight accommodations is \$489.00. Total cost \$984.00 (registration/meals) *206 miles each way

File Attachments

[2025 NYSTCA Registration Info.pdf \(468 KB\)](#)

Motion & Voting

2025-#125
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion for Town Clerk Valerie Bitzer to attend the New York State Town Clerks Association Conference in Syracuse, NY from April 27-29, 2025. The cost of Registration/Meals is \$495. Hotel for overnight accommodations is \$489.00. (totaling \$984.00) *206 miles each way. Amount not to exceed \$1,050.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.19 Return of Escrow Request, Yoel Gross
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Department: Planning & Zoning

Request: Return of Escrow

Comments:

Mr. Gross has moved from 14 Raywood Drive and no longer needs to appear before the ZBA and is asking to have the escrow money that was established for the project to be returned.

The project never appeared before the ZBA so there were no funds used from the initial \$2,500 escrow amount.

Resolution approving the return of the escrow in the amount of \$2,500.

Motion & Voting

2025-#126

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving the return of the escrow in the amount of \$2,500 to Mr. Gross. (Mr. Gross has moved from 14 Raywood Drive and no longer needs to appear before the ZBA and is asking to have the escrow money that was established for the project to be returned.

The project never appeared before the ZBA so there were no funds used from the initial \$2,500 escrow amount).

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.20 Return of Escrow Request, Chris Robinson
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2025-# BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Department: Planning & Zoning

Name: Norinne McSweeney

Request: Return of Escrow Balance for Chris Robinson

Comments:

Chris Robinson's variance has been granted and all fees have been paid related to his account.

Resolution authorizing the return of the escrow balance in the amount of \$621.33.

Motion & Voting

2025-#127
BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion authorizing the return of the escrow balance in the amount of \$621.33 to Chris Robinson. (Chris Robinson's variance has been granted and all fees have been paid related to his account).

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.21 Return of Escrow Request, Remmy Burdiez
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2025-# BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Department: Planning & Zoning
Name: Norinne McSweeney
Request: Return of Project Escrow Balance
Comments:

Mr. Burdiez received his variance and all fees associated with account have been paid. Resolution authorizing the return of the escrow balance in the amount of \$649.87.

Motion & Voting

2025-#128
BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion authorizing the return of the escrow balance in the amount of \$649.87 to Mr. Burdiez. (Mr. Burdiez received his variance and all fees associated with account have been paid).

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. New Business

Subject :	9.22 Music for Humanity Gaming Application
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Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2025-#129

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve the Music for Humanity Gaming License for the Town of Monroe.

Motion by Dorey Houle, second by Maureen Richardson.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

10. Old Business

Subject :	10.1 Board of Ethics Appointment
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2025-#130

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to appoint Christine O'Toole to the Board of Ethics Slot #2, Term to Expire 12/31/2027.

Motion by Supervisor -Tony Cardone, second by Maureen Richardson.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

Not Present at Vote: Dorey Houle

2025-#130A

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to appoint Jennifer Gillett to the Board of Ethics Slot #8, Term to Expire 12/31/2027.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

Not Present at Vote: Dorey Houle

10. Old Business

Subject :	10.2 Zone Change Petition RE: Larkin Dr. (SBL: 2-1-29)
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

11. Public Comment

Subject :	11.1 Rules for Public Comment
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Please be advised that any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting.

TOWN OF MONROE MEETING RULES PUBLIC COMMENT PERIODS -RULE 1:Although not required by any statute or law, the Town Board shall include at least one public participation period on the Agenda for regular Town Board meetings. However, nothing shall prohibit the Town Board, by majority vote, from suspending public comment or otherwise limiting public during a regular Town Board meetings where such limitations are determined to be necessary or otherwise conducive to accomplishing the business presently before the Town Board.**RULE 2:**Public comment during the public participation period of regular Town Board meetings shall be limited to three (3) minutes per speaker and the subject matter of such public comment shall be limited to Town business. 1 Yielding time or otherwise giving time to a speaker to extend the three (3) minute period by another person shall not be permitted. Written comments may be submitted to the Town Clerk in lieu of, or in addition to, a persons oral statement during any public comment period. Such minutes shall become a Town record and the brief nature of the submitted writing may be included in Town Board minutes. However, the full text of such submissions shall not be incorporated into Town Board minutes, unless expressly authorized by resolution of the Town Board.**RULE 3:**Any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting. Where a public hearing and public comment period will occur during the same Town Board meeting, a person may sign up to speak on the topic of each and every public hearing and for public comment period consistent with the applicable time limits set forth above. For example, a speaker could speak for five (5) minutes during a public hearing and three (3) minutes during public comment at the same Town Board meeting. However, such person may not use the public hearing time to speak on matters not relevant

