

Wednesday, January 17, 2024
MONROE TOWN BOARD MEETING AGENDA

TOWN OF MONROE, NEW YORK
TOWN HALL
1465 ORANGE TURNPIKE
MONROE, NEW YORK
7:00 PM

1. Call to Order

Subject :	1.1 Pledge to the Flag
Meeting :	Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion,Information,Procedural

Public Content

I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

2. Possible motion to adjourn to Executive and or/ Attorney Client Session

Subject :	2.1 Enter into Executive Session
Meeting :	Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2024-# BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to enter into an Executive Session to discuss

Motion & Voting

2024-#61
BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to enter into an Executive Session to discuss Personnel Matter

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

3. Return to Regular Meeting

Subject : 3.1 Return to Regular Meeting
Meeting : Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution), Information
Recommended Action : 2024-#
BE IT RESOLVED, that the Town Board of the Town of Monroe approves to return to regular session.

Motion & Voting

2024-#62
BE IT RESOLVED, that the Town Board of the Town of Monroe approves to return to regular session.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

4. Motion to Open Town Board Meeting

Subject : 4.1 Motion to Open Town Board Meeting of January 17, 2024
Meeting : Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution)
Recommended Action : 2024-#
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of January 17, 2024, at

Public Content

File Attachments

[2024 Town Board Meeting Schedule.pdf \(124 KB\)](#)

Motion & Voting

2024-#63
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of January 17, 2024, at 7:19 PM.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

5. Motion From the Floor

Subject :	5.1 Moodna Commission Appointment
Meeting :	Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2024-#64

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to appoint Councilwoman Mary Bingham to the Moodna Sewer Commission effective immediately.

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Sal Scancarello, Dorey Houle

Abstain: Mary Bingham

6. Community Announcements

Subject :	6.1 2024 Tax Season
Meeting :	Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion, Information

Public Content

File Attachments

[2024 B.A.S. Info for Website.pdf \(63 KB\)](#)

[2024 Tax Notice.pdf \(65 KB\)](#)

6. Community Announcements

Subject :	6.2 Recap of Year 2023
Meeting :	Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

6. Community Announcements

Subject :	6.3 WIIA Grant Update
Meeting :	Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

7. Public Hearing

Subject :	7.1 Motion to Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation
Meeting :	Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2024-# BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation.

Public Content

The following residents signed up to speak during Public Comment for the continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation. To hear their comments, and Board Members responses, please go on-line to Board Doc's Video Clip #7.1,

File Attachments

[PUBLIC HEARING Notice - Tree Preservation.docx.pdf \(70 KB\)](#)
[Local Law H-V1 Amending Tree Preservation 220918.pdf \(397 KB\)](#)
[O.C. Planning GML Recommendation.pdf \(69 KB\)](#)
[Local Law H-V1 Amending Tree Preservation ntc 230814.pdf \(431 KB\)](#)
[Local Law H-V1 Amending Tree Preservation 231115.pdf \(407 KB\)](#)
[Local Law H-V1 Amending Tree Preservation 231115.pdf \(407 KB\)](#)
[Town Board Ltr \(Proposed Local Law H-V1 - 01_17_24\).pdf \(211 KB\)](#)

Motion & Voting

2024-#65
BE IT RESOLVED, that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

7. Public Hearing

Subject : 7.2 Possible Motion to Keep Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation

Meeting : Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution)

Recommended Action : 2024-#
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation until _____ at 7:00 PM or soon thereafter.

Public Content

Motion & Voting

2024-#66

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing RE: Local Law H-V1 of 2022 to Amend Chapter 57 (Zoning) Concerning the Regulations Governing Tree Preservation until February 5, 2024 at 7:00 PM or soon thereafter.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

7. Public Hearing

Subject : 7.3 Motion to Open the Continuation of the Public Hearing: Proposed Local Law E-V1/2023 Ch. 41 (Sewage Systems) Revisions

Meeting : Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution), Discussion, Information

Recommended Action : 2024-#
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing: Proposed Local Law E-V1/2023 Ch. 41 (Sewage Systems) Revisions.

Public Content

The following residents signed up to speak during Public Comment on the Continuation of the Public Hearing: Proposed Local Law E-V1/2023 Ch. 41 (Sewage Systems) Revisions. To hear their comments and Town Board Members responses, please go on-line to Board Doc's Video Clip #7.3,

File Attachments

[Public Hearing Notice RE Proposed LL Ch. 41 Sewage Systems Revisions.docx.pdf \(65 KB\)](#)
[20230925 Chapter 41 Sewerage Systems LL.docx.pdf \(210 KB\)](#)
[Sewer Maps.pdf \(8.108 KB\)](#)
[Resolution Adopting Local Law CH41.pdf \(104 KB\)](#)

Motion & Voting

2024-#67

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing: Proposed Local Law E-V1/2023 Ch. 41 (Sewage Systems) Revisions.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

7. Public Hearing

Subject :	7.4 Possible Motion to Keep Open the Continuation of the Public Hearing: Proposed Local Law E-V1/2023 Ch. 41 (Sewage System Revisions)
Meeting :	Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing: Proposed Local Law E-V1/2023 Ch. 41 (Sewage System Revisions) until _____ at 7:00 PM or soon there-after.

Public Content

Motion & Voting

2024-#68

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing: Proposed Local Law E-V1/2023 Ch. 41 (Sewage System Revisions) until March 4, 2024 at 7:00 PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

7. Public Hearing

Subject : 7.5 Motion to Open the Public Hearing RE: Proposed Local Law H-V1/2023 to Amend Ch. 40 of the Town Code (Registration and Permitting of Property)

Meeting : Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution), Discussion, Information

Recommended Action : 2024-#
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing RE: Proposed Local Law H-V1/2023 to Amend Ch. 40 of the Town Code (Registration and Permitting of Property).

