

MONROE TOWN BOARD MEETING MINUTES

— 02/03/2025

MONROE TOWN BOARD MEETING AGENDA (Monday, February 3, 2025)

Generated by Valerie Bitzer

Members present

Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Town Counsel Brian Nugent

1. Call to Order

Discussion,Information,Procedural: 1.1 Pledge to the Flag

2. Motion to Open Town Board Meeting

Action (Resolution): 2.1 Motion to Open Town Board Meeting of February 3, 2025

2025-#80

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of February 3, 2025, at 7:02 AM.

Motion by Sal Scancarello, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

3. Community Announcements

Information: 3.1 2025 Tax Collector's Notice

Town of Monroe

Tax Collector's Notice

Please Take Notice That, the Tax Collector's Office, for the Town of Monroe will be collecting taxes at 1465 Orange Turnpike, Monroe, New York during the months of January 1st – March 31st, 2025 Monday-Friday from 9:00 AM until 2:00 PM. Additionally, we will be open late on the following dates: January 31, 2025, from 4:00 PM to 6:00 PM and March 31, 2025, from 4:00 PM to 5:00 PM.

Payments by mail send to: Town of Monroe Tax Collector 1465 Orange Turnpike, Monroe, NY 10950.

For online payments by credit card or e-check, please go to www.monroeny.org and click on View/Pay Bills Online. Credit card/e-check payments will NOT be accepted at Town Hall. Please make all checks, cashier's checks or money order payments out to Town of Monroe Tax Collector. **Please include phone number on check. No cash payments will be accepted. Payments made during the month of February: a 1% penalty will be added. Payments made during the month of March: a 2% penalty will be added, plus a \$2.00 Second Notice Fee. Last day for acceptance of payment of taxes will be collected on March 31, 2025. Must be postmarked no later than March 31, 2025. Tax payments made after March 31, 2025 must be paid to the Orange County Commissioner of Finance (845) 291-2480.

Dated: December 30, 2024
Valerie Bitzer
Tax Collector, Town of Monroe

2025 Town & County Tax Season

The Town of Monroe Tax Collector will be accepting the following payment methods only for the 2025 Orange County, Town and County Real Property Tax Bills: personal checks, money orders, cashier checks (made payable to the Town of Monroe Tax Collector).

For payments by mail, please send to:

Town of Monroe Tax Collector
1465 Orange Turnpike
Monroe, NY 10950

* PLEASE INCLUDE PHONE NUMBER ON CHECK

* NO CASH, CREDIT CARD / E-CHECK PAYMENTS WILL BE ACCEPTED AT TOWN HALL

For online payments, there is a convenience fee that will be applied for the service (charged by the credit card company). The fees are as follows: Visa, MasterCard and Discover Credit cards 2.45% percent, Visa Debit \$3.95, E-Check \$1.75.

If you have any questions, please contact Valerie Bitzer Tax Collector via email: valerie@monroeny.org or by phone at (845) 783-1900 ext. 203.

Tax Collection Hours: Monday – Friday 9:00 AM - 2:00 PM. Additionally, we will be open late on the following dates: January 31, 2025, from 4:00 PM to 6:00 PM and March 31, 2025, from 4:00 PM to 5:00 PM.

Payments received February 2025 a 1% penalty is added.

Payments received March 2025 a 2% penalty is added, plus a \$2.00 Second Notice Fee.

Tax payments made after March 31, 2025, must be paid to the Orange County Commissioner of Finance (845) 291-2480.

Useful Links:

Please visit Orange County Real Property

Please visit Town of Monroe

To hear Tax Collector Valerie Bitzer RE 2025 Tax Collector's Notice, please go on-line to Board Doc's Video Clip #3.1, 0:2:56.

Information: 3.2 Winter Weather Reminders

WINTER WEATHER ALERT

IT'S THAT TIME OF YEAR AGAIN! As winter weather approaches, your safety remains our top priority. Please take the necessary precautions to ensure the well-being of our community.

IMPORTANT PARKING NOTICE: To facilitate efficient snow removal and maintain safe roadways, we kindly remind all residents to comply with Town Code Parking Regulations: **PLEASE REFRAIN FROM PARKING VEHICLES ON TOWN ROADS DURING WINTER WEATHER.**

Failure to comply may result in vehicle towing.

WINTER DRIVING TIPS: Watch for snow, ice, and black ice on the roads. Travel with extra caution to ensure safety for yourself and others. **EMERGENCY CONTACT INFORMATION:**

In case of an emergency: Dial 911 immediately. Highway Department inquiries: For snow removal, road conditions, or other winter-related questions, contact us at

845-782-8583. **THANK YOU FOR YOUR COOPERATION AS WE WORK TOGETHER TO KEEP OUR COMMUNITY SAFE THIS WINTER SEASON.**

To hear Supervisor Cardone RE Winter Weather Reminders, please go on-line to Board Doc's Video Clip #3.2, 0:4:11.

Information: 3.3 Monroe Connect

Monroe Connect is an App that will allow the Town of Monroe to send Alerts & Emergency Notifications directly to Citizens (Road Closures, Events, Storm Warnings, Boil Water Advisories, etc.).

To hear Supervisor Cardone and Town Clerk Valerie Bitzer RE Monroe Connect, please go on-line to Board Doc's Video Clip #3.3, 0:5:01.

Information: 3.4 Orange County Mobile DMV at Town Hall, February 25th

Orange County Clerk Kelly Eskew invites you to the Orange County Mobile DMV Unit.

Transactions Offered: All Registration Transactions, all License Transactions including

Real/Enhanced, Enforcement Transactions. Tuesday, February 25th 10:00-12PM, closed 12-1pm, 1-3:30pm. Monroe Town Hall 1465 Orange Tpke., Monroe, NY 10950.

To hear Supervisor Cardone and Councilwoman Richardson RE Mobile DMV Visits Town Hall, please go on-line to Board Doc's Video Clip #3.4, 0:5:54.

Information: 3.5 Save the Date: 2025 Monroe Clean Sweep

The 2025 Monroe Clean Sweep event will take place on Saturday, April 26th beginning at 8 a.m. in the St. Anastasia Church parking lot located on Route 17M in Harriman. Electronic Recycling, Shredding and Tire Recycling will be available on site to Town of Monroe residents.

To hear Supervisor Cardone RE 2025 Monroe Clean Sweep, please go on-line to Board Doc's Video Clip #3.5, 0:6:33.

Presentations: 3.6 Madison & Hailee Lendor, Double Baked Culinary

Madison & Hailee Lendor, (Double Baked Culinary) took the initiative to step up and help others in need. Madison and Hailee took that initiative for baking cookies for a family that lost their home in a fire. They showed empathy, kindness and true community spirit, and what being a great neighbor is all about. They raised nearly \$2,000 to help the Bezkorowajny Family who lost their home in a fire. The funds helped assist them with any immediate needs.

To see presentation by Town Board to Madison & Hailee Lendor, Double Baked Culinary, please go on-line to Board Doc's Video Clip #3.6, 0:7:10.

4. Acceptance of Minutes

Action (Resolution): 4.1 Acceptance of January 21, 2025 Minutes

Councilwoman Bingham requested that the Minutes from 1-24-2025, Resolution 7.10, include the MWSD as indicated in the video.

To hear Comment by Councilwoman Bingham RE Acceptance of January 21, 2025 Minutes, please go on-line to Board Doc's Video Clip #4.1, 0:17:06.

2025-#81

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the January 21, 2025 Minutes.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

2025-#81A

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to amend Resolution 7.10 from the January 21, 2025, Meeting to include mentioning that the MWSD would be included in that Resolution.

Motion by Mary Bingham, second by Supervisor -Tony Cardone.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

Abstain: Dorey Houle

5. Audit of Claims

Action (Resolution), Discussion: 5.1 General Fund Abstract 25-2

To hear discussion between Town Board Members RE General Fund Abstract 25-2, please go on-line to Board Doc's Video Clip #5.1, 0:18:17.

2025-#82

BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #25-2 General Fund containing Check #36226 - 36271 totaling \$273,339.20.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Sal Scancarello, Dorey Houle

Nay: Mary Bingham, Maureen Richardson

Action (Resolution), Discussion: 5.2 General Fund Abstract 25-3

2025-#83

BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #25-3 General Fund containing Check #36272 - 36349 totaling \$729,072.73.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

6. Budget Transfers

Action (Resolution), Discussion: 6.1 Budget Transfer Abstract 24-20

2025-#84

BE IT RESOLVED that the Town Board of the Town of Monroe approves Budget Transfer Abstract #2024-20 totaling \$59,796.94 for 2024 Expenditure Adjustments.

