

Monday, February 5, 2024
MONROE TOWN BOARD MEETING AGENDA

TOWN OF MONROE, NEW YORK
TOWN HALL
1465 ORANGE TURNPIKE
MONROE, NEW YORK
7:00 PM

1. Call to Order

Subject :	1.1 Pledge to the Flag
Meeting :	Feb 5, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion,Information,Procedural

Public Content

I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

2. Motion to Open Town Board Meeting

Subject :	2.1 Motion to Open Town Board Meeting of February 5, 2024
Meeting :	Feb 5, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of February 5, 2024, at

Public Content

File Attachments

[2024 Town Board Meeting Schedule.pdf \(124 KB\)](#)

Motion & Voting

2024-#102
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of February 5, 2024, at 7:02 PM.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

2. Motion to Open Town Board Meeting

Subject :	2.2 Info RE Beginning of 1/17/2024 Meeting
Meeting :	Feb 5, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Please note, there were technical issues at the start of the 1/17/2024 meeting, and recording of the meeting needed to be moved upstairs.

2. Motion to Open Town Board Meeting

Subject :	2.3 Rules of Procedure
Meeting :	Feb 5, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

RULES OF PROCEDURE

(TOWN LAW Sec. 63)

TOWN OF MONROE TOWN MEETING RULES

ADOPTED FEBRUARY27, 2017

File Attachments

[Meeting Rules RE Public Comment Periods.pdf \(394 KB\)](#)

3. Community Announcements

Subject :	3.1 2024 Tax Season
Meeting :	Feb 5, 2024 - MONROE TOWN BOARD MEETING AGENDA

Type :

Discussion, Information

Public Content

File Attachments

[2024 B.A.S. Info for Website.pdf \(63 KB\)](#)

[2024 Tax Notice.pdf \(65 KB\)](#)

4. Public Hearing

Subject :	4.1 Motion to Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation
Meeting :	Feb 5, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2024-# BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation.

Public Content

The following residents signed up to speak during Public Comment for the continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation. To hear their comments, and Board Members responses, please go on-line to Board Doc's Video Clip #4.1,

File Attachments

[PUBLIC HEARING Notice - Tree Preservation.docx.pdf \(70 KB\)](#)

[Local Law H-V1 Amending Tree Preservation 220918.pdf \(397 KB\)](#)

[O.C. Planning GML Recommendation.pdf \(69 KB\)](#)

[Local Law H-V1 Amending Tree Preservation ntc 230814.pdf \(431 KB\)](#)

[Local Law H-V1 Amending Tree Preservation 231115.pdf \(407 KB\)](#)

[Local Law H-V1 Amending Tree Preservation 231115.pdf \(407 KB\)](#)

Motion & Voting

2024-#103

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson
2024-#104
BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to amend page 21, section 57-86 under A#2, that after the words Town owned open space, we add the words, and parklands. (Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation)

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :	4.2 Motion to Keep Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation
Meeting :	Feb 5, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation until _____ at 7:00 PM or soon thereafter.

Public Content

Motion & Voting

2024-#105
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation until March 4, 2024, at 7:00 PM or soon thereafter.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :	4.3 Motion to Open the Public Hearing RE: Proposed Local Law H-V1/2023 to Amend Ch. 40 of the Town Code (Registration and Permitting of Property)
Meeting :	Feb 5, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2024-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing RE: Proposed Local Law H-V1/2023 to Amend Ch. 40 of the Town Code (Registration and Permitting of Property).

Public Content

The following residents signed up to speak during Public Comment on the Public Hearing RE: Proposed Local Law H-V1/2023 to Amend Ch. 40 of the Town Code (Registration and Permitting of Property). To hear their comments and Town Board Members responses, please go on-line to Board Doc's Video Clip #4.3,

File Attachments

[PH Notice RE Proposed LL H-V1 Ch. 40 STR - Permits REV.docx.pdf \(59 KB\)](#)
[Proposed LL H-V1 Amendments to Ch 40 STR-Permits.pdf \(711 KB\)](#)
[Reso to Adopt local law to Amend Ch. 40 Residential Rental Permits.pdf \(69 KB\)](#)

Motion & Voting

2024-#106
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing RE: Proposed Local Law H-V1/2023 to Amend Ch. 40 of the Town Code (Registration and Permitting of Property).

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :	4.4 Motion to Close the Public Hearing RE: Proposed Local Law H-V1/2023 to Amend Ch. 40 of the Town Code (Registration and Permitting of Property)
Meeting :	Feb 5, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Public Hearing RE: Proposed Local Law H-V1/2023 to Amend Ch. 40 of the Town Code (Registration and Permitting of Property) until _____, at 7:00 PM or soon there-after.

Public Content

Motion & Voting

2024-#107
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Close the Public

Hearing RE: Proposed Local Law H-V1/2023 to Amend Ch. 40 of the Town Code (Registration and Permitting of Property).

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :	4.5 Resolution Adopting Revised Local Law 3/2023, Rental Registry
Meeting :	Feb 5, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Adoption of revisions to Local Law 3, 2023, Rental Registry amending Chapter 40 of Town Code, Article II.

Motion & Voting

2024-#108
BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Supervisor Cardone and seconded by Councilman Scancarello:

RESOLUTION ADOPTING LOCAL LAW NO. 1 OF 2024
TO AMEND CHAPTER 40 (REGISTRATION AND PERMITTING OF PROPERTY) TO SIMPLIFY ARTICLE II GOVERNING RESIDENTIAL RENTAL PERMITS

WHEREAS, the Town Board of the Town of Monroe, New York (Town Board) from time to time reviews its laws, rules and regulations to be certain the same are consistent with all current lawful practices as well as best practices to protect the health, safety and welfare of Town residents; and

WHEREAS, the Town Board desires to adopt a Local Law to Amend Local Law Amending Chapter 40 (Registration and Permitting of Property) to Simplify Article II Governing Residential Rental Permits; and

WHEREAS, such introductory Local Law was introduced before the Town Board on January 17, 2024; and

WHEREAS, upon notice duly published and posted, a Public Hearing was opened on January 17, 2024 and continued on February 5, 2024, and during such public hearing public discussion was heard concerning the merits of said Local Law and all interested persons were afforded an opportunity to be heard and such public hearing was closed on February 5, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Town Board as follows:

Section 1. All WHEREAS paragraphs are incorporated herein by reference as though set forth in full.

Section 2.The Town Board hereby adopts Local Law No. 1/2024 titled, LOCAL LAW NO. 1/2024

LOCAL LAW AMENDING CHAPTER 40 (REGISTRATION AND PERMITTING OF PROPERTY) TO SIMPLIFY ARTICLE II GOVERNING RESIDENTIAL RENTAL PERMITS in the form presented to the Town Board.

