

Town of Monroe
Town Board Minutes
Monday, December 1, 2025
(www.townofmonroeny.gov)

Generated by Valerie Bitzer
Public Hearings Transcribed by Deputy Town Clerk Barbara Singer
DRAFT

Members Present

Tony Cardone, Mary Bingham, Sal Scancarello, Dorey Houle, Maureen Richardson
Town Counsel - Brian Nugent

Call to Order

1.1. Pledge to the Flag

The Supervisor led the room in the Pledge of Allegiance.

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.

Motion to Open Town Board Meeting

2.1. Motion to Open Town Board Meeting of December 1, 2025

2025-#504

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Town Board Meeting of December 1, 2025, at 7:01 PM.

On a motion by Town Councilmember Scancarello, seconded by Town Councilmember Houle

Ayes: Town Supervisor Cardone, Town Councilmember Bingham, Town Councilmember Scancarello, Town Councilmember Houle, Town Councilmember Richardson

Nays: None

Abstain: None

Community Announcements

3.1. 2025 Toys for Military Tots

Recipients: Pete & Laura Rollins representing the Children of O.C. Disabled American Vets + SMSgt Theresa Castellane of the 105th for Children of the NY Air National Guard, deployed or stationed at Stewart Air Force Base. All donations are local for our Orange County Military & Veterans.

Remember the Reason: WTBQ's 10th Annual Toys for Military Tots Drive has begun and YOU can help Santa deliver the new, unwrapped toys for children baby to 12 yrs old ~ WTBQ Radio has once again teamed up with Orange County Executive, Steve Neuhaus (Steve sparked this drive), John (Cheech) Richichi, Pres. of the Nam Knights, Amanda Dana,

Dir, of OC Tourism & Film, Orange County Bank & Trust, & many more...For more Information E-mail: Taylor@WTBQ.com Please donate New, Unwrapped Toys for ages baby to 12 yrs old – wrapping paper & ribbon would be appreciated. God Bless you all for sharing with those who sacrifice so much so we may enjoy the holidays with our families. Final drop-off Dec. 12th @ WTBQ – Final Photo Op Dec. 15th @ 9:30am @ WTBQ Drop Off Sites:

Warwick: WTBQ Radio ~ Warwick Town Hall- Supervisor Jesse Dwyer-Forge 28 Studios

Warwick: Leo Kaytes Ford ~The Computer Guy — Warwick Ctr for the Performing Arts

Middletown: Orange Bank & Trust – all Branches

Goshen: John S. Burke Catholic — Orange Bank & Trust~ DMV—Kelly Eskew

Goshen: Sheriff Paul Arteta's Office—Amanda Dana—Dir. Of OC Tourism & Film—The Computer Guy

Chester: Orange Bank & Trust

Monroe: Monroe Town Hall at Supervisor Tony Cardone-Monroe-Woodbury Schools

New Windsor: Minuta Architecture – Town Hall—Patricia Clarino—Steve Bedetti & the Police Station

Montgomery: McKesson Corp-Susan Dean

Waywayanda: Denise Quinn at Town Hall

Washingtonville: Childtime Childcare

Florida: Assemblyman Karl Brabenec

3.2. Conservation Commission to Host Repair Café

The Monroe Repair Café, sponsored by the Monroe Conservation Commission and Town of Monroe, will take place on Saturday, December 6th, from 10 a.m. - 2 p.m. at Monroe Town Hall. Sponsored by the Town of Monroe and the Town of Monroe Conservation Commission. MONROE REPAIR CAFÉ Have Something Broken? We have assembled an excellent volunteer team of local fixers ready to repair your broken and beloved heirlooms and other items. FREE OF CHARGE - Mechanical & Electrical, including lamps—Jewelry cleaning & repairs-Stitching & sewing (clothing, home textiles, soft toys)- Knife & tool sharpening - Laptops & Tablets (Tech Support/Simple Repairs)- Bicycle tune-up & basic repairs Note: You must be checked in by 1:30PM. Repairs contingent upon repair team availability Limit 2 Items per person Special Thanks to Beck's Hardware and Cyrus Jewelers Questions Text 862-377-4493More Information @MonroeNYRepairCafe

3.3. American Legion Post 488 Food Drive

American Legion Post 488 Food Drive

Accepting donations now until 12/31/2025

Help us stock our local food pantries.

We are collecting non-perishable foods: canned vegetables, beans, sauces, boxed pasta, cereal, dry foods. *No fresh items.

Drop off location: American Legion Post 488 532 Lakes Rd., Monroe, NY

For more info, call the American Legion Post 488 at 845-783-3965.