Public Content

The following residents signed up to speak during Public Comment on the Public Hearing RE: Proposed Local Law H-V1/2023 to Amend Ch. 40 of the Town Code (Registration and Permitting of Property). To hear their comments and Town Board Members responses, please go on-line to Board Doc's Video Clip #7.5,

File Attachments

[PH Notice RE Proposed LL H-V1 Ch. 40 STR - Permits REV.docx.pdf \(59 KB\)](#)
[Proposed LL H-V1 Amendments to Ch 40 STR-Permits.pdf \(711 KB\)](#)

Motion & Voting

2024-#69

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing RE: Proposed Local Law H-V1/2023 to Amend Ch. 40 of the Town Code (Registration and Permitting of Property).

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

7. Public Hearing

Subject : 7.6 Possible Motion to Keep Open the Public Hearing RE: Proposed Local Law H-V1/2023 to Amend Ch. 40 of the Town Code (Registration and Permitting of Property)

Meeting : Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution)

Recommended Action : 2024-#
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Public Hearing RE: Proposed Local Law H-V1/2023 to Amend Ch. 40 of the Town Code (Registration and Permitting of Property) until _____, at 7:00 PM or soon there-after.

Public Content

Motion & Voting

2024-#70

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Public Hearing RE: Proposed Local Law H-V1/2023 to Amend Ch. 40 of the Town Code (Registration and Permitting of Property) until February 5, 2024, at 7:00 PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

7. Public Hearing

Subject :	7.7 Motion to Open the Public Hearing RE: Local Law I-V1/2023 to Amend Ch. 51 of the Town Code (Vehicles and Traffic)
Meeting :	Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing RE: Local Law I-V1/2023 to Amend Ch. 51 of the Town Code (Vehicles and Traffic).

Public Content

The following residents signed up to speak during Public Comment on thePublic Hearing RE: Local Law I-V1 /2023 to Amand Ch. 51 of the Town Code (Vehicles and Traffic). To hear their discussion, and Town Board comments, please go on-line to Board Doc's Video Clip #7.7,

File Attachments

[PH Notice RE Proposed LL I-V1 Ch. 51 RE Vehicles and Traffic rev.pdf \(60 KB\)](#)
[Proposed Local Law I-V1 Amending Ch. 51 RE Vehicles and Traffic.pdf \(86 KB\)](#)

Motion & Voting

2024-#71

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing RE: Local Law I-V1/2023 to Amand Ch. 51 of the Town Code (Vehicles and Traffic).

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

7. Public Hearing

Subject : 7.8 Motion to Close the Public Hearing RE: Local Law I-V1/2023 to Amend Ch. 51 of the Town Code (Vehicles and Traffic)

Meeting : Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution)

Recommended Action : 2024-#
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Public Hearing RE: Local Law I-V1/2023 to Amend Ch. 51 of the Town Code (Vehicles and Traffic) until _____, at 7:00 PM or soon there-after.

Public Content

Motion & Voting

2024-#72
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Close the Public Hearing RE: Local Law I-V1/2023 to Amend Ch. 51 of the Town Code (Vehicles and Traffic) and have the Firm of Feerick Nugent MacCartney prepare a Resolution for February 5, 2024.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

7. Public Hearing

Subject : 7.9 Motion to Open the Continuation of the Public Hearing for Proposed Local Law F-V1 to Amend Ch. 47 of the Town Code RE: Tax Exemptions for Volunteer Firefighters /Ambulance Workers

Meeting : Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution), Discussion, Information

Recommended Action : 2024-#
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing for Proposed Local Law F-V1 to Amend Ch. 47 of the Town Code RE: Tax Exemptions for Volunteer Firefighters/Ambulance Workers.

Public Content

The following signed up to speak during Public Comment on the Continuation of the Public Hearing for Proposed Local Law F-V1 to Amend Ch. 47 of the Town Code RE: Tax Exemptions for Volunteer Firefighters /Ambulance Workers. To hear their comments and Town Board members responses, please go on-line to Board Doc's Video Clip #7.9,

File Attachments

[Public Hearing Notice for Proposed Local Law to Amend Ch. 47 of the Town Code RE Tax Exemptions for Volunteer Firefighters and Ambulance Workers.pdf \(66 KB\)](#)
[Public Comment RE Firefighter-EMS Tax Exemptions.pdf \(63 KB\)](#)

Motion & Voting

2024-#73
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing for Proposed Local Law F-V1 to Amend Ch. 47 of the Town Code RE: Tax Exemptions for Volunteer Firefighters/Ambulance Workers.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

7. Public Hearing

Subject :	7.10 Motion to Close the Continuation of the Public Hearing for Proposed Local Law F-V1 to Amend Ch. 47 of the Town Code RE: Tax Exemptions for Volunteer Firefighters/Ambulance Workers
Meeting :	Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing for Proposed Local Law F-V1 to Amend Ch. 47 of the Town Code RE: Tax Exemptions for Volunteer Firefighters/Ambulance Workers until _____ at 7:00 PM or soon there-after.

Public Content

Motion & Voting

2024-#74
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Close the Continuation of the Public Hearing for Proposed Local Law F-V1 to Amend Ch. 47 of the Town Code RE: Tax Exemptions for Volunteer Firefighters/Ambulance Workers and direct Counsel to prepare a Resolution for the next meeting with regard to the 10% exemption for First Responders.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

7. Public Hearing

Subject :	7.11 Motion to Open the Continuation of the Public
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Hearing in Relation to the Increase and Improvement of
Facilities of the Water District No. 14

Meeting :

Jan 17, 2024 - MONROE TOWN BOARD MEETING
AGENDA

Type :

Action (Resolution)

Recommended Action :

2024-#
BE IT RESOLVED that the Town Board of the Town of
Monroe Made a Motion to Open Continuation of the Public
Hearing in Relation to the Increase and Improvement of
Facilities of the Water District No. 14.

Public Content

The followingsigned up to speak during Public Comment regarding the Continuation of the Public Hearing in
Relation to the Increase and Improvement of Facilities of the Water District No. 14.To hear their comments,
and Board Members responses, please go on-line to Board Docs Video Clip #7.11,

Motion & Voting

2024-#75

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open Continuation of
the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

7. Public Hearing

Subject :

7.12 Possible Motion to Keep Open the Continuation of
the Public Hearing in Relation to the Increase and
Improvement of Facilities of the Water District No. 14

Meeting :

Jan 17, 2024 - MONROE TOWN BOARD MEETING
AGENDA

Type :

Action (Resolution)

Recommended Action :

2024-#
BE IT RESOLVED that the Town Board of the Town of
Monroe Made a Motion to Keep Open the Continuation of
the Public Hearing in Relation to the Increase and
Improvement of Facilities of the Water District No. 14 until
_____ at 7:00 PM or soon there-after.

Public Content

Motion & Voting

2024-#76

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Continuation of the Public Hearing in Relation to the Increase and Improvement of Facilities of the Water District No. 14 until March 18, 2024 at 7:00 PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

7. Public Hearing

Subject :	7.13 Motion to Open the Public Hearing on Local Law A-V1/2024 RE: Amendment to Clarify Ch. 57 (Zoning) Regarding Sewers
Meeting :	Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing on Local Law A-V1/2024 RE: Amendment to Clarify Ch. 57 (Zoning) Regarding Sewers.

Public Content

The following residents signed up to speak during Public Comment for the Public Hearing on Local Law A-V1 /2024 RE: Amendment to Clarify Ch. 57 (Zoning) Regarding Sewers. To her their comments and Town Board Members responses, please go on-line to Board doc's Video Clip #7.13,

Motion & Voting

2024-#77

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Public Hearing on Local Law A-V1/2024 RE: Amendment to Clarify Ch. 57 (Zoning) Regarding Sewers.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

7. Public Hearing

Subject :	7.14 Possible Motion to Keep Open the Public Hearing on Local Law A-V1/2024 RE: Amendment to Clarify Ch. 57 (Zoning) Regarding Sewers
Meeting :	Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of

Monroe Made a Motion to Keep Open the Public Hearing on Local Law A-V1/2024 RE: Amendment to Clarify Ch. 57 (Zoning) Regarding Sewers until _____ at 7:00 PM or soon there-after.

Public Content

Motion & Voting

2024-#78

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Public Hearing on Local Law A-V1/2024 RE: Amendment to Clarify Ch. 57 (Zoning) Regarding Sewers until February 5, 2024 at 7:00 PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

8. Acceptance of Minutes

Subject :	8.1 Acceptance of December 4, 2023, Minutes
Meeting :	Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)

Public Content

File Attachments

[TB 12-4-2023 DRAFT Meeting Minutes.pdf \(799 KB\)](#)

Motion & Voting

2024-#79

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the December 4, 2023, Minutes.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

8. Acceptance of Minutes

Subject :	8.2 Acceptance of January 2, 2024, Minutes
Meeting :	Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution)
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of

Monroe Made a Motion to accept the January 2, 2024, Minutes.

Public Content

File Attachments

[TB 1-2-2024 DRAFT Meeting Minutes.pdf \(416 KB\)](#)

Motion & Voting

2024-#80

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the January 2, 2024, Minutes.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

9. Audit of Claims

Subject :	9.1 General Fund Abstract
Meeting :	Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion, Information
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #24-01 General Fund containing Check # 31066 - 31265 totaling \$799,070.16

Public Content

File Attachments

[MonroeAbstracts 24-01.pdf \(953 KB\)](#)

Motion & Voting

2024-#81

BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #24-01 General Fund containing Check # 31066 - 31265 totaling \$799,070.16

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

10. New Business

Subject :	10.1 End of Probationary Period, Gerald Fraioli
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Meeting :	Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution authorizing the end of the 3-month probational period for Gerald Fraioli, Heavy Equipment Operator, Highway Department, effective January 17, 2024.

Motion & Voting

2024-#82
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution authorizing the end of the 3-month probational period for Gerald Fraioli, Heavy Equipment Operator, Highway Department, effective January 17, 2024.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

10. New Business

Subject :	10.2 Motor Equipment Operator, Highway Department
Meeting :	Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2024-#83
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving Lucas Mahran for the position of Motor Equipment Operator in the Highway Department at an hourly rate of \$29.35 with a start date of January 29, 2024. Lucas was preapproved for the position by the Orange County Department of Human Resources.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

10. New Business

Subject :	10.3 Marcus Colon, Seasonal Laborer, Moodna
Meeting :	Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving Marcus Colon for the position of Seasonal Laborer, Moodna, at an hourly rate of \$18 with an employment start date of January 22, 2024. This seasonal appointment shall not exceed the maximum seasonal employment time period of 9 months as set forth by Orange County Department of Human Resources. Marcus has been preapproved for this position by Orange County Department of Human Resources.

Motion & Voting

2024-#84

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving Marcus Colon for the position of Seasonal Laborer, Moodna, at an hourly rate of \$18 with an employment start date of January 22, 2024. This seasonal appointment shall not exceed the maximum seasonal employment time period of 9 months as set forth by Orange County Department of Human Resources. Marcus has been preapproved for this position by Orange County Department of Human Resources.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

10. New Business

Subject :	10.4 Michael Jacoby, Seasonal Recreation Aide, Smith's Clove Park
Meeting :	Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving Michael Jacoby for the position of Seasonal Recreation Aide, Smith's Clove Park at an hourly rate of \$20 and an employment start date of January 18, 2024. This seasonal appointment shall not exceed the maximum seasonal employment time period of 9 months as set forth by Orange County

Department of Human Resources. Michael has been preapproved for this position by Orange County Department of Human Resources.

Motion & Voting

2024-#85

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving Michael Jacoby for the position of Seasonal Recreation Aide, Smith's Clove Park at an hourly rate of \$20 and an employment start date of January 18, 2024. This seasonal appointment shall not exceed the maximum seasonal employment time period of 9 months as set forth by Orange County Department of Human Resources. Michael has been preapproved for this position by Orange County Department of Human Resources.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

10. New Business

Subject :	10.5 Daveas Espinal, Seasonal Recreation Aide, Smith's Clove Park
Meeting :	Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving Daveas Espinal for the position of Seasonal Recreation Aide, Smith's Clove Park at an hourly rate of \$20 and an employment start date of January 18, 2024. This seasonal appointment shall not exceed the maximum seasonal employment time period of 9 months as set forth by Orange County Department of Human Resources. Daveas has been preapproved for this position by Orange County Department of Human Resources.

Motion & Voting

2024-#86

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving Daveas Espinal for the position of Seasonal Recreation Aide, Smith's Clove Park at an hourly rate of \$20 and an employment start date of January 18, 2024. This seasonal appointment shall not exceed the maximum seasonal employment time period of 9 months as set forth by Orange County Department of Human Resources. Daveas has been preapproved for this position by Orange County Department of Human Resources.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

10. New Business

Subject : 10.6 Jonathan Novack, Seasonal Laborer, Hourly Rate Adjustment

Meeting : Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution), Discussion

Recommended Action : 2024-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution approving hourly rate increase to \$24 for Seasonal Laborer Jonathan Novack. Jonathan was hired at an hourly rate of \$20.

Motion & Voting

2024-#87
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving hourly rate increase to \$24 for Seasonal Laborer Jonathan Novack. Jonathan was hired at an hourly rate of \$20.

Motion by Dorey Houle, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

10. New Business

Subject : 10.7 52 Catskill Avenue (SBL 13-1-7.1)

Meeting : Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA

Type : Discussion

Public Content

Request by property owner of 52 Catskill Avenue (SBL 13-1-7.1) to speak regarding property violations.

10. New Business

Subject : 10.8 Short Term Rental Application, 649 Lakes Road (SBL: 29-1-34.1)

Meeting : Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA

Type :

Action (Resolution), Discussion

Public Content

Review of Short-Term Rental (STR) application for 649 Lakes Road (SBL 29-1-34.1).

Motion & Voting

2024-#88

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to set a Public Hearing for February 5, 2024 at 7:00 PM or soon there-after RE Short-Term Rental (STR) application for 649 Lakes Road (SBL 29-1-34.1).

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

2024-#89

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to set a Public Hearing regarding Short Term Rental Application, 649 Lakes Road (SBL: 29-1-34.1) for February 5, 2024 at 7:00 PM or soon there-after.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

10. New Business

Subject :	10.9 Tax Certiorari Settlement, BJ's Wholesale Club
Meeting :	Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

File Attachments

[BJ's Authorizing Settlement Certified Resolution.pdf \(84 KB\)](#)

Motion & Voting

2024-#90

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Supervisor Cardone and seconded by Councilman Scancarello RE Tax Certiorari Settlement, BJ's Wholesale Club:

WHEREAS, the Town of Monroe, New York (Town) in the year 2023 made

assessments of real property by the Town Assessor; and
WHEREAS, litigation was commenced by property owners seeking a review of such assessments; and
WHEREAS, the Town Board is empowered and authorized to review any proposed settlement of tax certiorari matters and reject or approve such settlements as recommended by professionals employed by the Town; and
WHEREAS, Special Counsel Feerick Nugent MacCartney PLLC, for the Town has approved the settlement of this matter as recommended by the Town Assessor and all professionals employed by the Town recommend that it is in the best interest for the Town to resolve the litigation entitled BJs Wholesale Club v. The Assessor and/or the Department of Assessment of the Town of Monroe and the Board of Assessment Review under Orange County Supreme Court Index No.: EF004504/23 pursuant to the terms and conditions set forth in the settlement documents annexed hereto as Exhibit A.
NOW, THEREFORE, BE IT RESOLVED: that:
Section 1. All Whereas clauses are hereby incorporated by reference as though set forth in full herein.
Section 2. Special Counsel for the Town is hereby authorized to execute a Stipulation of Settlement and Order to resolve BJs Wholesale Club v. The Assessor and/or Department of Assessment of the Town of Monroe et al. upon the terms and conditions set forth in the settlement documents annexed as Exhibit A because such a settlement of the Litigation is in the best interest of the Town.
Section 3. This Resolution shall be effective immediately.
The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:
Yea Nay Abstain Absent
Anthony Cardone, Supervisor [X] [] [] []
Mary Bingham, Councilperson [X] [] [] []
Sal Scancarello, Councilperson [X] [] [] []
Dorey Houle, Councilperson [X] [] [] []
Maureen Richardson, Councilperson [] [] [] [X]
The Resolution was thereupon duly adopted.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

10. New Business

Subject :	10.10 Bald Hill
Meeting :	Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

File Attachments

[Reso Authorizing Sup to execute documents Ball Hill.pdf \(93 KB\)](#)

Motion & Voting

2024-#91
BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by

Councilwoman Hould and seconded by Councilwoman Bingham:

RESOLUTION AUTHORIZING SUPERVISOR TO SIGN DOCUMENTS RELATING TO THE DUBJA REALTY, INC. SUBDIVISION

WHEREAS, Dubja Realty, Inc. previously applied and received approval for a five (5) lot subdivision, site plan and special exception use permit in the Town for S/B/L 1-3-25.2 and 27.12 in addition to Village of Monroe Tax Map Parcels 209-1-1 and 2 (Project); and

WHEREAS, pursuant to the Project Resolution of Approval, the applicant was required to comply with various conditions; and

WHEREAS, the applicant submitted certain required documents in relation to the approval of the Project and the Town Board previously accepted dedications, approved document submissions and authorized the Town Supervisor to execute any and all necessary documents; and

WHEREAS, in conjunction with the finalization of the dedications and submission of documents, the Town Board desires to authorize the Town Supervisor to sign such documents, in a final form approved by Town legal counsel and the Town Engineer.

NOW, THEREFORE, BE IT RESOLVED: that:

Section 1.The above WHEREAS clauses are incorporated herein as if set forth in full.

Section 2.The Town Board hereby authorizes the Town Supervisor to execute and any all documents necessary to finalize the pending conditions related the Project, including Offer of Dedication set forth in Condition No. 22 of the Resolution of Approval, restrictive covenant required pursuant to Condition No. 11 of the Resolution of Approval for the Project, the Public Improvement Security Agreement required by Condition No. 16 of the Resolution of Approval for the Project, an easement agreement relating to Tax Parcel 1-3-27.12, a grant of access and easement agreement relating to a waterline easement and access to a water tank and appurtenances, a grant of drainage easement, and any necessary tax and transfer forms, all in a final form approved by the Town legal counsel and the Town Engineer.

Section 3.This Resolution shall be conditioned upon submission of any and all required fees, escrow or other conditions necessary to effectuate the purposes of this Resolution.

Section 4.This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor [X][][][]

Dorey Houle, Councilperson [X][][][]

Mary Bingham, Councilperson [X][][][]

Sal Scancarello, Councilperson [X][][][]

Maureen Richardson, Councilperson [][][X]

The Resolution was thereupon duly adopted.

Motion by Dorey Houle, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

10. New Business

Subject :	10.11 Bond Reduction Request, Smith Farm-Phase 3
Meeting :	Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discussion regarding bond reduction request submitted by Pietrzak & Pfau Engineering & Surveying, PLLC regarding Smith Farm, Phase 3. The owner of the Smith Farm project is requesting a reduction in the bond from \$2,125,121.68 to \$677,378.54.

Motion & Voting

2024-#92

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion that upon approval of our Attorney and Shawn Arnott with MHE that we approve the request RE bond reduction request submitted by Pietrzak & Pfau Engineering & Surveying, PLLC regarding Smith Farm, Phase 3. The owner of the Smith Farm project is requesting a reduction in the bond from \$2,125,121.68 to \$677,378.54.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

10. New Business

Subject :	10.12 Eagle View Estates
Meeting :	Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

10. New Business

Subject : 10.13 Orange & Rockland Mobile Substation
Meeting : Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type : Discussion, Information

Public Content

10. New Business

Subject : 10.14 Intermunicipal Agreement, Dog Control Services, Town of Woodbury
Meeting : Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution), Discussion
Recommended Action : 2024-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution authorizing the Supervisor to execute the 2024 Intermunicipal Agreement with the Town of Woodbury for Dog Control Services at an annual contractual fee of \$28,630.81.

Motion & Voting

2024-#93
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution authorizing the Supervisor to execute the 2024 Intermunicipal Agreement with the Town of Woodbury for Dog Control Services at an annual contractual fee of \$28,630.81.

Motion by Dorey Houle, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

10. New Business

Subject : 10.15 Town Hall Fire Alarm Control Panel Replacement
Meeting : Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type : Action (Resolution), Discussion
Recommended Action : 2024-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discuss proposal submitted by N.A.S. Security Systems, Inc. for the replacement of the fire alarm control panel at Town Hall. N.A.S. recently took over the monitoring of the fire alarm for Town Hall and discovered issues with the current panel during the system takeover. N.A.S. also recommends replacing the panel batteries with 9 amp hour batteries vs. the 7 amp hour batteries that are in the panel as they are undersized for the system. The total cost for this is \$5,475.

Motion & Voting

2024-#94

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve proposal submitted by N.A.S. Security Systems, Inc. for the replacement of the fire alarm control panel at Town Hall. N.A.S. recently took over the monitoring of the fire alarm for Town Hall and discovered issues with the current panel during the system takeover. N.A.S. also recommends replacing the panel batteries with 9 amp hour batteries vs. the 7 amp hour batteries that are in the panel as they are undersized for the system. The total cost for this is \$5,475.

Motion by Supervisor -Tony Cardone, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle
2024-#95

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion authorizing the Supervisor to sign the agreement with NAS for fire Alarm Control Panel Replacement.

Motion by Dorey Houle, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

10. New Business

Subject :	10.16 Intermunicipal Agreement, Dial-A-Bus Services, Town of Woodbury
Meeting :	Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Resolution authorizing Town Supervisor to execute 2024 Intermunicipal Agreementwith the Town of Woodbury regarding Dial-A-Bus services.

File Attachments

Motion & Voting

2024-#93-A

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution authorizing Town Supervisor to execute 2024 Intermunicipal Agreement with the Town of Woodbury regarding Dial-A-Bus services in the amount of \$7,600.

RESOLUTION AUTHORIZING TOWN SUPERVISOR TO EXECUTE INTERMUNICIPAL AGREEMENT WITH TOWN OF WOODBURY REGARDING 2024 DIAL-A-BUS SERVICES

WHEREAS, the Town of Monroe, New York and the Town of Woodbury desire to extend the Intermunicipal Agreement for the Dial-A-Bus services which expired on December 31, 2023; and

WHEREAS, the attached Intermunicipal Agreement reflects the terms and conditions between the Town of Monroe and the Town of Woodbury for the proposed renewal period and the extension from January 1, 2024 to December 31, 2024.

NOW, THEREFORE, BE IT RESOLVED that:

Section 1.The above WHEREAS clauses are hereby incorporated by reference as though set forth in full herein.

Section 2.The Town Supervisor is hereby authorized to execute a Intermunicipal Agreement substantially in the form annexed hereto in a final form approved by Town legal counsel.

Section 3.The Town Supervisor and any employee, official or consultant as directed by the Town Supervisor are authorized to take any and all necessary actions to carry out the provisions of this Resolution.

Section 4.This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Yea Nay Abstain Absent

Anthony Cardone, Supervisor [X] [] [] []

Dorey Houle, Councilperson [X] [] [] []

Mary Bingham, Councilperson [X] [] [] []

Sal Scancarello, Councilperson [X] [] [] []

Maureen Richardson, Councilperson [] [] [] [X]

The Resolution was thereupon duly adopted.

Motion by Dorey Houle, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

10. New Business

Subject : 10.17 Annual Dues, Association of Towns of the State of New York, 2024

Meeting : Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution), Discussion

Recommended Action : 2024-#
BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discuss and approve payment of 2024 dues in the amount of \$1,500 for membership in the Association of Towns of the State of New York.

File Attachments

[Annual Dues, Association of Towns of the State of New York, 2024.pdf \(32 KB\)](#)

Motion & Voting

2024-#96

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve payment of 2024 dues in the amount of \$1,500 for membership in the Association of Towns of the State of New York.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

10. New Business

Subject : 10.18 Certificate of Designation, The Association of Towns of the State of New York

Meeting : Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA

Type : Action (Resolution), Discussion

Recommended Action : 2024-#
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion approving designated Town Board Voting Delegate _____ to attend the Annual Business Session of the Association of Towns of the State of New York, to be held February 18-21, 2024, and to cast the vote of the Town of Monroe. In the absence of the person so designated, the following named person (_____) has been designated to cast the vote of said town.

Public Content

Resolution approving designated Town Board Voting Delegate to attend the Annual Business Session of the Association of Towns of the State of New York, to be held February 18-21, 2024, and to cast the vote of the Town of Monroe. In the absence of the person so designated, the following named person has been designated to cast the vote of said town.

File Attachments

[Certificate of Designation, The Association of Towns of the State of New York.pdf \(296 KB\)](#)

Motion & Voting

2024-#97
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion approving designated Town Board Voting Delegate Anthony P. Cardone to attend the Annual Business Session of the Association of Towns of the State of New York, to be held February 18-21, 2024, and to cast the vote of the Town of Monroe. In the absence of the person so designated, the following named person Dorey Houle has been designated to cast the vote of said town.

Motion by Dorey Houle, second by Mary Bingham.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

10. New Business

Subject :	10.19 Town of Monroe Employee Handbook Modification
Meeting :	Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Discussion
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Discussion regarding modification to Section 803 (Sick Leave) of the Town of Monroe Employee Handbook to increase the amount of sick days credited to full-time employees on an annual basis from (6) days to (7) days. This does not apply to full-time employees covered under the IBEW Union Agreement.

803 Sick Leave
Allowance A full-time employee will be credited with six days of paid sick leave each year. An employee may take sick leave only after it has been credited. The employee will be credited on January 1 of each year.

Motion & Voting

2024-#98

BE IT RESOLVED that the Town Board of the Town of Monroe approved modification to Section 803 (Sick Leave) of the Town of Monroe Employee Handbook to increase the amount of sick days credited to full-time employees on an annual basis from (6) days to (7) days. This does not apply to full-time employees covered under the IBEW Union Agreement.

803 Sick Leave

Allowance A full-time employee will be credited with six days of paid sick leave each year.

An employee may take sick leave only after it has been credited. The employee will be credited on January 1 of each year.

Motion by Supervisor -Tony Cardone, second by Dorey Houle.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

10. New Business

Subject :	10.20 General Code Supplement No. 121 Estimate
Meeting :	Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

Motion & Voting

2024-#99

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve the update regarding General Code Supplement No. 121 Estimate in an amount between \$1,040 and \$1,265.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.

Final Resolution: Motion Carries

Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

10. New Business

Subject :	10.21 Use of Senior Center, Town of Monroe Republican Committee
Meeting :	Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Action (Resolution), Information
Recommended Action :	2024-# BE IT RESOLVED that the Town Board of the Town of Monroe

Public Content

The Town of Monroe Republican Committee requests the use of the Sr. Center located at 101 Mine Rd., Monroe, NY the 3rd Thursday of each month at 7:00PM. (\$25 room rental fee)

January 18, 2024, February 15, 2024, March 21, 2024, April 18, 2024, May 16, 2024, June 20, 2024, July 17, 2024, August 15, 2024, September 19, 2024, October 17, 2024, November 21, 2024, December 19, 2024.

File Attachments

[Sr. Center Application for Meeting Room for Non-Profit Organizations.pdf \(80 KB\)](#)
[Republican Committee COI with Waiver of Sub.2.pdf \(178 KB\)](#)

Motion & Voting

2024-#100
BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve the request by the Town of Monroe Republican Community regarding the use of the Sr. Center located at 101 Mine Rd., Monroe, NY the 3rd Thursday of each month at 7:00PM. (\$25 room rental fee)

January 18, 2024, February 15, 2024, March 21, 2024, April 18, 2024, May 16, 2024, June 20, 2024, July 17, 2024, August 15, 2024, September 19, 2024, October 17, 2024, November 21, 2024, December 19, 2024.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle

11. Old Business

Subject :	11.1 Working Leader, Highway Department
Meeting :	Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion

Public Content

11. Old Business

Subject :	11.2 Moodna Commission Appointment
Meeting :	Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Discussion

Public Content

This matter was previously Tabled RE the appointment of Councilwoman Dorey Houle to the Moodna Commission until a compliance opinion from the Board of Ethics is received.

12. Public Comment

Subject :	12.1 Rules for Public Comment
Meeting :	Jan 17, 2024 - MONROE TOWN BOARD MEETING AGENDA
Type :	Information

Public Content

Please be advised that any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting.

TOWN OF MONROE MEETING RULES PUBLIC COMMENT PERIODS -RULE 1:Although not required by any statute or law, the Town Board shall include at least one public participation period on the Agenda for regular Town Board meetings. However, nothing shall prohibit the Town Board, by majority vote, from suspending public comment or otherwise limiting public during a regular Town Board meetings where such limitations are determined to be necessary or otherwise conducive to accomplishing the business presently before the Town Board.**RULE 2:**Public comment during the public participation period of regular Town Board meetings shall be limited to three (3) minutes per speaker and the subject matter of such public comment shall be limited to Town business. 1 Yielding time or otherwise giving time to a speaker to extend the three (3) minute period by another person shall not be permitted. Written comments may be submitted to the Town Clerk in lieu of, or in addition to, a persons oral statement during any public comment period. Such minutes shall become a Town record and the brief nature of the submitted writing may be included in Town Board minutes. However, the full text of such submissions shall not be incorporated into Town Board minutes, unless expressly authorized by resolution of the Town Board.**RULE 3:**Any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Town Clerk for such purpose no later than 15 minutes after the commencement of the meeting. Where a public hearing and public comment period will occur during the same Town Board meeting, a person may sign up to speak on the topic of each and every public hearing and for public comment period consistent with the applicable time limits set forth above. For example, a speaker could speak for five (5) minutes during a public hearing and three (3) minutes during public comment at the same Town Board meeting. However, such person may not use the public hearing time to speak on matters not relevant

