

Tuesday, January 21, 2025
MONROE TOWN BOARD MEETING AGENDA

TOWN OF MONROE, NEW YORK
TOWN HALL
1465 ORANGE TURNPIKE
MONROE, NEW YORK
7:00 PM

1. Call to Order

Subject :	1.1 Pledge to the Flag
Meeting :	Jan 21, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion,Information,Procedural

Public Content

I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

2. Motion to Open Town Board Meeting

Subject :	2.1 Motion to Open Town Board Meeting of January 21, 2025
Meeting :	Jan 21, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2025-#57 BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of January 21, 2025, at

Public Content

File Attachments

[2025 Town Board Meeting Schedule.pdf \(133 KB\)](#)

Motion & Voting

2025-#57
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of January 21, 2025, at 7:02 PM.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

3. Community Announcements

Subject :	3.1 2025 Tax Collector's Notice
Meeting :	Jan 21, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

File Attachments

[2025 Tax Notice.pdf \(65 KB\)](#)
[2025 Town and County Tax Season Website.pdf \(63 KB\)](#)
[2025 Tax Notice Affidavit_Redacted.pdf \(204 KB\)](#)

3. Community Announcements

Subject :	3.2 Dial-A-Ride New Servicing Times
Meeting :	Jan 21, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

File Attachments

[Dial-A-Ride 2__page-0001.jpg \(2.155 KB\)](#)

3. Community Announcements

Subject :	3.3 Winter Weather Reminders
Meeting :	Jan 21, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

File Attachments

[Winter Weather_page-0001.jpg \(1,571 KB\)](#)

[No parking Winter.pdf \(149 KB\)](#)

3. Community Announcements

Subject :	3.4 Monroe Connect
Meeting :	Jan 21, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

The Town of Monroe has partnered with GoGov for the creation and launch of the Monroe Connect app, a valuable resource for easily accessing important information and notifications related to the Town of Monroe. All residents and community members are encouraged to download this app which is available on both the Apple and Android platform.

File Attachments

[Monroe Flyer.pdf \(3,629 KB\)](#)

[img_2542_720.jpg \(193 KB\)](#)

[img_2543_720.jpg \(99 KB\)](#)

[img_2544_720.jpg \(150 KB\)](#)

3. Community Announcements

Subject :	3.5 Blood Drive at Sacred Heart Church
Meeting :	Jan 21, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

File Attachments

[Sacred Heart Church Monroe Flyer January 2025.pdf \(335 KB\)](#)

3. Community Announcements

Subject :	3.6 NY Blood Center
Meeting :	Jan 21, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

4. Public Hearing

Subject :	4.1 Motion to Open the Continuation of the Public
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Hearing RE: Zone Change Petition RE: Larkin Dr. (SBL: 2-1-29)

Meeting :

Jan 21, 2025 - MONROE TOWN BOARD MEETING
AGENDA

Type :

Action (Resolution), Discussion, Information

Recommended Action :

2025-#
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing RE: Zone Change Petition RE: Larkin Dr. (SBL: 2-1-29).

Public Content

The following residents signed up to speak during Public Comment for the Continuation of the Public Hearing RE: Zone Change Petition RE: Larkin Dr. (SBL: 2-1-29). To hear their comments and Town Board Members responses, please go on-line to Board Doc's Video Clip #4.1,

File Attachments

[2025-01-08_Eastgate Larkin Dr Parking Memo_124-302.pdf \(206 KB\)](#)

[LARKIN DRIVE MAP 1-8-2025.pdf \(13,021 KB\)](#)

[Rezone Larkin Dr. SBL 2-1-29 - Copy_Redacted.pdf \(2,174 KB\)](#)

[10323162.pdf \(61 KB\)](#)

[MOT 05-24M GML Review From County.pdf \(117 KB\)](#)

[LARKIN DRIVE PLAN SET 20241121.pdf \(10,293 KB\)](#)

Motion & Voting

2025-#58

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing RE: Zone Change Petition RE: Larkin Dr. (SBL: 2-1-29).

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

4. Public Hearing

Subject :

4.2 Motion to Close the Continuation of the Public Hearing RE: Zone Change Petition RE: Larkin Dr. (SBL: 2-1-29)

Meeting :

Jan 21, 2025 - MONROE TOWN BOARD MEETING
AGENDA

Type :

Action (Resolution)

Recommended Action :

2025-#
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing RE: Zone Change Petition RE: Larkin Dr. (SBL: 2-1-29) until _____ at 7:00 PM or soon there-after.

Public Content

Motion & Voting

2025-#59

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Close the Continuation of the Public Hearing RE: Zone Change Petition RE: Larkin Dr. (SBL: 2-1-29), except for written comments from 15 days from today. (Present to Planner)

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

4. Public Hearing

Subject :	4.3 Motion to Open the Continuation of the Re-Opening of the Public Hearing RE: Local Law H-V2 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation
Meeting :	Jan 21, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2025-# BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Re-Opening of the Public Hearing RE: Local Law H-V2 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation.

Public Content

The following residents signed up to speak for Public Comment for the Continuation of the Re-Opening of the Public Hearing, Local Law H-V2 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation. To hear their comments and Town Board Members responses, please go on-line to Board Doc's Video Clip #4.3,

File Attachments

[Transmittal Tree Law 250114.pdf \(161 KB\)](#)

[Tree Law Amendment Local Law 250114.pdf \(297 KB\)](#)

[MCC Comments to Tree Law 110124.pdf \(79 KB\)](#)

[Re-Opening of PH RE Tree Code REV.pdf \(65 KB\)](#)

[ANT to Town Board re Planning Board Comments on Proposed Tree Preservation Amendments, 10-24-24, with attachment.pdf \(3,307 KB\)](#)

[Tree Law Amendment Local Law - DRAFT.pdf \(306 KB\)](#)

[Re-Opening of Tree Code PH 10550984.pdf \(58 KB\)](#)

[7-15-2024 Resolution RE Tree Preservation.pdf \(94 KB\)](#)

[Resolution Adopting Local Law Tree Preservation - revised 7-15-24.pdf \(108 KB\)](#)

[20240422 Tree Law Amendment Local Law no tc.pdf \(306 KB\)](#)

[20240422 Tree Law Amendment Local Law.pdf \(792 KB\)](#)

[PUBLIC HEARING Notice - Tree Preservation.docx.pdf \(70 KB\)](#)