Section 3.The Town Clerk is hereby directed to enter said Local Law into the minutes of this meeting and in the Local Law book of the Town of Monroe, and to give due notice of the adoption of said Local Law by filing the Local Law in the Office of the Secretary of State in the State of New York.

Section 4. This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor [X][][][]

Dorey Houle, Councilperson [X][][][]

Mary Bingham, Councilperson [X][][][]

Sal Scancarello, Councilperson [X][][][]

Maureen Richardson, Councilperson [][][X][]

The Resolution was thereupon duly adopted.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle
Abstain: Maureen Richardson

4. Public Hearing

Subject :	4.6 Motion to Open the Public Hearing RE: Short Term Rental Application, 649 Lakes Road (SBL: 29-1-34.1)
Meeting :	Feb 5, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

The following residents signed up to speak during Public Comment for the Public Hearing REShort Term Rental Application, 649 Lakes Road (SBL: 29-1-34.1). To hear their comments, and Town Board Members responses, please go on-line to Board Doc's Video Clip #4.6,

File Attachments

[Notice for Publication RE STR 649 Lakes Rd.pdf \(64 KB\)](#)
[Affidavit 9781747.pdf \(61 KB\)](#)

Motion & Voting

2024-#109
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing RE: Short Term Rental Application, 649 Lakes Road (SBL: 29-1-34.1).

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :	4.7 Motion to Keep Open the Public Hearing RE: Short Term Rental Application, 649 Lakes Road (SBL: 29-1-34.1)
Meeting :	Feb 5, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2024-#110
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Public Hearing RE: Short Term Rental Application, 649 Lakes Road (SBL: 29-1-34.1) until March 4, 2024, at 7: 00 PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :	4.8 Motion to Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 8
Meeting :	Feb 5, 2024 - MONROE TOWN BOARD MEETING

AGENDA

Type :

Action (Resolution)

Recommended Action :

2023-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 8.

Public Content

The followingsigned up to speak during Public Comment regarding the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 8.To hear their comments, and Board Members responses, please go on-line to Board Docs Video Clip #4.8,

Motion & Voting

2024-#111

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 8.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :

4.9 Motion to Keep Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 8

Meeting :

Feb 5, 2024 - MONROE TOWN BOARD MEETING
AGENDA

Type :

Action (Resolution)

Recommended Action :

2023-#

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 8 until _____ at 7:00 PM or soon there-after.

Public Content

Motion & Voting

2024-#112

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 8 until April 1, 2024, at 7:00 PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :	4.10 Motion to Open the Public Hearing on Local Law A-V1/2024 RE: Amendment to Clarify Ch. 57 (Zoning) Regarding Sewers
Meeting :	Feb 5, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing on Local Law A-V1/2024 RE: Amendment to Clarify Ch. 57 (Zoning) Regarding Sewers.

Public Content

The following residents signed up to speak during Public Comment for the Public Hearing on Local Law A-V1 /2024 RE: Amendment to Clarify Ch. 57 (Zoning) Regarding Sewers. To her their comments and Town Board Members responses, please go on-line to Board doc's Video Clip #4.10,

Motion & Voting

2024-#113

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing on Local Law A-V1/2024 RE: Amendment to Clarify Ch. 57 (Zoning) Regarding Sewers.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

4. Public Hearing

Subject :	4.11 Motion to Close the Public Hearing on Local Law A-V1/2024 RE: Amendment to Clarify Ch. 57 (Zoning) Regarding Sewers
Meeting :	Feb 5, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Public Hearing on Local Law A-V1/2024 RE: Amendment to Clarify Ch. 57 (Zoning) Regarding Sewers until _____ at 7:00 PM or soon there-after.

Public Content

Motion & Voting

2024-#114
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Close the Public Hearing on Local Law A-V1/2024 RE: Amendment to Clarify Ch. 57 (Zoning) Regarding Sewers.

Motion by Mary Bingham, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson
2024-#115
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to have Town Counsel Nugent prepare a Resolution for adoption at our next meeting RE: Amendment to Clarify Ch. 57 (Zoning).

Motion by Mary Bingham, second by Supervisor -Tony Cardone.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

5. Acceptance of Minutes

Subject :	5.1 Acceptance of January 17, 2024, Minutes
Meeting :	Feb 5, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the January 17, 2024, Minutes.

Public Content

File Attachments

[TB 1-17-2024 DRAFT Meeting Minutes.pdf \(765 KB\)](#)

Motion & Voting

2024-#116
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the January 17, 2024, Minutes.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle
Abstain: Maureen Richardson

6. Audit of Claims

Subject : 6.1 General Fund Abstract
Meeting : Feb 5, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution), Discussion, Information
Recommended Action : 2024-#
BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #24-02 General Fund containing Check # 31266- 31306 totaling \$98,172.92.

Public Content

File Attachments

[MonroeAbstracts 24-02.pdf \(65 KB\)](#)

Motion & Voting

2024-#117
BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #24-02 General Fund containing Check # 31266- 31306 totaling \$98,172.92.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

7. Budget Transfer Requests

Subject : 7.1 Abstract of Budget Transfers
Meeting : Feb 5, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution), Discussion
Recommended Action : 2024-#
BE IT RESOLVED that the Town Board of the Town of Monroe made a Motion to approve Abstract 2024-08 Budget Transfers to fix negative balances in the 2023 budget - A FUNDTotaling \$200,593.26

Public Content

Transfers to fix negative balances in the 2023 budget - A FUNDTotaling \$200,593.26.

File Attachments

[2024 Budget Transfer Book.pdf \(108 KB\)](#)

Motion & Voting

2024-#118

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve Abstract
2024-08 Budget Transfers to fix negative balances in the 2023 budget - A FUND totaling \$200,593.26

DATE OF AUDIT: February 5, 2024 ABSTRACT 2024-08
Transfers to fix negative balances in the 2023 budget - A FUND

DATE GL NO. DESCRIPTION Account Tranf In Transf Out

12/31/2023	Alex Smith Pavilion Sanitary Services	A000-7120-4250-00480.00	
	Mombasha Park Equipment	A000-7121-2000-0041,275.38	
	Mombasha Park Utilities	A000-7121-4210-002,716.58	
	Mombasha Park Repairs & Maint	A000-7121-4303-002,973.90	
	Celebrations	A000-7550-4000-00642.81	
	Sr Ctr Equip & Furniture	A000-7620-2000-0084.45	
	Sr Ctr Engineering	A000-7620-4020-0045,982.81	
	Sr Ctr Events & Gatherings	A000-7620-4106-00799.45	
	SR Ctr Misc	A000-7620-4109-0044.20	
	Sr Ctr Bldg Repair & Maint	A000-7620-4303-0042.30	
	Sr Ctr Grant Expenditures	A000-7620-4303-01103,000.00	
	Sr Ctr Tools & Supplies	A000-7620-4303-02346.47	
	Sr Ctr Young At Heart	A000-7620-4500-021,390.00	
	Dental Insurance	814.91	
	Parks Equipment	A000-7110-2000-002,800.00	
	Parks Other	A000-7110-4109-00472.00	
	Parks Repair & Maint	A000-7110-4303-007,299.71	
	Alex Smith Pavilion Equipment	A000-7120-2000-00500.00	
	Alex Smith Pavilion Other	A000-7120-4109-00241.00	
	Alex Smith Pavilion Utilities	A000-7120-4210-00697.88	
	Alex Smith Pavilion Repairs & Maint	A000-7120-4303-009,181.34	
	Alex Smith Pavilion Aquatic Growth Control	A000-7120-4500-001,904.51	
	Mombasha Pk Engineering	A000-7121-4020-002,000.00	
	Mombasha Pk Internet	A000-7121-4222-001,200.00	
	Mombasha Pk Refuse	A000-7121-4230-00500.00	
	Faber Farm Legal	A000-7124-4010-00420.00	
	Faber Farm Repairs & Maint	A000-7124-4303-005,180.01	
	O&R Property Refuse	A000-7126-4230-00910.00	
	Meals on Wheels Mileage	A000-7610-4189-00803.74	
	Sr Ctr Legal	A000-7620-4010-008,000.00	
	Sr Ctr IT Maint	A000-7620-4223-00277.08	
	Sr Ctr Non Routine Maintenance	A000-7620-4303-0312,000.00	
	Sr Ctr Jolly Seniors	A000-7620-4500-01900.00	
	Codification	A000-8035-4140-00528.00	
	E Recycling Day	A000-8189-4502-003,800.00	
	Contingency	A000-1990-0000-0023,881.65	
	State Retirement	A000-9010-8000-0019,507.00	
	Social Security	A000-9030-8000-005,601.78	
	Medicare	A000-9035-8000-002,140.29	
	Workers Comp	A000-9040-8000-008,301.73	
	Unemployment	A000-9050-8000-002,600.00	
	Disability Insurance	A000-9055-8000-00628.83	
	Hospital & Medical Insurance	A000-9060-8000-0015,944.55	
	Eye Care	A000-9089-8001-004,681.62	
	Financial Accounting Services	A000-1320-4500-0324,585.00	
	Special Litigation	A000-1355-4010-0029,881.58	
	Educ, Dues & Meetings	A000-1355-4189-003,223.96	

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

8. New Business

Subject :	8.1 Eagle View Estates
Meeting :	Feb 5, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

8. New Business

Subject :	8.2 Dial-A-Ride Updated Drug Testing Program Policy
Meeting :	Feb 5, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution to adopt the updated Drug and Alcohol Program Testing Policy relating to the Town of Monroe Dial-A-Ride. The policy which contains new regulations and procedures has beenupdated and approved by Department of Transportation.

File Attachments

[Reso to adopt Dial a Ride Drug-Alc. Policy - 2024.pdf \(127 KB\)](#)

Motion & Voting

2024-#119
BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Supervisor Cardone and seconded by Councilwoman Houle: (Resolution to adopt the updated Drug and Alcohol Program Testing Policy relating to the Town of Monroe Dial-A-Ride. The policy which contains new regulations and procedures has been updated and approved by Department of Transportation).

RESOLUTION TO ADOPT THE DRUG AND ALCOHOL PROGRAM TESTING POLICY RELATING TO TOWNS DIAL-A-RIDE

WHEREAS, the Town Board of the Town of Monroe, New York (Town Board) from time to time reviews its laws, rules and regulations to be certain the same are consistent with all current lawful practices as well as best practices to ensure that persons working for the Town are provided with a workplace that is free from substance abuse; and

WHEREAS, the policy relating to the Drug and Alcohol Program Testing has been updated and approved by Department of Transportation (DOT) which contains new regulations and procedures; and

WHEREAS, the Town Board desires to adopt the revised Drug and Alcohol Program Testing Policy (as attached hereto) relating to the Towns Dial-A-Ride Program.

NOW, THEREFORE, BE IT RESOLVED: that:

Section 1.The above WHEREAS clauses are incorporated herein as if set forth in full.

Section 2.The Town Board hereby adopts the current February 2024 Drug and Alcohol Program Testing Policy of the Town relating to the Dial-A-Ride Program.

Section 3.The Town Supervisor and any other officer or employee as directed by the Town Supervisor is hereby authorized to take any and all necessary actions to carry out the provisions of this Resolution.

Section 4.This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

- Yea Nay Abstain Absent
Anthony Cardone, Supervisor[X][][]

Dorey Houle, Councilperson[X][][]

Mary Bingham, Councilperson [X][][]

Sal Scancarello, Councilperson [X][][]

Maureen Richardson, Councilperson[X][][]

The Resolution was thereupon duly adopted.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

8. New Business

Subject :	8.3 Intermunicipal Agreement, Dial-A-Bus Services, Town of Chester
Meeting :	Feb 5, 2024 - MONROE TOWN BOARD MEETING

AGENDA

Type :

Action (Resolution), Discussion

Recommended Action :

2024-#

BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2024-#120

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution authorizing the Supervisor of the Town of Monroe to execute the IMA with the Town of Chester to provide Dial-A-Bus services in the amount of \$7,900 to start February 1, 2024, and end December 31, 2024.

Motion by Dorey Houle, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

8. New Business

Subject :

8.4 Highway Department Vehicle Purchase

Meeting :

Feb 5, 2024 - MONROE TOWN BOARD MEETING
AGENDA

Type :

Action (Resolution)

Public Content

Discussion regarding request by Highway Superintendent to authorize purchase of a 2025 Kenworth Model T480 single axle truck with dump body, salt spreader and plow equipment for the purchase price of \$294,821.98 (Sourcewell Bid Contract # 060920-KTC) . This quote is valid until 2/11/24 . This vehicle will be replacing the 2010 International that recently caught on fire in the Highway Garage.

Motion & Voting

2024-#121

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion approving request by Highway Superintendent to authorize purchase of a 2025 Kenworth Model T480 single axle truck with dump body, salt spreader and plow equipment for the purchase price of \$294,821.98 (Sourcewell Bid Contract # 060920-KTC) . This quote is valid until 2/11/24 . This vehicle will be replacing the 2010 International that recently caught on fire in the Highway Garage. (the balance is in Highway Fund Balance)

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

8. New Business

Subject :	8.5 Amendment to Fee Schedule to Include Town Hall Meeting Room Rental Fees
Meeting :	Feb 5, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discussion regarding amendment of Fee Schedule to include the following Town Hall Meeting Room Rental fees.