ABSTRACT OF BUDGET TRANSFERS

TOWN OF MONROE

DATE OF AUDIT: FEBRUARY 3, 2025

ABSTRACT 2024-20

2024 Expenditure Adjustments

Town Council Contractual A000-1010-4500-00 5,305.96
Town Council Equipment A000-1010-2000-00 700.00
Town Council Printing, Advertising & Pub A000-1010-4102-00 671.00
Town Council Public Notes A000-1010-4104-00 1,232.81
Town Council Other Expenses A000-1010-4109-00 400.00
Town Council Ed., Dues, Meetings, Mileage A000-1010-4189-00 21.84
Town Council Cellular Phones A000-1010-4221-00 185.75
Town Council IT Support A000-1010-4223-00 62.50
Supervisor PS Part Time Employees A000-1220-1030-00 1,516.00
Supervisor Other Expenses A000-1220-4109-00 516.06
Justice Court PS Full Time A000-1110-1020-00 260.94
Justice Court PS Court Clerk A000-1110-1010-00 260.94
Supervisor PS Full Time Employees A000-1220-1020-01 340.58
Supervisor Personnel Hiring Expense A000-1220-4110-00 340.58
Supervisor IT Support A000-1220-4223-00 156.25
Supervisor Cellular Phone A000-1220-4221-00 156.25
Assessor Special Litigation A000-1355-4010-00 4,475.00
Assessor Compensation of Full Time Emplo A000-1355-1020-00 4,475.00
Assessor IT Support A000-1355-4223-00 137.61
Assessor Education, Dues, Mtgs & Mileage A000-1355-4189-00 137.61
Legal Contractual Prosecutor A000-1421-4010-02 36,120.00
Contingent Account A000-1990-0000-00 36,120.00
HR Consultant A000-1430-4500-00 12,754.55
Shared Services PS FT A000-1620-1020-00 12,754.55
Shared Services Refuse 1465 Orange Tpk A000-1620-4230-00 246.05
17 Lake St Burg, Fire & Panic Monitoring A000-1620-4260-03 246.05
59,796.94 59,796.94

DATE GL NO. DESCRIPTION Account Trans In Trans Out

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution), Discussion: 6.2 Budget Transfer Abstract 24-21

2025-#85

BE IT RESOLVED that the Town Board of the Town of Monroe approves Budget Transfer Abstract #2024-21 totaling \$34,921.87 for 2024 Expenditure Adjustments.

ABSTRACT OF BUDGET TRANSFERS

TOWN OF MONROE

DATE OF AUDIT: FEBRUARY 3, 2025

ABSTRACT 2024-21

2024 Expenditure Adjustments

DATE GL NO. DESCRIPTION Account Trans In Trans Out

Central Data Processing Software Maint A000-1680-4226-00 101.04

Central Printing Stationery & Supplies A000-1670-4101-00 675.06

Central Communications Phone SIP Trunks A000-1650-4220-00 647.38

State Police Building Repair & Maintenance A000-1621-4303-00 1,423.48

Theater Building Elevator Inspect/Maint A000-1622-4270-00 33.97

Theater Building Fire/Sprinkler Inspect A000-1622-4271-00 33.97

MTA Tax A000-1980-4000-00 333.97

Other General Government Support A000-1989-4500-00 333.97

Ambulance EMT Coverage A000-4540-4502-00 19,527.57

Ambulance Advanced Life Support Intercep A000-4540-4503-00 19,527.57

Highway Garage Building Repair & Maintenance A000-5132-4303-00 1,574.59

Highway Garage Water A000-5132-4240-00 29.81

Highway Garage Refuse A000-5132-4230-00 1,604.40

Dial-A -Ride Supervisor of Transportation A000-5630-1010-00 4,489.69

Dial-A -Ride PS Full-Time A000-5630-1020-00 4,489.69

Alex Smith Pavillion Repairs & Maintenance A000-7120-4303-00 49.98

Alex Smith Pavillion Repairs & Maintenance A000-7120-4500-00 49.98

Life Insurance A000-9045-8000-00 605.52

Workers Compensation A000-9040-8000-00 605.52

Unemployment Insurance A000-9050-8000-00 2,516.11

Hospital & Medical Insurance A000-9060-8000-00 2,516.11

Safety Inspection PS PT B000-3620-1030-00 87.18

Safety Inspection Assit to Bldg Inspector B000-3620-1060-00 87.18

Zoning Legal General & Administrative B000-8010-4010-00 4,250.00

Zoning Board PS Members B000-8010-10220-00 4,250.00

34,921.87 34,921.87

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution), Discussion: 6.3 Budget Transfer Abstract 24-22

2025-#86

BE IT RESOLVED that the Town Board of the Town of Monroe approves Budget Transfer Abstract #2024-22 totaling \$32,190.63 for 2024 Expenditure Adjustments.