[Local Law H-V1 Amending Tree Preservation 220918.pdf \(397 KB\)](#)
[O.C. Planning GML Recommendation.pdf \(69 KB\)](#)
[Local Law H-V1 Amending Tree Preservation ntc 230814.pdf \(431 KB\)](#)
[Local Law H-V1 Amending Tree Preservation 231115.pdf \(407 KB\)](#)
[Local Law H-V1 Amending Tree Preservation 231115.pdf \(407 KB\)](#)
[Local Law H-V1 Amending Tree Preservation 240219.pdf \(476 KB\)](#)
[Local Law H-V1 Amending Tree Preservation 240307.pdf \(411 KB\)](#)
[57 Att 4. Landmark, Native, Protected & Specimine Trees Vr060924.pdf \(219 KB\)](#)
[MCC-TreeLawResponse061223 MS responses..pdf \(106 KB\)](#)
[MCC Comment to Tree Law 082524.pdf \(76 KB\)](#)
[MCC-TreeLawResponse061223.pdf \(104 KB\)](#)
[TPCltRPHtreepreservation.pdf \(156 KB\)](#)
[MCC-TreeLawResponse061923.pdf \(106 KB\)](#)
[Tree Law Amendment Local Law - DRAFT, with Planning Board redlines 10-24-24.pdf \(351 KB\)](#)

Motion & Voting

2025-#60

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Re-Opening of the Public Hearing RE: Local Law H-V2 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

4. Public Hearing

Subject :	4.4 Possible Motion to Keep Open the Continuation of the Re-Opening of the Public Hearing RE: Local Law H-V2 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation
Meeting :	Jan 21, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2025-# BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Re-Opening of the Public Hearing RE: Local Law H-V2 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation until _____ at 7:00 PM or soon there-after.

Motion & Voting

2025-#61

BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Re-Opening of the Public Hearing RE: Local Law H-V2 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation until February 24, 2025, at 7:00 PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Maureen Richardson.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

5. Acceptance of Minutes

Subject : 5.1 Acceptance of January 2, 2025 Minutes
Meeting : Jan 21, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution)
Recommended Action : 2025-#
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the January 2, 2025 Minutes.

Public Content

File Attachments

[TB 1-2-2025 DRAFT Meeting Minutes.pdf \(670 KB\)](#)

Motion & Voting

2025-#62
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the January 2, 2025, Minutes.

Motion by Mary Bingham, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

6. Audit of Claims

Subject : 6.1 General Fund Abstract
Meeting : Jan 21, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution), Discussion
Recommended Action : 2025-#
BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #25-2 General Fund containing Check #36226 - 36271 totaling \$273,339.20.

Public Content

File Attachments

[MONROE 1 21 2025.pdf \(519 KB\)](#)

Motion & Voting

2025-#63A

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to altar the original Motion as stated excluding Check ID 36231. (Original Motion: Requests approval of Abstract #25-2 General Fund containing Check #36226 - 36271 totaling \$273,339.20).

Motion by Maureen Richardson, second by Mary Bingham.

Final Resolution: Motion Fails

Aye: Mary Bingham, Maureen Richardson

Nay: Supervisor -Tony Cardone, Sal Scancarello

2025-#63B

BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #25-2 General Fund containing Check #36226 - 36271 totaling \$273,339.20.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Fails

Aye: Supervisor -Tony Cardone, Sal Scancarello

Nay: Mary Bingham, Maureen Richardson

6. Audit of Claims

Subject :	6.2 Escrow Fund Abstract
Meeting :	Jan 21, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #25-02 Escrow Fund containing Check #2190 - 2195 totaling \$22,683.14.

Public Content

File Attachments

[ESCROW 25-02.pdf \(309 KB\)](#)

Motion & Voting

2025-#64

BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #25-02 Escrow Fund containing Check #2190 - 2195 totaling \$22,683.14.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

7. New Business

Subject :	7.1 Intermunicipal Agreement, Dog Control Services
Meeting :	Jan 21, 2025 - MONROE TOWN BOARD MEETING AGENDA

Type :Action (Resolution), Discussion

Recommended Action :2025-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discussion and resolution regarding the 2025 Intermunicipal Agreement for Dog Control Services between the Town of Monroe and the Town of Woodbury at an annual contractual fee of \$31,000 for the period of January 1, 2025 - December 31, 2025.

File Attachments

[ACO IMA 2025 Monroe.pdf \(151 KB\)](#)

Motion & Voting

2025-#65
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving the 2025 Intermunicipal Agreement for Dog Control Services between the Town of Monroe and the Town of Woodbury at an annual contractual fee of \$31,000 for the period of January 1, 2025 - December 31, 2025. (possibly look into renegotiating this next year).

Motion by Sal Scancarello, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

7. New Business

Subject :7.2 Hyejee An, Part-Time Clerk, Building Department

Meeting :Jan 21, 2025 - MONROE TOWN BOARD MEETING
AGENDA

Type :Action (Resolution), Discussion

Recommended Action :2025-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving Hyejee An for the position of Part-Time Clerk, Building Department, at an hourly rate of \$23.50 and an employment start date of February 3, 2025. Hyejee has been preapproved for this position by the Orange County Department of Human Resources.

Motion & Voting

2025-#66

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving Hyejee An for the position of Part-Time Clerk, Building Department, at an hourly rate of \$23.50 and an employment start date of February 3, 2025. Hyejee has been preapproved for this position by the Orange County Department of Human Resources.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

7. New Business

Subject :	7.3 Gwendoline Rios, Part Time Clerk, Building Department
Meeting :	Jan 21, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving Gwendoline Rios for the position of Part-Time Clerk, Building Department, at an hourly rate of \$23.50 and an employment start date of January 30, 2025. Gwendoline has been preapproved for this position by the Orange County Department of Human Resources.

Motion & Voting

2025-#67

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving Gwendoline Rios for the position of Part-Time Clerk, Building Department, at an hourly rate of \$23.50 and an employment start date of January 30, 2025. Gwendoline has been preapproved for this position by the Orange County Department of Human Resources.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

7. New Business

Subject :	7.4 Code of Ethics Training
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Meeting :	Jan 21, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

7. New Business

Subject :	7.5 Use of Senior Center, Town of Monroe Republican Committee
Meeting :	Jan 21, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

The Town of Monroe Republican Committee requests the use of the Sr. Center located at 101 Mine Rd., Monroe, NY the 3rd Thursday of each month at 7:00PM. (\$25 room rental fee)

January 16, 2025, February 20, 2025, March 20, 2025, April 17, 2025, May 15, 2025, June 19, 2025 **, July 17, 2025, August 21, 2025, September 18, 2025, October 16, 2025, November 20, 2025, December 18, 2025.

File Attachments

[Sr. Center Application for Meeting Room for Non-Profit Organizations.pdf \(80 KB\)](#)
[Republican Committee COI with Waiver of Sub.2.pdf \(178 KB\)](#)
[Town of Monroe Republican Committee_Redacted.pdf \(495 KB\)](#)

Motion & Voting

2025-#68

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve the Town of Monroe Republican Committee dates for use of the Sr. Center located at 101 Mine Rd., Monroe, NY the 3rd Thursday of each month at 7:00PM. (\$25 room rental fee) **the last 9 months will be approved once a new certificate is provided.

