

Monday, February 6, 2023  
MONROE TOWN BOARD MEETING AGENDA

TOWN OF MONROE, NEW YORK  
TOWN HALL  
1465 ORANGE TURNPIKE  
MONROE, NEW YORK  
7:00 PM

## 1. Call to Order

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|           |                                                |
|-----------|------------------------------------------------|
| Subject : | 1.1 Pledge to the Flag                         |
| Meeting : | Feb 6, 2023 - MONROE TOWN BOARD MEETING AGENDA |
| Type :    | Discussion, Information, Procedural            |

## Public Content

I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

## 2. Motion to Open Town Board Meeting

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|                      |                                                                                                                                           |
|----------------------|-------------------------------------------------------------------------------------------------------------------------------------------|
| Subject :            | 2.1 Motion to Open Town Board Meeting of February 6, 2023                                                                                 |
| Meeting :            | Feb 6, 2023 - MONROE TOWN BOARD MEETING AGENDA                                                                                            |
| Type :               | Action (Resolution)                                                                                                                       |
| Recommended Action : | 2023-#84<br>BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of February 6, 2023, at |

## Public Content

### File Attachments

[2023 Town Board Meeting Schedule.pdf \(126 KB\)](#)

## Motion & Voting

2023-#84

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of February 6, 2023, at 7:04 PM.

Motion by Dorey Houle, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

## 3. Community Announcements

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|           |                                                                        |
|-----------|------------------------------------------------------------------------|
| Subject : | 3.1 Collin Gilstrap, Gatorade NY Boys Cross Country Player of the Year |
| Meeting : | Feb 6, 2023 - MONROE TOWN BOARD MEETING AGENDA                         |
| Type :    |                                                                        |

## Public Content

Congratulations to Monroe-Woodbury High School Senior Collin Gilstrap who was recently named the Gatorade NY Boys Cross Country Player of the Year. Collin is the first student-athlete to be chosen from Monroe-Woodbury High School for this particular award. Recognizing outstanding athletic excellence as well as academic achievement and exemplary character, Collin is now a finalist for the Gatorade National Boys Cross Country Player of the Year Award. We wish Collin the best of luck and congratulate him on this amazing achievement!

## 3. Community Announcements

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|           |                                                |
|-----------|------------------------------------------------|
| Subject : | 3.2 Cub Scouts, Monroe Area Registration       |
| Meeting : | Feb 6, 2023 - MONROE TOWN BOARD MEETING AGENDA |
| Type :    | Information                                    |

## Public Content

### File Attachments

[Cub Scouts Monroe Area.pdf \(140 KB\)](#)

## 3. Community Announcements

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|           |                                                |
|-----------|------------------------------------------------|
| Subject : | 3.3 Donations Needed, Our Father's Pantry      |
| Meeting : | Feb 6, 2023 - MONROE TOWN BOARD MEETING AGENDA |
| Type :    | Information                                    |

# Public Content

Our Father's Pantry located at Sacred Heart Church is currently in need of the following items:

- Peanut Butter
- Regular Sized Boxes of Cereal

For more information, please contact the Parish Outreach at 845-782-8510 or via email at [parishoutreach@sacredheartchurch.org](mailto:parishoutreach@sacredheartchurch.org).

## 3. Community Announcements

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|           |                                                                    |
|-----------|--------------------------------------------------------------------|
| Subject : | 3.4 Town of Monroe Hosts OCATVC January Meeting at Monarca Cantina |
| Meeting : | Feb 6, 2023 - MONROE TOWN BOARD MEETING AGENDA                     |
| Type :    | Information                                                        |

# Public Content

The Town of Monroe hosted the January Orange County Association of Towns, Villages, and Cities Monthly Meeting at Monarca Cantina on Lakes Road on Tuesday, January 31st. Heather Bell, President & CEO of the Orange County Chamber of Commerce was the guest speaker.

## 3. Community Announcements

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|           |                                                |
|-----------|------------------------------------------------|
| Subject : | 3.5 2023 Tax Season Information                |
| Meeting : | Feb 6, 2023 - MONROE TOWN BOARD MEETING AGENDA |
| Type :    | Information                                    |

# Public Content

### File Attachments

[2023 Tax Notice.docx.pdf \(65 KB\)](#)

## 4. Public Hearing

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|           |                                                                                                                                                                                                                                                      |
|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Subject : | 4.1 Motion to Open the Continuation of the Public Hearing Regarding Proposed Amendments to Local Law E-V1 2021 Amending Chapter 57 (ZONING) to establish a Two-Family Dwelling Overlay for the area of the Town of Monroe North of Route 17 (210812) |
| Meeting : | Feb 6, 2023 - MONROE TOWN BOARD MEETING AGENDA                                                                                                                                                                                                       |
| Type :    | Action (Resolution)                                                                                                                                                                                                                                  |

Recommended Action :

2023-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing Regarding Proposed Amendments to A Local Law E-V1 2021 Amending Chapter 57 (Zoning) to establish a Two-Family Dwelling Overlay for the area of the Town of Monroe North of Route 17 (210812).

## Public Content

The followingsigned up to speak during Public Comment for the Continuation of the Public Hearing Regarding Proposed Amendments to Local Law E-V1 2021 Amending Chapter 57 (ZONING) to establish a Two-Family Dwelling Overlay for the area of the Town of Monroe North of Route 17 (210812). To hear their comments, and Town Board responses, please go on-line to Board Docs Video Clip #4.1,

### File Attachments

[Proposed Amendments to LL Amending Ch. 57 \(Zoning\) to Establish a Two-Family Dwelling Overlay for the Area of the T.O.M. No. of Rt. 17.pdf \(159 KB\)](#)

[Public Hearing Notice-Proposed Amendments to a Local Law Amending Ch. 57 \(Zoning\) to Establish a Two-Family Dwelling Overlay for the Area of the T.O.M. No. of Rt. 17.pdf \(25 KB\)](#)

[MOT07-22M LOCAL LAW 2 FAM DWELLING.pdf \(123 KB\)](#)

## Motion & Voting

2023-#85

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing Regarding Proposed Amendments to A Local Law E-V1 2021 Amending Chapter 57 (Zoning) to establish a Two-Family Dwelling Overlay for the area of the Town of Monroe North of Route 17 (210812).

Motion by Sal Scancarello, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

## 4. Public Hearing

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Subject : 4.2 Possible Motion to Keep Open the Continuation of the Public Hearing Regarding Proposed Amendments to Local Law E-V1 2021 Amending Chapter 57 (Zoning) to establish a Two-Family Dwelling Overlay for the area of the Town of Monroe North of Route 17 (210812)

Meeting : Feb 6, 2023 - MONROE TOWN BOARD MEETING  
AGENDA

Type : Action (Resolution)

Recommended Action : 2023-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing Regarding Proposed Amendments to A Local Law E-V1 2021 Amending Chapter 57 (Zoning) to establish a Two-Family Dwelling Overlay for the area of the Town of

Monroe North of Route 17 (210812) until \_\_\_\_\_ at 7:00 PM or soon there-after.

## Public Content

### Motion & Voting

2023-#86

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing Regarding Proposed Amendments to A Local Law E-V1 2021 Amending Chapter 57 (Zoning) to establish a Two-Family Dwelling Overlay for the area of the Town of Monroe North of Route 17 (210812) until March 6, 2023, at 7:00 PM or soon there-after.

Motion by Mike McGinn, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

### 4. Public Hearing

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|                      |                                                                                                                                                                                                                     |
|----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Subject :            | 4.3 Motion to Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14                                                                    |
| Meeting :            | Feb 6, 2023 - MONROE TOWN BOARD MEETING AGENDA                                                                                                                                                                      |
| Type :               | Action (Resolution)                                                                                                                                                                                                 |
| Recommended Action : | 2023-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14. |

## Public Content

The followingsigned up to speak during Public Comment regarding the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14.To hear their comments, and Board Members responses, please go on-line to Board Docs Video Clip #4.3,

### Motion & Voting

2023-#87

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14.

Motion by Mary Bingham, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

### 4. Public Hearing

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|           |                                                          |
|-----------|----------------------------------------------------------|
| Subject : | 4.4 Possible Motion to Keep Open the Continuation of the |
|-----------|----------------------------------------------------------|

Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14

Meeting :

Feb 6, 2023 - MONROE TOWN BOARD MEETING  
AGENDA

Type :

Action (Resolution)

Recommended Action :

2023-#  
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14 until \_\_\_\_\_ at 7:00 PM or soon there-after.

## Public Content

### Motion & Voting

2023-#88

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14 until April 3, 2023, at 7:00 PM or soon there-after.

Motion by Mary Bingham, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

## 4. Public Hearing

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Subject :

4.5 Motion to Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 8

Meeting :

Feb 6, 2023 - MONROE TOWN BOARD MEETING  
AGENDA

Type :

Action (Resolution)

Recommended Action :

2023-#  
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 8.

## Public Content

The followingsigned up to speak during Public Comment regarding the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 8.To hear their comments, and Board Members responses, please go on-line to Board Docs Video Clip #4.5,

### Motion & Voting

2023-#89

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 8.

Motion by Mary Bingham, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

## 4. Public Hearing

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|                      |                                                                                                                                                                                                                                                                        |
|----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Subject :            | 4.6 Possible Motion to Keep Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 8                                                                                                          |
| Meeting :            | Feb 6, 2023 - MONROE TOWN BOARD MEETING AGENDA                                                                                                                                                                                                                         |
| Type :               | Action (Resolution)                                                                                                                                                                                                                                                    |
| Recommended Action : | 2023-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 8 until _____ at 7:00 PM or soon there-after. |

## Public Content

### Motion & Voting

2023-#90

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 8 until April 3, 2023, at 7:00 PM or soon there-after.

Motion by Mary Bingham, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

## 4. Public Hearing

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|                      |                                                                                                                                                                           |
|----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Subject :            | 4.7 Motion to Open the Public Hearing RE: the Establishment of the DG Management Drainage District                                                                        |
| Meeting :            | Feb 6, 2023 - MONROE TOWN BOARD MEETING AGENDA                                                                                                                            |
| Type :               | Action (Resolution), Discussion                                                                                                                                           |
| Recommended Action : | 2023-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing RE: the Establishment of the DG Management Drainage District. |

# Public Content

The following residents signed up to speak during Public Comment for the Public Hearing RE: the Establishment of the DG Management Drainage District. To hear their comments, and Board Members responses, please go on-line to Board Doc's Video Clip #4.7,

## File Attachments

[Ltr to Town Clerk 12-23-22.pdf \(176 KB\)](#)  
[dg report drain signed .pdf \(872 KB\)](#)  
[scanBW0052.pdf \(470 KB\)](#)  
[scanBW0054.pdf \(1.023 KB\)](#)  
[DG Mgmt. Certificate of Approval of Realty Subdivision Plans.pdf \(110 KB\)](#)

## Motion & Voting

2023-#91

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing RE: the Establishment of the DG Management Drainage District.

Motion by Mary Bingham, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

## 4. Public Hearing

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|                      |                                                                                                                                                                            |
|----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Subject :            | 4.8 Motion to Close the Public Hearing RE: the Establishment of the DG Management Drainage District                                                                        |
| Meeting :            | Feb 6, 2023 - MONROE TOWN BOARD MEETING AGENDA                                                                                                                             |
| Type :               | Action (Resolution)                                                                                                                                                        |
| Recommended Action : | 2023-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Close the Public Hearing RE: the Establishment of the DG Management Drainage District. |

# Public Content

## Motion & Voting

2023-#92

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Close the Public Hearing RE: the Establishment of the DG Management Drainage District.

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

## 4. Public Hearing

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|----------------------|---------------------------------------------------------------------------------------------|
| Subject :            | 4.9 Order After Public Hearing RE: the Establishment of the DG Management Drainage District |
| Meeting :            | Feb 6, 2023 - MONROE TOWN BOARD MEETING AGENDA                                              |
| Type :               | Action (Resolution), Information                                                            |
| Recommended Action : | 2023-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe Made                     |

## Public Content

### File Attachments

[02.08.2023 Drainage District Order After PH .docx.pdf \(100 KB\)](#)

### Motion & Voting

2023-#93

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Councilwoman Bingham, and seconded by Councilman McGinn:

TOWN BOARD: TOWN OF MONROE  
ORANGE COUNTY, NEW YORK

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In the Matter of the Formation of a Drainage  
District to Be Known as ORDER AFTER  
PUBLIC HEARING  
DG MANAGEMENT DRAINAGE DISTRICT

Pursuant to the Provisions of  
Article 12 of the Town Law  
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WHEREAS, there was been filed with the Town Board a Map, Plan and Report by Lanc & Tully Engineering & Surveying, P.C., P.O. Box 687, Goshen, New York, dated December 19, 2022, submitted December 23, 2022, in support of the formation of a drainage district in the Town in a residential subdivision known as the DG REALTY MANAGEMENT, LLC subdivision, located in the Town containing the information required by law; and

WHEREAS, said Map, Plan and Report were made available for inspection by the public at the office of the Town Clerk of the Town of Monroe, 1465 Orange Turnpike, Monroe, New York 10950 during Town business hours; and

WHEREAS, the DG REALTY MANAGEMENT, LLC subdivision is located on a 9.5± acre parcel of land (SBL: 1-1 -96) that lies on the east side of Oreco Terrace slightly north from the intersection with NYS Route 208; and

WHEREAS, said subdivision is located to the north of Schunnemunk Street, is situated in the SR-10 Zoning District and has received preliminary approval by the Town of Monroe Planning Board as a Cluster Subdivision proposed to subdivide an existing parcel into a total of ten (10) lots, nine (9) of which would consist of three (3) single family residential lots, and six (6) two family residential lots with a

single open space lot; and

WHEREAS, a fifty-foot right-of-way and proposed road will be irrevocably offered for dedication to the Town of Monroe. Access to drainage facilities outside of the right-of-way is provided through easements in favor of the Town of Monroe; and

WHEREAS, access to the lots will be gained from the proposed Town access way which is approximately 450 feet long from the property boundary ending in a cul-de-sac. The primary manner of stormwater collection is via catch basin and piping along the curb line which shall be conveyed and discharged into a proposed underground stormwater facility located at the beginning of the cul-de-sac. This facility shall be within a proposed drainage easement area; and

WHEREAS, the storm water collection system consists of the following facilities proposed to be dedicated to the Town of Monroe:

Five (5) bioswale areas to be constructed along the curblin;  
Twelve (12) catch basins & associated piping of 635 linear feet of 15 and 405 LF of 18 high-density polyethylene (HOPE) pipe including one flared-end sections  
One (1) Underground Storm trap water quality and quantity facility; and

WHEREAS, such facilities were designed in accordance with both New York State Department of Environmental Conservation and Town of Monroe requirements relative to stormwater discharges; and

WHEREAS, the storm water management facilities are located within the right-of-way and within drainage easements contained on Lot 1 of the subdivision, as shown on the Drainage District Map, and both the right-of- way and permanent drainage easements will be irrevocably dedicated to the Town of Monroe which will allow for the Town of Monroe to conduct routine and long-term maintenance of the stormwater collection system; and

WHEREAS, in order to distribute the costs associated with maintenance of the stormwater management facilities to those property owners that they benefit, it is proposed to create a Drainage District; and

WHEREAS, the authorization for the petition to create the Drainage District was submitted to the Town by Premier Circle, LLC, the current applicant; and

WHEREAS, the subdivision has received preliminary approval by the Town of Monroe Planning Board with a condition being that, prior to final approval, a Drainage District be created; and

WHEREAS, property owners within the Drainage District shall be financially responsible to ensure that proper maintenance of the facilities is performed; and

WHEREAS the costs of such improvements will be borne solely by the developer of the DG REALTY MANAGEMENT, LLC Subdivision; and

WHEREAS, no costs shall be borne by the Town of Monroe and a schedule of the typical maintenance costs and operations have been provided in said Map, Plan and Report, the total estimated annual cost of maintaining stormwater management facilities is estimated to be \$5,200.00, with the average annual cost per property owner within the Drainage District estimated to be \$577.00 per lot or \$346.00 per residential unit; and

WHEREAS, the total costs associated with the capital improvements of the project, including construction costs, engineering costs, legal fees, financial, and administrative costs, are to be borne by the developer and the cost estimate for public improvements related to the storm water management facilities is subject to approval by the Town of Monroe; and

WHEREAS, the Town may adjust these fees if the actual costs vary from the estimate; and

WHEREAS, there has been filed with the Town Clerk a map entitled, Drainage District Map, DG Realty Management, dated December 19, 2022, as prepared by Lanc & Tully Engineering and Surveying, P. C., which depicts the location of the property, its metes and bounds, and general layout of stormwater management facilities and is included as Appendix A of such report, with legal descriptions for the area of the Drainage District, the right-of-way area to be irrevocably offered to the Town of Monroe, and the Drainage Easements as included in Appendix B of said report; and

WHEREAS, an Order Calling for a Public Hearing was published and posted by the Town Clerk in accordance with applicable law; and

WHEREAS, a public hearing was conducted on February 6, 2023 before the Town Board of the Town of Monroe; and

WHEREAS, the Town Board hereby desires to establish such Drainage District.

Now therefore, on Motion of Councilwoman Bingham and seconded by Councilmember McGinn, it is FOUND, ORDERED and DETERMINED as follows:

1. That said Petition, dated December 26, 2022 for the creation of the DG MANAGEMENT DRAINAGE DISTRICT in the Town of Monroe, Orange County New York, is signed, approved and acknowledged, as required by law, and is otherwise sufficient and complies with the provision of Section 191 of the Town Law, constituting Chapter 62 of the Consolidated Laws of the State of New York, and such other sections of said chapter as are applicable thereto; and that there is annexed to said Petition a map and plans showing the boundaries of the proposed District and a general plan of the proposed District; and
2. The Town Board of the Town of Monroe determines that it is in the public interest to grant the whole relief sought by said Petition, and that all of the property, property owners and interested persons within said proposed District are benefited thereby, and that all property, or property owners benefited are included therein, and that no property or property owners or interested persons benefited thereby have been excluded therefrom; and
3. That the creation of the proposed District for and the construction of the improvements hereinabove described is in the public interest; and
4. That Town Clerk shall record a copy of this Order in the office of the County Clerk of the County of Orange County and such Clerk shall also within ten (10) days after adoption of this Order, cause a certified copy thereof to be filed in the Office of the State Department of Audit and Control; and
5. That this Order shall be effective immediately; and
6. That the Petition for the creation of the DG REALTY MANAGEMENT DRAINAGE DISTRICT be established in the Town of Monroe, as describe in said Petition, Map and plan and to include the following property:

#### DESCRIPTION OF PROPOSED DG REALTY MANAGEMENT DRAINAGE DISTRICT

ALL that certain plot, piece, or parcel of land situate in the Town of Monroe, County of Orange, State of New York, said lands being more particularly bounded and described as follows:

BEGINNING at a point marked by an iron rod lying on the easterly line of Oreco Terrace, said point being the northwesterly corner of lands herein described and the southwesterly corner of lands now or formerly Garvin;

THENCE running along the southerly line of lands of said Garvin being a portion of the northerly line of lands herein described,

(1)South 74 degrees, 08 35 East, as per Filed Map No. 230-03, a distance of 79.97 feet to an x-cut being the southeasterly corner of lands of said Garvin and the southwesterly corner of land now or formerly Schaffer;

THENCE continuing along the southerly line of lands now or formerly Schaefer, the southerly line of lands now or formerly Simmons and a portion of the southerly line of lands now or formerly DAmbrosio Family Prop. II LLC,

(2)South 74 degrees, 08 35 East, a distance of 680.49 feet, to an iron rod;

THENCE continuing along a portion of the southerly line of lands of said DAmbrosio Family Prop. II LLC being a portion of the northerly line of lands herein described,

(3)South 66 degrees, 04 34 East, a distance of 392.19 feet, to a nail being the northeasterly corner of lands herein described and the northwesterly corner of lands now or formerly Jacobitz;

THENCE running along a portion of the westerly line of lands of said Jacobitz being the easterly line of lands herein described,

(4)South 23 degrees, 55 25 West, a distance of 159.06 feet, to a point being the southeasterly corner of lands herein described and the northeasterly corner of lands now or formerly Domalweski and Dabek;

THENCE running along the northerly line of lands of said Domalweski and Dabek and continuing along the northerly line of lands now or formerly Chang, being a southerly line of lands herein described,

(5)South 87 degrees, 23 40 West, a distance of 326.91 feet, to a point being the northwesterly corner of lands of said Chang;

THENCE running along a portion of the westerly line of lands of said Chang being an easterly line of lands herein described,

(6)South 05 degrees, 34 28 East, a distance of 50.18 feet, to a point marked by an iron pipe being a southeasterly corner of lands herein described and the northeasterly corner of lands now or formerly Gordon, said point also lying on a northerly line of the Village of Monroe;

THENCE running along the northerly line of lands of said Gordon and continuing along the northerly line of lands now or formerly Fetter and a northerly line of lands now or formerly Brach & Mann being the southerly line of lands herein described, said line being a portion of a northerly line of said Village of Monroe,

(7)South 84 degrees, 37 25 West, a distance of 456.30 feet, to a point being a southwesterly corner of lands herein described;

THENCE running along a northeasterly line of lands of said Brach & Mann being a southwesterly line of lands herein described,

(8)North 32 degrees, 47 50 West, a distance of 201.30 feet, to an iron rod being the northerly part of lands of said Brach and Mann;

THENCE running along a portion of the northwesterly line of lands of said Brach & Mann being a southeasterly line of lands herein described,

(9)South 60 degrees, 50 25 West, a distance of 129.27 feet, to an iron rod being a southwesterly corner of lands herein described and lying at an angle in the easterly line of Oreco Terrace;

THENCE running along the easterly line of said Oreco Terrace being the westerly line of lands herein described on the following three (3) courses and distances:

- (10)North 10 degrees, 31 11 East, a distance of 111.56 feet;
- (11)North 18 degrees, 03 10 West, a distance of 320.02 feet, to an x-cut; and
- (12)North 27 degrees, 12 10 East, a distance of 111.98 feet, to the point or place of BEGINNING.

Containing 9.505± acres

Premises herein described being Tax Map Lot No. 96, in Block 1, with Section 1, as shown the Tax Maps of the Town of Monroe, Orange County, New York dated 2022.

Premises herein described being the same premises as described in Liber 13834 of Deeds at Page 777, as filed in the Orange County Clerks Office.

Premises herein described being subject to any other easements, rights-of-way, covenants or restrictions of record.

Dated: February 6, 2023

PRESENT AND VOTING ON THIS ORDER:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor[ ] [ ] [ X ]

Michael McGinn, Councilperson [ X ] [ ] [ ]

Dorey Houle, Councilperson[ X ] [ ] [ ]

Mary Bingham, Councilperson [ X ] [ ] [ ]

Sal Scancarello, Councilperson [ X ] [ ] [ ]

Certified by the Town Clerks office on the 7th day of February 2023  
Valerie Bitzer, Town Clerk

Motion by Mary Bingham, second by Mike McGinn.  
Final Resolution: Motion Carries  
Aye: Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

## 5. Acceptance of Minutes

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|                      |                                                                                                                         |
|----------------------|-------------------------------------------------------------------------------------------------------------------------|
| Subject :            | 5.1 Acceptance of January 3, 2023 Minutes                                                                               |
| Meeting :            | Feb 6, 2023 - MONROE TOWN BOARD MEETING<br>AGENDA                                                                       |
| Type :               | Action (Resolution), Discussion                                                                                         |
| Recommended Action : | 2023-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the January 3, 2023 Minutes. |

# Public Content

## File Attachments

[TB 1-3-2023 DRAFT Meeting Minutes.pdf \(627 KB\)](#)

## Motion & Voting

2023-#94

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the January 3, 2023 Minutes.

Motion by Sal Scancarello, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

## 5. Acceptance of Minutes

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|                      |                                                                                                                         |
|----------------------|-------------------------------------------------------------------------------------------------------------------------|
| Subject :            | 5.2 Acceptance of January 9, 2023 Minutes                                                                               |
| Meeting :            | Feb 6, 2023 - MONROE TOWN BOARD MEETING AGENDA                                                                          |
| Type :               | Action (Resolution), Discussion                                                                                         |
| Recommended Action : | 2023-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the January 9, 2023 Minutes. |

# Public Content

## File Attachments

[TB 1-9-2023 DRAFT Meeting Minutes.pdf \(1,220 KB\)](#)

## Motion & Voting

2023-#95

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the January 9, 2023 Minutes.

Motion by Sal Scancarello, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Mike McGinn, Mary Bingham, Sal Scancarello

Abstain: Dorey Houle

## 6. Audit of Claims

---

|           |                                                |
|-----------|------------------------------------------------|
| Subject : | 6.1 General Fund Abstract                      |
| Meeting : | Feb 6, 2023 - MONROE TOWN BOARD MEETING AGENDA |
| Type :    | Action (Resolution)                            |

Recommended Action :

2023-#

BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #23-02 General Fund containing Check #29628 - 29802 totaling \$996,681.28.

## Public Content

### File Attachments

[MonroeAbstracts 23-02.pdf \(167 KB\)](#)

## Motion & Voting

2023-#96

BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #23-02 General Fund containing Check #29628 - 29802 totaling \$996,681.28.

Motion by Dorey Houle, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

## 7. Budget Transfer Requests

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Subject :

7.1 Budget Transfer Abstracts

Meeting :

Feb 6, 2023 - MONROE TOWN BOARD MEETING  
AGENDA

Type :

Action (Resolution), Discussion

Recommended Action :

2023-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion approving the following Budget Transfers: Abstract 23-01 totaling, \$126,292.29, Abstract 23-02 totaling, \$12,363.95, Abstract 23-03 totaling, \$835.66, Abstract 23-04 totaling, \$14,294.45, Abstract 23-05 totaling, \$10,734.60, Abstract 23-06 totaling, \$232,383.96, Abstract 23-07 totaling, \$65,582.72, Abstract 23-08 totaling, \$5,197.47, Abstract 23-09 totaling, \$84,638.15, and Abstract 23-10 totaling, \$18,419.21.

## Public Content

### File Attachments

[23-01.pdf \(127 KB\)](#)

[23-02.pdf \(113 KB\)](#)

[23-03.pdf \(103 KB\)](#)

[23-04.pdf \(133 KB\)](#)

[23-05.pdf \(135 KB\)](#)

[23-06.pdf \(115 KB\)](#)

[23-07.pdf \(126 KB\)](#)

[23-08.pdf \(120 KB\)](#)

[23-09.pdf \(120 KB\)](#)

[23-10.pdf \(104 KB\)](#)

## Motion & Voting

2023-#97

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion approving the following Budget Transfers: Abstract 23-01 totaling, \$126,292.29, Abstract 23-02 totaling, \$12,363.95, Abstract 23-03 totaling, \$835.66, Abstract 23-04 totaling, \$14,294.45, Abstract 23-05 totaling, \$10,734.60, Abstract 23-06 totaling, \$232,383.96, Abstract 23-07 totaling, \$65,582.72, Abstract 23-08 totaling, \$5,197.47, Abstract 23-09 totaling, \$84,638.15, and Abstract 23-10 totaling, \$18,419.21.

DATE OF AUDIT: Feb 6, 2023ABSTRACT 23-01

Transfers to fix negative balances in the 2022 budget - Building Dept

DATEGL NO.DESCRPTIONAccountTranf InTransf Out

12/30/2022

SAFETY INSPECTION EQUIPMENTB000-3620-2000-00192.35

SAFETY INSPECTION EDUC, DUES, MTGSB000-3620-4189-00192.35

SAFETY INSPECTION UNIFORMSB000-3620-4105-00114.00

SAFETY INSPECTION EDUC, DUES, MTGSB000-3620-4189-00114.00

SAFETY INSPECTION CELL PHONESB000-3620-4221-00500.46

SAFETY INSPECTION EDUC, DUES, MTGSB000-3620-4189-00500.46

SAFETY INSPECTION VEH REPAIR & MAINTB000-3620-4301-00169.08

SAFETY INSPECTION EDUC, DUES, MTGSB000-3620-4189-00169.08

SAFETY INSPECTION VEHICLE FUELB000-3620-4304-00850.52

PUBLIC SAFETY IT MAINTENANCEB000-3620-4223-00850.52

LEGAL LAWSUITSB000-1420-4101-01101,056.77

PUBLIC INFORMATION CONTRACTUALB000-1480-4500-000.04

LEGAL GENERAL & ADMINB000-1420-4010-00101,056.81

UNEMPLOYMENT INSURANCEB000-9050-8000-004,329.47

DISABILITY INSURANCEB000-9055-8000-0071.34

HOSPITAL & MEDICAL INSURANCEB000-9060-8000-0019,008.26

STATE RETIREMENTB000-9010-8000-0010,570.00

SAFETY INSP CODE ENFORCEMENT OFFICERB000-3620-1040-0012,839.07

126,292.29126,292.29

DATE OF AUDIT: Feb 6, 2023ABSTRACT 23-02

Transfers to fix negative balances in the 2022 budget - DAB

DATEGL NO.DESCRPTIONAccountTranf InTransf Out

12/30/2022BUS OPER DRIVER FULL TIMEA000-5630-1020-002,363.95

BUS OPER DRIVER PART TIMEA000-5630-1030-002,363.95

BUS OPER SUPPORT CELEBRATIONS000-5630-1050-01228.37

BUS OPER DRIVER PART TIMEA000-5630-1030-00228.37

BUS OPERATIONS FUELA000-5630-4304-008,289.14

BUS OPER DRIVER PART TIMEA000-5630-1030-008,289.14

BUS OPERATIONS CONTRACTUALA000-5630-4500-001,482.49

BUS OPER DRIVER PART TIMEA000-5630-1030-001,482.49

12,363.9512,363.95

DATE OF AUDIT: Feb 6, 2023ABSTRACT 23-03

Transfers to fix negative balances in the 2022 budget - TOWN CLERK

DATEGL NO.DESCRPTIONAccountTranf InTransf Out

12/30/2022TOWN CLERK EDUC, DUES , MTGSA000-1410-4189-00132.66

TOWN CLERK EZ PASS TAGSA000-1410-4102-00132.66

TOWN CLERK TARA SPAY & NEUTERA000-1410-4891-00703.00

TOWN CLERK RECORDS MANAGEMENTA000-1410-4120-00500.00

TOWN CLERK ENUMERATIONA000-1410-4890-00203.00

835.66835.66

DATE OF AUDIT: Feb 6, 2023ABSTRACT 23-04

Transfers to fix negative balances in the 2022 budget - JUSTICE COURT

DATEGL NO.DESCRPTIONAccountTranf InTransf Out

12/30/2022JUSTICE CCOURT PS PART TIMEA000-1110-1030-006807.15

A FUND CONTINGENCYA000-1990-0000-003,299.20

JUSTICE COURT RENOVATIONS000-1110-4500-013,507.95

JUSTICE CT ATTEND SUPERVISOR PTA000-1110-1030-01939.99

JUSTICE COURT RENOVATIONS000-1110-4500-01801.09

JUSTICE COURT PS COURT CLERKA000-1110-1010-00138.90

JUSTICE COURT ATTEND HRS PTA000-1110-1030-021,689.90

JUSTICE COURT PS COURT CLERKA000-1110-1010-00318.35

JUSTICE COURT PS FULL TIMEA000-1110-1020-00338.15

JUSTICE COURT ATTEND TRAININGA000-1110-4189-01750.00

JUSTICE COURT EQUIPA000-1110-2000-00283.40

JUSTICE COURT PRINTING, ADV, PUBA000-1110-4102-00369.81

JUSTICE COURT EQUIPA000-1110-2000-0054.05

JUSTICE COURT OTHER EXPENSEA000-1110-4109-00315.76

JUSTICE COURT EDUC, DUES, MEETINGS000-1110-4189-00267.95

JUSTICE COURT OTHER EXPENSEA000-1110-4109-00267.95

JUSTICE COURT IT SUPPORTA000-1110-4223-00175.00  
JUSTICE COURT OTHER EXPENSEA000-1110-4109-0051.67  
JUSTICE COURT ATTEND UNIFORMSA000-1110-4105-00123.33

JUSTICE COURT POSTAGEA000-1110-4400-00419.65  
JUSTICE COURT ATTEND UNIFORMSA000-1110-4105-0012.99  
JUSTICE COURT SOFTWARE MAINTA000-1110-4226-00200.00  
JUSTICE COURT COPIER & POSTAGE LEASEA000-1110-4500-03206.66

JUSTICE COURT STENOGRAPHERA000-1110-4510-003,625.00  
JUSTICE COURT AUDITORA000-1110-4504-002,750.00  
JUSTICE COURT RENOVATIONS000-1110-4500-01875.00  
14,294.4514,294.45

DATE OF AUDIT: Feb 6, 2023ABSTRACT 23-05  
Transfers to fix negative balances in the 2022 budget -

DATEGL NO.DESCRPTIONAccountTranf InTransf Out

12/30/2022SUPERVISOR PS FULL TIME EMPLOYEESA000-1220-1020-011,276.00  
SUPERVISOR CELL PHONEA000-1220-4221-001,037.92  
SUPERVISOR IT SUPPORTA000-1220-4223-00238.08

SUPERVISOR OTHER EXPENSEA000-1220-4109-0092.00  
SUPERVISOR PRINTING, ADV, PUBA000-1220-4102-0092.00

LEGAL CONTRACTUAL PROSECUTORA000-1421-4010-02422.00  
ELECTION CONTRACTUALA000-1450-4500-00422.00

SHARED SERVICES OTHER EXPENSESA000-1620-4109-0028.51  
SHARED SERVICES IT SUPPORTA000-1620-4223-0028.51

SHARED SERVICES, EDUC, DUES, MEETINGS000-1620-4189-00350.00  
SHARED SERVICES JANITORIAL SUPPLIESA000-1620-4281-0022.82  
SHARED SERVICES REFUSEA000-1620-4230-00372.82

INTERNET TOWN HALL 1465 ORANGE TPKA000-1650-4222-081,657.46  
CENTRAL COMM PHONE SIP TRUNKSA000-1650-4220-001,657.46

CENTRAL PRINTING POSTAGEA000-1670-4400-004,402.50  
CENTRAL COMM PHONE SIP TRUNKSA000-1650-4220-004,402.50

CENTRAL DATA PROCESSING INTERNETA000-1680-4222-001,063.34  
CENTRAL DATA PROCESSING EQUIPMENTS000-1680-2000-00966.90  
CENTRAL DATA FINANCE SOFTWARE MAINTA000-1680-4226-0196.44

TRAFFIC CONTROL SIGNSA000-3310-2000-00353.95  
DOG CONTROL CONTRACTUALA000-3510-4500-0020.00  
MTA TAXA000-1980-4000-00373.95

MOMBASHA PARK REPAIRS & MAINTA000-7121-4303-00186.37  
MOMBASHA PARK INSURANCEA000-7121-4601-00186.37

O&R PROPERTY REFUSEA000-7126-4230-00196.50  
O&R PROPERTY REP & MAINTA000-7126-4303-00196.50

SHARED SERV GAS & ELEC MAINT DEPTA000-1620-4210-04663.15  
SHARED SERV GAS & ELEC HWYA000-1620-4210-05663.15  
10,734.6010,734.60

DATE OF AUDIT: Feb 6, 2023ABSTRACT 23-06  
Transfers to fix negative balances in the 2022 budget - A FUND MED & SR CTR

DATEGL NO.DESCRPTIONAccountTranf InTransf Out

12/30/2022HOSPITAL & MEDICAL INSURANCEA000-9060-8000-0078,940.46  
STATE RETIREMENTA000-9010-8000-0040,497.00  
SOCIAL SECURITYA000-9030-8000-008,057.46  
MEDICAREA000-9035-8000-002,678.80  
WORKERS COMPA000-9040-8000-002,455.33  
LIFE ISURANCEA000-9045-8000-00380.75  
UNEMPLOYMENT INSURANCEA000-9050-8000-002,600.00  
DISABILITY INSURANCEA000-9055-8000-00340.20  
DENTAL INSURANCEA000-9060-8001-001,324.47  
EYECARE REIMBURSEMENTA000-9089-8001-007,637.34  
CENTRAAL DATA PROCESSING EQUIPMENTA000-1680-2000-0012,969.11

SENIOR CENTER ENGINEERINGA000-7620-4020-0021,007.00  
SENIOR CENTER BLDG REPAIR & MAINTA00-7620-4303-0021,007.00

SENIOR CENTER IT MAINTENANCEA000-7620-4223-00216.50  
SENIOR CENTER CONTRACTUALA000-7620-4500216.50

SENIOR CENTER YOUNG AT HEARTA000-7620-4500-02220.00  
SENIOR CENTER JOLLY SENIORS0A000-7620-4500-01220.00

TRANSFER FUNDS TO SR CTR CAPITAL ACCOUNT FOR PROJECTS NOT COMPLETED IN 2022

A000-7620-4303-0050,000.00  
A000 7620-4303-0318,000.00  
A000-20168,000.00

H011-020168,000.00  
H011-503168,000.00  
236,383.96236,383.96

DATE OF AUDIT: Feb 6, 2023ABSTRACT 23-07  
Transfers to fix negative balances in the 2022 budget - DA FUND

DATEGL NO.DESCRPTIONAccountTranf InTransf Out

12/30/2022BRUSH & WEEDS PT SEASONALDA00-5140-1030-001,760.80  
BRUSH & WEEDS OT 1.5DA00-5140-1051-0010,854.62  
BRUSH & WEEDS PERS SERVICESDA00-5140-1020-0012,615.42

SNOW REMOVAL PERSONAL SERVICESDA00-5142-1020-00933.80  
SNOW REMOVAL DT 2.0DA00-5142-1052-001,244.50  
SNOW REMOVAL OT 1.5DA00-5142-1051-002,178.30

SNOW REMOVAL FUELDA00-5142-4304-0014,951.21  
SNOW REMOVAL OT 1.5DA00-5142-1051-009,046.67  
SNOW REMOVAL SANDDA00-5142-4356-002,682.10  
BRUSH & WEEDS FUELDA00-5140-4304-003,222.44

SNOW REMOVAL ROCK SALTDAA00-5142-4361-0033,505.43  
STATE RETIREMENTDA00-9010-8000-0018,660.00  
BRUSH & WEEDS FUELDA00-5140-4304-001,777.56  
BRUSH & WEEDS PERS SERVICESDA00-5140-1020-008,487.70  
CONTINGENCYDA00-1990-0000-004,580.17

WORKERS COMPDA00-9040-8000-001,708.29  
HOSPITAL & MEDICAL INSURANCEDA00-9060-8000-00624.07  
SOCIAL SECURITYDA00-9030-8000-001,542.18  
MEDICAREDA00-9035-8000-00673.65  
DISABILITY INSURANCEDA00-9055-8000-00116.53  
65,582.7265,582.72

DATE OF AUDIT: Feb 6, 2023ABSTRACT 23-08  
Transfers to fix negative balances in the 2022 budget - A FUND HWY

DATEGL NO.DESCRPTIONAccountTranf InTransf Out

12/30/2022HWY ADMIN EQUIPMENTA000-5010-2000-001,265.31  
HWY GARAGE BLDG REPAIR & MAINTA000-5132-4303-001,265.31

HWY ADMIN PRINTING & PUBA000-5010-4102-00216.25  
HWY GARAGE EQUIPMENTA0005132-2000-00216.25

HWY ADMIN EDUC, MEETINGS, DUESA000-5010-4189-002,558.75  
HWY GARAGE ENGINEERINGA000-5132-4020-002,558.75

HWY GARAGE WATERA000-5132-4240-00385.37  
HWY GARAGE ENGINEERINGA000-5132-4020-00385.37

HWY ADMIN CELLULARA000-5010-4221-00702.59  
HWY GARAGE ENGINEERINGA000-5132-4020-00702.59

HWY VEHICLE INSURANCEA000-5132-4600-0069.20  
HWY FIRE INSPECTIONA000-5132-4271-0069.20  
5,197.475,197.47

DATE OF AUDIT: Feb 6, 2023ABSTRACT 23-09

Transfers to fix negative balances in the 2022 budget - DB FUND

DATEGL NO.DESCRPTIONAccountTranf InTransf Out

12/30/2022General Rep. Uniforms & BootsDB00-5110-4105-003,229.90

General Rep. CementDB00-5110-4350-002,107.82

General Rep. StoneDB00-5110-4357-00462.50

General Rep. EquipmentDB00-5110-2000-00659.58

General Rep. FuelDB00-5110-4305-0012,892.00

Sidewalks ContractualDB00-5410-4500-006,700.00

General Rep. Crack SealDB00-5110-4359-004,000.00

General Rep. ContractualDB00-5110-4500-002,192.00

Guard RailsDB00-5110-4352-006,917.50

General Rep. Equip. RentalDB00-5110-2000-013,898.00

General Rep. CulvertsDB00-5110-4351-003,019.50

Machinery - Repair of Mach. & ToolsDB00-5130-4103-0042,546.87

Permanent Road ImprovementsDB00-5110-4400-0035,757.25

General Rep. GravelDB00-5110-4358-004,000.00

Gen. Rep. Equip. RentalDB00-5110-4500-022,000.00

CulvertsDB00-5110-4351-00345.50

SandDB005110-4356-00336.00

Gen. Rep. ContractualDB00-5110-4500-00108.12

Machinery ContractualDB00-5130-4500-009,574.72

AsphaltDB00-5110-4355-009,574.72

General Repairs PT SeasonalDB00-5110-1030-006,716.50

General Repairs Personal ServicesDB00-5110-1020-006,716.50

General Repairs Tools & Tool RentalsDB00-5110-4103-00554.83

General Repairs Personal ServicesDB00-5110-1020-00554.83

Hospital & Medical InsuranceDB00-9060-8000-002,205.83

Employee Benefits - Eye CareDB00-9060-8001-002,205.83

84,638.1584,638.15

DATE OF AUDIT: Feb 6, 2023ABSTRACT 23-10

Transfers to fix negative balances in the 2022 budget - Water Districts

DATEGL NO.DESCRPTIONAccountTranf InTransf Out

12/30/2022WATER DEPT HE01SW00-8310-1010-005,300.00

WATER DEPT PSSW00-8310-1020-005,300.00

WATER DEPT PS DT 2.0SW00-8310-1052-00922.36

WATER DEPT PS OT 1.5SW00-8310-1051-00922.36

STATE RETIREMENTSW00-9010-8000-005,364.00

DISABILITYSW00-9055-8000-0053.93

SOCIAL SECURITY SW00-9030-8000-002,336.58  
MEDICAIRE SW00-9035-8000-00613.35  
WORKERS COMP SW00-9040-8000-002,104.53  
WATER DEPT PSSW00-8310-1020-00363.47

WD #1 ELECTRICAL POWER SW01-8340-4210-002,420.77  
WD #1 ENGINEERING SW01-8310-4020-002,420.77

WD #12 ELECTRICAL POWER SW12-8340-4210-004,358.15  
WD #12 ENGINEERING SW12-8310-4020-003,000.00  
WD #12 LEGAL SW12-8310-4010-001,358.15  
18,419.21 18,419.21

Motion by Dorey Houle, second by Mary Bingham.  
Final Resolution: Motion Carries  
Aye: Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

## 8. New Business

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|                      |                                                                                     |
|----------------------|-------------------------------------------------------------------------------------|
| Subject :            | 8.1 Notice of Violation, SBL 38-3-2                                                 |
| Meeting :            | Feb 6, 2023 - MONROE TOWN BOARD MEETING<br>AGENDA                                   |
| Type :               | Action (Resolution), Discussion, Information                                        |
| Recommended Action : | 2023-#<br>BE IT RESOLVED that the Town Board of the Town of<br>Monroe Made a Motion |

## Public Content

Discussion regarding Notice of Violation for SBL 38-3-2. Property owner Mr. William Haupt has requested the Town grant an extension to allow a storage container to remain on his property temporarily.

As per Section 37-5C of the Town Code, Town Board approval must be granted.

### §37-5 Exterior yards.

#### A.

In no instance shall upholstered furniture, carpeting, mattresses, box springs, clothing or any fabric items, dishwashers, refrigerators, washing machines, dryers, stoves, ovens or any such indoor appliance be located in yards or yard enclosures or on porches where they are subject to weather deterioration or exposed to public view, except when such items are placed curbside for removal pursuant to the Town's bulk pickup standards and schedule.

#### B.

No materials or stock-in-trade, garments, shoes, equipment, machinery, merchandise or other wares may be stored or displayed in a front yard or exterior or interior side yard, except for motor vehicles for sale at a permitted motor vehicle sales establishment in an appropriate zoning district.

#### C.

**In residential districts, the presence or use of enclosed box storage trailers is strictly prohibited unless, for good cause shown, permission is granted by the Town Board for the temporary use of such trailers.**

## File Attachments

## Motion & Voting

2023-#98

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to allow an extension to Mr. William Haupt on W. Mombasha for the placement of a storage container to be used as a shed until March 24, 2023, to allow him enough time for the Building Inspector to review any plans that are drawn up.

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

## 8. New Business

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|                      |                                                                    |
|----------------------|--------------------------------------------------------------------|
| Subject :            | 8.2 Jack Medina, Conservation Commission Resignation               |
| Meeting :            | Feb 6, 2023 - MONROE TOWN BOARD MEETING AGENDA                     |
| Type :               | Action (Resolution), Information                                   |
| Recommended Action : | 2023-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe |

## Public Content

Resolution accepting the resignation of Conservation Commission member, Jack Medina, effective January 15, 2023.

## Motion & Voting

2023-#99

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion accepting the resignation of Conservation Commission member, Jack Medina, effective January 15, 2023.

Motion by Sal Scancarello, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

## 8. New Business

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|                      |                                                                    |
|----------------------|--------------------------------------------------------------------|
| Subject :            | 8.3 Timothy Finnegan, Highway Department Resignation               |
| Meeting :            | Feb 6, 2023 - MONROE TOWN BOARD MEETING AGENDA                     |
| Type :               | Action (Resolution), Information                                   |
| Recommended Action : | 2023-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe |

# Public Content

Resolution accepting the resignation of Heavy Equipment Operator (Highway Department), Timothy Finnegan, effective January 27, 2023.

## Motion & Voting

2023-#100

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion accepting the resignation of Heavy Equipment Operator (Highway Department), Timothy Finnegan, effective January 27, 2023.

Motion by Dorey Houle, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

## 8. New Business

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|                      |                                                                    |
|----------------------|--------------------------------------------------------------------|
| Subject :            | 8.4 John Mulligan, Heavy Equipment Operator, Highway Department    |
| Meeting :            | Feb 6, 2023 - MONROE TOWN BOARD MEETING AGENDA                     |
| Type :               | Action (Resolution)                                                |
| Recommended Action : | 2023-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe |

# Public Content

Resolution approving John Mulligan for the position of Heavy Equipment Operator 1, Highway Department, at a rate of \$31.13 per hour. Anticipated start date is February 23, 2023. John has been pre-approved for this position by Orange County Department of Human Resources.

## Motion & Voting

2023-#101

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion approving John Mulligan for the position of Heavy Equipment Operator 1, Highway Department, at a rate of \$31.13 per hour. Anticipated start date is February 23, 2023. John has been pre-approved for this position by Orange County Department of Human Resources.

Motion by Mary Bingham, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

## 8. New Business

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Subject : 8.5 Joseph Mancuso, Board of Ethics Appointment  
Meeting : Feb 6, 2023 - MONROE TOWN BOARD MEETING AGENDA  
Type : Action (Resolution), Discussion  
Recommended Action : 2023-#  
BE IT RESOLVED that the Town Board of the Town of Monroe appoints Joseph Mancuso to the Board of Ethics Slot #9 with a term expiration of 12/31/2024.

## Public Content

Resolution appointing Joseph Mancuso to the Board of Ethics Slot #9 with a term expiration of 12/31/2024.

## Motion & Voting

2023-#102  
BE IT RESOLVED that the Town Board of the Town of Monroe appoints Joseph Mancuso to the Board of Ethics Slot #9 with a term expiration of 12/31/2024.

Motion by Mike McGinn, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

## 8. New Business

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Subject : 8.6 Use of Senior Center, Girl Scout Troop 307  
Meeting : Feb 6, 2023 - MONROE TOWN BOARD MEETING AGENDA  
Type : Action (Resolution), Information  
Recommended Action : 2023-#  
BE IT RESOLVED that the Town Board of the Town of Monroe

## Public Content

Resolution authorizing use of the Senior Center by Monroe Girl Scout Troop 307 on February 6th for discussion of a Journey Project that will benefit the members of the Senior Center. The project will be Growing Herb Bowls. The Girl Scouts will research, present, purchase items and make the herb bowls on-site with the Seniors that sign up to participate.

Discussion regarding waiving the fee for this building use.

## Motion & Voting

2023-#103  
BE IT RESOLVED that the Town Board of the Town of Monroe a Motion authorizing use of the Senior

Center by Monroe Girl Scout Troop 307 on February 6th for discussion of a Journey Project that will benefit the members of the Senior Center. The project will be Growing Herb Bowls. The Girl Scouts will research, present, purchase items and make the herb bowls on-site with the Seniors that sign up to participate. (fee waived for Building use)

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

## 8. New Business

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|                      |                                                                       |
|----------------------|-----------------------------------------------------------------------|
| Subject :            | 8.7 Use of Senior Center, Town of Monroe<br>Democratic Committee      |
| Meeting :            | Feb 6, 2023 - MONROE TOWN BOARD MEETING<br>AGENDA                     |
| Type :               | Action (Resolution), Information                                      |
| Recommended Action : | 2023-#<br>BE IT RESOLVED that the Town Board of the Town<br>of Monroe |

## Public Content

The Town of Monroe Democratic Committee requests the use of the Sr. Center located at 101 Mine Rd., Monroe, NY the 1st Thursday of each month at 7:30PM. (\$25 room rental fee)  
January 5, 2023, February 2, 2023, March 2, 2023, April 6, 2023, May 4, 2023, June 1, 2023, July 6, 2023, August 3, 2023, September 7, 2023, October 5, 2023, November 2, 2023, December 7, 2023

### File Attachments

[Democrat Committee Monthly Meetings.pdf \(32 KB\)](#)

[Sr. Center Application for Meeting Room for Non-Profit Organizations.pdf \(80 KB\)](#)

## Motion & Voting

2023-#104

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion approving the following dates for the Town of Monroe Democratic Committee to use the Sr. Center located at 101 Mine Rd., Monroe, NY (the 1st Thursday of each month at 7:30PM). \$25 room rental fee.

January 5, 2023, February 2, 2023, March 2, 2023, April 6, 2023, May 4, 2023, June 1, 2023, July 6, 2023, August 3, 2023, September 7, 2023, October 5, 2023, November 2, 2023, December 7, 2023

Motion by Sal Scancarello, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

## 8. New Business

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Subject : 8.8 Use of Senior Center, Town of Monroe  
Republican Committee

Meeting : Feb 6, 2023 - MONROE TOWN BOARD MEETING  
AGENDA

Type : Action (Resolution), Information

Recommended Action : 2023-#  
BE IT RESOLVED that the Town Board of the Town  
of Monroe

## Public Content

The Town of Monroe Republican Committee requests the use of the Sr. Center located at 101 Mine Rd., Monroe, NY the 3rd Thursday of each month at 7:00PM. (\$25 room rental fee)

January 19, 2023, February 16, 2023, March 16, 2023, April 20, 2023, May 18, 2023, June 15, 2023, July 20, 2023, August 17, 2023, September 21, 2023, October 19, 2023

### File Attachments

[Sr. Center Application for Meeting Room for Non-Profit Organizations.pdf \(80 KB\)](#)

## Motion & Voting

2023-#105

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion approving the following dates for The Town of Monroe Republican Committee to use the Sr. Center located at 101 Mine Rd., Monroe, NY (the 3rd Thursday of each month at 7:00PM). \$25 room rental fee.

January 19, 2023, February 16, 2023, March 16, 2023, April 20, 2023, May 18, 2023, June 15, 2023, July 20, 2023, August 17, 2023, September 21, 2023, October 19, 2023

Motion by Mike McGinn, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

## 8. New Business

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Subject : 8.9 2023 March Regional NYSTCA Conference

Meeting : Feb 6, 2023 - MONROE TOWN BOARD MEETING  
AGENDA

Type : Action (Resolution)

Recommended Action : 2023-#  
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion for Town Clerk Valerie Bitzer to attend the New York State Town Clerks Association March Regional Meeting in Clayton, NY from March 12th-13th. Hotel for overnight accommodations is \$98, and the cost of the program including lunch is \$40.

# Public Content

Resolution authorizing Town Clerk Valerie Bitzer to attend the New York State Town Clerks Association March Regional Meeting in Clayton, NY from March 12th-13th. Hotel for overnight accommodations is \$98, and the cost of the program including lunch is \$40.

## File Attachments

[2023 NYSTCA March Regional Info.pdf \(82 KB\)](#)  
[NYSTCA March 13 Hotel for Regional Meeting.pdf \(24 KB\)](#)  
[Invoice Bitzer.pdf \(124 KB\)](#)

## Motion & Voting

2023-#106  
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion for Town Clerk Valerie Bitzer to attend the New York State Town Clerks Association March Regional Meeting in Clayton, NY from March 12th-13th. Hotel for overnight accommodations is \$98, and the cost of the program including lunch is \$40.

Motion by Sal Scancarello, second by Mary Bingham.  
Final Resolution: Motion Carries  
Aye: Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

## 8. New Business

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|                      |                                                                                |
|----------------------|--------------------------------------------------------------------------------|
| Subject :            | 8.10 2023 New York State Association of Towns Annual Meeting & Training School |
| Meeting :            | Feb 6, 2023 - MONROE TOWN BOARD MEETING AGENDA                                 |
| Type :               | Action (Resolution), Discussion                                                |
| Recommended Action : | 2023-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe             |

# Public Content

Resolution authorizing Town Supervisor Tony Cardone, Councilwoman Dorey Houle and Highway Superintendent James "Pat" Patterson to attend the New York York State Association of Towns Annual Meeting & Training School at the New York Marriott Marquis from February 19th - 22nd. Registration fee for the meeting and training is \$150 per person. Hotel accommodations are arranged by the Orange County Association of Towns, Villages and Cities at a discounted rate of \$255 per night.

## Motion & Voting

2023-#107  
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution authorizing Town

Supervisor Tony Cardone, Councilwoman Dorey Houle and Highway Superintendent James "Pat" Patterson to attend the New York York State Association of Towns Annual Meeting & Training School at the New York Marriott Marquis from February 19th - 22nd. Registration fee for the meeting and training is \$150 per person. Hotel accommodations are arranged by the Orange County Association of Towns, Villages and Cities at a discounted rate of \$255 per night.

Motion by Mike McGinn, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

## 8. New Business

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|                      |                                                                    |
|----------------------|--------------------------------------------------------------------|
| Subject :            | 8.11 Amendment to Fee Schedule RE: Building Department             |
| Meeting :            | Feb 6, 2023 - MONROE TOWN BOARD MEETING AGENDA                     |
| Type :               | Action (Resolution), Discussion, Information                       |
| Recommended Action : | 2023-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe |

## Public Content

Building Inspector is requesting an amendment to Town of Monroe Fee Schedule Effective as of January 3, 2023, section Building, #5 to read as follows - Operating Permits as per Ch. 23 of Town Code Sec. 23-32: \$400 per year.

Currently, #5 reads: Operating Permits for storage of hazardous materials, areas of public assembly with an occupant load of 100 or more, and buildings that pose a substantial potential hazard to public safety as per Ch. 23 of Town Code Sec. 23-31: \$400 per year.

### File Attachments

[T.O.M. Fee Schedule Effective as of 1-3-2023.docx.pdf \(166 KB\)](#)

## Motion & Voting

2023-#108

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion approving Building Inspector Ben Maldonado's request to an amendment to Town of Monroe Fee Schedule Effective as of January 3, 2023, section Building, #5 to read as follows - Operating Permits as per Ch. 23 of Town Code Sec. 23-32: \$400 per year.

Currently, #5 reads: Operating Permits for storage of hazardous materials, areas of public assembly with an occupant load of 100 or more, and buildings that pose a substantial potential hazard to public safety as per Ch. 23 of Town Code Sec. 23-31: \$400 per year.

Motion by Mary Bingham, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

## 8. New Business

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|                      |                                                                    |
|----------------------|--------------------------------------------------------------------|
| Subject :            | 8.12 2023 Round Lake Treatment                                     |
| Meeting :            | Feb 6, 2023 - MONROE TOWN BOARD MEETING AGENDA                     |
| Type :               | Action (Resolution), Discussion                                    |
| Recommended Action : | 2023-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe |

## Public Content

Resolution approving the continuation of the contract agreement with Solitude Lake Management for the 2023 treatment of Round Lake. The Town Board authorized this agreement in 2021 with a 3% escalation in the annual contract price each year.

The 2023 annual contract cost will be \$24,900.

## Motion & Voting

2023-#109

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion approving the continuation of the contract agreement with Solitude Lake Management for the 2023 treatment of Round Lake. The Town Board authorized this agreement in 2021 with a 3% escalation in the annual contract price each year.

The 2023 annual contract cost will be \$24,900.

Motion by Dorey Houle, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

## 8. New Business

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|                      |                                                                    |
|----------------------|--------------------------------------------------------------------|
| Subject :            | 8.13 2023 Library Agreement                                        |
| Meeting :            | Feb 6, 2023 - MONROE TOWN BOARD MEETING AGENDA                     |
| Type :               | Action (Resolution), Discussion                                    |
| Recommended Action : | 2023-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe |

# Public Content

Resolution authorizing the Town Supervisor to execute the 2023 Agreement with the Monroe Free Library.

## File Attachments

[2023 Agreement.pdf \(141 KB\)](#)

[Resolution Authorizing Sup. to sign Agr with Monroe Free Lib. .pdf \(68 KB\)](#)

## Motion & Voting

2023-#110

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion authorizing the Town Supervisor to execute the 2023 Agreement with the Monroe Free Library.

RESOLUTION AUTHORIZING TOWN SUPERVISOR TO EXECUTE  
AGREEMENT WITH THE MONROE FREE LIBRARY

WHEREAS, the Town of Monroe, New York (Town) and the Monroe Free Library desire to enter into an Agreement to furnish library privileges to the residents of the Town; and

WHEREAS, the attached Agreement reflects the terms and conditions between the Town and the Monroe Free Library for the period from January 1, 2023 to December 31, 2023.

NOW, THEREFORE, BE IT RESOLVED that:

Section 1.The above WHEREAS clauses are hereby incorporated by reference as though set forth in full herein.

Section 2.The Town Supervisor is hereby authorized to execute the Agreement with the Monroe Free Library substantially in the form annexed hereto as approved by the Town Board and legal counsel.

Section 3.The Town Supervisor and any employee, official or consultant as directed by the Town Supervisor are authorized to take any and all necessary actions to carry out the provisions of this Resolution.

Section 4.This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor[ ][ ][ X ]

Michael McGinn, Councilperson [ X ][ ][ ]

Mary Bingham, Councilperson[ X ][ ][ ]

Sal Scancarello, Councilperson[ X ][ ][ ]

Dorey Houle, Councilperson [ X ][ ][ ]

The Resolution was thereupon duly adopted.

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

## 9. Old Business

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|                      |                                                                                                               |
|----------------------|---------------------------------------------------------------------------------------------------------------|
| Subject :            | 9.1 Motion to Adopt Local Law 3/2023 RE: the Establishment of a Registry of all Rental Properties in the Town |
| Meeting :            | Feb 6, 2023 - MONROE TOWN BOARD MEETING AGENDA                                                                |
| Type :               | Action (Resolution)                                                                                           |
| Recommended Action : | 2023-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe                                            |

## Public Content

### File Attachments

[Rental Registry Local Law 3 of 2023 - FINAL.docx.pdf \(192 KB\)](#)

[Resolution Adopting Local Law 3 of 2023 RE Rental Registry and Permitting.doc.pdf \(105 KB\)](#)

## Motion & Voting

2023-#111

BE IT RESOLVED that the Town Board of the Town of Monroe made the following Resolution by Councilman McGinn and seconded by Councilman Scancarello:

RESOLUTION ADOPTING LOCAL LAW NO. 3 OF 2023  
REGARDING RENTAL REGISTRY AND PERMITTING

WHEREAS, the Town Board of the Town of Monroe, New York (Town Board) from time to time reviews its laws, rules and regulations to be certain the same are consistent with all current lawful practices as well as best practices to protect the health, safety and welfare of Town residents; and

WHEREAS, the Town Board desires to adopt a Local Law to amend Chapter 40 of the Town Code, renaming such Chapter to Registration and Permitting of Property and placing previously enacted legislation on short-term rentals under Article I of Chapter 40 and adding a New Article II Residential Rental Permits; and

WHEREAS, upon notice duly published and posted, a Public Hearing was held on said Local Law which opened on June 21, 2022 and wherein public discussion was heard concerning the merits of said Local Law and after hearing from all interested person, such public hearing was continued at Town Board meetings through 2022 and the Town Board declared the public hearing closed on January 9, 2023 and left such public hearing open for ten (10) days for written comment.

WHEREAS, the Town Board desires to adopt such local law.

NOW, THEREFORE, BE IT RESOLVED by the Town Board as follows:

Section 1. All WHEREAS paragraphs are incorporated herein by reference as though set forth in full.

Section 2.The Town Board hereby adopts Local Law No. 3 of 2023 entitled, A LOCAL LAW AMENDING CHAPTER 40 OF THE TOWN CODE, RENAMING SUCH CHAPTER TO REGISTRATION AND PERMITTING OF PROPERTY; PLACING PREVIOUSLY ENACTED LEGISLATION ON SHORT-TERM RENTALS UNDER ARTICLE I OF CHAPTER 40 AND ADDING A NEW ARTICLE II RESIDENTIAL RENTAL PERMITS as attached hereto as Schedule A.

Section 3.The Town Clerk is hereby directed to enter said Local Law into the minutes of this meeting and in the Local Law book of the Town of Monroe, and to give due notice of the adoption of said Local Law by filing the Local Law in the Office of the Secretary of State in the State of New York.

Section 4. This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor[ ][ ][ X ]

Michael McGinn, Councilperson [ X ][ ][ ]

Mary Bingham, Councilperson [ X ][ ][ ]

Sal Scancarello, Councilperson [ X ][ ][ ]

Dorey Houle, Councilperson [ X ][ ][ ]

The Resolution was thereupon duly adopted.

Motion by Mike McGinn, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

9. Old Business

|                      |                                                                    |
|----------------------|--------------------------------------------------------------------|
| Subject :            | 9.2 Walton Terrace Bond                                            |
| Meeting :            | Feb 6, 2023 - MONROE TOWN BOARD MEETING AGENDA                     |
| Type :               | Action (Resolution), Discussion                                    |
| Recommended Action : | 2023-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe |

Public Content

## File Attachments

[20230206 - Resolution for Escrow Agreement RE Walton Terr..docx.pdf \(8 KB\)](#)

## Motion & Voting

2023-#112

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Councilwoman Bingham and seconded by Councilman Scancarello RE: AUTHORIZING ESCROW AGREEMENT FOR WALTON TERRACE

BE IT RESOLVED THAT, Town legal counsel is hereby authorized to draft a road maintenance escrow agreement for the dedication of Walton Terrace in the amount of eight thousand (\$8,000) to be deposited with the Town for maintenance obligations of such roadway to be dedicated to the Town.