ABSTRACT OF BUDGET TRANSFERS

TOWN OF MONROE

DATE OF AUDIT: FEBRUARY 3, 2025

ABSTRACT 2024-22

2024 Expenditure Adjustments

DATE GL NO. DESCRIPTION Account Trans In Trans Out

Planning Legal General & Administrative B000-8020-4010-00 525.00
Planning Equipment B000-8020-2000-00 525.00
MTA Tax DA00-1980-4000-00 371.68
Machinery OT 1.5 DA00-5130-1051-00 371.68
Machinery-Personal Services DA00-5130-1020-00 8,420.51
Machinery Contractual DA00-5130-4500-00 8,420.51
Machinery-Repair of Machinery & Supplies DA00-5130-4103-00 5,157.01
Machinery Equipment DA00-5130-2000-00 5,157.01
Brush & Weeds OT 1.5 DA00-5140-1051-00 3,947.84
Brush & Weeds Personal Services DB00-5140-1020-00 3,947.84
Brush & Weeds DT 2.0 DA00-5140-1052-00 626.72
Brush & Weeds Personal Services DB00-5140-1020-00 626.72
Snow Removal Personal Services DA00-5142-1020-00 8,566.44
Snow Removal OT 1.5 DA00-5142-1051-00 8,566.44
Life Insurance DA00-9045-8000-00 80.52
Disability Insurance DA00-9055-8000-00 1,417.98
Workers Compensation DA00-9040-8000-00 1,498.50
General Repairs Uniforms & Boots DB00-5110-4105-00 1,268.18
General Repairs Equipment Rental DB00-5110-2000-01 1,265.18
General Repairs Culverts DB00-5110-4351-00 1,811.75
General Equipment Repairs & Maintenance DB00-5110-4308-00 1,811.75
32,193.63 32,190.63

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution), Discussion: 6.4 Budget Transfer Abstract 24-23

2025-#87

BE IT RESOLVED that the Town Board of the Town of Monroe approves Budget Transfer Abstract #2024-23 totaling \$28,250.72 for 2024 Expenditure Adjustments.

ABSTRACT OF BUDGET TRANSFERS

TOWN OF MONROE

DATE OF AUDIT: FEBRUARY 3, 2025

ABSTRACT 2024-23

2024 Expenditure Adjustments

DATE GL NO. DESCRIPTION Account Trans In Trans Out

Water Administration MTA Tax SW00-1980-4000-00 31.39
Water Admin PS OT 1.5 SW00-8310-1051-00 3,781.20
Water Admin PS OT 2.0 SW00-8310-1052-00 719.31
Water Admin Miscellaneous SW00-8340-4109-00 780.84
Water Admin Full Time PS SW00-8310-1020-00 5,312.74
State Retirement SW00-9010-800-00 489.00
Water Admin Meter Installation SW00-8340-4500-00 489.00
WD #8 Miscellaneous SW08-8340-4109-00 22,448.98
WD #8 Water Purchases SW08-8320-4370-00 22,448.98
28,250.72 28,250.72

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

7. Cash Transfers

Action (Resolution), Discussion: 7.1 Cash Transfer Abstract 2025-01

2025-#88

BE IT RESOLVED that the Town Board of the Town of Monroe made a Motion to approve Abstract #2025-1, in the amount of \$5,265,000.00 for cash transfers to investment funds.

CASH TRANSFERS TO INVESTMENT FUNDS

TOWN OF MONROE

DATE OF AUDIT: February 3, 2025

ABSTRACT #CASH 2025-01

DATE GL NO. DESCRIPTION Account Tranf To Transf From

2/3/2025 NYCLASS Investment A Fund A000-0240 1,600,000.00

Consolidated Savings A Fund A000-0201 1,600,000.00

NYCLASS Investment B Fund B000-0240 200,000.00
 Consolidated Savings B Fund B000-0201 200,000.00
 NYCLASS Investment DA Fund DA00-0240 200,000.00
 Consolidated Savings DA Fund DA00-0201 200,000.00
 NYCLASS Investment DB Fund DB00-0240 750,000.00
 Consolidated Savings DB Fund DB00-0201 750,000.00
 NYCLASS Investment H010 Fund H010-0240 100,000.00
 Consolidated Savings H010 Fund H010-0201 100,000.00
 NYCLASS Investment H011 Fund H011-0240 10,000.00
 Consolidated Savings H011 Fund H011-0201 10,000.00
 NYCLASS Investment SL00 Fund SL00-0240 70,000.00
 Consolidated Savings SL00 Fund SL00-0201 70,000.00
 NYCLASS Investment SR00 Fund SR00-0240 1,800,000.00
 Consolidated Savings SR00 Fund SR00-0201 1,800,000.00
 NYCLASS Investment SW01 Fund SW01-0240 80,000.00
 Consolidated Savings SW01 Fund SW01-0201 80,000.00
 NYCLASS Investment SW02 Fund SW02-0240 50,000.00
 Consolidated Savings SW02 Fund SW02-0201 50,000.00
 NYCLASS Investment SW07 Fund SW07-0240 20,000.00
 Consolidated Savings SW07 Fund SW07-0201 20,000.00
 NYCLASS Investment SW08 Fund SW08-0240 160,000.00
 Consolidated Savings SW08 Fund SW08-0201 160,000.00
 NYCLASS Investment SW10 Fund SW10-0240 25,000.00
 Consolidated Savings SW10 Fund SW10-0201 25,000.00
 NYCLASS Investment SW12 Fund SW12-0240 100,000.00
 Consolidated Savings SW12 Fund SW12-0201 100,000.00
 NYCLASS Investment SW14 Fund SW14-0240 50,000.00
 Consolidated Savings SW14 Fund SW14-0201 50,000.00
 NYCLASS Investment SW15 Fund SW15-0240 50,000.00
 Consolidated Savings SW15 Fund SW15-0201 50,000.00
 5,265,000.00 5,265,000.00

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

8. New Business

Action (Resolution), Discussion: 8.1 Michael Jacoby, Recreation Aide

2025-#89

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving Michael Jacoby for the seasonal position of Recreation Aide at an hourly rate of \$20 and start date of February 5, 2025. Employment period not to exceed nine months. Michael has been preapproved for employment by Orange County Department of Human Resources.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution), Discussion: 8.2 Vacation Carry Over Extension Request

2025-#90

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve request to extend the time period for use of 2024 vacation carry over days. Norinne McSweeney is requesting the use of carryover time from March 31st - April 4, 2025. The Town Board passed the following resolution at the December 2, 2024 meeting in regards to this matter.

****Prior Resolution...**

2024-#629

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve the following employee vacation carryover requests, per Section 802 of the Town of Monroe Employee Handbook. All approved carryover days must be used by March 31, 2025.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution), Discussion: 8.3 Board of Ethics Appointment

2025-#91

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Table the matter RE Board of Ethics Appointment until February 24, 2025.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution), Discussion: 8.4 Intermunicipal Agreement, Dial-A-Ride, Town of Woodbury

2025-#92

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution authorizing the Supervisor to sign the Intermunicipal Agreement between the Town of Monroe and the Town of Woodbury for Dial-A-Ride services for 2025. The updated IMA reflects 2 service days per week at an annual rate of \$15,960.

Resolution made by Councilwoman Houle and seconded by Councilman Scancarello:

RESOLUTION AUTHORIZING TOWN SUPERVISOR TO EXECUTE
INTERMUNICIPAL AGREEMENT WITH TOWN OF WOODBURY
REGARDING 2025 DIAL-A-BUS SERVICES

WHEREAS, the Town of Monroe, New York and the Town of Woodbury desire to extend the Intermunicipal Agreement for the Dial-A-Bus services which expired on December 31, 2024; and

WHEREAS, the attached Intermunicipal Agreement reflects the terms and conditions between the Town of Monroe and the Town of Woodbury for the proposed renewal period and the extension from January 1, 2025 to December 31, 2025.

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. The above "WHEREAS" clauses are hereby incorporated by reference as though set forth in full herein.

Section 2. The Town Supervisor is hereby authorized to execute a Intermunicipal Agreement substantially in the form annexed hereto in a final form approved by Town legal counsel.

Section 3. The Town Supervisor and any employee, official or consultant as directed by the Town Supervisor are authorized to take any and all necessary actions to carry out the provisions of this Resolution.