January 16, 2025, February 20, 2025, March 20, 2025, April 17, 2025, May 15, 2025, June 19, 2025 **, July 17, 2025, August 21, 2025, September 18, 2025, October 16, 2025, November 20, 2025, December 18, 2025.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

7. New Business

Subject : 7.6 Employee Handbook, Sections 802-804
Meeting : Jan 21, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution), Discussion
Recommended Action : 2025-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discussion regarding Sections 802-804 of the Town of Monroe Employee Handbook and the proposed policy revision to change the wait period for full-time new employee paid vacation, sick and personal leave from 6 months of continuous service to 3 months of continuous service to align with the current 3 month wait period for benefits eligibility.

Motion & Voting

2025-#69

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve Sections 802-804 of the Town of Monroe Employee Handbook and the proposed policy revision to change the wait period for full-time new employee paid vacation, sick and personal leave from 6 months of continuous service to 3 months of continuous service to align with the current 3 month wait period for benefits eligibility.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

7. New Business

Subject : 7.7 Motion to Approve General Code Estimate to Update Town Code to Include Local Laws 5 thru 8/2024
Meeting : Jan 21, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution), Discussion
Recommended Action : 2025-#
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Approve General Code Estimate to Update Town Code to Include Local Laws 5 thru 8/2024. Estimate is between \$2,235.00 and \$2,770.00.

Public Content

Motion & Voting

2025-#70

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Approve General

Code Estimate to Update Town Code to Include Local Laws 5 thru 8/2024. Estimate is between \$2,235.00 and \$2,770.00. Amount not to exceed \$2,770.00.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

7. New Business

Subject :	7.8 Lucas Mahran, Water Certification Course
Meeting :	Jan 21, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving Lucas Mahran to attend the Grade C Water certification course from January 21- 24, 2025 at SUNY Morrisville in Morrisville, New York. This 4-day initial certification course is designed to meet the NYS DOH requirements to receive the Grade C Water Treatment Operator's certification.

- Registration fee: \$600
- Hotel accommodations for 3 nights is \$255 (Wastewater Treatment Special)
- Meal Reimbursement not to exceed the current meal allowance schedule

Motion & Voting

2025-#71
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving Lucas Mahran to attend the Grade C Water certification course from January 21- 24, 2025 at SUNY Morrisville in Morrisville, New York. This 4-day initial certification course is designed to meet the NYS DOH requirements to receive the Grade C Water Treatment Operator's certification.

Registration fee: \$600
Hotel accommodations for 3 nights is \$255 (Wastewater Treatment Special)
Meal Reimbursement not to exceed the current meal allowance schedule

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

7. New Business

Subject :	7.9 Resolution RE: Homeland Towers LLC / INFRA Towers LLC Bond Replacement
Meeting :	Jan 21, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information

Recommended Action :

2025-#
BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution:
BE IT RESOLVED that the Town Board hereby accepts a replacement removal bond for the cell tower ("Tower") at 24-26 Strauss Lane from Infra Towers LLC ("INFRA") dated December 19, 2024 in the amount of \$70,000 to replace a prior removal bond from Homeland Towers LLC ("HOMELAND") in the same amount regarding the Tower; and
BE IT FURTHER RESOLVED, that the Town acknowledges receipt of the Bill of Transfer of such Tower from HOMELAND to INFRA, effective December 13 ,2024.
BE IT FURTHER RESOLVED that the Town Board hereby authorizes the Town Clerk to accept the INFRA bond and return the original, replaced bond to HOMELAND.

Public Content

Resolution to return original Bond to Homeland Towers and accept Replacement Removal Bond from INFRA Towers, LLC.

File Attachments

[Homeland Towers Bond Replacement Resolution.pdf \(82 KB\)](#)
[Homeland Towers Bond Return Letter.pdf \(36 KB\)](#)

Motion & Voting

2025-#72
BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution:
BE IT RESOLVED that the Town Board hereby accepts a replacement removal bond for the cell tower ("Tower") at 24-26 Strauss Lane from Infra Towers LLC ("INFRA") dated December 19, 2024 in the amount of \$70,000 to replace a prior removal bond from Homeland Towers LLC ("HOMELAND") in the same amount regarding the Tower; and
BE IT FURTHER RESOLVED, that the Town acknowledges receipt of the Bill of Transfer of such Tower from HOMELAND to INFRA, effective December 13 ,2024.
BE IT FURTHER RESOLVED that the Town Board hereby authorizes the Town Clerk to accept the INFRA bond and return the original, replaced bond to HOMELAND.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

7. New Business

Subject :	7.10 New York State Department of State Local Government Efficiency Grant Program
Meeting :	Jan 21, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion

Recommended Action :

2025-#

BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

RESOLUTION AUTHORIZING APPLICATION TO THE NEW YORK STATE DEPARTMENT OF STATE LOCAL GOVERNMENT EFFICIENCY GRANT PROGRAM

WHEREAS, the Town Board of the Town of Monroe is committed to improving safety in school zones to protect the students, faculty, and residents of the community, and

WHEREAS, the Town of Monroe recognizes the importance of collaboration with neighboring municipalities to address shared priorities and achieve common goals efficiently and effectively, and

WHEREAS, the Town of Monroe intends to serve as the lead applicant in partnership with the Town of Woodbury for funding through the New York State Department of State Local Government Efficiency Grant Program, and

WHEREAS, the proposed project seeks to enhance school safety zones shared between the Towns of Monroe and Woodbury by focusing on the following improvements:

1. Installing speed bumps on key roadways leading to schools.
2. Purchasing and installing highly visible school zone signage to increase driver awareness and promote pedestrian safety.
3. Acquiring and placing radar speed signs near schools in both towns to encourage speed limit compliance and reduce vehicular risks, and

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Monroe, New York, as follows:

1. Authorization to Apply: The Town of Monroe is authorized to apply for funding under the New York State Department of State Local Government Efficiency Grant Program as the lead applicant, in partnership with the Town of Woodbury.
2. Commitment to Collaboration: The Town of Monroe commits to working closely with the Town of Woodbury to achieve the shared objectives of this grant application and project.
3. Designation of Town Supervisor: The Town Supervisor is authorized to sign all necessary documents and take any actions required to complete the grant application process in coordination with the Town of Woodbury.
4. Effective Date: This resolution shall take effect immediately upon its adoption.

File Attachments

[Certified Resolution RE Authorizing Application to the NYS Department of State Local Government Efficiency Grant Program.pdf \(136 KB\)](#)
[Town of Monroe Resolution RE LGE Grant.pdf \(68 KB\)](#)

Motion & Voting

2025-#73

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Supervisor Cardone and seconded by Councilwoman Bingham: *The MWSD would be included in this Resolution.