3.4. Orange County Mobile DMV at Town Hall December 15th

Orange County Clerk Kelly Eskew invites you to the Orange County Mobile DMV Unit. Transactions Offered: All Registration Transactions, all License Transactions including Real/Enhanced, Enforcement Transactions. Monday, December 15, 2025, 10:00-12PM, closed 12-1pm, 1-3:30pm. Monroe Town Hall, 1465 Orange Tpke., Monroe, NY 10950. Please visit dmv.ny.gov for all necessary original documents needed before your visit to the Mobile DMV.

Expect some delays due to the high volume of customers applying for the REAL or Enhanced ID.

3.5. Smith's Clove Park Tree Lighting

Smith's Clove Park Tree Lighting December 5th 6:00 PM - 7:00 PM. 133 Spring Street, Monroe, NY. Festive snacks and hot chocolate for everyone. Join us with Monroe Woodbury's HS Choir in lighting our 30' tall Christmas Tree. Bring the whole family out and enjoy the sights and sounds of the holidays.

3.6. Food Pantry: Completed Eagle Scout Project (Ben Lasala)

Ben Lasala, Eagle Scout, thanked everyone for all their help with his Food Pantry Project located at Town Hall. They distributed 250 reusable bags and 110 were returned with food to stock the pantry.

Public Hearing

4.1. Motion to Open the Continuation of the Public Hearing RE: Local Law A-v1/2025 to Amend Article VI, Ch. 53 Concerning Material Used for Water Pipes in the Town of Monroe and adding Ch. 54 (Communal Water Systems)

2025-#505

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Open the Continuation of the Public Hearing RE: Local Law A-v1/2025 to Amend Article VI, Ch. 53 Concerning Material Used for Water Pipes in the Town of Monroe and adding Ch. 54 (Communal Water Systems)

*NO PUBLIC COMMENT

- Town Clerk Valerie Bitzer: No public comment.

- Town Supervisor Cardone: Mary.

- Councilwoman Bingham: So, I reached out to Mr. Nugent's office. There is no redline version. I just wanted one more opportunity to go through and check it. Dave Fritz said he had not seen it, he did have that meeting with Matt Sickler. He did not think there were any changes, but I'd like to be cautious and, what does Mr. Nugent have to say? Because one of the things I noticed was there were sections that were deleted, and the numbers weren't changed in the law. So, I thought we'd just hold it over till the next meeting.

- Town Attorney Nugent: Yeah, that's fine. Yeah, some of the changes are because we added a section, inserted a section to eliminate that article 9 from the A65 chapter at the end as per the planning board. So, that's why things were renumbered, but you're fine to do that if you want to continue it, but you need a date. I don't know if we have a date. In order to continue it, you need to state the date. Otherwise, you're going to have to republish the public hearing notice. I don't know if you have a January date yet.

- Councilwoman Bingham: They have any January dates yet?

- Town Attorney Nugent: I mean, so you can just close it for now, but if you're going to, again, you only have to

open it again if you're going to have any material changes. If there are no material changes, and it's just minor things, you could close the public hearing tonight with the mission to adopt it in January. Then we wouldn't need a date tonight. But if you want to continue this public hearing and keep it open, it would need to, we'd need to state the date and time tonight.

- Councilwoman Bingham: The numbering changes would be considered minor, correct?

- Town Attorney Nugent: Yeah. That's not substantive. Substantive would be like a material change to some provision of the law actually concerning the water systems, you know, something that changes the language. But if we're renumbering or there's a typo or something like that, you could still make that change without a public hearing.

-Councilwoman Bingham: And could you get that resolution to me before December 31st for its adoption?

- Town Attorney Nugent: To adopt?

- Councilwoman Bingham: Yes.

- Town Attorney Nugent: Yeah, sure. Okay.

On a motion by Town Supervisor Cardone, seconded by Town Councilmember Scancarello

Ayes: Town Supervisor Cardone, Town Councilmember Bingham, Town Councilmember Scancarello, Town Councilmember Houle, Town Councilmember Richardson

Nays: None

Abstain: None

- 4.2. Motion to Close the Continuation of the Public Hearing RE: Local Law A-v1/2025 to Amend Article VI, Ch. 53 Concerning Material Used for Water Pipes in the Town of Monroe and adding Ch. 54 (communal Water Systems), leaving written comments open for ten days.

2025-#506

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Close the Continuation of the Public Hearing RE: Local Law A-v1/2025 to Amend Article VI, Ch. 53 Concerning Material Used for Water Pipes in the Town of Monroe and adding Ch. 54 (Communal Water Systems), leaving written comment open for ten days.

On a motion by Town Councilmember Bingham, seconded by Town Supervisor Cardone

Ayes: Town Supervisor Cardone, Town Councilmember Bingham, Town Councilmember Scancarello, Town Councilmember Houle, Town Councilmember Richardson

Nays: None

Abstain: None

- 4.3. Motion to Open the Public Hearing RE: Road Improvement Petition, Seven Springs Road Realignment

2025-#507

BE IT RESOLVED that the Town of Monroe Made a Motion to Open the Public Hearing RE: Road Improvement Petition, Seven Springs Road Realignment.

*NO PUBLIC COMMENT

-Town Clerk Valerie Bitzer: No public comment.

-Town Supervisor Cardone: No public comment. I mean, all the paperwork has been submitted, Brian?

-Town Attorney Nugent: Yeah. The only thing is when this is final, is there would be an order after the public hearing similar to what we do in water districts that would approve the realignment. So, you can always close tonight and put again that could be done in January, or you can continue. But again, we have the same problem. You would need a date in order to continue the public hearing, or you close tonight and then the new board just republishes once they have dates.

- Councilwoman Richardson: I feel like we just published this, like they just opened it to be published and this is the first opening.

-Town Attorney Nugent: Yes.

- Councilwoman Richardson: So, it would send (inaudible) out postage or is it just notice in, in the designated newspapers?

-Town Attorney Nugent: Just a paper.

-Councilwoman Richardson: We could pick second Monday in January just to delay it again.

-Councilwoman Houle: That may fall in line with Martin Luther King Day.

-Councilwoman Richardson: Yeah. What's the holiday, if we followed the same town board meeting schedule for the coming year (inaudible) holiday on.

-Town Attorney Nugent: Yeah, I think that would be the 19th. So, usually you would go to the 20th. Typically, I think you've moved to the follow the next day.

-Councilwoman Houle: Generally, I mean that was past practice.

-Councilwoman Richardson: Yes.

-Town Attorney Nugent: And listen, you could continue the public hearing tonight till January 20th at 7 p.m. If for some reason that date doesn't happen, then you would just have to republish the correct date. Or you can put it to February.

-Councilwoman Richardson: We know that, basically Monday the 5th is going to be the reorg, rather like swearing in and whatever we have of the reorg and then the rest can be delayed. So, let's just motion that this continue, and then we can continue it to whatever, decides.

-Councilwoman Houle: You have to pick a date though.

-Councilwoman Richardson: No, you're not listening. It'll be the January the 5th, and then we can continue it from there.

-Town Attorney Nugent: Okay. So, continue it to January 5th and then, if they want to continue it from that point, the new board will do that.

-Councilwoman Richardson: But under the understanding that there won't be really business done on it, it'll just be continued for the sake of.

-Town Attorney Nugent: For the purpose of continuation.

-Town Supervisor Cardone: People will be allowed to speak?

-Councilwoman Richardson: Of course.

-Town Attorney Nugent: Yeah. Okay. Yeah. If somebody wants to speak on it, you could do that. So, the motion would be to continue the public hearing until January 5th at 7 p.m. or as soon thereafter as could be heard.

On a motion by Town Supervisor Cardone, seconded by Town Councilmember Scancarello

Ayes: Town Supervisor Cardone, Town Councilmember Bingham, Town Councilmember Scancarello, Town Councilmember Houle, Town Councilmember Richardson

Nays: None

Abstain: None

- 4.4. Motion to Keep Open the Public Hearing RE: Road Improvement Petition, Seven Springs Road Realignment

2025-#508

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Keep Open the Public Hearing RE: Road Improvement Petition, Seven Springs Road Realignment until January 5, 2026, at 7:00 PM or soon there-after.

On a motion by Town Councilmember Richardson, seconded by Town Supervisor Cardone

Ayes: Town Supervisor Cardone, Town Councilmember Bingham, Town Councilmember Scancarello, Town Councilmember Houle, Town Councilmember Richardson

Nays: None

Abstain: None

Acceptance of Minutes

- 5.1. Acceptance of November 17, 2025 Minutes

2025-#509

BE IT RESOLVED that the Town Board of the Town of Monroe accepts the Minutes of November 17, 2025.

On a motion by Town Supervisor Cardone, seconded by Town Councilmember Scancarello

Ayes: Town Supervisor Cardone, Town Councilmember Bingham, Town Councilmember Scancarello, Town Councilmember Houle, Town Councilmember Richardson

Nays: None

Abstain: None

Audit of Claims

- 6.1. General Fund Abstract

2025-#510

BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #25-21 General Fund containing Check # 37588 - 37646 totaling \$766,346.44.

On a motion by Town Supervisor Cardone, seconded by Town Councilmember Houle

Ayes: Town Supervisor Cardone, Town Councilmember Scancarello, Town Councilmember Houle

Nays: Town Councilmember Bingham, Town Councilmember Richardson

Abstain: None

6.2. Escrow Fund Abstract

2025-#511

BE IT RESOLVED that the Town Board of the Town of Monroe requests approval of Abstract #25-17 Escrow Fund containing Check # 2258 - 2268 totaling \$44,621.46.

On a motion by Town Supervisor Cardone, seconded by Town Councilmember Houle

Ayes: Town Supervisor Cardone, Town Councilmember Bingham, Town Councilmember Scancarello, Town Councilmember Houle, Town Councilmember Richardson

Nays: None

Abstain: None

Cash Transfers

7.1. Cash Transfer Abstract

2025-#512

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve Abstract #2025-10, in the amount of \$472,474.52 for cash transfers to move cash from performance bond account at M&T 9711 to Planning/Zoning Escrow 3548. Funds were deposited in the wrong account for Monroe Commons.

CASH TRANSFERS TO/FROM INVESTMENT FUNDS

TOWN OF MONROE

DATE OF AUDIT: December 1, 2025

ABSTRACT #CASH 2025-10

DATE GL NO. DESCRIPTION Account Trans To Trans From

Planning Escrow M&T 3548 (I003-2025) A000-0212 472,474.52 Performance Bond M&T 9711
A000-0214 472,474.52

472,474.52 472,474.52

To move cash from performance bond acct at M&T 9711 to Planning/zoning Escrow 3548
Funds were deposited in wrong account for Monroe Commons.

On a motion by Town Supervisor Cardone, seconded by Town Councilmember Bingham

Ayes: Town Supervisor Cardone, Town Councilmember Bingham, Town

Councilmember Scancarello, Town Councilmember Houle, Town Councilmember Richardson

Nays: None

Abstain: None

7.2. Cash Transfer Abstract

2025-#513

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve Abstract #2025-11, in the amount of \$103,219.10 for cash transfers to move cash from PARKLAND FEES (A000-0221) TO PARK EXPENSES.

CASH TRANSFERS TO/FROM INVESTMENT FUNDS

TOWN OF MONROE

DATE OF AUDIT: December 1, 2025

ABSTRACT #CASH 2025-11

DATE GL NO. DESCRIPTION Account Trans To Trans From

To move cash from PARKLAND FEES (A000-0221) TO PARK EXPENSES

Deposit for 8 Town of Monroe signs for parks from Signarama

Parks other expense A000-7110-4109-00 10,000.00

Parkland Fees A000-0221 10,000.00

Mombasha Park Equipment

10 X 14 shed for Mombasha Pk \$8,753.00

Concrete bases for Pickleball lights \$3,805.75

Pickleball Lights \$18,787

Mombasha Park Equipment A000-7121-2000-00 27,667.26

Parkland Fees A000-0221 27,667.26

Mombasha Park Repair & Maintenance

3 Bicolor swamp oaks \$1,425

200 Amp Service at park \$5,750

Field Renovations \$57,485

Mombasha Park Repairs & Maintenance A000-7121-4303-00 65,551.84

Parkland Fees A000-0221 65,551.84

103,219.10 103,219.10

On a motion by Town Supervisor Cardone, seconded by Town Councilmember Scancarello

Ayes: Town Supervisor Cardone, Town Councilmember Bingham, Town Councilmember Scancarello, Town Councilmember Houle, Town Councilmember Richardson

Nays: None

Abstain: None

Budget Transfers

8.1. Budget Transfer Abstract

2025-#514

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve Budget Transfer Abstract #2025-12 totaling \$14,725.23 for 2025 Expenditure Adjustments.

ABSTRACT OF BUDGET TRANSFERS

TOWN OF MONROE

DATE OF AUDIT: December 1, 2025

ABSTRACT 2025-12

2025 EXPENDITURE ADJUSTMENTS

DATE GL NO. DESCRIPTION Account Trans In Trans Out

12/1/2025 Town Clerk TARA Spay & Neuter A000-1410-4891-00 4,614.04 Contingency A000-1990-0000-00 4,614.04 Shared Services Water Usage A000-1620-4240-00 39.35 Shared Services Building Repairs & Maint A000-1620-4303-00 39.35 Shared Services Janitorial Supplies SW02-8340-4504-00 42.60 Shared Services Building Repairs & Maint A000-1620-4303-00 42.60 Theater Building Elevator Inspect/Maint A000-1622-4270-00 500.00 Theater Building Fire/Sprinkler Inspect A000-1622-4271-00 500.00 Central Data Processing Internet A000-1680-4222-00 1,404.03 Central Data Processing Equipment A000-1680-2000-00 1,404.03 MW School Tax Assmnt W MOMBASHA 38-3-1 A000-1951-4000-01 228.01 MTA Tax A000-1980-4000-00 228.01 Highway Deputy Highway Superintendent PS A000-5010-1010-00 6,500.00 Highway Admin Highway Superintendent PS A000-5010-1001-00 6,500.00 Alex Smith Pavilion Aquatic Growth Cntrl A000-7120-4500-00 1,032.55 Alex Smith Pavilion Repairs & Maintenanc A000-7120-4303-00 1,032.55 O&R Property Refuse A000-7126-4230-00 107.36 O&R Property Repairs & Maintenance A000-7126-4303-00 107.36 Senior Center Water Usage A000-7620-4240-00 184.31 Senior Center Building Repair & Maintena A000-7620-4303-00 72.98 Senior Center Legal General & Administra A000-7620-4010-00 257.29 14,725.23 14,725.23

On a motion by Town Supervisor Cardone, seconded by Town Councilmember Bingham

Ayes: Town Supervisor Cardone, Town Councilmember Bingham, Town Councilmember Scancarello, Town Councilmember Houle, Town Councilmember Richardson

Nays: None

Abstain: None

New Business

9.1. Resignation, David Nestor, Clerk

2025-#515

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution accepting the resignation of David Nestor, Clerk to the Town Prosecutor, effective December 31, 2025.
On a motion by Town Supervisor Cardone, seconded by Town Councilmember Bingham

Ayes: Town Supervisor Cardone, Town Councilmember Bingham, Town Councilmember Scancarello, Town Councilmember Houle, Town Councilmember Richardson
Nays: None
Abstain: None

9.2. Resignation, Ann Marie Morris, Program Coordinator

2025-#516

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the resignation of Ann Marie Morris, Program Coordinator, Town of Monroe.

On a motion by Town Supervisor Cardone, seconded by Town Councilmember Scancarello

Ayes: Town Supervisor Cardone, Town Councilmember Bingham, Town Councilmember Scancarello, Town Councilmember Houle, Town Councilmember Richardson
Nays: None
Abstain: None

9.3. Employee Vacation Carryover Requests

2025-#517

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the following vacation carry-over requests:

Section 802 of the Employee Handbook states:

Carry-Over – An employee may carry a maximum of five days of vacation leave over to the next calendar year upon Department Head and Town Board approval. Requests to carry-over vacation leave must be submitted in writing to the Department Head and the Town Board. Copies of the request must be provided to the Bookkeeper and Confidential Secretary to Town Supervisor, for filing in the requesting employee's personnel file.

Barbara Singer: Request to carry-over 5 days
Norinne McSweeney: Request to carry-over 4 days
Ben Maldonado: Request to carry-over 2 days
Caroline Steinhauer: Request to carry-over 5 days
Roberta McBride: Request to carry-over 5 days
Thor Midtbo: Request to carry-over 5 days
George Kydon: Request to carry-over 5 days

Jose Garcia: Request to carry-over 5 days

John Dowling: Request to carry-over 5 days

Edwin Morales: Request to carry-over 4 days

Josette Figueroa: Request to carry-over 4 days

On a motion by Town Supervisor Cardone, seconded by Town Councilmember Scancarello

Ayes: Town Supervisor Cardone, Town Councilmember Bingham, Town Councilmember Scancarello, Town Councilmember Houle, Town Councilmember Richardson

Nays: None

Abstain: None

9.4. 9/11 Memorial

2025-#518

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the donation of 911 Memorial from RD Management.

The memorial is currently on site of BJ's Gas Station. It is a poor location. The Memorial will be moved to Town Hall by December 20th. Dorey and Supervisor Cardone met with the contractor this past weekend, and they're ready to move.

On a motion by Town Supervisor Cardone, seconded by Town Councilmember Houle

Ayes: Town Supervisor Cardone, Town Councilmember Bingham, Town Councilmember Scancarello, Town Councilmember Houle, Town Councilmember Richardson

Nays: None

Abstain: None

9.5. Town Owned Property Tax Exemption

2025-#519

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Table the Matter RE Town Owned Tax Exemption.

On a motion by Town Councilmember Bingham, seconded by Town Councilmember Richardson

Ayes: Town Councilmember Bingham, Town Councilmember Scancarello, Town Councilmember Richardson

Nays: Town Supervisor Cardone, Town Councilmember Houle

Abstain: None

9.6. Meeting Room Use Request, Dingman's Dairy

2025-#520

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to approve request submitted by Dingman's Dairy for use of the Town Hall Meeting Room for their annual Ice Cream Trade Show event on March 6–8, 2026 from 8 a.m. - 5 p.m. at a daily rate of \$850 (totaling \$2,550). The required Certificate of Insurance has been provided.

On a motion by Town Supervisor Cardone, seconded by Town Councilmember Scancarello

Ayes: Town Supervisor Cardone, Town Councilmember Bingham, Town Councilmember Scancarello, Town Councilmember Houle, Town Councilmember Richardson

Nays: None

Abstain: None

9.7. Water District 12 BAN Refinance

2025-#521

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to use NY class Funds to pay off the BAN (\$130,000),

On a motion by Town Councilmember Bingham, seconded by Town Councilmember Richardson

Ayes: None

Nays: None

Abstain: None

2025-#521A

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to withdraw the previous Motion.

On a motion by Town Councilmember Bingham, seconded by None

Ayes: None

Nays: None

Abstain: None

2025-#521B

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to do another BAN on the \$130,000.

On a motion by Town Councilmember Bingham, seconded by Town Councilmember Houle

Ayes: Town Supervisor Cardone, Town Councilmember Bingham, Town Councilmember Scancarello, Town Councilmember Houle, Town Councilmember Richardson

Nays: None

Abstain: None

9.8. Notice of Award RE Moodna Basin Joint Operations Commission for Septage Cleaning and Hauling Services

2025-#522

BE IT RESOLVED that the Town Board of the Town of Monroe Made the following Resolution by Councilwoman Bingham and seconded by Supervisor Cardone:

RESOLUTION AUTHORIZING AWARD OF THE REQUEST FOR PROPOSALS FOR THE MOODNA BASIN JOINT OPERATIONS COMMISSION FOR SEPTAGE CLEANING AND HAULING SERVICES (2026)

WHEREAS, the Town of Monroe ("Town") published a Notice to Bidders dated October 2, 2025 seeking a Request for Proposals for The Moodna Basin Joint Operations Commission (the "Commission") for Septage Cleaning and Hauling Services ("Services") for the year 2026; and

WHEREAS, such notice required any and all proposals to be received by the Town of Monroe at the office of the Town Clerk on or before October 29, 2025 at 2:00 pm; and

WHEREAS, the Town received two (2) bids submissions in response to the issued RFP; and

WHEREAS, after review of the submitted RFP, the Town, without objection from the Commission, desires to reject the bid of Quick Pumping Service for failure to comply with the requirements of the RFP (failure to submit required copies and failure to provide certificate of insurance); and

WHEREAS, the Town Board desires to award the bid to United Sewer & Drain Service Corp.

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of Monroe as follows:

Section 1. The above "WHEREAS" clauses are incorporated herein as if set forth in full.

Section 2. The Town Board hereby rejects the bid of Quick Pump Supply for failing to provide the required number of copies of the bid, failure to provide a certificate of insurance as required, and for deficiencies in the identification of the form of the bidding entity.

Section 3. The Town Board hereby awards the Bid, on behalf of the Commission to United Sewer & Drain Service Corp., subject to compliance with any and all requirements in the RFP documents and subject to an executed Agreement in a final form to be approved by Town

Special legal counsel.

Section 4. The Town Supervisor and any officer, employee or consultant as directed by the Town Supervisor, is hereby authorized to take any and all actions necessary to carry out the provisions of this Resolution.

Section 5. This resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Anthony Cardone, Supervisor	[X]	[]	[]	[]
Dorey Houle, Councilperson	[X]	[]	[]	[]
Mary Bingham, Councilperson	[X]	[]	[]	[]
Sal Scancarello, Councilperson	[X]	[]	[]	[]
Maureen Richardson, Councilperson	[X]	[]	[]	[]

The Resolution was thereupon duly adopted.

On a motion by Town Councilmember Bingham, seconded by Town Supervisor Cardone

Ayes: Town Supervisor Cardone, Town Councilmember Bingham, Town Councilmember Scancarello, Town Councilmember Houle, Town Councilmember Richardson

Nays: None

Abstain: None

9.9. Emery & Webb Insurance

2025-#523

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to Table the Matter RE Emery & Webb until January 5, 2026.

Emery Insurance Co. quoted the Town (an increase of 8.92%). Originally, it was estimated to go up about 7 1/2%. Went up from \$230,188 to \$250,730. *Factors include:

- Went from \$24,873,950 in exposures to \$29,315,299 in exposures on the building (18%

increase).

- When renewing the policy, there were 67 vehicles on the original policy from 2024-2025 (currently 73 vehicles). *Highway and D.A.R.
- Kicks in late January.
- Cyber Premium is expiring.
- Cyber Questionnaire needs to be filled out to know quote for Cyber.

On a motion by Town Councilmember Richardson, seconded by Town Councilmember Bingham

Ayes: Town Supervisor Cardone, Town Councilmember Bingham, Town Councilmember Scancarello, Town Councilmember Houle, Town Councilmember Richardson

Nays: None

Abstain: None

9.10. New Windsor IT

New Windsor IT would like notification if Supervisor Elect Richardson would like to use them going forward for IT services for the Town of Monroe beginning January 1, 2026. Supervisor Cardone will provide their number, so Supervisor Elect Richardson can reach out.

Old Business

10.1. Revised Return Escrow, Schaeffer

2025-#524

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Resolution approving revised return of Planning Board escrow in the amount of \$793.74 for Project #0168-2018 (Eagle View Estates/Hudson ONE) due to adjustments made to MHE invoices. Previously approved amount was \$298.74.

On a motion by Town Supervisor Cardone, seconded by Town Councilmember Scancarello

Ayes: Town Supervisor Cardone, Town Councilmember Bingham, Town Councilmember Scancarello, Town Councilmember Houle, Town Councilmember Richardson

Nays: None

Abstain: None

Motion From the Floor

11.1. Motion to Take Five Minute Recess for Accommodations

2025-#525

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to take a five-minute recess for accommodations.

On a motion by Town Supervisor Cardone, seconded by Town Councilmember Scancarello

Ayes: Town Supervisor Cardone, Town Councilmember Bingham, Town Councilmember Scancarello, Town Councilmember Houle, Town Councilmember Richardson

Nays: None

Abstain: None

11.2. Motion to Return to Regular Meeting

2025-#526

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to return to regular meeting.

On a motion by Town Supervisor Cardone, seconded by Town Councilmember Bingham

Ayes: Town Supervisor Cardone, Town Councilmember Bingham, Town Councilmember Scancarello, Town Councilmember Houle, Town Councilmember Richardson

Nays: None

Abstain: None

11.3. Resignation, Lauren Kelly, Climate Smart Community Coordinator

2025-#527

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to accept the resignation of Lauren Kelly as Climate Smart Community Coordinator.

On a motion by Town Supervisor Cardone, seconded by Town Councilmember Scancarello

Ayes: Town Supervisor Cardone, Town Councilmember Bingham, Town Councilmember Scancarello, Town Councilmember Houle, Town Councilmember Richardson

Nays: None

Abstain: None

11.4. Conservation Commission Appointment

2025-#528

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to appoint Lauren Kelly to the Conservation Commission slot #1, term to expire 12/31/2026.

Public Comment

12.1. Rules for Public Comment

12.2. Public Comment

The following residents signed up to speak during Public Comment:

- Tom Lapola
- Christian Farrell
- Mike Egan
- Richard Troiano
- Kate Troiano
- Chuck Somerlad
- Chris Davila
- Pete Tuohy
- Mike McGinn
- Beth Stevens
- Debbie Behringer

- Tom Lapola: Thanked outgoing Board for all they've done and acknowledged the new Town Board. Commented that government should be civil.
- Christian Farrell: December 13, 2025, Orange Co. Veteran's Memorial Cemetery, Wreaths Across America, Goshen, NY. 12:00 PM. Open to the public. Recognizes Supervisor Cardone's efforts and assistance in helping the men and women who have worn the uniform of our country. Always there whenever needed assistance, and we worked together to handle whatever the issue was that a Veteran was facing.
- Mike Egan: Commented that former Councilmember Mike McGinn and Supervisor Cardone cleaned up a severely dysfunctional Town Board. Years later Councilman Scancarello, Councilwoman Bingham and Councilwoman Houle joined the Board and accomplished a lot of great things. They enforced codes. Stood up to builders/developers. Professional qualified legal representation reforming Boards that had been discarded. Great community input. Professional budgeting. New Land Use Plan with great community input. Financial reporting that made sense. Community events. Improving facilities throughout the Town. Making people feel good about where they live. Hard work will begin for Supervisor Elect Maureen Richardson. Learning, listening, collaborating, leading/acting in the best interest of all residents. Builders/Developers will pressure you just as current Board was. They will want you to cut corners, gain favor financially or in treatment. Some can access the power of a voting block.
- Richard Troiano: Congratulated the new incoming Town Board. Spoke regarding the Budget which was approved at the last meeting. Questioned the budget cuts after the Election. Commented that this is a maneuver that has gone on since the beginning of politics. Sad. New Board will untangle whatever they have to get through. Monroe will make vast improvements.
- Kate Troiano: Spoke regarding the budget and the meeting before the election about how the audience was subjected to about an hour-long speech about how wonderful the town's finances were. Spoke about trying to make a deal with the Orange Co. Sheriff's Department.

Commented that the Budget was a disaster.

- Chuck Sommerlad: Thanked outgoing Board for all the support they've given to the park on behalf of the Park's Commission. Acknowledged Supervisor Cardone's 45 years in Monroe and all he's done. A stand up guy. Stepped up eight years ago. Monroe was a complete disaster previously. Rescued the Town. Will be missed. Wished both Supervisor Cardone and Councilwoman Houle luck as being two pillars of the community.

- Chris Davilla: Important that if there's nothing imminent/pressing that it's prudent financially to wait. Important to have all the information before decisions are made. Wishes everyone luck on the way out. Everyone needs to be more respectful. Belittling someone only shows the smallness of a person. Wishes new incoming board a lot of luck. Will be at every meeting he can make. Will speak his mind on what he sees and hears.

- Pete Tuohy: Been an honor and pleasure working with everyone. Acknowledged Supervisor for all he's put into this Town over the years. Civility has gone down over the past two years. Talked about them growing up together. Proud to have served as Legislator beside you for the past 8 years. Happy to call you his lifelong friend. Wished everyone well and thanked them for their service.

- Mike McGinn: Been an honor and pleasure working with everyone. Acknowledged Supervisor Cardone for all he's put into this Town over the years. What has been accomplished over the past 10 years has been amazing. The team that was put together are second to none. It's been an honor and pleasure serving with all. Supervisor Cardone put a lot into this Town over the years. Honor to be a part of that. Acknowledged Counsel Nugent as being one of the best things the Town did.

- Beth Stevens: Spoke of Ann Marie Morris' resignation. Supervisor Cardone clarified, retired. Brought up the Budget line regarding this and the amount being reduced. Would like an explanation as Ann Marie was going to do this part-time. Concerned about transfer of power. Glad that some decisions were tabled.

- Debbie Behringer: Thanked all Board Members. Acknowledged Tony for coaching, Hallmark Store, Food Truck Festival and Make a Wish. A stand-up person of character. Be proud of the job you all did. When you won this election, it was a very hopeless time. There were tears of joy the night you and Councilman Mc Ginn won. Found hope. Hopefully, we can move on.

- Councilwoman Bingham: Thanked everyone for their warm wishes. Will give any support to the incoming Board with her knowledge. Happy Holidays to all.

- Councilman Scancarello: Great run together. Will keep moving in the right direction with what was started by this outgoing Board.

- Councilwoman Richardson: Thanked everyone for coming and for making their comments heard. Happy that she has so many people willing to support and hold her accountable. Never shy away from accountability/transparency. Councilwoman Richardson said she is "An as-advertised Councilperson and will be an as-advertised Supervisor." People knew who they were voting for. People voted for someone who sees every angle. Makes a thoughtful decision. Campaigned very openly on preserving the town and planning for smart growth. Excited for January.

- Councilwoman Houle: Thanked everyone for their kind comments. It has been a pleasure

working with everyone from United Monroe, Village Board and Town Board. Will miss it terribly. Will continue to still be friends. Will continue to support the different organizations in the town. Wreath's Across America is an incredible opportunity to put wreathes on all the graves in the Veteran's Cemetery and also the cemetery at the Highlands in Woodbury. Commented to Beth Stevens that at the time, that was the information they had regarding Ann Marie Morris. She became a grandmother to 4 in about 8 weeks. Ann Marie's intention is to do everything because that's the kind of person she is. Wished everyone a Merry Christmas.

- Town Clerk Valerie Bitzer: Thanked the residents for electing me as Town Clerk in 2021 after being Deputy for 4 years to current, and for giving me the opportunity to work with these wonderful people, along with former Councilman McGinn, and Counsel Nugent. Mentioned to the incoming Board that we'll work together. Worked together for 8 years. Wished them all the best and will be missed.

- Supervisor Cardone: Thanked everyone in the audience for the support over the years. It's been a phenomenal experience, and he is extremely comfortable in moving on. Everyone has been a major part of his life. Thanked the Finance Department, and Jenn Schnaars, Secretary. Commented that finding counsel Nugent was a great find. No better Attorney in the state when it comes to Municipal Law. Referenced an email from former Councilman Mike McGinn from November 2023 while in office after finishing treatment. Nicest email anyone has ever sent. Save it over the years. Close to his heart. Thanked his family for making all the sacrifices and all the families that have to be made to sit on the dais and make decisions to make sure that it's being done with integrity so that the majority benefits. Had the pleasure of watching Councilwoman Hould go through two Senate races. Her dedication was as unparalleled as he'd ever seen. It's been an honor and privilege to serve this community. Happy to be able to spend more time with family. Not in any way upset about not being re-elected. Asked that everyone pray for Monroe into the future. Great choice adding Councilman Scancarello to the Board. Like a brother. Thanked everyone for being here tonight and for always speaking and stepping up, making sure that they were supported. Don't hesitate to reach out. Thanked current Board members. Commented to Beth Stevens that Ann Marie Morris met with Supervisor Cardone this morning. Needs to do what she needs to do with her family. Great loss.

Possible motion to adjourn to Executive and or/ Attorney Client Session

13.1. Enter into Executive Session

*NO ACTION AT THIS TIME

Return to Regular Meeting

14.1. Return to Regular Meeting

*NO ACTION AT THIS TIME

Adjournment

15.1. Adjournment of Meeting

2025-#529

BE IT RESOLVED that the Town Board of the Town of Monroe Made a Motion to adjourn the meeting of December 1, 2025, at 8:51 PM.

On a motion by Town Supervisor Cardone, seconded by Town Councilmember Houle

Ayes: Town Supervisor Cardone, Town Councilmember Bingham, Town Councilmember Scancarello, Town Councilmember Houle, Town Councilmember Richardson

Nays: None

Abstain: None