Section 4. This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor [X] [] [] []

Dorey Houle, Councilperson [X] [] [] []

Mary Bingham, Councilperson [X] [] [] []

Sal Scancarello, Councilperson [X] [] [] []

Maureen Richardson, Councilperson [X] [] [] []

The Resolution was thereupon duly adopted.

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution), Discussion: 8.5 Contract for Fire Protection to Town of Monroe Fire Protection District

2025-#93

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution authorizing the Supervisor to sign the 2025 Contract for Fire Protection to Town of Monroe Fire Protection District.

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution), Discussion: 8.6 Amendment to Annual Engineering Agreement

2025-#94

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion authorizing the Supervisor to renew Contract with MHE to include term extension by 1 year in addition to general task orders and updated rates. Approval of MS4 Task Order 25-01 which will be included in future annual agreement extensions. (Rates went up about 7%)

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution), Discussion: 8.7 Highview Road Drainage Survey Proposals

To hear Board Members discussion RE Highview Road Drainage Survey Proposals, please go on-line to Board Doc's Video Clip #8.7, 0:43:08.

2025-#95

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion authorizing the Supervisor to go into contract with Rinaldi Land Surveying for work to be done in the Highview Road Drainage.

Motion by Dorey Houle, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution), Discussion: 8.8 Monroe Commons, Land Banked Parking Agreement

To hear Town Counsel Nugent RE Monroe Commons, Land Banked Parking Agreement, please go on-line to Board Doc's Video Clip #8.8, 0:45:35.

2025-#96

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving the Land Banked Parking Agreement for Monroe Commons along with a bond amount as recommended by MHE, the town's engineering firm per the Planning Board resolution below.

Pursuant to Section 57-47(F) of the Town of Monroe Zoning Code, prior to the signing of the plans the Applicant shall provide a sufficient bond to allow construction of the improvements in the banked parking areas, and the Planning Board may require construction of the improvements at any time during that three- year period on its finding that the additional parking area(s) is necessary to accommodate the actual parking requirements of the occupied site. Such bond shall be in an amount to be fixed by the Town Board upon recommendation of the Town Engineer, and satisfactory to the Town Board, Town Engineer and Town Attorney as to form, sufficiency, manner of execution and surety.

Motion by Dorey Houle, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution), Discussion: 8.9 Solitude Lake Management Agreement, Round Lake

2025-#97

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving the continuation of the contract agreement with Solitude Lake Management for the 2025 treatment of Round Lake. The Town Board authorized this agreement in 2021 with a 3% escalation in the annual contract price each year.

The 2025 annual contract cost will be \$26,432.58.

Authorizing the Supervisor to enter into this agreement.

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson

Action (Resolution), Discussion: 8.10 Town of Monroe Landfill, 2025 Annual Post Closure Monitoring Proposal

2025-#98

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Resolution authorizing the Supervisor to sign the proposal submitted by Sterling Environmental Engineering P.C. to conduct the annual Town of Monroe Landfill Post-Closure Monitoring (PCM) Program.

The estimated cost for the 2025 PCM Program is:

Task Cost

1. Water Quality Monitoring \$4225
2. Explosive Gas Survey \$625
3. Laboratory Analyses (9 samples and 1 trip blank) \$2750
4. Data Evaluation Prepare Letter Report and NYSDEC Region 3 Annual Report Form \$2045

Total Cost Estimate

\$9645

Motion by Dorey Houle second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Dorey Houle Maureen Richardson

Information: 8.11 Update From Orange County Legislator Pete Tuohy

To hear Update from Orange County Legislator Pete Tuohy and Board Members comments please go on-line to Board Doc's Video Clip #8.11 0:51:28.

- Sewer Expansion RE Harriman Wastewater Treatment Plant: All environmental requirements like (SEQRA) Final Environmental Impact Studies have been done and met in the fourth quarter after about five years of working on the expansion and the longevity program. Since then we have moved forward. Now to the design phase which is a huge milestone. That's going to include things like more regulatory requirements. We will need to do cost analysis and also with the beginning of the actual applying for Grants and applications for the funding of the of the plant and the longevity. We have a number of Grant opportunity applications. We have a number that we're working on right now that'll be submitted in May and then from there on as they come out we're going to be going and going and going with this because they're hoping to start breaking ground in in a little over a year possibly. If everything goes well I invite anyone to join the Orange County Sewer District No. 1 meetings which are held on the third Tuesday of the month in the Legislative Statutory Committee Room in the County Government Center at 2 pm. It's also live streamed on the County website under the Legislative Tab.