RESOLUTION AUTHORIZING APPLICATION TO THE NEW YORK STATE DEPARTMENT OF

STATE LOCAL GOVERNMENT EFFICIENCY GRANT PROGRAM

WHEREAS, the Town Board of the Town of Monroe is committed to improving safety in school zones to protect the students, faculty, and residents of the community, and

WHEREAS, the Town of Monroe recognizes the importance of collaboration with neighboring municipalities to address shared priorities and achieve common goals efficiently and effectively, and

WHEREAS, the Town of Monroe intends to serve as the lead applicant in partnership with the Town of Woodbury for funding through the New York State Department of State Local Government Efficiency Grant Program, and

WHEREAS, the proposed project seeks to enhance school safety zones shared between the Towns of Monroe and Woodbury by focusing on the following improvements:

- 1. Installing speed bumps on key roadways leading to schools.
- 2. Purchasing and installing highly visible school zone signage to increase driver awareness and promote pedestrian safety.
- 3. Acquiring and placing radar speed signs near schools in both towns to encourage speed limit compliance and reduce vehicular risks, and

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Monroe, New York, as follows:

- 1. Authorization to Apply: The Town of Monroe is authorized to apply for funding under the New York State Department of State Local Government Efficiency Grant Program as the lead applicant, in partnership with the Town of Woodbury.
- 2. Commitment to Collaboration: The Town of Monroe commits to working closely with the Town of Woodbury to achieve the shared objectives of this grant application and project.
- 3. Designation of Town Supervisor: The Town Supervisor is authorized to sign all necessary documents and take any actions required to complete the grant application process in coordination with the Town of Woodbury.
- 4. Effective Date: This resolution shall take effect immediately upon its adoption.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello
Nay: Maureen Richardson

7. New Business

Subject :	7.11 Resolution Concerning the Impacts of Efforts to Electrify Highway Department Vehicles
Meeting :	Jan 21, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution concerning the impacts of efforts to electrify Highway Department vehicles by adoption of the Advanced Clean Truck Rule.

File Attachments

[Certified Resolution RE ACT Rule.pdf \(218 KB\)](#)

[Board Doc's Certified Resolution RE ACT Rule.pdf \(196 KB\)](#)

Motion & Voting

2025-#74

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Supervisor Cardone and seconded by Councilwoman Bingham:

RESOLUTION CONCERNING THE IMPACTS OF EFFORTS TO ELECTRIFY HIGHWAY
DEPARTMENT VEHICLES BY ADOPTION OF THE
ADVANCED CLEAN TRUCK RULE

WHEREAS, in 2019, the Climate Leadership and Community Protection Act (CLCPA) was signed into law to require New York to reduce economy-wide greenhouse gas emissions 40 percent by 2030 and no less than 85 percent by 2050 from 1990 levels; and

WHEREAS, the CLCPA directs the development of performance-based standards for sources of greenhouse gas (GHG) emissions including for the transportation sector by reducing GHG emissions from motor vehicles; and

WHEREAS, New York State adopted California's Advanced Clean Trucks (ACT) Rule in December 2021 that requires applicable medium and heavy-duty (M/HD) vehicle manufacturers to sell a percentage of their total sales in New York as zero-emission vehicles (ZEVs) starting in model year 2025 with increasing ZEV sales through model year 2035; and

WHEREAS, the cost of transitioning the state and local highway departments utility and construction vehicles, snowplows and equipment to run on battery power as mandated by ACT and other state strategies is at this juncture incalculable, but expected to exceed the ability to be financed without substantial sources of new revenues directed strictly for the retrofit or procurement of such ZEVs and equipment; and

WHEREAS, as commercial production of M/HD large-scale, electric construction vehicles is today a nascent industry, the ability of local highway departments to plan for this transition, with its concomitant mandates that fuel and electricity charging sources be carbon-free, is of tremendous concern considering that the transportation system at all levels of New York government is significantly underfunded; and

WHEREAS, while ACT regulations do not require M/HD fleets, owners, operators, or dealerships to purchase ZEVs, the sales mandates on vehicle manufacturers are expected to lead to shortages in supply of not only complying electric vehicles but of traditional gasoline and diesel vehicles as well; and

WHEREAS, alarmingly, some M/HD vehicle dealerships have notified highway departments that, due to manufacturers need to plan for the sales mandates adopted by New York and some other states, many orders for trucks are being delayed or canceled; and

WHEREAS, notably, Maine, North Carolina and Connecticut among other states recently stepped back from adopting ACT regulations citing concerns over the availability of heavy-duty vehicle charging stations and the high cost of zero-emission trucks; and

WHEREAS, in July 2024, the New York State Comptroller released an audit on the States progress in meeting Climate Act goals and noted several deficiencies including the need to increase communication with stakeholders and provide more accurate cost estimates. The audit goes on to add that the lack of cost estimates jeopardizes the chances of success in meeting climate goals. The comptroller urges the state to clarify for key stakeholders, especially energy ratepayers, the extent to which ratepayers will be responsible for Climate Act implementation costs; and

WHEREAS, New Yorks climate goals must be implemented in a way that is affordable while assuring adequate supplies of these specialized vehicles and functional highway construction equipment that meet state specifications, estimated to increase the cost of a new truck by about one-third; and

WHEREAS, the rush to introduce electric vehicles in New York can be counter productive to the environment as the bulk of the power generation used to charge new vehicle batteries is produced by fossil fuels, and is a reason to move more slowly to sync with the pace of the transition to a zero-emission electric grid by 2040; and

WHEREAS, NYSDEC issued a "Limited Enforcement Discretion" to ACT and the Heavy-Duty Low NOx Omnibus Programs in October of this year that only provides temporary relief (MY2025 and MY2026) to truck manufacturers' sales mandates and is limited to vehicles for snow plowing and street cleaning purposes, and does not address the larger issues of costs, charging infrastructure, supply of EV trucks in all classes and concerns about vehicle performance; and

WHEREAS, recognizing these potential impacts on the ability of local governments to continue to deliver necessary transportation services and facilities to the traveling public it is vital that state elected representatives and agencies assist county highway departments in developing strategies, funding sources and realistic timelines for achieving these aggressive GHG emissions reduction goals in the face of market and fiscal barriers to the transition; and

WHEREAS, all levels of government need to work together throughout the regulatory process to assure strategies and mandates put in place to meet the CLCPA goals for the transportation sector are realistic and achievable and will benefit the environment.

NOW, THEREFORE, BE IT RESOLVED: that:

Section 1.The above WHEREAS clauses are incorporated herein as if set forth in full.

Section 2.That the Town of Monroe of New York State calls on the Governor, the NYS Department of Transportation (NYSDOT) and NYS Department of Environmental Conservation (NYSDEC), NYSERDA, PSC, Commissioners and legislative leaders to:

(a)commit to providing support for addressing these concerns in the regulatory and implementation process and to dedicate the funding necessary to fully cover the counties costs of complying with the state mandates under the CLCPA;

(b)consider a pause or suspension of the implementation of ACT until there is strong evidence that the state has in place the necessary direct financial assistance and incentives and charging infrastructure necessary, and can definitively determine that vehicle manufacturers are prepared to effectively supply the New York market without disruption to the critical work needed to maintain the states vast and aging infrastructure.