Motion by Mary Bingham, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

## 9. Old Business

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|                      |                                                                                                |
|----------------------|------------------------------------------------------------------------------------------------|
| Subject :            | 9.3 Resolution Authorizing Agreements Related to DG Realty Subdivision and Premier Circle, LLC |
| Meeting :            | Feb 6, 2023 - MONROE TOWN BOARD MEETING AGENDA                                                 |
| Type :               | Action (Resolution), Discussion, Information                                                   |
| Recommended Action : | 2023-#<br>BE IT RESOLVED that the Town Board of the Town of Monroe                             |

## Public Content

### File Attachments

[Resolution Authorizing Dedications etc -DG Realty.pdf \(82 KB\)](#)

## Motion & Voting

2023-#113

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Councilwoman Houle and seconded by Councilwoman Bingham:

RESOLUTION 113/2023

RESOLUTION AUTHORIZING AGREEMENTS RELATED TO DG REALTY SUBDIVISION AND PREMIER CIRCLE, LLC

WHEREAS, in March of 2019 DG Realty Management, LLC (Applicant) applied to the Town for a major subdivision approval to permit the creation of nine (9) residential lots and one open space lot (Lot 10) and construct a total of fifteen (15) residential units (three [3] single-family dwellings and six [6] two-family dwellings) on a ±9.50 acre tract; and

WHEREAS, such property involved in the subdivision application is located along Oreco Terrace and identified as tax parcel 1-1-96 and is located in the SR-10 zoning district (collectively the Property); and

WHEREAS, full review of the subdivision application was conducted by the Town Planning Board which acted as lead agency for SEQRA purposes, effective December 10, 2020; and

WHEREAS, the Planning Board issued a negative declaration on January 19, 2022, declaring that the project will not result in any significant adverse environmental impacts; and

WHEREAS, by resolution dated September 8, 2022 and signed by the Planning Board chair on September 20, 2022, the Applicants subdivision application was approved, subject to conditions set forth in such Resolution of Approval; and

WHEREAS, one such condition included proof of access to the subdivision to Schunnemunk Street by way of an easement over the private roadway in the Village of Monroe or proof of a public road in the event that the Village of Monroe does not accept dedication of such roadway; and

WHEREAS, the owner of the private road located in the Village of Monroe, in cooperation with the Applicant, desires to convey the parcel constituting the private road to the Town of Monroe to provide public access to the Town in order to provide public access to the subdivision unless and until the Village accepts dedication of the private road that was previously offered for dedication; and

WHEREAS, such subdivision approval also required establishment of a conservation easement on property within the subdivision along with maintenance standards; and

WHEREAS, such subdivision approval requires the Applicant to enter into a Public Improvement Security Agreement with the Town prior to the signing of the plat; and

WHEREAS, such subdivision approval requires the Applicant to enter into a Stormwater Management Agreement; and

WHEREAS, such subdivision offers for dedication, a cul-de-sac roadway to the Town as shown on the subdivision map; and

WHEREAS, the Town Board desires to authorize the Supervisor to execute any necessary agreement in a final form approved by Town legal counsel.

NOW THEREFORE BE IT RESOLVED that:

Section 1. The above WHEREAS clauses are incorporated herein as it set forth in full.

Section 2. The Town Supervisor is hereby authorized to execute documents substantially in the form presented to the Town Board and in a final form approved by Town legal counsel, including:

a. Documents necessary to transfer a parcel, without cost to the Town, identified on tax maps as Section 202, Block 1, Lot 7.23 also described as the unnumbered roadbed lot on a Map entitled Subdivision Plan for 310 Schunnemunk Street, Village of Monroe, Orange County, New York filed in the Orange County Clerks Office on October 20, 2020 as Map No. 20-239 being and intended to be a portion of the premises described in a deed dated October 30, 2015 from 310 Schunnemunk Street, LLC to Samuel Feder, and recorded in the Orange County Clerks Office on December 29, 2015 in Liber 13988 at page 835, such property being located in the Village of Monroe. Such documents shall include a contract of sale with Samuel E. Feder.

b. Storm Water Management Agreement between the Premier Circle, LLC and the Town.

c. Conservation Easement between the Town and Premier Circle, LLC for a parcel identified on tax

maps as Section 1, Block 1, Lot 96 and further described in a deed recorded in the Orange County Clerks office at Liber 14918, page 1367.

d.Road dedication documents necessary to accept the roadway parcel offered by Premier Circle LLC to the Town as noted on the subdivision plans for DG Management Subdivision as approved by the Town of Monroe Planning Board on September 8, 2022.

Section 3. The execution of such documents shall be subject to final compliance with any outstanding conditions, requirements or submissions, as imposed by the Town Planning Board and subject to approval of Town legal counsel.

Section 4. The Town Supervisor, and any other officer, employee or consultant as directed by the Town Supervisor is hereby authorized to take any and all actions necessary to carry out the provisions of this resolution.

Section 5.This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor[ ][ ][ X ]

Michael McGinn, Councilperson [ X ][ ][ ]

Mary Bingham, Councilperson [ X ][ ][ ]

Sal Scancarello, Councilperson [ X ][ ][ ]

Dorey Houle, Councilperson [ X ][ ][ ]

The Resolution was thereupon duly adopted.

Motion by Dorey Houle, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

## 9. Old Business

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|           |                                                                                                                          |
|-----------|--------------------------------------------------------------------------------------------------------------------------|
| Subject : | 9.4 Additional Information RE: Local Law 3/2023 RE: the Establishment of a Registry of all Rental Properties in the Town |
| Meeting : | Feb 6, 2023 - MONROE TOWN BOARD MEETING AGENDA                                                                           |
| Type :    | Information                                                                                                              |

## Public Content

## 10. Public Comment

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|           |                               |
|-----------|-------------------------------|
| Subject : | 10.1 Rules for Public Comment |
|-----------|-------------------------------|

Meeting :

Feb 6, 2023 - MONROE TOWN BOARD MEETING  
AGENDA

Type :

Information

## Public Content

**Please be advised that any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting.**

**TOWN OF MONROE MEETING RULES PUBLIC COMMENT PERIODS -RULE 1:**Although not required by any statute or law, the Town Board shall include at least one public participation period on the Agenda for regular Town Board meetings. However, nothing shall prohibit the Town Board, by majority vote, from suspending public comment or otherwise limiting public during a regular Town Board meetings where such limitations are determined to be necessary or otherwise conducive to accomplishing the business presently before the Town Board.**RULE 2:**Public comment during the public participation period of regular Town Board meetings shall be limited to three (3) minutes per speaker and the subject matter of such public comment shall be limited to Town business. 1 Yielding time or otherwise giving time to a speaker to extend the three (3) minute period by another person shall not be permitted. Written comments may be submitted to the Town Clerk in lieu of, or in addition to, a persons oral statement during any public comment period. Such minutes shall become a Town record and the brief nature of the submitted writing may be included in Town Board minutes. However, the full text of such submissions shall not be incorporated into Town Board minutes, unless expressly authorized by resolution of the Town Board.**RULE 3:**Any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting. Where a public hearing and public comment period will occur during the same Town Board meeting, a person may sign up to speak on the topic of each and every public hearing and for public comment period consistent with the applicable time limits set forth above. For example, a speaker could speak for five (5) minutes during a public hearing and three (3) minutes during public comment at the same Town Board meeting. However, such person may not use the public hearing time to speak on matters not relevant

1 Rule 2 revised by Resolution of the Town Board on 03-06-2017 to add: and the subject matter of such public comment shall be limited to Town business. to the public hearing. Any comments made by a person made during public comment that relates to the subject of a public hearing, shall not be considered by the Town Board as part of such public hearing nor made part of the public hearing record. The only public comment to be accepted by the Town Board outside of a public hearing shall be written comments received during the time period set by the Town Board for such purpose.**RULE 4:**If a sign-in sheet is not available, a person may raise his/her hand to speak duringthe public participation period and/or public hearing and may speak during such public comment period/public hearing upon recognition of the Supervisor or Presiding Officer.**RULE 5:** Any person speaking during public comment or a public hearing, when recognized by the Presiding Officer, shall approach the podium for such purpose and state his or her name, the street and municipality where he /she resides resides, and if applicable, his/her group or entity affiliation.**RULE 6:**Town Board members shall not respond to a person speaking during the public comment period unless and until all persons desiring to speak during the Public comment period have finished speaking. At such time as all speakers have finished speaking during such public comment period, each Town Board member shall be allotted up to three (3) minutes in total to respond to any questions posed or to provide relevant information in response to the collective comments and questions of the public comment speakers.**RULE 7:**Town Board members shall not attempt to answer questions during the time that a speaker is presenting during public comment. Town Board members will note any questions asked and may respond to the speaker at the conclusion of the speakers publiccomments.**PUBLIC HEARINGS RULE 8:**Public comment during a Public Hearing shall be limited to five (5) minutes per speaker. In the event that a speaker is the subject of the Public Hearing or has a significant interest in the matter different from that of the general public, such speaker shall, upon approval of the Town Board, be allowed up to the (10) minutes during a public hearing. Yielding time or otherwise giving time to a speaker to extend their permissible time limit by another person shall not be permitted.**RULE 9:**Members of

the public, other than those called as witnesses by the parties, shall not be permitted to speak during public hearings concerning the removal/discipline of a Town Officer or employee as such hearings shall be limited to presentation of evidence and related submissions by Town representatives and the Town Officer or employee subject to removal/discipline. Time limits during a public hearing concerning the removal/discipline of a Town Officer or employee shall not be applicable as such proceeding shall follow any applicable statute, rule or regulation and shall otherwise be overseen by the hearing officer or presiding officer. **RULE 10:** In the case of a public hearing, prior to the close or continuation of the public hearing, Town Board members may be allotted up to five (5) minutes each to respond to questions or otherwise provide relevant information in response to specific comments made by speakers during that session of the public hearing. Further, prior to the close of the public portion of the public hearing, each Town Board member may be allotted up to eight (8) minutes to speak on the issue that is the subject of the Public hearing. However, where the public hearing concerns removal of a Town Officer or employee, Town Board members, if the body making a determination, shall not speak regarding the merits of the proceedings until after the close of the public hearing when deliberations on removal/discipline have commenced. **RULE 11:** Written submissions related to public hearings must be made before the close of the public hearing as such time is set by the Town Board. **GENERAL RULES**

**APPLICABLE TO ALL PUBLIC MEETINGS AND HEARINGS** **RULE 12:** The Town Clerk shall act as the timekeeper or the Town Board may designate another person to be the timekeeper. **RULE 13:** Members of the Town Board, speakers and audience members must observe proper decorum at all times. Any statements made during any part of the meeting or during a public hearing by the Supervisor, members of the Town Board, town officials or employees, or members of the general public shall not involve personal, impertinent, or slanderous attacks on individuals, regardless of whether the individual so attacked is an elected official, a town official or employee, or a member of the general public. **RULE 14:** Neither speakers, nor Town Board members shall use public comment periods or other time during such meeting for political campaigning purposes, including promoting their candidacy or speaking out against another candidate. However, nothing shall prohibit a candidate from speaking on an Town-related issue merely because he or she is a candidate for political office. **RULE 15:** Pursuant to New York State Town Law, the Town Supervisor or Presiding Officer shall control the Town Board meeting. The use of profane, vulgar, inflammatory, threatening, abusive, or disparaging language or racial or ethnic slurs directed at the Supervisor, members of the Town Board, meeting attendees shall not be tolerated and the Town Supervisor shall address any such incidents. Further, any statements, regardless of the nature of the statement, made by a person attending the meeting which is not made during such persons authorized speaking time shall not be tolerated and the Town Supervisor shall address any such incidents. The Town Board has a right to protect itself from disturbance from attendees at a meeting and may order, by majority vote, removal of an attendee, or there Presiding Officer direct removal of an attendee on his own. Removal at the direction of the Presiding Officer is subject to appeal of another Town Board member, but not to appeal of the attendee. Such appeal is not debatable. **RULE 16:** In circumstances where the Supervisor/Presiding Officer is not attempting to exert control over the meeting, is temporarily absent, or is the source of the present disorder at the meeting and is failing to preside over the meeting, such Supervisor/Presiding Officer may then be deemed absent as the Presiding Officer by approval of a majority of the Town Board. In such case, a Town Board member may make a motion to suspend the Rules and appoint the Acting Supervisor to take over the role of Presiding Officer until such time as the Supervisor or original Presiding Officer is able to properly return to performing his/her role as Presiding Officer. If the Acting Supervisor is determined to be absent for presiding purposes, the Town Board member making such motion shall propose another Town Board member to act as the Presiding Officer during the absence of the Supervisor/original Presiding Officer. **RULE 17:** Comments by speakers must be addressed to the Town Board and shall not be addressed to the audience. Further, attendees may not address the Town Board unless first recognized by the Supervisor or Presiding Officer. **RULE 18:** Discussion and exchanges between active speakers and attendees/audience members of the public meeting or hearing are prohibited. A speaker may, however, when properly recognized, state agreement or disagreement with the views of prior speakers in his /her comments directed to the Town Board. **RULE 19:** Banners or other signs are not permitted in the meeting room unless, nor shall distribution of flyers within the meeting room be permitted. Nothing shall prohibit a person from holding a lawful sign or handing out flyers outside of the meeting location. **RULE 20:** If the Supervisor or Presiding Officer fails to enforce the rules set forth herein, any member of the Town Board may move to require him or her to do so, and an affirmative vote of the majority of the Town Board shall require him or her to do so. Any decision by the Presiding Officer relating to enforcement of the rules set forth herein may be appealed and subsequently overturned by a vote of the majority of Town Board members. Such appeal may be raised by a Town Board member or the affected attendee if properly recognized. **RULE 21:** Any

person who disregards the directives of the Supervisor or the Presiding Officer in enforcing the rules or who generally conducts himself or herself in a boisterous or inappropriate manner while addressing the Town Board thereby disturbs the peace at a such meeting and will be barred from further participation and shall forfeit any balance of time remaining for his or her comments.**RULE 22:**If a speaker who has violated these rules refuses to step down or to refrain from committing/ continuing such violation(s), the Supervisor or the Presiding Officer may direct the individual to leave the meeting room. If the individual declines and/or refuses to leave the meeting room, the Supervisor or Presiding Officer may request the individual to be removed from the meeting room and charged with disorderly conduct as per the New York State Penal Law. The Supervisors determination is subject to the appeal provisions set forth above as well as the absence of the Supervisor /Presiding Officer provisions of these rules. The Town Board may, by resolution, designate the person who will sign the supporting deposition and/or Court Information document charging the removed person with Disorderly Conduct.**RULE 23:** The following provisions, as modified herein, of Rule 49 of Roberts Rules concerning Small Boards shall apply to the Town Board of the Town of Monroe: a. Members may raise a hand or asked to be recognized, instead of standing when seeking to obtain the floor and may remain seated when making motions or speaking. b. The Presiding Officer need not rise while putting questions to a vote. c. The Presiding Officer may without leaving the chair speak in informal discussions and in debate and may vote on all questions as provided for by Code or law.**RULE 24:**While there is no statute or applicable regulation that requires an Meeting Agenda to be prepared for Town Board meetings, the Town Board desires to have an Agendas prepared and distributed prior to Town Board meetings. The order of business at regular Town Board meetings shall be as follows: 1. REGULAR MEETING a. Call to Order; Pledge of Allegiance b. Approval of Minutes c. Upcoming Meeting Dates & General Announcements 2. SPECIAL ORDERS 3. DEPARTMENTAL MONTHLY REPORTS (Alphabetical Order) 4. OLD BUSINESS 5. NEW BUSINESS 6. PUBLIC COMMENT 7. EXECUTIVE SESSION (If necessary) 8. ADJOURNMENT A Board member seeking to take up a matter out of order on the agenda or to introduce a new item of business may may request such change on consent of the Town Board, or may (if consent is denied or the member expects the matter to be contested make a motion to suspend the rules for such purpose, identifying the requested change to the Agenda or the new business to be raised. Upon approval of the majority of the Town Board, such business may be taken up immediately by the Town Board. The Presiding Officer shall prepare and cause to be distributed, Town Board meeting Agendas, in conformance with the Order of Business, as applicable. Pursuant to Roberts Rules, the Agenda distributed in advance to the Town Board is not binding on the Town Board, except as to the Order of Business set forth above. However, as set forth above, the Meeting Agenda, including the Order of Business and specific Agenda items may be modified upon approval of a majority of the Town Board. The Presiding Officer will announce each Agenda item as it is reached on the Agenda (or amended Agenda). Prior to the business being taken up, a member may move to to lay the matter on the table, postpone the matter or refer it to a committee.**RULE 25:**Recesses may be taken for a stated period of time either upon consent, without objection, or upon approval of a motion by a Town Board member.**RULE 26:** These Town Board Rules may be amended by a Resolution of the Town Board approved by a majority of the Town Board.**RULE 27:**The above rules shall take effect at the next ensuing meeting of the Town Board following the adoption of these rules.**RULE 28:**The Presiding Officer, or any Town Board member may request an interpretation of these Rules from the Town Attorney. A current copy of these Town of Monroe Meeting Rules shall be maintained by the Town Clerk and be made available to the public. 6. This Resolution shall be effective immediately. The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows: Yea Nay Abstain Absent Harley Doles, Supervisor [ ] [ ] [ ] [ X ] Anthony Cardone, Acting Supervisor [ X ] [ ] [ ] [ ] Gerard McQuade, Councilman [ ] [ X ] [ ] [ ] Michael McGinn, Councilman [ X ] [ ] [ ] [ ] Richard Colon, Councilman [ X ] [ ] [ ] [ ] The Resolution was thereupon duly adopted. TOWN OF MONROE TOWN BOARD MEETING RULES History of adoption and amendments. February 27, 2017: Town Board Rules adopted by Resolution of the Town Board. March 6, 2017: Rule 2 amended by Resolution of the Town Board to add: and the subject matter of such public comment shall be limited to Town business.

## 10. Public Comment

Subject :

10.2 Public Comment

Meeting :

Feb 6, 2023 - MONROE TOWN BOARD MEETING  
AGENDA

Type :

Discussion, Information

## Public Content

The following spoke during Public Comment. To hear their comments, and Town Board members responses, please go on-line to Board Doc's Video Clip #10.2,

### 11. Possible motion to adjourn to Executive and or/ Attorney Client Session

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|                      |                                                                                                                                 |
|----------------------|---------------------------------------------------------------------------------------------------------------------------------|
| Subject :            | 11.1 Enter into Executive Session                                                                                               |
| Meeting :            | Feb 6, 2023 - MONROE TOWN BOARD MEETING AGENDA                                                                                  |
| Type :               | Action (Resolution), Information                                                                                                |
| Recommended Action : | 2023-#<br>BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to enter into an Executive Session to discuss |

### Motion & Voting

2023-#114  
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to enter into an Executive Session to discuss Litigation.

Motion by Dorey Houle, second by Sal Scancarello.  
Final Resolution: Motion Carries  
Aye: Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

### 12. Return to Regular Meeting

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|                      |                                                                                                            |
|----------------------|------------------------------------------------------------------------------------------------------------|
| Subject :            | 12.1 Return to Regular Meeting                                                                             |
| Meeting :            | Feb 6, 2023 - MONROE TOWN BOARD MEETING AGENDA                                                             |
| Type :               | Action (Resolution), Information                                                                           |
| Recommended Action : | 2023-#<br>BE IT RESOLVED, that the Town Board of the Town of Monroe approves to return to regular session. |

### Motion & Voting

2023-#115  
BE IT RESOLVED that the Town Board of the Town of Monroe approves to return to regular session.

Motion by Mike McGinn, second by Mary Bingham.  
Final Resolution: Motion Carries  
Aye: Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

## 13. Motions From the Floor

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|                      |                                                                       |
|----------------------|-----------------------------------------------------------------------|
| Subject :            | 13.1 Resolution Authorizing Kestenbaum Settlement                     |
| Meeting :            | Feb 6, 2023 - MONROE TOWN BOARD MEETING<br>AGENDA                     |
| Type :               | Action (Resolution), Information                                      |
| Recommended Action : | 2023-#<br>BE IT RESOLVED that the Town Board of the Town<br>of Monroe |

## Public Content

### File Attachments

[Resolution Authorizing Kestenbaum Settlement.docx.pdf \(93 KB\)](#)

## Motion & Voting

2023-#116

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Councilwoman Houle and seconded by Councilman Scancarello:

RESOLUTION AUTHORIZING THE PROPOSED SETTLEMENT AGREEMENT REGARDING CODE ENFORCEMENT ISSUES  
AT 20 ALLISON DRIVE IN THE TOWN

WHEREAS, the Town of Monroe (Town) commenced litigation seeking, inter alia, injunctive relief against the unlawful and hazardous operation of a school at a single-family residence located at 20 Allison Drive in the Town; and

WHEREAS, such litigation was also brought to enforce the Town Code and New York State Fire and Building Codes in order to further promote the public health, safety and welfare of residents and others accessing properties in the Town; and

WHEREAS, the Town successfully obtained injunctive relief as against the property owner and the property owner now desires to settle and resolve the litigations pending before the Supreme Court of the State of New York, County of Orange under Index No. EF005367-2021, and any and all Justice Court proceedings concurrently pending before the Town of Monroe Justice Court.

NOW THEREFORE BE IT RESOLVED that:

Section 1.The above WHEREAS clauses are incorporated herein as if set forth fully.

Section 2.The Town Board hereby authorizes the Towns legal counsel to take any and all measures necessary to prepare a final Settlement Agreement for execution by the Town Supervisor substantially in the form presented to the Town Board.

Section 3. The Town Supervisor is hereby authorized to execute such Settlement Agreement in a final form to be approved by Town Counsel.

Section 4.The Town Supervisor, and any other employee, official or consultant, as directed by the Town

Supervisor is hereby authorized to take and any all necessary actions to carry out the provisions of this Resolution.

Section 5.This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor[ ][ ][ X ]

Michael McGinn, Councilperson [ X ][ ][ ]

Dorey Houle, Councilperson [ X ][ ][ ]

Mary Bingham, Councilperson [ X ][ ][ ]

Sal Scancarello, Councilperson [ X ][ ][ ]

The Resolution was thereupon duly adopted.

Motion by Dorey Houle, second by Sal Scancarello.  
Final Resolution: Motion Carries  
Aye: Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle

## 14. Adjournment

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|                      |                                                                                                                    |
|----------------------|--------------------------------------------------------------------------------------------------------------------|
| Subject :            | 14.1 Adjournment of Meeting                                                                                        |
| Meeting :            | Feb 6, 2023 - MONROE TOWN BOARD MEETING<br>AGENDA                                                                  |
| Type :               | Action (Resolution)                                                                                                |
| Recommended Action : | 2023-#<br>BE IT RESOLVED, that the Town Board of the Town of<br>Monroe adjourns the meeting of February 6, 2023 at |

## Public Content

### Motion & Voting

2023-#117  
BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of February 6, 2023, at 8:29 PM.

Motion by Mike McGinn, second by Sal Scancarello.  
Final Resolution: Motion Carries  
Aye: Mike McGinn, Mary Bingham, Sal Scancarello, Dorey Houle