- Airplane Park: Orange County Sewer District No. 1 has recently taken precautionary measures to ensure safety for our residents in the area of Airplane Park in the village of Monroe. The Engineer Report for H₂S gases hydrogen sulfide gas levels as part of Orange County's ongoing efforts to address the hydrogen sulfide odor complaints they are providing you with a weekly graph of the H₂S gas ratings inside manhole number M7 and that's included in the report. It will be updated as to the actions taken to mitigate future hydrogen sulfide gas from the manholes which are located behind the park at the Airplane Park by the ponds in the Mil Pond. This communication is intended to keep the relevant communities informed about the levels inside the collection system. Fugitive gas emissions and odors in the area significantly within the Village of Monroe as part of our continued efforts to address the issue we're supplying this information so that the Village of South Blooming Grove as well as the Town and Village of Chester can use it. Their treatment odor and corrosion control corrective action on Thursday and Friday January 23rd and 24th. Manholes M8 and M7 frames were replaced with locking lids. These frames and Lids have a neoprene seal. The replacement of these frames and lids will ensure eliminating the release of fugitive gases in conjunction with the carbon in the manhole filters that were also replaced. They do that on a pretty regular basis. On January 28th they will start monitoring ambient air levels of hydrogen sulfide near the manholes and M10 M7 and M5 one day a week for four weeks. After four weeks sampling will be released to the required frequency. This ambient air sampling will be done according to a report submitted to the New York State DEC. In July of 2024 Chester's Pump Station had a control board failure of their oxygenation system. Had to operate the system in manual mode at the same time. Replacing the pump resulted lack of oxygenation for about 3 weeks then reduced the treatment until January 6th of this year. When the new

controls were installed the levels were reduced by about 50%. So the key thing there is that when the system's working it can be reduced and we all know that because the odor is there sometimes and not all the time. In conclusion the County will continue its efforts to implement Odor Control Solutions in Airplane Park and surrounding areas at the same time. It is essential that both the Village and Town of Chester and the Village of South Blooming Grove take necessary steps within their own systems to reduce the hydrogen sulfide levels.

9. Old Business

Action (Resolution) Discussion: 9.1 Employee Handbook Sections 802-804

2025-#99

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution adopting update of Sections 802-804 of the Town of Monroe Employee Handbook changing the wait period for full-time new employee paid vacation sick and personal leave from 6 months of continuous service to 3 months of continuous service to align with the current 3 month wait period for benefits eligibility. The Employee Handbook has been updated accordingly.

Motion by Supervisor -Tony Cardone second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Dorey Houle Maureen Richardson

Action (Resolution) Discussion: 9.2 Code of Ethics Training

2025-#100

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving the revised Annual Code of Ethics Certification and Disclosure Statement Forms.

Motion by Supervisor -Tony Cardone second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Dorey Houle Maureen Richardson

2025-#100A

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution to approve the proposal for Ethics Training and Consulting Services to be provided by Steven G. Leventhal of Leventhal Mullaney & Blinkoff LLP at a cost of \$950.

Motion by Supervisor -Tony Cardone second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Dorey Houle Maureen Richardson

10. Public Comment

Information: 10.1 Rules for Public Comment

Discussion Information: 10.2 Public Comment

The following spoke during Public Comment. To hear their comments and Town Board members responses please go on-line to Board Doc's Video Clip #10.2 1:12:38.

- Rhonda Avla

After the fires in Canada LA Greenwood Lake and on Berry Rd. Rhonda wanted to know who is in charge of our Fire Hydrants in the Town/Village. Do they get inspected? When was the last time they were inspected? How many fire hydrants do we have? Are they in working order? How many are in need of repair? Wants to make sure they are in working order.

11. Possible motion to adjourn to Executive and or/ Attorney Client Session

Information: 11.1 Enter into Executive Session

****NO ACTION AT THIS TIME**

12. Return to Regular Meeting

Information: 12.1 Return to Regular Meeting

****NO ACTION AT THIS TIME**

13. Adjournment

Action (Resolution): 13.1 Adjournment of Meeting

2025-#101

BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of February 3 2025 at 8:19 PM.

Motion by Supervisor -Tony Cardone second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone Mary Bingham Sal Scancarello Maureen Richardson

Not Present at Vote: Dorey Houle

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