(c)Recognize that highway construction, maintenance vehicles, and equipment are critical to

governments mission to maintain a safe and functional transportation system by designating these municipally owned vehicle and equipment as a category among transit buses, motor coaches, and emergency vehicles, and thus exempt from ACT regulation.

Section 3.That the Town Clerk shall forward copies of this resolution to Governor Kathy Hochul, the New York State Legislature; and the commissioners of NYSDOT, NYSDEC, NYSERDA, PSC and all others deemed necessary and proper.

Section 4.The Town Supervisor and any other officer or employee as directed by the Town Supervisor is hereby authorized to take any and all necessary actions to carry out the provisions of this Resolution.

Section 5.This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent
Anthony Cardone, Supervisor[X][][]

Dorey Houle, Councilperson[][][X]

Mary Bingham, Councilperson [X][][]

Sal Scancarello, Councilperson [X][][]

Maureen Richardson, Councilperson[X][][]

The Resolution was thereupon duly adopted.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

7. New Business

Subject :	7.12 Village of KJ 463-465 CR 105 (SEQR Lead Agency Status)
Meeting :	Jan 21, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

File Attachments

- [463-465 CR105 - SEQR Lead Agency Letter - DRAFT \(1\).pdf \(244 KB\)](#)
- [463-465 CR105 - Site Plan Set \(November 2024\) \(1\)r.pdf \(16.215 KB\)](#)
- [463-465 CR105 - SEQR Expanded Part 3.pdf \(410 KB\)](#)
- [463-465 CR105 - SEQR Full EAF - DRAFT.pdf \(985 KB\)](#)

7. New Business

Subject :	7.13 Water District Electricity Costs
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Meeting :	Jan 21, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

7. New Business

Subject :	7.14 LGS-1 Resolution for FOIL
Meeting :	Jan 21, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

File Attachments

[Certified LGS-1 FOIL Resolution.pdf \(83 KB\)](#)

Motion & Voting

2025-#75

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Supervisor Cardone and seconded by Councilwoman Bingham:

RESOLUTION CONFIRMING THAT THE NYS LGS-1 SCHEDULE SHALL SERVE AS THE SUBJECT MATTER LIST REQUIRED UNDER PUBLIC OFFICERS LAW § 87(3)(c)

WHEREAS, NYS Public Officers Law § 87(3)(c) requires that agencies maintain a subject matter list; and

WHEREAS, the Committee on Open Government has opined that a Records Retention Schedule from the NYS Archives may serve as a subject matter list under Public Officers Law § 87; and

WHEREAS, the Town Board desires to adopt the LGS-1 schedule, which was previously adopted as a records retention schedule by the Town, as the required subject matter list under the Freedom of Information Law.

NOW THEREFORE BE IT RESOLVED that:

Section 1.The above WHEREAS clauses are incorporated herein as if set forth in full.

Section 2. The Town Board hereby adopts the New York State Archives Local Government Schedule (LGS-1), last adopted and effective April 1, 2022 as the Towns Subject Matter list for purposes of the Freedom of Information Law.

Section 3.The Town Clerk shall make such LGS-1 schedule available to persons who request same and may do so by providing a link to the LGS-1.

Section 4.The Town Supervisor, or his designee, is authorized to take any and all actions necessary to carry out the provisions of this Resolution.

Section 5.The Town shall annually include adoption of the LGS-1 as the subject matter list under the Freedom of Information Law in its reorganization meeting, but failure to do so shall not affect the status of the LGS-1 as the Towns subject matter list.

Section 6. This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor [X] [] [] []

Dorey Houle, Councilperson [] [] [X] []

Mary Bingham, Councilperson [X] [] [] []

Sal Scancarello, Councilperson [X] [] [] []

Maureen Richardson, Councilperson [X] [] [] []

The Resolution was thereupon duly adopted.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

7. New Business

Subject :	7.15 Right of Way Declaration and Dedication Agreement
Meeting :	Jan 21, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

File Attachments

[Reso Authorizing Superv. to sign Agr of Dedication RE 94 Seven Springs Rd.pdf \(95 KB\)](#)

Motion & Voting

2025-#76

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Councilwoman Bingham and seconded by Councilman Scancarello:

RESOLUTION AUTHORIZING SUPERVISOR TO EXECUTE AND ACCEPT THE RIGHT OF WAY DECLARATION AND DEDICATION AGREEMENT

WHEREAS, the Town Board of the Town of Monroe (Town Board) desires to enter into a Right of Way Declaration and Dedication Agreement with 94 Seven Springs Road, LLC and Gen Chai Corp. (Applicants) concerning a parcel of property to be dedicated to the Town in relation to road widening at premises located at 94 Seven Springs Road, Monroe, New York designated as Tax Map Section 1, Block 1, Lot 14 (the Project); and

WHEREAS, the Town Board accepts the parcel property for all considerations in the amount of Ten

(\$10.00) Dollars; and

WHEREAS, the Applicants submitted certain required documents in relation to the approval of the Project and the Town Board now desires to accept the dedication, approve document submissions and authorize the Town Supervisor to execute any and all necessary documents; and

WHEREAS, in conjunction with the finalization of the dedication and submission of documents, the Town Board desires to authorize the Supervisor to sign such documents, in a final form approved by Town legal counsel and the Town Engineer.

NOW, THEREFORE, BE IT RESOLVED: that:

Section 1.The above WHEREAS clauses are incorporated herein as if set forth in full.

Section 2.The Town Board hereby authorizes the Town Supervisor to execute any and all documents necessary to finalize the Right of Way and Dedication Agreement, along with any necessary tax and transfer forms, all in a final form approved by the Town legal counsel and the Town Engineer.

Section 3.This Resolution shall be conditioned upon submission of any and all required fees, escrow or other conditions necessary to effectuate the purposes of this Resolution.

Section 4.This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor[X][][]

Dorey Houle, Councilperson [][][X]

Mary Bingham, Councilperson [X][][]

Sal Scancarello, Councilperson [X][][]

Maureen Richardson, Councilperson [X][][]

The Resolution was thereupon duly adopted.