1 Rule 2 revised by Resolution of the Town Board on 03-06-2017 to add: and the subject matter of such public comment shall be limited to Town business. to the public hearing. Any comments made by a person made during public comment that relates to the subject of a public hearing, shall not be considered by the Town Board as part of such public hearing nor made part of the public hearing record. The only public comment to be accepted by the Town Board outside of a public hearing shall be written comments received during the time period set by the Town Board for such purpose.**RULE 4:**If a sign-in sheet is not available, a person may

raise his/her hand to speak during the public participation period and/or public hearing and may speak during such public comment period/public hearing upon recognition of the Supervisor or Presiding Officer. **RULE 5:** Any person speaking during public comment or a public hearing, when recognized by the Presiding Officer, shall approach the podium for such purpose and state his or her name, the street and municipality where he/she resides, and if applicable, his/her group or entity affiliation. **RULE 6:** Town Board members shall not respond to a person speaking during the public comment period unless and until all persons desiring to speak during the Public comment period have finished speaking. At such time as all speakers have finished speaking during such public comment period, each Town Board member shall be allotted up to three (3) minutes in total to respond to any questions posed or to provide relevant information in response to the collective comments and questions of the public comment speakers. **RULE 7:** Town Board members shall not attempt to answer questions during the time that a speaker is presenting during public comment. Town Board members will note any questions asked and may respond to the speaker at the conclusion of the speakers public comments. **PUBLIC HEARINGS RULE 8:** Public comment during a Public Hearing shall be limited to five (5) minutes per speaker. In the event that a speaker is the subject of the Public Hearing or has a significant interest in the matter different from that of the general public, such speaker shall, upon approval of the Town Board, be allowed up to the (10) minutes during a public hearing. Yielding time or otherwise giving time to a speaker to extend their permissible time limit by another person shall not be permitted. **RULE 9:** Members of the public, other than those called as witnesses by the parties, shall not be permitted to speak during public hearings concerning the removal/discipline of a Town Officer or employee as such hearings shall be limited to presentation of evidence and related submissions by Town representatives and the Town Officer or employee subject to removal/discipline. Time limits during a public hearing concerning the removal/discipline of a Town Officer or employee shall not be applicable as such proceeding shall follow any applicable statute, rule or regulation and shall otherwise be overseen by the hearing officer or presiding officer. **RULE 10:** In the case of a public hearing, prior to the close or continuation of the public hearing, Town Board members may be allotted up to five (5) minutes each to respond to questions or otherwise provide relevant information in response to specific comments made by speakers during that session of the public hearing. Further, prior to the close of the public portion of the public hearing, each Town Board member may be allotted up to eight (8) minutes to speak on the issue that is the subject of the Public hearing. However, where the public hearing concerns removal of a Town Officer or employee, Town Board members, if the body making a determination, shall not speak regarding the merits of the proceedings until after the close of the public hearing when deliberations on removal/discipline have commenced. **RULE 11:** Written submissions related to public hearings must be made before the close of the public hearing as such time is set by the Town Board. **GENERAL RULES APPLICABLE TO ALL PUBLIC MEETINGS AND HEARINGS RULE 12:** The Town Clerk shall act as the timekeeper or the Town Board may designate another person to be the timekeeper. **RULE 13:** Members of the Town Board, speakers and audience members must observe proper decorum at all times. Any statements made during any part of the meeting or during a public hearing by the Supervisor, members of the Town Board, town officials or employees, or members of the general public shall not involve personal, impertinent, or slanderous attacks on individuals, regardless of whether the individual so attacked is an elected official, a town official or employee, or a member of the general public. **RULE 14:** Neither speakers, nor Town Board members shall use public comment periods or other time during such meeting for political campaigning purposes, including promoting their candidacy or speaking out against another candidate. However, nothing shall prohibit a candidate from speaking on an Town-related issue merely because he or she is a candidate for political office. **RULE 15:** Pursuant to New York State Town Law, the Town Supervisor or Presiding Officer shall control the Town Board meeting. The use of profane, vulgar, inflammatory, threatening, abusive, or disparaging language or racial or ethnic slurs directed at the Supervisor, members of the Town Board, meeting attendees shall not be tolerated and the Town Supervisor shall address any such incidents. Further, any statements, regardless of the nature of the statement, made by a person attending the meeting which is not made during such persons authorized speaking time shall not be tolerated and the Town Supervisor shall address any such incidents. The Town Board has a right to protect itself from disturbance from attendees at a meeting and may order, by majority vote, removal of an attendee, or there Presiding Officer direct removal of an attendee on his own. Removal at the direction of the Presiding Officer is subject to appeal of another Town Board member, but not to appeal of the attendee. Such appeal is not debatable. **RULE 16:** In circumstances where the Supervisor/Presiding Officer is not attempting to exert control over the meeting, is temporarily absent, or is the source of the present disorder at the meeting and is failing to preside over the meeting, such Supervisor/Presiding Officer may then be deemed absent as the Presiding Officer by approval of a majority of the Town Board. In such case, a Town Board member may make a motion to suspend the Rules and appoint

the Acting Supervisor to take over the role of Presiding Officer until such time as the Supervisor or original Presiding Officer is able to properly return to performing his/her role as Presiding Officer. If the Acting Supervisor is determined to be absent for presiding purposes, the Town Board member making such motion shall propose another Town Board member to act as the Presiding Officer during the absence of the Supervisor/original Presiding Officer.**RULE 17:**Comments by speakers must be addressed to the Town Board and shall not be addressed to the audience. Further, attendees may not address the Town Board unless first recognized by the Supervisor or Presiding Officer.**RULE 18:**Discussion and exchanges between active speakers and attendees/audience members of the public meeting or hearing are prohibited. A speaker may, however, when properly recognized, state agreement or disagreement with the views of prior speakers in his /her comments directed to the Town Board.**RULE 19:**Banners or other signs are not permitted in the meeting room unless, nor shall distribution of flyers within the meeting room be permitted. Nothing shall prohibit a person from holding a lawful sign or handing out flyers outside of the meeting location.**RULE 20:**If the Supervisor or Presiding Officer fails to enforce the rules set forth herein, any member of the Town Board may move to require him or her to do so, and an affirmative vote of the majority of the Town Board shall require him or her to do so. Any decision by the Presiding Officer relating to enforcement of the rules set forth herein may be appealed and subsequently overturned by a vote of the majority of Town Board members. Such appeal may be raised by a Town Board member or the affected attendee if properly recognized.**RULE 21:**Any person who disregards the directives of the Supervisor or the Presiding Officer in enforcing the rules or who generally conducts himself or herself in a boisterous or inappropriate manner while addressing the Town Board thereby disturbs the peace at a such meeting and will be barred from further participation and shall forfeit any balance of time remaining for his or her comments.**RULE 22:**If a speaker who has violated these rules refuses to step down or to refrain from committing/ continuing such violation(s), the Supervisor or the Presiding Officer may direct the individual to leave the meeting room. If the individual declines and/or refuses to leave the meeting room, the Supervisor or Presiding Officer may request the individual to be removed from the meeting room and charged with disorderly conduct as per the New York State Penal Law. The Supervisors determination is subject to the appeal provisions set forth above as well as the absence of the Supervisor /Presiding Officer provisions of these rules. The Town Board may, by resolution, designate the person who will sign the supporting deposition and/or Court Information document charging the removed person with Disorderly Conduct.**RULE 23:** The following provisions, as modified herein, of Rule 49 of Roberts Rules concerning Small Boards shall apply to the Town Board of the Town of Monroe: a. Members may raise a hand or asked to be recognized, instead of standing when seeking to obtain the floor and may remain seated when making motions or speaking. b. The Presiding Officer need not rise while putting questions to a vote. c. The Presiding Officer may without leaving the chair speak in informal discussions and in debate and may vote on all questions as provided for by Code or law.**RULE 24:**While there is no statute or applicable regulation that requires an Meeting Agenda to be prepared for Town Board meetings, the Town Board desires to have an Agendas prepared and distributed prior to Town Board meetings. The order of business at regular Town Board meetings shall be as follows: 1. REGULAR MEETING a. Call to Order; Pledge of Allegiance b. Approval of Minutes c. Upcoming Meeting Dates & General Announcements 2. SPECIAL ORDERS 3. DEPARTMENTAL MONTHLY REPORTS (Alphabetical Order) 4. OLD BUSINESS 5. NEW BUSINESS 6. PUBLIC COMMENT 7. EXECUTIVE SESSION (If necessary) 8. ADJOURNMENT A Board member seeking to take up a matter out of order on the agenda or to introduce a new item of business may may request such change on consent of the Town Board, or may (if consent is denied or the member expects the matter to be contested make a motion to suspend the rules for such purpose, identifying the requested change to the Agenda or the new business to be raised. Upon approval of the majority of the Town Board, such business may be taken up immediately by the Town Board. The Presiding Officer shall prepare and cause to be distributed, Town Board meeting Agendas, in conformance with the Order of Business, as applicable. Pursuant to Roberts Rules, the Agenda distributed in advance to the Town Board is not binding on the Town Board, except as to the Order of Business set forth above. However, as set forth above, the Meeting Agenda, including the Order of Business and specific Agenda items may be modified upon approval of a majority of the Town Board. The Presiding Officer will announce each Agenda item as it is reached on the Agenda (or amended Agenda). Prior to the business being taken up, a member may move to to lay the matter on the table, postpone the matter or refer it to a committee.**RULE 25:**Recesses may be taken for a stated period of time either upon consent, without objection, or upon approval of a motion by a Town Board member.**RULE 26:** These Town Board Rules may be amended by a Resolution of the Town Board approved by a majority of the Town Board.**RULE 27:**The above rules shall take effect at the next ensuing meeting of the Town Board following the adoption of these rules.**RULE 28:**The Presiding Officer, or any Town Board member may request

an interpretation of these Rules from the Town Attorney. A current copy of these Town of Monroe Meeting Rules shall be maintained by the Town Clerk and be made available to the public. 6. This Resolution shall be effective immediately. The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows: Yea Nay Abstain Absent Harley Doles, Supervisor [] [] [] [X] Anthony Cardone, Acting Supervisor [X] [] [] [] Gerard McQuade, Councilman [] [X] [] [] Michael McGinn, Councilman [X] [] [] [] Richard Colon, Councilman [X] [] [] [] The Resolution was thereupon duly adopted. TOWN OF MONROE TOWN BOARD MEETING RULES History of adoption and amendments. February 27, 2017: Town Board Rules adopted by Resolution of the Town Board. March 6, 2017: Rule 2 amended by Resolution of the Town Board to add: and the subject matter of such public comment shall be limited to Town business.

11. Public Comment

Subject :	11.2 Public Comment
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

The following spoke during Public Comment. To hear their comments, and Town Board members responses, please go on-line to Board Doc'sVideo Clip #11.2,

12. Possible motion to adjourn to Executive and or/ Attorney Client Session

Subject :	12.1 Enter into Executive Session
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

13. Return to Regular Meeting

Subject :	13.1 Return to Regular Meeting
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

14. Adjournment

Subject :	14.1 Adjournment of Meeting
Meeting :	Feb 24, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of February 24, 2025, at

Public Content

Motion & Voting

2025-#131

BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of February 24, 2025, at 9:14 PM.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson