

Tuesday, February 16, 2021
MONROE TOWN BOARD MEETING AGENDA

TOWN OF MONROE, NEW YORK
TOWN HALL
1465 ORANGE TURNPIKE
MONROE, NEW YORK
7:00 PM

1. Call to Order

Subject :	1.1 Pledge to the Flag
Meeting :	Feb 16, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information, Procedural

Public Content

I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

2. Motion to Open Town Board Meeting

Subject :	2.1 Motion to Open Town Board Meeting of February 16, 2021
Meeting :	Feb 16, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2021-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of February 16, 2021.

Public Content

Motion & Voting

2021-#78

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of February 16, 2021.

Motion by Councilperson - Rick Colon, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

3. Community Announcements

Subject :	3.1 Support Small Business Initiative
Meeting :	Feb 16, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Members of The Greater Monroe Chamber of Commerce have launched an initiative to help small businesses who are struggling during the COVID-19 pandemic. "Support Monroe" merchandise is now available through the Support Small Business Initiative Shop. One hundred percent of the profit from sales of Support Monroe merchandise will be donated to a Monroe Small Business Hardship Fund to support those businesses in need. Please take a moment to check out the available merchandise at the ["Support Monroe" shop](#). We appreciate any support you can offer!

3. Community Announcements

Subject :	3.2 Town of Monroe Calendar
Meeting :	Feb 16, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

4. Public Hearing

Subject :	4.1 Motion to Open the Continuation of the Public Hearing for Proposed Local Law No. 3, Amendment to Chapter 57 of the Town Code to Regulate Rental Properties and Transient Housing
Meeting :	Feb 16, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2021-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing for Proposed Local Law No. 3, Amendment to Chapter 57 of the Town Code to Regulate Rental Properties and Transient Housing.

Public Content

The followingsigned up to speak during Public Comment regarding the Continuation of the Public Hearing for Proposed Local Law No. 3, Amendment to Chapter 57 of the Town Code to Regulate Rental Properties and Transient Housing. To hear their comments, and Board Members responses, please go on-line to Board Docs Video Clip #4.1,

File Attachments

[LL#3 of 2020 Public Notice REV.docx.pdf \(12 KB\)](#)

[Local Law No. 3 of 2020 Amendment to Ch. 40 Regarding the Town Code to Regulate Rental Properties and Transient Housing.pdf \(793 KB\)](#)

Motion & Voting

2021-#79

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing for Proposed Local Law No. 3, Amendment to Chapter 57 of the Town Code to Regulate Rental Properties and Transient Housing.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

4. Public Hearing

Subject :	4.2 Possible Motion to Keep Open the Continuation of the Public Hearing for Proposed Local No. 3, Amendment to Chapter 57 of the Town Code to Regulate Rental Properties and Transient Housing
Meeting :	Feb 16, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2021-# BE IT RESOLVED that the Town Board of the Town of Monroe Motion to Keep Open the Continuation of the Public Hearing for Proposed Local No. 3, Amendment to Chapter 57 of the Town Code to Regulate Rental Properties and Transient Housing until

Public Content

Motion & Voting

2021-#80

BE IT RESOLVED that the Town Board of the Town of Monroe Motion to holdover, and continue the

Continuation of the Public Hearing for Proposed Local No. 3, Amendment to Chapter 57 of the Town Code to Regulate Rental Properties and Transient Housing until March 1, 2021 at 7:00 PM or immediately there-after.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

4. Public Hearing

Subject :	4.3 Motion to Open the Continuation of the Public Hearing for Proposed Changes to Article XIV of the Town of Monroe Zoning Local Law
Meeting :	Feb 16, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2021-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing for Proposed Changes to Article XIV of the Town of Monroe Zoning Local Law.

Public Content

The following residents signed up to speak during Public Comment regarding the Continuation of the Public Hearing for the Proposed Changes to Article XIV of the Town of Monroe Zoning Local Law.To hear their comments,please go on-line to Board Docs Video Clip #4.3,

Motion & Voting

2021-#81

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing for Proposed Changes to Article XIV of the Town of Monroe Zoning Local Law.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

4. Public Hearing

Subject :	4.4 Possible Motion to Keep Open the Continuation of the Public Hearing for Proposed Changes to Article XIV of the Town of Monroe Zoning Local Law
Meeting :	Feb 16, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2021-# BE IT RESOLVED that the Town Board of the Town of

Monroe Made a Motion to Keep Open the Continuation of the Public Hearing for Proposed Changes to Article XIV of the Town of Monroe Zoning Local Law until

Motion & Voting

2021-#82

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing for Proposed Changes to Article XIV of the Town of Monroe Zoning Local Law until March 1, 2021 at 7:00 PM or immediately there-after.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

5. Audit of Claims

Subject :	5.1 General Fund Abstract
Meeting :	Feb 16, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2021-# BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #21-03 General Fund containing Check # 26659 - 26717 totaling \$3,212,774.87.

Public Content

File Attachments

[Monroe Abstracts 021621.pdf \(53 KB\)](#)

Motion & Voting

2021-#83

BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #21-03 General Fund containing Check # 26659 - 26717 totaling \$3,212,774.87.

Motion by Councilperson - Rick Colon, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

5. Audit of Claims

Subject :	5.2 Escrow Abstract
Meeting :	Feb 16, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion

Recommended Action :

2021-#

BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #21-03 Escrow containing Check # 1960 - 1962 totaling \$36,430.60.

Public Content

File Attachments

[Escrow Abstracts 021621.pdf \(17 KB\)](#)

Motion & Voting

2021-#84

BE IT RESOLVED, that the Town Board of the Town of Monroe requests approval of Abstract #21-03 Escrow containing Check # 1960 - 1962 totaling \$36,430.60.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

6. Acceptance of Minutes

Subject :

6.1 Acceptance of February 1, 2021 Minutes

Meeting :

Feb 16, 2021 - MONROE TOWN BOARD MEETING
AGENDA

Type :

Action (Resolution)

Recommended Action :

2021-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the Minutes of February 1, 2021.

Public Content

File Attachments

[TB 2-1-2021 DRAFT Meeting Minutes.pdf \(495 KB\)](#)

Motion & Voting

2021-#85

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the Minutes of February 1, 2021.

Motion by Mary Bingham, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

7. New Business

Subject :	7.1 Proposed Local Law: Real Property Tax Law Section 1910
Meeting :	Feb 16, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2021-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2021-#86

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Supervisor Cardone, and seconded by Councilman Colon.

A LOCAL LAW AUTHORIZING SPECIAL DEFERMENTS OF PROPERTY TAXES DURING THE COVID-19 STATE OF EMERGENCY

BE IT ENACTED by the Town Board of the Town of Monroe, Orange County, New York(Town Board) as follows:

Section 1. Legislative Intent.

It is the intent of this Local Law to permit, applicable to all real property, special deferments of taxes and special ad valorem levies due during the COVID-19 State of Emergency pursuant to Executive Order Number 202 of 2020.

Section 2. Authority.

This Local Law is adopted pursuant to the provisions of Real Property Tax Law § 1910, effective January 30, 2021, permitting special deferments of taxes during the COVID-19 State of Emergency and the Municipal Home Rule Law, Section 10

Section 3. Local Law Authorizing Special Deferments During the Covid-19 State of Emergency.

The Town Board hereby authorizes, to permit the deferment of scheduled payments of taxes and special ad valorem levies due during the COVID-19 State of Emergency until June 1, 2021.

It is provided further, that any liability which would normally accrue against the Town of Monroe under sections §§ 936; 976; and 1330 of the Real Property Tax Law, or any other general or special law, or any local law, ordinance, resolution, or city or county charter, shall be waived insofar as such liability is created by the Towns decision to defer taxes or special ad valorem levies.

Section 5. Severability.

If a court of competent jurisdiction determines that any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the courts order or judgment shall not affect, impair, or invalidate the remainder of this Local Law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 6. Code Preparation.

The Towns Code preparation contractor is authorized, without further action of the Town Board, to correct typographical errors, numbering and other related technical changes that do not affect or alter

the substantive provisions of this local law.

Section 7. Effective date.

This Local Law shall be effective immediately upon filing with the Secretary of State.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

7. New Business

Subject :	7.2 Electronic Filing Opt Out
Meeting :	Feb 16, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2021-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution to opt out of electronic filing of complaints for administrative review of assessments.

WHEREAS, the State of New York, pursuant to section 104(1)(b)(iv) of the Real Property Tax Law (RPTL) permits the electronic filing of an aggrieved partys complaint on assessment where a municipality has not opted out of such electronic filing option; and

WHEREAS, the governing Town Board does not desire to participate in electronic filing of grievances on assessment matters within the Town.

NOW, THEREFORE, BE IT RESOLVED: that:

Section 1. All Whereas clauses are hereby incorporated by reference as though set forth in full herein.

Section 2. The Town Board hereby opts-out of permitting any person aggrieved by an assessment (e.g., an owner, purchaser or tenant who is required to pay the taxes pursuant to a lease or written agreement), or representative thereof, to electronically file an assessment complaint.

Section 3. Complaints with respect to assessments are to continue in accordance with the provisions of section 524 of the RPTL.

Section 4. The Town Supervisor and any other officer or employee as directed by the Town Supervisor shall take any and all necessary actions to carry out the provisions of this Resolution.

Section 5. This Resolution shall be effective immediately.

Motion & Voting

2021-#87

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Supervisor Cardone, and seconded by Councilwoman Bingham.

RESOLUTION TO OPT OUT OF ELECTRONIC FILING OF COMPLAINTS FOR ADMINISTRATIVE REVIEW OF ASSESSMENTS

WHEREAS, the State of New York, pursuant to section 104(1)(b)(iv) of the Real Property Tax Law (RPTL) permits the electronic filing of an aggrieved partys complaint on assessment where a municipality has not opted out of such electronic filing option; and

WHEREAS, the governing Town Board does not desire to participate in electronic filing of grievances on assessment matters within the Town.

NOW, THEREFORE, BE IT RESOLVED: that:

Section 1.All Whereas clauses are hereby incorporated by reference as though set forth in full herein.

Section 2.The Town Board hereby opts-out of permitting any person aggrieved by an assessment (e.g., an owner, purchaser or tenant who is required to pay the taxes pursuant to a lease or written agreement), or representative thereof, to electronically file an assessment complaint.

Section 3. Complaints with respect to assessments are to continue in accordance with the provisions of section 524 of the RPTL.

Section 4.The Town Supervisor and any other officer or employee as directed by the Town Supervisor shall take any and all necessary actions to carry out the provisions of this Resolution.

Section 5.This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor[X][][]

Michael McGinn, Councilperson[X][][]

Richard Colon, Councilperson[X][][]

Mary Bingham, Councilperson[X][][]

Sal Scancarello, Councilperson[X][][]

The Resolution was thereupon duly adopted.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

7. New Business

Subject : 7.3 Set Public Hearing for Proposed Local Law: Real Property Tax Law Section 1910

Meeting : Feb 16, 2021 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution), Information

Recommended Action : 2021-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2021-#88

BE IT RESOLVED that the Town Board of the Town of Monroe Amends the prior Motion (item 7.3, #2021-86), and Made a Motion to Set a Public Hearing for a Local Law Authorizing Special Deferments of Property Taxes during the COVID-19 State of Emergency for March 1, 2021 at 7:00 p.m. or immediately there-after.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

7. New Business

Subject : 7.4 2021 Library Agreement

Meeting : Feb 16, 2021 - MONROE TOWN BOARD MEETING AGENDA

Type : Discussion

Public Content

Authorize Supervisor to sign the 2021agreement between the Town and Monroe Free Library.

7. New Business

Subject : 7.5 Standard Work Day Resolution & Reporting Resolution for Elected & Appointed Officials

Meeting : Feb 16, 2021 - MONROE TOWN BOARD MEETING AGENDA

Type : Discussion

Public Content

7. New Business

Subject : 7.6 Transport of Dogs to Woodbury Animal Shelter
Meeting : Feb 16, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution), Discussion
Recommended Action : 2021-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution authorizing Town of Monroe employees Mike Garry and Webster Johnson to assist in the transport of dogs as necessary from the Town of Monroe to the Woodbury Animal Shelter, per the terms of the Intermunicipal Agreement.

Motion & Voting

2021-#90
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion authorizing Town of Monroe employees Mike Garry and Webster Johnson to assist in the transport of dogs as necessary from the Town of Monroe to the Woodbury Animal Shelter, per the terms of the Intermunicipal Agreement with Woodbury. It would be the minimum call out hours as per the Union Contract, and their rates would be their current hourly rate.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

7. New Business

Subject : 7.7 Town Hall Elevator Maintenance Contract
Meeting : Feb 16, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution), Discussion
Recommended Action : 2021-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discussion regarding the contract with Orange County Elevator, LLC. for the maintenance of the elevator at Town Hall.

Motion & Voting

2021-#91

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion authorizing the Supervisor to sign the contract with Orange County Elevator, LLC for the maintenance of the elevator at Town Hall pursuant to Attorney review so that those items can be either adjusted or language be included in the revisions as per our Attorney's approval. Contract cost \$225.00/month.

Motion by Councilperson - Rick Colon, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

7. New Business

Subject :	7.8 Permits for Pesticide Treatment, Round Lake
Meeting :	Feb 16, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2021-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution to authorize in accordance with the stipulations of the NYSDEC Aquatic Pest Control Permits that Solitude Lake Management be allowed to conduct pesticide treatments during the 2021 season in Round Lake, Orange County, NY and be solely in charge of all pesticide applications for the duration of 2021.

Motion & Voting

2021-#92

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to authorize in accordance with the stipulations of the NYSDEC Aquatic Pest Control Permits that Solitude Lake Management be allowed to conduct pesticide treatments during the 2021 season in Round Lake, Orange County, NY and be solely in charge of all pesticide applications for the duration of 2021.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

7. New Business

Subject :	7.9 Board of Assessment Review Appointment
Meeting :	Feb 16, 2021 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution), Discussion
Recommended Action : 2021-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution to fill Board of Assessment review vacancy, Slot #1, term expiration 9/30/2023.

Motion & Voting

2021-#93
BE IT RESOLVED that the Town Board of the Town of Monroe appoints Dorey Houle to fill Board of Assessment Review vacancy, Slot #1, term expiration 9/30/2023.

Motion by Mike McGinn, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

7. New Business

Subject : 7.10 Orange County Traffic Safety Program
Meeting : Feb 16, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution), Discussion
Recommended Action : 2021-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discuss and approve the use of the Town Hall meeting room by the Orange County Traffic Safety Program and Village of Monroe Police Department on April 12, 2021 and April 13, 2021 during the hours of 8 a.m. - 4 p.m. for child passenger safety training and the technician update class, pending submittal of required certificate of insurance. Anticipated number of guests per day is 25 individuals. All individuals attending the training are required to adhere to current Town Hall COVID-19 protocol.

Motion & Voting

2021-#94
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve the use of the Town Hall meeting room by the Orange County Traffic Safety Program and Village of Monroe Police Department on April 12, 2021 and April 13, 2021 during the hours of 8 a.m. - 4 p.m. for child passenger safety training and the technician update class, pending submittal of required certificate of insurance. Anticipated number of guests per day is 25 individuals. All individuals attending the training are required to adhere to current Town Hall COVID-19 protocol. No charge.

Motion by Mike McGinn, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

8. Old Business

Subject :	8.1 Assessor's Office Car Lease
Meeting :	Feb 16, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion

Public Content

Discussion regarding the lease of a car for use by the Assessor's Office for official Town business.

9. Public Comment

Subject :	9.1 Rules for Public Comment
Meeting :	Feb 16, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Please be advised that any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting.

TOWN OF MONROE MEETING RULES PUBLIC COMMENT PERIODS -RULE 1:Although not required by any statute or law, the Town Board shall include at least one public participation period on the Agenda for regular Town Board meetings. However, nothing shall prohibit the Town Board, by majority vote, from suspending public comment or otherwise limiting public during a regular Town Board meetings where such limitations are determined to be necessary or otherwise conducive to accomplishing the business presently before the Town Board.**RULE 2:**Public comment during the public participation period of regular Town Board meetings shall be limited to three (3) minutes per speaker and the subject matter of such public comment shall be limited to Town business. 1 Yielding time or otherwise giving time to a speaker to extend the three (3) minute period by another person shall not be permitted. Written comments may be submitted to the Town Clerk in lieu of, or in addition to, a persons oral statement during any public comment period. Such minutes shall become a Town record and the brief nature of the submitted writing may be included in Town Board minutes. However, the full text of such submissions shall not be incorporated into Town Board minutes, unless expressly authorized by resolution of the Town Board.**RULE 3:**Any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting. Where a public hearing and public comment period will occur during the same Town Board meeting, a person may sign up to speak on the topic of each and every public hearing and for public comment period consistent with the applicable time limits set forth above. For example, a speaker could speak for five (5) minutes during a public hearing and three (3) minutes during public comment at the same Town Board meeting. However, such person may not use the public hearing time to speak on matters not relevant

1 Rule 2 revised by Resolution of the Town Board on 03-06-2017 to add: and the subject matter of such public comment shall be limited to Town business. to the public hearing. Any comments made by a person made during public comment that relates to the subject of a public hearing, shall not be considered by the Town Board as part of such public hearing nor made part of the public hearing record. The only public comment to be accepted by the Town Board outside of a public hearing shall be written comments received during the time period set by the Town Board for such purpose.**RULE 4:**If a sign-in sheet is not available, a person may raise his/her hand to speak during the public participation period and/or public hearing and may speak during such public comment period/public hearing upon recognition of the Supervisor or Presiding Officer.**RULE 5:** Any person speaking during public comment or a public hearing, when recognized by the Presiding Officer, shall approach the podium for such purpose and state his or her name, the street and municipality where he /she resides, and if applicable, his/her group or entity affiliation.**RULE 6:**Town Board members shall not respond to a person speaking during the public comment period unless and until all persons desiring to speak during the Public comment period have finished speaking. At such time as all speakers have finished speaking during such public comment period, each Town Board member shall be allotted up to three (3) minutes in total to respond to any questions posed or to provide relevant information in response to the collective comments and questions of the public comment speakers.**RULE 7:**Town Board members shall not attempt to answer questions during the time that a speaker is presenting during public comment. Town Board members will note any questions asked and may respond to the speaker at the conclusion of the speakers public comments.**PUBLIC HEARINGS RULE 8:**Public comment during a Public Hearing shall be limited to five (5) minutes per speaker. In the event that a speaker is the subject of the Public Hearing or has a significant interest in the matter different from that of the general public, such speaker shall, upon approval of the Town Board, be allowed up to the (10) minutes during a public hearing. Yielding time or otherwise giving time to a speaker to extend their permissible time limit by another person shall not be permitted.**RULE 9:**Members of the public, other than those called as witnesses by the parties, shall not be permitted to speak during public hearings concerning the removal/discipline of a Town Officer or employee as such hearings shall be limited to presentation of evidence and related submissions by Town representatives and the Town Officer or employee subject to removal/discipline. Time limits during a public hearing concerning the removal/discipline of a Town Officer or employee shall not be applicable as such proceeding shall follow any applicable statute, rule or regulation and shall otherwise be overseen by the hearing officer or presiding officer.**RULE 10:**In the case of a public hearing, prior to the close or continuation of the public hearing, Town Board members may be allotted up to five (5) minutes each to respond to questions or otherwise provide relevant information in response to specific comments made by speakers during that session of the public hearing. Further, prior to the close of the public portion of the public hearing, each Town Board member may be allotted up to eight (8) minutes to speak on the issue that is the subject of the Public hearing. However, where the public hearing concerns removal of a Town Officer or employee, Town Board members, if the body making a determination, shall not speak regarding the merits of the proceedings until after the close of the public hearing when deliberations on removal/discipline have commenced.**RULE 11:**Written submissions related to public hearings must be made before the close of the public hearing as such time is set by the Town Board.**GENERAL RULES APPLICABLE TO ALL PUBLIC MEETINGS AND HEARINGS RULE 12:**The Town Clerk shall act as the timekeeper or the Town Board may designate another person to be the timekeeper.**RULE 13:**Members of the Town Board, speakers and audience members must observe proper decorum at all times. Any statements made during any part of the meeting or during a public hearing by the Supervisor, members of the Town Board, town officials or employees, or members of the general public shall not involve personal, impertinent, or slanderous attacks on individuals, regardless of whether the individual so attacked is an elected official, a town official or employee, or a member of the general public.**RULE 14:**Neither speakers, nor Town Board members shall use public comment periods or other time during such meeting for political campaigning purposes, including promoting their candidacy or speaking out against another candidate. However, nothing shall prohibit a candidate from speaking on an Town-related issue merely because he or she is a candidate for political office.**RULE 15:**Pursuant to New York State Town Law, the Town Supervisor or Presiding Officer shall control the Town Board meeting. The use of profane, vulgar, inflammatory, threatening, abusive, or disparaging language or racial or ethnic slurs directed at the Supervisor, members of the Town Board, meeting attendees shall not be tolerated and the Town Supervisor shall address any such incidents. Further, any statements, regardless of the nature of the statement, made by a person attending the meeting which is not made during such persons authorized speaking time shall not be tolerated and the Town Supervisor shall address any such incidents. The Town Board has a right to protect itself from disturbance from attendees at a meeting and may order, by majority vote, removal of an attendee, or there Presiding Officer direct removal of

an attendee on his own. Removal at the direction of the Presiding Officer is subject to appeal of another Town Board member, but not to appeal of the attendee. Such appeal is not debatable.**RULE 16:**In circumstances where the Supervisor/Presiding Officer is not attempting to exert control over the meeting, is temporarily absent, or is the source of the present disorder at the meeting and is failing to preside over the meeting, such Supervisor/Presiding Officer may then be deemed absent as the Presiding Officer by approval of a majority of the Town Board. In such case, a Town Board member may make a motion to suspend the Rules and appoint the Acting Supervisor to take over the role of Presiding Officer until such time as the Supervisor or original Presiding Officer is able to properly return to performing his/her role as Presiding Officer. If the Acting Supervisor is determined to be absent for presiding purposes, the Town Board member making such motion shall propose another Town Board member to act as the Presiding Officer during the absence of the Supervisor/original Presiding Officer.**RULE 17:**Comments by speakers must be addressed to the Town Board and shall not be addressed to the audience. Further, attendees may not address the Town Board unless first recognized by the Supervisor or Presiding Officer.**RULE 18:**Discussion and exchanges between active speakers and attendees/audience members of the public meeting or hearing are prohibited. A speaker may, however, when properly recognized, state agreement or disagreement with the views of prior speakers in his /her comments directed to the Town Board.**RULE 19:**Banners or other signs are not permitted in the meeting room unless, nor shall distribution of flyers within the meeting room be permitted. Nothing shall prohibit a person from holding a lawful sign or handing out flyers outside of the meeting location.**RULE 20:**If the Supervisor or Presiding Officer fails to enforce the rules set forth herein, any member of the Town Board may move to require him or her to do so, and an affirmative vote of the majority of the Town Board shall require him or her to do so. Any decision by the Presiding Officer relating to enforcement of the rules set forth herein may be appealed and subsequently overturned by a vote of the majority of Town Board members. Such appeal may be raised by a Town Board member or the affected attendee if properly recognized.**RULE 21:**Any person who disregards the directives of the Supervisor or the Presiding Officer in enforcing the rules or who generally conducts himself or herself in a boisterous or inappropriate manner while addressing the Town Board thereby disturbs the peace at a such meeting and will be barred from further participation and shall forfeit any balance of time remaining for his or her comments.**RULE 22:**If a speaker who has violated these rules refuses to step down or to refrain from committing/ continuing such violation(s), the Supervisor or the Presiding Officer may direct the individual to leave the meeting room. If the individual declines and/or refuses to leave the meeting room, the Supervisor or Presiding Officer may request the individual to be removed from the meeting room and charged with disorderly conduct as per the New York State Penal Law. The Supervisor's determination is subject to the appeal provisions set forth above as well as the absence of the Supervisor /Presiding Officer provisions of these rules. The Town Board may, by resolution, designate the person who will sign the supporting deposition and/or Court Information document charging the removed person with Disorderly Conduct.**RULE 23:** The following provisions, as modified herein, of Rule 49 of Roberts Rules concerning Small Boards shall apply to the Town Board of the Town of Monroe: a. Members may raise a hand or asked to be recognized, instead of standing when seeking to obtain the floor and may remain seated when making motions or speaking. b. The Presiding Officer need not rise while putting questions to a vote. c. The Presiding Officer may without leaving the chair speak in informal discussions and in debate and may vote on all questions as provided for by Code or law.**RULE 24:**While there is no statute or applicable regulation that requires an Meeting Agenda to be prepared for Town Board meetings, the Town Board desires to have an Agendas prepared and distributed prior to Town Board meetings. The order of business at regular Town Board meetings shall be as follows: 1. REGULAR MEETING a. Call to Order; Pledge of Allegiance b. Approval of Minutes c. Upcoming Meeting Dates & General Announcements 2. SPECIAL ORDERS 3. DEPARTMENTAL MONTHLY REPORTS (Alphabetical Order) 4. OLD BUSINESS 5. NEW BUSINESS 6. PUBLIC COMMENT 7. EXECUTIVE SESSION (If necessary) 8. ADJOURNMENT A Board member seeking to take up a matter out of order on the agenda or to introduce a new item of business may may request such change on consent of the Town Board, or may (if consent is denied or the member expects the matter to be contested make a motion to suspend the rules for such purpose, identifying the requested change to the Agenda or the new business to be raised. Upon approval of the majority of the Town Board, such business may be taken up immediately by the Town Board. The Presiding Officer shall prepare and cause to be distributed, Town Board meeting Agendas, in conformance with the Order of Business, as applicable. Pursuant to Roberts Rules, the Agenda distributed in advance to the Town Board is not binding on the Town Board, except as to the Order of Business set forth above. However, as set forth above, the Meeting Agenda, including the Order of Business and specific Agenda items may be modified upon approval of a majority of the Town Board. The Presiding Officer will announce each Agenda item as it is reached on the Agenda (or

amended Agenda). Prior to the business being taken up, a member may move to to lay the matter on the table, postpone the matter or refer it to a committee.**RULE 25:**Recesses may be taken for a stated period of time either upon consent, without objection, or upon approval of a motion by a Town Board member.**RULE 26:** These Town Board Rules may be amended by a Resolution of the Town Board approved by a majority of the Town Board.**RULE 27:**The above rules shall take effect at the next ensuing meeting of the Town Board following the adoption of these rules.**RULE 28:**The Presiding Officer, or any Town Board member may request an interpretation of these Rules from the Town Attorney. A current copy of these Town of Monroe Meeting Rules shall be maintained by the Town Clerk and be made available to the public. 6. This Resolution shall be effective immediately. The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows: Yea Nay Abstain Absent Harley Doles, Supervisor [] [] [] [X] Anthony Cardone, Acting Supervisor [X] [] [] [] Gerard McQuade, Councilman [] [X] [] [] Michael McGinn, Councilman [X] [] [] [] Richard Colon, Councilman [X] [] [] [] The Resolution was thereupon duly adopted. TOWN OF MONROE TOWN BOARD MEETING RULES History of adoption and amendments. February 27, 2017: Town Board Rules adopted by Resolution of the Town Board. March 6, 2017: Rule 2 amended by Resolution of the Town Board to add: and the subject matter of such public comment shall be limited to Town business.

9. Public Comment

Subject :	9.2 Public Comment
Meeting :	Feb 16, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

The following spoke during Public Comment. To hear their comments, and Town Board members responses, please go on-line to Board Doc'sVideo Clip #9.2,

10. Possible motion to adjourn to Executive and or/ Attorney Client Session

Subject :	10.1 Enter into Executive Session
Meeting :	Feb 16, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2021-# BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to enter into an Executive Session to discuss

Motion & Voting

2021-#95
BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to enter into an Executive Session to discuss Legal & Contractual.

Motion by Supervisor -Tony Cardone, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

11. Return to Regular Meeting

Subject : 11.1 Return to Regular Meeting

Meeting : Feb 16, 2021 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution), Information

Recommended Action : 2021-#
BE IT RESOLVED, that the Town Board of the Town of Monroe approves to return to regular session.

Motion & Voting

2021-#96

BE IT RESOLVED, that the Town Board of the Town of Monroe approves to return to regular session.

Motion by Mike McGinn, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

12. Motions From The Floor

Subject : 12.1 Standard Work Day Resolution & Reporting Resolution for Elected & Appointed Officials

Meeting : Feb 16, 2021 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution)

Recommended Action : 2021-#
BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2021-#97

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Table the matter regarding Standard Work Day Resolution & Reporting Resolution for Elected & Appointed Officials until March 1, 2021.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

12. Motions From The Floor

Subject : 12.2 Matter of Teamsters Local 445 v. Town of Monroe

Meeting : Feb 16, 2021 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution)

Recommended Action : 2021-#
BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2021-#98

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to authorize Town Legal Counsel to file Motion for Leave to Appeal to the Court of Appeals in the Matter of Teamsters Local 445 v. Town of Monroe.

Motion by Mike McGinn, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

12. Motions From The Floor

Subject : 12.3 2021 Library Agreement

Meeting : Feb 16, 2021 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution)

Recommended Action : 2021-#
BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2021-#99

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to accept the 2021 Agreement between the Town and Monroe Free Library.

Motion by Mike McGinn, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

2021-#100

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion authorizing the Supervisor to sign the 2021 contract between the Town and the Monroe Free Library.

Motion by Mary Bingham, second by Councilperson - Rick Colon.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello

13. Adjournment

Subject :	13.1 Adjournment of Meeting
Meeting :	Feb 16, 2021 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2021-# BE IT RESOLVED, that the Town Board of the Town of Monroe adjourns the meeting of February 16, 2021 at

Public Content

Motion & Voting

2021-#101

BE IT RESOLVED, that the Town Board of the Town of Monroe adjourns the meeting of February 16, 2021 at 8:46 PM.

Motion by Supervisor -Tony Cardone, second by Mike McGinn.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Councilperson - Rick Colon, Mike McGinn, Mary Bingham, Sal Scancarello