Motion by Mary Bingham, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

8. Old Business

Subject :	8.1 Resolution Approving Short Term Rental Application, 21 Front Street (SBL: 16-3-1)
Meeting :	Jan 21, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

File Attachments

[Notice for Publication RE STR 21 Front St.pdf \(64 KB\)](#)

[Affidavit RE 21 Front Street.pdf \(58 KB\)](#)

[Resolution RE STR 21 Front St..pdf \(297 KB\)](#)

Motion & Voting

2025-#77

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Supervisor Cardone and seconded by Councilman Scancarello:

RESOLUTION APPROVING SHORT-TERM RENTAL AT 21 FRONT STREET APPLICANT: PREM PREMSRIRUT & JAMES CONNOLLY

WHEREAS, the Town Board of the Town of Monroe, New York (Town Board) received an application dated November 22, 2023, from Prem Premsrirut & James Connolly (Applicant) for approval of a Short-Term Rental at 21 Front Street (Application) in the Town of Monroe (Town); and

WHEREAS, the Town Building Inspector provided a report dated February 16, 2024 regarding the Application and determined that the property was in substantial compliance with the Residential and Fire Code of New York State based on an inspections of the premises on February 7, 2024 and February 9, 2024; and

WHEREAS, any objections to the granting of a Short-Term Rental permit were received by the Town on January 30, 2024 and February 13, 2024 and in accordance with Town Code § 40-8, a public hearing was scheduled for April 1, 2024; and

WHEREAS, the public hearing was opened on April 1, 2024 and then continued on May 6, 2024, June 3, 2024, June 17, 2024, July 15, 2024, September 3, 2024, and December 2, 2024 at which time the public hearing was closed for oral comment and left open for written comment through January 21, 2025 at which time the public hearing was closed; and

WHEREAS, during such public hearing and continuations thereof, all persons interested in being heard were afforded an opportunity to be heard before the Town Board; and

WHEREAS, the Applicant was afforded an opportunity to be heard and respond to comments from the public concerning such Application; and

WHEREAS, the Town Board desires to approve the Application for a Short-Term Rental at 21 Front Street.

NOW, THEREFORE, BE IT RESOLVED: that:

Section 1.The above WHEREAS clauses are incorporated herein as if set forth in full.

Section 2.Pursuant to Town Code § 40-8(F), the Town Board hereby determines that:

1)Adequate parking facilities are provided to meet the parking requirement of four off-street parking spaces which are provided in a manner that does not impact the residential character of the neighborhood.

2)No new construction or expansion is proposed relating to the Short-Term Rental.

3)The structure and lot are conforming to the requirements of Chapter 40 of the Town Code and that the lot and structure are not considered existing nonconforming uses or buildings.

4)Adjoining residences and their yards are generally afforded a reasonable degree of privacy from view by occupants of the proposed vacation residence or partial vacation residence by the imposition of landscaping and privacy fencing.

5)The number of permitted short-term rentals surrounding the proposed property are not excessive in number so as to result in adverse character impacts to principal residences in the neighborhood.

Section 3.The Town Board hereby approves the Short-Term Rental Application for 21 Front Street, subject to the following conditions:

1)Continued compliance with the provisions of the Town Code, Chapter 40 and NYS Residential and Fire Code with respect to the rental location; and

2)Continued maintenance of the existing screening of the property and parking area; and

3)The approval of this Application (Permit) shall expire three (3) years from the date of this resolution pursuant to Town Code § 40-9; and

4)That, if the Applicant intends to renew the Permit after the three (3) year period, the Applicant submits a renewal application at least sixty (60) days prior to the expiration of the Permit; and

5)The Permit may not be transferred, except as indicated in Town Code § 40-16; and

6)Applicant must report any proposed change in circumstances to the Building Department that would alter the analysis of the factors set forth in Town Code § 40-8(F) relevant to the approval of the Short-Term Rental Permit, except that the Applicant shall not be required to report any change in the number of short-term rentals surrounding the property (Town Code § 40-8(F)(5)).

7)The approval is subject to the Applicant submitting a copy of the filed deed to the Building Inspector confirming the lot line change on the parcel.

Section 4.The Town Supervisor and any other officer or employee as directed by the Town Supervisor is hereby authorized to take any and all necessary actions to carry out the provisions of this Resolution.

Section 5.This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor[X][][]

Dorey Houle, Councilperson[][][X]

Mary Bingham, Councilperson [X][][]

Sal Scancarello, Councilperson [X][][]

Maureen Richardson, Councilperson[X][][]

The Resolution was thereupon duly adopted.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

8. Old Business

Subject :	8.2 Sewer Petition and Application
Meeting :	Jan 21, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

File Attachments

[Resolution - Determination by Town Board AMENDED RE Mansion Ridge Sewer.pdf \(99 KB\)](#)
[Certified Resolution RE Mansion Ridge Sewer.pdf \(131 KB\)](#)

Motion & Voting

2025-#78

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Supervisor Cardone and seconded by Councilman Scancarello:

RESOLUTION DETERMINING PETITION OF THE NEW MANSION RIDGE SEWER COMPANY, INC. TO THE TOWN OF MONROE UNDER NYS TRANSPORTATION CORPORATION LAW § 121

WHEREAS, the Town of Monroe (Town) previously authorized the formation of the New Mansion Ridge Sewer Company (NMRSC) which was incorporated on August 27, 2009; and

WHEREAS, NMRSC owns and operates a wastewater treatment plant, collection system, and appurtenances (WWTP) under approvals from the New York State Department of Environmental Conservation and the New York State and Orange County Departments of Health; and

WHEREAS, the WWTP serves 111 residential and two nonresidential customers; and

WHEREAS, the Town received an application dated October 28, 2024 (Application) from the New Mansion Ridge Sewer Company, Inc. (Applicant) pursuant to Section 121 of the NYS Transportation Corporation Law (TCL) seeking to increase the rates it charges to its customers; and

WHEREAS, under the provisions of the TCL, the Town must agree with the proposed rates to be imposed as fair, reasonable and adequate within 90 days of the filing of the Application; and

WHEREAS, the NMRSC proposed increases in 2025 that would result in an approximate 28% increase over the current rates as more specifically set forth in Exhibit 1 to the NMRSC Application; and

WHEREAS, the Town desires to approve a rate increase, but on the terms set forth herein.

NOW, THEREFORE, BE IT RESOLVED: that:

Section 1.The above WHEREAS clauses are incorporated herein as if set forth in full.

Section 2.The Town Board hereby determines that the application, as submitted, seeking a 28% increase in rates in calendar year 2025 would not be a fair and reasonable rate increase in consideration of the significant increase on the ratepayers in one calendar year and accordingly declines to approve such Application.

Section 3.However, the Town Board determines that a fair, reasonable and adequate rate increase would be a rate increase not to exceed 17% over the 2024 rates for calendar year 2025 and a rate increase not to exceed 15% rate increase over the 2025 rates in calendar year 2026.

Section 4.If NMRSC accepts the determination set forth in Section 3 and will impose such rates, this Resolution shall evidence the Town Boards approval of such rate increases for the NMRSC for 2025 and 2026 and the Applicants Petition shall be deemed amended to reflect a request to impose such rate increases upon receipt of a letter from NMRSC confirming same.

Section 5.The Town Supervisor, and any employee, officer or consultant as directed by the Town Supervisor is hereby authorized to take any and all actions necessary to carry out the provisions of this Resolution.

Section 6.The Town Clerk shall file a copy of this Resolution with the Application submitted by the NMRSC and if NMRSC submits a letter as provided in Section 4 above, such letter shall also be filed and maintained with the Application and this Resolution.

Section 7.This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor[X][][][]

Dorey Houle, Councilperson[][][X]

Mary Bingham, Councilperson [X][][][]

Sal Scancarello, Councilperson [X][][][]

Maureen Richardson, Councilperson[X][][][]

The Resolution was thereupon duly adopted.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson

9. Public Comment

Subject :

9.1 Rules for Public Comment

Meeting :

Jan 21, 2025 - MONROE TOWN BOARD MEETING
AGENDA

Public Content

Please be advised that any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting.

TOWN OF MONROE MEETING RULES PUBLIC COMMENT PERIODS -RULE 1:Although not required by any statute or law, the Town Board shall include at least one public participation period on the Agenda for regular Town Board meetings. However, nothing shall prohibit the Town Board, by majority vote, from suspending public comment or otherwise limiting public during a regular Town Board meetings where such limitations are determined to be necessary or otherwise conducive to accomplishing the business presently before the Town Board.**RULE 2:**Public comment during the public participation period of regular Town Board meetings shall be limited to three (3) minutes per speaker and the subject matter of such public comment shall be limited to Town business. 1 Yielding time or otherwise giving time to a speaker to extend the three (3) minute period by another person shall not be permitted. Written comments may be submitted to the Town Clerk in lieu of, or in addition to, a persons oral statement during any public comment period. Such minutes shall become a Town record and the brief nature of the submitted writing may be included in Town Board minutes. However, the full text of such submissions shall not be incorporated into Town Board minutes, unless expressly authorized by resolution of the Town Board.**RULE 3:**Any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting. Where a public hearing and public comment period will occur during the same Town Board meeting, a person may sign up to speak on the topic of each and every public hearing and for public comment period consistent with the applicable time limits set forth above. For example, a speaker could speak for five (5) minutes during a public hearing and three (3) minutes during public comment at the same Town Board meeting. However, such person may not use the public hearing time to speak on matters not relevant

1 Rule 2 revised by Resolution of the Town Board on 03-06-2017 to add: and the subject matter of such public comment shall be limited to Town business. to the public hearing. Any comments made by a person made during public comment that relates to the subject of a public hearing, shall not be considered by the Town Board as part of such public hearing nor made part of the public hearing record. The only public comment to be accepted by the Town Board outside of a public hearing shall be written comments received during the time period set by the Town Board for such purpose.**RULE 4:**If a sign-in sheet is not available, a person may raise his/her hand to speak duringthe public participation period and/or public hearing and may speak during such public comment period/public hearing upon recognition of the Supervisor or Presiding Officer.**RULE 5:** Any person speaking during public comment or a public hearing, when recognized by the Presiding Officer, shall approach the podium for such purpose and state his or her name, the street and municipality where he /she resides resides, and if applicable, his/her group or entity affiliation.**RULE 6:**Town Board members shall not respond to a person speaking during the public comment period unless and until all persons desiring to speak during the Public comment period have finished speaking. At such time as all speakers have finished speaking during such public comment period, each Town Board member shall be allotted up to three (3) minutes in total to respond to any questions posed or to provide relevant information in response to the collective comments and questions of the public comment speakers.**RULE 7:**Town Board members shall not attempt to answer questions during the time that a speaker is presenting during public comment. Town Board members will note any questions asked and may respond to the speaker at the conclusion of the speakers publiccomments.**PUBLIC HEARINGS RULE 8:**Public comment during a Public Hearing shall be limited to five (5) minutes per speaker. In the event that a speaker is the subject of the Public Hearing or has a significant interest in the matter different from that of the general public, such speaker shall, upon approval of the Town Board, be allowed up to the (10) minutes during a public hearing. Yielding time or otherwise giving time to a speaker to extend their permissible time limit by another person shall not be permitted.**RULE 9:**Members of the public, other than those called as witnesses by the parties, shall not be permitted to speak during public hearings concerning the removal/discipline of a Town Officer or employee as such hearings shall be limited to presentation of evidenceand related submissions by Town representatives and the Town Officer or employee

subject to removal/discipline. Time limits during a public hearing concerning the removal/discipline of a Town Officer or employee shall not be applicable as such proceeding shall follow any applicable statute, rule or regulation and shall otherwise be overseen by the hearing officer or presiding officer.**RULE 10:**In the case of a public hearing, prior to the close or continuation of the public hearing, Town Board members may be allotted up to five (5) minutes each to respond to questions or otherwise provide relevant information in response to specific comments made by speakers during that session of the public hearing. Further, prior to the close of the public portion of the public hearing, each Town Board member may be allotted up to eight (8) minutes to speak on the issue that is the subject of the Public hearing. However, where the public hearing concerns removal of a Town Officer or employee, Town Board members, if the body making a determination, shall not speak regarding the merits of the proceedings until after the close of the public hearing when deliberations on removal/discipline have commenced.**RULE 11:**Written submissions related to public hearings must be made before the close of the public hearing as such time is set by the Town Board.

GENERAL RULES

APPLICABLE TO ALL PUBLIC MEETINGS AND HEARINGS**RULE 12:**The Town Clerk shall act as the timekeeper or the Town Board may designate another person to be the timekeeper.**RULE 13:**Members of the Town Board, speakers and audience members must observe proper decorum at all times. Any statements made during any part of the meeting or during a public hearing by the Supervisor, members of the Town Board, town officials or employees, or members of the general public shall not involve personal, impertinent, or slanderous attacks on individuals, regardless of whether the individual so attacked is an elected official, a town official or employee, or a member of the general public.**RULE 14:**Neither speakers, nor Town Board members shall use public comment periods or other time during such meeting for political campaigning purposes, including promoting their candidacy or speaking out against another candidate. However, nothing shall prohibit a candidate from speaking on an Town-related issue merely because he or she is a candidate for political office.**RULE 15:**Pursuant to New York State Town Law, the Town Supervisor or Presiding Officer shall control the Town Board meeting. The use of profane, vulgar, inflammatory, threatening, abusive, or disparaging language or racial or ethnic slurs directed at the Supervisor, members of the Town Board, meeting attendees shall not be tolerated and the Town Supervisor shall address any such incidents. Further, any statements, regardless of the nature of the statement, made by a person attending the meeting which is not made during such persons authorized speaking time shall not be tolerated and the Town Supervisor shall address any such incidents. The Town Board has a right to protect itself from disturbance from attendees at a meeting and may order, by majority vote, removal of an attendee, or there Presiding Officer direct removal of an attendee on his own. Removal at the direction of the Presiding Officer is subject to appeal of another Town Board member, but not to appeal of the attendee. Such appeal is not debatable.**RULE 16:**In circumstances where the Supervisor/Presiding Officer is not attempting to exert control over the meeting, is temporarily absent, or is the source of the present disorder at the meeting and is failing to preside over the meeting, such Supervisor/Presiding Officer may then be deemed absent as the Presiding Officer by approval of a majority of the Town Board. In such case, a Town Board member may make a motion to suspend the Rules and appoint the Acting Supervisor to take over the role of Presiding Officer until such time as the Supervisor or original Presiding Officer is able to properly return to performing his/her role as Presiding Officer. If the Acting Supervisor is determined to be absent for presiding purposes, the Town Board member making such motion shall propose another Town Board member to act as the Presiding Officer during the absence of the Supervisor/original Presiding Officer.**RULE 17:**Comments by speakers must be addressed to the Town Board and shall not be addressed to the audience. Further, attendees may not address the Town Board unless first recognized by the Supervisor or Presiding Officer.**RULE 18:**Discussion and exchanges between active speakers and attendees/audience members of the public meeting or hearing are prohibited. A speaker may, however, when properly recognized, state agreement or disagreement with the views of prior speakers in his /her comments directed to the Town Board.**RULE 19:**Banners or other signs are not permitted in the meeting room unless, nor shall distribution of flyers within the meeting room be permitted. Nothing shall prohibit a person from holding a lawful sign or handing out flyers outside of the meeting location.**RULE 20:**If the Supervisor or Presiding Officer fails to enforce the rules set forth herein, any member of the Town Board may move to require him or her to do so, and an affirmative vote of the majority of the Town Board shall require him or her to do so. Any decision by the Presiding Officer relating to enforcement of the rules set forth herein may be appealed and subsequently overturned by a vote of the majority of Town Board members. Such appeal may be raised by a Town Board member or the affected attendee if properly recognized.**RULE 21:**Any person who disregards the directives of the Supervisor or the Presiding Officer in enforcing the rules or who generally conducts himself or herself in a boisterous or inappropriate manner while addressing the Town Board thereby disturbs the peace at a such meeting and will be barred from further participation and shall

forfeit any balance of time remaining for his or her comments.**RULE 22:**If a speaker who has violated these rules refuses to step down or to refrain from committing/ continuing such violation(s), the Supervisor or the Presiding Officer may direct the individual to leave the meeting room. If the individual declines and/or refuses to leave the meeting room, the Supervisor or Presiding Officer may request the individual to be removed from the meeting room and charged with disorderly conduct as per the New York State Penal Law. The Supervisors determination is subject to the appeal provisions set forth above as well as the absence of the Supervisor /Presiding Officer provisions of these rules. The Town Board may, by resolution, designate the person who will sign the supporting deposition and/or Court Information document charging the removed person with Disorderly Conduct.**RULE 23:** The following provisions, as modified herein, of Rule 49 of Roberts Rules concerning Small Boards shall apply to the Town Board of the Town of Monroe: a. Members may raise a hand or asked to be recognized, instead of standing when seeking to obtain the floor and may remain seated when making motions or speaking. b. The Presiding Officer need not rise while putting questions to a vote. c. The Presiding Officer may without leaving the chair speak in informal discussions and in debate and may vote on all questions as provided for by Code or law.**RULE 24:**While there is no statute or applicable regulation that requires an Meeting Agenda to be prepared for Town Board meetings, the Town Board desires to have an Agendas prepared and distributed prior to Town Board meetings. The order of business at regular Town Board meetings shall be as follows: 1. REGULAR MEETING a. Call to Order; Pledge of Allegiance b. Approval of Minutes c. Upcoming Meeting Dates & General Announcements 2. SPECIAL ORDERS 3. DEPARTMENTAL MONTHLY REPORTS (Alphabetical Order) 4. OLD BUSINESS 5. NEW BUSINESS 6. PUBLIC COMMENT 7. EXECUTIVE SESSION (If necessary) 8. ADJOURNMENT A Board member seeking to take up a matter out of order on the agenda or to introduce a new item of business may may request such change on consent of the Town Board, or may (if consent is denied or the member expects the matter to be contested make a motion to suspend the rules for such purpose, identifying the requested change to the Agenda or the new business to be raised. Upon approval of the majority of the Town Board, such business may be taken up immediately by the Town Board. The Presiding Officer shall prepare and cause to be distributed, Town Board meeting Agendas, in conformance with the Order of Business, as applicable. Pursuant to Roberts Rules, the Agenda distributed in advance to the Town Board is not binding on the Town Board, except as to the Order of Business set forth above. However, as set forth above, the Meeting Agenda, including the Order of Business and specific Agenda items may be modified upon approval of a majority of the Town Board. The Presiding Officer will announce each Agenda item as it is reached on the Agenda (or amended Agenda). Prior to the business being taken up, a member may move to to lay the matter on the table, postpone the matter or refer it to a committee.**RULE 25:**Recesses may be taken for a stated period of time either upon consent, without objection, or upon approval of a motion by a Town Board member.**RULE 26:** These Town Board Rules may be amended by a Resolution of the Town Board approved by a majority of the Town Board.**RULE 27:**The above rules shall take effect at the next ensuing meeting of the Town Board following the adoption of these rules.**RULE 28:**The Presiding Officer, or any Town Board member may request an interpretation of these Rules from the Town Attorney. A current copy of these Town of Monroe Meeting Rules shall be maintained by the Town Clerk and be made available to the public. 6. This Resolution shall be effective immediately. The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows: Yea Nay Abstain Absent Harley Doles, Supervisor [] [] [] [X] Anthony Cardone, Acting Supervisor[X] [] [] [] Gerard McQuade, Councilman [] [X] [] [] Michael McGinn, Councilman [X] [] [] [] Richard Colon, Councilman [X] [] [] [] The Resolution was thereupon duly adopted. TOWN OF MONROE TOWN BOARD MEETING RULES History of adoption and amendments. February 27, 2017: Town Board Rules adopted by Resolution of the Town Board. March 6, 2017: Rule 2 amended by Resolution of the Town Board to add: and the subject matter of such public comment shall be limited to Town business.

9. Public Comment

Subject :	9.2 Public Comment
Meeting :	Jan 21, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

The following spoke during Public Comment. To hear their comments, and Town Board members responses, please go on-line to Board Doc'sVideo Clip #9.2,

10. Possible motion to adjourn to Executive and or/ Attorney Client Session

Subject :	10.1 Enter into Executive Session
Meeting :	Jan 21, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

11. Return to Regular Meeting

Subject :	11.1 Return to Regular Meeting
Meeting :	Jan 21, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

12. Adjournment

Subject :	12.1 Adjournment of Meeting
Meeting :	Jan 21, 2025 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2025-# BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of January 21, 2025, at

Public Content

Motion & Voting

2025-#79
BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of January 21, 2025, at 8:52 PM.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Maureen Richardson