Rental Duration	Fee
1-3 days	\$850/day
4-6 days	\$750/day
7 days or more	\$700/day
Not-for-Profit Organization	\$400/day

*The Town Board reserves the right to waive the rental fee for community events at their discretion and subject to approval by Town Board resolution. In addition, the Town Board reserves the right to require town provided event security at an additional cost of \$175 per event. Individuals interested in reserving the Meeting Room must be atleast 25 years of age and submit a completed rental agreement and required Certificate of Insurance. The maximum occupancy for the Meeting Room is 301 people.

Insurance Requirement for Room Rental

A Certificate of Liability Insurance in the amount of \$1,000,000 must be provided naming the Town of Monroe as an additional insured. In addition, all certificates must include a Waiver of Subrogation. This certificate is to be submitted no later than (14) business days prior to the event, along with the rental fee.

File Attachments

[T.O.M. Fee Schedule Effective as of 1-3-2024 Amended 1-2-2024.pdf \(171 KB\)](#)

Motion & Voting

2024-#122
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to amend of Fee Schedule to include the following Town Hall Meeting Room Rental fees:

Rental DurationFee
1-3 days\$850/day
4-6 days\$750/day
7 days or more\$700/day
Not-for-Profit Organization\$400/day

*The Town Board reserves the right to waive the rental fee for community events at their discretion and subject to approval by Town Board resolution. In addition, the Town Board reserves the right to require town provided event security at an additional cost of \$175 per event. Individuals interested in reserving the Meeting Room must be at least 25 years of age and submit a completed rental agreement and required Certificate of Insurance. The maximum occupancy for the Meeting Room is 301 people.

Insurance Requirement for Room Rental:
A Certificate of Liability Insurance in the amount of \$1,000,000 must be provided naming the Town of Monroe as an additional insured. In addition, all certificates must include a Waiver of Subrogation. This certificate is to be submitted no later than (14) business days prior to the event, along with the rental fee.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

8. New Business

Subject :	8.6 CV Associates, Town Hall Meeting Room Rental
Meeting :	Feb 5, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving the use of the Town Hall Meeting Room by CV Associates from February 6 - 8, 2024 at a rate of \$850 per day. The required Certificate of Insurance has been provided.

Motion & Voting

2024-#123
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion approving the use of the Town Hall Meeting Room by CV Associates from February 6 - 8, 2024 at a rate of \$850 per day. The required Certificate of Insurance has been provided.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

8. New Business

Subject :	8.7 Dingman's Dairy, Town Hall Meeting Room Rental
Meeting :	Feb 5, 2024 - MONROE TOWN BOARD MEETING AGENDA

Type :Action (Resolution), Discussion

Recommended Action :2024-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving the use of the Town Hall Meeting Room by Dingman's Dairy from March 1 - March 3, 2024 at a rate of \$850 per day. The required Certificate of Insurance has been provided.

Motion & Voting

2024-#124
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion approving the use of the Town Hall Meeting Room by Dingman's Dairy from March 1 - March 3, 2024, at a rate of \$850 per day. The required Certificate of Insurance has been provided.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

8. New Business

Subject :8.8 Teenager Trends, Monroe-Woodbury Coalition
Event on March 7th

Meeting :Feb 5, 2024 - MONROE TOWN BOARD MEETING
AGENDA

Type :Action (Resolution), Discussion, Information

Recommended Action :2024-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving use of the Town Hall Meeting Room on March 7, 2024 from 6 - 8 p.m. by the Monroe-Woodbury Community Coalition for a "Teenager Trends" event to include presentations and Narcan training. Discussion regarding Meeting Room fee waiver for this event.

Motion & Voting

2024-#125
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving use of the Town Hall Meeting Room on March 7, 2024, from 6 - 8 p.m. by the Monroe-Woodbury Community Coalition for a "Teenager Trends" event to include presentations and Narcan training. Meeting Room fee waived for this event.

Motion by Dorey Houle, second by Maureen Richardson.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

8. New Business

Subject :	8.9 Solitude Lake Management Agreement, Round Lake
Meeting :	Feb 5, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving the continuation of the contract agreement with Solitude Lake Management for the 2024 treatment of Round Lake. The Town Board authorized this agreement in 2021 with a 3% escalation in the annual contract price each year.

The 2024 annual contract cost will be \$25,662.70.

Motion & Voting

2024-#126

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion approving the continuation of the contract agreement with Solitude Lake Management for the 2024 treatment of Round Lake. The Town Board authorized this agreement in 2021 with a 3% escalation in the annual contract price each year.

The 2024 annual contract cost will be \$25,662.70.

Motion by Mary Bingham, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

8. New Business

Subject :	8.10 2024 Library Agreement
Meeting :	Feb 5, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2024-#127
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion authorizing the Supervisor to execute the 2024 agreement with the Monroe Free Library for library services with payment to the library not to exceed \$1,469,325.62 in the form presented to the Town Board and the final form to be approved by Town legal counsel. (Town Counsel will draft a letter to the Library RE Charge Backs on taxes to be paid back to the Town of Monroe taxpayers)

Motion by Dorey Houle, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

8. New Business

Subject :	8.11 DG Management, Bond Reduction Request
Meeting :	Feb 5, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

File Attachments

[Resolution RE DG Management Bond Reduction Request.pdf \(43 KB\)](#)

Motion & Voting

2024-#128
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve the estimate and authorize the applicant (DG Management) to submit the necessary revised performance security in the amount of \$326,914.22. The form of the security should be as acceptable to the Attorney for the Town.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

8. New Business

Subject :	8.12 BMG Monroe/Holdings LLC Letter of Credit Reduction
Meeting :	Feb 5, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-#

BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discussion regarding amended terms and conditions for BMG Monroe/Holdings LLC's Letter of Credit (Amendment No. 1) as noted in a letter sent to the Supervisor by Webster Bank. Webster Bank is now considered to be the issuer of Letter of Credit No. 00101559 as successor by merger to Sterling National Bank.

Amount of letter of credit is decreased by \$1,447,743.14 for a new total available under this letter of credit of \$677,378.54. Expiration date is extended to December 31, 2024.

Resolution authorizing the Supervisor to sign the Webster Bank letter of notification to either agree and consent or refuse the terms and conditions of Amendment No. 1 dated January 25, 2024.

File Attachments

[Resolution RE BMG Monroe Holdings LLC Letter of Credit Reduction.pdf \(78 KB\)](#)

Motion & Voting

2024-#129

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion approving amended terms and conditions RE BMG Monroe Holdings Letter of Credit with Webster Bank. This amendment is subject to the consent of the Beneficiary, who is requested to convey same by officially signing a copy of this amendment and returning it to the issuing bank at eh address on page two of the amendment.

Amount of this letter of credit is decreased by \$1,447,743.14 for a new total available under this letter of credit of \$677,378.54. Expiration date is extended to December 31, 2024.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson
2024-#130

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion for the Supervisor to sign the Letter of Credit Reduction for BMG Monroe Holdings.

Motion by Mary Bingham, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

8. New Business

Subject :	8.13 New York State Association of Towns Annual Meeting & Training
Meeting :	Feb 5, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town

Public Content

Resolution approving the following elected officials' attendance at the New York State Association of Towns Annual Meeting & Training taking place February 18 - 21, 2024 at the Marriott Marquis in New York City.

- Supervisor Cardone
- Councilwoman Houle
- Councilwoman Richardson
- Highway Superintendent James "Pat" Patterson
- Registration fee for Supervisor Cardone, Councilwoman Houle and Highway Superintendent James "Pat" Patterson: \$150 per person (Membership Rate)
- Discounted Registration fee for Councilwoman Richardson as a result of recently attending Newly Elected Officials Training: \$50

Hotel accommodations for Supervisor Cardone, Councilwoman Houle and Highway Superintendent James "Pat" Patterson: \$255/night (discounted rate secured by Orange County Association of Towns, Villages and Cities)

Motion & Voting

2024-#131

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion approving the following elected officials' attendance at the New York State Association of Towns Annual Meeting & Training taking place February 18 - 21, 2024 at the Marriott Marquis in New York City.

Supervisor Cardone
Councilwoman Houle
Councilwoman Richardson
Highway Superintendent James "Pat" Patterson

Registration fee for Supervisor Cardone, Councilwoman Houle and Highway Superintendent James "Pat" Patterson: \$150 per person (Membership Rate)
Discounted Registration fee for Councilwoman Richardson as a result of recently attending Newly Elected Officials Training: \$50

Hotel accommodations for Supervisor Cardone, Councilwoman Houle and Highway Superintendent James "Pat" Patterson: \$255/night (discounted rate secured by Orange County Association of Towns, Villages and Cities)

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

8. New Business

Subject :

8.14 2024 March Regional NYSTCA Conference

Meeting :	Feb 5, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution authorizing Town Clerk Valerie Bitzer to attend the New York State Town Clerks Association March Regional Meeting in Saratoga, NY from March 10th-11th. Hotel for overnight accommodations is \$121, and the cost of the meeting including lunch is \$40.

Motion & Voting

2024-#132
BE IT RESOLVED that the Town Board of the Town of Monroe Made a authorizing Town Clerk Valerie Bitzer to attend the New York State Town Clerks Association March Regional Meeting in Saratoga, NY from March 10th-11th. Hotel for overnight accommodations is \$121, and the cost of the meeting including lunch is \$40.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

8. New Business

Subject :	8.15 Well Testing Plan Proposal, St. Patrick's Villa Property
Meeting :	Feb 5, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discuss proposal submitted to the Town of Monroe from Alpha Geoscience to prepare a well testing plan for water supply wells located at the St. Patricks Villa property (site).This proposal addresses the preparation of the well testing plan and the estimated cost to implement the plan that will include Alpha services, water well contractor (well driller) services and laboratory water quality testing services. The preparation of the well testing plan will be coordinated with the Towns engineering consultant, MHE Engineering (MHE).

Scope of Work

Preparation of a well testing plan that describes individual well tests (step drawdown and constant rate tests) and simultaneous testing of the two wells, data analysis and report preparation;

Request quotes from two qualified water well contractors to provide test pumping systems and the equipment necessary to evaluate the wells in accordance with the well testing plan;

Request quotes from two qualified New York State Department of Health-certified laboratories for analysis of water quality samples required for new water source approval; and

Submittal of a cost estimate to the Town that addresses the estimated costs for Alpha, the water well contractor, and the laboratory to provide the services described in the water well testing plan.

The total estimated cost for Alpha to perform the described scope of work is \$3,500.

Motion & Voting

2024-#133

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion approving proposal submitted to the Town of Monroe from Alpha Geoscience to prepare a well testing plan for water supply wells located at the St. Patricks Villa property (site). This proposal addresses the preparation of the well testing plan and the estimated cost to implement the plan that will include Alpha services, water well contractor (well driller) services and laboratory water quality testing services. The preparation of the well testing plan will be coordinated with the Towns engineering consultant, MHE Engineering (MHE).

Scope of Work

Preparation of a well testing plan that describes individual well tests (step drawdown and constant rate tests) and simultaneous testing of the two wells, data analysis and report preparation;

Request quotes from two qualified water well contractors to provide test pumping systems and the equipment necessary to evaluate the wells in accordance with the well testing plan;

Request quotes from two qualified New York State Department of Health-certified laboratories for analysis of water quality samples required for new water source approval; and

Submittal of a cost estimate to the Town that addresses the estimated costs for Alpha, the water well contractor, and the laboratory to provide the services described in the water well testing plan.

The total estimated cost for Alpha to perform the described scope of work is \$3,500.

Motion by Mary Bingham, second by Maureen Richardson.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson
2024-#134

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion authorizing the Supervisor to sign the agreement for the Well Testing Program in the amount of \$3,500.

Motion by Mary Bingham, second by Maureen Richardson.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. Old Business

Subject : 9.1 Resolution Adopting Local Law 2/2024 to Amend Ch. 51 of the Town Code (Vehicles and Traffic)

Meeting : Feb 5, 2024 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution), Discussion, Information

Recommended Action : 2024-#
BE IT RESOLVED that the Town Board of the Town of Monroe

File Attachments

[PH Notice RE Proposed LL I-V1 Ch. 51 RE Vehicles and Traffic rev.pdf \(60 KB\)](#)
[Resolution Adopting Local Law 2 of 2024 - Vehicle and Traffic.pdf \(72 KB\)](#)
[Final Local Law.pdf \(86 KB\)](#)
[Proposed Local Law I-V1 Amending Ch. 51 RE Vehicles and Traffic.pdf \(86 KB\)](#)

Motion & Voting

2024-#135

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Supervisor Cardone and seconded by Councilwoman Richardson:

RESOLUTION ADOPTING LOCAL LAW NO. 2 OF 2024
TO AMEND CHAPTER 51 (VEHICLES AND TRAFFIC) OF THE TOWN CODE
OF THE TOWN OF MONROE, NEW YORK REGARDING PARKING AREAS ON CERTAIN
DESIGNATED AREAS

WHEREAS, the Town Board of the Town of Monroe, New York (Town Board) from time to time reviews its laws, rules and regulations to be certain the same are consistent with all current lawful practices as well as best practices to protect the health, safety and welfare of Town residents; and

WHEREAS, the Town Board desires to adopt a Local Law to Amend Chapter 51 (Vehicles and Traffic) of the Town Code of the Town of Monroe, New York regarding Parking Areas on Certain Designated Areas; and

WHEREAS, such introductory Local Law was introduced before the Town Board on January 17, 2024; and

WHEREAS, upon notice duly published and posted, a Public Hearing was opened on October 2, 2023, continued on October 16, 2023, continued on November 8, 2023, continued on January 17, 2024 and continued to February 5, 2024, and during such public hearing public discussion was heard concerning the merits of said Local Law and all interested persons were afforded an opportunity to be heard and such public hearing was closed on February 5, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Town Board as follows:

Section 1. All WHEREAS paragraphs are incorporated herein by reference as though set forth in full.

Section 2. The Town Board hereby adopts Local Law No. 2 entitled, LOCAL LAW NO. 2 OF 2024 TO AMEND CHAPTER 51 (VEHICLES AND TRAFFIC) OF THE TOWN CODE OF THE TOWN OF MONROE, NEW YORK REGARDING PARKING AREAS ON CERTAIN DESIGNATED AREAS in the form presented to the Town Board.

Section 3. The Town Clerk is hereby directed to enter said Local Law into the minutes of this meeting

and in the Local Law book of the Town of Monroe, and to give due notice of the adoption of said Local Law by filing the Local Law in the Office of the Secretary of State in the State of New York.

Section 4. This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor[X][][]

Dorey Houle, Councilperson[X][][]

Mary Bingham, Councilperson [X][][]

Sal Scancarello, Councilperson [X][][]

Maureen Richardson, Councilperson [X][][]

The Resolution was thereupon duly adopted.

Motion by Supervisor -Tony Cardone, second by Maureen Richardson.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. Old Business

Subject :	9.2 Resolution Adopting Local Law 3/2024 to Amend Ch. 47 of the Town Code RE: Tax Exemptions for Volunteer Firefighters/Ambulance Workers
Meeting :	Feb 5, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

File Attachments

[Public Hearing Notice for Proposed Local Law to Amend Ch. 47 of the Town Code RE Tax Exemptions for Volunteer Firefighters and Ambulance Workers.pdf \(66 KB\)](#)
[Public Comment RE Firefighter-EMS Tax Exemptions.pdf \(63 KB\)](#)
[20240205 Ch 47 Art IV Taxation LL - final.pdf \(86 KB\)](#)

Motion & Voting

2024-#136

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Supervisor Cardone and seconded by Councilwoman Richardson:

RESOLUTION ADOPTING LOCAL LAW NO. 3 OF 2024

LOCAL LAW REPEALING AND REPLACING CHAPTER 47, ARTICLE IV OF THE TOWN CODE

WHEREAS, the Town Board of the Town of Monroe, New York (Town Board) duly noticed a Public Hearing which was held on October 2, 2023 to solicit public comment from any interested party concerning a proposed Local Law to Repeal and Replace Chapter 47, Article IV of the Town Code; and

WHEREAS, the Town Board desires to adopt a Local Law to Law to Repeal and Replace Chapter 47, Article IV of the Town Code; and

WHEREAS, upon notice duly published and posted, a Public Hearing was held on said Local Law on October 2, 2023; and continued to October 16, 2023; continued on November 8, 2023 and continued on January 17, 2024 wherein public discussion was heard concerning the merits of said Local Law and all interested persons were afforded an opportunity to be heard and such public hearing was closed on February 5, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Town Board as follows:

Section 1. All WHEREAS paragraphs are incorporated herein by reference as though set forth in full.

Section 2. The Town Board hereby adopts Local Law No. 3 of 2024 entitled, A LOCAL LAW TO REPEAL AND REPLACE CHAPTER 47, ARTICLE IV OF THE TOWN CODE providing a tax exemption for First Responders as attached hereto as Schedule A.

Section 3. The Town Clerk is hereby directed to enter said Local Law into the minutes of this meeting and in the Local Law book of the Town of Monroe, and to give due notice of the adoption of said Local Law by filing the Local Law in the Office of the Secretary of State in the State of New York.

Section 4. This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor [X] [] [] []

Maureen Richardson, Councilperson [X] [] [] []

Mary Bingham, Councilperson [X] [] [] []

Sal Scancarello, Councilperson [X] [] [] []

Dorey Houle, Councilperson [X] [] [] []

The Resolution was thereupon duly adopted.

Motion by Supervisor -Tony Cardone, second by Maureen Richardson.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

9. Old Business

Subject :

9.3 Working Leader, Highway Department

Meeting :

Feb 5, 2024 - MONROE TOWN BOARD MEETING

AGENDA

Type :

Action (Resolution), Discussion

Recommended Action :

2024-#

BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving Thor Midtbo as Working Leader, Highway Department on the recommendation of Highway Superintendent James "Pat" Patterson. The current stipend for Working Leader is \$5,300 per year and is subject to change based on the forthcoming update of the IBEW Union Agreement.

Motion & Voting

10. Possible motion to adjourn to Executive and or/ Attorney Client Session

Subject :

10.1 Enter into Executive Session

Meeting :

Feb 5, 2024 - MONROE TOWN BOARD MEETING
AGENDA

Type :

Action (Resolution), Information

Recommended Action :

2024-#

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to enter into an Executive Session to discuss

Motion & Voting

2024-#138

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to enter into an Executive Session to discuss Personnel.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

11. Return to Regular Meeting

Subject :

11.1 Return to Regular Meeting

Meeting :

Feb 5, 2024 - MONROE TOWN BOARD MEETING
AGENDA

Type :

Action (Resolution), Information

Recommended Action :

2024-#

BE IT RESOLVED, that the Town Board of the Town of Monroe approves to return to regular session.

Motion & Voting

2024-#139
BE IT RESOLVED that the Town Board of the Town of Monroe approves to return to regular session to the Monday, February 5, 2024, Town Board meeting.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle
Nay: Maureen Richardson

12. Motion From the Floor

Subject :	12.1 Working Leader, Highway Department Continued
Meeting :	Feb 5, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2024-# BE IT RESOLVED, that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2024-#140
BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to approve Thor Midtbo as Working Leader with a stipend of \$5,300/year and is subject to change based on the forthcoming update of the IBEW Union Agreement.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle
Nay: Maureen Richardson

13. Public Comment

Subject :	13.1 Rules for Public Comment
Meeting :	Feb 5, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Please be advised that any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting.

TOWN OF MONROE MEETING RULES PUBLIC COMMENT PERIODS -RULE 1:Although not required by any statute or law, the Town Board shall include at least one public participation period on the Agenda for regular Town Board meetings. However, nothing shall prohibit the Town Board, by majority vote, from suspending public comment or otherwise limiting public during a regular Town Board meetings where such limitations are determined to be necessary or otherwise conducive to accomplishing the business presently before the Town Board.**RULE 2:**Public comment during the public participation period of regular Town Board meetings shall be limited to three (3) minutes per speaker and the subject matter of such public comment shall be limited to Town business. 1 Yielding time or otherwise giving time to a speaker to extend the three (3) minute period by another person shall not be permitted. Written comments may be submitted to the Town Clerk in lieu of, or in addition to, a persons oral statement during any public comment period. Such minutes shall become a Town record and the brief nature of the submitted writing may be included in Town Board minutes. However, the full text of such submissions shall not be incorporated into Town Board minutes, unless expressly authorized by resolution of the Town Board.**RULE 3:**Any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting. Where a public hearing and public comment period will occur during the same Town Board meeting, a person may sign up to speak on the topic of each and every public hearing and for public comment period consistent with the applicable time limits set forth above. For example, a speaker could speak for five (5) minutes during a public hearing and three (3) minutes during public comment at the same Town Board meeting. However, such person may not use the public hearing time to speak on matters not relevant

1 Rule 2 revised by Resolution of the Town Board on 03-06-2017 to add: and the subject matter of such public comment shall be limited to Town business. to the public hearing. Any comments made by a person made during public comment that relates to the subject of a public hearing, shall not be considered by the Town Board as part of such public hearing nor made part of the public hearing record. The only public comment to be accepted by the Town Board outside of a public hearing shall be written comments received during the time period set by the Town Board for such purpose.**RULE 4:**If a sign-in sheet is not available, a person may raise his/her hand to speak duringthe public participation period and/or public hearing and may speak during such public comment period/public hearing upon recognition of the Supervisor or Presiding Officer.**RULE 5:** Any person speaking during public comment or a public hearing, when recognized by the Presiding Officer, shall approach the podium for such purpose and state his or her name, the street and municipality where he /she resides resides, and if applicable, his/her group or entity affiliation.**RULE 6:**Town Board members shall not respond to a person speaking during the public comment period unless and until all persons desiring to speak during the Public comment period have finished speaking. At such time as all speakers have finished speaking during such public comment period, each Town Board member shall be allotted up to three (3) minutes in total to respond to any questions posed or to provide relevant information in response to the collective comments and questions of the public comment speakers.**RULE 7:**Town Board members shall not attempt to answer questions during the time that a speaker is presenting during public comment. Town Board members will note any questions asked and may respond to the speaker at the conclusion of the speakers publiccomments.**PUBLIC HEARINGS RULE 8:**Public comment during a Public Hearing shall be limited to five (5) minutes per speaker. In the event that a speaker is the subject of the Public Hearing or has a significant interest in the matter different from that of the general public, such speaker shall, upon approval of the Town Board, be allowed up to the (10) minutes during a public hearing. Yielding time or otherwise giving time to a speaker to extend their permissible time limit by another person shall not be permitted.**RULE 9:**Members of the public, other than those called as witnesses by the parties, shall not be permitted to speak during public hearings concerning the removal/discipline of a Town Officer or employee as such hearings shall be limited to presentation of evidenceand related submissions by Town representatives and the Town Officer or employee subject to removal/discipline. Time limits during a public hearing concerning the removal/discipline of a Town Officer or employee shall not be applicable as such proceeding shall follow any applicable statute, rule or regulation and shall otherwise be overseen by the hearing officer or presiding officer.**RULE 10:**In the case of a public hearing, prior to the close or continuation of the public hearing, Town Board members may be allotted up to five (5) minutes each to respond to questions or otherwise provide relevant information in response to specific comments made by speakers during that session of the public hearing. Further, prior to the close of the public portion of the public hearing, each Town Board member may be allotted up to eight (8) minutes to speak on the issue that is the subject of the Public hearing. However, where the public hearing concerns removal of a Town Officer or employee, Town Board members, if the body making a determination, shall not

speaking regarding the merits of the proceedings until after the close of the public hearing when deliberations on removal/discipline have commenced.**RULE 11:**Written submissions related to public hearings must be made before the close of the public hearing as such time is set by the Town Board.**GENERAL RULES**

APPLICABLE TO ALL PUBLIC MEETINGS AND HEARINGS

RULE 12:The Town Clerk shall act as the timekeeper or the Town Board may designate another person to be the timekeeper.**RULE 13:**Members of the Town Board, speakers and audience members must observe proper decorum at all times. Any statements made during any part of the meeting or during a public hearing by the Supervisor, members of the Town Board, town officials or employees, or members of the general public shall not involve personal, impertinent, or slanderous attacks on individuals, regardless of whether the individual so attacked is an elected official, a town official or employee, or a member of the general public.**RULE 14:**Neither speakers, nor Town Board members shall use public comment periods or other time during such meeting for political campaigning purposes, including promoting their candidacy or speaking out against another candidate. However, nothing shall prohibit a candidate from speaking on a Town-related issue merely because he or she is a candidate for political office.**RULE 15:**Pursuant to New York State Town Law, the Town Supervisor or Presiding Officer shall control the Town Board meeting. The use of profane, vulgar, inflammatory, threatening, abusive, or disparaging language or racial or ethnic slurs directed at the Supervisor, members of the Town Board, meeting attendees shall not be tolerated and the Town Supervisor shall address any such incidents. Further, any statements, regardless of the nature of the statement, made by a person attending the meeting which is not made during such persons authorized speaking time shall not be tolerated and the Town Supervisor shall address any such incidents. The Town Board has a right to protect itself from disturbance from attendees at a meeting and may order, by majority vote, removal of an attendee, or there Presiding Officer direct removal of an attendee on his own. Removal at the direction of the Presiding Officer is subject to appeal of another Town Board member, but not to appeal of the attendee. Such appeal is not debatable.**RULE 16:**In circumstances where the Supervisor/Presiding Officer is not attempting to exert control over the meeting, is temporarily absent, or is the source of the present disorder at the meeting and is failing to preside over the meeting, such Supervisor/Presiding Officer may then be deemed absent as the Presiding Officer by approval of a majority of the Town Board. In such case, a Town Board member may make a motion to suspend the Rules and appoint the Acting Supervisor to take over the role of Presiding Officer until such time as the Supervisor or original Presiding Officer is able to properly return to performing his/her role as Presiding Officer. If the Acting Supervisor is determined to be absent for presiding purposes, the Town Board member making such motion shall propose another Town Board member to act as the Presiding Officer during the absence of the Supervisor/original Presiding Officer.**RULE 17:**Comments by speakers must be addressed to the Town Board and shall not be addressed to the audience. Further, attendees may not address the Town Board unless first recognized by the Supervisor or Presiding Officer.**RULE 18:**Discussion and exchanges between active speakers and attendees/audience members of the public meeting or hearing are prohibited. A speaker may, however, when properly recognized, state agreement or disagreement with the views of prior speakers in his /her comments directed to the Town Board.**RULE 19:**Banners or other signs are not permitted in the meeting room unless, nor shall distribution of flyers within the meeting room be permitted. Nothing shall prohibit a person from holding a lawful sign or handing out flyers outside of the meeting location.**RULE 20:**If the Supervisor or Presiding Officer fails to enforce the rules set forth herein, any member of the Town Board may move to require him or her to do so, and an affirmative vote of the majority of the Town Board shall require him or her to do so. Any decision by the Presiding Officer relating to enforcement of the rules set forth herein may be appealed and subsequently overturned by a vote of the majority of Town Board members. Such appeal may be raised by a Town Board member or the affected attendee if properly recognized.**RULE 21:**Any person who disregards the directives of the Supervisor or the Presiding Officer in enforcing the rules or who generally conducts himself or herself in a boisterous or inappropriate manner while addressing the Town Board thereby disturbs the peace at a such meeting and will be barred from further participation and shall forfeit any balance of time remaining for his or her comments.**RULE 22:**If a speaker who has violated these rules refuses to step down or to refrain from committing/ continuing such violation(s), the Supervisor or the Presiding Officer may direct the individual to leave the meeting room. If the individual declines and/or refuses to leave the meeting room, the Supervisor or Presiding Officer may request the individual to be removed from the meeting room and charged with disorderly conduct as per the New York State Penal Law. The Supervisors determination is subject to the appeal provisions set forth above as well as the absence of the Supervisor /Presiding Officer provisions of these rules. The Town Board may, by resolution, designate the person who will sign the supporting deposition and/or Court Information document charging the removed person with Disorderly Conduct.**RULE 23:** The following provisions, as modified herein, of Rule 49 of Roberts Rules

concerning Small Boards shall apply to the Town Board of the Town of Monroe: a. Members may raise a hand or asked to be recognized, instead of standing when seeking to obtain the floor and may remain seated when making motions or speaking. b. The Presiding Officer need not rise while putting questions to a vote. c. The Presiding Officer may without leaving the chair speak in informal discussions and in debate and may vote on all questions as provided for by Code or law.**RULE 24:**While there is no statute or applicable regulation that requires an Meeting Agenda to be prepared for Town Board meetings, the Town Board desires to have an Agendas prepared and distributed prior to Town Board meetings. The order of business at regular Town Board meetings shall be as follows: 1. REGULAR MEETING a. Call to Order; Pledge of Allegiance b. Approval of Minutes c. Upcoming Meeting Dates & General Announcements 2. SPECIAL ORDERS 3. DEPARTMENTAL MONTHLY REPORTS (Alphabetical Order) 4. OLD BUSINESS 5. NEW BUSINESS 6. PUBLIC COMMENT 7. EXECUTIVE SESSION (If necessary) 8. ADJOURNMENT A Board member seeking to take up a matter out of order on the agenda or to introduce a new item of business may may request such change on consent of the Town Board, or may (if consent is denied or the member expects the matter to be contested make a motion to suspend the rules for such purpose, identifying the requested change to the Agenda or the new business to be raised. Upon approval of the majority of the Town Board, such business may be taken up immediately by the Town Board. The Presiding Officer shall prepare and cause to be distributed, Town Board meeting Agendas, in conformance with the Order of Business, as applicable. Pursuant to Roberts Rules, the Agenda distributed in advance to the Town Board is not binding on the Town Board, except as to the Order of Business set forth above. However, as set forth above, the Meeting Agenda, including the Order of Business and specific Agenda items may be modified upon approval of a majority of the Town Board. The Presiding Officer will announce each Agenda item as it is reached on the Agenda (or amended Agenda). Prior to the business being taken up, a member may move to to lay the matter on the table, postpone the matter or refer it to a committee.**RULE 25:**Recesses may be taken for a stated period of time either upon consent, without objection, or upon approval of a motion by a Town Board member.**RULE 26:** These Town Board Rules may be amended by a Resolution of the Town Board approved by a majority of the Town Board.**RULE 27:**The above rules shall take effect at the next ensuing meeting of the Town Board following the adoption of these rules.**RULE 28:**The Presiding Officer, or any Town Board member may request an interpretation of these Rules from the Town Attorney. A current copy of these Town of Monroe Meeting Rules shall be maintained by the Town Clerk and be made available to the public. 6. This Resolution shall be effective immediately. The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows: Yea Nay Abstain Absent Harley Doles, Supervisor [] [] [] [X] Anthony Cardone, Acting Supervisor[X] [] [] [] Gerard McQuade, Councilman [] [X] [] [] Michael McGinn, Councilman [X] [] [] [] Richard Colon, Councilman [X] [] [] [] The Resolution was thereupon duly adopted. TOWN OF MONROE TOWN BOARD MEETING RULES History of adoption and amendments. February 27, 2017: Town Board Rules adopted by Resolution of the Town Board. March 6, 2017: Rule 2 amended by Resolution of the Town Board to add: and the subject matter of such public comment shall be limited to Town business.

13. Public Comment

Subject :	13.2 Public Comment
Meeting :	Feb 5, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	

Public Content

The following spoke during Public Comment. To hear their comments, and Town Board members responses, please go on-line to Board Doc'sVideo Clip #13.2,

14. Adjournment

Subject : 14.1 Adjournment of Meeting
Meeting : Feb 5, 2024 - MONROE TOWN BOARD MEETING
AGENDA
Type : Action (Resolution)
Recommended Action : 2024-#
BE IT RESOLVED that the Town Board of the Town of
Monroe adjourns the meeting of February 5, 2024, at

Public Content

Motion & Voting

2024-#141

BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of February 5, 2024, at 9:16 PM.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Aye: Supervisor -Tony Cardone, Sal Scancarello, Dorey Houle

Nay: Mary Bingham

Not Present at Vote: Maureen Richardson