1 Rule 2 revised by Resolution of the Town Board on 03-06-2017 to add: and the subject matter of such public comment shall be limited to Town business. to the public hearing. Any comments made by a person made during public comment that relates to the subject of a public hearing, shall not be considered by the Town Board as part of such public hearing nor made part of the public hearing record. The only public comment to be accepted by the Town Board outside of a public hearing shall be written comments received during the time period set by the Town Board for such purpose.**RULE 4:**If a sign-in sheet is not available, a person may raise his/her hand to speak duringthe public participation period and/or public hearing and may speak during such public comment period/public hearing upon recognition of the Supervisor or Presiding Officer.**RULE 5:** Any person speaking during public comment or a public hearing, when recognized by the Presiding Officer, shall approach the podium for such purpose and state his or her name, the street and municipality where he /she resides resides, and if applicable, his/her group or entity affiliation.**RULE 6:**Town Board members shall not respond to a person speaking during the public comment period unless and until all persons desiring to speak during the Public comment period have finished speaking. At such time as all speakers have finished speaking during such public comment period, each Town Board member shall be allotted up to three (3) minutes in total to respond to any questions posed or to provide relevant information in response to the

collective comments and questions of the public comment speakers.**RULE 7:**Town Board members shall not attempt to answer questions during the time that a speaker is presenting during public comment. Town Board members will note any questions asked and may respond to the speaker at the conclusion of the speakers public comments.**PUBLIC HEARINGS RULE 8:**Public comment during a Public Hearing shall be limited to five (5) minutes per speaker. In the event that a speaker is the subject of the Public Hearing or has a significant interest in the matter different from that of the general public, such speaker shall, upon approval of the Town Board, be allowed up to the (10) minutes during a public hearing. Yielding time or otherwise giving time to a speaker to extend their permissible time limit by another person shall not be permitted.**RULE 9:**Members of the public, other than those called as witnesses by the parties, shall not be permitted to speak during public hearings concerning the removal/discipline of a Town Officer or employee as such hearings shall be limited to presentation of evidence and related submissions by Town representatives and the Town Officer or employee subject to removal/discipline. Time limits during a public hearing concerning the removal/discipline of a Town Officer or employee shall not be applicable as such proceeding shall follow any applicable statute, rule or regulation and shall otherwise be overseen by the hearing officer or presiding officer.**RULE 10:**In the case of a public hearing, prior to the close or continuation of the public hearing, Town Board members may be allotted up to five (5) minutes each to respond to questions or otherwise provide relevant information in response to specific comments made by speakers during that session of the public hearing. Further, prior to the close of the public portion of the public hearing, each Town Board member may be allotted up to eight (8) minutes to speak on the issue that is the subject of the Public hearing. However, where the public hearing concerns removal of a Town Officer or employee, Town Board members, if the body making a determination, shall not speak regarding the merits of the proceedings until after the close of the public hearing when deliberations on removal/discipline have commenced.**RULE 11:**Written submissions related to public hearings must be made before the close of the public hearing as such time is set by the Town Board.**GENERAL RULES APPLICABLE TO ALL PUBLIC MEETINGS AND HEARINGS RULE 12:**The Town Clerk shall act as the timekeeper or the Town Board may designate another person to be the timekeeper.**RULE 13:**Members of the Town Board, speakers and audience members must observe proper decorum at all times. Any statements made during any part of the meeting or during a public hearing by the Supervisor, members of the Town Board, town officials or employees, or members of the general public shall not involve personal, impertinent, or slanderous attacks on individuals, regardless of whether the individual so attacked is an elected official, a town official or employee, or a member of the general public.**RULE 14:**Neither speakers, nor Town Board members shall use public comment periods or other time during such meeting for political campaigning purposes, including promoting their candidacy or speaking out against another candidate. However, nothing shall prohibit a candidate from speaking on an Town-related issue merely because he or she is a candidate for political office.**RULE 15:**Pursuant to New York State Town Law, the Town Supervisor or Presiding Officer shall control the Town Board meeting. The use of profane, vulgar, inflammatory, threatening, abusive, or disparaging language or racial or ethnic slurs directed at the Supervisor, members of the Town Board, meeting attendees shall not be tolerated and the Town Supervisor shall address any such incidents. Further, any statements, regardless of the nature of the statement, made by a person attending the meeting which is not made during such persons authorized speaking time shall not be tolerated and the Town Supervisor shall address any such incidents. The Town Board has a right to protect itself from disturbance from attendees at a meeting and may order, by majority vote, removal of an attendee, or there Presiding Officer direct removal of an attendee on his own. Removal at the direction of the Presiding Officer is subject to appeal of another Town Board member, but not to appeal of the attendee. Such appeal is not debatable.**RULE 16:**In circumstances where the Supervisor/Presiding Officer is not attempting to exert control over the meeting, is temporarily absent, or is the source of the present disorder at the meeting and is failing to preside over the meeting, such Supervisor/Presiding Officer may then be deemed absent as the Presiding Officer by approval of a majority of the Town Board. In such case, a Town Board member may make a motion to suspend the Rules and appoint the Acting Supervisor to take over the role of Presiding Officer until such time as the Supervisor or original Presiding Officer is able to properly return to performing his/her role as Presiding Officer. If the Acting Supervisor is determined to be absent for presiding purposes, the Town Board member making such motion shall propose another Town Board member to act as the Presiding Officer during the absence of the Supervisor/original Presiding Officer.**RULE 17:**Comments by speakers must be addressed to the Town Board and shall not be addressed to the audience. Further, attendees may not address the Town Board unless first recognized by the Supervisor or Presiding Officer.**RULE 18:**Discussion and exchanges between active speakers and attendees/audience members of the public meeting or hearing are prohibited. A speaker may, however, when properly recognized, state agreement or disagreement with the views of prior speakers in his

/her comments directed to the Town Board.**RULE 19:**Banners or other signs are not permitted in the meeting room unless, nor shall distribution of flyers within the meeting room be permitted. Nothing shall prohibit a person from holding a lawful sign or handing out flyers outside of the meeting location.**RULE 20:**If the Supervisor or Presiding Officer fails to enforce the rules set forth herein, any member of the Town Board may move to require him or her to do so, and an affirmative vote of the majority of the Town Board shall require him or her to do so. Any decision by the Presiding Officer relating to enforcement of the rules set forth herein may be appealed and subsequently overturned by a vote of the majority of Town Board members. Such appeal may be raised by a Town Board member or the affected attendee if properly recognized.**RULE 21:**Any person who disregards the directives of the Supervisor or the Presiding Officer in enforcing the rules or who generally conducts himself or herself in a boisterous or inappropriate manner while addressing the Town Board thereby disturbs the peace at a such meeting and will be barred from further participation and shall forfeit any balance of time remaining for his or her comments.**RULE 22:**If a speaker who has violated these rules refuses to step down or to refrain from committing/ continuing such violation(s), the Supervisor or the Presiding Officer may direct the individual to leave the meeting room. If the individual declines and/or refuses to leave the meeting room, the Supervisor or Presiding Officer may request the individual to be removed from the meeting room and charged with disorderly conduct as per the New York State Penal Law. The Supervisors determination is subject to the appeal provisions set forth above as well as the absence of the Supervisor /Presiding Officer provisions of these rules. The Town Board may, by resolution, designate the person who will sign the supporting deposition and/or Court Information document charging the removed person with Disorderly Conduct.**RULE 23:** The following provisions, as modified herein, of Rule 49 of Roberts Rules concerning Small Boards shall apply to the Town Board of the Town of Monroe: a. Members may raise a hand or asked to be recognized, instead of standing when seeking to obtain the floor and may remain seated when making motions or speaking. b. The Presiding Officer need not rise while putting questions to a vote. c. The Presiding Officer may without leaving the chair speak in informal discussions and in debate and may vote on all questions as provided for by Code or law.**RULE 24:**While there is no statute or applicable regulation that requires an Meeting Agenda to be prepared for Town Board meetings, the Town Board desires to have an Agendas prepared and distributed prior to Town Board meetings. The order of business at regular Town Board meetings shall be as follows: 1. REGULAR MEETING a. Call to Order; Pledge of Allegiance b. Approval of Minutes c. Upcoming Meeting Dates & General Announcements 2. SPECIAL ORDERS 3. DEPARTMENTAL MONTHLY REPORTS (Alphabetical Order) 4. OLD BUSINESS 5. NEW BUSINESS 6. PUBLIC COMMENT 7. EXECUTIVE SESSION (If necessary) 8. ADJOURNMENT A Board member seeking to take up a matter out of order on the agenda or to introduce a new item of business may may request such change on consent of the Town Board, or may (if consent is denied or the member expects the matter to be contested make a motion to suspend the rules for such purpose, identifying the requested change to the Agenda or the new business to be raised. Upon approval of the majority of the Town Board, such business may be taken up immediately by the Town Board. The Presiding Officer shall prepare and cause to be distributed, Town Board meeting Agendas, in conformance with the Order of Business, as applicable. Pursuant to Roberts Rules, the Agenda distributed in advance to the Town Board is not binding on the Town Board, except as to the Order of Business set forth above. However, as set forth above, the Meeting Agenda, including the Order of Business and specific Agenda items may be modified upon approval of a majority of the Town Board. The Presiding Officer will announce each Agenda item as it is reached on the Agenda (or amended Agenda). Prior to the business being taken up, a member may move to to lay the matter on the table, postpone the matter or refer it to a committee.**RULE 25:**Recesses may be taken for a stated period of time either upon consent, without objection, or upon approval of a motion by a Town Board member.**RULE 26:** These Town Board Rules may be amended by a Resolution of the Town Board approved by a majority of the Town Board.**RULE 27:**The above rules shall take effect at the next ensuing meeting of the Town Board following the adoption of these rules.**RULE 28:**The Presiding Officer, or any Town Board member may request an interpretation of these Rules from the Town Attorney. A current copy of these Town of Monroe Meeting Rules shall be maintained by the Town Clerk and be made available to the public. 6. This Resolution shall be effective immediately. The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows: Yea Nay Abstain Absent Harley Doles, Supervisor [] [] [] [X] Anthony Cardone, Acting Supervisor [X] [] [] [] Gerard McQuade, Councilman [] [X] [] [] Michael McGinn, Councilman [X] [] [] [] Richard Colon, Councilman [X] [] [] [] The Resolution was thereupon duly adopted. TOWN OF MONROE TOWN BOARD MEETING RULES History of adoption and amendments. February 27, 2017: Town Board Rules adopted by Resolution of the Town Board. March 6, 2017: Rule 2 amended by Resolution of the Town Board to add: and the subject matter of such public comment shall be limited to Town

business.

12. Public Comment

Subject : 12.2 Public Comment

Meeting : Jan 17, 2024 - MONROE TOWN BOARD MEETING
AGENDA

Type :

Public Content

The following spoke during Public Comment. To hear their comments, and Town Board members responses, please go on-line to Board Doc'sVideo Clip #11.2,

13. Adjournment

Subject : 13.1 Adjournment of Meeting

Meeting : Jan 17, 2024 - MONROE TOWN BOARD MEETING
AGENDA

Type : Action (Resolution)

Recommended Action : 2024-#
BE IT RESOLVED that the Town Board of the Town of
Monroe adjourns the meeting of January 17, 2024, at

Public Content

Motion & Voting

2024-#101
BE IT RESOLVED that the Town Board of the Town of Monroe adjourns the meeting of January 17, 2024, at 8:30 PM.

Motion by Supervisor -Tony Cardone, second by Sal Scancarello.
Final Resolution: Motion Carries
Aye: Supervisor -Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle